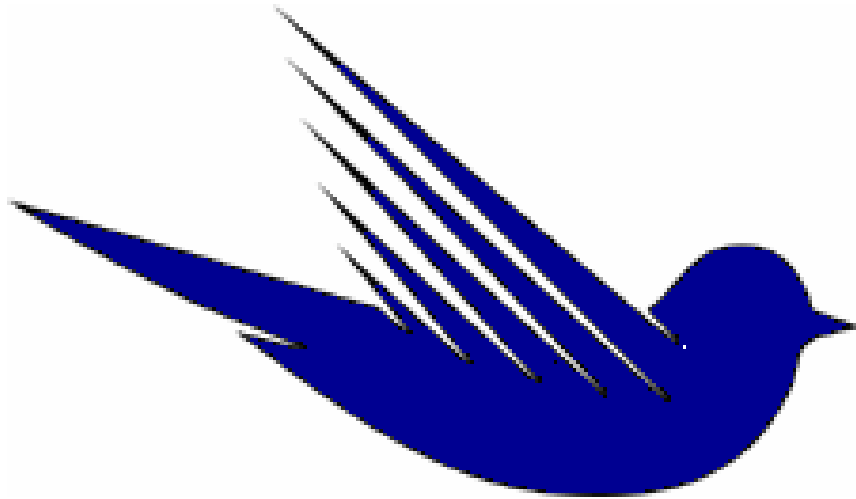


2008 BUDGET

CITY OF ROBBINSDALE



4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422



CITY OF ROBBINSDALE, MINNESOTA
PROGRAM OF MUNICIPAL SERVICES
FOR
FISCAL YEAR 2008

2007 CITY OFFICIALS

		TERM OF OFFICE <u>EXPIRES DECEMBER 31st</u>
Mayor.....	Michael A. Holtz	2008
First Ward Councilperson.....	William A. Blonigan	2008
Second Ward Councilperson.....	Daniel P. Rogan	2008
Third Ward Councilperson.....	George Selman	2010
Fourth Ward Councilperson.....	Tom Mathias	2010
City Manager.....	Marcia Glick	



READER'S NOTES:

**CITY OF ROBBINSDALE, MINNESOTA
2008 BUDGET**

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Note: General Fund Departments, Debt Service, Capital Projects, Enterprise Funds, and Internal Service Funds have a variety of small pie graphs denoting program and category comparisons.



READER'S NOTES:



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Robbinsdale

Minnesota

For the Fiscal Year Beginning

January 1, 2007

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Robbinsdale for its annual budget for the fiscal year beginning January 1, 2007.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



City of Robbinsdale

MISSION STATEMENT

Robbinsdale...

Our Hometown

- ❖ Our community of citizens and businesses – dedicated, proud and involved
- ❖ Our government – accessible, accountable, open and compassionate
- ❖ Our resources – prudently allocated and equitably provided

CITY OF ROBBINSDALE, MINNESOTA

HISTORICAL PERSPECTIVE

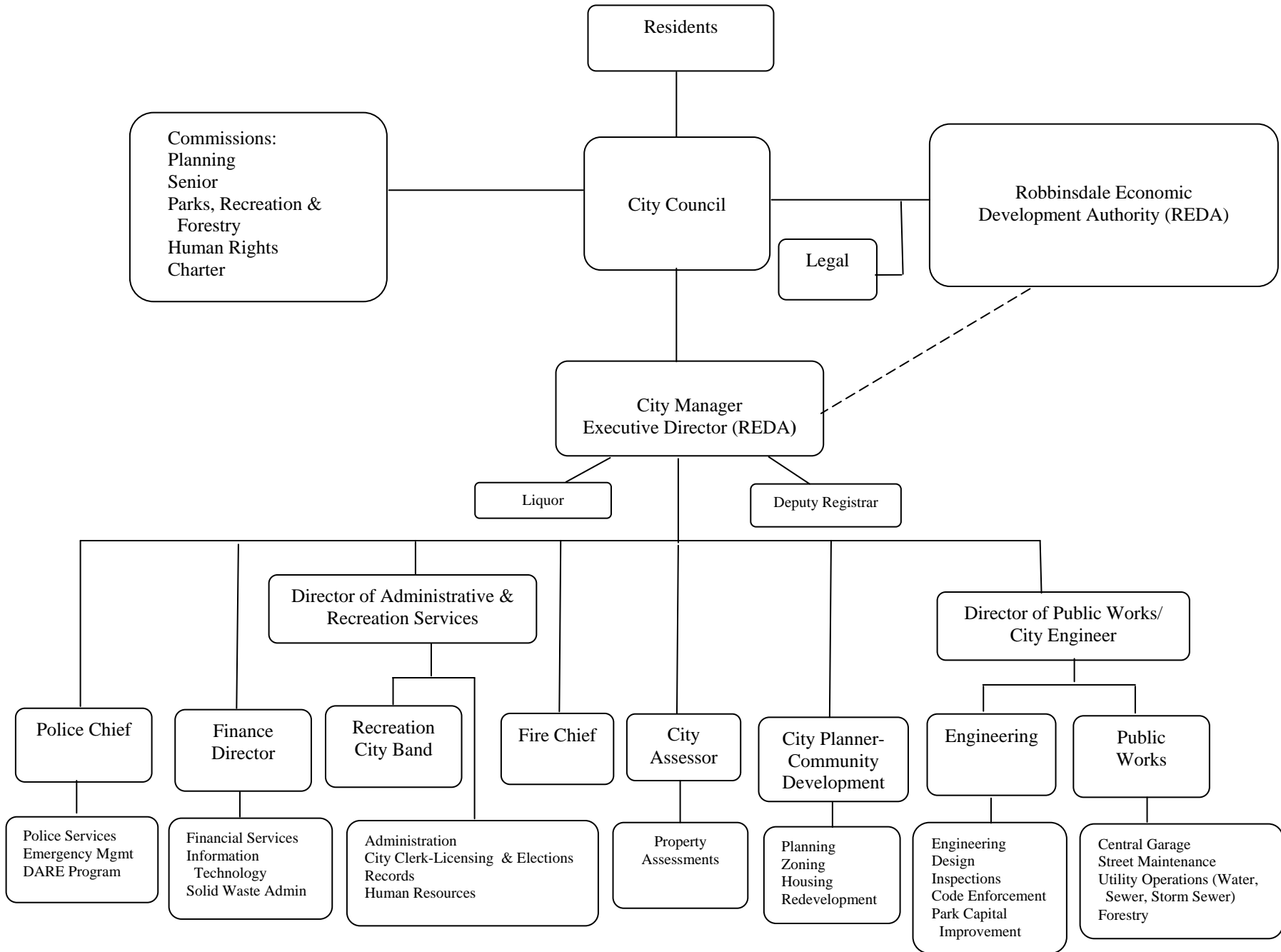
One of the oldest inner-ring cities in the Twin Cities metropolitan area, Robbinsdale originally was part of Crystal Lake Township. It became a freestanding village in 1893 and was incorporated as a city on December 8, 1938. Upon incorporation, a Home Rule Charter with a Mayor-Council form of government was adopted, remaining in effect until January 3, 1965, when the present Council-City Manager system of government was initiated.

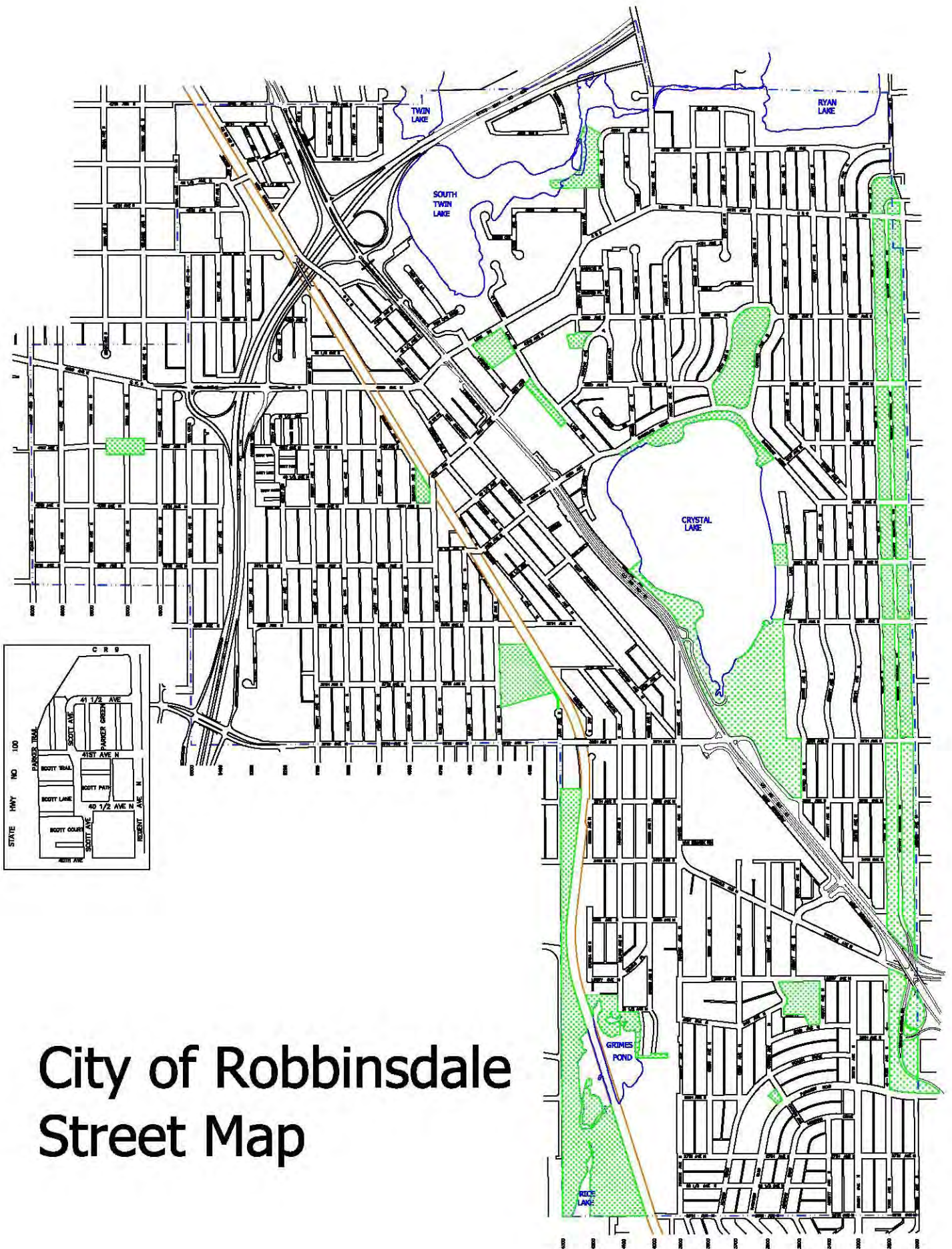
Robbinsdale occupies 2.7 square miles and is considered to be a northwest suburb of Minneapolis. The City borders Minneapolis on the east, Brooklyn Center on the north, Golden Valley on the south, and, due to its irregular shape, Crystal on the west, south, and north. Within its borders is Crystal Lake; Ryan Lake and Twin Lake are also partially within the city limits.

As is the case with most first tier suburbs, Robbinsdale grew rapidly after World War II with the population peaking at 16,845 by the 1970 census. By 1975, population estimates had fallen to 13,500 as post war babies grew up and set off on their own. By 1980, many of the empty nesters had sold their homes and new families began moving in, thus reversing the population decline. The 2000 Census placed the City's 2000 population to be 14,123.

Robbinsdale today reflects its early roots, as city officials, residents, and business owners work together to maintain a small-town atmosphere with big-city amenities. As it looks to the future, Robbinsdale is confident that it is well positioned to meet the challenges it will face. At the same time, the City is committed to retaining the small-town atmosphere that has served it so well in the past.

City of Robbinsdale Organization Chart

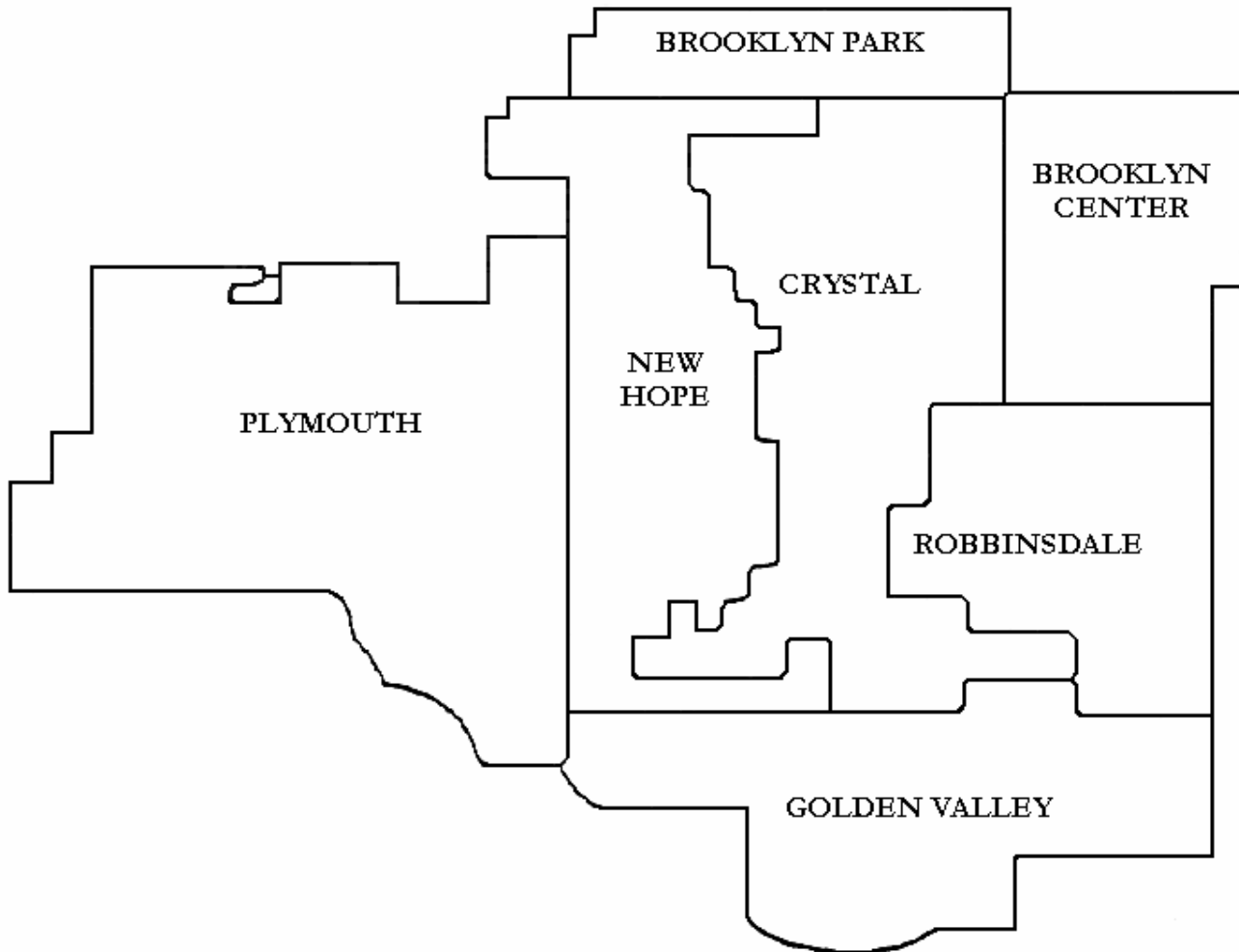




City of Robbinsdale Street Map

CITY OF ROBBINSDALE, MINNESOTA

INDEPENDENT SCHOOL DISTRICT NO. 281



Robbinsdale School District No. 281 includes the cities of Robbinsdale, Crystal, and New Hope, as well as parts of Golden Valley, Plymouth, and Brooklyn Center. At one time there were two elementary schools, a junior high school, and a senior high school within the City limits, and one elementary school across the street from the western boundary of Robbinsdale. In the 1970's and early 1980's, the high school, junior school, and two of the elementary schools were closed, leaving the eastern section (Robbinsdale) of the school district with only one elementary school. Currently the old Robbinsdale High School facility (located in Robbinsdale) houses the Robbinsdale Middle School and a Spanish Immersion Magnet School. More school district changes are expected unless a bond referendum passes.

A map of the City of Robbinsdale is displayed on the preceding page.



City of Robbinsdale

December 19, 2007

Dear Honorable Mayor and Council Members:

The City Charter requires the City Manager to submit an annual budget to Council. The following budget report represents a summary of the adopted proposals for all services to be provided by the City in 2008. The Adopted 2008 Budget includes the operations of the General Fund and Debt Service Fund that are supported by property taxes and the memorandum budgets for the Special Revenue Funds, Capital Projects Funds, Internal Service Funds and Enterprise Funds. The City Council has reviewed the budget document in work sessions over the past months. On September 4, 2007, the City Council adopted the preliminary property tax levy. The Proposed 2008 Budget and final property tax levy were adopted at the December 18, 2007 City Council Meeting. The final property tax levy must be submitted to Hennepin County on or before December 29, 2007.

The budget is more than a financial document, as it reflects the City's plans, policies, procedures, and objectives regarding the services to be provided in fiscal year 2008 and beyond. The following segments will serve to highlight the focal points of these plans for the 2008 budget:

Priorities & Initiatives

The primary objective of the City is stated within its Mission Statement. Along with the City's Mission Statement, the City Council has determined six things that describe Robbinsdale (Vision):

- ✓ Small town feel.
 - Neighborhood cohesion
 - Distinct downtown
- ✓ Good parks (lakes).
- ✓ Central location (transportation).
- ✓ Safe community.
- ✓ Well maintained good/value housing stock.
- ✓ Medical service access.

The budget provides a plan for the City for 2008 and beyond. It includes priorities and initiatives for the current year, as well as a focus for the future. The following represent the main priorities of the City:

- ❖ Strengthen Rental Housing/Nuisance Code to address Problem Properties.
- ❖ Enhance and stabilize downtown businesses
- ❖ Increase alternative revenue income, beyond property tax
- ❖ Increase use of park facilities/address Manor Park pool site
- ❖ Address Crime: real and perceived
- ❖ Update website/explore wi-fi
- ❖ Encourage Citizen Participation and Community Pride

Strengthen Rental Housing/Nuisance Code to address Problem Properties

The City strengthened the rental housing/nuisance code in 2007 and will continue in 2008 through the following steps:

- Continue to bring Police, Legal, Inspection and Management Staff together to plan most effective approach to perennial problem sites.
- Enforce new Repeat Nuisance Code fee charging property owners and tenants for extraordinary staff time related to behavioral and maintenance issues.
- Begin discussion of Crime-Free Housing initiative

Enhance and Stabilize Downtown Businesses

Commercial development / redevelopment continues to be a high priority within the Community. The following objectives outline the City's strategic intent to enhance and reposition commercial development within the community:

- Maintain downtown vitality.
 - Explored redevelopment opportunities
 - Facilitated reopening of downtown bakery.
- Continue discussions with the owners of the Terrace Theater redevelopment site.
- Encourage redevelopment/improvements at Robin Center
- Be aware of the effect the County Road 81 improvements will have in the short-term on the commercial businesses.

Increase alternative revenue income, beyond property tax

Property tax burden can be lessened through enhancement of other revenue resources. Key initiatives include:

- Promote and improve R.C. Liquor – municipal liquor operation
- Promote and expand services of Deputy Registrar to include passport applications.

Increase use of park facilities/address Manor Park pool site

The City continues to promote the available recreation opportunities at its park facilities and through numerous recreation programs. Shifting from a stand alone, leased Community Center to a partnership for utilization of a school gymnasium space during non-school hours at the end of 2004 was a step towards sustainability. The City continues to promote Parks and Recreation opportunities through the following objectives:

- Promote the resources available at each of the city parks and community gyms through newsletter features.
- Redevelop Manor Park wading pool as a splash pad water feature affording summer recreation with lower maintenance and staffing costs while increasing facility operating hours.
- Maintain visibility of the City Band throughout the Community as well as the Greater Metropolitan Area.

Address Crime, Real and Perceived

Public safety continues to be a high priority within the Community. The following objectives promote the City's commitment to Public Safety:

- Promote favorable crime statistics.
- Continue aggressive traffic enforcement.
- Maintain effective police and fire training programs.
- Promote education and awareness of public safety issues throughout the community
- Continue the inspections of buildings for fire and building code safety compliance.
- Support maintenance / expansion of neighborhood Crime Watch.
- Provide information on strategies to address and prevent property crimes.

Update website/explore wi-fi

The City of Robbinsdale website has been enhanced by creating a more user-friendly home page allowing for quicker access to frequently sought information. Additional improvements including e-mail sign up are planned.

Area city wi-fi efforts have been monitored and a proposal was reviewed. Given difficulties in other cities and the high capital investment required, no project is planned in the near term.

Encourage Citizen Participation and Community Pride

To be successful in governing a City, active participation by citizens in the local government decision process is needed. It is the intention of the City to encourage citizen participation and to keep residents informed as to local government activities. Objectives the City plans on using to accomplish this are as follows:

- Keep citizens informed through the use of the news media, Cable TV, public meetings, City publications and newsletters, and the use of a City Web Site.
- Develop a sense of Community Pride through the community celebration “Whiz Bang Days”, and promotion of City Band activities at various times during the year including the Pet and Wheel Parade.
- Cooperate with the Chamber of Commerce on promotional events such as the Spring egg hunt, Hometown Evening Walk, and Holiday Tree Lighting.
- Host a Police and Fire Open House to familiarize citizens with the Public Safety Services provided by the City.
- Encourage participation on various commissions within the City

Impact of Legislation

During the 2005 Legislature Session, the State adjusted the formula used to determine how the Local Government Aid that cities receive from the State is distributed. Additionally, a public – employee pension bill was passed that increased the contribution rates of both employers and employees into the Public Employee Retirement Association (PERA). Also, the Legislature has continued with its pursuit of shifting the burden of property taxes from commercial and apartment properties to residential properties.

Local Government Aid Reductions

Since 2002, the City has lost almost \$1 million in annual Local Government Aid. The LGA formula adjustment that was enacted has resulted in the City receiving an increase in aid for 2008 of \$229,927 for a total of \$1,235,352. Despite this up-tick due to a plateau in the 10-year population component, it appears the LGA the City will receive will gradually be adjusted downward to approximately \$500,000 per year.

PERA Increase

The Pension Bill that was passed during the 2005 Legislative Session included an increase in the contribution rates of both the employer and employee. No additional funding for this increase was provided. The City is expected to fund an approximate \$40,000 annual increase through 2010. This legislation was needed to provide adequate long-term funding of the State-run Public Employee Retirement Association.

Impact On Government Services

Levy limits, which were in place in 2004, have not been renewed. This enables the City to increase the property tax levy to meet increased service needs and unfunded mandates. However, the impact of any levy increase on the residential property owner needs to be continually addressed and may affect the level of services that the City can continue to offer.

Highlights Of The Past Year

Several significant events occurred during the past year. Following is a list of noteworthy events/activities for the last year:

- Completed work on the scheduled street improvement projects 26 ½ from Abbott to McNair including adjacent side streets; 45th Ave from Quail to Orchard plus overlay of Orchard; Regent Avenue adjacent to the new Parker Village redevelopment 41st to 42nd Avenue.
- Completed the 2nd phase of County Road 81 reconstruction – final phase to be completed in 2008.
- Completed the renovation of South Halifax Park.
- Renovated the City Hall parking lots including a drop-off/pick-up spot for the Senior “Out and About” trips and incorporated a rain garden.
- Held public meetings related to the Comprehensive Plan update to be completed in 2008.
- Witnessed a 4% decrease in total Crime in the city. Held 67 National Night Out neighborhood parties.
- Welcomed a regionally renowned bakery to the long empty downtown bakery site with help of low interest loan from the Economic Development Authority.
- City phone system replaced using multi-city partnership cost savings and adding unified messaging and caller-id capabilities
- Received the Distinguished Budget Award for 2007, which is the twenty-first consecutive year.
- Received the Award for Excellence in Financial Reporting from the Government Finance Officers Association for the twenty-eighth consecutive year.

Budget Initiatives

The following represent a summary of the highlights and major initiatives being undertaken within the 2008 Budget:

General Fund

The overall cost of providing basic governmental services (General Fund) is projected to increase by 2.1% or \$152,975. The increase is attributable to adjustments in personal services, which include an unfunded mandate for PERA increases, additional costs for staffing Presidential election, the elimination of a department head position due to a consolidation, and general salary and benefit changes. The property tax levy for the General Fund is increasing by \$8,799. Staff is encouraged to trim expenses where possible with goal to set aside some savings for a planned Fire Truck replacement in 2009.

General Fund Initiatives include:

- Continuing to develop better customer service strategies through the use of technology, innovation, and delegated responsibility to office staff.
- Increasing code enforcement efforts on rental housing and garbage code issues to help maintain a clean desirable community.

Capital Improvements

The 2008-2012 Capital Improvement Plan (CIP), which was accepted as a planning document at the December 18, 2007 City Council Meeting, is published as a separate document. The 2008-2012 CIP coordinates the financing and timing of improvement projects and the acquisition of capital equipment. The capital improvements scheduled for 2008 have been included within this budget document. Details of each project are available within the 2008-2012 CIP Document.

Technology Initiatives

Technology costs have continued to rise over the last few years as the City has been upgrading components of its network infrastructure. Technology expenditures are managed as part of the Central Services Internal Service Fund. The following initiatives are being planned or are currently underway:

- Continued implementation of Govern Software. This new software combines the following land management functions under one software solution: licensing, permits, inspections, housing maintenance, code enforcement, and special assessments. The software will link directly with the City's Property Database and provide improved workflow and customer service regarding land management activities. The Business Licensing went live in August of 2006 and the Building Permit module went live January 2007. The remainder of the modules were implemented throughout 2007.

- Implementation of our newly replaced document management system software in administration, finance, fire, and community development departments. The implementation is expected to take a couple of years.
- Continue assessment of GIS needs with the Engineering Department in relation to creating asset management databases for our street and utility infrastructure.
- Continue to address E-mail (SPAM) and computer virus issues through increasing security and implementing policies where necessary to protect the City's electronic information.

As we move to the future, we are continually looking for ways that delivery of services can be enhanced and better information can be made available. The City continues to move towards web-based information systems and solutions.

Enterprise Operations Highlights

The Enterprise Funds include the Utilities (Water, Sanitary Sewer, Storm Sewer, and Solid Waste), Liquor Operations, and Deputy Registrar Operations.

Utility Funds

Overall the Utility Funds continue to perform well and are projected to produce a net income for 2008. Cash availability in the utility operations is expected to decrease by 33%. This is due to the capital improvement projects that are programmed within the Capital Improvement Plan (CIP) adopted separately by the City Council. The CIP includes a five-year cash projection for each utility fund and any recommended yearly rate increases to maintain proper cash within the utility funds. The utility rates for 2008 were approved for the following increase: Water Utility = 5%, Sanitary Sewer Utility = 5%, Storm Sewer Utility = 10% and Solid Waste Utility = 2%. Reserves in the utility funds will continue to be monitored to determine what future increases are necessary.

Capital Improvement Initiatives

Planned Capital Improvements in 2008 total \$4,361,690 with \$3,625,190 related to street reconstruction projects. The remaining \$736,500 relates to the utility system improvements, which are listed in the capital improvement program sheet of each utility fund and within the CIP.

Other Utility Initiatives

The Solid Waste Utility contract was put to bid in 2007. Waste Management was selected with rates significantly lower than the other respondent. Rates were increased in 2008 by 2%. The Solid Waste Fund transfers \$150,000 annually to the Permanent Improvement Revolving Capital Project Fund to help fund street reconstruction projects. In addition, a \$20,000 transfer to the General Fund was added in 2008 to help fund the increased code enforcement initiative

Liquor Operations

The Liquor Operations consist of one municipal liquor store. The store leases space in a strip mall next to City Hall and operates in accordance with State Statutes. Profits from the store are transferred to the Capital Improvement Fund – Park Improvement Program. A Transfer of \$50,000 was made in 2007, with another \$50,000 planned for 2008.

Deputy Registrar (License Center)

The Deputy Registrar serves as an agent of the State for the issuance of license tabs and title changes for motorized vehicles, and hunting and fishing permits issued through the Minnesota Department of Natural Resources. Profits from the operation are used to help offset tax increases through transfers to the City's General Fund. No transfers are expected until 2009. Overall volume has decreased within the operation due to State Licensing changes and increased on-line renewals through the State. In January of 2006, the operation became a passport acceptance facility, which processes passport applications and provide passport photos. This produced an additional \$20,000 in fees in 2007.

Conclusion

As we enter 2008, the City faces many challenges in maintaining its current service level to the citizens. This includes issues surrounding the expectation of continued reduction in Local Government Aid to cities, unfunded mandates and shifts in the property tax allocation formula by the State that has resulted in annual increases to homeowners of between 15% - 20% for the previous three years. Actions during the 2008 State Legislature Session are again expected to place additional fiscal strains on cities through the possibility of continuing aid reductions and the return of some sort of property tax levy limit or freeze. Also, the City's infrastructure is very aged and will need to have periodic infusions of capital funding in order to maintain a good park, street, and utility system. The City will continue to look at the current level of services being offered residents, realizing that choices will continually have to be made regarding what services the City can continue to offer.

As in the past, the adopted budget is the product of the collective efforts of the Council, Department Heads, and numerous City employees. They have worked diligently to ensure that the residents of Robbinsdale get the best value for their tax dollars. I am appreciative of the commitment and expertise that each of them has contributed to the budget process.

Respectfully Submitted,

Marcia Glick
City Manager

Concurrence:

Larry Jacobson
Finance Director

BUDGET OVERVIEW

General Description and Form of Government

The City of Robbinsdale is located in Hennepin County, and is part of the Twin Cities metropolitan area. The City provides a full range of municipal services authorized by State Statute and/or City Charter. These services include police and fire protection, construction and maintenance of streets, water, sanitary sewer, and storm sewer systems, recreation programs and activities, maintenance and development of a park system, sanitation services, community development activities (planning & zoning), inspections services, and general administrative services.

The City of Robbinsdale is a home rule charter City that operates under a Council – City Manager form of government. The City is divided into four wards for representation. The City Council consists of one councilperson elected from each ward, and a Mayor elected at-large. The Council employs the City Manager to run the daily operations of the City and enacts local legislation (Ordinances), adopts budgets, and determines policies, all subject to the initiative, referendum and recall powers of the people.

Fund Accounting

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The budgeted funds of the City are grouped into two broad categories as follows:

- **Governmental Funds** – Governmental Funds are used to account for the “governmental-type” activities of the City (e.g., activities that receive a significant portion of their funding from property taxes, state aids, and various grants). The Governmental Funds budgeted for by the City are the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

CITY OF ROBBINSDALE, MINNESOTA

- **Proprietary Funds** – Proprietary funds are used to account for the “business-type” activities of the City (e.g., activities that receive a significant portion of their funding through user charges). The proprietary funds budgeted by the City are Internal Service and Enterprise Funds.

Basis of Accounting and Budgeting

The Governmental Funds are budgeted on a modified accrual basis. Under this method, revenues are recognized when they are measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when a transaction is expected to draw upon current spendable resources, rather than future resources.

The Proprietary Funds are budgeted on a full accrual basis. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Each Proprietary Fund also shows the following information in their fund summaries:

- **Non-expensed Cash Outlay** – Non-expensed Cash Outlay represents those items that are capitalized and not expensed in a full accrual accounting bases. This is shown as additional information to show the impact of equipment purchases and infrastructure system improvements.
- **Cash Availability** – Cash Availability represents a cash basis approach to the activity within the Proprietary Fund Operation. This is shown to express the difference between retained earnings and actual cash that is available for operations and improvements. It can also be used as a tool for evaluating the current level of user charges, and whether they will continue to be appropriate or need adjustment.

The Basis of Accounting is the same as the basis for budgeting for all funds. An exception is made for the additional information presented in the Proprietary Funds as listed above.

Budget Process

Section 300.07, Subdivision 5 of the Robbinsdale City Code sets forth the requirement that the City Manger must prepare and submit an annual budget to the City Council. The City Manager is also required to enforce the provisions of the budget upon adoption. Minnesota State Law requires that a preliminary property tax levy resolution be certified to the County Auditor by September 15 each year. Once the City adopts the proposed tax levy, the final tax levy can be decreased, but not increased, over the certified proposed tax levy.

The budget is prepared on an annual basis, and follows the calendar year, January 1st to December 31st. The budget document is prepared using the following established procedures:

- The City Council meets sometime during the first quarter of the current year to assess policies and set goals for the next fiscal year.

CITY OF ROBBINSDALE, MINNESOTA

- The City Council by motion adopts the Budget Calendar at a City Council Meeting.
- The Finance Director meets with department heads to discuss the upcoming budget process and furnishes each department head with the proper forms to complete their requests.
- Department heads review their programs and funding level and submit a preliminary request to the Finance Department for compilation.
- Department heads then meet with the Budget Committee. The Budget Committee is appointed by the City Manager, and currently includes the City Manager and Finance Director. The Budget Committee reviews all requests from the Departments and develops an understanding of any new programs, personnel, and costs that are being requested. These are then compared to the City Council and department's goals and objectives for the coming year.
- During August of each year, The City Manager submits to the City Council a proposed operating budget for the next fiscal year on all funds that have a property tax levy.
- Prior to September 15, the City Council meets in a workshop to discuss the proposed operating budget of all funds that the City levies property taxes for (Currently, General Fund and Debt Service).
- By September 15, the City Council, at a regular City Council Meeting, formally adopts the preliminary budget and certifies the preliminary Property Tax Levy to the County Auditor.
- During October, the City Manager submits to the City Council for review the complete budget (includes all governmental and proprietary funds).
- During October and November the City Council meets in Budget Workshops as necessary to discuss the City Mangers proposed budgets of all governmental and proprietary funds.
- Each year the City Council holds a public hearing on the Budget (as required by State Statute). The Dates of the Public Hearing, which are controlled by State Statutes, usually range from the last week in November to the middle of December.
- After the Public Hearing and prior to December 30, the budget is legally adopted and the property tax levies are finalized for certification to the County Auditor at a regular City Council meeting.
- Any subsequent revision that alters the total expenditures of any department for governmental type funds must be approved by the City Council.

CITY OF ROBBINSDALE, MINNESOTA

- Formal budgetary integration is employed as a management control device during the year for the General Fund.
- Budgets for the governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
 - Unused appropriations lapse at year-end and may not be carried over to the following fiscal year without specific Council authorization. These funds that are reported as undesignated reserves increase the working capital of the respective fund.

Amending the Budget

The Council cannot amend the appropriated tax levy after it has been established. The actual receipts must exceed the estimated revenue for the Council to make an appropriation greater than the original adopted budget. However, the Council by a majority vote may reduce the appropriations. A vote of four members is required to appropriate the unencumbered fund balance.

Revenue Estimation

Revenue Estimation is a key component in preparing the City's annual budget. The general intent is to make conservative and objective projections. The City's approach to estimating revenues is to consider each individual revenue source's history of predictability, stability or volatility. The estimation methods used are a combination of trend analysis and forecasting from information provided by the City Departments.

Financial Management

Robbinsdale's financial management policies and practices are as follows:

Fund Balance Reserves

The following represent the Fund Balance Practices followed by the City Council with regards to the City's reserves.

- General Fund reserves are planned to be maintained at a level of between 45% - 50% of budgeted expenditures.

Trend - The General Fund currently is projected to have a reserve of 55% of 2007 Budgeted Expenditures at the end of 2007.

- Debt Service Fund Excess balances are to be transferred once the debt has been extinguished to the:

CITY OF ROBBINSDALE, MINNESOTA

- Central Garage Internal Service Fund (for G.O. Equipment Certificates)
- Permanent Improvement Revolving Capital Project Fund (for street improvement bonds).
- Capital Improvement Capital Projects Fund (for G.O. Building Bonds).
- Appropriate Tax Increment Fund (for Tax Increment Bonds).
- Non-Bonded Debt Service Fund shortfalls and surpluses are to be funded as follows:
 - Emergency Sewer & Water shortfalls will be funded each year by transfers from the Sanitary Sewer and Water Utility Enterprise Funds. Surpluses that exceed \$100,000 will be returned the Sanitary Sewer and Water Utility Fund as appropriate.
 - Forced Tree Removal shortfalls will be funded each year by a transfer from the General Fund. Surpluses that exceed \$100,000 will be returned to the General Fund.
 - Nuisance Abatements shortfalls will be funded each year by a transfer from the General Fund. Surpluses that exceed \$100,000 will be returned to the General Fund.
- Capital Improvement Capital Projects Fund has no reserve regulation or practice. The funds are planned to be used for specific purposes as defined within each program within the Fund. The Council retains the authority to move the funds as it deems necessary.
- Permanent Improvement Revolving (PIR) Fund is required to maintain a reserve of no less than \$720,000 per City Code.

Trend – The fund balance reserve of the PIR Fund is projected to be just under \$4 million in 2012 (see CIP Document).

- Maintain Enterprise Fund Cash Reserves of at least 30% of operational expenses.

Trend – The current cash reserves percentages of operational expenses for each Enterprise Fund is as follows:

Water Utility Fund –	43%
Sanitary Sewer Utility Fund –	112%
Storm Sewer Utility Fund –	197%
Solid Waste Utility Fund –	137%
Municipal Liquor Fund –	34%
Deputy Registrar Fund –	21%

CITY OF ROBBINSDALE, MINNESOTA

Contracts and Purchases of Goods and Services (City Code Section 300)

All purchased of goods and / or services must follow the criteria below:

- Greater than \$10,000 must be approved by the City Council and any agreements signed by the Mayor and City Manager. Purchase Orders may be signed by the City Manager and Finance Director if Council Approval is obtained.
- Greater than \$2,500 and less than \$10,000 must be approved by the City Manager.
- Less than \$2,500 may be entered into by a department head, providing that funding is available within the adopted budget.

Bidding Procedures

The City follows the following guidelines for obtaining bids and quotes:

- The City follows the State Statutory guidelines for required quoting and bidding of goods and services.
- City practice requires that at least two quotes be obtained where possible, with final approval being derived by the dollar cost of the purchase in accordance with the Contracts and Purchases of Goods and Services.
- Procedures are regulated through the Finance Department.

Budgetary Controls

Control of the budgets will be maintained through the following procedures:

- Council review of monthly financial reports.
- Provide monthly reports to department heads and City Manager.
- Review of bills paid by Finance.

CITY OF ROBBINSDALE, MINNESOTA

Investment Policies

The City maintains cash reserves sufficient to cover near or short-term obligations. Idle funds are invested in accordance with Minnesota Law. All invested funds are maintained within an Investment Trust held at US Bancorp. Purchases of investments are delivered to the Trust and then payment for them is released. The Trust account has a Short-term Government Money Market Fund, which is used for maintaining cash to cover near or short-term obligations.

- The City's primary objective is the preservation of capital and the protection of investment principal.
- Investment maturities will be laddered to provide adequate cash flow to meet the City's on-going obligations.
- Investment income to each fund is allotted once annually based on the quarterly fund balance average throughout the year.

Debt Management

The City will issue bonds in accordance with State Statutes and its Charter. The following policy statements represent the City's guidelines for the use of Debt:

- All bonds will be rated by Moody's Investor Services (except for Short-term Capital Equipment Notes and certain private placement debt through the Robbinsdale Economic Development Authority). The current bond rating for the City is A1.
- The City will not incur long-term debt to support current operations.
- Long-term debt will be limited to the expected useful life of the project, with a general guideline that all street and utility bonds be issued for a period of no more than 10 years.
- All bonds that are issued should take advantage of bond call features to help reduce the overall interest obligations through bond refunding procedures.
- The City's legal debt margin be maintained within Statutory Guidelines.
- All anticipated bonds be listed within the Capital Improvement Plan.

CITY OF ROBBINSDALE
BUDGET CALENDER
FOR 2008 BUDGET

January

30

City Council Goals Session (2007 – 2008)

April

17

City Council adopts Budget Calendar outlining budget process

May

May 23- June 20

Finance to set budgets and establish charges for Internal Service Funds.

May 23- July 27

Departments submit requests for Capital Improvement Projects to Finance or Engineering for the 2008 – 2012 CIP.

May 23 – June 20

Departments submit requests to Finance for Capital Equipment for the 2008-2012 CIP.

23

Finance Department to distribute 2008 Operating Budget worksheets and request forms to departments.

June

20

All Operating Budget worksheets and requests due to Finance from Departments.

July

June 25 – July 17

Finance to prepare preliminary budget (requested).

18

Finance to distribute preliminary calculation of department's budget requests to each department for review.

25

Departments submit changes or errors from initial budget request to Finance

August

1

Preliminary budget delivered to City Manager for review.

1-2

Department of Revenue certifies LGA amounts to all cities.

1 -10

Department Heads meet with City Manager and Budget Committee.

14

Engineering and Finance deliver preliminary ranking of CIP requests to Capital Works Group Members.

13-17

Finance Department makes adjustments and prepares City Manager's Preliminary Budget.

August

17

City Manager's Preliminary budget document distributed to City Council for review.

20 - 31

Council meets in recessed budget work session to review the Proposed City Manager's Budget for 2008 (General Fund and Internal Service Funds) and to establish the Council's proposed General Fund and Debt Service fund property tax levies.

September

4

City Council meeting to certify the proposed property tax levies to County Auditor (by 9/15/2007). The adopted property tax levy cannot exceed the preliminary property tax levy. (*continue discussion at special meeting if needed*).

12

Finance Department certifies City Council approved preliminary property tax levy to Hennepin County.

25

Capital Works Group to finalize preliminary CIP Project list for 2008-2012

28

Preliminary budgets for Special Revenue, Enterprise, and Capital Projects Funds, including the CIP Document distributed to City Manager for review.

October

9

Preliminary CIP Document distributed to Capital Works Group for review and comment.

23

Discussion with Capital Works Group to finalize preliminary CIP

November

2

Preliminary budgets for Special Revenue, Enterprise, and Capital Projects Funds, including the five-year CIP are distributed to City Council.

5

County Auditor begins required mailing of property tax notices to each owner of record with prior year's comparison.

6-16

Council to meet in recessed budget meetings to review and discuss the 2008 proposed budgets for Special Revenue, Enterprise, and Capital Projects funds, including the five-year CIP (2008-2012).

December

Nov 28 – Dec 20

Cities (and Counties) are required to hold public hearings to adopt their final budget and final property tax levy.

18

City Council Adopts final 2008 Budget and 2008-2012 CIP.

20

Finance Department certifies the final property tax levy to the County Auditor.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

REVENUES

The City of Robbinsdale collects revenues from a variety of sources. The revenues usually relate to the type of service being provided. Below is a list of major revenue sources and general trends:

Property Taxes

Property taxes are collected from properties to pay for general government services funded through the General Fund and for general obligation debt funded through the General Debt Service Fund.

Trends: Property taxes levies have been increasing due to cuts in State Aid that began in 2001. A more in depth discussion of the Property Tax Levies is found on Page 35.

Special Assessments

Special Assessments are revenues collected to pay for improvements benefiting property. A majority of the special assessments are associated with road reconstruction projects within the Permanent Improvement Revolving Capital Project Fund (Page 218). Other programs for use of Special Assessments are described in the Non-Bonded Debt Service Fund (Page 201).

Trends: Special Assessment Revenues are increasing slightly, but are due to smooth out as the street reconstruction program matures. Budget for 2008 is \$372,300 compared with \$318,200 in 2007.

Licenses & Permits

License revenue results from the City requiring specific businesses to register with the City and provide information and meet requirements prior to being able to operate within the City. The license fees are intended to cover a portion of the administrative costs associated with monitoring the business activities.

Building permit revenue is derived from fees and enforcement of construction activity within the City.

CITY OF ROBBINSDALE, MINNESOTA

Trends: License and Permit fees are collected within the General Fund (See page 86). The level of the fees over the last few years has been higher than normal due to major expansion at North Memorial Medical Center, Parker Village Redevelopment (200+ units), and other scattered housing redevelopment activities. This trend slowed in 2007 with changes in the housing market and is expected to continue to subside lowering overall fees at that time.

Intergovernmental

The City receives a variety of shared revenues from the State of Minnesota. The major revenues within this category are Local Government Aid, Market Value Homestead Credit Aid, and State Construction Aid. All other amounts represent small grants and aids that the City receives under various established programs.

Local Government Aid

Local Government Aid represents a redistribution of a portion of the States sales tax collections, which is based on a funding formula derived by a municipalities housing population change, existing pre-1940 housing units, motor vehicle accidents, and the City's overall revenue need (compares City's tax capacity with statewide tax capacity).

Trends: Local Government Aid (LGA) distributions to cities have been reduced significantly over the last few years as part of the State solution to balancing its budget deficits. The City's share of LGA has been reduced by over \$975,000 since 2002. Due to distribution formula changes in 2005, LGA dropped in 2007 by \$153,713 and there was an increase of \$229,927 in 2008. Nevertheless, based on the formula trend, the City ultimately expects its LGA reduced by another \$500,000 over the next five years before stabilizing.

Market Value Homestead Credit Aid

The Market Value Homestead Credit Aid (MVHC) was established by the Legislature in 2002 to replace the Homestead Credit Aid (HACA) that was eliminated in 2001. The MVHC is a direct reduction of the City's General Property Tax Levy. It is a credit to each homeowner and is computed on a sliding scale based on a homes value. The MVHC phases out for homes valued greater than \$443,000. The elimination of HACA in 2001, created a permanent shift from aids to property taxes of about \$770,000 of the City's General Fund revenue sources.

Trends: As properties continue to escalate in value, the MVHC will begin to gradually phase out, which will have no fiscal impact on the City. However, as the MVHC phases out, individual properties will pay more in overall property taxes. Additionally, the State could decide to divert the MVHC funds from the cities, which would be an additional aid reduction.

State Construction Aid

State Construction Aid is a portion of the State Motor Fuels Excise Tax that is distributed back to communities for the maintenance and improvement of city streets that have been designated as State Aid Streets (usually represents heavier traveled roads through the City). This funding is accounted for within the Permanent Improvement Revolving Capital Project Fund.

CITY OF ROBBINSDALE, MINNESOTA

Trends: This aid has been stable, with the City receiving about \$330,000 as an annual appropriation to an account that is controlled by the State. The account accumulates funds and is drawn down as a reimbursement for City street reconstruction projects that meet the programs criteria and have been approved by the State. The City drew down \$261,000 in 2007, which has reduced its balance to approximately \$813,000 that is planned to be spent down over the next five years (see CIP Document).

Charges for Services

This category reflects fees collected for contractual services and general services that the City charges directly for. A list of categories is listed below:

- ✓ General Fund charges for services include contractual and service fee services related to general government, public safety, and recreation (see page 79 for more detail).
- ✓ Conduit Debt Fees – Are collected in part by the General Fund (under general government) and the Permanent Improvement Revolving Capital Project Fund to help fund street improvement projects. In 2003 North Memorial Medical Center, the City's largest employer, issued over \$100 Million in Conduit Debt through the City. This will generate approximately \$3.1 Million in fees over the next 30 years. The fees have been dedicated to help fund the street improvement program, which is funded through the Permanent Improvement Revolving Capital Project Fund. The City charges a fee of 1.0% of the initial bond principal, payable in two annual installments plus an annual charge beginning in year three of 1/8% of the outstanding bond principal of the bonds.
- ✓ Services to property (Utility Fees) – are collected by the utility funds from customers (Residents and business within the City) for services. See page 225 for more information on these fees.

Trends: Charges for Services are gradually increasing as a whole. This is in part due to rising utility fees to help pay for needed infrastructure improvements (See CIP Utility Section). General Fund fees appear to be static, with no significant changes foreseen.

Fines and Forfeitures

Fines and Forfeitures represent the City's portion of traffic and code violation fees and are collected in the General Fund. When a violation is issued by a City, Sheriff, or State Trooper within the City Limits, a portion of the fee paid to the County is distributed to the City (based on State Statute).

Trends: Traffic enforcement continues to be a topic of concern with the City Council and as such, more aggressive enforcement has been taking place. As a result, revenues are projected to remain at about \$250,000 for the perceived future.

CITY OF ROBBINSDALE, MINNESOTA

Franchise Fees

Franchise Fees were established in June of 2003 as a response to the City's growing infrastructure needs and to help balance the budget due to unexpected State Aid reductions. Franchise fees are derived from a 4% fee imposed on all electricity and gas revenues collected by the utilities for usage within the City. The fee had a sunset of June of 2007, but has been extended by the City Council to June of 2009. The fee has been split equally between the General Fund and Permanent Improvement Revolving Capital Projects Fund (Funding of the street improvement program) except in 2007, when due to LGA cuts, 60% will go to the General Fund and 40% to the Permanent Improvement Revolving Capital Projects Fund. The 50-50 balance was restored for 2008.

Trends: The fee currently estimated to generate about \$673,000 per year (split between General Fund - 50% and Permanent Improvement Revolving Capital Project Fund - 50%).

Investment Earnings

Investment earnings are allocated to all funds based upon a weighted average of their quarterly cash balance. For budgeting purposes, the interest earnings are projected and the allocation from the latest Comprehensive Annual Financial Report is used. Market value changes related to the required recognition of unrealized gains / losses are not reflected or estimated for budgetary purposes.

Trends: Investment earnings are subject to the interest rate economy and are dependant on what rates were available at the time investments were made. Overall interest earnings are projected to be stagnant to decreasing trend into 2008. As always, investment earnings are subject to sudden shifts in the economy.

Other Revenues

Miscellaneous sources, which do not fit into any of the above mentioned revenue categories. These sources include donations, other small unexpected payments, and non-operating revenues (Proprietary Funds) such as sale of scrap or surplus.

Trends: These revenues are expected to remain constant over the next several years.

CITY OF ROBBINSDALE, MINNESOTA

PROPERTY TAX

The City of Robbinsdale levies property taxes for its General Fund Operations and certain Debt Service Obligations. The levies are allowed by State Law, and are collected from property owners by Hennepin County and distributed to the City in July, December, and January.

Property Tax Reform

During 2001, the State Legislature passed a major Property Tax Reform Bill that dramatically impacts State Funding to local governments. Levy limits returned, and a major shift in the State Funding of schools districts resulted in the elimination of some aids for cities. The intention of the State Legislature was to have cities make up for this lost aid through the property tax levy. This reduced the reliance of cities on State Aid, and allows the property tax levy to make up a larger share of the General Fund Revenues. Due to the reform, Robbinsdale had its aid reduced in 2002 by a little over \$770,000. This was made up through increasing the property tax levy.

As the Legislature entered the 2003 session, the situation with the economy was creating a State Deficit of over \$4 billion. The State enacted many reductions in order to balance the budget. As part of those reductions, cities had their aid decreased for 2003 and 2004. The Local Government Aid (LGA) reduction amount for 2003 was \$461,065 or 21.7% of the aid amount the City was initially certified to receive. In 2004, the LGA was reduced by an additional \$30,863. The cities were then only allowed to levy back for 60% of the permanent LGA losses from 2003 and 2004. In 2005, the Legislature readjusted the formula for State Aid and increased the overall State Aid to cities by \$48 Million. The formula change was detrimental to most inner ring suburbs and the City in turn saw its 2005, 2006, and 2007 aid reduced by \$205,103, \$268,515 and \$153,713 respectively. In 2008, the City saw an increase of \$229,927.

Property Values (Tax Burden)

Residential homes will again see their tax burden increased due to the continuation of the Limited Market Value Law phase out. This phase-out is not controllable by local governments and is expected to increase the property tax bill for residential homes significantly.

City's Market Value and Tax Capacity

The taxable market value for the City is projected to grow by \$73,376,700 or 6.7% to \$1,173,004,400. From this, the Tax Capacity is calculated (for residential properties it equates to 1% of Taxable Market Value, and varies by property type for all others).

CITY OF ROBBINSDALE, MINNESOTA

Median Valued Home

The Taxable Market Value of the median valued home within the City is projected to be \$200,000. The overall City Tax burden increase on the median valued home is projected to be approximately 3.25% or \$21.25. (See chart on page 39).

A graph depicting the projected basic governmental service annual costs for the median valued home is located on page 41.

Property Tax Levies

The total of all levies being proposed is \$5,117,925. This represents a \$124,327 or 2.5% increase over the 2007 levies of \$4,993,598

The process for adopting property tax levies follows the Budget Process described in the Budget Overview section (pages 21 to 27). The following property taxes levies for 2007 have been adopted and certified to the County Auditor:

➤ General Fund Operations – Ad Valorem	\$3,432,698
➤ General Fund Operations – Fiscal Disparities	\$ 714,500
➤ General Fund Operations – MVHC	\$ 296,000
➤ Debt Service – G.O. Building Bonds	\$ 205,163
➤ Debt Service – G.O. Street Reconstruction Bonds	\$ 200,619
➤ Debt Service – G.O. Street Improvement Bonds	\$ 101,945
➤ HRA Levy	\$ 167,000

General Fund Operations - Ad Valorem, Fiscal Disparities, and MVHC

The General Fund Operations Levy is split into three portions. The Ad Valorem represents the amount that is directly collected from the properties for general government operations. The Ad Valorem portion is \$3,432,698, which represents an \$8,799 or .26% increase over the 2007 General Ad Valorem Levy of \$3,423,899. The increase is attributable increased costs related to delivering basic governmental services off-set by state aid adjustments.

Anoka County sets the Fiscal Disparities levy for the entire Seven County Metropolitan Area. This levy was established by the legislature in the 1970's as a means to more evenly distribute the property tax benefit derived by commercial properties. The Fiscal Disparity Levy Collection for the City in 2008 will be \$714,500, which represents a \$75,894 or 11.9% increase over the 2007 Fiscal Disparity Levy of \$638,606. For historical comparisons, see graph on page 44.

General Obligation Street Reconstruction Bonds

In 2006, the City issued \$1.535 Million in Street Reconstruction Bonds to fund local street projects. The 2008 levy for the issue is \$200,619, with the bonds being paid off in 2017.

CITY OF ROBBINSDALE, MINNESOTA

General Obligation Street Improvement Bonds Debt Service

In April of 2002, the City sold Street Improvement Bonds to fund the street project within the fourth ward. The 2008 levy for the bond issue will be \$101,945. The bonds will be paid off in 2012.

General Obligation Building Bond Debt Service

The 2008 tax levy related to the Building Bonds issued for the construction of the Police & Fire Station in 1992, is \$205,163, which represents a \$8,954 or 4.6% increase over the 2007 levy of \$196,209. The bonds were authorized by a referendum vote in 1991, and issued for the construction of the Police & Fire Station in 1992. These same bonds were refunded in 1999 for a total debt cost savings of \$114,000. The bonds will be paid off in 2013.

HRA Levy

The Housing and Redevelopment Authority (HRA) Levy is a separate levy that has been issued by the City on behalf of the Robbinsdale Economic Development Authority (REDA). This levy is to be used for economic development activities, and by Minnesota State Statutes is limited to a maximum amount of 0.0144% of the Market Value of property within the City. The levy based on the most recent projecting has been set at \$167,000; a 5% or \$8,000 increase over 2007. REDA is a legally separate entity that was created for the purpose of monitoring and promoting economic development and re-development activities within the City. The REDA Board is the City Council, with the City Manager acting as Executive Director.

City Tax Rate

The City tax rates are shown on the Impact on Taxpayers – City Tax Only chart located on page 41. There are two types of tax rates that are calculated for the City. One is a net tax capacity based rate, and the other is a market value based rate. Both rates use the market value as the starting point for determining the rate.

Net Tax Capacity based rate

The Net Tax Capacity based rate is calculated by taking the levy and dividing it by the Net Tax Capacity. Net Tax Capacity calculation is regulated by the State Legislature, which has created twenty-eight (28) classifications of property and a “class rate percentage” for each classification. The Net Tax Capacity is determined by multiplying the market value of each property by the appropriate class rate percentage. The sum total of all parcel tax capacities less adjustments for the City’s Fiscal Disparity Contribution and those parcels that have been certified in a Tax Increment Financing (TIF) development district represent the Net Tax Capacity for the City. Currently, the General Fund Operations – Ad Valorem, Debt Service – Capital Equipment Notes, and HRA levies are Net Tax Capacity based.

Market Value based rate

Market Value based rates are calculated by dividing the levy by the taxable market value of all properties within the City. Taxable market value is calculated by taking the market value of all properties less exclusions and limitations as set by the State legislature.

CITY OF ROBBINSDALE, MINNESOTA

Market Value Determination

The City Assessor determines the market value of properties through assessment, the use of actual sales data, and economic trends. The taxes that are collected in 2008 are based on the assessment of market values for 2007, which are certified to the County Assessor on January 2, 2007, and relate to sales and data information from 2006. All assessments are subject to review by the Minnesota Department of Revenue. The State requires that property values be within 90% to 105% of actual sales overall.

Truth In Taxation Public Hearing

Each year in late November or early December, Statutes require all counties, school districts, and cities with a population over 2,500 hold a public hearing to discuss the proposed budget and property tax levies. As part of this process, each property is sent by the County a Truth In Taxation notice, which shows the impacts of the proposed levies on their individual property. The public hearing is set as a forum for citizens to come and discuss their views on the proposed budget and property tax levies with the public officials of each jurisdiction. Cities are exempted from this requirement if their property tax levy increased by a factor less than the inflation factor that has been set within the Statute. Robbinsdale's levy increased more than the minimum to qualify for the exemption and as a result held a Truth In Taxation Public Hearing as required. The Truth In Taxation Public Hearing was held on Tuesday December 10, 2007.

IMPACT ON TAXPAYERS - CITY TAX ONLY

The following information shows the estimate impact on the City taxpayers. The median market value in the City is \$204,000. The median taxable value for this home would be \$200,000. Even though the Assessor's Market Value will equalize the values of similar properties, the Taxable Market Value can vary by thousands of dollars on the same parcels.

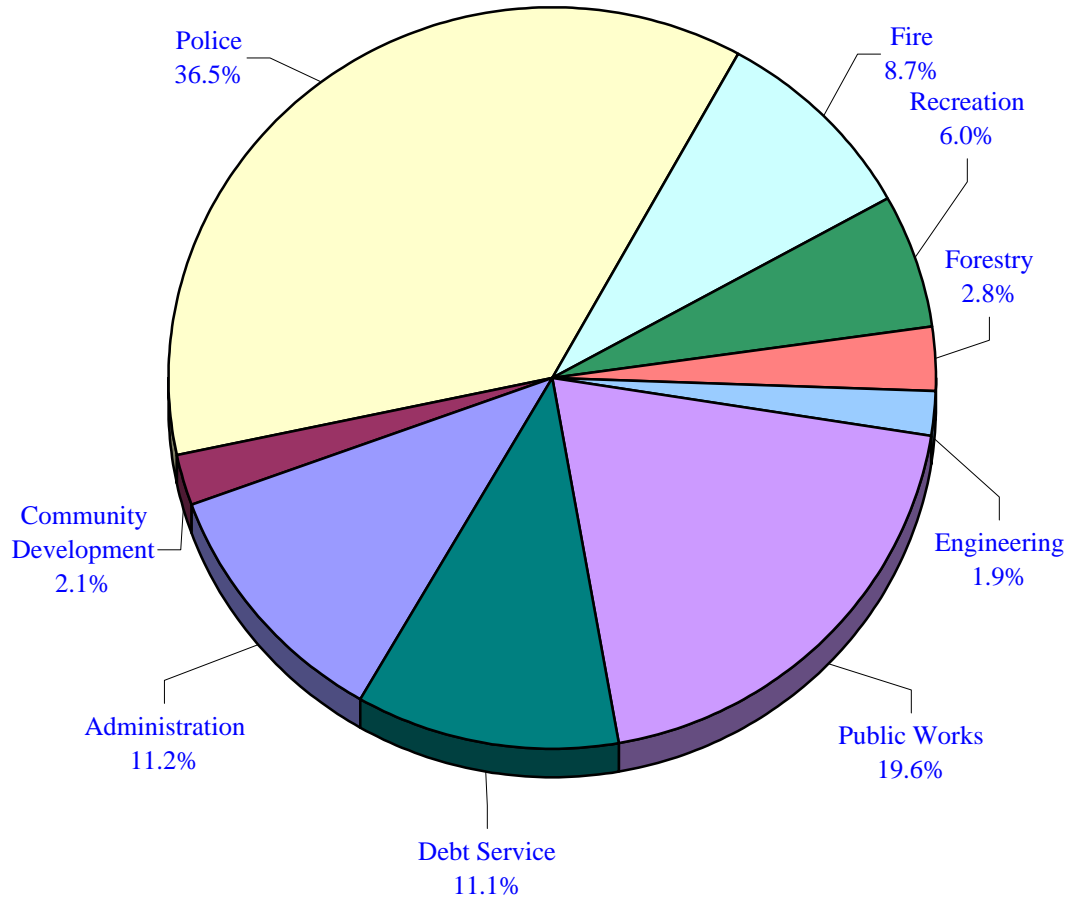
Total City Tax Rate	35.0670%
Market Value Tax Rate	0.01719%

The following table shows the City's portion of the total tax and percentages that a resident should see on their tax statements. The growth in Taxable Market Value is controlled by the Limited Market Valuation Law (+15% minimum). As the phase out of Limited Market Value continues, homestead single family residential property will continue to see their portion of the overall tax bill grow. The Bassett Creek Watershed district has a slightly higher tax rate.

RESIDENTIAL HOMESTEAD - City's Portion Only - (includes market value tax)					
TMV 2007	Taxes Payable 2007	TMV 2008	Taxes Payable 2008	+ / - Dollar's/Year	+ / - %
\$94,800	\$268.20	\$100,000	\$277.97	\$9.77	3.64%
\$113,800	\$345.39	\$120,000	\$357.27	\$11.89	3.44%
\$132,700	\$422.17	\$140,000	\$436.57	\$14.41	3.41%
\$142,200	\$460.76	\$150,000	\$476.22	\$15.46	3.36%
\$151,700	\$499.35	\$160,000	\$515.87	\$16.52	3.31%
\$161,200	\$537.95	\$170,000	\$555.53	\$17.58	3.27%
\$170,600	\$576.13	\$180,000	\$595.18	\$19.04	3.31%
\$180,100	\$614.73	\$190,000	\$634.83	\$20.10	3.27%
** \$189,600	\$653.32	\$200,000	\$674.48	\$21.16	3.24%
\$199,100	\$691.91	\$210,000	\$714.13	\$22.21	3.21%
\$208,600	\$730.51	\$220,000	\$753.78	\$23.27	3.19%
\$218,000	\$768.70	\$230,000	\$793.43	\$24.73	3.22%
\$227,500	\$807.29	\$240,000	\$833.08	\$25.79	3.19%
\$237,000	\$845.88	\$250,000	\$872.73	\$26.85	3.17%
\$246,500	\$884.48	\$260,000	\$912.38	\$27.91	3.16%
\$256,000	\$923.07	\$270,000	\$952.03	\$28.96	3.14%
\$265,400	\$961.26	\$280,000	\$991.68	\$30.43	3.17%
\$274,900	\$999.85	\$290,000	\$1,031.33	\$31.48	3.15%
\$284,400	\$1,038.44	\$300,000	\$1,070.99	\$32.54	3.13%
\$303,400	\$1,115.63	\$320,000	\$1,150.29	\$34.66	3.11%
\$322,300	\$1,192.41	\$340,000	\$1,229.59	\$37.18	3.12%
\$341,300	\$1,269.60	\$360,000	\$1,308.89	\$39.29	3.09%
\$360,200	\$1,346.38	\$380,000	\$1,388.19	\$41.81	3.11%
\$379,200	\$1,423.57	\$400,000	\$1,467.49	\$43.93	3.09%
\$402,900	\$1,519.85	\$425,000	\$1,566.62	\$46.77	3.08%
\$428,600	\$1,624.25	\$450,000	\$1,665.75	\$41.49	2.55%
COMMERCIAL - City's Portion Only - (includes market value tax)					
TMV 2007	Taxes Payable 2007	TMV 2008	Taxes Payable 2008	+ / - Dollar's/Year	+ / - %
\$364,000	\$2,277.03	\$399,000	\$2,234.68	-\$42.35	-1.86%
APARTMENT - City's Portion Only - (includes market value tax)					
TMV 2007	Taxes Payable 2007	TMV 2008	Taxes Payable 2008	+ / - Dollar's/Year	+ / - %
\$529,000	\$2,469.32	\$512,000	\$2,332.30	-\$137.02	-5.55%

** Median Values Used

2008 City Services Supported By Property Tax Levy



City property taxes pay for basic services:

The Pie Graph depicts the distribution of the property taxes received for the following basic services provided:

Police Protection

Community Development (planning & zoning, comprehensive planning, housing programs administration)

Administration (council, administration, elections, assessing, finance)

Debt Service (outstanding bonds and capital equipment notes)

Public Works (street, and park maintenance)

Engineering (building inspections, rental housing inspection, code enforcement, engineering administration)

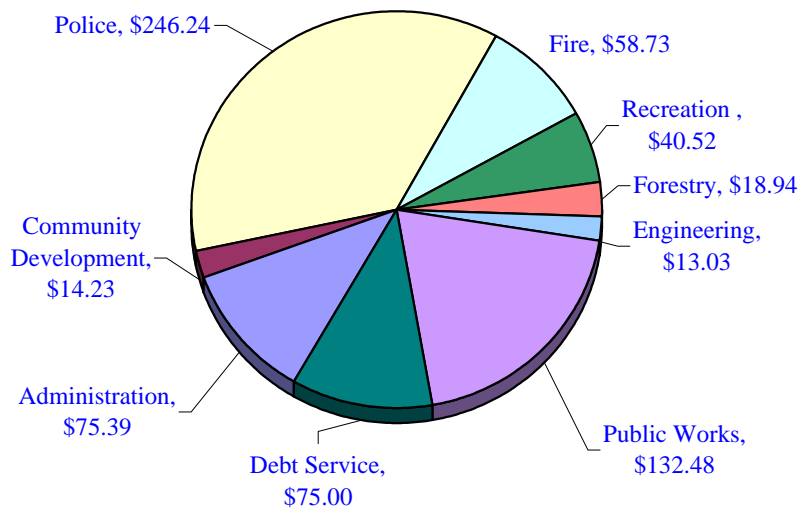
Forestry

Recreation (recreation programming, city band, library building)

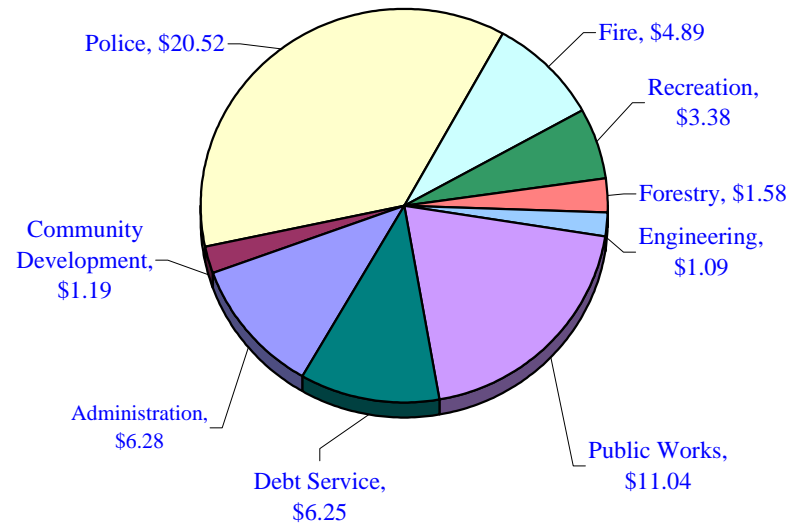
Fire Protection

City of Robbinsdale, Minnesota

**Basic Governmental Services
Annual Cost (\$674.57)
2008 Estimated Property Taxes
For a Median Valued Home**



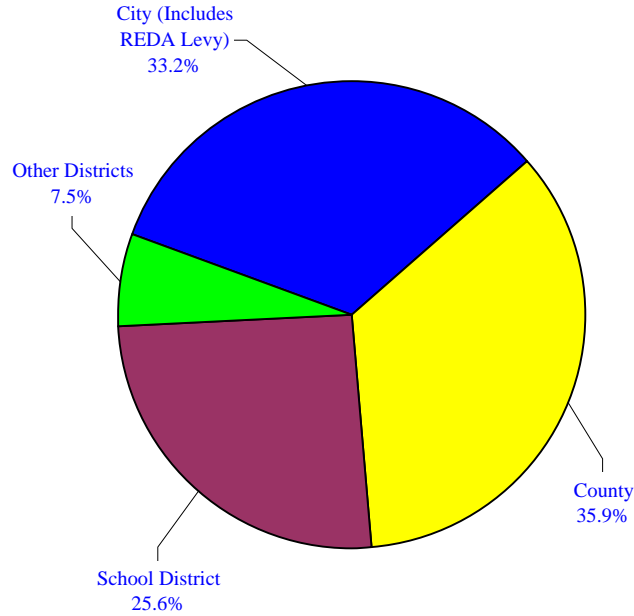
**Basic Governmental Services
Estimated Monthly Cost (\$56.22)
2008 Estimated Property Taxes
For a Median Valued Home**



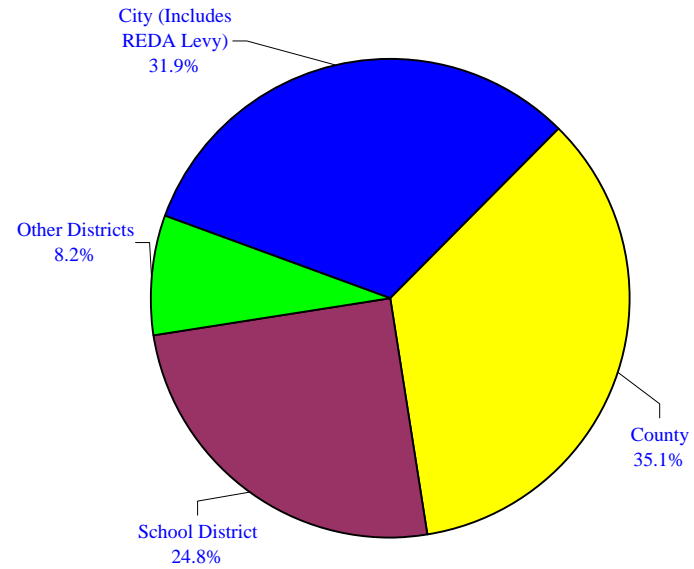
Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

City of Robbinsdale Property Tax Rate Change Comparison

2007 Tax Rate Distribution



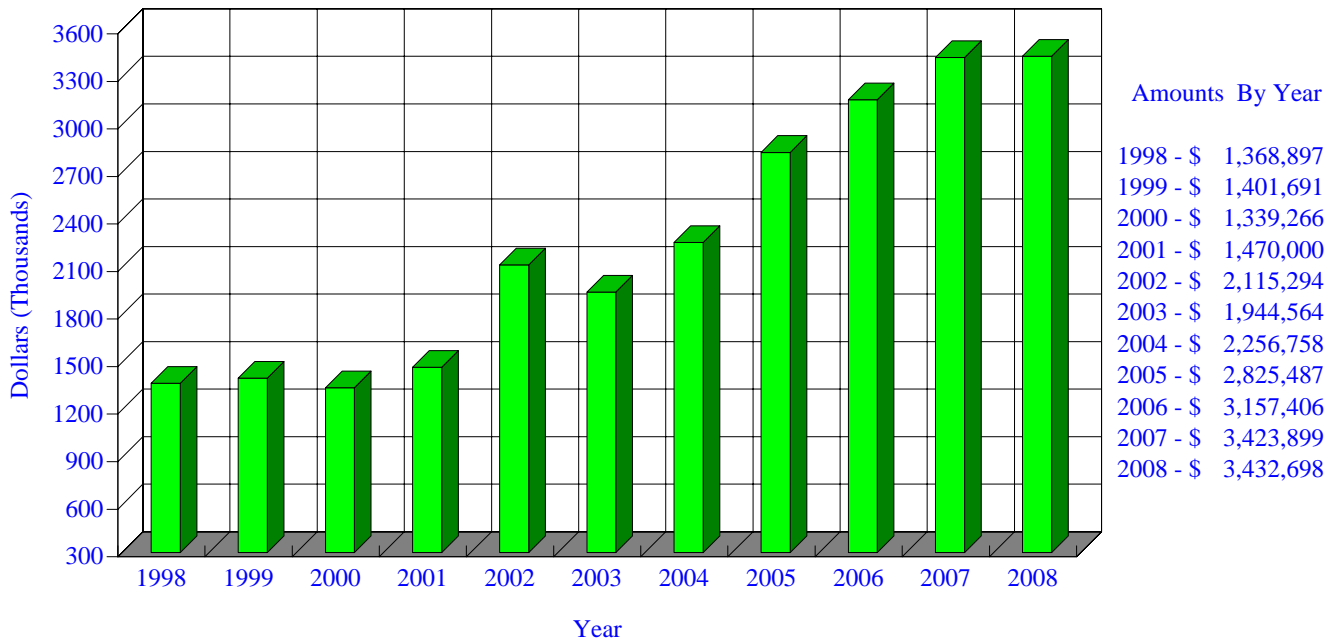
2008 Estimated Tax Rate Distribution



	<u>Tax Rate</u>
City (Includes REDA Levy)	37.322
County	39.110
School District	28.750
Other Districts	7.310
Area Wide Tax Rate	<u><u>112.492</u></u>

	<u>Tax Rate</u>
City (Includes REDA Levy)	35.067
County	38.571
School District	27.243
Other Districts	8.990
Area Wide Tax Rate	<u><u>109.871</u></u>

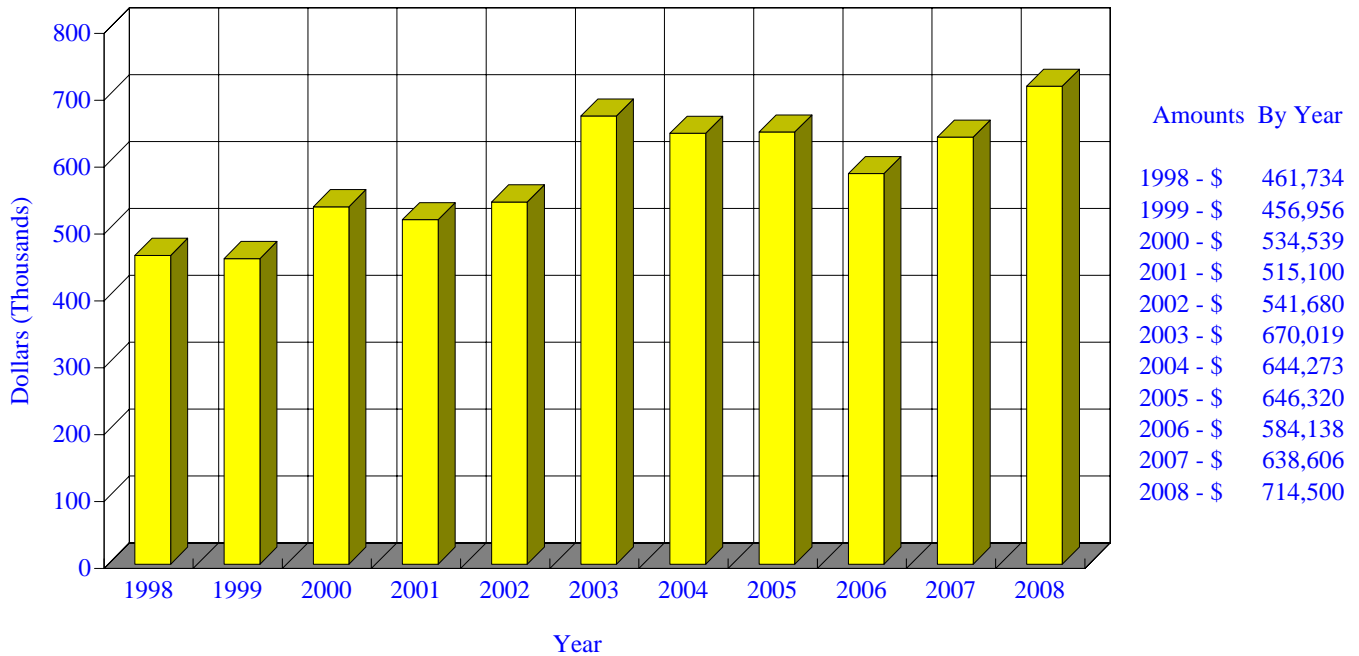
AD VALOREM TAX OF CITY GENERAL FUND 1998-2008



This graph displays the amount of property tax actually paid to support the service level of the General Fund. Beginning In 2003 the State Legislature reduced the State Aid allocations of cities. This has resulted in shifting the burden for raising funds needed to pay for the cost of basic governmental services directly to the Ad Valorem Property Tax.

The 2008 Proposed Levy is \$3,432,698, which represents a \$8,799 or 0.26% increase over the 2007 levy of \$3,423,899. The proposal represents increasing the levy to cover increased PERA contributions, increased payroll rates, and to help pay for basic government services.

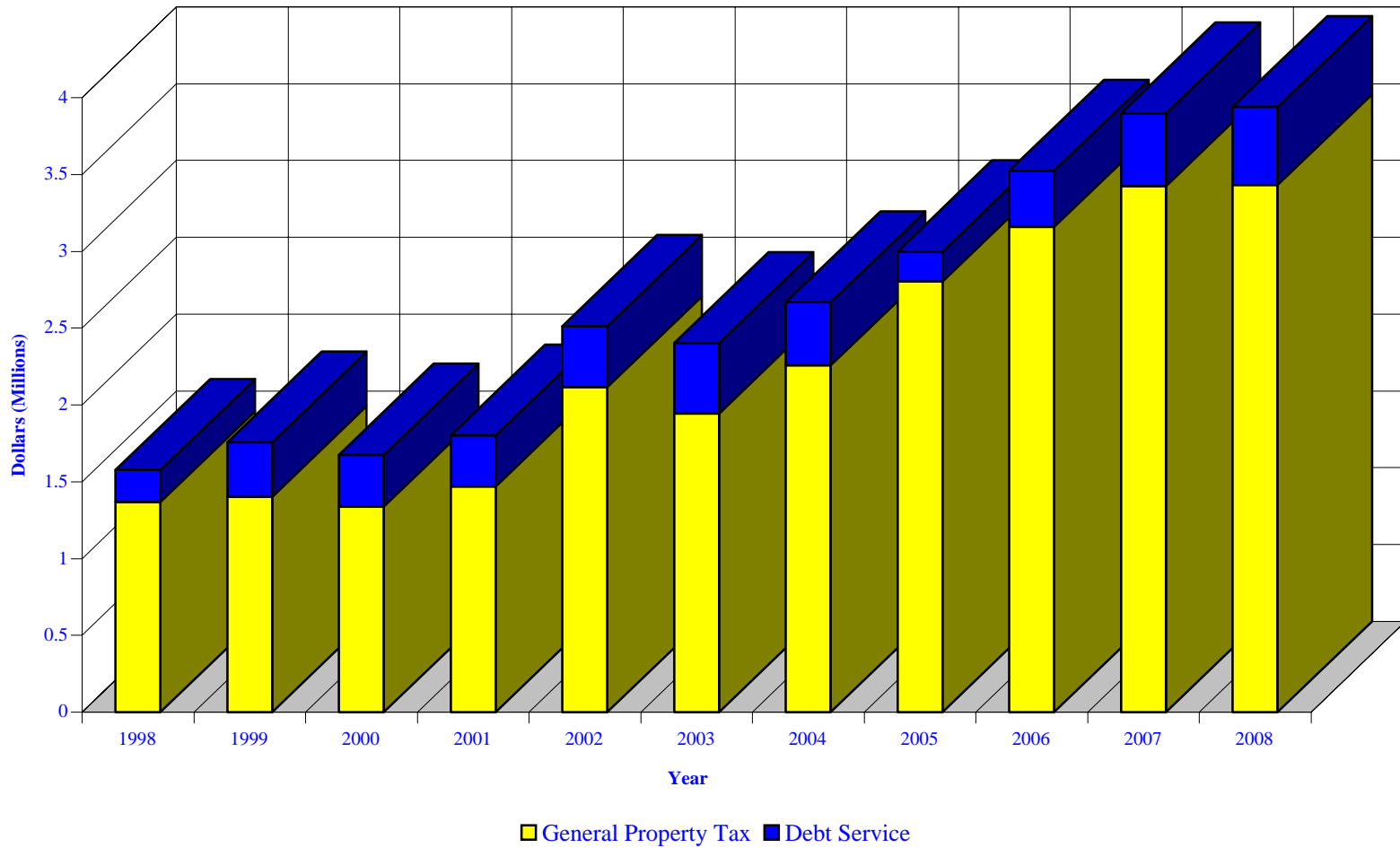
FISCAL DISPARITIES METRO AREA COMM/IND SHARED TAX BASE



Fiscal disparities is the sharing of 40% of the commercial/industrial (C/I) tax base in the metropolitan seven county area since 1971. The 2008 amount has been established by the County to be \$714,500, which represents a 14.6% or \$90,879 increase over 2007.

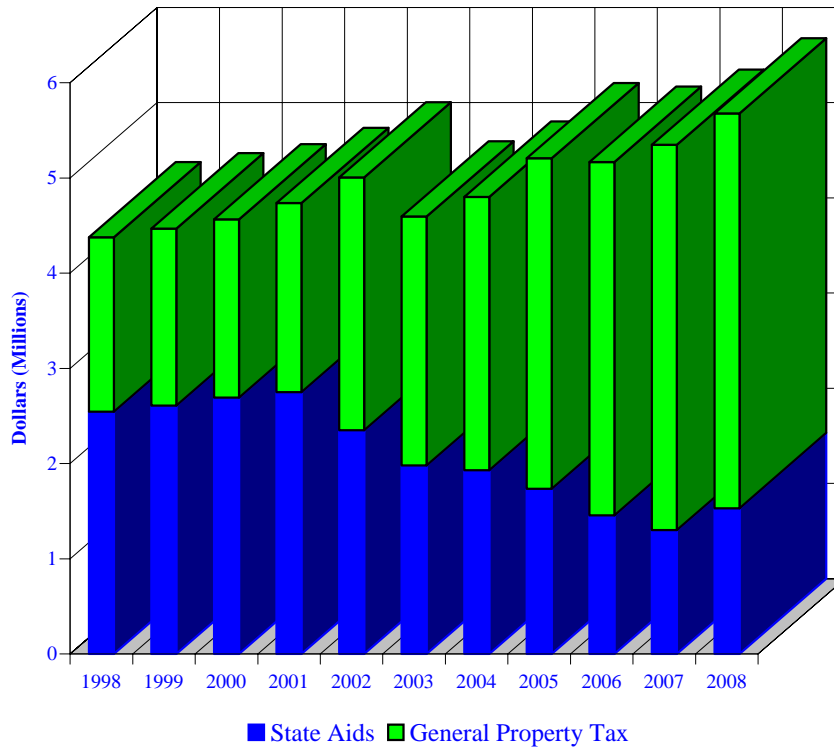
CITY OF ROBBINSDALE

General Property Tax & Debt Service



CITY OF ROBBINSDALE

General Fund Property Tax Levy and State Aids (LGA & MVHC*)



Amounts By Year

	General Property Tax Levy	State Aids	Total
1998 - \$	1,830,631	2,544,969	4,375,600
1999 - \$	1,858,647	2,610,340	4,468,987
2000 - \$	1,873,805	2,691,481	4,565,286
2001 - \$	1,985,100	2,751,279	4,736,379
2002 - \$	2,656,974	2,348,602	5,005,576
2003 - \$	2,614,583	1,979,633	4,594,216
2004 - \$	2,871,329	1,930,683	4,802,012
2005 - \$	3,470,437	1,735,978	5,206,415
2006 - \$	3,713,006	1,455,038	5,168,044
2007 - \$	4,047,520	1,300,425	5,347,945
2008 - \$	4,147,198	1,531,352	5,678,550

The 2008 General Fund Levy (Ad Valorem and Fiscal Disparities) and State Aids (LGA & MVHC) are proposed to increase by \$360,207 or 6.74% over 2007.

* - Market Value Homestead Credit

CITY OF ROBBINSDALE, MINNESOTA

PROJECTED CHANGES IN FUND BALANCE - ALL FUNDS

Fund	Year	Fund Balance January 1	Estimated Revenue	Estimated Expenditures	Fund Balance December 31
<u>General Fund</u>					
	2007	\$ 4,287,094	\$ 7,500,709	\$ 7,555,806	\$ 4,231,997
	2008	4,231,997	7,698,384	7,776,827	4,153,554
<u>Special Revenue Funds</u>					
Dare Program Fund	2007	(178)	635	1,100	(643)
	2008	(643)	635	1,100	(1,108)
DWI Forfeiture Fund	2007	43,865	6,000	5,650	44,215
	2008	44,215	6,000	5,650	44,565
Senior Transportation	2007	67,139	87,485	100,828	53,796
	2008	53,796	87,485	106,453	34,828
<u>Debt Service</u>					
General Debt Service	2007	718,953	543,142	490,704	771,391
	2008	771,391	551,127	499,240	823,278
Non Bonded Debt Service	2007	(54,101)	110,500	82,000	(25,601)
	2008	(25,601)	111,500	85,000	899
<u>Capital Projects Funds</u>					
Capital Improvement	2007	1,113,428	190,900	297,450	1,006,878
	2008	1,006,878	103,300	715,250	394,928
Permanent Improvement Revolving	2007	7,097,349	1,061,950	2,791,095	5,368,204
	2008	5,368,204	1,008,965	2,729,470	3,647,699
<u>Enterprise Funds</u>					
Water Utility Fund	2007	3,695,568	1,244,700	1,071,122	3,869,146
	2008	3,869,146	1,284,300	1,105,609	4,047,837
Sanitary Sewer Utility Fund	2007	4,230,220	1,368,100	1,345,232	4,253,088
	2008	4,253,088	1,427,000	1,413,309	4,266,779
Storm Sewer Fund	2007	2,153,852	463,600	317,356	2,300,096
	2008	2,300,096	467,400	260,901	2,506,595
Solid Waste Management	2007	1,791,479	1,319,200	1,337,324	1,773,355
	2008	1,773,355	1,342,600	1,314,970	1,800,985
Liquor Fund	2007	577,164	2,098,400	2,084,416	591,148
	2008	591,148	2,077,800	2,097,705	571,243
Deputy Registrar Fund	2007	41,246	349,588	316,111	74,723
	2008	74,723	335,500	323,509	86,714
<u>Internal Service Funds</u>					
Central Garage	2007	2,476,179	1,146,068	737,168	2,885,079
	2008	2,885,079	715,130	800,630	2,799,579
Central Services	2007	318,987	1,148,603	926,387	541,203
	2008	541,203	1,036,682	932,694	645,190
Equipment Replacement	2007	2,026,940	36,000	249,500	1,813,440
	2008	1,813,440	36,000	164,600	1,684,840
Risk Insurance	2007	671,819	220,806	368,500	524,125
	2008	524,125	224,076	414,250	333,951

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
BY FUND TYPE**

Fund Type	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Fund Balance, January 1	\$ 29,612,366	\$ 29,824,379	\$ 31,257,003	\$ 31,257,003	\$ 30,075,640
<u>Revenue and Other Financing Sources</u>					
General	7,662,240	7,666,209	7,541,709	7,500,709	7,698,384
Special Revenue	124,333	120,233	94,120	94,120	94,120
Debt Service	543,012	615,582	654,792	653,642	662,627
Capital Projects	1,599,631	4,832,539	1,311,575	1,252,850	1,112,265
Enterprise	6,494,161	6,980,282	6,954,000	6,843,588	6,934,600
Internal Service	1,818,596	1,850,725	2,578,598	2,551,477	2,011,888
Total Revenue	18,241,973	22,065,570	19,134,794	18,896,386	18,513,884
Total Available	47,854,339	51,889,949	50,391,797	50,153,389	48,589,524
<u>Expenditures and Other Financing Uses</u>					
General	7,575,480	7,525,454	7,684,011	7,555,806	7,776,827
Special Revenue	103,208	118,679	106,761	107,578	113,203
Debt Service	567,230	517,859	576,729	572,704	584,240
Capital Projects	1,434,820	4,060,438	3,583,179	3,088,545	3,444,720
Enterprise	6,069,213	6,265,539	6,552,304	6,471,561	6,516,004
Internal Service	2,280,009	2,144,977	2,295,827	2,281,555	2,312,175
Total Expenditures	18,029,960	20,632,946	20,798,811	20,077,749	20,747,169
Fund Balance, December 31	\$ 29,824,379	\$ 31,257,003	\$ 29,592,986	\$ 30,075,640	\$ 27,842,355

CITY OF ROBBINSDALE, MINNESOTA

BUDGET SUMMARY REVENUES -- ALL FUNDS

Fund	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
General Fund **	\$ 7,662,240	\$ 7,666,209	\$ 7,541,709	\$ 7,500,709	\$ 7,698,384
<u>Special Revenue Funds</u>					
DARE	541	598	635	635	635
DWI Forfeiture	31,672	32,832	6,000	6,000	6,000
Infrastructure*					
Senior Transportation	92,120	86,803	87,485	87,485	87,485
Total Special Revenue Funds	124,333	120,233	94,120	94,120	94,120
<u>Debt Service</u>					
General Debt Service	427,193	485,598	541,092	543,142	551,127
Non Bonded Debt Service	115,819	129,984	113,700	110,500	111,500
Total Debt Service	543,012	615,582	654,792	653,642	662,627
<u>Capital Projects Funds</u>					
Capital Improvement*	221,102	472,990	248,375	190,900	103,300
Permanent Improvement*	1,378,529	4,359,549	1,063,200	1,061,950	1,008,965
Total Capital Projects Funds	1,599,631	4,832,539	1,311,575	1,252,850	1,112,265
<u>Enterprise Funds</u>					
Water Utility	1,010,466	1,352,480	1,218,600	1,244,700	1,284,300
Sanitary Sewer Utility	1,477,333	1,492,362	1,523,500	1,368,100	1,427,000
Storm Sewer Utility*	433,089	515,392	463,600	463,600	467,400
Solid Waste Utility	1,250,797	1,307,180	1,290,000	1,319,200	1,342,600
Liquor Operations	2,016,198	1,991,136	2,122,800	2,098,400	2,077,800
Deputy Registrar	306,278	321,732	335,500	349,588	335,500
Total Enterprise Funds	6,494,161	6,980,282	6,954,000	6,843,588	6,934,600
<u>Internal Service Funds</u>					
Central Garage	559,912	641,183	1,173,189	1,146,068	715,130
Central Services*	926,151	915,538	1,148,603	1,148,603	1,036,682
Equipment Replacement*	71,314	87,837	36,000	36,000	36,000
Risk Insurance	261,219	206,167	220,806	220,806	224,076
Total Internal Service Funds	1,818,596	1,850,725	2,578,598	2,551,477	2,011,888
Total All Funds	<u>\$ 18,241,973</u>	<u>\$ 22,065,570</u>	<u>\$ 19,134,794</u>	<u>\$ 18,896,386</u>	<u>\$ 18,513,884</u>

* - Includes Transfers from other funds

** - General Fund Revenues represented are less prior years carryover

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
EXPENDITURES -- ALL FUNDS**

Fund	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<i>General Fund*</i>	\$ 7,575,480	\$ 7,525,454	\$ 7,684,011	\$ 7,555,806	\$ 7,776,827
<i>Special Revenue Funds</i>					
DARE	1,658	1,864	1,100	1,100	1,100
DWI Forfeiture	15,352	33,138	5,650	5,650	5,650
Senior Transportation	86,198	83,677	100,011	100,828	106,453
Total Special Revenue Funds	103,208	118,679	106,761	107,578	113,203
<i>Debt Service</i>					
General Debt Service	424,519	430,700	491,729	490,704	499,240
Non Bonded Debt Services	142,711	87,159	85,000	82,000	85,000
Total Debt Service	567,230	517,859	576,729	572,704	584,240
<i>Capital Projects Funds</i>					
Capital Improvement *	311,625	683,524	294,125	297,450	715,250
Permanent Improvement *	1,123,195	3,376,914	3,289,054	2,791,095	2,729,470
Total Capital Projects Funds	1,434,820	4,060,438	3,583,179	3,088,545	3,444,720
<i>Enterprise Funds</i>					
Water Utility	921,678	982,897	1,168,536	1,071,122	1,105,609
Sanitary Sewer Utility	1,271,999	1,383,483	1,346,497	1,345,232	1,413,309
Solid Waste Utility *	1,271,758	1,296,932	1,334,724	1,337,324	1,314,970
Storm Sewer Utility	216,251	239,980	239,796	317,356	260,901
Liquor Operations*	2,052,546	2,056,000	2,142,015	2,084,416	2,097,705
Deputy Registrar*	334,981	306,247	320,736	316,111	323,509
Total Enterprise Funds	6,069,213	6,265,539	6,552,304	6,471,561	6,516,004
<i>Internal Service Funds</i>					
Central Garage	691,841	780,462	757,390	737,168	800,630
Central Services	997,290	877,900	908,937	926,387	932,694
Equipment Replacement*	203,519	160,621	249,500	249,500	164,600
Risk Insurance*	387,359	325,994	380,000	368,500	414,250
Total Internal Service Funds	2,280,009	2,144,977	2,295,827	2,281,555	2,312,175
Total All Funds	\$ 18,029,960	\$ 20,632,946	\$ 20,798,811	\$ 20,077,749	\$ 20,747,169
Excess (Deficiency) of Revenues over Expenditures	\$ 212,013	\$ 1,432,624	\$ (1,664,017)	\$ (1,181,363)	\$ (2,233,285)

* - Includes Transfers to other funds

CITY OF ROBBINSDALE, MINNESOTA

**2008 BUDGET SUMMARY
BY CATEGORY**

Category	Governmental Funds				Propriety Funds		Total Budget
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	
Fund Balance, January 1	\$ 4,231,997	\$ 97,368	\$ 745,790	\$ 6,375,082	\$ 12,861,556	\$ 5,763,847	\$ 30,075,640
<u>Revenue</u>							
General Property Taxes	4,147,198		507,727				4,654,925
Special Assessments			97,300	275,000			372,300
License & Permits	375,100						375,100
Intergovernmental	1,681,171	67,485		89,465	35,000		1,873,121
Charges for Service	532,095		44,000	10,500	6,697,800	1,878,388	9,162,783
Fines & Forfeitures	251,000						251,000
Franchise Fees	338,720			334,000			672,720
Investment Earnings	100,000	2,035	13,600	183,300	201,800	93,500	594,235
Donations	15,000	19,600					34,600
Miscellaneous	7,500	5,000		20,000		40,000	72,500
Total Operating Revenue	7,447,784	94,120	662,627	912,265	6,934,600	2,011,888	18,063,284
<u>Other Financing Sources</u>							
Transfers In	250,600			200,000			450,600
Total Revenues and Other Financing Sources	7,698,384	94,120	662,627	1,112,265	6,934,600	2,011,888	18,513,884
Total Available	11,930,381	191,488	1,408,417	7,487,347	19,796,156	7,775,735	48,589,524
<u>Expenditures</u>							
General Government	1,038,651						1,038,651
Community Development	299,753						299,753
Recreation & Cultural	1,295,375	106,453					1,401,828
Public Safety	3,881,643	6,750					3,888,393
Public Works	1,254,605			35,400	3,647,407		4,937,412
Human Services	6,800						6,800
Debt Service			584,240		252,983		837,223
General Services					2,371,214	2,312,175	4,683,389
Improvement Projects				3,233,320			3,233,320
Total Expenditures	7,776,827	113,203	584,240	3,268,720	6,271,604	2,312,175	20,326,769
<u>Other Financing Uses</u>							
Transfers Out				176,000	244,400		420,400
Total Outlays	7,776,827	113,203	584,240	3,444,720	6,516,004	2,312,175	20,747,169
Fund Balance, December 31	\$ 4,153,554	\$ 78,285	\$ 824,177	\$ 4,042,627	\$ 13,280,153	\$ 5,463,560	\$ 27,842,355

CITY OF ROBBINSDALE, MINNESOTA

Summary of Personnel By Full-Time Equivalency (FTE) Factor

Summary by Fund and Department					
	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>General Fund</u>					
City Council	0.68	0.84	0.89	0.89	0.88
Administration	4.36	4.87	4.03	4.03	4.93
Assessing	1.58	1.74	1.75	1.75	1.76
Finance	4.29	4.27	4.68	4.68	4.42
Community Development	2.44	2.30	2.25	2.25	2.37
Police	31.22	33.41	32.37	32.37	32.50
Fire	Department currently has 30 paid on call firefighters, FTE is not calculated.				
Recreation & Parks	7.32	8.80	7.26	7.26	7.43
Engineering	6.97	7.64	6.82	6.82	6.93
Maintenance	9.86	10.59	10.47	10.48	9.46
Total General Fund	68.72	74.46	70.52	70.53	70.68
<u>Special Revenue Funds</u>					
Senior Transportation	0.35	0.36	0.54	0.54	0.53
<u>Enterprise Funds</u>					
Water Utility	2.39	2.98	2.52	2.52	2.07
Sanitary Sewer Utility	1.54	1.61	1.72	1.72	1.84
Storm Sewer Utility	0.44	0.30	0.50	0.50	0.58
Liquor Operations	6.42	5.93	6.37	6.37	6.36
Deputy Registrar	5.68	5.91	4.82	4.82	5.35
Total Enterprise Funds	16.47	16.73	15.93	15.93	16.20
<u>Internal Service Funds</u>					
Central Garage	2.69	2.35	2.61	2.61	2.90
Central Services	1.58	2.32	2.07	2.07	1.93
Total Internal Service Funds	4.27	4.67	4.68	4.68	4.83
<u>Total All Funds</u>	89.81	96.22	91.67	91.68	92.24

CITY OF ROBBINSDALE, MINNESOTA

SUMMARY OF MOBILE EQUIPMENT 2008

All Mobile Equipment is being accounted for in the Central Garage Fund. The equipment is designated to a department for use. Below is a list of the equipment including 2008 budget requests that have been adopted.

Vehicle Number	Description	Designated Division/ Program	Projected Disposal Year
General Fund			
<u>Police</u>			
83	1999 Smart Trailer - Kustom Signals	Police Services	TBD
830	# 2000 Ford Taurus (investigator)	Police Services	2008
835	2001 Ford Taurus (Investigator car)	Police Services	TBD
840	2002 Ford Taurus SE (unmarked)	Police Services	TBD
845	2004 Chevy Tahoe - CSO Vehicle	Police Services	2010
846	2005 Ford Crown Victoria	Police Services	2009
847	2005 Ford Crown Victoria	Police Services	2009
848	2005 Ford Crown Victoria	Police Services	2009
849	2006 Dodge Charger	Police Services	2012
850	2006 Dodge Durango (Police Chief)	Police Services	2012
851	2006 Ford Crown Victoria	Police Services	2011
900	Honda (Bait Car)	Police Services	TBD
852	2005 Chrysler Sebring 4 door (unmarked)	Police Services	TBD
853	2007 Dodge Charger	Police Services	2013
854	2007 Dodge Charger	Police Services	2013
New	2008 Dodge Charger	Police Services	2014
New	2008 Dodge Charger	Police Services	2014
<u>Fire</u>			
20	# 1986 Chevrolet 3/4 Ton Pickup 4WD	Fire Protection	2008
3811	2006 Ford W576-200 Light Pumper	Fire Protection	2020
3881	1926 WS Knott Fire Truck	Fire Protection	TBD
3896	1999 Pierce Fire Truck	Fire Protection	TBD
3888	1980 American La France	Fire Protection	TBD
3889	1990 Pierce VI	Fire Protection	TBD
3895	1989 International	Fire Protection	TBD
3870	# 2001 Hover Craft	Fire Protection	2008
3890	# 1996 Ford Taurus Wagon	Fire Protection	2008
3899	2001 Chevrolet Suburban (Chief 1)	Fire Protection	2010
3872	2002 Command Vehicle (Chief 2)	Fire Protection	2011
3812	2008 F250 Ford 4X4 - 156 SD Crew Cab SRW	Fire Protection	2015
New	Pickup Truck	Fire Protection	2016
<u>Recreation & Parks</u>			
18	1993 Wenger Bandshell	City Band	TBD
85	1999 1/2 Ton 2 WD Pickup	Forestry	TBD
101	2004 Haulmark Trailer	City Band	TBD

CITY OF ROBBINSDALE, MINNESOTA

SUMMARY OF MOBILE EQUIPMENT 2008

Vehicle Number	Description	Designated Department	Disposal Year
<u>Engineering</u>			
69 #	1998 Ford Econoline Van	Engineering Services	2008
91	2000 Chevy S-10	Engineering Services	TBD
105	2005 Ford Taurus	Engineering Services	2012
106	2005 Ford Taurus	Engineering Services	2012
New	Engineering Truck	Engineering Services	2018
<u>Public Works</u>			
11 #	Pull Behind Grader	Parks Maintenance	2008
16 #	1988 Crosley Trailer	Parks Maintenance	2008
42 #	1986 Ford Water Wagon	Parks Maintenance	2008
48	1992 Bombardier	Parks Maintenance	TBD
66 #	1998 3/4 Ton 4WD Pickup	Parks Maintenance	2008
68	Toro Workman Riding Mower	Parks Maintenance	TBD
77	Karavan Snowmobile Trailer	Parks Maintenance	TBD
78	Float Trailer	Parks Maintenance	TBD
81	1997 Ford Tractor W/ Attachment	Parks Maintenance	2009
92	2000 John Deere 4400 Tractor	Parks Maintenance	2014
93	2000 John Deere 1600 Mower	Parks Maintenance	2014
102	2004 3/4 Ton Pickup Truck	Parks Maintenance	2012
103	2004 3/4 Ton Pickup	Parks Maintenance	2012
114	2006 Pequea Turf Top Dresser	Parks Maintenance	2015
117 #	Water Truck	Parks Maintenance	2008
118	Toro Zero Radius Mower	Parks Maintenance	TBD
120	Ballfield Utility Vehicle	Parks Maintenance	TBD
3006	1999 Toro Motor	Parks Maintenance	TBD
New	Parks Mower Trailer	Parks Maintenance	TBD
New	Trailer for walk behind mowers	Parks Maintenance	TBD
New	Water Truck	Parks Maintenance	2016
New	Paint Machine	Parks Maintenance	2016
36	1997 Ford Dump Truck	Streets	2008
45	1991 CAT Backhoe	Streets	TBD
52	1979 CAT Grader	Streets	TBD
62 #	1998 3/4 Ton 4WD Pickup	Streets	2008
63 #	1997 Chevrolet 3/4 Ton Pickup 4WD	Streets	2008
67	1987 Root Snowmobiler	Streets	2009
70	1982 Snoco Paint Trailer	Streets	TBD
71	1983 Spartan Trailer	Streets	TBD
86	1999 3/4 Ton 2WD Pickup	Streets	2009
87	1999 2 ton 4WD Pickup	Streets	2009
88 #	1999 Sterling Dump Truck w/ Plow	Streets	2008
90	2000 John Deere Loader	Streets	TBD
94	2001 Sterling Dump Truck w/ Plow	Streets	2012
95	2001 Holder Sidewalk Sweeper	Streets	2012
New	Sidewalk Snow Removal Equipment	Streets	TBD
New	Service Body for Pickup Truck	Streets	TBD

CITY OF ROBBINSDALE, MINNESOTA

SUMMARY OF MOBILE EQUIPMENT 2008

Vehicle Number	Description	Designated Department	Disposal Year
Public Works (Continued)			
96	2002 Ford F350 Truck	Streets	TBD
97	2002 Ford F350 Truck	Streets	TBD
98	2002 L7500 Sterling Dump Truck	Streets	TBD
99	2001 Haulmark Trailer	Streets	TBD
100	2003 Sterling Vactor Truck	Streets	TBD
104	Street Sweeper	Streets	2011
107	2005 Roller (Wacker RD11v)	Streets	TBD
108	2005 Roller Trailer	Streets	TBD
109	Ford F465 Truck	Streets	TBD
110	Stepp Pre-mix heater Trailer	Streets	TBD
111	2006 Skid Steer - Trailer - Towmaster	Streets	TBD
112	2006 Skid Steer - Caterpillar	Streets	TBD
113	2006 Ford F150	Streets	2013
115	2007 Ford 3/4 Ton Sup Cab SRW 4x4	Streets	2015
116	2007 International Dump Truck	Streets	2015
119	2008 Ford F250	Streets	2016
New	Water Truck	Streets	2016
New	Dump Truck	Streets	2018
New	Dump Truck	Streets	2018
New	Pickup Truck	Streets	2018
New	Pickup Truck	Streets	2018
Water Utility Enterprise Fund			
82	1999 Karavan Trailer	Water Utility	TBD
89	Water Generator (Trailer mounted)	Water Utility	TBD
New	Trailer Mounted Generator	Water Utility	TBD

- Planned for auction in 2008

TBD - Projected disposal date is yet to be determined

CITY OF ROBBINSDALE, MINNESOTA

**CASH PROJECTION FOR 2008
(GENERAL FUND ONLY)**

Estimated Cash 12/31/07 \$3,250,000	January	February	March	April	May	June	July	August	September	October	November	December	Total
Ad Valorem Taxes						\$1,575,935	\$966,496					\$1,604,767	\$4,147,198
Intergovernmental							\$617,676					\$617,676	\$1,235,352
Local Govt Aid										\$148,000		\$148,000	\$296,000
MVHC									\$112,364		\$37,455		\$149,819
Other													
Charges for Services	\$35,863	\$25,700	\$59,861	\$48,633	\$44,217	\$48,793	\$39,322	\$35,757	\$49,804	\$41,610	\$33,522	\$69,013	\$532,095
Transfers from Other Funds												\$250,600	\$250,600
Franchise Fees	\$84,680			\$84,680			\$84,680			\$84,680			\$338,720
All Other Revenue	\$50,456	\$36,157	\$84,218	\$68,422	\$62,209	\$68,647	\$55,322	\$50,306	\$70,069	\$58,541	\$47,162	\$97,093	\$748,600
TOTAL REVENUE	<u>\$170,999</u>	<u>\$61,858</u>	<u>\$144,078</u>	<u>\$201,736</u>	<u>\$106,426</u>	<u>\$1,693,375</u>	<u>\$1,763,495</u>	<u>\$86,063</u>	<u>\$232,237</u>	<u>\$332,830</u>	<u>\$118,139</u>	<u>\$2,787,149</u>	<u>\$7,698,384</u>
Expenditures	<u>\$483,719</u>	<u>\$577,041</u>	<u>\$621,368</u>	<u>\$664,141</u>	<u>\$875,671</u>	<u>\$515,604</u>	<u>\$705,358</u>	<u>\$696,804</u>	<u>\$549,822</u>	<u>\$525,714</u>	<u>\$716,246</u>	<u>\$845,341</u>	<u>\$7,776,827</u>
Cash Balance	\$2,937,280	\$2,422,097	\$1,944,807	\$1,482,401	\$713,156	\$1,890,928	\$2,949,065	\$2,338,324	\$2,020,739	\$1,827,856	\$1,229,749	\$3,171,557	

CAPITAL IMPROVEMENT PLAN 2008-2012

CIP OVERVIEW

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) is a planning tool that forecasts the City's capital needs over a five-year period based on City-adopted long-range plans, goals and policies. The CIP includes detailed descriptions of every Capital Project the City anticipates to initiate during the five-year period. The CIP is updated annually and published as a separate document. A summary of the CIP Projects and Funding Sources has been included within this Budget Document.

CIP Goals

The goals of the CIP are to:

- Provide a balanced program for capital improvements given anticipated funding revenues over a five-year planning period.
- Enable the community to take a long-range view of needed improvements to determine responsibilities for future development.
- Enhance opportunities for participation in federal and/ or state grant and aid programs.
- Enable the City Council to evaluate the needs of the entire City objectively.
- Anticipate needed capital improvements in advance, rather than being overlooked until critically needed.
- Provide a plan for capital improvements that can be used in preparing the Capital Budget for the coming fiscal year.

Project Details

The Capital Projects detail being reported in the CIP will be shown within the following sections:

- Government Buildings
- Park System
- Traffic & Transport
- Utilities
- Capital Equipment

CITY OF ROBBINSDALE, MINNESOTA

Qualifying Criteria

Capital projects must meet one or more of the following criteria to be included in the CIP:

- Implement Council-adopted plans and policies, including the Comprehensive Plan.
- Address health and safety needs, reduce City liability, or improve access to City facilities by those with disabilities.
- Maintain existing assets or improve the efficiency of City operations.
- Improve revenue potential or enhance existing programs.
- Respond to a request from a neighborhood group, citizen, government entity, or City advisory group.
- Be funded from within current and/or projected revenue streams (including additional operating requirements).

Capital Needs

Rehabilitation & Preservation of Existing Capital Assets

As an asset ages, it requires preservation to protect or extend its useful life. If an asset is not preserved, it will deteriorate prematurely and its benefit to the community will be lost. In addition, reconstruction costs are frequently four to five times the cost of preservation and maintenance. As a result, the CIP reflects the broad direction of the City Council to preserve existing capital assets before they fall into such disrepair that expensive rehabilitation or replacement is required.

The City currently maintains a wide variety of capital assets. These assets are categorized as follows:

- Government Buildings
 - Buildings & Structures
 - Building Improvements
 - Other Improvements
- Park System
 - Paths & Trails
 - Playground Equipment
 - Wading Pool
 - Ball Fields
 - Park Lighting
 - Fishing Dock

CITY OF ROBBINSDALE, MINNESOTA

- Traffic & Transport System
 - Residential Streets
 - Alleys
 - Bridges
 - Parking Lots
 - Sidewalks
 - Street Lights
 - Traffic Lights

- Utility System
 - Distribution and Collection Systems
 - Well and Lift Stations
 - Water Storage Systems

- Capital Equipment
 - Furniture & Office Equipment
 - Machinery & Equipment
 - Mobile Equipment

Project Priorities

The City of Robbinsdale as an established community is faced with the growing issue of replacing its aging infrastructure. Faced with the issue of finite financial resources, the City has undertaken a methodology of prioritizing projects so as to achieve the best return for the resources used. The priority assessment criterion is reflective of the City Council goals and initiatives.

The following assessment criterions are being used to rank each project within the CIP:

Policy Criteria

- Financial Impact (cost of project and effect on future operational costs)
- Community Benefits (participation, ownership, quality of life impact)
- Environmental Benefits (future generations, impacts outside City)
- City Benefits (comprehensive plan, risk management, legislative requirements)

Asset Management – Operational Criteria

- Remaining life
- Service requests
- Condition
- Risk history
- Criticality
- Demand / utilization

Each project (except capital equipment) was ranked on a score of 1 to 5 for each part of the assessment criterion. The final score was used to provide the initial priority rankings of all requested projects. Circumstances outside of the assessment criteria were taken into account prior to finalizing the included projects within the CIP.

CITY OF ROBBINSDALE, MINNESOTA

The major sources of funds available for capital projects are dedicated funds. Dedicated funds must be used for a particular purpose. For the most part, these funds are accounted for in the City's special revenue, capital projects, internal service, and enterprise funds. The City may also receive direct funding for a project from other governments or through grants and donations.

Given the wide variety of specialized funding sources and the framework of adopted plans and policies, selection of projects for the CIP does not follow a one-size-fits-all priority setting process. The ranking of each project is reviewed within its functional area, with projects being selected based on a sense of the needs that have been identified through the priority assessment process within that area; the funding that is projected to be available (and the limitations on how it can be used); and any specific support or direction that has been provided by official advisory groups, neighborhoods, individual citizens, the City Council, outside agencies or other sources of input and guidance.

Policy Guidelines

The City's Financial Management Goals and Policies provide the framework for financial planning and decision-making by the City Council, Capital Works Committee, and City staff. The Capital Improvements Policies as last revised by the City Council in 2003 are located in the appendix section of the CIP Document.

The CIP Development Process

A Capital Works Group has been established consisting of staff from the Administration, Engineering, Finance, Public Works, and Recreation & Parks departments. The Group's objectives are the development and management of the CIP, and to maintain good communication to work through issues that arise regarding the City's infrastructure.

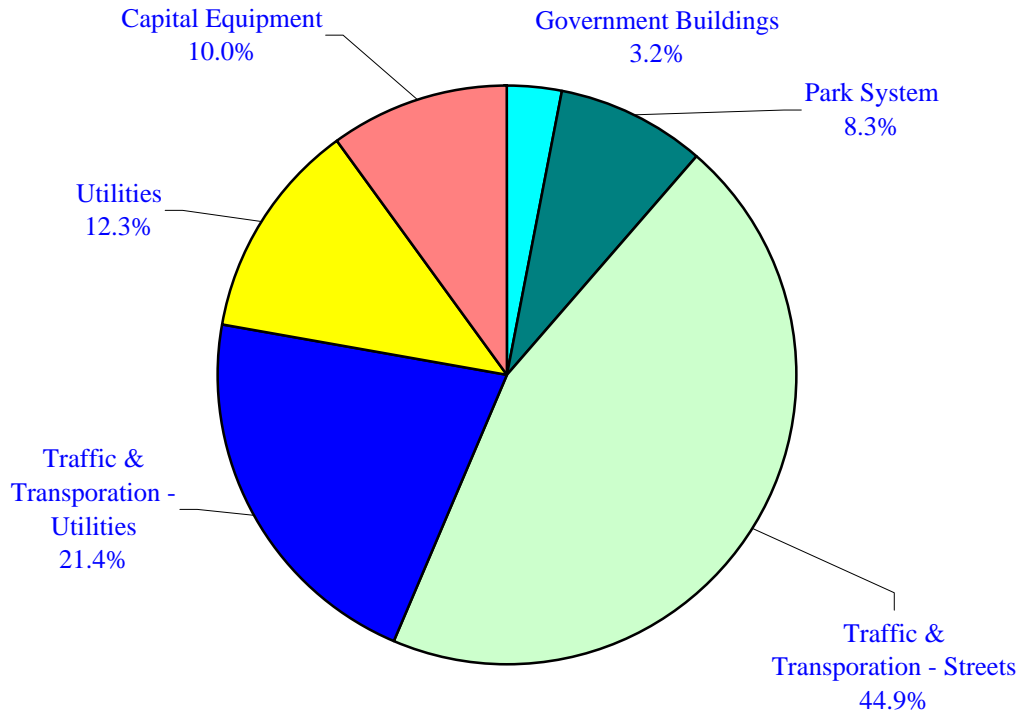
The CIP Development Process currently consists of the following steps:

- Call for the submitting of projects to the City Engineer in May through July.
- Initial ranking of all projects by the Engineering Department by September.
- Submit project ranking to the Capital Works Group for discussion in September.
- Finance to develop funding scenarios in coordination with Engineering costs estimates in October.
- Submit draft CIP to Capital Works Group for discussion in October.
- Hold work session with City Council to present and discuss proposed CIP in October / November.
- Adjust and finalize CIP for adoption by City Council in December.

Following the adoption of the CIP by the City Council, the projects in the first year are funded provided they have been adopted as part of the City Operating Budget Document. Projects in the CIP's second year become the basis of the subsequent year's capital budget.

City of Robbinsdale, Minnesota Capital Improvement Plan 2008-2012

2008-2012 CIP by Section



Government Buildings	\$ 873,000
Park System	2,285,200
Traffic & Transportation - Streets	12,353,800
Traffic & Transportation - Utilities	5,873,740
Utilities	3,382,250
Capital Equipment	<u>2,741,760</u>
Total	<u><u>\$ 27,509,750</u></u>

Note: Traffic & Transportation - Utilities refers to costs associated with the replacement of the underground pipes related to street reconstruction projects.

City of Robbinsdale, Minnesota
Capital Improvement Plan 2007-2011
SUMMARY OF PROJECTS BY SECTION

Section	Project#	2008	2009	2010	2011	2012	Total
Government Buildings							
City Hall - Replace Broken Subsidied Concrete Walk	101	2,500	2,500				5,000
Police / Fire - Replace Climate Control Elements	103	15,000					15,000
PW Garage - Roof Replacement	112	53,000					53,000
Library - Structural repair to entry area	115	20,000					20,000
PW Garage Construction of Bulk Storage Bins	118	33,000					33,000
PW Garage - Yard Enhancements	119	20,000	20,000				40,000
PW Garage - Building and Yard Security	122		38,000				38,000
City Hall - Roof Overflows	124					10,000	10,000
City Hall - Backup Generator	127	57,500					57,500
Police & Fire - Replace Roof	129	60,000					60,000
Police & Fire - Replace Backup Generator	131	112,000					112,000
City Hall - Rooftop Climate Control	133	10,000	80,000				90,000
City Hall - Replace Windows	134				160,000		160,000
City Hall - Auto Entry Doors	135	35,000					35,000
Police & Fire - Replace Carpet 2nd Floor	136			30,000			30,000
City Hall - Replace Carpet	137			40,000			40,000
City Hall - Rain garden	138	2,500					2,500
PW Garage - Repaint Exterior	139	8,000					8,000
City Hall - Roof Replacement	140		60,000				60,000
PW Garage - Pole Barn - Storage room	141	2,000					2,000
PW Garage - Pole Barn Lean To	142	2,000					2,000
Government Buildings Total		432,500	200,500	70,000	160,000	10,000	873,000
Park System							
Lakeview Terrace Park - Ball field Lights	205		130,000				130,000
Lee Park Improvements	207				214,000		214,000
Graeser Park Improvements	211	20,000		180,000			200,000
LVT - Pump House Roof	212	5,000					5,000
Sanborn Park Trail Reconstruction	213		18,150	199,650			217,800
Sochacki Park Improvements	219					50,000	50,000
5215 44th Ave N - Pocket Park	223	5,000					5,000
Resurface Parking Lots at Lakeview Terrace	227	50,000					50,000
Resurface Tennis Courts	228	22,500		40,000			62,500
Manor Park Wading Pool/Splash Park	229	330,000					330,000
Kelly Park Improvements	230	10,000		100,000			110,000
Triangle Park Wading Pool/Splash Park	231					330,000	330,000
Parkview Park Playground Equipment	232					54,500	54,500
Sochacki Park Road Improvement	243	40,000					40,000
LVT - Trail Reconstruction	244			12,200	134,200		146,400
Sochacki Park - Trail Rehabilitation	245				11,650	128,350	140,000
LVT - Demolish Warming House and Provide Pavilion	246	20,000		120,000			140,000
Fitness Center Equipment Replacement	248	12,000	12,000	12,000	12,000	12,000	60,000
Park System Total		514,500	160,150	663,850	371,850	574,850	2,285,200

City of Robbinsdale, Minnesota
Capital Improvement Plan 2007-2011
SUMMARY OF PROJECTS BY SECTION

Section	Project#	2008	2009	2010	2011	2012	Total
Traffic & Transport							
Alley Reconstruction Program	301	15,000	15,000	15,000	15,000	15,000	75,000
Alley betw Scott & Toledo - Construct 43rd to 44th	303	64,000					64,000
Alley betw Toledo & Unity - Construct Toledo-43rd	304	91,000					91,000
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313			150,000		2,428,180	2,578,180
France Avenue - Reconstruction Lowry to 36th Ave	315				202,600	54,000	256,600
Lowry Avenue - Reconstruct France to Abbott Ave	316			25,000		789,560	814,560
47th Avenue - Reconstruct CR81 to W Broadway	319	215,500					215,500
County Road 81 Cost Participation	322	20,000	100,000				120,000
Lakeland Ave - Reconstruct wBdwy to 47th Ave N.	324					33,500	33,500
Reconstruction - Abbott / Beard 40th - 43rd	325	1,971,190					1,971,190
West Broadway - Pavement Rehabilitation	326	100,000					100,000
York Ave Reconstruction - 40th to 43rd Ave N	328	695,000					695,000
Tree Removal - West Broadway 40th - 42nd	333	40,000	40,000	40,000	40,000	40,000	200,000
West Broadway (CR8) - Reconstruct 42nd to 47th	339				20,000		20,000
3614 Oakdale Avenue - Alley Construction	342				23,500		23,500
France - Reconstruct Lowry to Oakdale	344			61,000		671,830	732,830
Welcome Avenue - Reconstruct CR9 to City Limits	345		178,000				178,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		838,800				838,800
Xenia Avenue - Cul-de-sac to City Limits	347		57,200				57,200
Zane Avenue - Reconstruction 42nd to City Limits	348		96,000				96,000
Adair Avenue - Reconstruction 42nd to City Limits	349		35,000				35,000
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350					89,230	89,230
47th Avenue - Reconstruction CR81 to Orchard	351	160,500					160,500
County Road 9 - Reconstruction CR81 to Parkway	352			387,800	4,312,200		4,700,000
36th Avenue - Mill & Overlay Regent to France	353		172,700				172,700
36th Avenue - Video Detectors for Signals at Noble	354		20,000				20,000
Safe Routes to Schools	355	10,000	10,000				20,000
EVP Detector - W Broadway and France	356	8,000					8,000
EVP Detector - Hubbard and CR9	357		8,000				8,000
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		1,518,000				1,518,000
37th Avenue - Indiana to Hubbard	359			40,000		360,000	400,000
Van Demark Road - Reconstruction France to end	360				35,000	235,000	270,000
Regent Avenue - Sidewalk between 36th and 39th	361	55,000					55,000
39 1/2 Avenue - Gates at Railroad Crossing	364				27,250		27,250
43rd Avenue - Reconstruct York to Chowen	365		605,000				605,000
Small Works Program	397	20,000	20,000	20,000	20,000	20,000	100,000
Road Resheeting Program	398	150,000	200,000	150,000	120,000	200,000	820,000
Sidewalk Replacement Program	399	10,000	12,000	12,000	12,000	12,000	58,000
Traffic & Transport Total		3,625,190	3,925,700	900,800	4,827,550	4,948,300	18,227,540

City of Robbinsdale, Minnesota
Capital Improvement Plan 2007-2011
SUMMARY OF PROJECTS BY SECTION

Section	Project#	2008	2009	2010	2011	2012	Total
Utilities							
Valve Replacement Program	504	15,000	15,000	15,000	15,000	17,500	77,500
Water - Well No. 3 Replacement	507		508,750				508,750
Reconstruct Tower No. 1	510				40,000	1,000,000	1,040,000
Water - Repair Broken Valve Plant No. 2	517	40,000					40,000
37th Avenue Loop Connection	518	5,000	25,000				30,000
City Wide Water Meter Battery Replacement	519	200,000					200,000
Well No. 1 - Upgrade	524		25,000				25,000
Well No. 2 - Upgrade	525	25,000					25,000
Plant # 2 Backup Generator	526	20,000					20,000
Plant # 3 Backup Generator	527	50,000					50,000
Water Plant Equipment	599	26,500	26,500	26,500	26,500	10,000	116,000
Lift No. 3 (Toledo) - Rehab	603	100,000					100,000
Lift No. 5 (Sleepy Hollow) - Rehab	604					100,000	100,000
Lift No. 6 (Wards) - Rehab	606				25,000	250,000	275,000
Sanitary Sewer Manhole Rehabilitation	607	15,000	15,000	15,000	15,000	15,000	75,000
Installation of Grit Chambers / GPT's	700	10,000	10,000	10,000	10,000	10,000	50,000
Crystal Lake Water Quality Treatments - Phase I	701	50,000	300,000				350,000
Catch Basin Replacement Program	702	10,000	10,000	10,000	10,000	10,000	50,000
France Avenue Catchment - Rehab of Trunk Drain	705	170,000					170,000
Lift No. 11 (Crystal Lake) - Improvements	709			80,000			80,000
Utilities Total		736,500	935,250	156,500	141,500	1,412,500	3,382,250

Capital Equipment

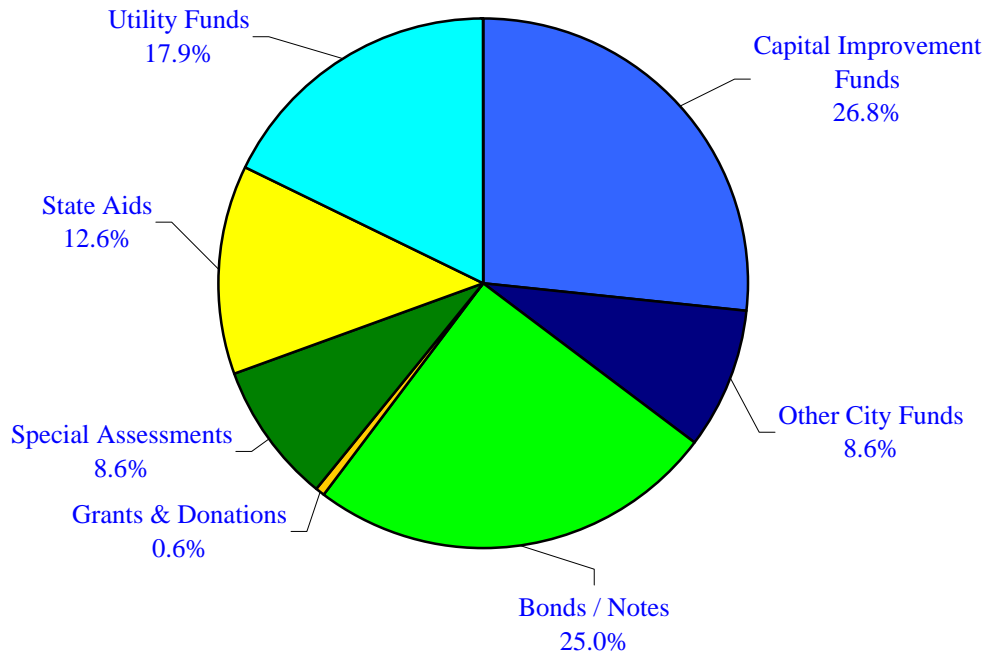
Video System Replacement - Council Chambers	7001	105,000					105,000
Server Replacements	7102	12,000	24,000	24,000	12,000	24,000	96,000
Network Equipment	7103	15,000	20,000	20,000	20,000	22,000	97,000
Enterprise Systems Software Licenses	7113	6,000	6,000				12,000
IT - Tape Library Back-up	7114	18,000					18,000
Council Chamber Wireless Setup	7115	2,500					2,500
PS - Computer/Switch Room Reconfiguration	7116	10,000					10,000
Auto CAD 3D Upgrade - Engineering projects	7117	13,260					13,260
Squad Car Purchases	8000	60,000	62,000	64,000	66,000	68,000	320,000
Snow blower	8008		80,000				80,000
Fire Vehicle	8009	28,000					28,000
Fire Truck	8010		550,000				550,000
Sidewalk Machine - snow removal	8016	100,000					100,000
Dump Truck	8017	105,000					105,000
Riding Lawn Tractor	8022		40,000				40,000
Water Truck	8023	105,000					105,000
Public Works Pickup Trucks	8024	52,000					52,000
Engineering Van	8025			27,000			27,000
Dump Truck	8026	105,000					105,000
Public Works Pickup Trucks	8027					58,000	58,000
Tractor / Mower for Parks	8029			30,000			30,000
Parks Mower	8030			50,000			50,000
Dump Truck	8031			140,000			140,000
Engineering Truck	8032			30,000			30,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2007-2011
SUMMARY OF PROJECTS BY SECTION

Section	Project#	2008	2009	2010	2011	2012	Total
Small Dump Truck	8034		60,000				60,000
Dump Truck	8040				120,000		120,000
Backhoe	8041				150,000		150,000
Trailer Mounted Generator	8042	20,000					20,000
Survey Vehicle Shelving	8043			2,000			2,000
Survey Equipment - Trimble Robotic Instrument	8044	35,000					35,000
Paint Machine	8045	4,900					4,900
Trailer for Walk Behind Mowers	8046	2,000					2,000
Service Body for Pick Up Truck	8047	7,300					7,300
Parks Mower Trailer	8048	12,000					12,000
Equipment Trailer for Emergency Pumps	8049					2,400	2,400
Equipment Trailer - Paint Machine and Equipment	8050					2,400	2,400
Road Grader	8051					150,000	150,000
Capital Equipment Total		847,960	842,000	357,000	368,000	326,800	2,741,760
Grand Total		6,156,650	6,063,600	2,148,150	5,868,900	7,272,450	27,509,750

City of Robbinsdale, Minnesota Capital Improvement Plan 2008-2012

2008-2012 CIP by Funding Source



Capital Improvement Funds	
Capital Improvement Fund	\$ 2,402,700
Permanent Improvement Revolving Fund	<u>4,961,080</u>
Total Capital Improvement Funds	<u>7,363,780</u>
Other City Funds	
Central Garage Fund	1,547,000
Central Services Fund	811,000
Equipment Replacement Fund	<u> </u>
Total Other City Funds	<u>2,358,000</u>
Bonds / Notes	6,872,000
Grants & Donations	175,000
Special Assessments	2,370,440
State & County Aids	3,456,540
Utility Funds	<u>4,913,990</u>
Total	<u>\$ 27,509,750</u>

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
Central Garage Fund - Building							
PW Garage - Roof Replacement	112	53,000					53,000
PW Garage Construction of Bulk Storage Bins	118	33,000					33,000
PW Garage - Yard Enhancements	119	20,000	20,000				40,000
PW Garage - Building and Yard Security	122		38,000				38,000
PW Garage - Pole Barn - Storage room	141	2,000					2,000
PW Garage - Pole Barn Lean To	142	2,000					2,000
Central Garage Fund - Building		110,000	58,000				168,000
Central Garage Fund - Equipment							
Squad Car Purchases	8000		62,000	64,000	66,000	68,000	260,000
Snow blower	8008		80,000				80,000
Fire Vehicle	8009	28,000					28,000
Riding Lawn Tractor	8022		40,000				40,000
Water Truck	8023	105,000					105,000
Engineering Van	8025			27,000			27,000
Public Works Pickup Trucks	8027					58,000	58,000
Tractor / Mower for Parks	8029			30,000			30,000
Parks Mower	8030			50,000			50,000
Dump Truck	8031			140,000			140,000
Engineering Truck	8032	30,000					30,000
Small Dump Truck	8034		60,000				60,000
Dump Truck	8040				120,000		120,000
Backhoe	8041				150,000		150,000
Trailer Mounted Generator	8042	20,000					20,000
Paint Machine	8045	4,900					4,900
Trailer for Walk Behind Mowers	8046	2,000					2,000
Service Body for Pick Up Truck	8047	7,300					7,300
Parks Mower Trailer	8048	12,000					12,000
Equipment Trailer for Emergency Pumps	8049					2,400	2,400
Equipment Trailer - Paint Machine and Equipment	8050					2,400	2,400
Road Grader	8051					150,000	150,000
Central Garage Fund - Equipment Replacement		209,200	242,000	311,000	336,000	280,800	1,379,000
Central Services Fund							
City Hall - Replace Broken Subsidied Concrete Walk	101	2,500	2,500				5,000
Police / Fire - Replace Climate Control Elements	103	15,000					15,000
City Hall - Roof Overflows	124					10,000	10,000
Police & Fire - Replace Roof	129	60,000					60,000
Police & Fire - Replace Backup Generator	131	60,000					60,000
City Hall - Rooftop Climate Control	133	10,000	80,000				90,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
City Hall - Replace Windows	134				160,000		160,000
City Hall - Auto Entry Doors	135	35,000					35,000
Police & Fire - Replace Carpet 2nd Floor	136			30,000			30,000
City Hall - Replace Carpet	137			40,000			40,000
City Hall - Rain garden	138	2,500					2,500
PW Garage - Repaint Exterior	139	8,000					8,000
City Hall - Roof Replacement	140		60,000				60,000
Server Replacements	7102	12,000	24,000	24,000	12,000	24,000	96,000
Network Equipment	7103	15,000	20,000	20,000	20,000	22,000	97,000
Enterprise Systems Software Licenses	7113	6,000	6,000				12,000
IT - Tape Library Back-up	7114	18,000					18,000
Council Chamber Wireless Setup	7115	2,500					2,500
PS - Computer/Switch Room Reconfiguration	7116	10,000					10,000
Central Services Fund		256,500	192,500	114,000	192,000	56,000	811,000
CIF Cable Grant							
Video System Replacement - Council Chambers	7001	105,000					105,000
CIF Cable Grant		105,000					105,000
CIF Government Buildings							
Library - Structural repair to entry area	115	20,000					20,000
City Hall - Backup Generator	127	57,500					57,500
CIF Government Buildings		77,500					77,500
CIF Park Improvements							
Lakeview Terrace Park - Ball field Lights	205		65,000				65,000
Lee Park Improvements	207				214,000		214,000
Graeser Park Improvements	211	20,000		180,000			200,000
LVT - Pump House Roof	212	5,000					5,000
Sanborn Park Trail Reconstruction	213		18,150	199,650			217,800
Sochacki Park Improvements	219					50,000	50,000
5215 44th Ave N - Pocket Park	223	5,000					5,000
Resurface Parking Lots at Lakeview Terrace	227	50,000					50,000
Resurface Tennis Courts	228	22,500		40,000			62,500
Manor Park Wading Pool/Splash Park	229	330,000					330,000
Kelly Park Improvements	230	10,000		100,000			110,000
Triangle Park Wading Pool/Splash Park	231					330,000	330,000
Parkview Park Playground Equipment	232					54,500	54,500
Sochacki Park Road Improvement	243	40,000					40,000
LVT - Trail Reconstruction	244			12,200	134,200		146,400
Sochacki Park - Trail Rehabilitation	245				11,650	128,350	140,000
LVT - Demolish Warming House and Provide Pavilion	246	20,000		120,000			140,000
Fitness Center Equipment Replacement	248	12,000	12,000	12,000	12,000	12,000	60,000
CIF Park Improvements		514,500	95,150	663,850	371,850	574,850	2,220,200
Donations							
Lakeview Terrace Park - Ball field Lights	205		65,000				65,000
Donations			65,000				65,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
GO Capital Equipment Notes							
Squad Car Purchases	8000	60,000					60,000
Fire Truck	8010		550,000				550,000
Sidewalk Machine - snow removal	8016	100,000					100,000
Dump Truck	8017	105,000					105,000
Public Works Pickup Trucks	8024	52,000					52,000
Dump Truck	8026	105,000					105,000
GO Capital Equipment Notes		422,000	550,000				972,000
GO Street Improvement Bonds							
County Road 9 - Reconstruction CR81 to Parkway	352				1,600,000		1,600,000
GO Street Improvement Bonds					1,600,000		1,600,000
GO Utility Revenue Bonds - Sanitary							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					300,000	300,000
Lowry Avenue - Reconstruct France to Abbott Ave	316					50,000	50,000
France - Reconstruct Lowry to Oakdale	344					100,000	100,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		100,000				100,000
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		150,000				150,000
Lift No. 6 (Wards) - Rehab	606					250,000	250,000
GO Utility Revenue Bonds - Sanitary			250,000			700,000	950,000
GO Utility Revenue Bonds - Storm							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					200,000	200,000
Lowry Avenue - Reconstruct France to Abbott Ave	316					150,000	150,000
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		250,000				250,000
Crystal Lake Water Quality Treatments - Phase I	701		200,000				200,000
GO Utility Revenue Bonds - Storm			450,000			350,000	800,000
GO Utility Revenue Bonds - Water							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					400,000	400,000
Lowry Avenue - Reconstruct France to Abbott Ave	316					150,000	150,000
France - Reconstruct Lowry to Oakdale	344					100,000	100,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		150,000				150,000
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		250,000				250,000
Water - Well No. 3 Replacement	507		500,000				500,000
Reconstruct Tower No. 1	510					1,000,000	1,000,000
GO Utility Revenue Bonds - Water			900,000			1,650,000	2,550,000
Grants							
Safe Routes to Schools	355	5,000	5,000				10,000
Crystal Lake Water Quality Treatments - Phase I	701		100,000				100,000
Grants		5,000	105,000				110,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
PIR Alley Reconstruction							
Alley Reconstruction Program	301	15,000	15,000	15,000	15,000	15,000	75,000
Alley betw Scott & Toledo - Construct 43rd to 44th	303	5,900					5,900
Alley betw Toledo & Unity - Construct Toledo-43rd	304	500					500
3614 Oakdale Avenue - Alley Construction	342				23,500		23,500
PIR Alley Reconstruction		21,400	15,000	15,000	38,500	15,000	104,900
PIR Other Infrastructure							
Tree Removal - West Broadway 40th - 42nd	333	40,000	40,000	40,000	40,000	40,000	200,000
EVP Detector - W Broadway and France	356	8,000					8,000
EVP Detector - Hubbard and CR9	357		8,000				8,000
Small Works Program	397	20,000	20,000	20,000	20,000	20,000	100,000
PIR Other Infrastructure		68,000	68,000	60,000	60,000	60,000	316,000
PIR Pedestrian / Bicycle Facilities							
Safe Routes to Schools	355	5,000	5,000				10,000
Regent Avenue - Sidewalk between 36th and 39th	361	55,000					55,000
Sidewalk Replacement Program	399	10,000	12,000	12,000	12,000	12,000	58,000
PIR Pedestrian / Bicycle Facilities		70,000	17,000	12,000	12,000	12,000	123,000
PIR Street Overlay and Resurface							
West Broadway - Pavement Rehabilitation	326	100,000					100,000
Road Resheeting Program	398	150,000	200,000	150,000	120,000	200,000	820,000
PIR Street Overlay and Resurface		250,000	200,000	150,000	120,000	200,000	920,000
PIR Street Reconstruction							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					42,310	42,310
France Avenue - Reconstruction Lowry to 36th Ave	315				202,600	54,000	256,600
Lowry Avenue - Reconstruct France to Abbott Ave	316			25,000		42,640	67,640
47th Avenue - Reconstruct CR81 to W Broadway	319	13,500					13,500
County Road 81 Cost Participation	322	20,000					20,000
Lakeland Ave - Reconstruct wBdwy to 47th Ave N.	324					33,500	33,500
Reconstruction - Abbott / Beard 40th - 43rd	325	880,500					880,500
York Ave Reconstruction - 40th to 43rd Ave N	328	272,550					272,550
West Broadway (CR8) - Reconstruct 42nd to 47th	339				20,000		20,000
France - Reconstruct Lowry to Oakdale	344					-61,000	0
Welcome Avenue - Reconstruct CR9 to City Limits	345		114,000				114,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		386,960				386,960
Xenia Avenue - Cul-de-sac to City Limits	347		1,930				1,930
Zane Avenue - Reconstruction 42nd to City Limits	348		30,470				30,470
Adair Avenue - Reconstruction 42nd to City Limits	349		10,400				10,400
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350					89,230	89,230
47th Avenue - Reconstruction CR81 to Orchard	351	126,210					126,210
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		425,600				425,600
37th Avenue - Indiana to Hubbard	359			40,000		275,000	315,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
Van Demark Road - Reconstruction France to end	360				35,000	154,000	189,000
43rd Avenue - Reconstruct York to Chowen	365		157,520				157,520
Auto CAD 3D Upgrade - Engineering projects	7117	7,260					7,260
Survey Vehicle Shelving	8043			2,000			2,000
Survey Equipment - Trimble Robotic Instrument	8044	35,000					35,000
PIR Street Reconstruction		1,355,020	1,126,880	128,000	257,600	629,680	3,497,180
Sanitary Sewer Utility Fund							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					72,430	72,430
Lowry Avenue - Reconstruct France to Abbott Ave	316					31,890	31,890
47th Avenue - Reconstruct CR81 to W Broadway	319	48,640					48,640
Reconstruction - Abbott / Beard 40th - 43rd	325	219,400					219,400
York Ave Reconstruction - 40th to 43rd Ave N	328	125,750					125,750
France - Reconstruct Lowry to Oakdale	344					8,060	8,060
Welcome Avenue - Reconstruct CR9 to City Limits	345		23,000				23,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		300				300
Xenia Avenue - Cul-de-sac to City Limits	347		12,200				12,200
Zane Avenue - Reconstruction 42nd to City Limits	348		16,390				16,390
Adair Avenue - Reconstruction 42nd to City Limits	349		14,000				14,000
County Road 9 - Reconstruction CR81 to Parkway	352				455,100		455,100
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		2,000				2,000
37th Avenue - Indiana to Hubbard	359					30,000	30,000
Van Demark Road - Reconstruction France to end	360					25,000	25,000
43rd Avenue - Reconstruct York to Chowen	365		156,500				156,500
Lift No. 3 (Toledo) - Rehab	603	100,000					100,000
Lift No. 5 (Sleepy Hollow) - Rehab	604					100,000	100,000
Lift No. 6 (Wards) - Rehab	606				25,000		25,000
Sanitary Sewer Manhole Rehabilitation	607	15,000	15,000	15,000	15,000	15,000	75,000
Auto CAD 3D Upgrade - Engineering projects	7117	2,000					2,000
Sanitary Sewer Utility Fund		510,790	239,390	15,000	495,100	282,380	1,542,660
Special Assessments							
Alley betw Scott & Toledo - Construct 43rd to 44th	303	58,100					58,100
Alley betw Toledo & Unity - Construct Toledo-43rd	304	40,450					40,450
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					451,860	451,860
Lowry Avenue - Reconstruct France to Abbott Ave	316					119,700	119,700
47th Avenue - Reconstruct CR81 to W Broadway	319	34,900					34,900
Reconstruction - Abbott / Beard 40th - 43rd	325	427,140					427,140
York Ave Reconstruction - 40th to 43rd Ave N	328	133,200					133,200
France - Reconstruct Lowry to Oakdale	344					158,550	158,550
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		182,390				182,390
Xenia Avenue - Cul-de-sac to City Limits	347		22,050				22,050
Zane Avenue - Reconstruction 42nd to City Limits	348		23,100				23,100
Adair Avenue - Reconstruction 42nd to City Limits	349		9,500				9,500
County Road 9 - Reconstruction CR81 to Parkway	352				180,000		180,000
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		423,500				423,500
37th Avenue - Indiana to Hubbard	359					10,000	10,000
Van Demark Road - Reconstruction France to end	360					21,000	21,000
43rd Avenue - Reconstruct York to Chowen	365		75,000				75,000
Special Assessments		693,790	735,540		180,000	761,110	2,370,440

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
State Aids							
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313			150,000		850,000	1,000,000
Lowry Avenue - Reconstruct France to Abbott Ave	316					210,370	210,370
47th Avenue - Reconstruct CR81 to W Broadway	319	75,260					75,260
County Road 81 Cost Participation	322		100,000				100,000
France - Reconstruct Lowry to Oakdale	344					272,780	272,780
County Road 9 - Reconstruction CR81 to Parkway	352			387,800	1,190,380		1,578,180
36th Avenue - Mill & Overlay Regent to France	353		172,700				172,700
36th Avenue - Video Detectors for Signals at Noble	354		20,000				20,000
39 1/2 Avenue - Gates at Railroad Crossing	364				27,250		27,250
State Aids		75,260	292,700	537,800	1,217,630	1,333,150	3,456,540
Storm Sewer Utility Fund							
Alley betw Toledo & Unity - Construct Toledo-43rd	304	50,050					50,050
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					48,220	48,220
Lowry Avenue - Reconstruct France to Abbott Ave	316					30,400	30,400
Reconstruction - Abbott / Beard 40th - 43rd	325	139,750					139,750
York Ave Reconstruction - 40th to 43rd Ave N	328	23,000					23,000
France - Reconstruct Lowry to Oakdale	344					34,890	34,890
Welcome Avenue - Reconstruct CR9 to City Limits	345		12,000				12,000
Zane Avenue - Reconstruction 42nd to City Limits	348		4,320				4,320
47th Avenue - Reconstruction CR81 to Orchard	351	34,290					34,290
County Road 9 - Reconstruction CR81 to Parkway	352				415,020		415,020
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		2,000				2,000
37th Avenue - Indiana to Hubbard	359					15,000	15,000
Van Demark Road - Reconstruction France to end	360					10,000	10,000
43rd Avenue - Reconstruct York to Chowen	365		122,360				122,360
Installation of Grit Chambers / GPT's	700	10,000	10,000	10,000	10,000	10,000	50,000
Crystal Lake Water Quality Treatments - Phase I	701	50,000					50,000
Catch Basin Replacement Program	702	10,000	10,000	10,000	10,000	10,000	50,000
France Avenue Catchment - Rehab of Trunk Drain	705	170,000					170,000
Lift No. 11 (Crystal Lake) - Improvements	709			80,000			80,000
Auto CAD 3D Upgrade - Engineering projects	7117	1,000					1,000
Storm Sewer Utility Fund		488,090	160,680	100,000	435,020	158,510	1,342,300
Water Utility Fund							
Police & Fire - Replace Backup Generator	131	52,000					52,000
Reconstruction - Oakdale/ Chowen/ Drew/ Ewing	313					63,360	63,360
Lowry Avenue - Reconstruct France to Abbott Ave	316					4,560	4,560
47th Avenue - Reconstruct CR81 to W Broadway	319	43,200					43,200
Reconstruction - Abbott / Beard 40th - 43rd	325	304,400					304,400
York Ave Reconstruction - 40th to 43rd Ave N	328	140,500					140,500
France - Reconstruct Lowry to Oakdale	344					58,550	58,550
Welcome Avenue - Reconstruct CR9 to City Limits	345		29,000				29,000
Vera Cruz Avenue - Reconstruction 42nd to 46th	346		19,150				19,150
Xenia Avenue - Cul-de-sac to City Limits	347		21,020				21,020
Zane Avenue - Reconstruction 42nd to City Limits	348		21,720				21,720
Adair Avenue - Reconstruction 42nd to City Limits	349		1,100				1,100
County Road 9 - Reconstruction CR81 to Parkway	352				471,700		471,700
Zenith / 41st / 42nd - Reconstruction 40th to 43rd	358		14,900				14,900
37th Avenue - Indiana to Hubbard	359					30,000	30,000

City of Robbinsdale, Minnesota
Capital Improvement Plan 2008-2012

SUMMARY OF PROJECTS BY FUNDING SOURCE

Source	Project#	2008	2009	2010	2011	2012	Total
Van Demark Road - Reconstruction France to end	360					25,000	25,000
43rd Avenue - Reconstruct York to Chowen	365		93,620				93,620
Valve Replacement Program	504	15,000	15,000	15,000	15,000	17,500	77,500
Water - Well No. 3 Replacement	507		8,750				8,750
Reconstruct Tower No. 1	510				40,000		40,000
Water - Repair Broken Valve Plant No. 2	517	40,000					40,000
37th Avenue Loop Connection	518	5,000	25,000				30,000
City Wide Water Meter Battery Replacement	519	200,000					200,000
Well No. 1 - Upgrade	524		25,000				25,000
Well No. 2 - Upgrade	525	25,000					25,000
Plant # 2 Backup Generator	526	20,000					20,000
Plant # 3 Backup Generator	527	50,000					50,000
Water Plant Equipment	599	26,500	26,500	26,500	26,500	10,000	116,000
Auto CAD 3D Upgrade - Engineering projects	7117	3,000					3,000
Water Utility Fund		924,600	300,760	41,500	553,200	208,970	2,029,030
GRAND		6,156,650	6,063,600	2,148,150	5,868,900	7,272,450	27,509,750



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND

Introduction

The General Fund was established to account for revenues and expenditures necessary to provide basic governmental activities and services, which are not accounted for in other funds. The presentation of this fund will be divided into three parts; Overall Summary of Revenues and Expenditures, Revenues, and Expenditures.

Overall Summary

The 2008 General Fund Budget results in a deficit of \$78,443, which is 1.9% of the 2008 projected fund balance in the General Fund. See Summary of Revenues, Expenditures, and Changes in Fund Balance on Page 79.

Revenues

Overall General Fund Revenues for 2008 are projected to be \$7,447,784. This is \$152,975 or a 2.1% increase over the 2007 adopted budget. The Revenues for the General Fund are presented in a detail summary that is subtotaled by major revenue classification. Graphical presentations include Revenues by Source followed by a trend analysis of each major revenue classification. Highlights of the revenues (excluding the property tax levy discussion on Page 37) are as follows:

Intergovernmental

- Local Government Aid (LGA) comes directly from the State and is based on a formula related to housing units and population. During 2003, the legislature reduced the City's State Aid by \$461,065 or 21.7% over what was expected from the State in the 2003 Adopted Budget. For 2004 and 2005, LGA is further reduced by \$30,863 and \$205,103 consecutively, and in 2006 LGA was again reduced by \$268,515 to \$1,159,138 and comprises 15% of the 2006 General Fund Revenue Budget (down from 18.7% in 2005). During the 2005 Legislative Session, the LGA funding distribution formula was adjusted. Even though the State increased its overall LGA contribution to cities, the formula adjustment was not favorable to Robbinsdale, causing a 19% reduction in the allocation that was received. For 2007, the City received an additional 13% reduction in its LGA. In 2008, the city saw a \$229,927 increase in LGA. Nevertheless, future reductions are expected for another \$500,000 or 50% of the remaining LGA the City receives.

CITY OF ROBBINSDALE, MINNESOTA

Charges for Services

Charges for Services for 2008 comprise 6.83% of the General Fund Revenues. They are presented as three types:

- General Government Charges
- Public Safety Charges
- Recreation Charges

See Page 82 for a more detailed definition of each type. Highlights for 2008 Budget are as follows:

General Government Charges

- Robbinsdale Economic Development reimbursements for 2008 are expected to be \$94,200. This represents an increase of 2.4% over the 2007 budget. This revenue relates to reimbursements from activity related to redevelopment efforts. See the Redevelopment Program Summary on Page 120 for more information.
- Lease and rental revenues represent various leases the City has with companies and organizations. 95% of the revenues related to lease and rentals are for antenna leases, which are with companies in the wireless industry. Currently the City has nine leases. The leases are long-term (about twenty years) and include a minimum 5% yearly increase clause. Lease revenues are expected to increase by 11% over the 2007 original budget.
- Industrial Development Revenue Bonds (IDRB) Issuance Fees are fees collected from entities such as hospitals, nursing homes, and apartments that can under Minnesota law issue tax-exempt conduit debt through the City. The fees are equal to 1% of the initial bond principal issued, with half paid at the issuance date, and the second half due on the first anniversary. Thereafter, one-tenth of a percent of the outstanding principal is charged for the life of the issue. Beginning in 2003, the City adjusted the one-tenth of a percent to one-eighth of a percent for all new bond issues. The fees for 2008 are projected to be \$19,350. There are no bond issues anticipated for 2008.

Recreation Charges

- Recreation Charges are expected to remain relatively constant compared to 2007. Staff reorganization with a change from full-time to part-time employees may result in more capacity for programs, though fees will depend on actual registrations.

CITY OF ROBBINSDALE, MINNESOTA

Transfers

- Transfers from other funds for 2008 have been set at \$250,600, which represents the estimated staff costs related to managing the Capital Improvement Projects and transfer from the Solid Waste Utility Fund to fund new initiatives in code enforcement requested by the City Council. In 2004, the City began charging all direct staff costs associated with capital improvements to the improvement.

Expenditures

General Fund expenditures (not including transfers) for 2008 are being proposed to be \$7,776,827, which represents an increase of 1.2% or \$92,816 over the 2007 Adopted Budget. No transfers are planned for 2007.

Expenditures are presented in a Department / Program format. The Departments presented are as follows; City Council, Administrative, Legal, Assessing, Finance, Community Development, Police, Fire, Recreation & Parks, Engineering, Public Works, and Human Services. Each Department presentation describes the programs and services offered and at what cost. Related revenue for each department, where appropriated is presented. Related revenue is defined as any revenue that has a direct relation to the services being offered, such as fees and grants.

Service Evaluation Criteria is designed to begin compiling comparative data for trend and benchmarking purposes and to show what services cost. All programs will show evaluations on a per capita basis (the 2000 population figure of 14,123 will be used for all years) and per \$100,000 valuation basis (relates to the estimated market value of all properties within the City as compiled by the City Assessor. Citywide market value amounts are shown within the Assessor Program [page 108]).

A summary of overall expenditures by Department and Major Objective is presented (Pages 90-92). A graphical presentation of expenditures by department is also shown (Page 89).

CITY OF ROBBINSDALE, MINNESOTA

Highlights of the 2008 General Fund Expenditures Budget are as follows:

Personal Services

Personal services make up 67.9% of the General Fund Expenditure Budget. The 2008 personal services expenditures are projected to increase by \$26,214 or 0.5% compared to the 2007 Adopted Budget. Personnel services expenditures are impacted by anticipated increases in labor contracts, which some are currently being negotiated, and the adopted personnel changes listed below:

- Full consolidation of the Recreation & Parks Director and Assistant City Manager positions into one Director of Administration & Recreation Services.
- Change of full-time Recreation Supervisor to additional, flexible part-time staffing
- Mandated increases in the employers portion of the Public Employees Retirement Association contributions.
- Salary and benefit adjustments.

Other Charges & Services

Other Charges & Services for 2008 are projected to increase by 3% or \$79,650 over the 2007 Adopted Budget. The increases are due to increased energy costs and internal transfers related to building maintenance, vehicle maintenance, information technology, and general office expenditures.

CITY OF ROBBINSDALE, MINNESOTA

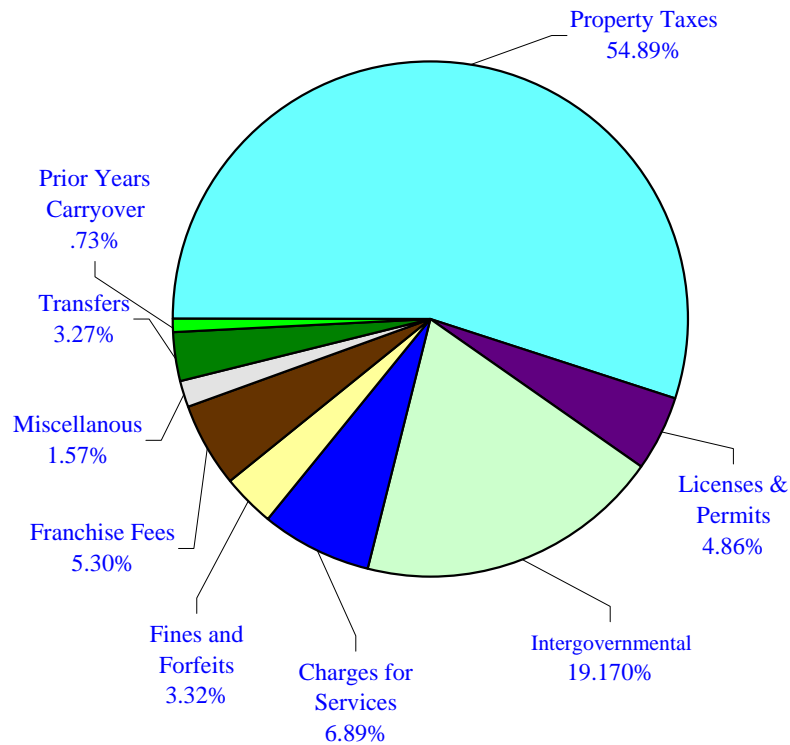
**General Fund
Summary of Revenues, Expenditures, and Changes in Fund Balance**

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adpoted
<u>Revenues</u>					
Taxes	\$ 3,870,389	\$ 4,083,346	\$ 4,147,520	\$ 4,147,520	\$ 4,147,198
License & Permits	418,970	382,539	378,000	367,000	375,100
Intergovernmental	1,902,818	1,829,888	1,448,244	1,448,244	1,681,171
Charges for Services	578,467	498,079	520,745	520,745	532,095
Fines & Forfeitures	323,841	227,925	281,000	251,000	251,000
Franchise Fees	291,658	308,887	400,800	400,800	338,720
Miscellaneous	106,724	163,532	118,500	118,500	122,500
Total Revenue	7,492,867	7,494,196	7,294,809	7,253,809	7,447,784
<u>Other Financing Sources</u>					
Transfers from other funds	169,373	172,013	246,900	246,900	250,600
Total Revenues & Other Financing Sources	7,662,240	7,666,209	7,541,709	7,500,709	7,698,384
<u>Expenditures</u>					
Personal Services	4,860,763	5,106,906	5,261,754	5,254,836	5,287,968
Supplies	227,163	227,818	297,400	287,032	302,745
Other Services & Charges	2,312,596	2,263,067	2,633,804	2,529,485	2,717,454
Capital Outlay	5,144	26,300	7,500	7,500	600
Amounts Charged to Other Funds	(443,826)	(484,752)	(516,447)	(516,447)	(531,940)
Total Expenditures	6,961,840	7,139,339	7,684,011	7,562,406	7,776,827
<u>Other Financing Uses</u>					
Transfers out to other funds	613,640	386,115			
Total Expenditures & Other Financing Uses	7,575,480	7,525,454	7,684,011	7,562,406	7,776,827
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	86,760	140,755	(142,302)	(61,697)	(78,443)
<u>Fund Balance</u>					
Beginning of Year	4,059,579	4,146,339	4,287,094	4,287,094	4,225,397
End of Year	\$ 4,146,339	\$ 4,287,094	\$ 4,144,792	\$ 4,225,397	\$ 4,146,954

City of Robbinsdale, Minnesota

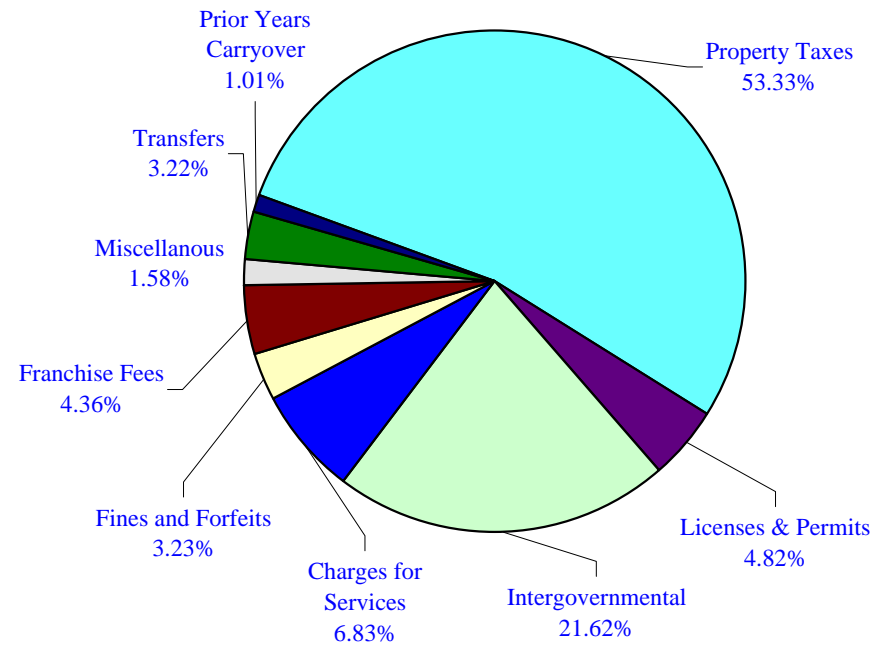
General Fund Revenues By Source

2007 Estimated



Property Taxes	\$4,147,520
Licenses & Permits	367,000
Intergovernmental	1,448,244
Charges for Services	520,745
Fines and Forfeits	251,000
Franchise Fees	400,800
Miscellaneous	118,500
Transfers	246,900
Prior Years Carryover	55,097
Total	<u><u>\$7,555,806</u></u>

2008 Adopted Budget



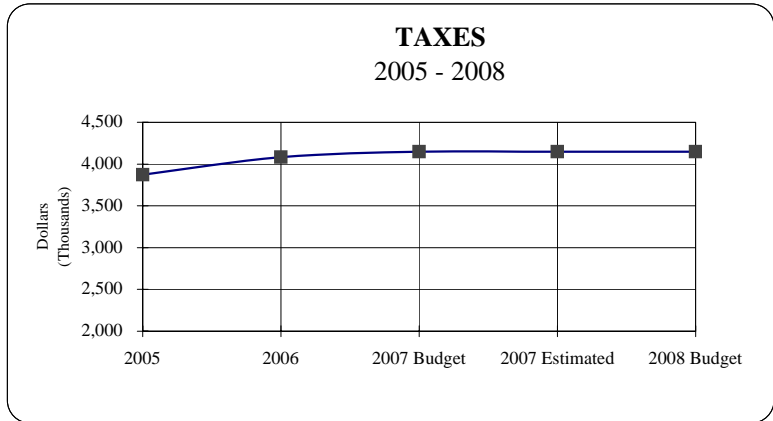
Property Taxes	\$4,147,198
Licenses & Permits	375,100
Intergovernmental	1,681,171
Charges for Services	532,095
Fines and Forfeits	251,000
Franchise Fees	338,720
Miscellaneous	122,500
Transfers	250,600
Prior Years Carryover	78,443
Total	<u><u>\$7,776,827</u></u>

CITY OF ROBBINSDALE

REVENUE SUMMARY CHARTS - GENERAL FUND

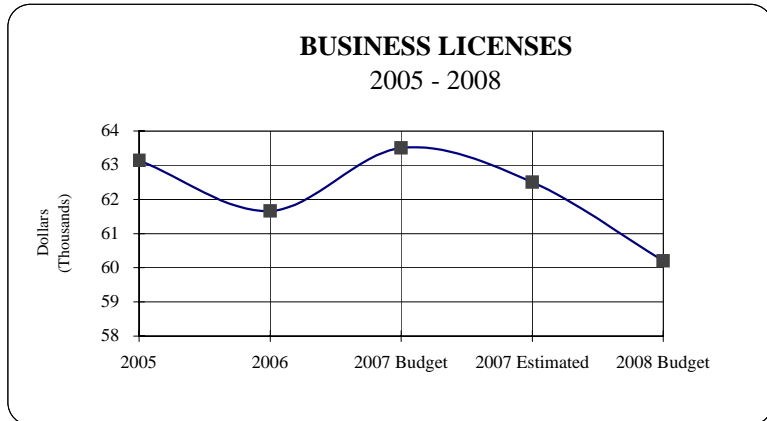
TAXES

Property Taxes for the City represent 55% of the General Fund Revenue supporting general government, community development, recreation, public safety, and public works. The taxes consist of Ad Valorem and Fiscal Disparities. As State Aid Revenue has been decreased over the last few years, more reliance has been placed on the Property Tax, which has resulted in the increase of the City's Property Tax Levy to maintain needed governmental services.



BUSINESS LICENSES

2005 - 2008

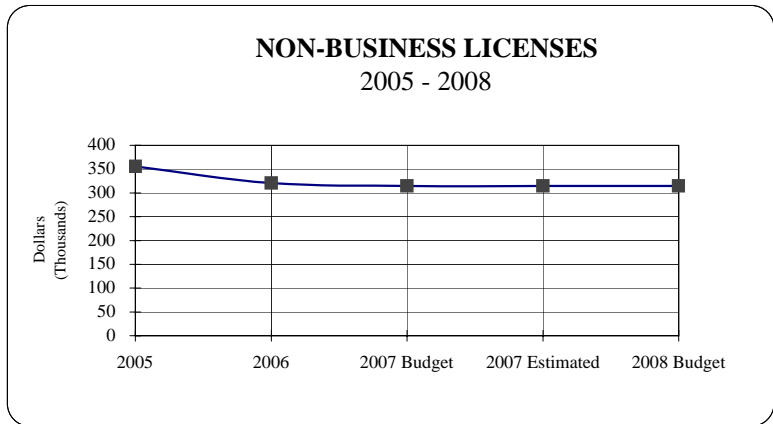


BUSINESS LICENSES

The Minnesota Constitution, through various statutes, allows cities the authority to engage in certain regulatory activities in the interest of the overall community. Cities may charge license fees as a means of recovering the cost of regulation. Pawn shop and second hand dealer licenses, liquor licenses, and contractor licenses are examples of business licenses collected by the city. Business licenses account for 0.8% of the General Fund Revenue Budget.

NON-BUSINESS LICENSES

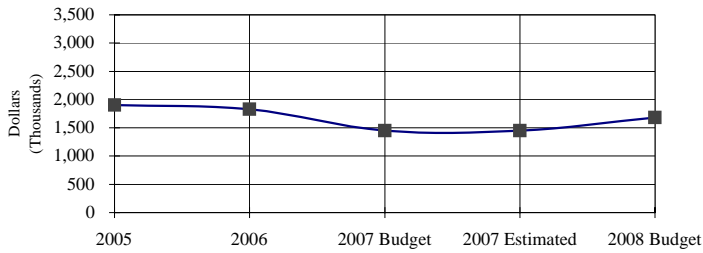
Building permits are the largest source of revenue in this category. Other fees in this category include charges for animal licenses; rental licenses; plan check fees; heating, electrical, and plumbing permits; and housing maintenance fees. These fees account for 4.2% of the General Fund Revenue Budget. As economic and redevelopment activity slow, building permit revenue is expected to begin a gradual decrease over the next few years.



CITY OF ROBBINSDALE

REVENUE SUMMARY CHARTS - GENERAL FUND

INTERGOVERNMENTAL
2005 - 2008



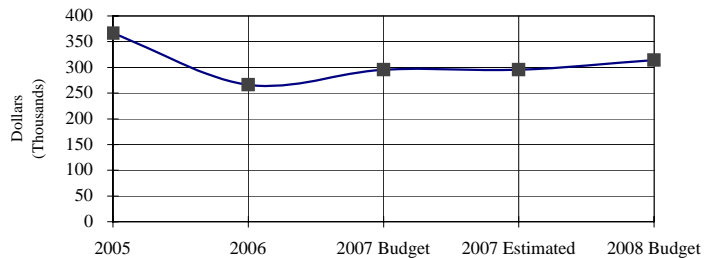
INTERGOVERNMENTAL

This revenue source is comprised of Federal Grants, State Aids and Grants, and other local grants the City receives. For 2007, 93% of the revenue in this category is expected to come from the State. Since 2001 the State has decreased aids to cities, which has resulted in over a \$1 Million loss to the City. The elimination of aids continues to affect the 2007 budget. For 2007, Intergovernmental Revenues account for 19.2% of the General Fund Revenues.

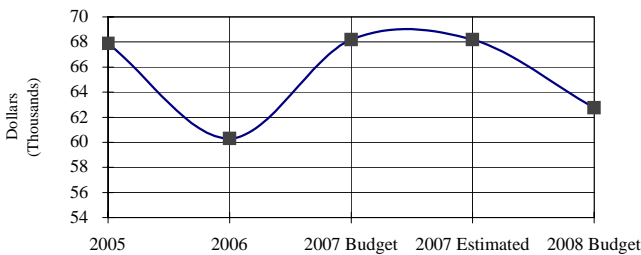
GENERAL GOVERNMENT CHARGES

The majority of this revenue comes from three sources; Charges to the Robbinsdale Economic Development Authority for support services, lease revenue from wireless antenna leases, and IDRB Issuance Fees. Other sources of revenue accounted for within this category include accounting fees charged to the Robbinsdale Fire Relief Association and Broadway Court, planning fees, and various other fees. General Government Charges account for 4.0% of the General Fund Revenue Budget.

GENERAL GOVERNMENT CHARGES
2005 - 2008



PUBLIC SAFETY CHARGES
2005 - 2008



PUBLIC SAFETY CHARGES

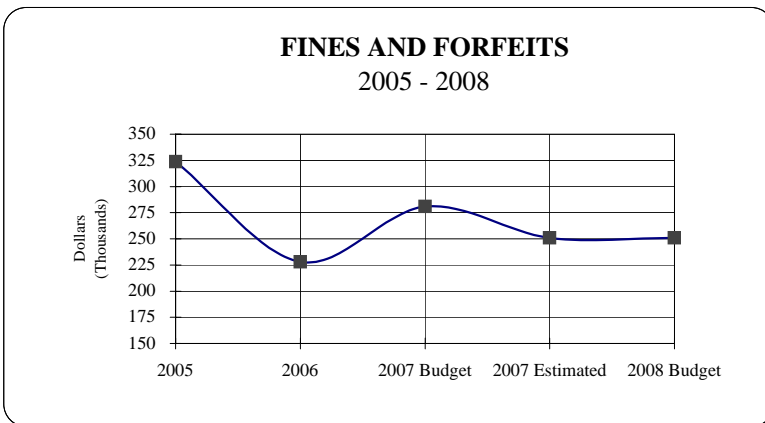
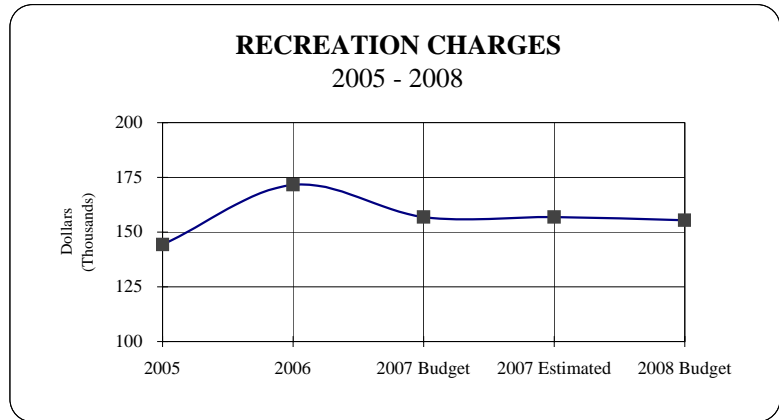
Sources of revenue included in this area are charged primarily by the police department. Revenues consist of charges for towing, investigations, false alarms, accident reports, police auction proceeds, and a \$47,000 charge to the School District for support of a School Liason Officer. These charges represent 0.9% of the General Fund Revenues.

CITY OF ROBBINSDALE

REVENUE SUMMARY CHARTS - GENERAL FUND

RECREATION CHARGES

Recreation charges are comprised of membership dues, daily fees, and program fees. The largest of these is program fees. This is the fee charged to participants for registration and participation in recreational activities. Due to program cutbacks, revenue has been steadily declining over the last three years. Recreation charges account for 2% of the General Fund Revenue Budget.

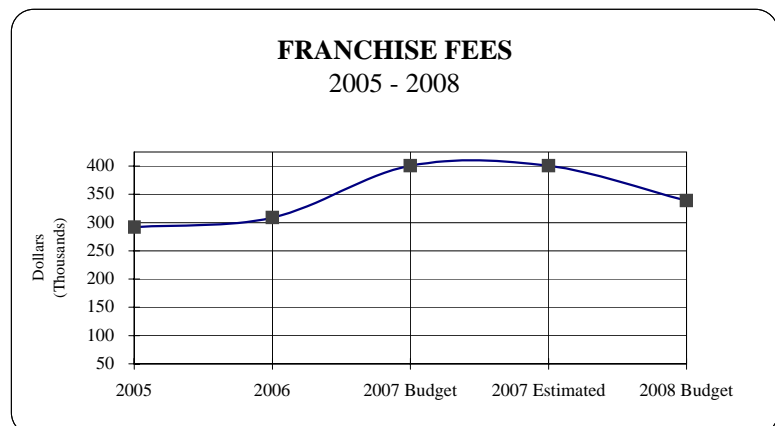


FINES AND FORFEITS

Court imposed fines and forfeits comprise this revenue category. Court imposed fines are shared with Hennepin County. The distribution of the fines depends upon what violation, fines, or forfeiture occurred and the employing agency of the arresting officer. This revenue source accounts for 3.7% of the General Fund Revenue Budget.

Franchise Fees

Franchise Fees were enacted in June of 2003. They represent a 4% charge on all Gas and Electric Utility Revenue generated in the City. The Fee collected is being distributed 60% to the General Fund and 40% to the Permanent Improvement Revolving Capital Project Fund. These revenues account for 5.3% of the 2007 General Fund Revenue Budget.

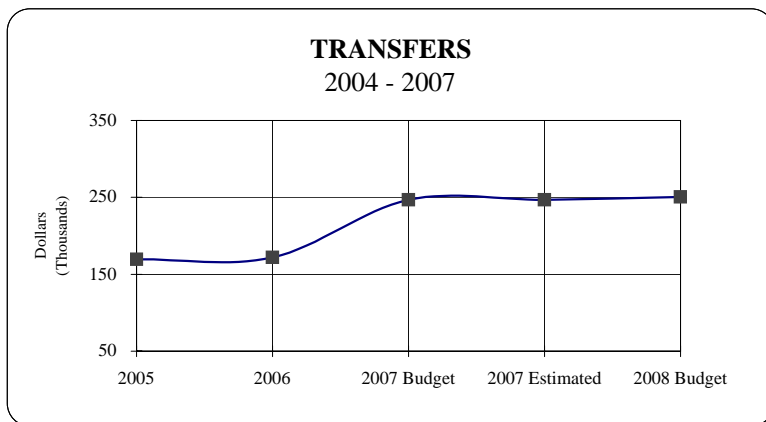
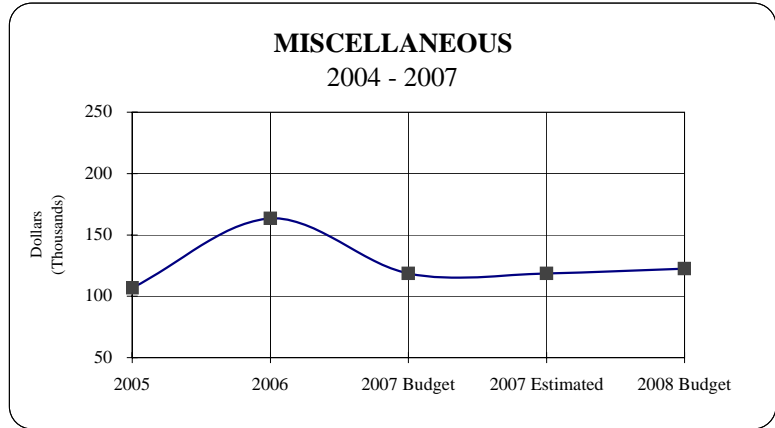


CITY OF ROBBINSDALE

REVENUE SUMMARY CHARTS - GENERAL FUND

MISCELLANEOUS

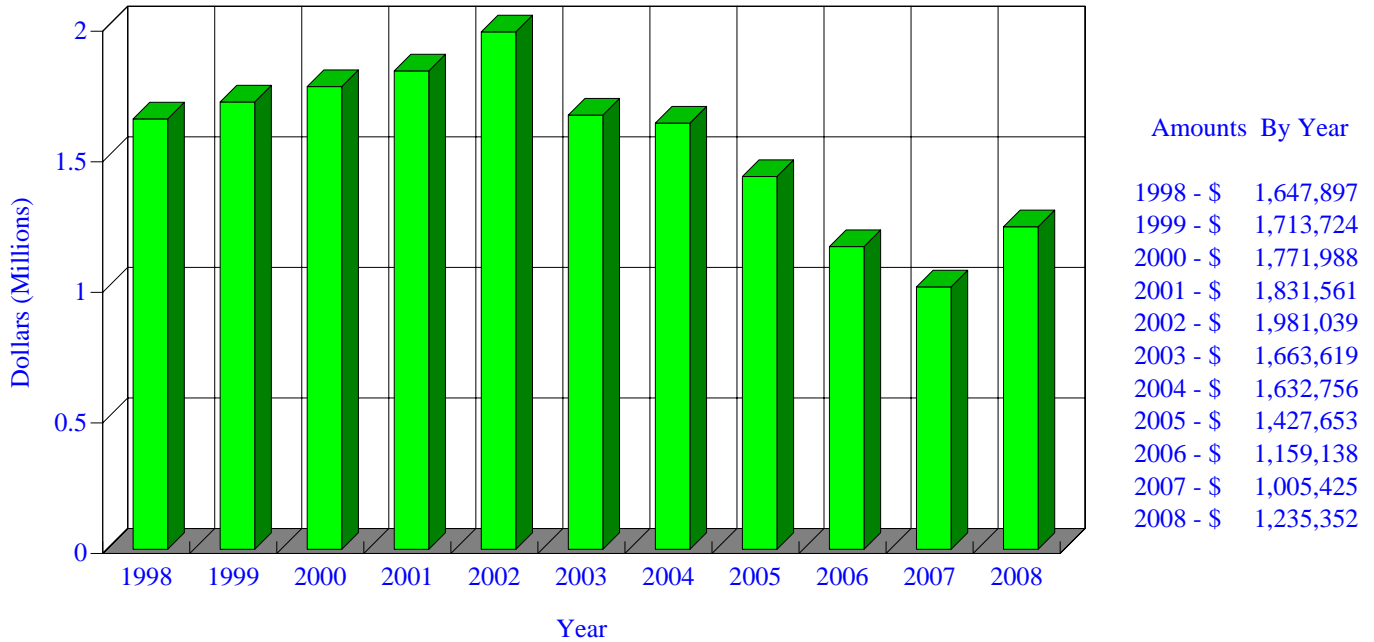
Interest revenue on general fund investments is the largest revenue source included in the miscellaneous revenue category. Other sources included are; donations and miscellaneous other revenue collected account for the balance of this category. These revenues account for 1.6% of the 2007 General Fund Revenue Budget.



TRANSFERS

Transfers are not an actual revenue source; however, it is a source of revenue relied upon in balancing the budget. Transfers for 2007 are planned to come from the utility enterprise funds and capital project funds for reimbursing the Engineering Department. An additional transfer of \$20,000 is being added from the Solid Waste Utility to help defray costs related to code enforcement. Transfers account for 3.3% of the General Fund Revenue Budget.

LOCAL GOVERNMENT AID



The City receives Local Government Aid (LGA) to help offset costs of providing essential services. The LGA is determined by the State using a formula that is based on various need and ability to pay factors such as population, road accidents, and the change in property values. Since 2002, the City's overall LGA has been reduced by \$745,687 or 37.62%. The 2008 increase of \$229,927 was the result of the City's decreased ability to pay as calculated within the State's LGA Formula. This is directly related to the decrease in estimated population over the last ten year period as compared with Greater Minnesota. Based on the trends, Robbinsdale expects its LGA to continue a gradual decline to a floor of approximately \$500,000. This should occur over the next three years, unless legislation alters the formula and / or distribution of LGA.

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Taxes</u>					
General Property	\$ 2,825,487	\$ 3,157,406	\$ 3,423,899	\$ 3,423,899	\$ 3,432,698
Excess Tax Increment	399,952	370,340	100,000	100,000	-
Fiscal Disparities	644,950	555,600	623,621	623,621	714,500
Total Taxes	3,870,389	4,083,346	4,147,520	4,147,520	4,147,198
<u>Licenses & Permits</u>					
<u>Business</u>					
Liquor Licenses	25,033	21,943	26,000	25,000	22,000
Pawn Shop and Second Hand Dealers	3,500	3,800	3,500	3,500	3,700
Miscellaneous Business Licenses	34,607	35,918	34,000	34,000	34,500
Total Business Licenses & Permits	63,140	61,661	63,500	62,500	60,200
<u>Non-Business</u>					
Animal Licenses	3,511	3,618	4,500	4,500	3,700
Pound Fees	865	1,080	1,000	1,000	1,000
Street Repair Fees	550				
Building Permits	172,936	153,630	150,000	140,000	150,000
Plan Check Fees	58,395	44,440	50,000	50,000	50,000
Certificates of Occupancy					
Heating & A/C Permits	30,859	32,956	30,000	30,000	30,000
Plumbing Permits	17,508	18,102	15,000	15,000	15,000
Utility Inspection Fees	11,201	5,600	4,000	4,000	4,000
Rental Housing Licenses	45,875	43,709	45,000	45,000	44,000
License Verification Fees	2,005	2,050	1,800	1,800	2,000
Other Permits	10,651	14,329	12,000	12,000	14,000
Surcharges	1,474	1,364	1,200	1,200	1,200
Total Non-Business Licenses & Permits	355,830	320,878	314,500	304,500	314,900
Total Licenses and Permits	418,970	382,539	378,000	367,000	375,100
<u>Intergovernmental</u>					
<u>Federal Grants</u>					
Other	15,886	187,832			
Total Federal Grants	15,886	187,832			
<u>State Aids and Grants</u>					
Local Government Aid	1,427,653	1,159,138	1,005,425	1,005,425	1,235,352
Market Value Homestead Credit	308,325	295,990	295,000	295,000	296,000
Police Pension	117,461	124,234	120,000	120,000	120,000
PERA Aid	15,819	15,819	15,819	15,819	15,819
Police Training	7,050	7,597	7,000	7,000	7,500
Other Grants & Aids	10,624	39,278	5,000	5,000	6,500
Total State Aids and Grants	1,886,932	1,642,056	1,448,244	1,448,244	1,681,171
Total Intergovernmental	1,902,818	1,829,888	1,448,244	1,448,244	1,681,171

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Charges for Services</u>					
<u>General Government</u>					
Lease and Rental Fees	\$ 146,433	\$ 147,304	\$ 150,000	\$ 150,000	166,500
Robbinsdale EDA	104,082	62,420	92,000	92,000	94,200
IDRB Issuance Fees	31,594	20,343	19,350	19,350	19,350
Sale of Maps and Documents	1,280	1,170	700	700	700
Assessment searches	25	25			
Planning Fees	2,691	3,168	4,000	4,000	3,500
Street Light Fees	399	395	395	395	395
Notary Fees	336	334	300	300	300
Other Fees	62,250	10,990	10,000	10,000	10,000
Admin Fee - Special Assessments	17,250	19,950	19,000	19,000	19,000
Total General Government Charges	366,340	266,099	295,745	295,745	313,945
<u>Public Safety</u>					
Police Services	51,473	49,444	52,000	52,000	50,000
Pawn Shop Fees	8,527	6,206	9,000	9,000	7,500
Police Auction	1,516		1,200	1,200	1,000
Police Towing Charges					
False Alarms	3,850	2,595	3,500	3,500	2,600
Accident Reports	1,944	620	1,500	1,500	650
Other Fees	575	1,442	1,000	1,000	1,000
Total Public Safety Charges	67,885	60,307	68,200	68,200	62,750
<u>Recreation</u>					
Fitness Center & Open Gym Program	26,990	30,929	32,000	32,000	31,000
Adult Programs	16,247	15,073	12,000	12,000	15,000
Adult Softball	12,620	16,736	21,000	21,000	17,000
General Programs	325	348	500	500	500
Youth / Children Programs	15,855	18,985	18,000	18,000	18,000
Senior Programs	45,585	41,697	45,000	45,000	42,000
Cooperative Programming	20,546	16,364	20,000	20,000	17,000
Facility and Equipment Rental		7,721			5,000
Playground / Wading Pools	1,370	18,511	3,500	3,500	5,000
City Band Fees					
Park Maintenance Fees	4,704	5,309	4,800	4,800	4,900
Total Recreation Charges	144,242	171,673	156,800	156,800	155,400
Total Charges for Services	578,467	498,079	520,745	520,745	532,095
<u>Fines and Forfeitures</u>					
Court Fines and Forfeitures	322,841	227,925	280,000	250,000	250,000
Other Fines	1,000		1,000	1,000	1,000
Total Fines and Forfeitures	323,841	227,925	281,000	251,000	251,000
<u>Franchise Fees</u>					
Franchise Fees - Electric	150,058	164,943	212,000	212,000	176,650
Franchise Fees - Gas	141,600	143,944	188,800	188,800	162,070
Total Franchise Fees	291,658	308,887	400,800	400,800	338,720

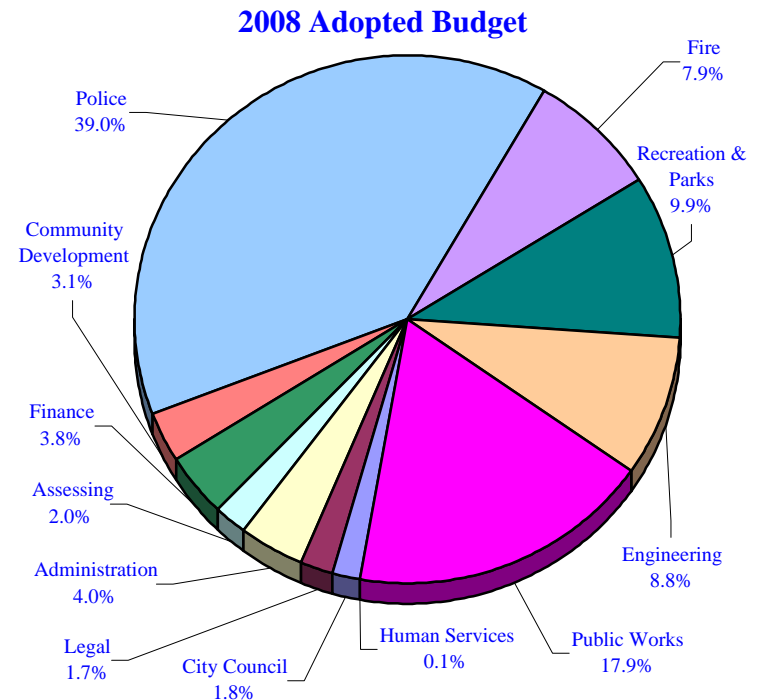
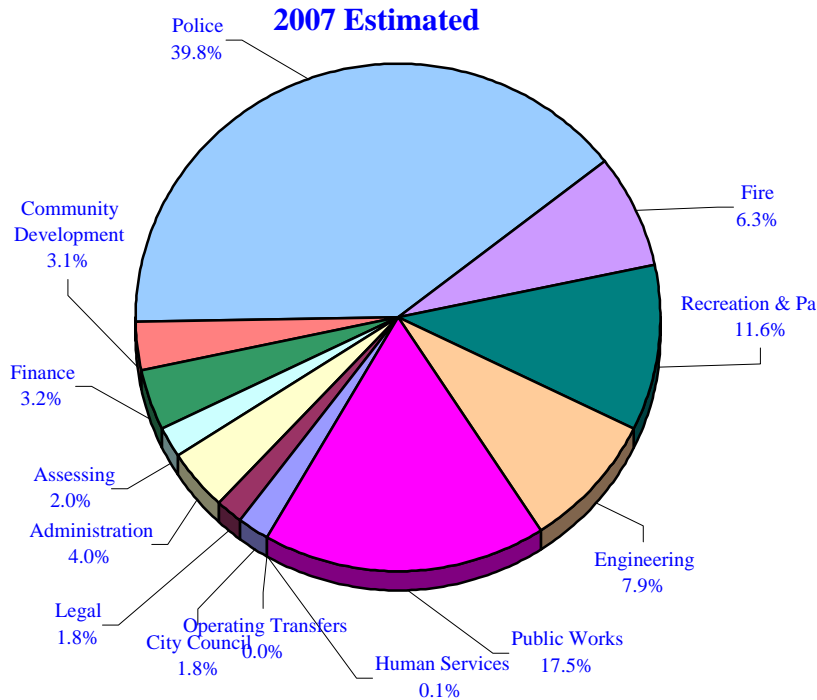
CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Miscellaneous</u>					
Investment Earnings	\$ 75,048	\$ 148,972	\$ 96,000	\$ 96,000	100,000
Donations & Gifts	22,530	13,185	15,000	15,000	15,000
Other	9,146	1,375	7,500	7,500	7,500
Total Miscellaneous	106,724	163,532	118,500	118,500	122,500
Total Revenues	7,492,867	7,494,196	7,294,809	7,253,809	7,447,784
<u>Other Financing Sources</u>					
<i>Transfers from other Funds</i>					
Deputy Registrar					
Water Fund	24,262		21,400	21,400	26,000
Sanitary Sewer Fund	13,211		17,100	17,100	20,800
Storm Sewer	33,101		6,400	6,400	7,800
Solid Waste			20,000	20,000	30,000
PIR Fund	91,040	172,013	166,000	166,000	150,000
Capital Improvement Fund	7,759		16,000	16,000	16,000
Non Bonded Debt Service					
Total Transfers	169,373	172,013	246,900	246,900	250,600
Total Revenue and Financing Sources	\$ 7,662,240	\$ 7,666,209	\$ 7,541,709	\$ 7,500,709	\$ 7,698,384

City of Robbinsdale, Minnesota

General Fund Expenditures by Department



City Council	\$136,789
Legal	132,317
Administration	300,068
Assessing	149,417
Finance	279,946
Community Development	236,742
Police	3,013,029
Fire	533,546
Recreation & Parks	801,419
Engineering	648,625
Public Works	1,323,908
Human Services	6,600
Operating Transfers	0
Total	<u><u>\$7,562,406</u></u>

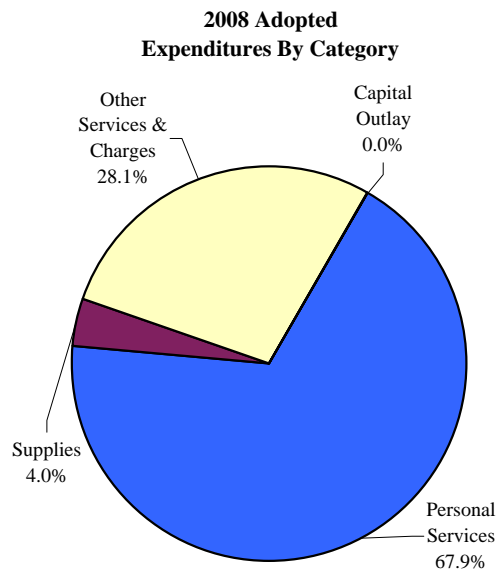
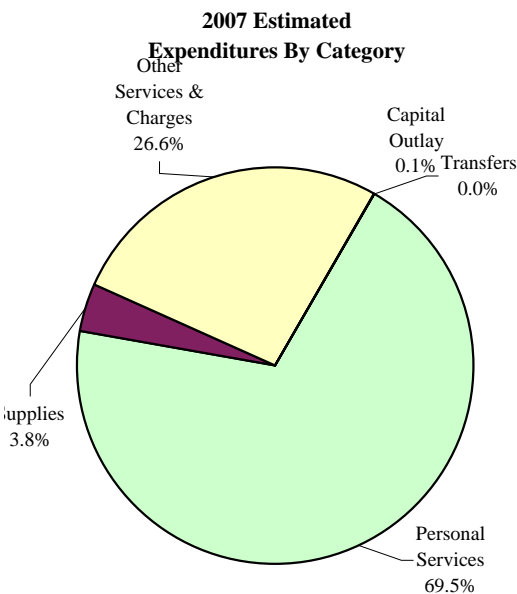
City Council	\$139,188
Legal	134,930
Administration	314,799
Assessing	155,549
Finance	294,185
Community Development	243,076
Police	3,030,015
Fire	617,476
Recreation & Parks	773,745
Engineering	673,833
Public Works	1,393,230
Human Services	6,800
Operating Transfers	0
Total	<u><u>\$7,776,827</u></u>

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures and Other Financing Uses

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Summary by Department</u>					
City Council	\$ 147,410	\$ 131,762	\$ 136,899	\$ 136,789	\$ 139,188
Legal	112,348	143,655	132,317	132,317	134,930
Administration	311,967	325,536	301,953	300,068	314,799
Assessing	137,656	140,380	149,657	149,417	155,549
Finance	262,313	249,304	290,432	279,946	294,185
Community Development	275,428	199,960	236,942	236,742	243,076
Police	2,607,353	2,851,438	3,017,954	3,013,029	3,030,015
Fire	495,646	475,260	540,746	533,546	617,476
Recreation & Parks	880,621	758,030	812,548	801,419	773,745
Engineering	614,473	602,861	679,395	648,625	673,833
Public Works	1,097,692	1,242,020	1,378,568	1,323,908	1,393,230
Human Services	18,933	19,133	6,600	6,600	6,800
Total Expenditures	6,961,840	7,139,339	7,684,011	7,562,406	7,776,827
<u>Other Financing Uses</u>					
Transfers to Other Funds	613,640	386,115			
Total Expenditures & Other Financing Uses	7,575,480	7,525,454	7,684,011	7,562,406	7,776,827

<u>Summary by Category</u>					
Personal Services	4,860,763	5,106,906	5,261,754	5,254,836	5,287,968
Supplies	227,163	227,818	297,400	287,032	302,745
Other Services & Charges	2,312,596	2,263,067	2,633,804	2,529,485	2,717,454
Capital Outlay	5,144	26,300	7,500	7,500	600
Transfers	613,640	386,115	0	0	0
Amounts Charged to Other Funds	(443,826)	(484,752)	(516,447)	(516,447)	(531,940)
Total Expenditures by Category	\$ 7,575,480	\$ 7,525,454	\$ 7,684,011	\$ 7,562,406	\$ 7,776,827



CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

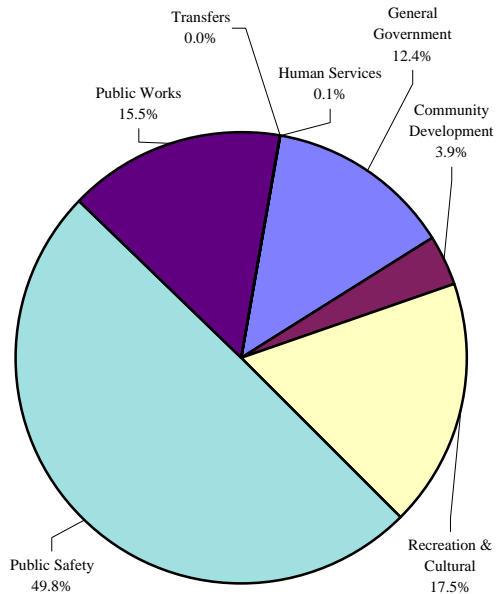
	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>General Government</u>					
City Council	\$ 147,410	\$ 131,762	\$ 136,899	\$ 136,789	\$ 139,188
Administration	311,967	325,536	301,953	300,068	314,799
Legal	112,348	143,655	132,317	132,317	134,930
Assessing	137,656	140,380	149,657	149,417	155,549
Finance	262,313	249,304	290,432	279,946	294,185
Total General Government	<u>971,694</u>	<u>990,637</u>	<u>1,011,258</u>	<u>998,537</u>	<u>1,038,651</u>
<u>Community Development</u>					
Planning & Zoning	175,698	137,540	119,204	119,204	123,855
Housing					
Comprehensive Planning	80		26,412	26,412	25,010
Redevelopment	99,650	62,420	91,326	91,126	94,211
Rental Licensing	50,348	55,917	54,897	54,897	56,677
Total Community Development	<u>325,776</u>	<u>255,877</u>	<u>291,839</u>	<u>291,639</u>	<u>299,753</u>
<u>Recreation & Cultural</u>					
Recreation Administration	368,494	384,374	353,267	350,939	319,461
Community Center Operations	38,796	45,675	44,788	45,088	44,488
Adult Programs	8,680	2,756	7,343	6,043	6,092
Adult Softball	11,201	15,827	20,618	18,318	20,928
General Programs	12,722	11,482	18,637	17,637	18,899
Youth / Children Programs	22,674	27,809	31,421	31,421	32,013
Senior Programs	79,015	66,406	53,218	51,268	55,913
Cooperative Programming	11,623	12,276	20,308	20,308	20,407
Gymnastics					
Playground / Wading Pools	14,869	9,964	13,519	13,119	13,864
Forestry	276,229	148,917	202,229	198,851	199,163
City Band	20,683	19,869	22,528	22,305	23,167
Library Building Operations	10,606	9,017	12,672	14,272	14,750
Park Improvements	5,029	3,658	12,000	11,850	4,600
Park Maintenance	473,502	535,999	528,322	524,659	521,630
Total Recreation & Cultural	<u>1,354,123</u>	<u>1,294,029</u>	<u>1,340,870</u>	<u>1,326,078</u>	<u>1,295,375</u>
<u>Public Safety</u>					
Police Services	2,607,353	2,851,438	3,017,954	3,013,029	3,030,015
Fire Services	495,646	475,260	540,746	533,546	617,476
Building Inspections	190,751	188,056	212,414	182,414	195,114
Code Enforcement	25,484	26,910	37,849	37,629	39,038
Total Public Safety	<u>3,319,234</u>	<u>3,541,664</u>	<u>3,808,963</u>	<u>3,766,618</u>	<u>3,881,643</u>

CITY OF ROBBINSDALE, MINNESOTA

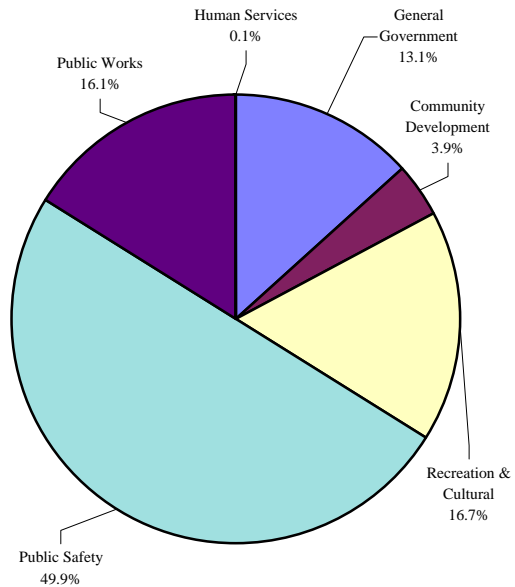
General Fund Summary of Expenditures by Major Objective

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Public Works</u>					
Engineering Services	\$ 347,890	\$ 331,978	\$ 374,235	\$ 373,685	\$ 383,005
Streets	624,190	706,021	850,246	799,249	871,600
Total Public Works	972,080	1,037,999	1,224,481	1,172,934	1,254,605
<u>Human Services</u>					
	18,933	19,133	6,600	6,600	6,800
Total Expenditures	6,961,840	7,139,339	7,684,011	7,562,406	7,776,827
<u>Other Uses</u>					
Transfers to Other Funds	613,640	386,115			
Total Expenditures and Other Financing Uses	\$ 7,575,480	\$ 7,525,454	\$ 7,684,011	\$ 7,562,406	\$ 7,776,827

**2007 Estimated
Expenditures By Major Objective**



**2008 Adopted
Expenditures By Major Objective**



CITY OF ROBBINSDALE, MINNESOTA

CITY COUNCIL

Department Activities and Responsibilities

The City Council is made up of four council members and a Mayor. They are responsible for providing government services to all residents. They act as a policy making body and directs the City Manager to carry out its policies and actions. The Council meets the first and third Tuesday of every month, and when necessary to conduct the City's business.

Mission

The City Council's mission is to provide a government that is accountable, accessible, and compassionate; one that seeks to listen to and communicate with its residents; and, one that strives to treat everyone with fairness and equity. See City's Mission Statement on page 8.

Department Objectives:

- A. Provide a variety of government services to meet the needs of the residents.
- B. Provide for the effective and efficient response to citizens' needs.
- C. Ensure quality public service delivery through the implementation of innovative and progressive programs.
- D. Encourage City staff to provide excellent customer service and customer satisfaction.

Budget Highlights:

The 2008 City Council Budget accounts for 1.8% of the overall General Fund Budget. The 2008 Budget will increase by 1.7% or \$2,289 over the 2007 Adopted. Previous budgets had included a \$25,000 contingency for Council discretionary items. This practice has been removed, and the Council may amend the budget to approve any discretionary items it deems necessary.

CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

Fund: General Fund

Expenditures By Program

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Legislative	111,136	\$ 99,853	\$ 99,766	\$ 100,291	\$ 101,483
Public Relations	10,541	10,568	10,500	10,900	11,100
Whiz Bang Celebration	25,733	21,341	26,633	25,598	26,605
Total	\$ 147,410	\$ 131,762	\$ 136,899	\$ 136,789	\$ 139,188

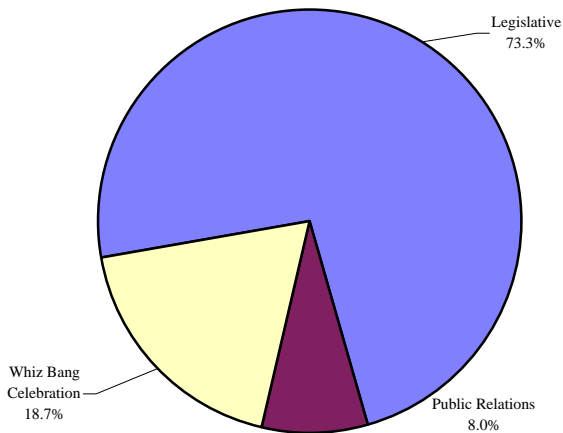
Related Revenue By Program

Whiz Bang Celebration	\$ 8,842	\$ 5,500	\$	\$ 7,000	\$
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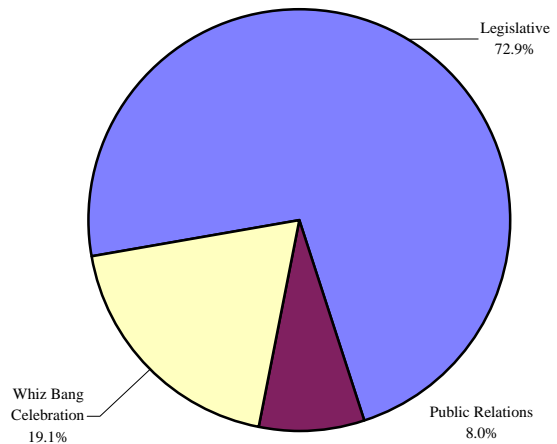
Staffing in FTE's (Full-time Equivalents) By Program

Legislative	0.33	0.25	0.36	0.36	0.35
Whiz Bang Celebration	0.35	0.59	0.53	0.53	0.53
Total	0.68	0.84	0.89	0.89	0.88

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

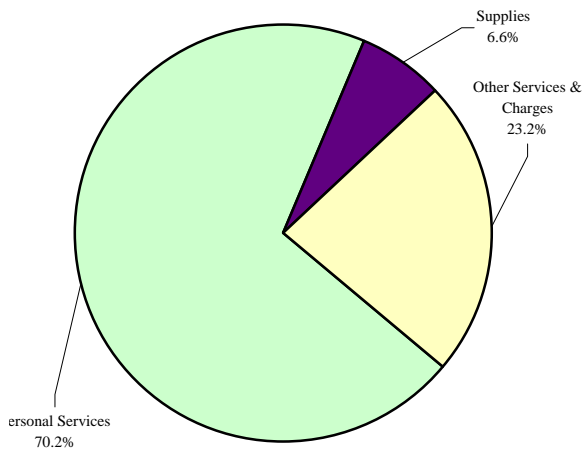
Department: City Council

Fund: General Fund

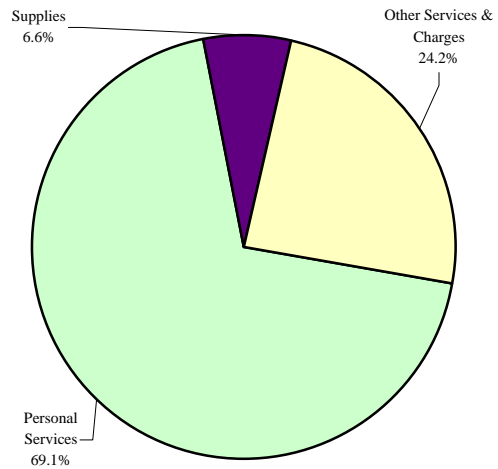
Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 81,462	\$ 85,543	\$ 96,030	\$ 96,030	\$ 96,244
Supplies	8,857	10,351	10,250	9,050	9,200
Other Services & Charges	88,448	74,930	77,975	79,065	82,521
Amounts Charged to Other Funds	(31,357)	(39,062)	(47,356)	(47,356)	(48,777)
Total	\$ 147,410	\$ 131,762	\$ 136,899	\$ 136,789	\$ 139,188

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 10.44	\$ 9.33	\$ 9.69	\$ 9.69	\$ 9.86
Per \$100,000 valuation	17.94	16.07	14.15	14.15	12.66

**2006 Estimated
Expenditures By Category**



**2007 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Legislative

Major Objective: General Government

Program Description

Provides for all services related to the administrative operations of the City Council. The City Council is the elected body that exercises the corporate powers of the City, shapes policy, enacts legislation, and oversees the implementation of those policies.

Services

- ~ Provides for salaries and ongoing training of City Council members.
- ~ Provides for City Memberships in regional and state wide organizations for promoting the City.
- ~ Provides for all costs associated with City Council Meetings, and all other official capacity events.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 63,238	\$ 70,164	\$ 71,247	\$ 71,247	\$ 70,289
Supplies	2,262	2,700	2,000	2,000	2,050
Other Services & Charges	76,993	66,051	73,875	74,400	77,921
Amounts Charged to Other Funds	(31,357)	(39,062)	(47,356)	(47,356)	(48,777)
Total	\$ 111,136	\$ 99,853	\$ 99,766	\$ 100,291	\$ 101,483

Program Staffing in FTE's (Full-time Equivalent)					
Executive Secretary	0.32	0.22	0.33	0.33	0.34
Overtime	0.01	0.03	0.03	0.03	0.01
Total	0.33	0.25	0.36	0.36	0.35

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 7.87	\$ 7.07	\$ 7.06	\$ 7.10	\$ 7.19
Per \$100,000 valuation	12.83	10.15	9.07	9.12	8.65

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Public Relations

Major Objective: General Government

Program Description

To carry out all proper and necessary communications regarding the activities of the City and City Council through the use of a variety of media outlets.

Services

- ~ Quarterly newsletter to all residents.
- ~ Newspaper ads and legal notices as required to promote the legislative and policy making activity of the City Council.
- ~ Employee recognition events.
- ~ Promotional brochures and other related functions.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Supplies	\$ 6,086	\$ 6,229	\$ 6,500	\$ 6,500	\$ 6,600
Other Services & Charges	4,455	4,339	4,000	4,400	4,500
Total	\$ 10,541	\$ 10,568	\$ 10,500	\$ 10,900	\$ 11,100

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 0.75	\$ 0.75	\$ 0.74	\$ 0.77	\$ 0.79
Per \$100,000 valuation	1.22	1.07	0.95	0.99	0.95

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Whiz Bang Celebration

Major Objective: General Government

Program Description

Whiz Bang Days is the City's celebration that takes place in July of every year. The Celebration is coordinated by a committee of volunteer citizens. The City helps with the promotion of the Celebration.

Services

- ~ Provide Maintenance and Recreation Staff time for event set up, operation and promotion.
- ~ Provide a way for donations from non-profits to be used for funding the celebration.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 18,224	\$ 15,379	\$ 24,783	\$ 24,783	\$ 25,955
Supplies	509	1,422	1,750	550	550
Other Services & Charges	7,000	4,540	100	265	100
Total	\$ 25,733	\$ 21,341	\$ 26,633	\$ 25,598	\$ 26,605

Related Revenue

Donations	\$ 8,842	\$ 5,500	\$ 7,000
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Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.08	0.13	0.09	0.09	0.09
Public Works Pool Overtime	0.15	0.11	0.18	0.18	0.09
Seasonal Public Works	0.04	0.07	0.08	0.08	0.08
Seasonal Recreation Staff	0.08	0.28	0.18	0.18	0.27
Total	0.35	0.59	0.53	0.53	0.53

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.82	\$ 1.51	\$ 1.89	\$ 1.81	\$ 1.88
Per \$100,000 valuation	2.97	2.17	2.42	2.33	0.24

CITY OF ROBBINSDALE, MINNESOTA

LEGAL

Department Activities and Responsibilities

The City Council currently contracts for Criminal Prosecution and General Legal Services. Prosecution fees are based on a monthly retainer plus expenses, and General Legal Services are charged for on an hourly basis. The contracts with the Law Firms are monitored by the City Manager and Police Chief. Responsibilities of these areas include handling all criminal prosecution matters related to the City, and all General Legal Services needed.

Mission

To serve the residents of the community through the successful prosecution of criminal offenses, and through advising the City Council and staff in all other legal matters, in order to minimize exposure to litigation, that may arise.

Department Objectives:

- A. Continue to diligently prosecute all criminal offenses
- B. Provide the City with quality legal services in order to minimize exposure to litigation
- C. Provide legal counsel at City Council meetings when required and advise City Council and staff in matters related to contracts, agreements, ordinances, and employment issues.

Budget Highlights:

For 2008, legal expenses are expected to increase by 1.97% or \$2,613 over the 2007 Adopted. Legal services make up 1.7% of the 2008 General Fund Budget. The City will continue to contract in 2008 with Paul Baertschi for Prosecution services and Kennedy & Graven Law Firm for General Legal Services.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Legal
Program: Legal Services

Major Objective: General Government

Program Description

Account for services associated with the legal needs of the City. Contracts are approved by City Council and monitored by Administration.

Services

- ~ Provide criminal prosecution services for the City.
- ~ Provide for General Legal Counsel of all City affairs.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Supplies	\$ 3,637	\$ 7,164	\$ 5,000	\$ 5,000	\$ 5,000
Other Services & Charges	118,100	141,041	135,152	135,152	138,000
Amounts Charged to Other Funds	<u>(9,389)</u>	<u>(4,550)</u>	<u>(7,835)</u>	<u>(7,835)</u>	<u>(8,070)</u>
Total	<u>\$ 112,348</u>	<u>\$ 143,655</u>	<u>\$ 132,317</u>	<u>\$ 132,317</u>	<u>\$ 134,930</u>

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 7.95	\$ 10.17	\$ 9.37	\$ 9.37	\$ 9.55
Per \$100,000 valuation	12.97	14.61	12.03	12.03	11.50

CITY OF ROBBINSDALE, MINNESOTA

ADMINISTRATION

Department Activities and Responsibilities

The Administration Department is responsible for carrying out the policies and actions of the City Council. The City Manager reports directly to the City Council, while all other departments report directly to the City Manager.

Other activities found under Administration include:

- A. City Hall Reception and cashiering.
- B. Human Resources.
- C. City Clerk (Licensing and Elections).
- D. Administrative Support for City Council members.
- E. Preparation of agenda materials and recommendations for City Council Meetings.
- F. Processing of citizen inquiries and service requests.
- G. Work with other agencies of government such as Metropolitan Council, municipal leagues, federal, state, and county governments.
- H. Oversee the City's record management process.

Mission

Ensure that government services, as established by the City Council, are being delivered in an accountable manner that is compassionate and seeks to provide excellent customer service and customer satisfaction to the citizenry.

Department Objectives:

- A. Continue to improve communication of information on City Services effectively with the residents through the use of newsletters, press releases, news notes in the monthly utility bills, new resident packets, and the web page.
- B. Ensure that the policies and actions of the City Council are effectively carried out.
- C. Work with businesses in the community to maintain a positive City image and ensure proper licensing.
- D. Continue to work with State Legislators to identify the impacts of State Legislation and further the initiatives of the City.
- E. Continue efforts to review and update city policies and ordinances regarding fees, human resources, licensing, records management, and others as directed by the City Council
- F. Continue to support all city departments on human resource needs for retention, training, recruitment, and evaluation.
- G. Continue to support all City departments on records retention and data privacy issues.

Budget Highlights:

For 2008, Administration represents 4.0% of the overall General Fund Expenditures Budget. This is an increase over the 2007 Adopted Budget by \$12,846 or 4.256%. The 2008 budget reflects the consolidation of the Assistant City Manager Position and Recreation & Parks Director into one Director of Administrative & Recreation Services. This increase is attributable to 2008 being a Presidential election year, which adds the cost of hiring part-time election judges.

CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

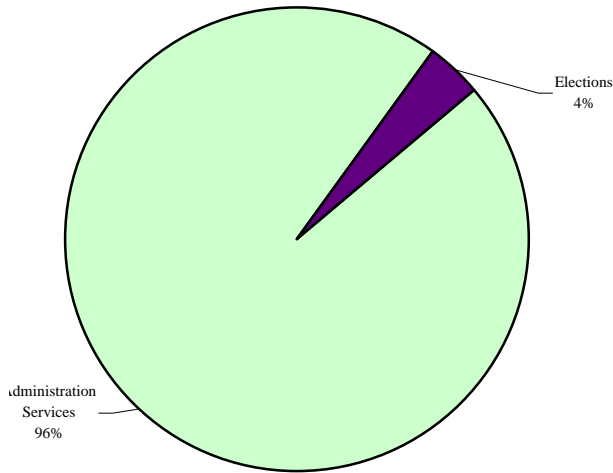
Fund: General Fund

Expenditures By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Administration Services	\$ 305,660	\$ 289,923	\$ 289,954	\$ 288,369	\$ 256,882
Elections	6,307	35,613	11,999	11,699	57,917
Total	\$ 311,967	\$ 325,536	\$ 301,953	\$ 300,068	\$ 314,799

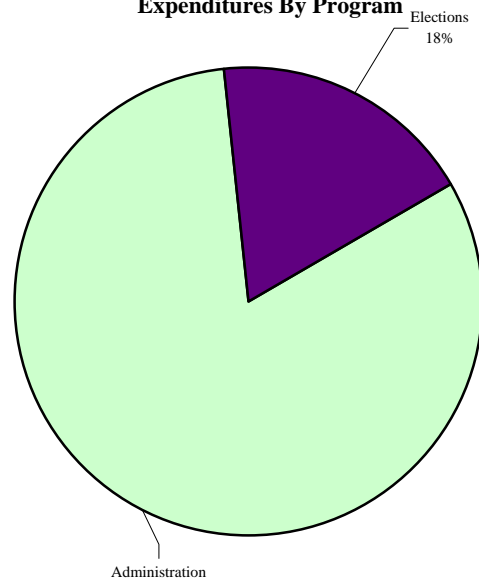
Related Revenue By Program					
Administration Services	\$ 66,651	\$ 65,279	\$ 68,000	\$ 67,000	\$ 63,900

Staffing in FTE's (Full-time Equivalent) By Program					
Administration Services	4.35	3.62	3.97	3.97	3.50
Elections	0.01	1.25	0.06	0.06	1.43
Total	4.36	4.87	4.03	4.03	4.93

2007 Estimated Expenditures By Program



2008 Adopted Expenditures By Program



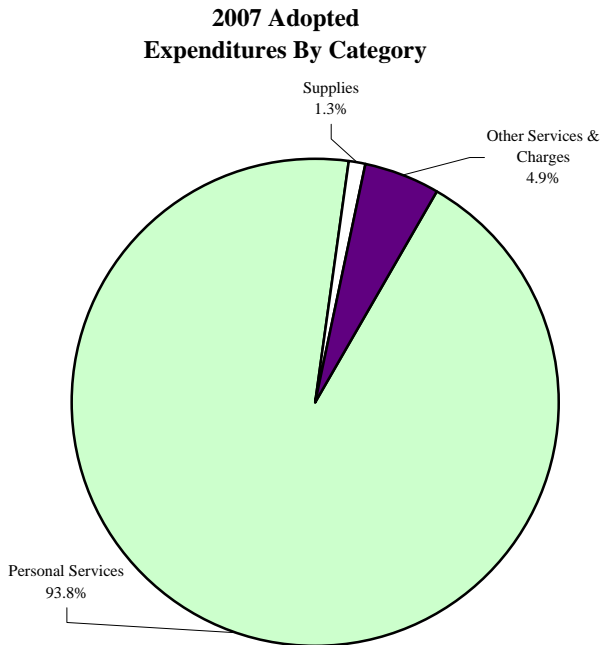
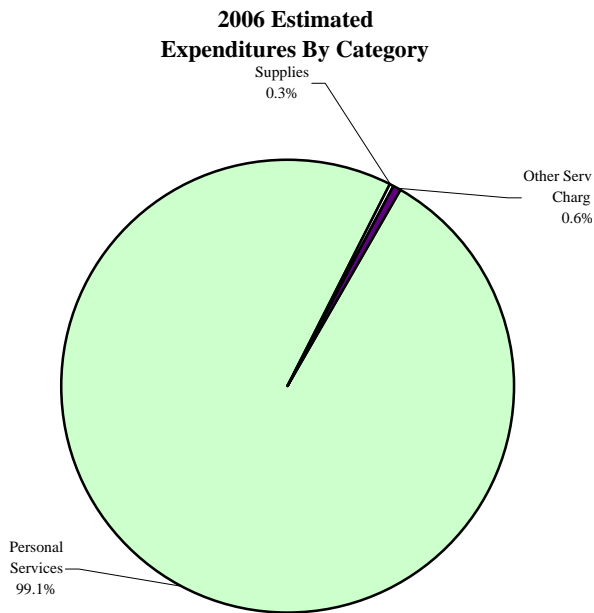
CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

Fund: General Fund

Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 337,075	\$ 348,115	\$ 347,614	\$ 347,614	\$ 356,625
Supplies	897	1,653	950	1,000	4,100
Other Services & Charges	78,755	88,320	92,502	90,567	97,361
Amounts Charged to Other Funds	(104,760)	(112,552)	(139,113)	(139,113)	(143,286)
Total	\$ 311,967	\$ 325,536	\$ 301,953	\$ 300,068	\$ 314,799

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 22.09	\$ 23.05	\$ 21.38	\$ 21.25	\$ 22.29
Per \$100,000 valuation	40.89	37.59	30.70	30.51	28.63



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Administration Services

Major Objective: General Government

Program Description

Account for all costs associated with the General Administrative function of the City.

Services

- ~ Provides general receptionist services for citizens.
- ~ Serves as liaisons to League of Minnesota Cities and a variety of other City related organizations.
- ~ Prepares agenda packets for City Council meetings.
- ~ Oversees all required licensing activities.
- ~ Oversees all operations of the City ensuring that the City Council's adopted policies and actions are carried out.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 336,756	\$ 322,255	\$ 343,647	\$ 343,647	\$ 310,366
Supplies	897	510	950	1,000	2,100
Other Services & Charges	72,767	79,710	84,470	82,835	87,703
Amounts Charged to Other Funds	(104,760)	(112,552)	(139,113)	(139,113)	(143,286)
Total	\$ 305,660	\$ 289,923	\$ 289,954	\$ 288,369	\$ 256,882

Related Revenue

<i>Business Licenses</i>					
Liquor Licenses	\$ 25,033	\$ 21,943	\$ 26,000	\$ 25,000	\$ 22,000
Pawn Shop and Second Hand Dealers Licenses	3,500	3,800	3,500	3,500	3,700
Misc Business Licenses	34,607	35,918	34,000	34,000	34,500
Animal Licenses	3,511	3,618	4,500	4,500	3,700
Total	\$ 66,651	\$ 65,279	\$ 68,000	\$ 67,000	\$ 63,900

Program Staffing in FTE's (Full-time Equivalent)

City Manager	0.70	0.61	0.64	0.64	0.76
Dir of Admin & Rec Serv.	0.91	0.77	0.98	0.98	0.46
Executive Secretary	0.59	0.70	0.57	0.57	0.64
Administrative Secretary	0.91	0.84	0.96	0.96	0.93
Finance Clerk	0.25	0.22	0.23	0.23	0.25
Assessing Secretary	0.04	0.04	0.04	0.04	0.04
Development Secretary			0.13	0.13	
Recreation Secretary	0.20	0.20	0.26	0.26	0.22
Records Management Clerk	0.49				
Seasonal Clerk	0.24	0.23	0.15	0.15	0.19
Overtime	0.02	0.01	0.01	0.01	0.01
Total	4.35	3.62	3.97	3.97	3.50

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 21.64	\$ 20.53	\$ 20.53	\$ 20.42	\$ 18.19
Per \$100,000 valuation	35.30	29.48	26.37	26.22	21.90

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Elections

Major Objective: General Government

Program Description

Accounts for all costs associated with holding any required general or special elections.

Services

- ~ Provide a place and method for citizens to exercise their constitutional right to vote.
- ~ Provide timely information on voting procedures.
- ~ Maintain voting machines and report results to the County in a timely manner.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 319	\$ 25,860	\$ 3,967	\$ 3,967	\$ 46,259
Supplies		1,143			2,000
Other Services & Charges	5,988	8,610	8,032	7,732	9,658
Total	\$ 6,307	\$ 35,613	\$ 11,999	\$ 11,699	\$ 57,917

Program Staffing in FTE's (Full-time Equivalents)					
Dir of Admin. & Rec Serv.	0.01	0.13	0.02	0.02	0.14
Executive Secretary		0.07			0.02
Administrative Secretary		0.15	0.04	0.04	0.07
Finance Clerk					
Recreation Secretary					
Public Works Pool		0.07			0.06
Election Judges		0.82			1.13
Assessing Secretary					
Overtime		0.01			0.01
Total	0.01	1.25	0.06	0.06	1.43

Note: General Elections within the City occur every two years.

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.45	\$ 2.52	\$ 0.85	\$ 0.83	\$ 4.10
Per \$100,000 valuation	0.73	3.62	1.09	1.06	4.94



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ASSESSING

Department Activities and Responsibilities

The City Assessor's office is responsible for the administration of all applicable ad valorem tax laws in the City of Robbinsdale.

Mission

To develop and maintain an equalized assessment with the highest degree of accuracy. To administer the property tax statutes of the State of Minnesota justly and equitably whereby no individual will be treated unfairly. To willingly discuss and resolve property owner's questions efficiently and objectively. To communicate assessment law, policies and general information clearly and understandably. Maintain and project a professional image at all times. To maintain adequate education and equipment so that a cost effective assessment system can remain in place.

Department Objectives:

To complete the valuation and classification of all properties within the City for both the annual and cyclical assessment. This includes all new and partial construction projects, and existing properties, real estate, taxable personal property and exempt properties.

To notify the owners of property within the city, in a timely manner, of valuation and classification of their property and of the appeals process available to them.

Prepare and maintain the records both hard copy and electronic, of the market value, property type, homestead classification, special exemptions and taxable status for all properties within the City. To have these records available to the owners, staff and council at all times.

Budget Highlights:

The Assessing Department accounts for 2.0% of the 2008 General Fund Expenditures. The budget for 2008 is planned to increase by 3.9% over the 2007 Adopted. This growth is due to necessary salary and benefit adjustments. Overall, operational costs remain steady, and the department continues to utilize the latest technology for maintaining the City's property data.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Assessing
Program: Assessing

Major Objective: General Government

Program Description

Provides for all services related to the value assessment of real and personal property within the City.

Services

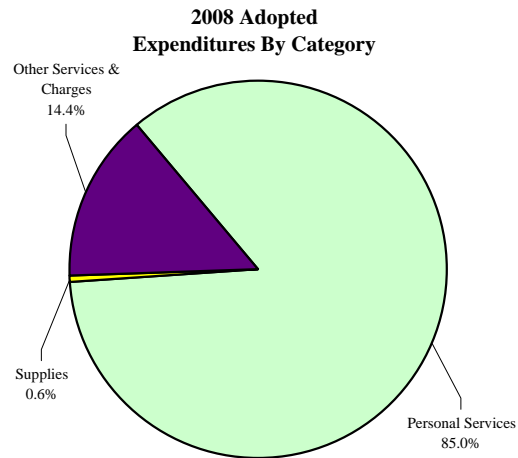
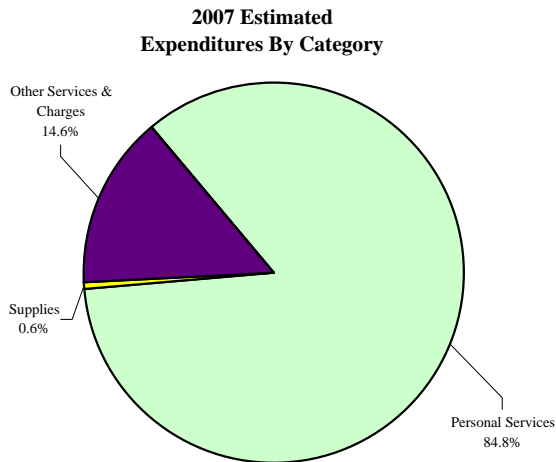
- ~ Appraisal of 20% of the properties every year.
- ~ Estimating the market value of all property within the City.
- ~ Residential homesteading.
- ~ Maintaining and updating sales, classification, and detail data on every property in the City.

Category	Expenditures				
	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 117,185	\$ 120,447	\$ 126,994	\$ 126,664	\$ 132,219
Supplies	842	449	975	900	900
Other Services & Charges	19,629	19,484	21,688	21,853	22,430
Total	\$ 137,656	\$ 140,380	\$ 149,657	\$ 149,417	\$ 155,549

Program Staffing in FTE's (Full-time Equivalents)					
Assessor	1.00	1.00	1.00	1.00	1.00
Finance / Assessing Secretary	0.42	0.49	0.50	0.50	0.50
Seasonal Appraiser	0.16	0.25	0.25	0.25	0.26
Total	1.58	1.74	1.75	1.75	1.76

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 9.75	\$ 9.94	\$ 10.60	\$ 10.58	\$ 11.01
Per \$100,000 valuation	15.90	14.27	13.61	13.59	13.26

Estimated Taxable Market Value of
 All City Properties 866,006,200 983,501,700 1,099,627,700 1,099,627,700 1,173,004,400



CITY OF ROBBINSDALE, MINNESOTA

FINANCE

Department Activities and Responsibilities

The Finance Department is responsible for Budget Preparation, Accounting and Financial Reporting, Utility Billing, Purchasing, Debt Management, Insurance and Risk Management (Shared with Administration), internal auditing, and investment of all City funds. The Department is also responsible for providing financial and technology services to all other City Departments and the Robbinsdale Economic Development Authority.

Mission

It is the mission of the Finance Department to provide excellent financial and technology services for all customers of the City, and to maintain the integrity of the City's financial assets through the timely, accurate accounting of City Records.

Department Objectives:

To carry out its mission the Finance Department has two programs; Financial Services and Utility Billing Services. The Technology Services it is responsible for are included in the Information Technology Program of the Central Services Internal Service Fund. The main objectives of the Department are listed below:

- A) Apply resources effectively to meet City Goals.
- B) Provide accurate and timely information to City Council and Administration.
- C) Ensure all City operations are in compliance with the Financial Policies established by the City Council.
- D) Maintain investments at a rate of return equal to or above the 90 day treasury bill while providing proper cash flow to meet the City's funding needs as they arise.
- E) Implement GASB financial reporting requirements.
- F) Produce a formal five-year Capital Improvement Program document in cooperation with Engineering, Public Works, and Recreation & Parks Departments.
- G) Produce the Comprehensive Annual Financial Report and submit for GFOA Certificate.
- H) Produce the 2009 Budget Document and submit for GFOA Budget award program.
- I) Implement banking services and implement needed service changes.
- J) Implement new Special Assessment Software system

Budget Highlights:

The Finance Department budget makes up 3.8% of the overall General Fund Budget. The Department's 2008 Budget will decrease by 1.3% over the 2007 Adopted. The department will continue to fully implement requirements of GASB and continue streamlining banking services. During 2008, a new special assessment system is expected to be implemented. The Department will also begin developing an electronic record system for its files utilizing the City's new Document Management Software.

CITY OF ROBBINSDALE, MINNESOTA

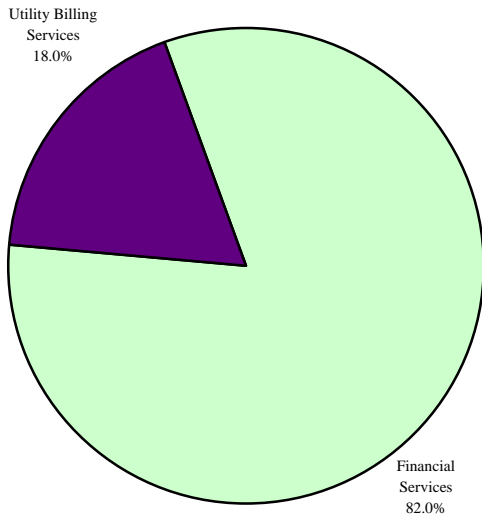
Department: Finance

Fund: General Fund

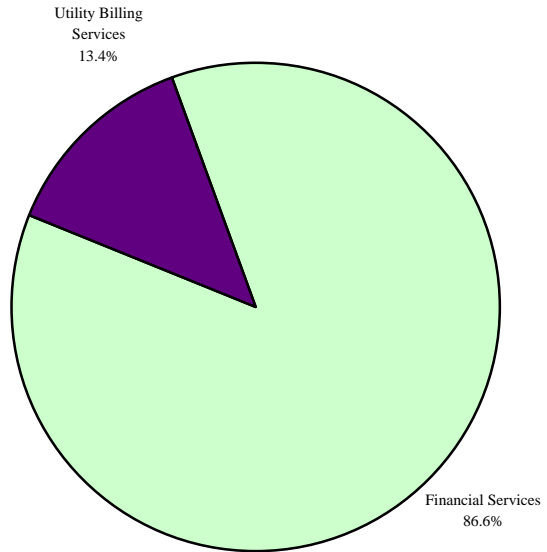
Expenditures By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Financial Services	\$ 211,192	\$ 203,059	\$ 240,033	\$ 229,547	\$ 254,797
Utility Billing Services	51,121	46,245	50,399	50,399	39,388
Total	\$ 262,313	\$ 249,304	\$ 290,432	\$ 279,946	\$ 294,185

Staffing in FTE's (Full-time Equivalents) By Program					
Financial Services	3.23	2.90	3.60	3.60	3.62
Utility Billing Services	1.06	1.37	1.08	1.08	0.80
Total	4.29	4.27	4.68	4.68	4.42

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

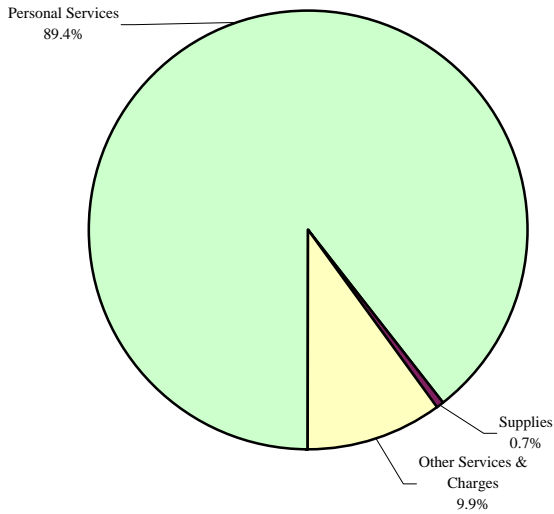
Department: Finance

Fund: General Fund

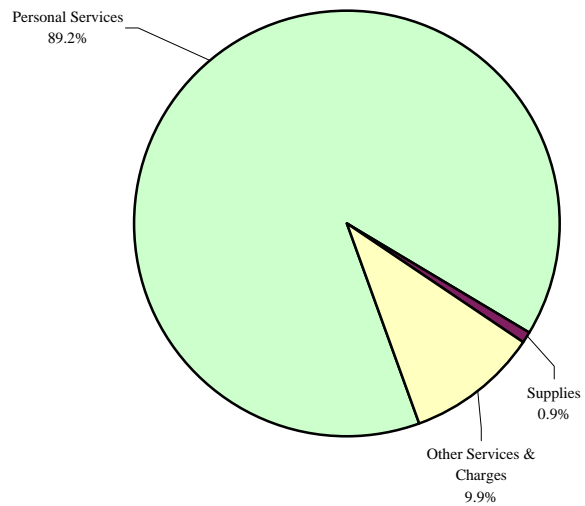
Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 307,105	\$ 310,736	\$ 339,343	\$ 328,902	\$ 342,308
Supplies	1,081	854	1,800	1,850	2,525
Other Services & Charges	97,124	104,882	119,103	119,008	124,261
Amounts Charged to Other Funds	<u>(142,997)</u>	<u>(167,168)</u>	<u>(169,814)</u>	<u>(169,814)</u>	<u>(174,908)</u>
Total	<u>\$ 262,313</u>	<u>\$ 249,304</u>	<u>\$ 290,432</u>	<u>\$ 279,946</u>	<u>\$ 294,185</u>

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 18.57	\$ 17.65	\$ 20.56	\$ 19.82	\$ 20.83
Per \$100,000 valuation	34.38	28.79	29.53	28.46	26.75

**2006 Estimated
Expenditures By Category**



**2007 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Finance
Program: Financial Services

Major Objective: General Government

Program Description

Provides for all services related to the management of the City's financial resources.

Services

- ~ Accounting services for the City (financial reporting, payables, receivables, payroll).
- ~ Investing and debt service management of the City's portfolio.
- ~ Budgeting and financial analysis of all City Operations.
- ~ Produce Annual Budget and Financial Documents for the City Council.
- ~ Manage purchasing, fixed assets, Liquor Operations, and Deputy Registrar Operations.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 255,984	\$ 264,491	\$ 288,944	\$ 278,503	\$ 302,920
Supplies	1,081	854	1,800	1,850	2,525
Other Services & Charges	97,124	104,882	119,103	119,008	124,261
Amounts Charged to Other Funds	(142,997)	(167,168)	(169,814)	(169,814)	(174,908)
Total	\$ 211,192	\$ 203,059	\$ 240,033	\$ 229,547	\$ 254,797

Program Staffing in FTE's (Full-time Equivalents)					
Finance Director	0.88	0.88	0.88	0.88	0.93
Assistant Finance Director					
Accountant	0.77	0.73	1.00	1.00	1.00
Accounting Assistant	0.62	0.42	0.72	0.72	0.72
Finance Clerk	0.50	0.46	0.51	0.51	0.48
Finance / Assessing Secretary	0.39	0.34	0.39	0.39	0.39
Public Works Secretary	0.07	0.07	0.08	0.08	0.08
Overtime			0.02	0.02	0.02
Total	3.23	2.90	3.60	3.60	3.62

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 14.95	\$ 14.38	\$ 17.00	\$ 16.25	\$ 18.04
Per \$100,000 valuation	24.39	20.65	21.83	20.87	21.72

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Finance
Program: Utility Billing Services

Major Objective: General Government

Program Description

Provides for Personal Service Costs related to the Billing of Utility Services for the Water, Sanitary Sewer, Storm Sewer, and Solid Waste Enterprise Fund Operations.

Services

- ~ Provide monthly billing for all residential and commercial properties within the City.
- ~ Maintain and provide customer service for all utility accounts.
- ~ Read water meters once each month through automated radio read system.
- ~ Provide direct deposit payment option on all utility bills.
- ~ Receipt and update utility accounts for all payments received.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 51,121	\$ 46,245	\$ 50,399	\$ 50,399	\$ 39,388

Program Staffing in FTE's (Full-time Equivalent)

Finance Director	0.22	0.24			0.01
Accounting Assistant	0.32	0.58	0.28	0.28	0.28
Finance Clerk	-	0.29	0.24	0.24	0.24
Assessing/Finance Secretary	0.04	0.10	0.07	0.07	0.07
Switchboard / Receptionist	0.21				
Executive Secretary		0.01	0.10	0.10	
Administrative Secretary	0.07	0.01			
Recreation Secretary	0.13	0.12	0.14	0.14	0.13
Community Dev. Secretary			0.13	0.13	
Seasonal Clerical	0.07	0.02	0.12	0.12	0.07
Total	1.06	1.37	1.08	1.08	0.80

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 3.62	\$ 3.27	\$ 3.57	\$ 3.57	\$ 2.79
Per \$100,000 valuation	5.90	4.70	4.58	4.58	3.36



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

COMMUNITY DEVELOPMENT

Department Activities and Responsibilities

Community Development Department is responsible for Planning (both Comprehensive and site specific), Zoning, Housing, and Redevelopment activities. Staff support is provided to the City Council, Planning Commission, and various task forces and community groups.

Mission

To serve the residents and property owners of the City of Robbinsdale by maintaining and improving the community's physical facilities through planning, official controls, housing programs, and redevelopment projects/programs.

Department Objectives:

Formulate, modify and administer current and long-range plans for the city and promote and facilitate the orderly development and redevelopment of the city.

Improve and maintain the City through the following efforts:

- A) official controls and regulations
- B) housing programs and projects
- C) environmental protection measures and programs
- D) public information and contact
- E) public improvements planning and assistance
- F) preparation and updating of the City's Comprehensive Plan

Budget Highlights:

The Community Development Department reflects 3.1% of the 2008 General Fund Budget. For 2008 this budget will increase by \$6,134 or 2.6% over the 2007 Adopted. This is due to decreasing activity within the redevelopment program that is refunded to the General Fund from the Robbinsdale Economic Development Authority.

CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development

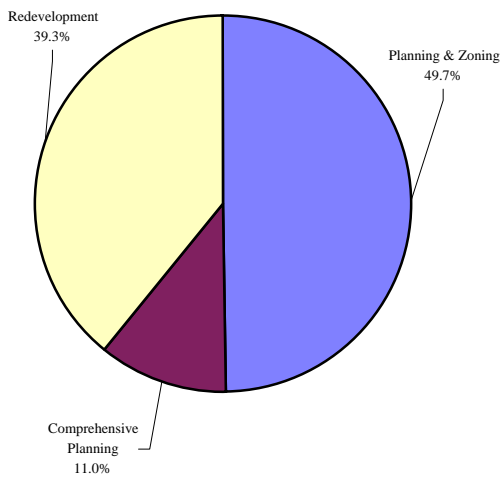
Fund: General Fund

Expenditures By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Planning & Zoning	\$ 175,698	\$ 137,540	\$ 119,204	\$ 119,204	\$ 123,855
Comprehensive Planning	80		26,412	26,412	25,010
Redevelopment	99,650	62,420	91,326	91,126	94,211
Total	\$ 275,428	\$ 199,960	\$ 236,942	\$ 236,742	\$ 243,076

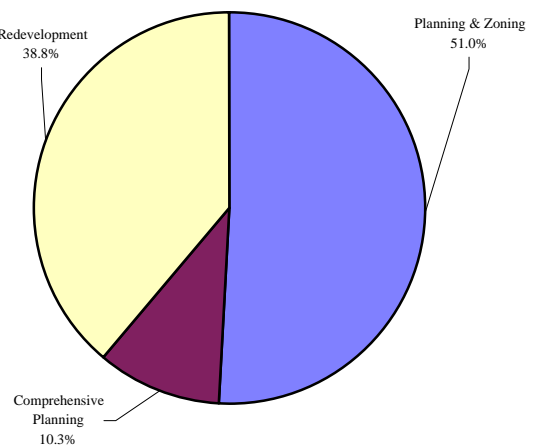
Related Revenue By Program					
Planning & Zoning	\$ 2,691	\$ 3,168	\$ 4,000	\$ 4,000	\$ 3,500
Redevelopment	102,572	104,082	118,000	85,000	92,000
Total	\$ 105,263	\$ 107,250	\$ 122,000	\$ 89,000	\$ 95,500

Staffing in FTE's (Full-time Equivalents) By Program					
Planning & Zoning	1.25	0.87	1.00	1.00	1.00
Comprehensive Planning			0.35	0.35	0.30
Redevelopment	1.19	1.43	0.90	0.90	1.07
Total	2.44	2.30	2.25	2.25	2.37

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



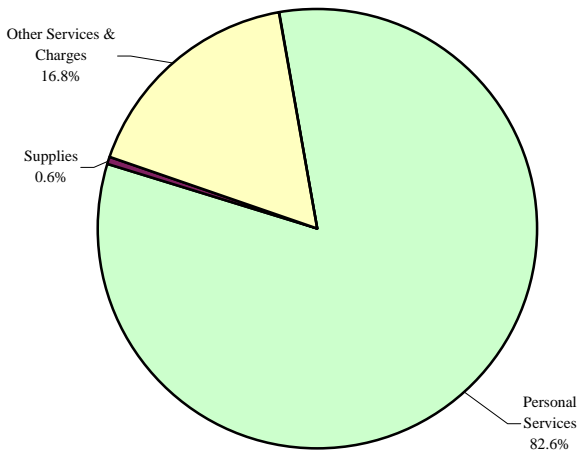
CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development

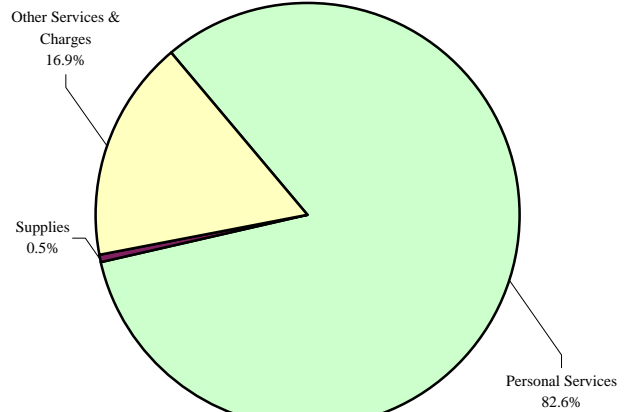
Fund: General Fund

Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 192,931	\$ 173,116	\$ 195,499	\$ 195,499	\$ 200,754
Supplies	259	469	1,450	1,400	1,300
Other Services & Charges	82,238	26,375	39,993	39,843	41,022
Total	\$ 275,428	\$ 199,960	\$ 236,942	\$ 236,742	\$ 243,076

**2006 Estimated
Expenditures By Category**



**2007 Adopted
Expenditures By Category**



Service Evaluation Criteria										
Per Capita (2000 est. Pop.)	\$	19.50	\$	14.16	\$	16.78	\$	16.76	\$	17.21
Per \$100,000 valuation		36.10		23.09		24.09		24.07		22.11

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Planning & Zoning

Major Objective: Community Development

Program Description

Develop and maintain policies regarding the City's land use plans .

Services

- ~ Staff Liaison to the Planning Commission.
- ~ Site and comprehensive planning activities.
- ~ Interprets and enforces City's Zoning Code.
- ~ Represents City on regional planning activities.
- ~ Provide direction and customer service to citizens with regard to land zoning issues and uses.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 96,480	\$ 114,922	\$ 83,559	\$ 83,559	\$ 87,266
Supplies	100	148	600	600	500
Other Services & Charges	79,118	22,470	35,045	35,045	36,089
Total	\$ 175,698	\$ 137,540	\$ 119,204	\$ 119,204	\$ 123,855

Related Revenue

Planning Fees	\$ 2,691	\$ 3,168	\$ 4,000	4,000	\$ 3,500
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Program Staffing in FTE's (Full-time Equivalents)

City Planner	0.58	0.40	0.50	0.50	0.50
Development Secretary	0.67	0.45	0.48	0.48	0.48
City Manager					
Overtime		0.02	0.02	0.02	0.02
Total	1.25	0.87	1.00	1.00	1.00

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 12.44	\$ 9.74	\$ 8.44	\$ 8.44	\$ 8.77
Per \$100,000 valuation	20.29	13.98	10.84	10.84	10.56

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Community Development
Department: Community Development
Program: Comprehensive Planning

Program Description

Account for activities associated with the development and maintenance of the City's Comprehensive Plan.

Services

- ~ Develop and maintain the City's Comprehensive Plan for land use.
- ~ Fulfill the requirements of the Metropolitan Council (regional planning agency).
- ~ Provide open meetings with citizens when necessary to discuss the City's Plan.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 80	\$	\$ 25,312	25,312	\$ 23,910
Supplies			800	\$ 800	800
Other Services & Charges			300	300	300
Total	\$ 80	\$	\$ 26,412	\$ 26,412	\$ 25,010

Program Staffing in FTE's (Full-time Equivalent)					
Development Coordinator	-		0.25	0.25	0.25
Development Secretary	-		0.10	0.10	0.05
Total	-	-	0.35	0.35	0.30

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.01	\$	\$ 1.87	\$ 1.87	\$ 1.77
Per \$100,000 valuation	0.01		2.40	2.40	0.22

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Redevelopment

Major Objective: Community Development

Program Description

The Redevelopment Program accounts for the general administrative and internal project support of the Robbinsdale Economic Development Authority.

Services

- ~ Provide administrative support for Robbinsdale Economic Development Authority (REDA) operations.
- ~ Provide project support for REDA.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 96,371	\$ 58,194	\$ 86,628	\$ 86,628	\$ 89,578
Supplies	159	321	50		
Other Services & Charges	3,120	3,905	4,648	4,498	4,633
Total	\$ 99,650	\$ 62,420	\$ 91,326	\$ 91,126	\$ 94,211

Related Revenue					
REDA - TIF Support	\$ 102,572	\$ 104,082	\$ 118,000	\$ 85,000	\$ 92,000

Program Staffing in FTE's (Full-time Equivalents)					
City Planner	0.43	0.40	0.25	0.25	0.25
Development Secretary	0.31	0.45	0.18	0.18	0.48
City Manager	0.33	0.39	0.36	0.36	0.24
Assistant City Manager					
Finance Director	0.05	0.06	0.06	0.06	0.06
Accountant	0.01	0.03			
Finance Clerk	0.02	0.03	0.03	0.03	0.02
City Engineer	0.01	0.02			
Housing Inspector					
Finance Secretary	0.02	0.03			
Overtime	0.01	0.02	0.02	0.02	0.02
Total	1.19	1.43	0.90	0.90	1.07

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 7.06	\$ 4.42	\$ 6.47	\$ 6.45	\$ 6.67
Per \$100,000 valuation	11.51	6.35	8.31	8.29	8.03

CITY OF ROBBINSDALE, MINNESOTA

POLICE

Department Activities and Responsibilities

The Police Department is located at 41010 Hubbard Avenue North. The Department is responsible for the Law Enforcement and Emergency Management activities of the City of Robbinsdale.

Mission

To promote a partnership of employees and community working together to create a better quality of life and to preserve the small-town atmosphere for Robbinsdale. Our vision of the Robbinsdale Police Department is of an organization that values its employees and the community we serve. We are committed to integrity, professionalism and dedicated to the compassion and respect of our citizens

Department Objectives:

Community Safety: Ensure the physical well-being, security of personal property and sense of safety among citizens, business, government, employees and visitors.

Creating Partnerships: Develop partnerships with youth, volunteers and neighborhoods to enhance the quality of life in Robbinsdale.

Customer Service: Provide exceptional customer service through interactive management with both internal and external customers.

Utilize Technology: Utilize technology to engage in enforcement activities and projects that will help reduce crime and assist employees in their responsibilities.

Budget Highlights:

The 2008 Police Budget makes up 39.0% of the total General Fund Expenditures Budget. The 2008 Adopted Budget represents an increase of \$9,561 or 0.3% over the 2007 Adopted. The increase is related to several retirements resulting in reduced personnel services costs, Legislated employer pension increases, and increased vehicle maintenance and replacement costs.

CITY OF ROBBINSDALE, MINNESOTA

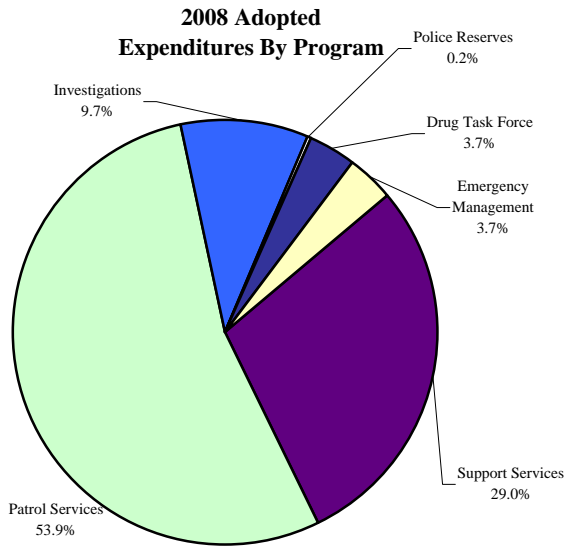
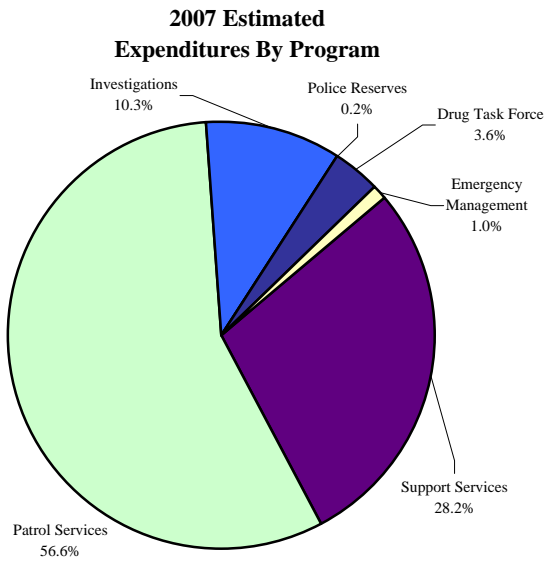
Department: Police

Fund: General Fund

Expenditures By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Support Services	\$ 752,280	\$ 812,825	\$ 852,249	\$ 850,449	\$ 900,945
Patrol Services	1,520,694	1,633,353	1,707,934	1,706,484	1,676,044
Investigations	275,713	289,203	315,352	310,452	300,886
Police Reserves	3,777	4,198	5,400	5,100	5,300
Drug Task Force	40,218	98,105	105,316	109,316	114,429
Emergency Management	14,671	13,754	31,703	31,228	32,411
Total	\$ 2,607,353	\$ 2,851,438	\$ 3,017,954	\$ 3,013,029	\$ 3,030,015

Related Revenue By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Patrol Services	\$ 346,915	\$ 254,055	\$ 297,800	\$ 270,540	\$ 265,750
Investigations	44,236	69,915	50,400	50,400	52,000
Police Reserves	1,500	1,525	1,400	1,000	1,000
Total	\$ 392,651	\$ 325,495	\$ 349,600	\$ 321,940	\$ 318,750

Staffing in FTE's (Full-time Equivalents) By Program						
Program	2005	2006	2007	2007	2008	
Support Services	11.18	11.34	11.32	11.32	11.52	
Patrol Services	16.55	17.63	16.57	16.57	16.51	
Investigations	2.96	3.12	3.12	3.12	3.11	
Drug Task Force	0.46	1.12	1.16	1.16	1.16	
Emergency Management	0.07	0.20	0.20	0.20	0.20	
Total	31.22	33.41	32.37	32.37	32.50	

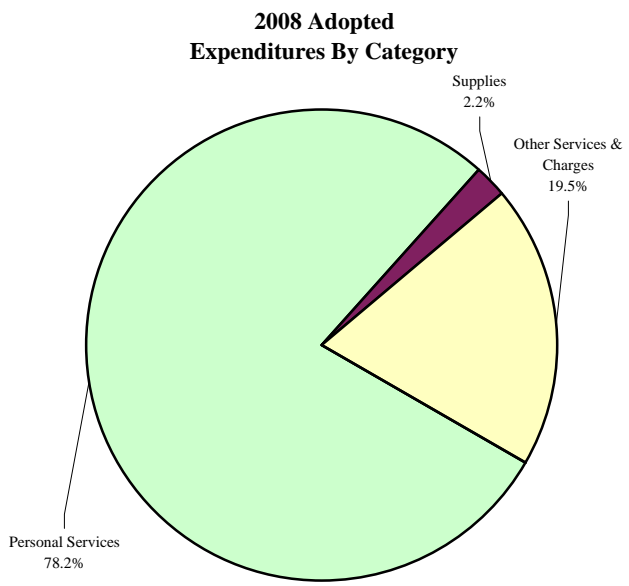
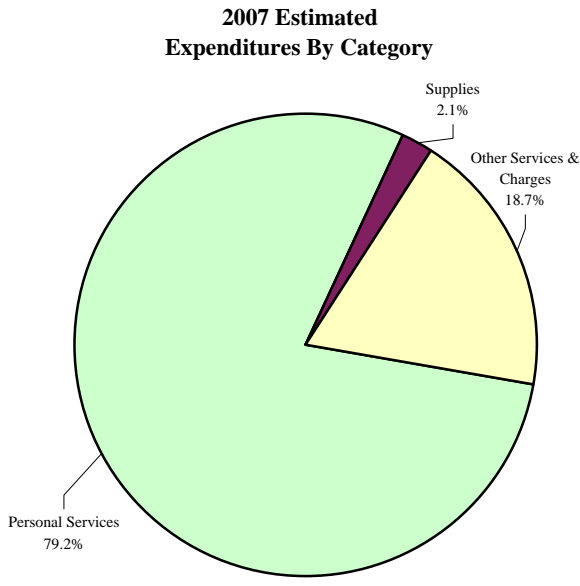


CITY OF ROBBINSDALE, MINNESOTA

Department: Police

Fund: General Fund

Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 2,136,795	\$ 2,315,291	\$ 2,385,223	\$ 2,385,223	\$ 2,370,971
Supplies	49,217	47,087	62,400	64,700	67,600
Other Services & Charges	503,592	561,924	653,082	645,857	676,177
Capital Outlay		10,764			500
Amounts Charged to Other Funds	(82,251)	(83,628)	(82,751)	(82,751)	(85,234)
Total	\$ 2,607,353	\$ 2,851,438	\$ 3,017,954	\$ 3,013,029	\$ 3,030,015



Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 184.62	\$ 201.90	\$ 213.69	\$ 213.34	\$ 214.54
Per \$100,000 valuation	341.77	329.26	306.86	306.35	275.55

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Support Services

Major Objective: Public Safety

Program Description

Provide for the administration and support of all Police Department activities.

Services

- ~ Maintaining department files and records.
- ~ Compiling of statistical data and preparing reports.
- ~ Maintaining the property room and dead storage areas.
- ~ Providing front desk services to the public 24 hours a day.
- ~ Coordinating training and court appearances.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 543,057	\$ 558,492	\$ 565,177	\$ 565,177	\$ 608,666
Supplies	24,524	23,453	30,400	30,400	31,900
Other Services & Charges	266,950	305,894	339,423	337,623	345,112
Capital Outlay		8,614			500
Amounts Charged to Other Funds	(82,251)	(83,628)	(82,751)	(82,751)	(85,234)
Total	\$ 752,280	\$ 812,825	\$ 852,249	\$ 850,449	\$ 900,945

Program Staffing in FTE's (Full-time Equivalent)

Police Chief	0.97	0.80	0.80	0.80	0.80
Secretary	1.00	1.00	1.00	1.00	1.00
Police Clerks	6.64	5.66	5.52	5.52	5.52
Community Service Officers	2.21	3.50	3.70	3.70	3.70
Overtime	0.36	0.38	0.30	0.30	0.50
Total	11.18	11.34	11.32	11.32	11.52

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 53.27	\$ 57.55	\$ 60.34	\$ 60.22	\$ 63.79
Per \$100,000 valuation	86.87	82.65	77.50	77.34	76.81

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Patrol Services

Major Objective: Public Safety

Program Description

Provide for the everyday services associated with maintaining the safety of the public.

Services

- ~ Investigation of major and minor crimes at the scene of discovery.
- ~ Respond to medical emergencies.
- ~ Continual observation of the community to determine the need for police assistance.
- ~ Investigations of traffic accidents.
- ~ Enforcement of traffic laws and quell disturbances of the peace.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 1,312,813	\$ 1,396,407	\$ 1,416,699	\$ 1,416,699	\$ 1,364,482
Supplies	22,204	22,498	23,500	31,000	32,500
Other Services & Charges	185,677	214,448	267,735	258,785	279,062
Capital Outlay					
Total	\$ 1,520,694	\$ 1,633,353	\$ 1,707,934	\$ 1,706,484	\$ 1,676,044

Related Revenue					
Police Services	\$ 7,237	\$ 16,709	\$ 1,600	\$ 4,340	\$ 3,000
Pawn Shop Fees	8,527	6,206	9,000	9,000	7,500
Police Auction	1,516		1,200	1,200	1,000
Police Towing Charges					
False Alarms	3,850	2,595	3,500	3,500	2,600
Accident Reports	1,944	620	1,500	1,500	650
Fines and Forfeitures	323,841	227,925	281,000	251,000	251,000
Total	\$ 346,915	\$ 254,055	\$ 297,800	\$ 270,540	\$ 265,750

Program Staffing in FTE's (Full-time Equivalent)					
Captain	1.00	1.00	1.00	1.00	1.00
Sergeants	4.02	4.00	4.00	4.00	4.00
Patrol Officers	11.08	12.00	11.00	11.00	11.00
Patrol Officers Overtime	0.32	0.43	0.37	0.37	0.35
Sergeants Overtime	0.13	0.20	0.20	0.20	0.16
Total	16.55	17.63	16.57	16.57	16.51

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 107.67	\$ 115.65	\$ 120.93	\$ 120.83	\$ 118.67
Per \$100,000 valuation	175.60	166.08	155.32	155.19	142.88

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Investigations / Special Services

Program Description

Provide for investigative services of both adult and juvenile cases and coordination of the Departments crime prevention program.

Services

- ~ Investigate crimes as needed.
- ~ Recovery of stolen property.
- ~ Prepare cases for prosecution and the arrest of suspects.
- ~ Protection of dependant children who are victims of crimes.
- ~ Responsibility of handling juvenile who are both perpertrators and victims of crime.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 232,759	\$ 254,927	\$ 275,201	\$ 275,201	\$ 263,632
Supplies	1,423	651	6,200	1,300	1,000
Other Services & Charges	41,531	31,475	33,951	33,951	36,254
Capital Outlay		2,150			
Total	\$ 275,713	\$ 289,203	\$ 315,352	\$ 310,452	\$ 300,886

Related Revenue

Police Services -- School Liason Officer	\$ 44,236	\$ 32,435	\$ 50,400	\$ 47,660	\$ 47,000
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Program Staffing in FTE's (Full-time Equivalent)

Investigators	1.05	2.00	2.00	2.00	2.00
School Liason/ DARE Officer	0.87	1.00	1.00	1.00	1.00
Community Policing	0.97				
Overtime	0.07	0.12	0.12	0.12	0.11
Total	2.96	3.12	3.12	3.12	3.11

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 19.52	\$ 20.48	\$ 22.33	\$ 21.98	\$ 21.30
Per \$100,000 valuation	31.84	29.41	28.68	28.23	2.69

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Reserves

Major Objective: Public Safety

Program Description

Provide funding for an auxillary organization used to augment the regular police force as a back-up unit. Reserves are not licensed and do not carry handguns or the full power of arrest.

Services

- ~ Provides patrol and security checks of the parking facilities within the City.
- ~ Provides security and traffic control for special events.
- ~ Enforcement of City Ordinances during Snow Emergencies.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Supplies	\$ 663	\$ 485	\$ 1,500	\$ 1,200	\$ 1,400
Other Services & Charges	3,114	3,713	3,900	3,900	3,900
Total	<u>\$ 3,777</u>	<u>\$ 4,198</u>	<u>\$ 5,400</u>	<u>\$ 5,100</u>	<u>\$ 5,300</u>
Related Revenue					
Donations	<u>1,500</u>	<u>\$ 1,525</u>	<u>\$ 1,400</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.27	\$ 0.30	\$ 0.38	\$ 0.36	\$ 0.38
Per \$100,000 valuation	0.44	0.43	0.49	0.46	0.45

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Drug Task Force

Major Objective: Public Safety

Program Description

Provide for costs associated with membership in the Northwest Metro Drug Enforcement Task Force. The Task Force is partially federally funded and focuses on crimes associated with narcotics violations.

Services

- ~ The City assigns one officer to participate with the task force.
- ~ Task Force goals are to reduce the number of crimes committed by illicit drug abusers through arresting them for narcotics violations.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 40,218	\$ 98,105	\$ 105,316	\$ 105,316	\$ 110,429
Other Services & Charges				4,000	4,000
Total	\$ 40,218	\$ 98,105	\$ 105,316	\$ 109,316	\$ 114,429

Program Staffing in FTE's (Full-time Equivalent)

Police Officer	0.38	1.00	1.00	1.00	1.00
Overtime	0.08	0.12	0.16	0.16	0.16
Total	0.46	1.12	1.16	1.16	1.16

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 2.85	\$ 6.95	\$ 7.46	\$ 7.74	\$ 8.10
Per \$100,000 valuation	4.64	9.98	9.58	9.94	9.76

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Emergency Management

Major Objective: Public Safety

Program Description

Provides a warning system to alert citizens of an approaching emergency, such as threatening weather or other catastrophic event. It is also for broadcasting emergency public information to residents before, during, and after the emergency. The program is administered by the City Manager; and her designee, the Chief of Police serves as Emergency Management Director.

Services

- ~ Provides residents with a first alert emergency warning system.
- ~ Coordinates regional efforts with Hennepin County Division of Emergency Preparedness.
- ~ Coordinates Emergency training for all City departments.
- ~ Educates residents on emergency preparedness.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 7,948	\$ 7,360	\$ 22,830	\$ 22,830	\$ 23,762
Supplies	403		800	800	800
Other Services & Charges	6,320	6,394	8,073	7,598	7,849
Total	\$ 14,671	\$ 13,754	\$ 31,703	\$ 31,228	\$ 32,411

Program Staffing in FTE's (Full-time Equivalent)

Police Chief	0.07	0.20	0.20	0.20	0.20
Secretary					
Total	0.07	0.20	0.20	0.20	0.20

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.04	\$ 0.97	\$ 2.24	\$ 2.21	\$ 2.29
Per \$100,000 valuation	1.69	1.40	2.88	2.84	2.76



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

FIRE

Department Activities and Responsibilities

The Fire Department is comprised of all paid on call firefighters. The Fire Department Officers are appointed by the City Manager (Fire Chief, Assistant Fire Chief, Fire Marshall, Fire Inspector, 2 Captains, and 2 Lieutenants). The Fire Department has one station located at 4101 Hubbard Avenue North. The Department is responsible for fire prevention, inspection, and suppression services to the City.

Mission

The Fire Department is committed to serving the citizens of Robbinsdale by protecting their lives and property through the provision of fire prevention and suppression services.

Department Objectives:

- A . Continues vigorous training for all firefighters.
- B. Increase the awareness level of citizens on the hazards of fire through education and communication.
- C. Continue maintenance and repair of all equipment to ensure compliance with National Standards.
- D. Increase safety inspections of commercial and apartment buildings.
- E. Continue placing firebox entry systems for businesses in the community.
- F. Hold the annual Fire Department Open House as a community service for education and relation purposes.
- G. Continue to support the National Night Out Program.

Budget Highlights:

The 2008 Fire Department Budget represents 7.9% of the overall General Fund Expenditure Budget. The 2008 Budget is increasing by 14.2% or \$76,730 compared to the 2007 Adopted. Fire call volume continues to remain steady, but the severity and property loss over the last three years has increased some. The increase is due to a supplment to the fire pension contribution, a raise in fire call pay for technicians with greater training, and increases in the buildng maintenance and improvement allocation.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Fire
Program: Fire Prevention / Suppression

Major Objective: Public Safety

Program Description

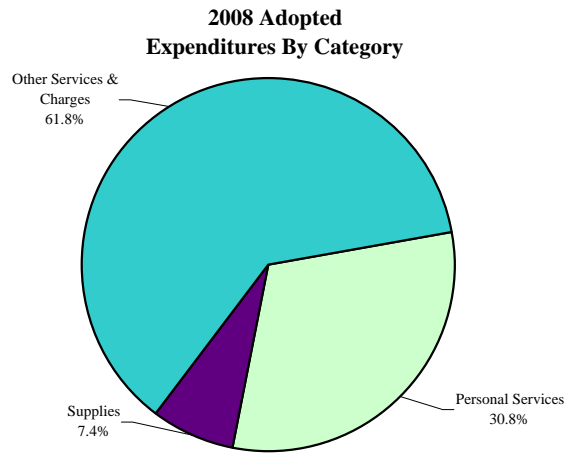
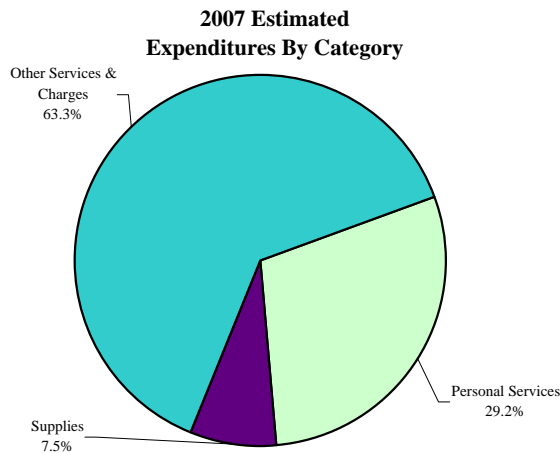
Account for all costs associated with maintaining a paid on call Fire Department.

Services

- ~ Provide Fire Suppression coverage for the City.
- ~ Provide Fire Inspection services for businesses and multi-family units.
- ~ Provide on-going training for paid on call firefighters.
- ~ Provide support as required by Statute of the Fire Relief Association (Pension for firefighters).
- ~ Educate the Community on fire prevention issues.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 140,342	\$ 131,501	\$ 155,846	\$ 155,846	\$ 190,153
Supplies	41,147	31,368	40,000	40,000	45,600
Other Services & Charges	314,157	312,391	344,900	337,700	381,724
Total	\$ 495,646	\$ 475,260	\$ 540,746	\$ 533,546	\$ 617,476

Program Staffing (Paid on Call, FTE's not calculated)					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00	1.00	1.00
Fire Inspector	2.00	2.00	2.00	1.00	1.00
Captain	2.00	2.00	4.00	4.00	4.00
Fire Training Officer	2.00	2.00		1.00	1.00
Firefighters	21.00	21.00	21.00	21.00	21.00
Total	30.00	30.00	30.00	30.00	30.00



Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 35.09	\$ 33.65	\$ 38.29	\$ 37.78	\$ 43.72
Per \$100,000 valuation	64.97	54.88	54.98	54.25	56.15

CITY OF ROBBINSDALE, MINNESOTA

RECREATION & PARKS

Department Activities and Responsibilities

The Recreation & Parks Department is located at Robbinsdale City Hall. The Department is responsible for all recreation programming, Library Building operations, and oversees the City Band. Also, the Director of Administrative and Recreation Services is the staff liaison with the Parks and Recreation Commission. Forestry administration and Parks Capital Improvement management has been shifted to Public Works

Mission

The Recreation Department strives to provide opportunities for residents to participate in a wide variety of leisure activities, which will produce self-fulfilling experiences consistent with the needs, interests, and abilities of all citizens.

Department Objectives:

Recreation Objectives:

- A. Continue to provide a comprehensive program of recreation activities for all ages, sexes, and interests.
- B. Continue to develop more cooperative programs with neighboring cities.
- C. Continue to use electronic registration system that will allow access to program registration in a variety of ways (multiple locations, phone) and with a variety of payment options (credit card, debit card, etc.).
- D. Explore on-line registration options.

City Band Objectives:

- A. Continue to maintain a visibility and a high level of participation.

Park Improvements Objectives:

- A. Define a sustainable plan for preserving the city's Park assets and recreational facilities
- B. Continue to work with the Parks & Recreation Commission to identify priorities for future Park Improvements.

Budget Highlights:

The 2008 Recreation Budget represents 9.9% of the overall General Fund Expenditures Budget. The Recreation & Parks Department Budget is planned to decrease by 4.8% or \$38,803 in 2008. The decrease is related to the full consolidation of the Recreation & Parks Director with the Assistant City Manager position as discussed in the Administration Department. Additionally, the staff was restructured to replace one full-time supervisor position with a more flexible cadre of part-time staff.

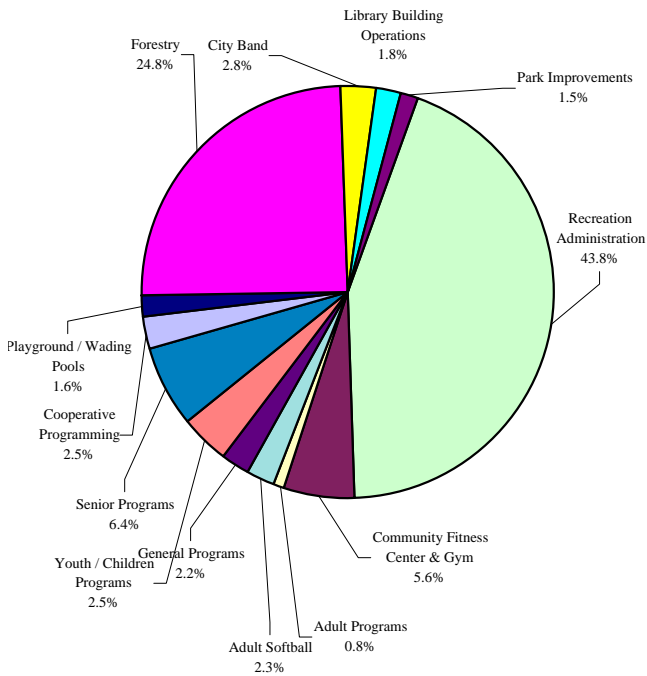
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

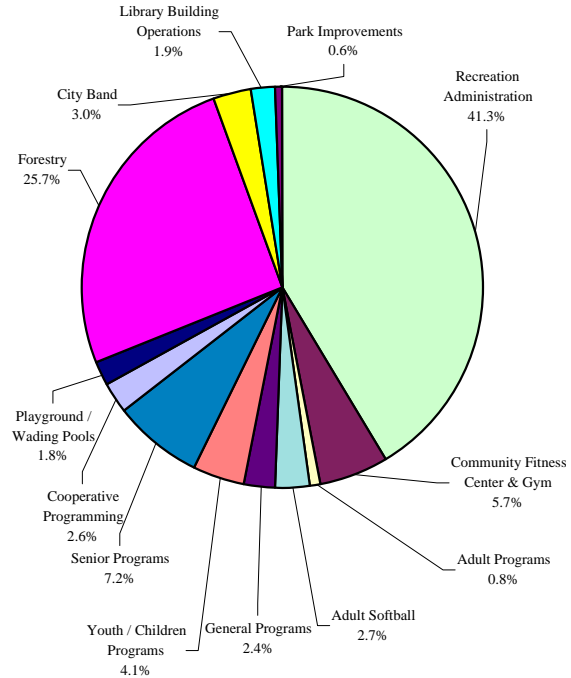
Fund: General Fund

Expenditures By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Recreation Administration	\$ 368,494	\$ 384,374	\$ 353,267	\$ 350,939	\$ 319,461
Community Fitness Center & Gym	38,796	45,675	44,788	45,088	44,488
Adult Programs	8,680	2,756	7,343	6,043	6,092
Adult Softball	11,201	15,827	20,618	18,318	20,928
General Programs	12,722	11,482	18,637	17,637	18,899
Youth / Children Programs	22,674	27,809	31,421	31,421	32,013
Senior Programs	79,015	66,406	53,218	51,268	55,913
Cooperative Programming	11,623	12,276	20,308	20,308	20,407
Gymnastics					
Playground / Wading Pools	14,869	9,964	13,519	13,119	13,864
Forestry	276,229	148,917	202,229	198,851	199,163
City Band	20,683	19,869	22,528	22,305	23,167
Library Building Operations	10,606	9,017	12,672	14,272	14,750
Park Improvements	5,029	3,658	12,000	11,850	4,600
Total	\$ 880,621	\$ 758,030	\$ 812,548	\$ 801,419	\$ 773,745

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

<i>Department:</i>	Recreation & Parks			<i>Fund:</i> General Fund	
Related Revenue By Program					
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Community Center Operations	\$ 38,510	\$ 27,729	\$ 26,500	\$ 29,500	\$ 29,500
Adult Programs	16,247	15,073	12,000	12,000	15,000
Adult Softball	12,620	16,736	21,000	21,000	17,000
General Programs	325	348	500	500	500
Youth / Children Programs	15,855	18,985	18,000	18,000	18,000
Senior Programs	45,585	41,697	45,000	45,000	42,000
Cooperative Programming	20,546	16,364	20,000	20,000	17,000
Gymnastics					
Playground / Wading Pools	1,370	18,511	3,500	3,500	5,000
Library Building Operations	4,400	4,720	6,600	6,540	7,200
Total	\$ 155,458	\$ 160,163	\$ 153,100	\$ 156,040	\$ 151,200

Staffing in FTE's (Full-time Equivalents) By Program					
Recreation Administration	3.68	3.63	3.55	3.55	3.53
Community Center Operations	1.16	1.13	1.17	1.17	1.19
Adult Programs		0.29	0.08	0.08	0.08
Adult Softball	0.17	0.31	0.34	0.34	0.55
General Programs	0.24	0.53	0.36	0.36	0.36
Youth / Children Programs	0.53	0.92	0.86	0.86	0.86
Senior Programs	0.27	0.31			
Cooperative Programming	0.10	0.13	0.14	0.14	0.14
Gymnastics					
Playground / Wading Pools	0.86	1.10	0.55	0.55	0.55
Forestry	0.12	0.24			
City Band	0.15	0.13	0.17	0.17	0.15
Library Building Operations	0.04	0.08	0.04	0.04	0.02
Total	7.32	8.80	7.26	7.26	7.43

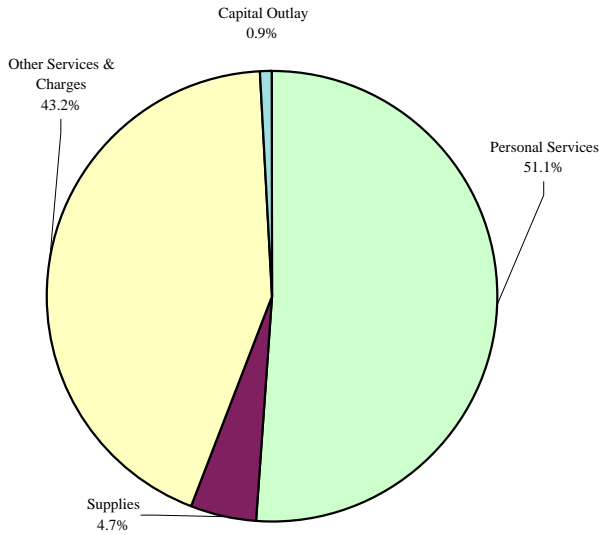
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

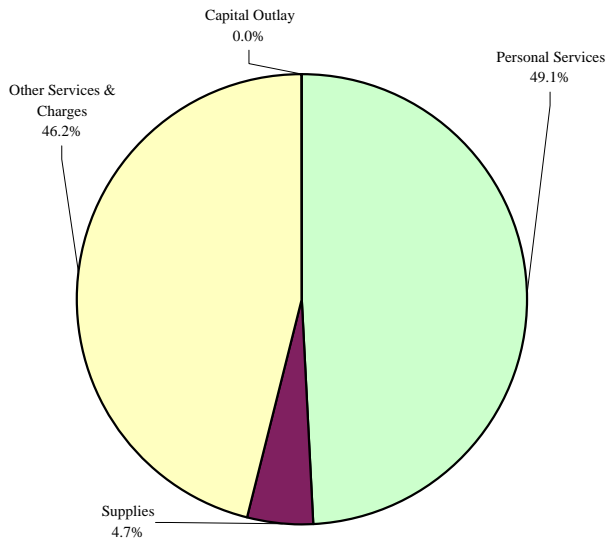
Fund: General Fund

Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 404,047	\$ 441,041	\$ 409,900	\$ 409,900	\$ 379,821
Supplies	37,900	37,813	40,150	37,977	36,680
Other Services & Charges	433,530	267,050	354,998	346,042	357,144
Capital Outlay	5,144	12,126	7,500	7,500	100
Transfers					
Total	\$ 880,621	\$ 758,030	\$ 812,548	\$ 801,419	\$ 773,745

**2007 Estimated
Expenditures By Category**



**2008 Adopted
Expenditures By Category**



Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 62.35	\$ 53.67	\$ 57.53	\$ 56.75	\$ 54.79
Per \$100,000 valuation	115.43	87.53	82.62	81.48	70.36

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Recreation Administration

Major Objective: Recreation & Cultural

Program Description

To provide for the planning and implementation of a comprehensive program of recreation activities for the residents of the City.

Services

- ~ Provides for supervisory support for all programs.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (includes Internal Service Fund Charges) to operate the Department.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 290,656	\$ 317,604	\$ 281,322	\$ 281,322	\$ 248,161
Supplies	10,637	11,034	11,000	11,200	11,050
Other Services & Charges	67,201	55,736	60,945	58,417	60,250
Total	\$ 368,494	\$ 384,374	\$ 353,267	\$ 350,939	\$ 319,461

Program Staffing in FTE's (Full-time Equivalent)

Dir of Admin & Rec Serv	0.95	1.00	0.50	0.50	0.40
Recreation Supervisors	2.01	2.00	2.50	2.50	2.25
Recreation Secretary	0.62	0.63	0.55	0.55	0.63
Recreation Clerk-PT	0.10				0.25
Total	3.68	3.63	3.55	3.55	3.53

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 26.09	\$ 27.22	\$ 25.01	\$ 24.85	\$ 22.62
Per \$100,000 valuation	48.30	39.08	32.13	31.91	27.23

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Community Fitness Center & Gyms

Program Description

General Operations of the Community Fitness Center and Community Gyms for members and daily customers. The Community Fitness Center & Gyms are located at the Robbinsdale Area Learning Campus and leased from the Robbinsdale School District

Services

- ~ Offers daily open gym facilities and exercise room for independent recreation .
- ~ Rental of rooms and gyms for a variety of group meetings.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 35,672	\$ 36,272	\$ 38,288	\$ 38,288	\$ 39,288
Supplies	1,264	269	2,000	2,300	500
Other Services & Charges	1,860	1,897	4,500	4,500	4,600
Total	\$ 38,796	\$ 45,675	\$ 44,788	\$ 45,088	\$ 44,488

Related Revenue					
Memberships	\$ 13,778	\$ 8,892	\$ 9,000	\$ 11,000	\$ 11,000
Daily Fees	20,801	14,226	15,000	12,000	12,000
Facility Rentals	3,931	4,611	2,500	6,500	6,500
Total	\$ 38,510	\$ 27,729	\$ 26,500	\$ 29,500	\$ 29,500

Program Staffing in FTE's (Full-time Equivalents)					
Recreation Director	0.01				
PT Recreation Supervisor	0.95		0.89	0.89	0.91
Building Supervisor	0.20	1.13			
Seasonal Recreation Staff			0.28	0.28	0.28
Total	1.16	1.13	1.17	1.17	1.19

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 2.75	\$ 3.23	\$ 3.17	\$ 3.19	\$ 3.15
Per \$100,000 valuation	4.48	4.64	4.07	4.10	3.79

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Programs

Major Objective: Recreation & Cultural

Program Description

Provide a wide range of activities for both men and women. Adult Programs are structured so that fees cover all direct costs incurred.

Services

Current Programs Include:

- ~ 3 on 3 Basketball.
- ~ Adult Volleyball leagues.
- ~ Walk for Health.
- ~ Karate.
- ~ Out & About.
- ~ Jazzercise.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenditures

Personal Services	\$ 24	\$ 113	\$ 1,643	\$ 1,643	\$ 1,692
Supplies	1,606	775	2,000	700	700
Other Services & Charges	1,906	1,868	3,700	3,700	3,700
Capital Outlay	5,144				
Total	\$ 8,680	\$ 2,756	\$ 7,343	\$ 6,043	\$ 6,092

Related Revenue

Program Fees	\$ 16,247	\$ 15,073	\$ 12,000	\$ 12,000	\$ 15,000
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Program Staffing in FTE's (Full-time Equivalents)

Seasonal Recreation Staff		0.29	0.08	0.08	0.08
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 0.61	\$ 0.20	\$ 0.52	\$ 0.43	\$ 0.43
Per \$100,000 valuation	1.00	0.28	0.67	0.55	0.52

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Softball

Major Objective: Recreation & Cultural

Program Description

Provide for the Adult Softball League. There are approximately 32 teams that participate on an annual basis.

Services

- ~ Provide umpire services.
- ~ Provide registration and league scheduling.
- ~ Provides a recreation opportunity for adults.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 5,574	\$ 6,451	\$ 10,318	\$ 10,318	\$ 10,628
Supplies	4,967	8,726	7,000	7,000	7,000
Other Services & Charges	660	650	3,300	1,000	3,300
Total	\$ 11,201	\$ 15,827	\$ 20,618	\$ 18,318	\$ 20,928

Related Revenue					
Program Fees	\$ 12,620	\$ 16,736	\$ 21,000	\$ 21,000	\$ 17,000

Program Staffing in FTE's (Full-time Equivalents)

Seasonal Recreation Staff	0.17	0.31	0.34	0.34	0.55
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 0.79	\$ 1.12	\$ 1.46	\$ 1.30	\$ 1.48
Per \$100,000 valuation	1.29	1.61	1.87	1.67	1.78

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: General Programs

Major Objective: Recreation & Cultural

Program Description

To provide recreation programs that have a broad appeal to persons of all ages.

Services

- ~ Group trips for various family events throughout the Twin Cities Metropolitan Area.
- ~ Various holiday events (Easter Egg Hunt, Safe & Happy Halloween, etc ...).
- ~ Various other general interest programming.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 5,244	\$ 4,397	\$ 8,737	\$ 8,737	\$ 8,999
Supplies	887	544	1,500	1,000	1,500
Other Services & Charges	6,591	6,541	8,400	7,900	8,400
Total	\$ 12,722	\$ 11,482	\$ 18,637	\$ 17,637	\$ 18,899

Related Revenue					
Program Fees	\$ 325	\$ 348	\$ 500	\$ 500	\$ 500

Program Staffing in FTE's (Full-time Equivalents)					
Seasonal Recreation Staff	0.24	0.53	0.36	0.36	0.36

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.90	\$ 0.81	\$ 1.32	\$ 1.25	\$ 1.34
Per \$100,000 valuation	1.47	1.17	1.69	1.60	1.61

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Youth \ Children Programs

Major Objective: Recreation & Cultural

Program Description

Provides a wide range of recreation activities for boys and girls ages pre-school through teens.

Services

- ~ Various Pre-school programming.
- ~ Various Arts & Craft, music, dance, and science classes.
- ~ Various athletic opportunities (t-ball, baseball, soccer, broomball, basketball, and wrestling).
- ~ Lessons for various athletic skills.
- ~ Programming for special populations.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 10,946	\$ 12,509	\$ 21,421	\$ 21,421	\$ 21,313
Supplies	8,512	7,741	6,500	6,500	7,000
Other Services & Charges	3,216	2,670	3,500	3,500	3,700
Capital Outlay		4,889			
Total	\$ 22,674	\$ 27,809	\$ 31,421	\$ 31,421	\$ 32,013

Related Revenue					
Recreation Fees	\$ 15,855	\$ 18,985	\$ 18,000	\$ 18,000	\$ 18,000

Program Staffing in FTE's (Full-time Equivalents)					
Seasonal Recreation Staff	0.53	0.92	0.86	0.86	0.86

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 1.61	\$ 1.97	\$ 2.22	\$ 2.22	\$ 2.27
Per \$100,000 valuation	2.62	2.83	2.86	2.86	2.73

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Senior Programs

Major Objective: Recreation & Cultural

Program Description

Provide activities that have a broad appeal to older adults. The program is coordinated by a contract employee through Senior Community Services, which is a non-profit social services organization.

Services

- ~ Friendly Robins Club.
- ~ Golden Agers Club.
- ~ Periodic outings to places of interest throughout the year.
- ~ Various topical interest programs and activities.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 7,097	\$ 21,732			
Supplies	3,444	3,120	2,100	\$ 2,100	\$ 2,100
Other Services & Charges	68,474	41,554	51,118	49,168	53,813
Total	\$ 79,015	\$ 66,406	\$ 53,218	\$ 51,268	\$ 55,913

Related Revenue					
Senior Program Fees	\$ 45,585	\$ 41,697	\$ 45,000	\$ 45,000	\$ 42,000

Program Staffing in FTE's (Full-time Equivalents)					
Senior Clerk (Part-time)	0.27	0.31			

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 5.59	\$ 4.70	\$ 3.77	\$ 3.63	\$ 3.96
Per \$100,000 valuation	9.12	7.67	4.84	4.66	4.77

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Cooperative Programming

Major Objective: Recreation & Cultural

Program Description

Provide for the promotion of joint programs with the surrounding communities.

Services

- ~ Just for Kids (After School Program).
- ~ Various events.
- ~ Joint sports leagues and sports camps offerings.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 5,369	\$ 7,637	\$ 13,008	\$ 13,008	\$ 13,107
Supplies	1,642	719	1,800	1,800	1,800
Other Services & Charges	4,612	3,920	5,500	5,500	5,500
Total	\$ 11,623	\$ 12,276	\$ 20,308	\$ 20,308	\$ 20,407

Related Revenue					
Program Fees	\$ 20,546	\$ 16,364	\$ 20,000	\$ 20,000	\$ 17,000

Program Staffing in FTE's (Full-time Equivalents)					
Seasonal Recreation Staff	0.10	0.13	0.14	0.14	0.14

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.82	\$ 0.87	\$ 1.44	\$ 1.44	\$ 1.44
Per \$100,000 valuation	1.34	1.25	1.85	1.85	1.74

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Playground \ Wading Pool

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the playground program and wading pools during the summer. Playground programs operate out of Sanborn, Manor, Triangle, and Lee Parks. Wading pools are located at Manor and Triangle Parks.

Services

- ~ Provide a supervised drop in center for youth.
- ~ Provide various activities for youth (Sports, Arts & Crafts, and Games).
- ~ Provide various special events throughout the summer.
- ~ Provide wading pools for families of young children.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 14,118	\$ 8,703	\$ 11,519	\$ 11,519	\$ 11,864
Supplies	656	1,147	1,300	1,300	1,300
Other Services & Charges	95	114	700	300	700
Total	\$ 14,869	\$ 9,964	\$ 13,519	\$ 13,119	\$ 13,864

Related Revenue					
Program Fees	\$ 1,370	\$ 18,511	\$ 3,500	\$ 3,500	\$ 5,000

Program Staffing in FTE's (Full-time Equivalents)					
Seasonal Recreation Staff	0.86	1.10	0.55	0.55	0.55

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 1.05	\$ 0.71	\$ 0.96	\$ 0.93	\$ 0.98
Per \$100,000 valuation	1.72	1.01	1.23	1.19	1.18

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Forestry

Major Objective: Recreation & Cultural

Program Description

To provide for the City's shade tree management program. The City has an agreement with the City of Crystal for contracting the services of their Forester.

Services

- ~ Shade tree hazardous and disease control (public and private trees).
- ~ Tree trimming.
- ~ Reforestation.
- ~ Weed inspections.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 7,517	\$ 5,859	\$	\$	
Supplies	762	1,211	1,650	1,100	\$ 600
Other Services & Charges	267,950	141,847	200,579	197,751	198,563
Total	\$ 276,229	\$ 148,917	\$ 202,229	\$ 198,851	\$ 199,163

Program Staffing in FTE's (Full-time Equivalent)

Recreation Director					
Seasonal Forestry	0.12	0.24		-	
Total	0.12	0.24			

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 19.56	\$ 10.54	\$ 14.32	\$ 14.08	\$ 14.10
Per \$100,000 valuation	31.90	17.20	18.39	18.08	16.98

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: City Band

Major Objective: Recreation & Cultural

Program Description

Provides for activities of the City Band, both marching and concert. The Robbinsdale City Band was officially organized in September of 1908, and has represented the City in numerous parades throughout the last century. The Robbinsdale City Band continues to hold a series of concerts throughout the summer at various bandshells around the Twin Cities Metropolitan Area.

Services

- ~ Provide music activities for residents.
- ~ Provide musical entertainment for the region at large.
- ~ Represent the City in parades and other civic type functions.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 19,831	\$ 19,313	\$ 21,365	\$ 21,365	\$ 22,204
Supplies	83	27		27	30
Other Services & Charges	769	529	1,163	913	933
Total	\$ 20,683	\$ 19,869	\$ 22,528	\$ 22,305	\$ 23,167

Program Staffing in FTE's (Full-time Equivalents)

Recreation Director					
Public Works Pool	0.10	0.06	0.09	0.09	0.09
Public Works Pool Overtime	0.02	0.02	0.02	0.02	0.01
Seasonal Public Works	0.03	0.05	0.06	0.06	0.05
Total	0.15	0.13	0.17	0.17	0.15

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.46	\$ 1.41	\$ 1.60	\$ 1.58	\$ 1.64
Per \$100,000 valuation	2.39	2.02	2.05	2.03	1.98

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Library Building Operations

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the Historic Library Building. The building houses a museum on Robbinsdale, an art gallery for local artists, and a non-profit organization that works with youth.

Services

- ~ Operate and maintain the building.
- ~ Provide a museum on Robbinsdale's history for residents (sponsored by the Robbinsdale Historical Society).
- ~ Provide an avenue for local artists to display their work.
- ~ Lease space to non-profit organizations as a service to the community.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 1,999	\$ 451	\$ 2,279	\$ 2,279	\$ 2,565
Supplies	1,116	227	1,000	800	800
Other Services & Charges	7,491	8,339	9,393	11,193	11,385
Total	\$ 10,606	\$ 9,017	\$ 12,672	\$ 14,272	\$ 14,750

Related Revenue					
Rentals - Teen Annex	\$ 4,400	\$ 4,720	\$ 6,600	\$ 6,540	\$ 7,200

Program Staffing in FTE's (Full-time Equivalents)					
Public Works Pool	0.04	0.07	0.04	0.04	0.02
Public Works Pool Overtime		0.01			
Seasonal Public Works					
Total	0.04	0.08	0.04	0.04	0.02

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 0.75	\$ 0.64	\$ 0.90	\$ 1.01	\$ 1.04
Per \$100,000 valuation	1.22	0.92	1.15	1.30	1.26

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Park Improvements

Major Objective: Recreation & Cultural

Program Description

Provides for the purchase and replacement of park equipment (picnic tables, park benches, and trash receptacles) and allocates funding from General Operations for Park Improvements.

Services

- ~ Provides for the purchase and replacement of various park equipment.
- ~ Provides funding for landscaping projects performed by Tree Trust Youth Services and the Diggers Garden Club.
- ~ Provides some funding for major park improvement projects.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Supplies	\$ 2,324	\$ 2,273	\$ 2,300	\$ 2,150	\$ 2,300
Other Services & Charges	2,705	1,385	2,200	2,200	2,300
Capital Outlay			7,500	7,500	
Total	\$ 5,029	\$ 3,658	\$ 12,000	\$ 11,850	\$ 4,600

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 0.36	\$ 0.26	\$ 0.85	\$ 0.84	\$ 0.33
Per \$100,000 valuation	0.58	0.37	1.09	1.08	0.39



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ENGINEERING

Department Activities and Responsibilities

The Engineering Department is responsible for overseeing the following:

- A. Engineering Services, which involves project management and coordination of infrastructure projects within the City of Robbinsdale including projects at the private, city, county and state level; reviewing and assisting with public works and park activities when the cost of maintenance exceeds the cost of new. The department is also responsible for providing information and maps to other departments, residents, and other public and private agencies.
- B. Building Inspections, which is responsible for the administration of the State of Minnesota Building Code, and overseeing all permit applications required by the City.
- C. Rental Licensing, which is responsible for enforcing the housing maintenance code (that requires a systematic inspections of all rental property), and the licensing of all rental property within the City.
- D. Code Enforcement, which is responsible for enforcement of the nuisance and zoning codes to protect and improve the appearance of the neighborhoods throughout the City.

Mission

It is the mission of the Engineering Department to provide cost effective and timely solutions for infrastructure projects and issues that arise, enforce compliance with State Building Code Standards, and prevent housing conditions that adversely affect the social well being and quality of life for residents within the City.

Department Objectives:

The Engineering Department has established objectives to help us fulfill our responsibilities and support our mission. These objectives are:

1. Engineering design, surveying and inspection.
2. Project management and coordination.
3. Survey and maintain database of City infrastructure.
4. Update and maintain City maps.
5. Implement GIS software, mapping and spatial database.
6. Provide support services to other City Departments.
7. Enforce the building code through the issuance of permits and inspection of properties.
8. Enforce the rental licensing code through systematic inspection of property.
9. Enforce nuisance and zoning codes through periodic inspections of property, and in response to complaints.

Budget Highlights:

Engineering makes up 8.8% of the 2008 General Fund Expenditures. This represents a 0.8% decrease over the 2007 Adopted. Direct capital improvement project costs incurred by Engineering Department staff will be reimbursed from capital programming funds. This is being reflected within the General Fund Revenues and Capital Improvement Program.

CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Program

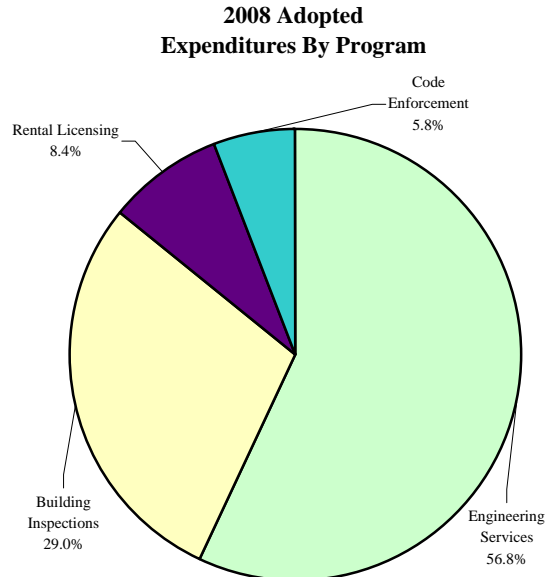
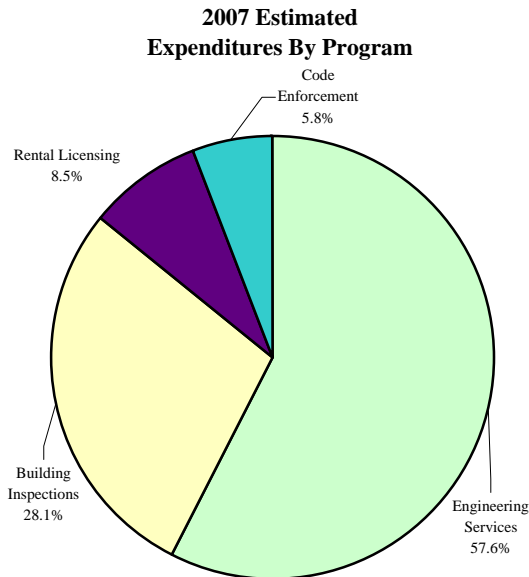
Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Engineering Services	\$ 347,890	\$ 331,978	\$ 374,235	\$ 373,685	\$ 383,005
Building Inspections	190,751	188,056	212,414	182,414	195,114
Rental Licensing	50,348	55,917	54,897	54,897	56,677
Code Enforcement	25,484	26,910	37,849	37,629	39,038
Total	\$ 614,473	\$ 602,861	\$ 679,395	\$ 648,625	\$ 673,833

Related Revenue By Program

Engineering Services	\$ 116,950	\$ 174,973	\$ 280,000	\$ 222,050	\$ 274,000
Building Inspections	279,698	249,128	245,000	235,000	245,000
Rental Licensing	45,875	43,709	45,000	45,000	44,000
Code Enforcement					20,000
Total	\$ 442,523	\$ 467,810	\$ 570,000	\$ 502,050	\$ 583,000

Staffing in FTE's (Full-time Equivalents) By Program

Engineering Services	4.38	5.21	4.28	4.28	4.28
Building Inspections	1.59	1.51	1.50	1.50	1.50
Rental Licensing	0.58	0.54	0.54	0.54	0.53
Code Enforcement	0.42	0.38	0.50	0.50	0.62
Total	6.97	7.64	6.82	6.82	6.93



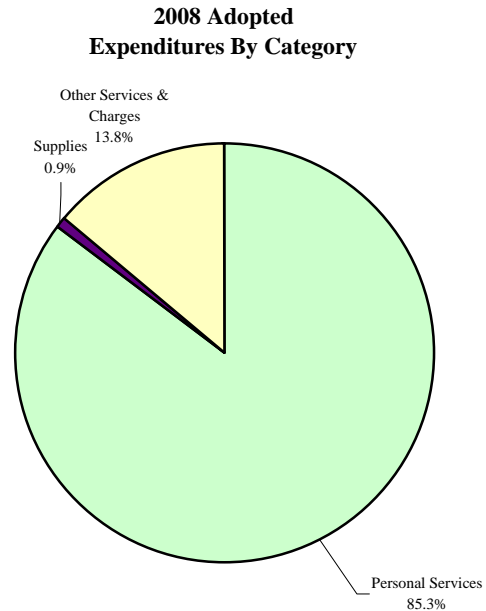
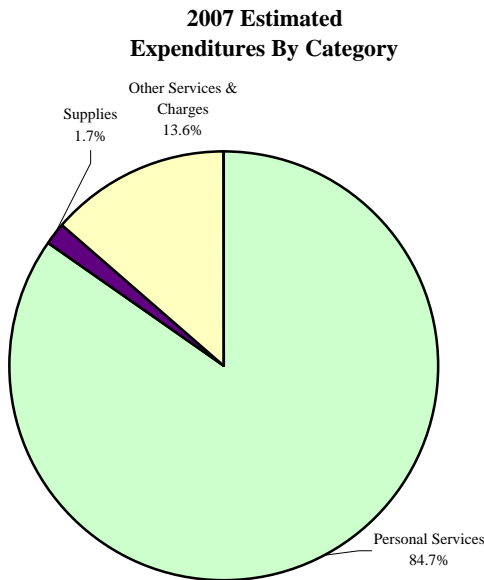
CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Category					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Personal Services	\$ 532,355	\$ 531,881	\$ 549,186	\$ 549,186	\$ 575,021
Supplies	4,691	6,142	11,650	11,180	5,835
Other Services & Charges	150,499	142,630	188,137	157,837	164,643
Capital Outlay					
Amounts Charged to Other Funds	<u>(73,072)</u>	<u>(77,792)</u>	<u>(69,578)</u>	<u>(69,578)</u>	<u>(71,665)</u>
Total	<u>\$ 614,473</u>	<u>\$ 602,861</u>	<u>\$ 679,395</u>	<u>\$ 648,625</u>	<u>\$ 673,833</u>

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 43.51	\$ 42.69	\$ 48.11	\$ 45.93	\$ 47.71
Per \$100,000 valuation	80.54	69.61	69.08	65.95	61.28



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Engineering Services

Major Objective: Public Works

Program Description

Provide management and coordination for the City's infrastructure projects, maintain City maps and project files, work with other agencies regarding infrastructure issues, and provide GIS mapping services.

Services

- ~ Manage all facets of infrastructure projects (feasibility reports, specification review, bidding, contracting, etc..).
- ~ Maintain all project files.
- ~ Develop and maintain maps of the City's infrastructure.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 346,925	\$ 344,376	\$ 361,581	\$ 361,581	\$ 378,204
Supplies	3,288	4,991	7,650	7,400	3,705
Other Services & Charges	67,096	56,936	74,582	74,282	72,761
Capital Outlay					
Amounts Charged to Other Funds	(69,419)	(74,325)	(69,578)	(69,578)	(71,665)
Total	\$ 347,890	\$ 331,978	\$ 374,235	\$ 373,685	\$ 383,005

Related Revenue					
Utility Inspection Fees	\$ 11,201	\$ 5,600	\$ 4,000	4,000	4,000
Transfer from PIR Fund	105,749	169,373	276,000	\$ 218,050	\$ 270,000
Total	\$ 116,950	\$ 174,973	\$ 280,000	\$ 222,050	\$ 274,000

Program Staffing in FTE's (Full-time Equivalent)					
City Engineer	1.02	0.98	1.00	1.00	1.00
Senior Engineering Tech	1.00	0.98	0.98	0.98	0.98
Engineering Technicians	1.93	3.00	2.00	2.00	2.00
Secretary	0.19	0.20	0.20	0.20	0.20
Overtime	0.24	0.05	0.10	0.10	0.10
Total	4.38	5.21	4.28	4.28	4.28

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 24.63	\$ 23.51	\$ 26.50	\$ 26.46	\$ 27.12
Per \$100,000 valuation	40.17	33.75	34.03	33.98	32.65

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Building Inspections

Major Objective: Public Safety

Program Description

Provide for the Inspection of properties for compliance with City Ordinances and State Building Codes when permits are issued.

Services

- ~ Customer service to residents desiring to improve their properties.
- ~ Inspections of projects that require a permit.
- ~ Review of plans prior to permit approval to ensure compliance with codes and ordinances.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 116,577	\$ 119,738	\$ 116,600	\$ 116,600	\$ 121,131
Supplies	689	644	770	770	1,360
Other Services & Charges	73,485	67,674	95,044	65,044	72,623
Total	\$ 190,751	\$ 188,056	\$ 212,414	\$ 182,414	\$ 195,114

Related Revenue					
Building Permits	\$ 172,936	\$ 153,630	\$ 150,000	\$ 140,000	\$ 150,000
Heating & A/C Permits	30,859	32,956	30,000	30,000	30,000
Plumbing Permits	17,508	18,102	15,000	15,000	15,000
Plan Check Fees	58,395	44,440	50,000	50,000	50,000
Total	\$ 279,698	\$ 249,128	\$ 245,000	\$ 235,000	\$ 245,000

Program Staffing in FTE's (Full-time Equivalent)					
Building Inspector	1.04	1.00	0.99	0.99	0.99
Housing Inspector	0.05	0.05	0.05	0.05	0.05
Secretary	0.50	0.46	0.46	0.46	0.46
Total	1.59	1.51	1.50	1.50	1.50

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 13.51	\$ 13.32	\$ 15.04	\$ 12.92	\$ 13.82
Per \$100,000 valuation	22.03	19.12	0.23	16.59	16.63

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Rental Licensing

Major Objective: Community Development

Program Description

Provide for the licensing and systematic inspection of all rental property for the enforcement of the City's Housing Maintenance Code.

Services

- ~ Inspection of all rental properties.
- ~ Licensing all rental properties within the City.
- ~ Working with rental property owners to resolve code violations.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 43,049	\$ 44,817	\$ 43,784	\$ 43,784	\$ 45,287
Supplies	379	321	450	450	400
Other Services & Charges	6,920	10,779	10,663	10,663	10,990
Total	\$ 50,348	\$ 55,917	\$ 54,897	\$ 54,897	\$ 56,677

Related Revenue					
Rental Housing Licenses	\$ 45,875	\$ 43,709	\$ 45,000	\$ 45,000	\$ 44,000

Program Staffing in FTE's (Full-time Equivalents)					
Engineering Secretary	0.08	0.10	0.11	0.11	0.1
Housing Inspector	0.50	0.44	0.43	0.43	0.43
Total	0.58	0.54	0.54	0.54	0.53

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 3.56	\$ 3.96	\$ 3.89	\$ 3.89	\$ 4.01
Per \$100,000 valuation	5.81	5.69	4.99	4.99	4.83

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Code Enforcement

Major Objective: Public Safety

Program Description

The Code Enforcement Program serves to protect and improve the appearance and stability of the City's residential neighborhoods through the enforcement of the nuisance and zoning codes.

Services

- ~ Respond to citizen complaints.
- ~ Periodic neighborhood inspections.
- ~ Working with property owners to achieve compliance.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 25,804	\$ 22,950	\$ 27,221	\$ 27,221	\$ 30,399
Supplies	335	186	2,780	2,560	370
Other Services & Charges	2,998	7,241	7,848	7,848	8,269
Amounts Charged to Other Funds	(3,653)	(3,467)			
Total	\$ 25,484	\$ 26,910	\$ 37,849	\$ 37,629	\$ 39,038

Related Revenue

Transfer from Solid Waste Fund	\$	\$	\$	\$	\$ 20,000
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Program Staffing in FTE's (Full-time Equivalents)

Housing Inspector	0.33	0.28	0.28	0.28	0.28
Part-Time Inspector			0.12	0.12	0.24
Engineering Secretary	0.09	0.10	0.10	0.10	0.10
Total	0.42	0.38	0.50	0.50	0.62

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.80	\$ 1.91	\$ 2.68	\$ 2.66	\$ 2.76
Per \$100,000 valuation	2.94	2.74	3.44	3.42	0.35



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PUBLIC WORKS

Department Activities and Responsibilities

The Public Works Department is located in the Central Garage at 4601 Toledo Ave N. The Department is responsible for all maintenance related to City Streets, City Parks, Central Garage (Internal Service Fund), and the Utility System (Enterprise Funds). The General Fund is divided into two divisions: Streets and Park Maintenance.

Mission

To provide a cost effective, high level of service in maintaining the City's infrastructure (streets, parks, and utility systems) and Central Garage that serves all residents of Robbinsdale.

Department Objectives:

The following are the objectives as they relate to the Streets and Parks Maintenance Divisions:

Park Maintenance Division:

- A. Continue to maintain the City's Parks in excellent condition for the residents.
- B. Continue to provide information on job activities for developing a cost associated with maintaining each park.
- C. Assist Recreation & Parks Department programs with set up and maintenance services as needed.
- D. Continue to help with the set up of Whiz Bang Days (The City's annual celebration in July).

Streets Division:

- A. Continue to sweep the streets and alleys as appropriate throughout the year.
- B. Provide for snowplowing and removal as needed.
- C. Continue to maintain the alleys, sidewalks, and streets in good working condition.
- D. Stripe the intersections and crosswalks annually.
- E. Prepare streets for any scheduled sealcoating or resurfacing project.

Budget Highlights:

The 2008 Public Works Department Budget (Streets and Parks Maintenance) represents 17.9% of the overall General Fund Budget. The 2008 Budget plans for an increase of \$14,662 or 1.1% due to increased costs. The Snow and Ice Control budget represents estimates based on history, but is subject to actual weather that occurs.

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenditures By Program

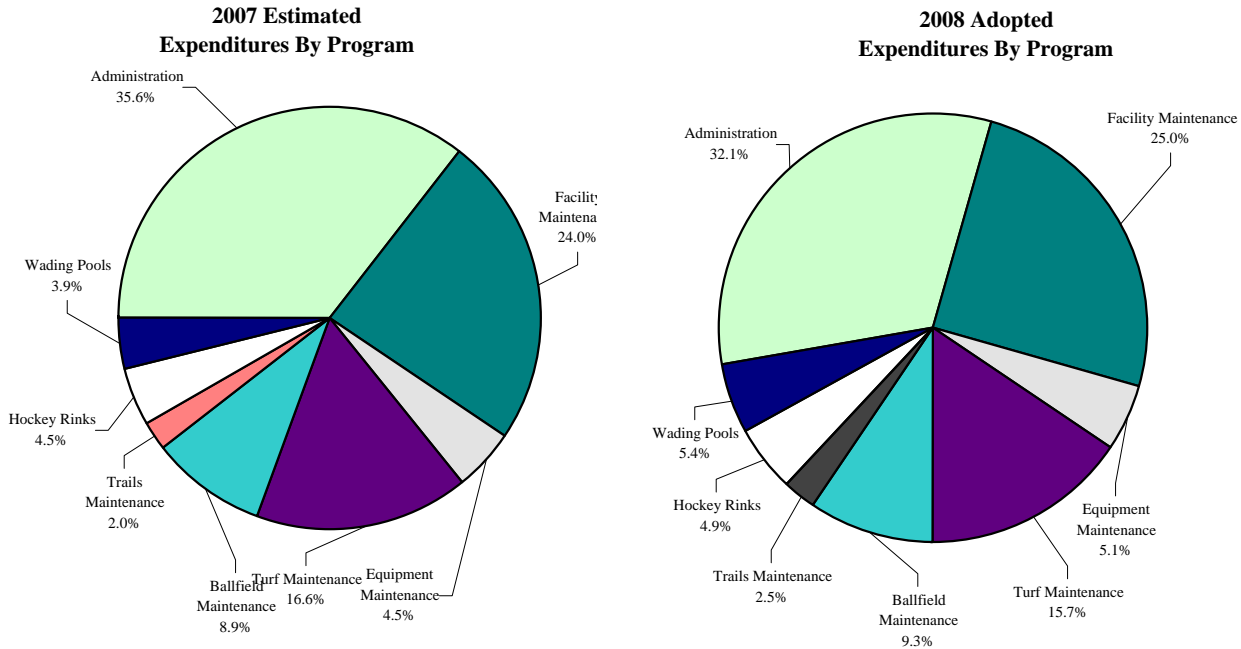
Parks Maintenance Division

Administration	\$ 179,261	\$ 190,058	\$ 184,368	\$ 186,819	\$ 167,571
Facility Maintenance	103,934	134,465	119,250	125,699	130,333
Equipment Maintenance	17,257	23,041	26,983	23,483	26,744
Turf Maintenance	69,137	89,176	91,673	87,108	81,681
Ballfield Maintenance	39,316	50,690	48,283	46,885	48,373
Trails Maintenance	9,080	11,271	10,641	10,541	12,936
Hockey Rinks	21,491	21,211	24,060	23,410	25,739
Wading Pools	34,026	16,087	23,064	20,714	28,252
Total Parks Maintenance	473,502	535,999	528,322	524,659	521,630

Related Revenue By Program

Parks Ballfield Maintenance	\$ 4,704	\$ 5,309	\$ 4,800	\$ 4,800	\$ 4,900
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Parks Maintenance Division



Service Evaluation Criteria (Parks Maintenance Division)

Per Capita (2000 est. Pop.)	\$ 33.53	\$ 37.95	\$ 37.41	\$ 37.15	\$ 36.93
Per \$100,000 valuation	62.07	61.89	53.72	53.34	47.44

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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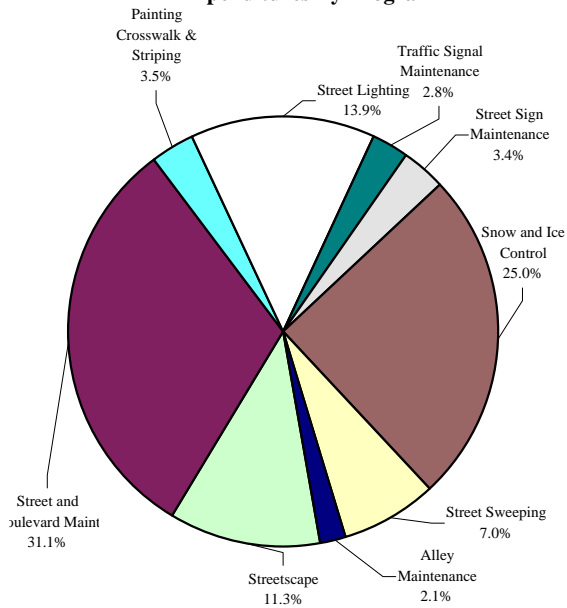
Expenditures By Program

Streets Division

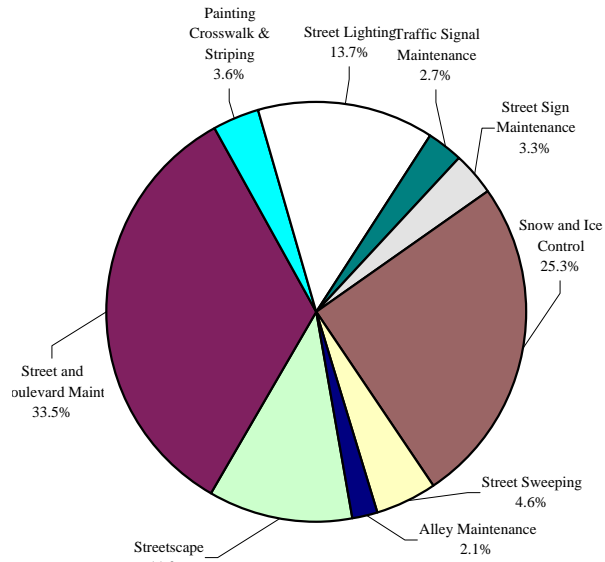
Administration	\$ 139,455	\$ 151,689	\$ 154,610	\$ 117,513	\$ 157,135
Streetscape	41,771	56,987	77,673	77,273	79,733
Street and Boulevard Maint	124,386	158,859	211,510	211,710	239,457
Alley Maintenance	7,985	2,836	14,044	14,044	14,860
Painting Crosswalk & Striping	14,474	15,970	29,256	23,556	25,936
Traffic Signal Maintenance	23,161	18,776	19,160	19,160	19,647
Street Sign Maintenance	16,089	18,445	22,919	22,919	23,570
Street Lighting	74,217	88,097	96,921	94,921	97,674
Snow and Ice Control	100,968	107,990	172,154	170,154	180,934
Street Sweeping	81,684	86,372	51,999	47,999	32,654
Total Streets	624,190	706,021	850,246	799,249	871,600
Total Maintenance	\$ 1,097,692	\$ 1,242,020	\$ 1,378,568	\$ 1,323,908	\$ 1,393,230

Streets Division

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



Service Evaluation Criteria (Streets Division)

Per Capita (2000 est. Pop.)	\$ 44.20	\$ 49.99	\$ 60.20	\$ 56.59	\$ 61.71
Per \$100,000 valuation	81.82	81.53	86.45	81.26	79.26

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Staffing in FTE's (Full-time Equivalents) By Program

Parks Maintenance Division

Administration	1.66	1.32	1.67	1.67	1.29
Facility Maintenance	0.79	0.60	0.84	0.84	0.77
Equipment Maintenance	0.10	0.20	0.22	0.22	0.22
Turf Maintenance	0.90	1.37	0.93	0.93	0.88
Ballfield Maintenance	0.79	0.82	0.67	0.67	0.63
Hockey Rinks	0.29	0.46	0.28	0.28	0.28
Wading Pools	0.30	0.17	0.18	0.18	0.24
Total Parks Maintenance	4.90	5.06	4.91	4.92	4.31

Streets Division

Administration	1.12	1.00	1.18	1.18	1.14
Streetscape	0.22	0.49	0.37	0.37	0.38
Street and Boulevard Maint	1.59	1.95	1.88	1.88	1.88
Alley Maintenance	0.08	0.02	0.08	0.08	0.08
Painting Crosswalk & Striping	0.14	0.15	0.15	0.15	0.14
Traffic Signal Maintenance			0.01	0.01	0.01
Street Sign Maintenance	0.17	0.10	0.21	0.21	0.22
Snow and Ice Control	1.02	1.08	1.08	1.08	1.02
Street Sweeping	0.62	0.74	0.60	0.60	0.28
Total Streets	4.96	5.53	5.56	5.56	5.15
Total Maintenance	9.86	10.59	10.47	10.48	9.46

Service Evaluation Criteria (Combined)

Per Capita (2000 est. Pop.)	\$	77.72	\$	87.94	\$	97.61	\$	93.74	\$	98.65
Per \$100,000 valuation		143.88		143.42		140.17		134.61		126.70

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

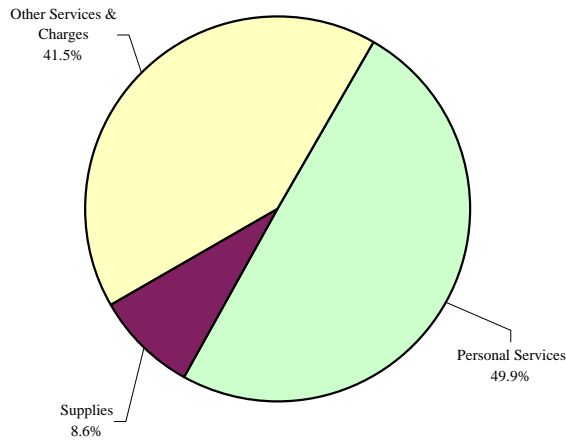
Fund: General Fund

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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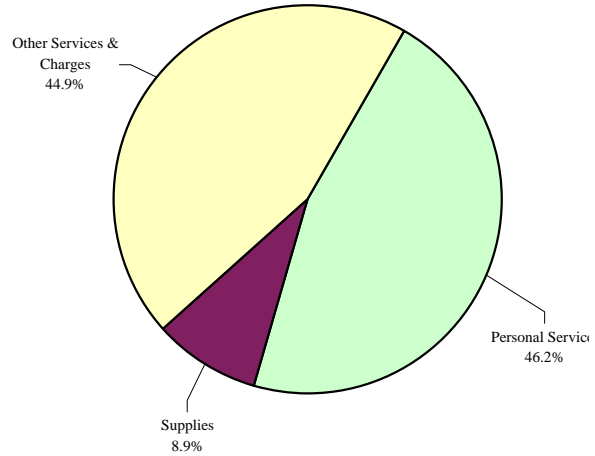
Expenditures By Category (Combined)

Personal Services	\$ 611,466	\$ 649,235	\$ 656,119	\$ 659,972	\$ 643,852
Supplies	78,635	84,468	122,775	113,975	124,005
Other Services & Charges	407,591	504,907	599,674	549,961	625,373
Capital Outlay		3,410			
Total	\$ 1,097,692	\$ 1,242,020	\$ 1,378,568	\$ 1,323,908	\$ 1,393,230

**2006 Estimated
Expenditures By Category**



**2007 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Administration

Major Objective: Recreation & Cultural

Program Description

To provide the administrative support for operating the Park Maintenance Division.

Services

- ~ Provide for the supervision of Park Maintenance Operations.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (Internal Service Fund Charges) to operate the Division.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 152,169	\$ 164,438	\$ 153,274	\$ 156,725	\$ 135,617
Supplies	2,681	1,704	3,000	2,950	3,200
Other Services & Charges	24,411	23,916	28,094	27,144	28,754
Total	\$ 179,261	\$ 190,058	\$ 184,368	\$ 186,819	\$ 167,571

Program Staffing in FTE's (Full-time Equivalents)

Public Works Superintendent					
Public Works Pool	1.61	1.28	1.63	1.63	1.27
Public Works Pool Overtime	0.03		0.01	0.01	-
Seasonal Public Works	0.02	0.04	0.03	0.03	0.02
Total	1.66	1.32	1.67	1.67	1.29

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 12.69	\$ 13.46	\$ 13.05	\$ 13.23	\$ 11.87
Per \$100,000 valuation	20.70	19.32	16.77	16.99	14.29

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Facility Maintenance

Major Objective: Recreation & Cultural

Program Description

To keep all Park facilities in a safe and good working order.

Services

- ~ Interior & Exterior maintenance of Park Buildings.
- ~ Snow & Ice Control around Park Buildings.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 33,741	\$ 52,587	\$ 39,101	\$ 39,101	\$ 38,655
Supplies	3,435	3,179	3,600	2,200	3,900
Other Services & Charges	66,758	78,699	76,549	84,398	87,778
Total	\$ 103,934	\$ 134,465	\$ 119,250	\$ 125,699	\$ 130,333

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.56	0.55	0.60	0.60	0.54
Public Works Pool Overtime		0.01			
Seasonal Public Works	0.23	0.04	0.24	0.24	0.23
Total	0.79	0.60	0.84	0.84	0.77

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 7.36	\$ 9.52	\$ 8.44	\$ 8.90	\$ 9.23
Per \$100,000 valuation	12.00	13.67	10.84	11.43	11.11

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Equipment Maintenance

Major Objective: Recreation & Cultural

Program Description

Provide the ongoing maintenance of equipment in the Parks.

Services

~ Maintenance of Equipment in the Parks (Play structures, benches, trash receptacles and any other miscellaneous equipment that exists).

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 6,091	\$ 10,219	\$ 11,881	\$ 11,881	\$ 12,506
Supplies	6,643	6,586	6,300	4,150	5,800
Other Services & Charges	4,523	6,236	8,802	7,452	8,438
Total	\$ 17,257	\$ 23,041	\$ 26,983	\$ 23,483	\$ 26,744

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.10	0.20	0.19	0.19	0.19
Public Works Pool Overtime					
Seasonal Public Works			0.03	0.03	0.03
Total	0.10	0.20	0.22	0.22	0.22

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.22	\$ 1.63	\$ 1.91	\$ 1.66	\$ 1.89
Per \$100,000 valuation	1.99	2.34	2.45	2.14	2.28

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Turf Maintenance

Major Objective: Recreation & Cultural

Program Description

To provide all areas of service relative to turf maintenance in the City's Parks.

Services

- ~ Fertilizing.
- ~ Weed Control.
- ~ Aerating.
- ~ Mowing.
- ~ Irrigating.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 36,838	\$ 41,073	\$ 41,718	\$ 41,718	\$ 42,424
Supplies	3,042	3,891	5,700	3,200	5,000
Other Services & Charges	29,257	44,212	44,255	42,190	34,257
Total	\$ 69,137	\$ 89,176	\$ 91,673	\$ 87,108	\$ 81,681

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.66	0.99	0.64	0.64	0.88
Public Works Pool Overtime					
Seasonal Public Works	0.24	0.38	0.29	0.29	-
Total	0.90	1.37	0.93	0.93	0.88

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 4.90	\$ 6.31	\$ 6.49	\$ 6.17	\$ 5.78
Per \$100,000 valuation	7.98	9.07	8.34	7.92	6.96

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Ball Field Maintenance

Major Objective: Recreation & Cultural

Program Description

To maintain the ballfields in a condition suitable to facilitate baseball and softball teams in an organized and professional setting.

Services

- ~ Turf Maintenance
- ~ Infield Maintenance
- ~ Chalking
- ~ Outfield Maintenance

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 25,697	\$ 31,500	\$ 29,506	\$ 29,908	\$ 29,194
Supplies	5,839	7,349	7,200	6,200	7,500
Other Services & Charges	7,780	8,431	11,577	10,777	11,679
Capital Outlay		3,410			
Total	\$ 39,316	\$ 50,690	\$ 48,283	\$ 46,885	\$ 48,373
Related Revenue					
Park Maintenance Fees	\$ 4,704	\$ 5,309	\$ 4,800	\$ 4,800	\$ 4,900
Program Staffing in FTE's (Full-time Equivalents)					
Public Works Pool	0.60	0.43	0.43	0.43	0.41
Public Works Pool Overtime		0.01			
Seasonal Public Works	0.19	0.38	0.24	0.24	0.22
Total	0.79	0.82	0.67	0.67	0.63
Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 2.78	\$ 3.59	\$ 3.42	\$ 3.32	\$ 3.43
Per \$100,000 valuation	4.54	5.15	4.39	4.26	4.12

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Trails Maintenance

Major Objective: Recreation & Cultural

Program Description

Accounts for costs associated with the maintenance of the City's park trail system.

Services

- ~ Snow and ice control of park trails.
- ~ Patching of park trails.
- ~ Seal coating of park trails.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 7,193	\$ 1,433	\$ 6,515	\$ 6,515	\$ 8,240
Supplies	223	1,300	1,800	1,700	2,300
Other Services & Charges	1,664	8,538	2,326	2,326	2,396
Total	9,080	11,271	10,641	10,541	12,936

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.14	0.07	0.12	0.12	0.13
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	0.64	\$ 0.80	\$ 0.75	\$ 0.75	\$ 0.92
Per \$100,000 valuation	1.05	1.15	0.97	0.96	1.10

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Hockey Rinks

Major Objective: Recreation & Cultural

Program Description

To provide all maintenance relative to the operation and maintenance of the City's hockey rinks.

Services

- ~ Board Maintenance.
- ~ Ice Establishment.
- ~ Ice Maintenance.
- ~ Snow Removal.
- ~ Painting.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenditures

Personal Services	\$ 16,330	\$ 14,319	\$ 16,358	\$ 16,358	\$ 18,301
Supplies	428	1,448	1,000	600	750
Other Services & Charges	4,733	5,444	6,702	6,452	6,688
Total	\$ 21,491	\$ 21,211	\$ 24,060	\$ 23,410	\$ 25,739

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.27	0.41	0.26	0.26	0.27
Public Works Pool Overtime	0.02	0.05	0.02	0.02	0.01
Total	0.29	0.46	0.28	0.28	0.28

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.52	\$ 1.50	\$ 1.70	\$ 1.66	\$ 1.82
Per \$100,000 valuation	2.48	2.16	2.19	2.13	2.19

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Wading Pools

Major Objective: Recreation & Cultural

Program Description

To provide the maintaining of the City's wading pools, giving the community a place for summer time recreation.

Services

- ~ Maintenance of the pools.
- ~ Maintenance of the building and grounds.
- ~ Maintenance of the facilities and equipment.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 17,428	\$ 8,424	\$ 10,262	\$ 10,262	\$ 16,564
Supplies	3,370	2,550	3,200	2,600	3,100
Other Services & Charges	13,228	5,113	9,602	7,852	8,588
Total	\$ 34,026	\$ 16,087	\$ 23,064	\$ 20,714	\$ 28,252

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.28	0.15	0.17	0.17	0.24
Public Works Pool Overtime	0.02	0.02	0.01	0.01	
Total	0.30	0.17	0.18	0.18	0.24

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 2.41	\$ 1.14	\$ 1.63	\$ 1.47	\$ 2.00
Per \$100,000 valuation	3.93	1.64	2.10	1.88	2.41

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streets Administration

Major Objective: Public Works

Program Description

To administer the day to day operating & maintenance needs required to provide all services related to streets.

Services

- ~ Snow & Ice Control.
- ~ Traffic Signals, Street Signs, & Street Lighting.
- ~ Street Sweeping.
- ~ Streetscape.
- ~ Street, Boulevard, & Alley Maintenance.
- ~ Striping & Painting Crosswalks.
- ~ Storm Sewer Maintenance.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenditures

Personal Services	\$ 103,380	\$ 114,881	\$ 110,063	\$ 110,063	\$ 111,912
Supplies	1,396	1,163	4,050	4,050	4,050
Other Services & Charges	34,679	35,645	40,497	3,400	41,173
Total	\$ 139,455	\$ 151,689	\$ 154,610	\$ 117,513	\$ 157,135

Program Staffing in FTE's (Full-time Equivalents)

Public Works Superintendent					
Public Works Pool	1.11	1.00	1.17	1.17	1.14
Public Works Pool Overtime	0.01		0.01	0.01	
Seasonal Public Works					
Total	1.12	1.00	1.18	1.18	1.14

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 9.87	\$ 10.74	\$ 10.95	\$ 8.32	\$ 11.13
Per \$100,000 valuation	16.10	15.42	14.06	10.69	13.40

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streetscape

Major Objective: Public Works

Program Description

Providing maintenance and up keep along the streetscape areas.

Services

- ~ Sign repair and replacement.
- ~ Cleaning of sidewalks.
- ~ Maintenance and repair of street lighting.
- ~ Removal of garbage along streetscape.
- ~ Maintenance of planters, Kiosk, and fountain.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenditures

Personal Services	\$ 10,953	\$ 11,399	\$ 17,634	\$ 17,634	\$ 16,251
Supplies	9,516	3,287	15,000	15,000	15,000
Other Services & Charges	21,302	42,301	45,039	44,639	48,482
Total	\$ 41,771	\$ 56,987	\$ 77,673	\$ 77,273	\$ 79,733

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.21	0.43	0.28	0.28	0.30
Seasonal Public Works	0.01	0.06	0.09	0.09	0.08
Total	0.22	0.49	0.37	0.37	0.38

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 2.96	\$ 4.04	\$ 5.50	\$ 5.47	\$ 5.65
Per \$100,000 valuation	4.82	5.79	7.06	7.03	6.80

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street and Boulevard Maintenance

Program Description

Contains all work functions of preserving and maintaining the traveled surface of our street system.

Services

- ~ Repair and patching of asphalt to worn or damaged sections of roadways.
- ~ Seal coat zone preparation.
- ~ Repair service cuts for water and sewer repairs.
- ~ Repair and replacement of curbing.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 86,443	\$ 87,357	\$ 96,667	\$ 96,667	\$ 103,939
Supplies	14,017	13,406	28,200	28,600	28,680
Other Services & Charges	23,926	58,096	86,643	86,443	106,838
Total	\$ 124,386	\$ 158,859	\$ 211,510	\$ 211,710	\$ 239,457

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	1.51	1.43	1.49	1.49	1.51
Public Works Pool Overtime	0.01		0.01	0.01	
Seasonal Public Works	0.07	0.52	0.38	0.38	0.37
Total	1.59	1.95	1.88	1.88	1.88

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 8.81	\$ 11.25	\$ 14.98	\$ 14.99	\$ 16.96
Per \$100,000 valuation	14.36	16.15	19.23	19.25	20.41

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Alley Maintenance

Major Objective: Public Works

Program Description

Provide for costs to maintain a safe and driveable surface in city alleys.

Services

- ~ Grading of dirt alley surfaces.
- ~ Building up of alley with materials, as needed, to maintain a smooth surface.
- ~ Repair of concrete alley sections as needed.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 4,760	\$ 909	\$ 4,649	\$ 4,649	\$ 4,905
Supplies		186	400	400	400
Other Services & Charges	3,225	1,741	8,995	8,995	9,555
Total	\$ 7,985	\$ 2,836	\$ 14,044	\$ 14,044	\$ 14,860

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.08	0.02	0.08	0.08	0.08
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 0.57	\$ 0.20	\$ 0.99	\$ 0.99	\$ 1.05
Per \$100,000 valuation	0.92	0.29	1.28	1.28	1.27

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Painting Crosswalk & Striping

Program Description

Provide for costs associated with striping of intersections and crosswalks in order to provide pedestrians a safe and controlled area to cross the street and assists in traffic control.

Services

- ~ Repainting of existing crosswalks, center lines and traffic symbols.
- ~ Repainting city owned parking lots.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 7,125	\$ 4,247	\$ 7,777	\$ 7,777	\$ 8,158
Supplies	1,827	1,085	6,000	2,000	2,000
Other Services & Charges	5,522	10,638	15,479	13,779	15,778
Total	\$ 14,474	\$ 15,970	\$ 29,256	\$ 23,556	\$ 25,936

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.14	0.15	0.15	0.15	0.14
Total	0.14	0.15	0.15	0.15	0.14

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.02	\$ 1.13	\$ 2.07	\$ 1.67	\$ 1.84
Per \$100,000 valuation	1.67	1.62	2.66	2.14	2.21

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Traffic Signal Maintenance

Major Objective: Public Works

Program Description

To provide and maintain traffic signals in working conditions for the safety of the public.

Services

- ~ Relamping of fixtures.
- ~ Troubleshooting.
- ~ Coordinating repairs as needed with electrical contractors.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 92	\$ 650	\$ 590	\$ 590	\$ 611
Supplies	18	5	25	25	25
Other Services & Charges	23,051	18,121	18,545	18,545	19,011
Total	\$ 23,161	\$ 18,776	\$ 19,160	\$ 19,160	\$ 19,647

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.01	0.01	0.01
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.64	\$ 1.33	\$ 1.36	\$ 1.36	\$ 1.39
Per \$100,000 valuation	2.67	1.91	1.74	1.74	1.67

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Sign Maintenance

Major Objective: Public Works

Program Description

To provide maintenance and installation of all street signs to ensure all are in good condition.

Services

- ~ Repair and replacement of signs.
- ~ Installation of new signs.
- ~ Removal of graffiti on signs.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 8,657	\$ 7,044	\$ 10,929	\$ 10,929	\$ 11,400
Supplies	5,952	7,360	6,000	6,000	6,000
Other Services & Charges	1,480	4,041	5,990	5,990	6,170
Total	\$ 16,089	\$ 18,445	\$ 22,919	\$ 22,919	\$ 23,570

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.17	0.10	0.17	0.17	0.18
Public Works Pool Overtime					
Seasonal Public Works			0.04	0.04	0.04
Total	0.17	0.10	0.21	0.21	0.22

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.14	\$ 1.31	\$ 1.62	\$ 1.62	\$ 1.67
Per \$100,000 valuation	1.86	1.88	2.08	2.08	2.01

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Lighting

Major Objective: Public Works

Program Description

Provides street lights to enhance visability throughout the community.

Services

- ~ Service of street lighting is contracted out to the power company and electrical contractors.
- ~ Notify contractors of outages.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 101	\$ 314	\$ 641	\$ 641	\$ 664
Other Services & Charges	74,116	87,783	95,980	93,980	96,709
Total	\$ 74,217	\$ 88,097	\$ 96,921	\$ 94,921	\$ 97,674

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.01	0.01	0.01
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 5.26	\$ 6.24	\$ 6.86	\$ 6.72	\$ 6.92
Per \$100,000 valuation	8.57	8.96	8.81	8.63	8.33

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Snow and Ice Control

Major Objective: Public Works

Program Description

To provide safe and manageable driving conditions on all city streets and alleys. To maintain city owned lots and walks keeping them free of snow and ice.

Services

- ~ Plowing and snow removal of roads, alleys and city walks.
- ~ Using salt and sand to maintain safe driving conditions.
- ~ Removal of accumulated snow from previous snow falls.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 62,270	\$ 38,586	\$ 66,293	\$ 66,293	\$ 67,977
Supplies	20,248	29,969	31,000	34,000	36,000
Other Services & Charges	18,450	39,435	74,861	69,861	76,957
Total	\$ 100,968	\$ 107,990	\$ 172,154	\$ 170,154	\$ 180,934

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.86	1.01	0.93	0.93	0.89
Public Works Pool Overtime	0.16	0.07	0.15	0.15	0.13
Total	1.02	1.08	1.08	1.08	1.02

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 7.15	\$ 7.65	\$ 12.19	\$ 12.05	\$ 12.81
Per \$100,000 valuation	11.66	10.98	15.66	15.47	15.42

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Sweeping

Major Objective: Public Works

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 32,198	\$ 59,855	\$ 32,261	\$ 32,261	\$ 16,534
Other Services & Charges	49,486	26,517	19,738	15,738	16,120
Total	\$ 81,684	\$ 86,372	\$ 51,999	\$ 47,999	\$ 32,654

Program Staffing in FTE's (Full-time Equivalent)

Public Works Pool	0.62	0.74	0.60	0.60	0.28
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Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 5.78	\$ 6.12	\$ 3.68	\$ 3.40	\$ 2.31
Per \$100,000 valuation	9.43	8.78	4.73	4.37	2.78



READER'S NOTES:

HUMAN SERVICES

Department Activities and Responsibilities

This department involves the support of various non-profit and social service agencies that operate throughout the City. Currently the City is supporting Senior Transportation and Community Services Mediation.

Mission

To support programs and services which enrich the quality of life and health of all Robbinsdale residents, to show compassion for the citizens, and to preserve the diversity of Robbinsdale.

Department Objectives:

Continue working with various social service agencies to provide services to residents as needs arise.

Budget Highlights:

The 2008 Budget for Human Services represents less than 0.1% of the overall General Fund Expenditure Budget. This represents an increase from 2007 of \$2,000. The Human Services Program continues to fund Community Services Mediation, Five Cities Transportation contribution, and the HRC Art Contest.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Human Services
Program: Human Services

Major Objective: Human Services

Program Description

Provide funding for various non-profit and social service agencies that provide services within the City.

Services

- ~ Provide funding to Senior Social Services to help with the needs of the City's senior population.
- ~ Provide funding to various other social agencies based on request and evaluation.

Expenditures

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Other Services & Charges	\$ 18,933	\$ 19,133	\$ 6,600	\$ 6,600	\$ 6,800

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.34	\$ 1.35	\$ 0.47	\$ 0.47	\$ 0.48
Per \$100,000 valuation	2.19	1.95	0.60	0.60	0.58

SPECIAL REVENUE FUNDS

These funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by the statute, charter provisions, or local ordinance to finance particular functions or activities of government.

D.A.R.E. Fund

Police Officers visit schools to educate young people on drug awareness. Most of the budgeted costs are wages and program supplies. The program, formerly within the General Fund police services division, is funded by donations. The State of Minnesota issued a mandate requiring donations for this program be earmarked for this program only.

D.W.I. Forfeiture Fund

The Minnesota Legislature passed a statute in 1992 relating to the forfeiture of motor vehicles used by persons who are driving while under the influence and have previously had their driving privileges canceled for alcohol related offenses. The Robbinsdale Police Department has aggressively pursued the seizure and forfeiture of these vehicles as allowed by state statute. M.S. 169.1217 articulates the rules and procedures for the forfeiture of these vehicles. Subdivision 8 of this statute defines how these vehicles or the funds obtained for their sale must be distributed. The vehicle can be sold or used for official use. If the vehicle is sold, the proceeds after expenses must be forwarded to the local treasury and must be used for DWI-related enforcement, training, and education.

Senior Transportation Fund

The Council established this fund in 1997 to account for the operations of the Five Cities Senior Transportation Program. This program is a joint venture with four other surrounding communities and receives its funding from Community Development Block Grant funds (CDBG), Federal Grants, city contributions, and private donations.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
SPECIAL REVENUE FUNDS**

Fund Type	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Fund Balance, January 1	\$ 88,147	\$ 109,272	\$ 110,826	\$ 110,826	\$ 97,368
<u>Revenue</u>					
Intergovernmental	76,050	64,151	67,485	67,485	67,485
Fines & Forfeitures					
Investment Earnings	1,875	3,090	2,035	2,035	2,035
Donations	13,764	566	19,600	19,600	19,600
Miscellaneous	32,644	46,651	5,000	5,000	5,000
Transfers In		5,775			
Total Revenue	124,333	120,233	94,120	94,120	94,120
Total Available	212,480	229,505	204,946	204,946	191,488
<u>Expenditures</u>					
Personal Services	10,019	22,710	32,352	33,724	36,163
Supplies	2,454	6,560	6,950	6,950	7,050
Other Charges & Services	77,780	60,805	67,459	66,904	69,991
Capital Outlay	12,955	28,604			
Transfers Out					
Total Expenditures	103,208	118,679	106,761	107,578	113,203
Fund Balance, December 31	\$ 109,272	\$ 110,826	\$ 98,185	\$ 97,368	\$ 78,285

**2008 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	DARE	DWI Forefeiture	Senior Transportation	Total Budget
Fund Balance, January 1	\$ (643)	\$ 44,215	\$ 53,796	\$ 97,368
<u>Revenue</u>				
Intergovernmental			67,485	67,485
Investment Earnings	35	1,000	1,000	2,035
Donations	600		19,000	19,600
Miscellaneous		5,000		5,000
Total Revenue	635	6,000	87,485	94,120
Total Available	(8)	50,215	141,281	191,488
<u>Expenditures</u>				
Personal Services			36,163	36,163
Supplies	1,100	5,050	900	7,050
Other Charges & Services		600	69,391	69,991
Total Expenditures	1,100	5,650	106,453	113,203
Fund Balance, December 31	\$ (1,108)	\$ 44,565	\$ 34,828	\$ 78,285

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.A.R.E.
Fund Type: Special Revenue

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues By Source					
Investment Earnings	\$ 41	\$ 32	\$ 35	\$ 35	\$ 35
Donations	500	566	600	600	600
Court Fines					
Total	<u>541</u>	<u>598</u>	<u>635</u>	<u>635</u>	<u>635</u>
Expenditures By Category					
Supplies	\$ 1,658	\$ 1,864	\$ 1,100	\$ 1,100	\$ 1,100
Other Services & Charges					
Total	<u>1,658</u>	<u>1,864</u>	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>
Fund Equity					
Revenues over (under)					
Expenditures	<u>(1,117)</u>	<u>(1,266)</u>	<u>(465)</u>	<u>(465)</u>	<u>(465)</u>
Fund Equity, January 1	<u>2,205</u>	<u>1,088</u>	<u>(178)</u>	<u>(178)</u>	<u>(643)</u>
Fund Equity, December 31	<u>\$ 1,088</u>	<u>\$ (178)</u>	<u>\$ (643)</u>	<u>\$ (643)</u>	<u>\$ (1,108)</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.W.I. Forfeiture
Fund Type: Special Revenue

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues By Source					
Investment Earnings	\$ 900	\$ 1,606	\$ 1,000	\$ 1,000	\$ 1,000
Other Fees	30,772	31,226	5,000	5,000	5,000
Total	31,672	32,832	6,000	6,000	6,000
Expenditures By Category					
Supplies	\$ 170	\$ 4,059	\$ 5,050	\$ 5,050	\$ 5,050
Other Services & Charges	2,227	475	600	600	600
Transfers					
Capital Outlay	12,955	28,604			
Total	15,352	33,138	5,650	5,650	5,650
Fund Equity					
Revenues over (under)					
Expenditures	16,320	(306)	350	350	350
Fund Equity, January 1	27,851	44,171	43,865	43,865	44,215
Fund Equity, December 31	<u>\$ 44,171</u>	<u>\$ 43,865</u>	<u>\$ 44,215</u>	<u>\$ 44,215</u>	<u>\$ 44,565</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Senior Transportation
Fund Type: Special Revenue

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues By Source					
Investment Income	\$ 934	\$ 1,452	\$ 1,000	\$ 1,000	\$ 1,000
Other Fees	1,872	15,425			
Donations	13,264		19,000	19,000	19,000
Intergovernmental					
Federal Grants - Other	7,347	7,484	7,485	7,485	7,485
Federal Grants - CDBG:	50,668	39,304	36,000	36,000	36,000
Local Govt Payments	18,035	17,363	24,000	24,000	24,000
Transfers In		5,775			
Total	92,120	86,803	87,485	87,485	87,485
Expenditures By Category					
Personal Services	\$ 10,019	\$ 22,710	\$ 32,352	\$ 33,724	\$ 36,163
Supplies	626	637	800	800	900
Other Services & Charges	75,553	60,330	66,859	66,304	69,391
Total	86,198	83,677	100,011	100,828	106,453
Fund Equity					
Revenues over (under)					
Expenditures	5,922	3,126	(12,526)	(13,343)	(18,968)
Fund Equity, January 1	58,091	64,013	67,139	67,139	53,796
Fund Equity, December 31	\$ 64,013	\$ 67,139	\$ 54,613	\$ 53,796	\$ 34,828
Staffing in FTE's (Full-time Equivalents)					
Senior Coordinator			0.50	0.50	0.50
Recreation Secretary	0.03	0.05	0.04	0.04	0.03
Senior Clerk (Part-time)	0.32	0.31			
Total	0.35	0.36	0.54	0.54	0.53

CITY OF ROBBINSDALE, MINNESOTA

DEBT SERVICE FUNDS

The City has two Debt Service Funds that are continuous and account for the City's Governmental debt activity.

General Debt Service Fund

Established to provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Non Bonded Debt Service Fund

This Fund was established to account for programs related to City Code and emergency issues on private property. The programs are funded through special assessments or charges for services and exist to promote the safety and welfare of the citizens.

CITY OF ROBBINSDALE, MINNESOTA

GENERAL DEBT SERVICE

To provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Presentation

The General Debt Service Fund includes the following:

- Summary of the General Debt Service Fund (The City currently reports all their debt service in one fund)
- Program summary pages for each debt issue
- Computation of Legal Debt Margin
- Statement of Direct and Overlapping Debt
- Schedule of Long Term Debt Issues Payable

General Obligation Building Bonds

In 1992, the City issued \$2,300,000 in general obligation bonds for the new Police and Fire Building. In 1999, the City entered into a crossover refunding agreement to refund the 1992 bonds. The crossover refunding date was February 1, 2002.

General Obligation Street Improvement & Reconstruction Bonds

2002 Street Improvement Bonds

In 2002, the City issued \$1,230,000 in general obligation street improvement bonds for the reconstruction of approximately 10 blocks of city streets within the Fourth Ward. Approximately 25% of the bonds are funded through special assessments, with the remainder being funded through an annual tax levy for the life of the bonds.

2006 Street Reconstruction Bonds

In 2006, the City issued \$1,535,000 in general obligation street reconstruction bonds for the County Road 81 Project and various local street projects. The bonds will be funded through an annual tax levy over the next ten years.

General Obligation Capital Equipment Notes

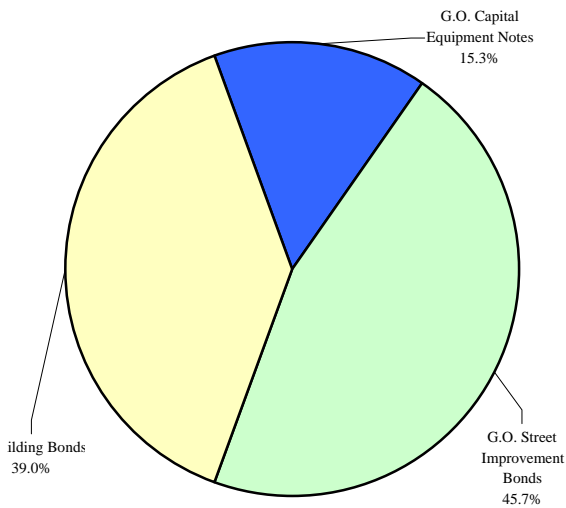
There are currently no outstanding Capital Equipment Notes.

CITY OF ROBBINSDALE, MINNESOTA

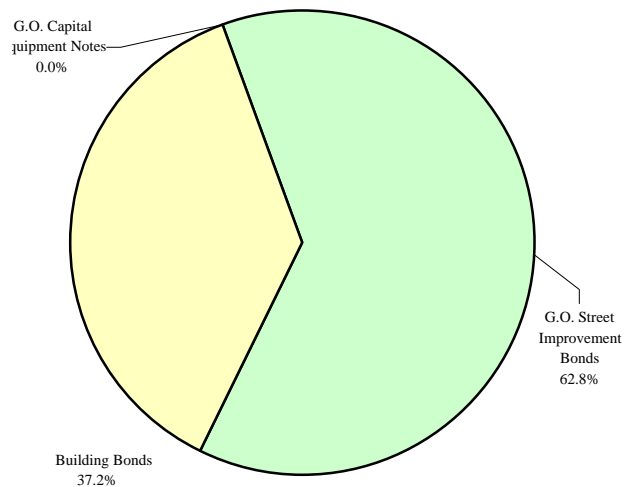
Fund: General Debt Service
Fund Type: Debt Service

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues and Other Sources by Program					
G.O. Capital Equipment Notes	\$ 86,668	\$ 87,476	\$	\$	
G.O. Street Improvement Bonds	137,130	183,005	330,869	332,919	\$ 342,008
General Obligation Building Bonds	203,395	215,117	210,223	210,223	209,119
Total	427,193	485,598	541,092	543,142	551,127
Expenditures By Program					
G.O. Capital Equipment Notes	\$ 80,156	\$ 77,946	\$ 75,000	\$ 75,000	
G.O. Street Improvement Bonds	157,889	166,112	225,400	224,375	\$ 313,474
General Obligation Building Bonds	186,474	186,642	191,329	191,329	185,766
Total	424,519	430,700	491,729	490,704	499,240
Fund Equity By Program					
G.O. Capital Equipment Notes	99,109	108,639	33,639	33,639	33,639
G.O. Street Improvement Bonds	167,627	184,520	289,989	293,064	321,598
General Obligation Building Bonds	397,319	425,794	444,688	444,688	468,041
Fund Equity, December 31	\$ 664,055	\$ 718,953	\$ 768,316	\$ 771,391	\$ 823,278

**2007 Estimated
Expenditures By Program**



**2008 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues By Source					
Property Tax Levy	\$ 196,787	\$ 390,467	\$ 490,092	\$ 492,242	\$ 507,727
Special Assessments	32,968	40,309	30,000	30,000	29,800
Intergovernmental			8,000	8,000	
Interest	9,600	25,793	13,000	12,900	13,600
Transfers In	187,838				
Total	427,193	485,598	541,092	543,142	551,127

Expenditures By Category					
Debt Service:					
Principal	\$ 320,000	\$ 325,000	\$ 265,000	\$ 260,000	\$ 365,000
Interest and fiscal charges	102,819	103,407	150,029	154,204	132,340
Other Charges	1,700	2,293	1,700	1,500	1,900
Transfers Out			75,000	75,000	
Total	424,519	430,700	491,729	490,704	499,240

Fund Equity					
Revenues over (under) Expenditures	2,674	54,898	49,363	52,438	51,887
Fund Equity, January 1	661,381	664,055	718,953	718,953	771,391
Fund Equity, December 31	<u>\$ 664,055</u>	<u>\$ 718,953</u>	<u>\$ 768,316</u>	<u>\$ 771,391</u>	<u>\$ 823,278</u>

Service Evaluation Criteria					
Debt Levy Per Capita	\$ 13.93	\$ 27.65	\$ 34.70	\$ 34.85	\$ 35.95
Debt Levy Per \$100,000 Valuation	\$ 22.72	\$ 39.70	\$ 44.57	\$ 44.76	\$ 43.28

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation (G.O.) Capital Equipment Notes

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Capital Equipment Notes. The debt is being funded through various Ad Valorem Property Tax Levies.

Services

~ Service the debt on the 2003 Capital Equipment Notes issued for the purchase of police equipment (Ends in 2006)

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenue and Other Sources					
Debt Service Levy		\$ 82,510			
Intergovernmental					
Interest Revenue	\$ 1,668	4,966			
Operating Transfers In	85,000				
Total	86,668	87,476			

Expenditures					
Debt Service:					
Principal	\$ 75,000	\$ 75,000			
Interest & Fiscal Charges	4,875	2,438			
Other Charges	281	508			
Operating Transfers Out			\$ 75,000	\$ 75,000	
Total	80,156	77,946	75,000	75,000	

Fund Equity					
Revenues over (under)					
Expenditures	6,512	9,530	(75,000)	(75,000)	
Fund Equity, January 1	92,597	99,109	108,639	108,639	\$ 33,639
Fund Equity, December 31	<u>\$ 99,109</u>	<u>\$ 108,639</u>	<u>\$ 33,639</u>	<u>\$ 33,639</u>	<u>\$ 33,639</u>

Service Evaluation Criteria					
City-Wide Market Value	\$ #####	\$ 983,501,700	\$ 1,099,627,000	\$ 1,099,627,000	\$ 1,143,004,400
Property Tax Rate (Ad-Valorem)	**	2.234%			
Debt Levy Per Capita	\$	\$ 5.84	\$	\$	\$
Debt Levy Per \$100,000 Valuation	\$	\$ 8.39	\$	\$	\$

** - Levy was cancelled and paid by General Fund in 2005.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Street Improvement & Reconstruction Bonds

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Street Improvement Bonds. The debt is being funded through special assessments to affected properties and Ad Valorem property tax levies.

Services

- ~ Service the debt on the 2002 Street Improvement Bonds.
- ~ Service the debt on the 2006 Street Reconstruction Bonds.

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 32,968	\$ 106,676	\$ 287,869	\$ 290,019	\$ 307,108
Special Assessments		40,309	30,000	30,000	29,800
Intergovernmental			8,000	8,000	
Interest Revenue	1,324	6,991	5,000	4,900	5,100
Debt Proceeds		29,029			
Operating Transfers In	102,838				
Total	137,130	183,005	330,869	332,919	342,008

Expenditures					
Debt Service:					
Principal	\$ 115,000	\$ 115,000	\$ 120,000	\$ 115,000	\$ 220,000
Interest & Fiscal Charges	42,584	50,744	104,900	109,075	92,974
Other Charges	305	368	500	300	500
Total	157,889	166,112	225,400	224,375	313,474

Fund Equity					
Revenues over (under)					
Expenditures	(20,759)	16,893	105,469	108,544	28,534
Fund Equity, January 1	188,386	167,627	184,520	184,520	293,064
Fund Equity, December 31	<u>\$ 167,627</u>	<u>\$ 184,520</u>	<u>\$ 289,989</u>	<u>\$ 293,064</u>	<u>\$ 321,598</u>

Service Evaluation Criteria					
City-Wide Market Value	\$ 866,006,200	\$ 983,501,700	\$ 1,099,627,700	\$ 1,099,627,700	\$ 1,173,004,000
Property Tax Rate (Ad-Valorem)	1.774%	**	0.910%	0.910%	2.536%
Debt Levy Per Capita		\$ 7.55	\$ 20.38	\$ 20.54	\$ 21.75
Debt Levy Per \$100,000 Valuation		\$ 10.85	\$ 26.18	\$ 26.37	\$ 26.18

** - Levy was cancelled and paid by General Fund in 2005.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Building Bonds

Program Description

To service the debt for the General Obligation Building Bonds of 1992 and the General Obligation Building Refunding Bonds of 1999. The bonds were issued in 1992 to build the Police and Fire Station located at 4101 Hubbard Avenue North. The Bonds were then refunded in 1999 with a crossover refunding bond. The crossover date occurred in February of 2002. Initial Bond Issue in 1992 was approved by majority vote as a market value based property tax levy.

Services

To account for and pay obligations related to debt issuance used to build the Police and Fire Station.

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 196,787	\$ 201,281	\$ 202,223	\$ 202,223	\$ 200,619
Interest Revenue	6,608	13,836	8,000	8,000	8,500
Total	203,395	215,117	210,223	210,223	209,119
Expenditures					
Debt Service:					
Principal	\$ 130,000	\$ 135,000	\$ 145,000	\$ 145,000	\$ 145,000
Interest & Fiscal Charges	55,360	50,225	45,129	45,129	39,366
Other Charges	1,114	1,417	1,200	1,200	1,400
Total	186,474	186,642	191,329	191,329	185,766
Fund Equity					
Revenues over (under)					
Expenditures	16,921	28,475	18,894	18,894	23,353
Fund Equity, January 1	380,398	397,319	425,794	425,794	444,688
Fund Equity, December 31	<u>\$ 397,319</u>	<u>\$ 425,794</u>	<u>\$ 444,688</u>	<u>\$ 444,688</u>	<u>\$ 468,041</u>
Service Evaluation Criteria					
Population	14,123	14,123	14,123	14,123	14,123
Market Value Tax Rate	0.02587%	0.02279%	0.02064%	0.02064%	0.01793%
Median Value Homestead	\$ 150,300	\$ 177,200	\$ 186,000	\$ 186,000	\$ 200,000
City-Wide Taxable - Market Value	\$ 866,006,200	\$ 983,501,700	\$ 1,099,627,700	\$ 1,099,627,700	\$ 1,173,004,400
Debt Levy per Capita	\$ 13.93	\$ 14.25	\$ 14.32	\$ 14.32	\$ 14.21
Debt Service Market Value Tax Per Median Valued Homestead:	\$ 38.88	\$ 40.38	\$ 38.39	\$ 38.39	\$ 35.86
Debt Expenditures Per \$100,000 Valuation	\$ 21.53	\$ 18.98	\$ 17.40	\$ 17.40	\$ 15.84

CITY OF ROBBINSDALE, MINNESOTA

Computation of Legal Debt Margin December 31, 2006

Estimated Market Value	\$ 983,521,700
Bond Debt Limit - 2.0% of Market Value	19,670,434
Amount of Debt applicable to Debt Limit	<u>1,951,047</u>
Legal Debt Margin, December 31, 2004	<u><u>\$ 17,719,387</u></u>

Bonded Debt Not Included in Debt Limit:

General Obligation Housing Bonds	4,730,000
General Obligation Street Improvement Bonds	875,000
General Obligation Utility Revenue Bonds & Notes	7,043,000
Robbinsdale Economic Development Authority Tax Increment Financing Bonds	730,000
Robbinsdale Economic Development Authority Taxable Temporary Tax Increment Bonds	<u>5,320,000</u>
Total debt not included in debt limit	<u><u>\$ 18,698,000</u></u>

Latest reliable available figures.

CITY OF ROBBINSDALE, MINNESOTA

COMPUTATION OF DIRECT AND OVERLAPPING BOND DEBT December 31, 2006

<u>Governmental Unit</u>	<u>Gross Debt</u>	<u>Sinking Fund</u>	<u>Net Debt</u>	<u>City Percentage</u>	<u>Share Amount</u>
Direct Debt:					
City of Robbinsdale	\$ 8,720,000	\$ 1,237,761	\$ 7,482,239	100 %	\$ 7,482,239
Robbinsdale ISD 281	242,080,000	12,544,337	229,535,663	12	27,544,280
Hennepin County	446,550,000	1,439,870	445,110,130	0.81	3,605,392
Suburban Hennepin Regional Park District	69,975,000	6,075,504	63,899,496	1.07	683,725
Henneping Regional RR Authority	45,865,000	299,954	45,565,046	0.81	369,077
Metropolitan Council (1), (2)	169,100,000	26,602,314	142,497,686	0.36	512,992
Total Direct and Overlapping Debt					<u>\$ 40,197,704</u>

Notes:

- (1) Excludes G.O. Airport Bonds supported from airport user fees and rental.
(2) Excludes Metropolitan issued G.O. Sewer Bonds.

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2007**

Year	Interest Rate	Principal Amount	Interest Amount	Total
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General Obligation Building Bonds

Public Safety Building Refunding Bonds of 1999

2008	4.00%	145,000	38,966	183,966
2009	4.10%	155,000	32,888	187,888
2010	4.15%	160,000	26,390	186,390
2011	4.25%	170,000	19,458	189,458
2012	4.35%	175,000	12,039	187,039
2013	4.45%	185,000	4,116	189,116

Total General Obligation Building Bonds		<u>\$ 990,000</u>	<u>\$ 133,857</u>	<u>\$ 1,123,857</u>
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General Obligation Street Improvement & Reconstruction Bonds

Street Improvement Bonds of 2002

2008	3.90%	120,000	29,680	149,680
2009	4.10%	120,000	24,880	144,880
2010	4.20%	125,000	19,795	144,795
2011	4.30%	125,000	14,483	139,483
2012	4.40%	130,000	8,936	138,936
2013	4.50%	135,000	3,037	138,037

Total General Obligation Street Improvement Bonds		<u>\$ 755,000</u>	<u>\$ 100,811</u>	<u>\$ 855,811</u>
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Street Reconstruction Bonds of 2006

2008	4.00%	100,000	62,394	162,394
2009	4.00%	135,000	57,694	192,694
2010	4.00%	140,000	52,194	192,194
2011	4.00%	145,000	46,494	191,494
2012	4.25%	155,000	40,300	195,300
2013	4.25%	160,000	33,606	193,606
2014	4.25%	165,000	26,700	191,700
2015	4.25%	170,000	19,581	189,581
2016	4.38%	180,000	12,031	192,031
2017	4.38%	185,000	4,047	189,047

Total General Obligation Street Improvement Bonds		<u>\$ 1,535,000</u>	<u>\$ 355,041</u>	<u>\$ 1,890,041</u>
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NON-BONDED DEBT SERVICE

This fund was established to account for the programs funded by Special Assessments to comply with City Code and emergency issues related to private property, which promotes the safety and welfare of the citizens.

Presentation

The Non-Bonded Debt Service Fund includes the following:

- Summary of the Non-Bonded Debt Service Fund
- Program summary pages for each program

Programs

- Emergency Sewer & Water
- Forced Tree Removal
- Nuisance Abatements

Process

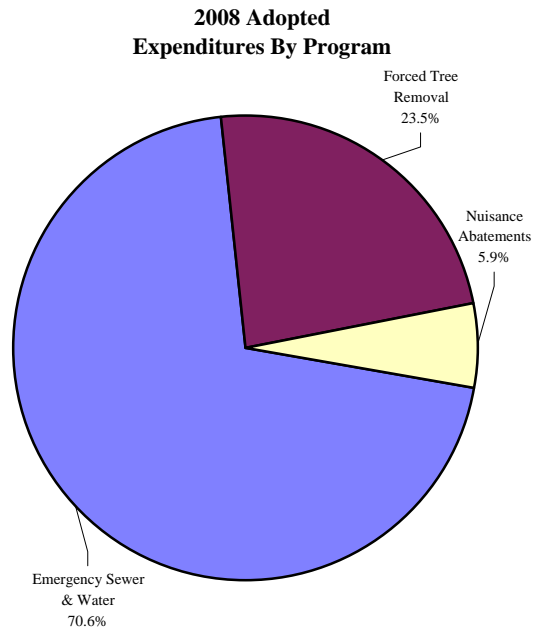
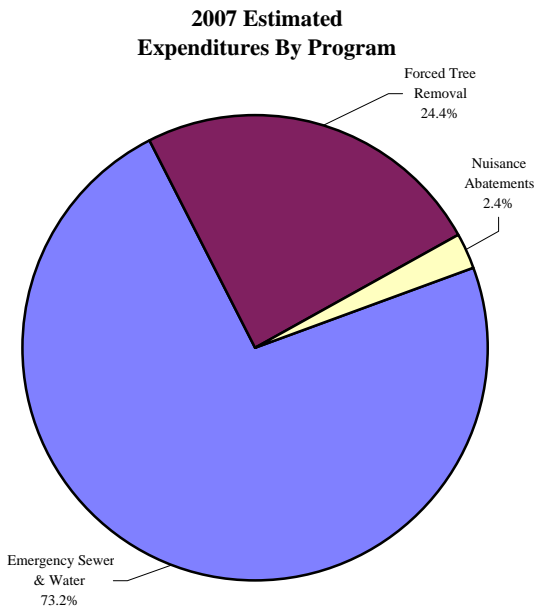
Each program is designed to aid a property owner in resolving problems regarding private utility services and City Code issues or violations. The City, either through a request by the property owner or an abatement authorized by the City Council related to a City Code order or violation pays a vendor to complete the work required. The cost plus any administrative fees are then assessed to the property. In accordance with the Special Assessment Policy, the Emergency Sewer & Water Program may be assessed up to 10 years, Forced Tree Removal may be assessed up to 3 years, and Nuisance Abatements are to be assessed all in one year. The standard special assessment interest rate is considered to be 8% for these programs. The City Council may at its discretion adjust the term and / or interest rate for each situation.

These programs are to operate as a revolving loan fund through the use of Special Assessments. Any funding deficits will be covered by the utility funds (Emergency Sewer & Water) or the General Fund.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Non-Bonded Debt Service
Fund Type: Debt Service

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues and Other Sources by Program					
Emergency Sewer & Water	\$ 75,127	\$ 80,770	\$ 70,000	\$ 70,000	\$ 70,000
Forced Tree Removal	28,152	30,961	40,000	33,000	35,000
Nuisance Abatements	12,540	18,253	3,700	7,500	6,500
Total	115,819	129,984	113,700	110,500	111,500
Expenditures By Program					
Emergency Sewer & Water	\$ 103,945	\$ 61,439	\$ 60,000	\$ 60,000	\$ 60,000
Forced Tree Removal	37,801	20,210	20,000	20,000	20,000
Nuisance Abatements	965	5,510	5,000	2,000	5,000
Total	142,711	87,159	85,000	82,000	85,000
Fund Equity By Program					
Emergency Sewer & Water	(121,580)	(102,249)	(92,249)	(92,249)	(82,249)
Forced Tree Removal	(52,453)	(41,702)	(21,702)	(28,702)	(13,702)
Nuisance Abatements	77,107	89,850	88,550	95,350	96,850
Fund Equity, December 31	\$ (96,926)	\$ (54,101)	\$ (25,401)	\$ (25,601)	\$ 899



CITY OF ROBBINSDALE, MINNESOTA

Fund: Non-Bonded Debt Service
Fund Type: Debt Service

Program	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Revenues and Other Sources By Source					
Special Assessments	\$ 72,559	\$ 93,296	\$ 68,200	\$ 72,000	\$ 67,500
Charges for Services	43,260	36,688	45,500	38,500	44,000
Total	115,819	129,984	113,700	110,500	111,500
Expenditures and Other Uses By Category					
Debt Service:					
Services to Property	\$ 142,711	\$ 87,159	\$ 85,000	\$ 82,000	\$ 85,000
Operating Transfers Out					
Total	142,711	87,159	85,000	82,000	85,000
Fund Equity					
Revenues over (under)					
Expenditures	(26,892)	42,825	28,700	28,500	26,500
Fund Equity, January 1	(70,034)	(96,926)	(54,101)	(54,101)	(25,601)
Fund Equity, December 31	\$ (96,926)	\$ (54,101)	\$ (25,401)	\$ (25,601)	\$ 899

CITY OF ROBBINSDALE, MINNESOTA

Fund: Non-Bonded Debt Service **Major Objective:** Debt Service
Department: Engineering
Program: Emergency Sewer & Water Improvements

Program Description

Account for costs associated with Emergency Sewer & Water issues on Private Property that are collected through Special Assessments on the property. Moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Maintain necessary and immediate sewer and water services for emergencies associated with private property.
- ~ Provide a program to allow affected property owners a way to resolve their emergency sewer and water issues.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 46,426	\$ 52,164	\$ 45,000	\$ 45,000	\$ 43,000
Charges for Services	28,701	28,606	25,000	25,000	27,000
Total	75,127	80,770	70,000	70,000	70,000

Expenditures & Other Uses

Debt Service:

Services to Property	103,945	61,439	60,000	60,000	60,000
Operating Transfers To:					
General Fund					
Total	103,945	61,439	60,000	60,000	60,000

Designated Fund Balance

Change in Fund Balance	(28,818)	19,331	10,000	10,000	10,000
Fund Balance, January 1	(92,762)	(121,580)	(102,249)	(102,249)	(92,249)
Fund Balance, December 31	\$ (121,580)	\$ (102,249)	\$ (92,249)	\$ (92,249)	\$ (82,249)

CITY OF ROBBINSDALE, MINNESOTA

Fund: Non-Bonded Debt Service Fund **Major Objective:** Debt Service
Department: Recreation & Parks
Program: Forced Tree Removal

Program Description

Account for costs associated with the removal of diseased trees from private property per City and State regulations. Costs are to be recouped through direct payment from property owners or through special assessments levied against the property. Fund moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Preservation of trees throughout the City by controlling the spread of disease.
- ~ Provide a program to allow affected property owners a way to resolve their diseased tree issues.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 13,719	\$ 23,549	\$ 20,000	\$ 23,000	\$ 20,000
Charges for Services	14,433	7,412	20,000	10,000	15,000
Total	28,152	30,961	40,000	33,000	35,000

Expenditures & Other Uses

Debt Service:

Services to Property	37,801	20,210	20,000	20,000	20,000
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Designated Fund Balance

Change in Fund Balance	(9,649)	10,751	20,000	13,000	15,000
Fund Balance, January 1	(42,804)	(52,453)	(41,702)	(41,702)	(28,702)
Fund Balance, December 31	\$ (52,453)	\$ (41,702)	\$ (21,702)	\$ (28,702)	\$ (13,702)

CITY OF ROBBINSDALE, MINNESOTA

Fund: Non-Bonded Debt Service Fund **Major Objective:** Debt Service
Department: Engineering
Program: Nuisance Abatements

Program Description

Account for abatements due to various City Code Violations as defined in the City Charter. Moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Maintain clean and safe neighborhoods throughout the City.
- ~ Provide a program to allow affected property owners a way to resolve their code violation issues.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 12,414	\$ 17,583	\$ 3,200	\$ 4,000	\$ 4,500
Charges for Services	126	670	500	3,500	2,000
Total Operating Transfers					
Total	12,540	18,253	3,700	7,500	6,500

Expenditures & Other Uses

Debt Service:

Services to Property	965	5,510	5,000	2,000	5,000
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Designated Fund Balance

Change in Fund Balance	11,575	12,743	(1,300)	5,500	1,500
Fund Balance, January 1	65,532	77,107	89,850	89,850	95,350
Fund Balance, December 31	<u>\$ 77,107</u>	<u>\$ 89,850</u>	<u>\$ 88,550</u>	<u>\$ 95,350</u>	<u>\$ 96,850</u>

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL PROJECT FUNDS

The City has two Capital Project Funds that are continuous and account for the entire City's capital activity.

Capital Improvement Fund

Established to account for construction and/or improvements financed by other City funds, Federal and State grants, or contributions made by other organizations.

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Permanent Improvement Revolving Fund (PIR)

The PIR Fund was established under Section 315 of The City Code to finance and account for the construction, maintenance, and repair of street and related infrastructure. The funds allocated to the City as Municipal State Aid for road construction is accounted for in this fund. Under the City Code, all excess resources are to be allocated to the traffic and transportation program.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Descriptions of each of these programs are presented on the program summary pages in this section.

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for each program listed above. The program summary includes a description of the program, a program fund operating statement, and a project summary. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Intergovernmental	\$ 8,467	\$ 252,908	\$ 84,375	\$ 80,000	
Donations & Gifts			55,000		
Investment Income	29,060	57,455	39,000	40,900	\$ 33,300
Other Income	25,575	26,927	20,000	20,000	20,000
Total	63,102	337,290	198,375	140,900	53,300
Other Financing Sources					
Transfers from Other Funds	158,000	135,700	50,000	50,000	50,000
Total Revenue & Other Financing Sources	221,102	472,990	248,375	190,900	103,300
Expenditures					
Other Charges & Services	4,345	68,339	5,400	5,200	5,400
Capital Equipment and Improvements	299,521	602,549	272,725	284,250	699,850
Total	303,866	670,888	278,125	289,450	705,250
Other Financing Uses					
Transfers to Other Funds	7,759	12,636	16,000	8,000	10,000
Total	7,759	12,636	16,000	8,000	10,000
Total Expenditures & Other Uses	311,625	683,524	294,125	297,450	715,250
Designated Fund Balance					
Change in Fund Balance	(90,523)	(210,534)	(45,750)	(106,550)	(611,950)
Fund Balance, January 1	1,414,485	1,323,962	1,113,428	1,113,428	1,006,878
Fund Balance, December 31	<u>\$ 1,323,962</u>	<u>\$ 1,113,428</u>	<u>\$ 1,067,678</u>	<u>\$ 1,006,878</u>	<u>\$ 394,928</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Statement of Revenues, Expenditures and Changes in Fund Balance By Program

Revenues & Other Financing Sources

Cable Grant Program	\$ 22,613	\$ 26,089	\$ 22,000	\$ 21,900	\$ 21,800
Government Buildings	109,466	93,610	2,000	5,000	2,000
Parks Improvements	89,023	353,291	224,375	164,000	79,500
Total	221,102	472,990	248,375	190,900	103,300

Expenditures & Other Financing Uses

Cable Grant Program	2,869	1,667	2,850	2,850	107,850
Government Buildings	786	810	6,000	133,400	77,500
Parks Improvements	307,970	681,047	285,275	161,200	529,900
Total	311,625	683,524	294,125	297,450	715,250

Designated Fund Balance

Change in Fund Balance	(90,523)	(210,534)	(45,750)	(106,550)	(611,950)
Fund Balance, January 1	1,414,485	1,323,962	1,113,428	1,113,428	1,006,878
Fund Balance, December 31	\$ 1,323,962	\$ 1,113,428	\$ 1,067,678	\$ 1,006,878	\$ 394,928

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Administration
Program: Cable Grant

Program Description

As part of the City's involvement in the Northwest Cable TV area franchise, a cable grant of \$10,000 per year is being given to member cities for the purpose of on-going improvements to their audio and video production of City Council Meetings and other government programming for cable television.

Services

~ Provide audio / video equipment to the City for use in communicating its policies and actions to the citizens.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Program Funding Operating Statement

Revenue

Other Revenue:					
Cable Grant	\$ 20,785	\$ 21,527	\$ 20,000	\$ 20,000	\$ 20,000
Investment Income	1,828	4,562	2,000	1,900	1,800
Total Revenue	22,613	26,089	22,000	21,900	21,800

Expenditures

Capital Equipment and Improvements	2,869	1,667	2,850	2,850	107,850
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Designated Fund Balance

Change in Fund Balance	19,744	24,422	19,150	19,050	(86,050)
Fund Balance, January 1	65,700	85,444	109,866	109,866	128,916
Fund Balance, December 31	\$ 85,444	\$ 109,866	\$ 129,016	\$ 128,916	\$ 42,866

Summary of Projects

Small Equipment Needs	\$ 213	\$ 2,561	\$ 2,500	\$ 1,200	\$ 2,500
Video System Replacement - Council					105,000
Service Charges	308	308	325	325	350
Total	213	\$ 2,869	\$ 2,825	\$ 1,525	\$ 107,850

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements

Program Description

To account for improvement projects related to government owned facilities, other than parks, that are not part of an internal service or enterprise operation.

Services

~ Maintain and improve City owned facilities needed for the delivery of services to citizens.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
Program Funding Operating Statement					
<u>Revenue & Other Financing Sources</u>					
Investment Income	\$ 1,466	\$ 7,910	\$ 2,000	\$ 5,000	\$ 2,000
Operating transfers from:					
General Fund					
Central Services Fund	100,000	77,700			
Storm Sewer Fund	8,000	8,000			
Total operating transfers	<u>108,000</u>	<u>85,700</u>			
Total	<u>109,466</u>	<u>93,610</u>	<u>2,000</u>	<u>5,000</u>	<u>2,000</u>
<u>Expenditures & Other Uses</u>					
Capital Equipment and Improvements	247			133,400	77,500
Operating Transfers to:					
General Fund	<u>539</u>	<u>810</u>	<u>6,000</u>		
Total	<u>786</u>	<u>810</u>	<u>6,000</u>	<u>133,400</u>	<u>77,500</u>
<u>Designated Fund Balance</u>					
Change in Fund Balance	108,680	92,800	(4,000)	(128,400)	(75,500)
Fund Balance, January 1	<u>62,457</u>	<u>171,137</u>	<u>263,937</u>	<u>263,937</u>	<u>135,537</u>
Fund Balance, December 31	<u><u>\$ 171,137</u></u>	<u><u>\$ 263,937</u></u>	<u><u>\$ 259,937</u></u>	<u><u>\$ 135,537</u></u>	<u><u>\$ 60,037</u></u>

Summary of Projects

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
<u>Historic Library Building</u>					
Structural Repair to Entry			\$ 20,000		\$ 20,000
<u>City Hall Building</u>					
Parking lots resurfacing				\$ 133,000	
Backup Generator					57,500
<u>Other Sites</u>					
Miscellaneous items	\$ 247			400	
Total	<u><u>\$ 247</u></u>	<u><u>\$</u></u>	<u><u>\$ 20,000</u></u>	<u><u>\$ 133,400</u></u>	<u><u>\$ 77,500</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Recreation & Parks
Program: Park Improvements

Program Description

Account for project funding of all improvements for the City's park system.

Services

- ~ Account for improvement projects for the City parks.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to park improvements.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:

State Grants & Aids		\$ 252,908	\$ 84,375	\$ 80,000	
Other local grants	\$ 8,467				
Total Intergovernmental	8,467	252,908	84,375	80,000	
Donations & Gifts			55,000		
Investment Income	25,766	44,983	35,000	34,000	\$ 29,500
Other Income	4,790	5,400			
Operating transfers from:					
Liquor Operations Fund	50,000	50,000	50,000	50,000	50,000
Equipment Replacement					
Total Operating Transfers	50,000	50,000	50,000	50,000	50,000
Total	89,023	353,291	224,375	164,000	79,500

Expenditures & Other Uses

Other Services & Charges	4,345	68,339	5,400	5,200	5,400
Capital Equipment and Improvements	296,405	600,882	269,875	148,000	514,500
Operating Transfers to:					
CIF Government Building Program					
General Fund	7,220	11,826	10,000	8,000	10,000
Total	307,970	681,047	285,275	161,200	529,900

Designated Fund Balance

Change in Fund Balance	(218,947)	(327,756)	(60,900)	2,800	(450,400)
Fund Balance, January 1	1,286,328	1,067,381	739,625	739,625	742,425
Fund Balance, December 31	\$ 1,067,381	\$ 739,625	\$ 678,725	\$ 742,425	\$ 292,025

CITY OF ROBBINSDALE, MINNESOTA

	2005	2006	2007	2007	2008
	Actual	Actual	Budget	Estimated	Adopted
Summary of Projects - Park Improvements					
Graeser Park Improvements					\$ 20,000
Lakeview Terrace Park :					
Scoreboards			\$ 14,000		
Trail repair and resurface	\$ 13,406				
Resurface Parking Lots					50,000
Shelter Building Roof				\$ 7,000	
Pump House Roof					5,000
Warming house/Pavilion					20,000
Sanborn Park:					
Ballfield Irrigation System	\$ 4,790				
Humphrey Park Bridge	92,062				
Resurface Tennis Courts					22,500
Com Senior Act Center Survey			10,000	10,000	
South Halifax Park Improvements	23,878	14,460	479,000		
Lee Park Roof / Soffit Repair	5,200				
Hollingsworth Park Improvements		3,554	246,775	131,000	
RALC Community Gyms	200,000	264,985			
44th Ave - Pocket Park					5,000
Manor Park - Reshingle Roof			7,500		
Sohacki Park Bridge			90,000		
Sohacki Park Road Improvement					40,000
Manor Park Splash Park					330,000
Kelly Park Improvements					10,000
Fitness Center Equip Replacement					12,000
Total	\$ 325,930	\$ 296,405	\$ 847,275	\$ 148,000	\$ 514,500



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PERMANENT IMPROVEMENT REVOLVING FUND

Special assessments, State Aid Highway Funds, Franchise Fees, and some Conduit Bond Fees, are used to finance the Permanent Improvement Revolving Fund. The fund is used to manage the City's Traffic & Transportation Program, which includes:

- Street Reconstruction
- Street Overlay & Sealcoat
- Other Infrastructure
- Alley Overlay & Reconstruction
- Sidewalk Reconstruction

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for the Traffic & Transportation Program, which includes a summary of each project being all or partially funded by this Fund. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving Fund

Fund Type: Capital Projects

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
Statement of Revenues, Expenditures and Changes in Fund Balance					
<u>Revenues</u>					
Special Assessments	\$ 209,539	\$ 387,954	\$ 220,000	\$ 220,000	\$ 275,000
Intergovernmental	190,190	1,466,992	261,000	261,000	89,465
Charges for Services	394,429	213,373	10,000	8,750	10,500
Franchise Fees	291,658	308,887	267,200	267,200	334,000
Investment Income	142,713	310,391	155,000	155,000	150,000
Total	1,228,529	2,687,597	913,200	911,950	858,965
<u>Other Financing Sources</u>					
Proceeds from the sale of Bonds		1,521,952			
Transfers from Other Funds	150,000	150,000	150,000	150,000	150,000
Total Other Financing Sources	150,000	1,671,952	150,000	150,000	150,000
Total Revenue & Other Financing Sources	1,378,529	4,359,549	1,063,200	1,061,950	1,008,965
<u>Expenditures</u>					
Other Services & Charges	35,324	163,913	30,000	28,000	30,000
Capital Equipment and Improvements	996,831	3,111,221	2,718,054	2,603,495	2,533,470
Total	1,032,155	3,275,134	2,748,054	2,631,495	2,563,470
<u>Other Financing Uses</u>					
Transfers to Other Funds	91,040	101,780	541,000	159,600	166,000
Total Expenditures & Other Uses	1,123,195	3,376,914	3,289,054	2,791,095	2,729,470
<u>Designated Fund Balance</u>					
Change in Fund Balance	255,334	982,635	(2,225,854)	(1,729,145)	(1,720,505)
Fund Balance, January 1	5,859,380	6,114,714	7,097,349	7,097,349	5,368,204
Fund Balance, December 31	\$ 6,114,714	\$ 7,097,349	\$ 4,871,495	\$ 5,368,204	\$ 3,647,699

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving **Major Objective:** Capital Improvements
Department: Engineering
Program: Traffic & Transportation Program

Program Description

Account for street reconstruction projects and carry out the City's street reconstruction program as presented in the Capital Improvement Program.

Services

- ~ Maintain the City's streets in good working condition for public safety and community access services.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to street reconstruction.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
Program Funding Operating Statement					
Revenue & Other Financing Sources					
Special Assessments	\$ 209,539	\$ 387,954	\$ 220,000	\$ 220,000	\$ 275,000
Intergovernmental:					
State Grants & Aids	190,190	1,466,992	261,000	261,000	89,465
Total Intergovernmental	190,190	1,466,992	261,000	261,000	89,465
Donations & Gifts					
Charges for Services:					
Street Repair Fees		6,842	7,500	5,000	7,500
IDRB Bond Fees	394,429	185,950			
Sale of maps and documents		2,400	2,500	3,750	3,000
Franchise Fees	291,658	308,887	267,200	267,200	334,000
Investment Income	142,713	310,391	155,000	155,000	150,000
Other Income		18,181			
Proceeds from the					
Sale of Bonds		1,521,952			
Operating transfers from:					
General Fund					
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Operating Transfers	150,000	150,000	150,000	150,000	150,000
Total	1,378,529	4,359,549	1,063,200	1,061,950	1,008,965
Expenditures & Other Uses					
Other Charges and Services	35,324	163,913	30,000	28,000	30,000
Capital Equipment and					
Improvements	996,831	3,111,221	2,718,054	2,603,495	2,533,470
Operating Transfers To:					
General Fund	91,040	101,780	166,000	159,600	166,000
Central Garage Fund			375,000		
Total	1,123,195	3,376,914	3,289,054	2,791,095	2,729,470
Designated Fund Balance					
Change in Fund Balance	255,334	982,635	(2,225,854)	(1,729,145)	(1,720,505)
Fund Balance, January 1	5,859,380	6,114,714	7,097,349	7,097,349	5,368,204
Fund Balance, December 31	\$ 6,114,714	\$ 7,097,349	\$ 4,871,495	\$ 5,368,204	\$ 3,647,699

CITY OF ROBBINSDALE, MINNESOTA

Summary of Projects						
Project	Proj No.	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
Lakeview Avenue						
Hwy 100 Cost Participation						
2002 Street Reconstruction						
Small Works Program	397	\$ 5,031	\$ 8,341	\$ 20,000	\$ 5,800	\$ 20,000
Road Resheeting Program	398	9,627	104,396	175,000	175,000	150,000
Alley Paving Program	301		6,779	15,000		15,000
Alley - Beard/Chowen/SL	302	60,548				
Alley - Scott to Toledo	303	500				64,000
Alley - Toledo to Unity	304	500		40,450		40,950
Sidewalk Repl Program	399		6,901	10,000		10,000
27th / France reconstruction	305	621,963	235,093			
Adair Ave (Joint w/ Crystal)	307	133,724	40,962			
38th Ave - Regent to RR	308	6,123				
Vera Cruz - City Limits to 39th	310	38,707	16,357			
Toledo Ave Reconstruction	314	12,438	492,345			
47th Ave - CR 81 to Wbdwy	319					123,660
Regent Ave - 41st to 42nd.	321			161,000	160,093	
Co. Rd 81 Cost Participation	322	39,732	1,586,244	844,369	840,000	20,000
Vera Cruz - 39th to 41st Ave	323	2,598	549,766		18,521	
Abbott/Beard 40th - 43rd	325					1,307,640
44th Ave - Scott to Vera Cruz	327					
York Ave - 40th - 43rd	328				4,081	405,750
Pavement Rehab - Wbdwy	326					100,000
Noble Ave Pavement Rehab	331			100,000	100,000	
Sidewalk - 36th/ Reg to TH100	332	8,621				
Tree Removal - W Bdwy	333	56,101				40,000
45th - Quail to Orchard	334			419,680	400,000	
40th - Adair to Unity	340					
26 1/2, Mcnair, Parkview	341			932,555	900,000	
France - Lowry to Oakdale	344					
47th Ave - CR81 to Orchard	351					126,210
Safe Routes to School	355					5,000
EVP Detector - W Brd/France	356					8,000
Regent Ave - Sidewalk 36 - 39	361					55,000
Miscellaneous Items		618	64,037			42,260
Total		<u>\$ 996,831</u>	<u>\$ 3,111,221</u>	<u>\$ 2,718,054</u>	<u>\$ 2,603,495</u>	<u>\$ 2,533,470</u>

ENTERPRISE FUNDS

Enterprise funds are established to account for the finance of self-supporting activities of governmental units, which render goods or services to the general public on a user charge basis. Records are maintained on the accrual basis of accounting.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

Services to Property

Water Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the water system owned and operated by the City.

Sanitary Sewer Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the sanitary sewer system. The City is provided services, for a fee based on usage, by the Metropolitan Council. The City is responsible for all lateral lines, while the Metropolitan Council is responsible for all trunk lines and the treatment and disposal of wastewater.

Storm Sewer Utility Fund

The City Council established this fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to maintain the City's storm drainage system.

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Management Fund

The City Council established the fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to provide garbage removal and recycling on a citywide basis.

Other Services

Municipal Liquor Fund

Minnesota Statute allows municipalities to operate an off-sale liquor establishment to control the sale of alcohol to minors. The City entered this business to control this substance and to provide a source of revenue to the General Fund. Beginning in 2002, profits from the Municipal Liquor Fund will be used to fund Park Improvements.

Deputy Registrar Fund

The City Council established this fund in 1991 to segregate this self-supporting activity to assure that it was profitable and to provide a source of revenue to the General Fund. The City has a contractual agreement with Hennepin County and the Minnesota Department of Transportation to provide this service. The City collects a fee for each transaction processed.

CITY OF ROBBINSDALE, MINNESOTA

COMPARATIVE OPERATING STATEMENTS ENTERPRISE FUNDS

Fund Type	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Operating Revenues:</u>					
Charges for Services	\$ 6,286,398	\$ 6,597,179	\$ 6,718,300	\$ 6,602,288	\$ 6,697,800
<u>Operating Expenses</u>					
Cost of Sales	1,502,803	1,521,726	1,582,300	1,533,500	1,536,200
Personal Services	788,627	784,286	825,271	841,417	863,539
Supplies	97,796	72,144	128,550	99,840	119,700
Other Charges & Services	2,870,746	2,977,263	3,104,743	3,092,830	3,085,081
Depreciation	404,283	422,572	414,975	407,159	414,100
Total Operating Expenses	5,664,255	5,777,991	6,055,839	5,974,746	6,018,621
Operating Income	622,143	819,188	662,461	627,542	679,179
<u>Nonoperating Revenues</u>					
Intergovernmental	36,177	35,973	35,000	35,000	35,000
Investment Earnings	171,586	347,130	200,700	206,300	201,800
Total Nonoperating Revenues	207,763	383,103	235,700	241,300	236,800
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets					
Interest and Fiscal Charges	126,384	229,142	199,565	199,915	252,983
Total Nonoperating Expenses	126,384	229,142	199,565	199,915	252,983
Net Income before Operating Transfers	703,522	973,149	698,596	668,927	662,996
Transfers From Other Funds					
Transfers To Other Funds	(278,574)	(258,406)	(296,900)	(296,900)	(244,400)
Net Income	424,948	714,743	401,696	372,027	418,596
<u>Net Assets</u>					
Beginning of Year	11,349,838	11,774,786	12,489,529	12,489,529	12,861,556
End of Year	\$ 11,774,786	\$ 12,489,529	\$ 12,891,225	\$ 12,861,556	\$ 13,280,153
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 1,754,498	\$ 2,954,288	\$ 2,682,474	\$ 2,378,610	\$ 1,930,480
Capital Equipment	20,962	1,917			5,000
Bond and Note Principal Payments	247,843	430,000	427,000	427,000	750,000
Total Non-Expensed Cash Outlay	\$ 2,023,303	\$ 3,386,205	\$ 3,109,474	\$ 2,805,610	\$ 2,685,480
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 6,262,652	\$ 6,628,355	\$ 7,640,128	\$ 7,640,128	\$ 5,613,704
Cash Receipts	8,123,665	10,434,343	6,954,000	6,843,588	6,934,600
Cash Disbursements	(7,757,962)	(9,422,570)	(9,246,803)	(8,870,012)	(8,787,384)
Ending Cash Balance	\$ 6,628,355	\$ 7,640,128	\$ 5,347,325	\$ 5,613,704	\$ 3,760,921

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2008 BUDGET SUMMARY
OPERATING STATEMENT BY FUND**

Category	Water	Sanitary Sewer	Storm Sewer	Solid Waste	Municipal Liquor	Deputy Registrar	
<u>Operating Revenues</u>							
Charges for Service	\$ 1,243,300	\$ 1,353,500	\$ 437,400	\$ 1,259,100	\$ 2,070,000	\$ 334,500	\$
<u>Operating Expenses</u>							
Cost of Goods Sold					1,536,200		
Personal Services	182,099	120,951	30,214		283,578	246,697	
Supplies	80,550	13,900	6,500	4,500	12,250	2,000	
Other Services & Charge	531,653	1,069,511	101,058	1,140,470	170,077	72,312	
Depreciation	225,000	114,500	26,500		45,600	2,500	
Total Operating Expense:	1,019,302	1,318,862	164,272	1,144,970	2,047,705	323,509	
Operating Income	223,998	34,638	273,128	114,130	22,295	10,991	
<u>Nonoperating Revenues</u>							
Intergovernmental				35,000			
Investment Earnings	41,000	73,500	30,000	48,500	7,800	1,000	
Total Nonoperating Reve	41,000	73,500	30,000	83,500	7,800	1,000	
<u>Nonoperating Expenses</u>							
Interest and Fiscal Charge	86,307	76,447	90,229				
Net Income before							
Operating Transfers	178,691	31,691	212,899	197,630	30,095	11,991	
Transfers From Other Fu							
Transfers To Other Funds:		(18,000)	(6,400)	(170,000)	(50,000)		
Net Income (Loss)	178,691	13,691	206,499	27,630	(19,905)	11,991	
<u>Net Assets</u>							
Beginning of Year	3,869,146	4,253,088	2,300,096	1,773,355	591,148	74,723	
End of Year	\$ 4,047,837	\$ 4,266,779	\$ 2,506,595	\$ 1,800,985	\$ 571,243	\$ 86,714	\$
<u>Non-Expensed Cash Outlay *</u>							
Capital Improvements	\$ 921,600	\$ 508,790	\$ 488,090		12,000		\$
Capital Equipment	3,000	2,000					
Bond and Note Principal							
Payments	275,000	239,000	236,000				
Total Non-Expensed							
Cash Outlay	\$ 1,199,600	\$ 749,790	\$ 724,090	\$	\$ 12,000	\$	\$
<u>Cash Availability</u>							
Beginning Cash Balanc	\$ 1,236,572	\$ 1,802,973	\$ 814,981	\$ 1,545,454	\$ 159,894	\$ 53,830	\$
Cash Receipts	1,284,300	1,427,000	467,400	1,342,600	2,077,800	335,500	
Cash Disbursements	(2,080,209)	(2,048,599)	(958,491)	(1,314,970)	(2,064,105)	(321,009)	
Ending Cash Balan	\$ 440,663	\$ 1,181,374	\$ 323,890	\$ 1,573,084	\$ 173,589	\$ 68,321	\$

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

SERVICES TO PROPERTY

Services to property include the operations of the following funds:

- Water Utility
- Sanitary Sewer Utility
- Storm Sewer Utility
- Solid Waste Utility

Information regarding each of these utility operations is found in the fund summaries following this section.

Utility Billing Information

The City bills all residents monthly for Services to the Property (Utility Services). Utility Rates are reviewed annually each December, and may be increased through City Council action. For 2008, a rate increase was approved for fees associated with Water (5% on water usage), Sanitary Sewer (5%), Storm Sewer (10%), and Solid Waste (2%). The following is a schedule of rates that are charged to all residents:

2008 Utility Rates

Service	Non-Recycling Rates	Recycling Rates **
Water (monthly basic fee)	\$3.31	\$3.31
Water (per 1000 gallons used)	\$2.02	\$2.02
Sewer (monthly basic fee)	\$4.77	\$4.77
Sewer * (per 1000 gallons used)	\$2.78	\$2.78
Storm Drainage (residential)	\$4.35	\$4.35
Garbage (32 gallon, incl. Taxes)	\$23.19	\$19.19
Garbage (64 gallon, incl. Taxes)	\$25.81	\$21.81
Garbage (96 gallon, incl. Taxes)	\$28.61	\$24.61

* Residential sewer usage charge is based on average winter water consumption.

** Residents receive a \$4 per month credit on their monthly bill for recycling.

CITY OF ROBBINSDALE, MINNESOTA

Low-Income Program

The City does provide reduced rates, for those who qualify, based on income. The low-income program offers three levels of reduced rates (20%, 35%, and 50%). The reduced rate is applied to all services on the bill, but is subject to only the first 10,000 gallons of water for water and sewer usage. The income-qualifying schedule is based on the poverty guidelines established by the U.S. Department of Health and Human Services.

Water Utility

The water portion of the utility reflects the amount of water used. Meters are read monthly by an automated radio read system. The radio read system was installed in 1997, and provides the City with accurate readings, allowing for proper charging of all customers. Large-scale battery replacement is planned for 2008.

Sanitary Sewer Utility

The sewer charges consist of the monthly basic fee plus the usage based charge, which is based on the average winter water consumption (January, February, and March). The usage-based charge is updated every April to the current year's average winter water consumption.

Storm Sewer Utility

The Storm Sewer Utility charges are based on a per-acre charge (for 2008 it is \$28.93 per acre). Residential rates are figured on a .15-acre per parcel, while commercial is charged based on an acreage calculation.

Solid Waste Utility

All residents are required to use the City's solid waste service. Weekly collection includes garbage and yard waste (April – November). Recycling is picked up on a bi-weekly basis. Each residence may select the size of garbage container they need for weekly garbage collection and whether or not to participate in the recycling program. Three standard sizes of garbage containers are available (32, 64, or 96 gallon). One container is provided for each residential unit unless over 96 gallons of garbage collection is requested. Disposal of Appliances and Furniture items require the attachment of Solid Waste Stickers (which cost \$1.00 each)

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Utility (continued)

Sticker Requirements are as follows:

- | | |
|--------------|--|
| 1 Sticker: | Bag box bundle or item under 60 pounds which is beyond what garbage cart will hold |
| 5 Stickers: | Non-appliance items (small furniture, twin or full mattress, twin or full box spring, window, door or sink) |
| 10 Stickers: | Non-appliance items (large furniture – sofa / loveseat, recliner, console TV, queen or king mattress, queen or king box spring, water softener, bathtub) |
| 35 Stickers: | Appliances (stove, washer, dryer, dishwasher, water heater, microwave, dehumidifier, furnace, and trash compactor, window A/C, refrigerator, freezer) |

Multi-Family Recycling Program

The City requires all apartments to provide recycling services to their renters. The Apartment Owners may contract with a service of their choice or use the City's Multi-Family Recycling Program. Participants in this program are billed at the rate of \$2.33 per unit each month.

Recycling Drop-off Center

The City also offers a recycling drop-off center at the Central Garage Facility. Items accepted here include cardboard and scrap metal.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

WATER UTILITY

Fund Activities and Responsibilities

The Water Utility Fund is responsible for maintaining the City's Water System. Costs associated with the operations are recovered from customers by billing them for the service. The Water Utility Operations are divided into four programs; Administration, Distribution System Operations, Well and Plant Maintenance and Operations, and Capital Improvements.

Mission

To provide quality water to all utility customers at a reasonable cost and conducting all operations in a safe and efficient manner.

Fund Initiatives:

- A. Continue to maintain the City's water system in good condition.
- B. Review and replace water mains and lines in conjunction with street reconstruction programs.
- C. Continue to bill based on water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Continue to educate the customer on water conservation issues as it relates to their personal usage.

Budget Highlights:

For 2008, the Water Utility is projected to have a net income of \$178,691 before transfers. Water rates for 2008 were approved to increase by 5% for the usage charge and the monthly water surcharge to help fund needed improvements. Capital improvements totaling \$924,600 are planned for 2008 (see CIP for details). The capital improvements are planned to be funded through the use of current cash reserves, which are expected to decrease by 64% in 2008.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Water Usage Charge	\$ 684,887	\$ 804,921	\$ 735,000	\$ 752,000	\$ 789,600
Water Service Charge	98,416	232,421	222,000	223,000	224,000
Capital Surcharge	101,974	156,232	135,000	145,000	145,000
Penalties & Interest	22,727	23,649	26,000	27,000	27,000
Water Standby Charge	52,075	52,075	54,600	52,000	52,000
Other	7,921	14,775	6,000	5,700	5,700
Total Operating Revenues	968,000	1,284,073	1,178,600	1,204,700	1,243,300
Operating Expenses					
Personal Services	163,142	175,414	167,465	181,790	182,099
Supplies	66,193	52,635	98,200	65,900	80,550
Other Services & Charges	385,583	425,388	537,486	458,047	531,653
Depreciation	230,388	226,418	220,000	220,000	225,000
Total Operating Expenses	845,306	879,855	1,023,151	925,737	1,019,302
Operating Income (Loss)	122,694	404,218	155,449	278,963	223,998
Nonoperating Revenues					
Investment Earnings	42,466	68,407	40,000	40,000	41,000
Nonoperating Expenses					
Interest and Fiscal Charges	52,110	86,323	71,985	71,985	86,307
Net Income (loss) before Operating Transfers	113,050	386,302	123,464	246,978	178,691
Transfers To Other Funds	(24,262)	(16,719)	(73,400)	(73,400)	
Net Income	88,788	369,583	50,064	173,578	178,691
Net Assets					
Beginning of Year	3,237,197	3,325,985	3,695,568	3,695,568	3,869,146
End of Year	\$ 3,325,985	\$ 3,695,568	\$ 3,745,632	\$ 3,869,146	\$ 4,047,837
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 814,176	\$ 819,696	\$ 707,278	\$ 680,508	\$ 921,600
Capital Equipment	3,227	1,917			3,000
Principal Payments on Debt	101,779	177,750	178,650	178,650	275,000
Total	\$ 919,182	\$ 999,363	\$ 885,928	\$ 859,158	\$ 1,199,600
Cash Availability					
Beginning Cash Balance	\$ 1,129,161	\$ 1,434,541	\$ 1,702,152	\$ 1,702,152	\$ 1,236,572
Cash Receipts	1,677,575	2,318,060	1,218,600	1,244,700	1,284,300
Cash Disbursements	(1,372,195)	(2,050,449)	(1,834,464)	(1,710,280)	(2,080,209)
Ending Cash Balance	\$ 1,434,541	\$ 1,702,152	\$ 1,086,288	\$ 1,236,572	\$ 440,663

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

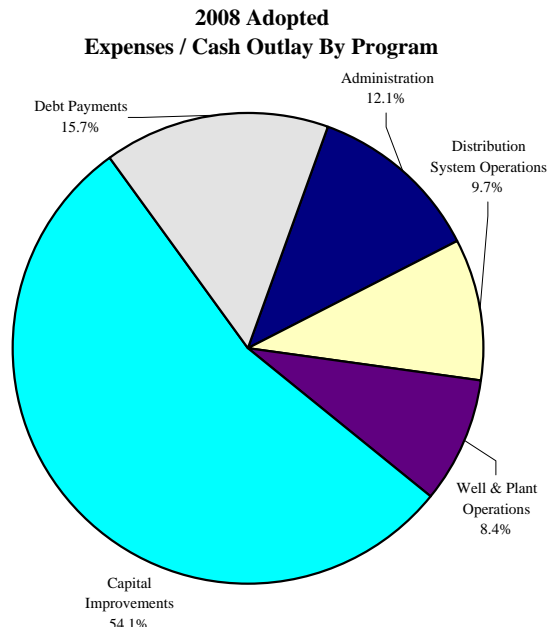
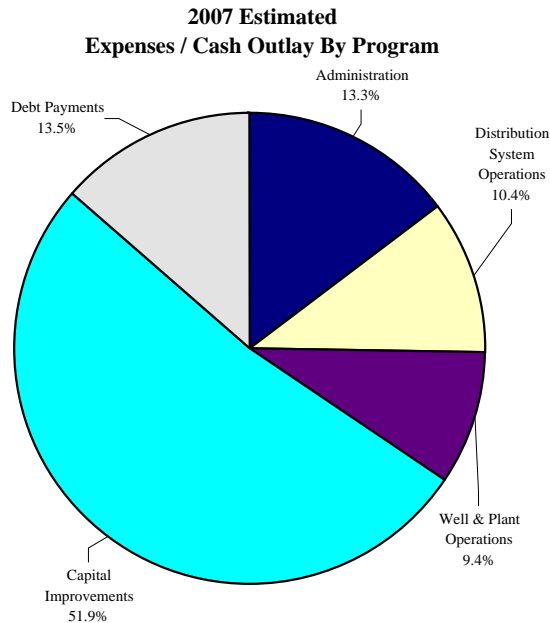
CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenses By Program					
Administration	\$ 251,958	\$ 251,775	\$ 263,132	\$ 274,948	\$ 277,833
Distribution System Operations	180,032	200,628	233,963	192,613	223,039
Well & Plant Operations	174,813	187,272	191,056	174,176	193,431
Capital Improvements	238,503	240,180	335,000	284,000	325,000
Total	\$ 845,306	\$ 879,855	\$ 1,023,151	\$ 925,737	\$ 1,019,302

Staffing in FTE's (Full-time Equivalents) By Program					
Administration	0.65	0.52	0.73	0.73	0.72
Distribution System Operations	1.10	1.12	1.16	1.16	0.72
Well & Plant Operations	0.64	1.34	0.63	0.63	0.63
Total	2.39	2.98	2.52	2.52	2.07



Service Evaluation Criteria (Operating Expenses Plus Non Expensed -Cash Outlay)					
Per Capita (2000 est. Pop.)	\$ 124.94	\$ 133.06	\$ 135.18	\$ 126.38	\$ 157.11
Per \$100,000 valuation	203.75	191.07	173.61	162.32	189.16

Data per unit (thousand gallons) pumped

Water pumped (units)	503,510	520,000	500,000	500,000	500,000
Revenues	1.92	2.47	2.36	2.41	2.49
Operating Expenses	1.68	1.69	2.05	1.85	2.04
Non-Expensed Cash Outlay	1.83	1.92	1.77	1.72	2.40
Difference	(1.58)	(1.14)	(1.46)	(1.16)	(1.95)

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Department: Public Works & Finance
Program: Water Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Water Utility Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Monthly reading of all meters within the City (Radio Read System was installed in 1997).
- ~ Ongoing service of customers experiencing meter and / or meter read problems.
- ~ Ongoing education of water conservation to the customers.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 59,678	\$ 66,806	\$ 61,059	\$ 72,634	\$ 64,779
Supplies	2,421	3,855	2,950	2,700	3,150
Other Services & Charges	189,859	181,114	199,123	199,614	209,904
Total	\$ 251,958	\$ 251,775	\$ 263,132	\$ 274,948	\$ 277,833

Program Staffing in FTE's (Full-time Equivalents)

Public Works Superintendent					
Public Works Secretary	0.04	0.03	0.04	0.04	0.04
Public Works Pool	0.61	0.49	0.69	0.69	0.68
Public Works Pool Overtime					
Total	0.65	0.52	0.73	0.73	0.72

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 17.84	\$ 17.83	\$ 18.63	\$ 19.47	\$ 19.67
Per \$100,000 valuation	29.09	25.60	23.93	25.00	23.69

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Distribution System Operations

Program Description

Provide for the operations and maintenance related to the distribution system (water mains and lines).

Services

~ Repair and maintenance of water mains and lines when needed.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 62,988	\$ 70,353	\$ 67,296	\$ 69,796	\$ 71,414
Supplies	32,193	27,977	52,250	31,400	38,000
Other Services & Charges	84,851	102,298	114,417	91,417	113,625
Total	\$ 180,032	\$ 200,628	\$ 233,963	\$ 192,613	\$ 223,039

Program Staffing in FTE's (Full-time Equivalents)

Public Works Secretary	0.09	0.08	0.09	0.09	0.04
Public Works Pool	0.98	0.98	1.05	1.05	0.68
Public Works Pool Overtime	0.03	0.06	0.02	0.02	
Total	1.10	1.12	1.16	1.16	0.72

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 12.75	\$ 14.21	\$ 16.57	\$ 13.64	\$ 15.79
Per \$100,000 valuation	20.79	20.40	21.28	17.52	19.01

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Well & Plant Operations & Maintenance

Program Description

Provides for the operations and maintenance of the City's three water plants, five wells, and four water storage facilities.

Services

- ~ Continually maintain plant equipment to ensure water availability.
- ~ Periodically test water quality to ensure compliance with State and Federal Regulations and for the safety of the residents.
- ~ Maintain wells to ensure proper water flow and quality.
- ~ Maintain water storage facilities (two towers and two ground storage tanks).
- ~ Maintain the 352 Fire Hydrants located throughout the City.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 40,476	\$ 38,255	\$ 39,110	\$ 39,360	\$ 45,906
Supplies	31,579	20,803	43,000	31,800	39,400
Other Services & Charges	102,758	128,214	108,946	103,016	108,125
Total	\$ 174,813	\$ 187,272	\$ 191,056	\$ 174,176	\$ 193,431

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.63	1.05	0.60	0.60	0.63
Public Works Pool Overtime	0.01	0.03	0.03	0.03	
Seasonal Public Works		0.26			
Total	0.64	1.34	0.63	0.63	0.63

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 12.38	\$ 13.26	\$ 13.53	\$ 12.33	\$ 13.70
Per \$100,000 valuation	20.19	19.04	17.37	15.84	16.49

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Water Utility Operation. Includes the addition and replacement of water mains and lines, and the upgrade and additions of treatment plants and wells.

Services

- ~ Provide funding for specialized studies to improve water delivery.
- ~ Provide funding for major improvements to wells.
- ~ Provide funding for replacement of water lines and mains related to street improvements.

Category	Project No.	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses						
Personal Services						
Supplies						
Other Services & Charges		8,115	\$ 13,762	115,000	64,000	\$ 100,000
Depreciation		\$ 230,388	226,418	\$ 220,000	\$ 220,000	225,000
Debt Service		52,110	86,323	71,985	71,985	86,307
Total		\$ 290,613	\$ 326,503	\$ 406,985	\$ 355,985	\$ 411,307

Capital Improvements

<i>Water Treatment Plants</i>						
Plant # 2 - generator	526			\$ 20,000		
Plant # 3 - generator	527				\$	50,000
Water Plantt equipment	599					26,500
<i>Storage Tanks</i>						
Repaint GST #1	509	\$ 197,595			3,800	
<i>Wells</i>						
Well # 5 Upgrade	508			25,000		
Well # 2 Upgrade	525					25,000
<i>Distribution System</i>						
Valve Replacement Program	504	6,834		15,000		15,000
38th / Perry Reconstruction	308	1,094				
Regent Ave - 41st to 42nd	516	3,091				
Repair Valve Plant #2	517					40,000
Water Meter Battery Rplcmnt	519					200,000
27th / France Reconstruction	305	340,553	4,482			
Adair Ave Reconstruction	307	207,433				
Vera Cruz Ave Reconstruction	310	49,235				
Toledo Ave - 43rd to 45 1/2 Ave	314		154,292		20,000	
47th Ave Recnstr CR81 to WBd	319					43,200
Regent Ave Reconstruction	321				3,600	
Co Road 81	322	8,341	473,205	389,908	389,908	
Vera Cruz - 39th to 41st Ave	323		187,717		26,200	
Abbott/Beard 40-43rd Recnstr	325					304,400
York Ave Recon-40th to 43rd	328					140,500
45th Ave - Quail to Orchard	334			79,120	79,000	
40th Ave - Adair to Unity	340					
26 1/2 - McNair to Abbott	341			153,250	158,000	
37th Ave Loop Connection	518			25,000		5,000
Replace backup generator- P&F	131					52,000
Plant #2 backup generator						20,000
<i>Capital Equipment</i>						
Other Equipment		3,227	1,917			3,000
Total		\$ 817,403	\$ 821,613	\$ 707,278	\$ 680,508	\$ 924,600

Service Evaluation Criteria (Includes Capital Improvements)

Per Capita (2000 est. Pop.)	\$ 78.45	\$ 81.29	\$ 78.90	\$ 73.39	\$ 94.59
Per \$100,000 valuation	127.95	116.74	101.33	94.26	113.89



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SANITARY SEWER UTILITY

Fund Activities and Responsibilities

The Sanitary Sewer Fund is responsible for maintaining the City's Sanitary Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Sanitary Sewer Operations are divided into four programs: Administration, Sewer Maintenance, Lift Station Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of wastewater through the Sanitary Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Sanitary Sewer system in good working condition
- B. Review and replace sewer lines in conjunction with street reconstruction programs.
- C. Continue to bill based on winter water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.

Budget Highlights:

For 2008, the Sanitary Sewer Utility is expected to have a net income of \$13,691. Rates have been approved to increase by 5% for 2008 to continue to fund needed capital improvements. Cash availability remains healthy, with a 34% decrease in cash reserves anticipated for 2008. Capital Improvements totaling \$749,790 are planned for 2008 (see CIP for details). Overall the Sanitary Sewer Utility Fund remains the healthiest of the utility funds.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Metro Sewer Charge	\$ 1,032,357	\$ 1,009,412	\$ 1,075,000	\$ 895,000	\$ 939,750
Sanitary Sewer Service (Flat)	295,542	332,248	340,000	355,000	372,750
Penalties & Interest	33,638	22,667	30,000	34,600	36,000
Other	62,483	15,144	5,000	5,000	5,000
Total Operating Revenues	1,424,020	1,379,471	1,450,000	1,289,600	1,353,500
Operating Expenses					
Personal Services	95,378	100,614	111,972	112,062	120,951
Supplies	7,415	3,760	8,550	10,050	13,900
Other Services & Charges	1,021,839	1,083,753	1,041,762	1,038,557	1,069,511
Depreciation	100,390	114,660	109,000	109,000	114,500
Total Operating Expenses	1,225,022	1,302,787	1,271,284	1,269,669	1,318,862
Operating Income (Loss)	198,998	76,684	178,716	19,931	34,638
Nonoperating Revenues					
Investment Earnings	53,313	112,891	73,500	78,500	73,500
Nonoperating Expenses					
Interest and Fiscal Charges	33,766	66,828	58,113	58,463	76,447
Net Income (loss) before Operating Transfers	218,545	122,747	194,103	39,968	31,691
Tranfers From Other Funds					
Transfers To Other Funds	(13,211)	(13,868)	(17,100)	(17,100)	(18,000)
Net Income (Loss)	205,334	108,879	177,003	22,868	13,691
Net Assets					
Beginning of Year	3,916,007	4,121,341	4,230,220	4,230,220	4,253,088
End of Year	\$ 4,121,341	\$ 4,230,220	\$ 4,407,223	\$ 4,253,088	\$ 4,266,779
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 406,543	\$ 936,399	\$ 888,626	\$ 821,850	\$ 508,790
Capital Equipment					2,000
Bond and Note Principal Payments	116,209	117,050	122,830	122,830	239,000
Total	\$ 522,752	\$ 1,053,449	\$ 1,011,456	\$ 944,680	\$ 749,790
Cash Availability					
Beginning Cash Balance	\$ 2,409,447	\$ 1,982,465	\$ 2,615,785	\$ 2,615,785	\$ 1,802,973
Cash Receipts	1,449,716	2,775,446	1,523,500	1,368,100	1,427,000
Cash Disbursements	(1,876,698)	(2,142,126)	(2,248,953)	(2,180,912)	(2,048,599)
Ending Cash Balance	\$ 1,982,465	\$ 2,615,785	\$ 1,890,332	\$ 1,802,973	\$ 1,181,374

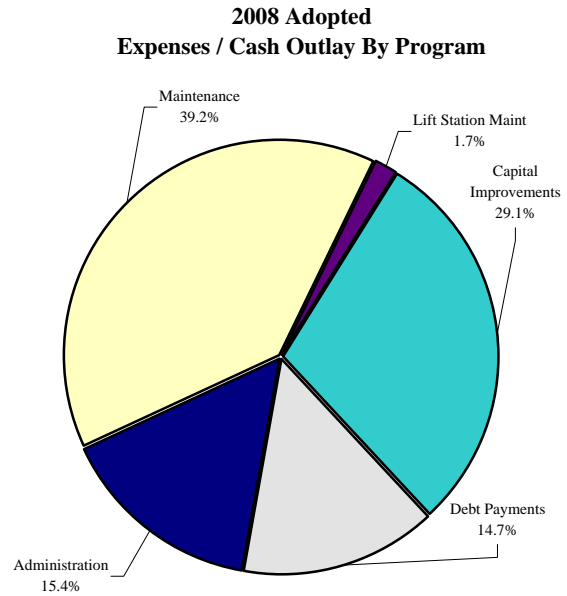
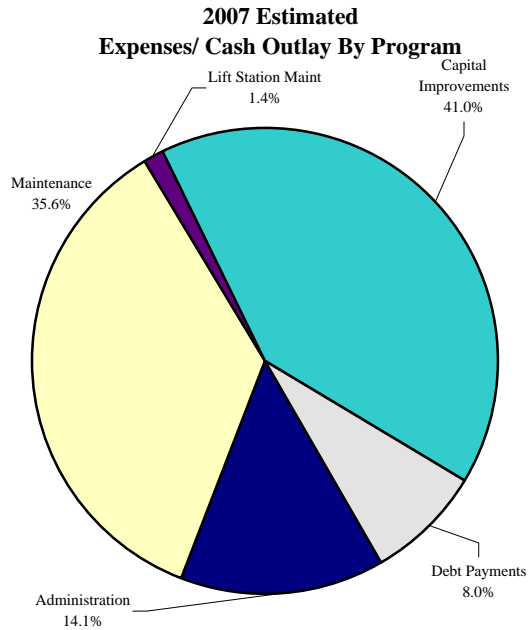
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses By Program					
Administration	\$ 306,560	\$ 335,987	\$ 319,798	\$ 319,633	\$ 329,095
Sewer Maintenance & Operations	792,872	823,156	811,376	809,176	839,492
Lift Station Maintenance & Operations	25,200	28,661	31,110	31,860	35,775
Capital Improvements	100,390	114,983	109,000	109,000	114,500
Total	\$ 1,225,022	\$ 1,302,787	\$ 1,271,284	\$ 1,269,669	\$ 1,318,862

Staffing in FTE's (Full-time Equivalents) By Program					
Administration	0.60	0.56	0.77	0.77	0.76
Maintenance & Operations	0.73	0.73	0.71	0.71	0.85
Lift Station Maintenance & Operations	0.21	0.32	0.24	0.24	0.23
Total	1.54	1.61	1.72	1.72	1.84



Service Evaluation Criteria (Operating Expenses Plus Non Expensed -Cash Outlay)					
Per Capita (2000 est. Pop.)	\$ 123.75	\$ 166.84	\$ 161.63	\$ 156.79	\$ 146.47
Per \$100,000 valuation	201.82	239.58	207.59	201.37	176.36

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor sewer problems.
- ~ Sump Pump inspection program (to ensure that sump pumps are not hooked up to the Sanitary Sewer System).

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 41,820	\$ 79,629	\$ 55,472	\$ 55,562	\$ 57,807
Supplies	1,947	1,652	2,850	2,700	2,900
Other Services & Charges	262,793	254,706	261,476	261,371	268,388
Total	\$ 306,560	\$ 335,987	\$ 319,798	\$ 319,633	\$ 329,095

Program Staffing in FTE's (Full-time Equivalents)

Housing Inspector	0.08	0.24	0.24	0.24	0.24
Engineering Secretary	0.13	0.14	0.14	0.14	0.14
Senior Engineering Tech	0.01	0.02	0.02	0.02	0.02
Public Works Superintendent					
Public Works Pool	0.38	0.16	0.37	0.37	0.36
Public Works Pool Overtime	-				
Total	0.60	0.56	0.77	0.77	0.76

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 21.71	\$ 23.79	\$ 22.64	\$ 22.63	\$ 23.30
Per \$100,000 valuation	35.40	34.16	29.08	29.07	28.06

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Maintenance

Program Description

Provides for the maintenance of all the City's sewer lines, and for the payments to the Metropolitan Council for the treatment and disposal of all wastewater coming from the City.

Services

- ~ Maintain all City sewer lines, and repair as needed.
- ~ Work with Metropolitan Council regarding any wastewater issues involving the trunk lines or interceptors.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 40,633	\$ 14,006	\$ 41,922	\$ 41,922	\$ 47,806
Supplies	3,236	1,197	3,200	5,100	6,700
Other Services & Charges	749,003	819,474	766,254	762,154	784,986
Total	\$ 792,872	\$ 834,677	\$ 811,376	\$ 809,176	\$ 839,492

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.70	0.71	0.68	0.68	0.85
Public Works Pool Overtime	0.03	0.02	0.03	0.03	-
Total	0.73	0.73	0.71	0.71	0.85

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 56.14	\$ 59.10	\$ 57.45	\$ 57.29	\$ 59.44
Per \$100,000 valuation	91.56	84.87	73.79	73.59	71.57

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Lift Station Operations & Maintenance

Program Description

Provide for the maintenance and operations of the eleven sanitary sewer lift stations throughout the City.

Services

~ Maintain all lift stations in excellent operable condition.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 12,925	\$ 6,979	\$ 14,578	\$ 14,578	\$ 15,338
Supplies	2,232	911	2,500	2,250	4,300
Other Services & Charges	10,043	20,771	14,032	15,032	16,137
Total	\$ 25,200	\$ 28,661	\$ 31,110	\$ 31,860	\$ 35,775

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.20	0.29	0.23	0.23	0.22
Public Works Pool Overtime	0.01	0.03	0.01	0.01	0.01
Total	0.21	0.32	0.24	0.24	0.23

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 1.78	\$ 2.03	\$ 2.20	\$ 2.26	\$ 2.53
Per \$100,000 valuation	2.91	2.91	2.83	2.90	3.05

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Sanitary Sewer Operation. Includes the addition and replacement of sewer lines, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve sanitary sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of sewer lines related to street improvements.

Expenses						
Category	Project No.	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Other Services & Charges		\$	323			
Depreciation		100,390	\$ 114,660	\$ 109,000	\$ 109,000	\$ 114,500
Debt Service		33,766	66,828	58,113	58,463	76,447
Total		<u>\$ 134,156</u>	<u>\$ 181,811</u>	<u>\$ 167,113</u>	<u>\$ 167,463</u>	<u>\$ 190,947</u>

Capital Improvements						
<i>Lift Station</i>						
Lift No. 4 (North) Rehab	605			\$ 100,000		
Lift No. 2 (Crystal Lake)Rehab	601	\$ 44,732	\$			
Lift No. 2 (Toledo)Rehab						100,000
<i>Collection System:</i>						
Manhole rehabilitation	607			15,000	\$ 15,000	15,000
38th Ave Reconstruction	308	2,583				
Regent Ave-41st to 42nd	516	23,508				
Adair Ave Reconstruction	307	112,661				
Vera Cruz Ave Reconstruction	310	60,757				
27th /France Reconstruction	305	153,961	15,777			
Toledo Ave - 43rd to 45 1/2	314		132,848		3,500	
47th Ave Recnstr CR81 to WBdw	319					48,640
Co. Road 81	322	8,341	587,503	484,151	485,000	
Vera Cruz - 39th to 41st Ave	323		197,071			
Abbott/Beard 40-43rd Recnstr	325					219,400
York Ave Recon-40th to 43rd	328					125,750
45th - Quail to Orchard	334		1,310	169,000	169,000	
26 1/2 - McNair to Abbott	341		1,890	120,475	149,350	
Capital Equipment						2,000
Total		<u>\$ 406,543</u>	<u>\$ 936,399</u>	<u>\$ 888,626</u>	<u>\$ 821,850</u>	<u>\$ 510,790</u>

Service Evaluation Criteria (Includes Capital Improvements)

Per Capita (2000 est. Pop.)	\$	38.28	\$	79.18	\$	74.75	\$	70.05	\$	49.69
Per \$100,000 valuation		62.44		113.70		96.01		89.97		59.82



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

STORM SEWER UTILITY

Fund Activities and Responsibilities

The Storm Sewer Fund is responsible for maintaining the City's Storm Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Storm Sewer Operations are divided into three programs: Administration, Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of water run-off through the Storm Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Storm Sewer system in good working condition
- B. Review and replace storm sewer lines in conjunction with the Capital Improvement Plan.
- C. Continue to bill based on acreage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.
- E. Continue to review the Stormwater flow of the Sunset Basin area and recommend needed improvements.
- F. Continue evaluating BMP's in relation to the implementation of NPDES.

Budget Highlights:

For 2008, the Storm Sewer Utility is expected to have a net income of \$206,499. Fees for 2008 have been approved to increase by 10%. Capital Improvements for 2008 are budgeted at \$724,090 through the Capital Improvement Plan. The improvements are planned to be funded through cash reserves, which will decrease by 60%. Details of the improvements can be found within the City's Capital Improvement Document.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Statement					
	2005	2006	2007	2007	2008
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Storm Sewer Charges	\$ 391,478	\$ 428,693	\$ 426,000	\$ 426,000	\$ 430,000
Penalties & Interest	7,871	6,360	7,600	7,600	7,400
Other	1,210	985			
Total Operating Revenues	400,559	436,038	433,600	433,600	437,400
<u>Operating Expenses</u>					
Personal Services	24,391	11,229	27,385	31,947	30,214
Supplies	2,958	1,114	5,600	6,070	6,500
Other Services & Charges	84,007	93,509	95,944	174,913	101,058
Depreciation	23,286	30,318	35,000	28,559	26,500
Total Operating Expenses	134,642	136,170	163,929	241,489	164,272
Operating Income	265,917	299,868	269,671	192,111	273,128
<u>Nonoperating Revenues</u>					
Investment Earnings	32,530	79,354	30,000	30,000	30,000
<u>Nonoperating Expenses</u>					
Interest and fiscal charges	40,508	75,991	69,467	69,467	90,229
Net Income before Operating Transfers	257,939	303,231	230,204	152,644	212,899
Transfers From Other Funds					
Transfers To Other Funds	(41,101)	(27,819)	(6,400)	(6,400)	(6,400)
Net Income (Loss)	216,838	275,412	223,804	146,244	206,499
<u>Net Assets</u>					
Beginning of Year	1,661,602	1,878,440	2,153,852	2,153,852	2,300,096
End of Year	\$ 1,878,440	\$ 2,153,852	\$ 2,377,656	\$ 2,300,096	\$ 2,506,595
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 532,659	\$ 1,194,296	\$ 1,086,570	\$ 872,696	\$ 488,090
Capital Equipment					
Bond and Note Principal Payments	29,855	135,200	125,520	125,520	236,000
Total	\$ 562,514	\$ 1,329,496	\$ 1,212,090	\$ 998,216	\$ 724,090
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 882,323	\$ 1,416,330	\$ 1,638,394	\$ 1,638,394	\$ 814,981
Cash Receipts	1,420,663	1,763,666	463,600	463,600	467,400
Cash Disbursements	(886,656)	(1,541,602)	(1,416,886)	(1,287,013)	(958,491)
Ending Cash Balance	\$ 1,416,331	\$ 1,638,394	\$ 685,108	\$ 814,981	\$ 323,890

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

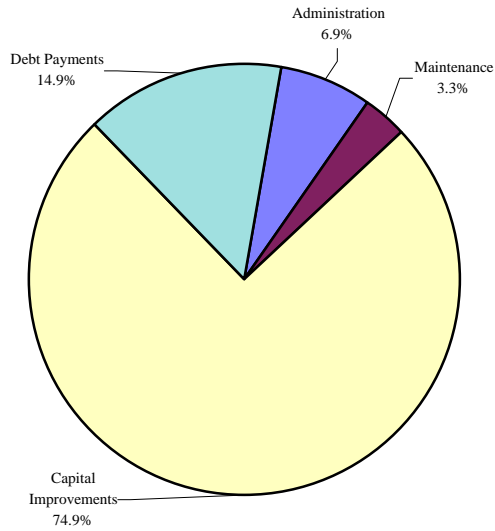
Operating Expenses By Program

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Administration	\$ 71,227	\$ 72,245	\$ 85,389	\$ 90,421	\$ 90,245
Maintenance	32,912	30,007	43,540	43,590	47,527
Capital Improvements	30,503	33,918	35,000	107,478	26,500
Total	\$ 134,642	\$ 136,170	\$ 163,929	\$ 241,489	\$ 164,272

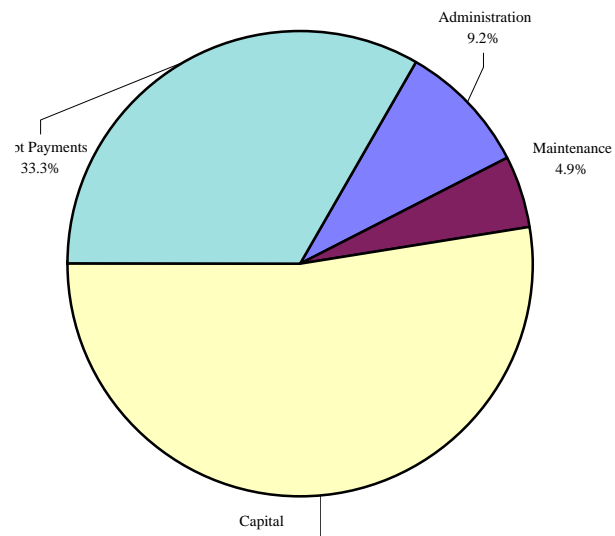
Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.43	0.30	0.49	0.49	0.44
Public Works Pool Overtime	0.01		0.01	0.01	
Seasonal Public Works					0.14
Total	0.44	0.30	0.50	0.50	0.58

**2007 Estimated
Expenses / Cash Outlay By Program**



**2008 Adopted
Expenses / Cash Outlay By Program**



Service Evaluation Criteria (Operating Expenses Plus Non Expensed -Cash Outlay)

Per Capita (2000 est. Pop.)	\$ 47.25	\$ 94.21	\$ 88.54	\$ 78.89	\$ 46.19
Per \$100,000 valuation	77.05	135.28	113.72	101.32	55.61

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor storm water problems.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	353	\$ 1,075		\$ 4,562	
Supplies	\$ 516	627	\$ 600	1,070	\$ 1,000
Other Services & Charges	70,358	70,543	84,789	84,789	89,245
Total	\$ 71,227	\$ 72,245	\$ 85,389	\$ 90,421	\$ 90,245
Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 5.04	\$ 5.12	\$ 6.05	\$ 6.40	\$ 6.39
Per \$100,000 valuation	8.22	7.35	7.77	8.22	7.69

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Maintenance

Program Description

Provides for the maintenance of all the City's storm sewer lines, catch basins, and storm sewer lift stations. The City has two storm sewer lift stations.

Services

- ~ Maintain all City storm sewer lines, and repair as needed.
- ~ Maintain the Storm Sewer Lift Stations.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 23,908	\$ 9,954	\$ 27,385	\$ 27,385	\$ 30,214
Supplies	2,333	1,465	5,000	5,000	5,500
Other Services & Charges	6,671	18,588	11,155	11,205	11,813
Total	\$ 32,912	\$ 30,007	\$ 43,540	\$ 43,590	\$ 47,527

Program Staffing in FTE's (Full-time Equivalents)

Public Works Pool	0.43	0.30	0.49	0.49	0.44
Public Works Pool Overtime	0.01		0.01	0.01	-
Seasonal Public Works					0.14
Total	0.44	0.30	0.50	0.50	0.58

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 2.33	\$ 2.12	\$ 3.08	\$ 3.09	\$ 3.37
Per \$100,000 valuation	3.80	3.05	3.96	3.96	4.05

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Storm Sewer Operations. Includes the addition and replacement of storm sewer, catch basins, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve storm sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of storm sewer lines related to street improvements.

Category	Project No.	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures						
Personal Services		\$ 130	\$ 200			
Supplies		109	(978)			
Other Services & Charges		6,978	4,378		78,919	
Depreciation		23,286	30,318	\$ 35,000	\$ 28,559	\$ 26,500
Debt Service		29,375	75,991	69,467	69,467	90,229
Total		\$ 59,878	\$ 109,909	\$ 104,467	\$ 176,945	\$ 116,729

Capital Improvements

Lift Stations

List No. 11 (Crystal Lake)	709		\$			
Lift No. 12 Rehab	703		33,652		\$	

Collection System

Installation of Grit Chambers	700			10,000	10,000	\$ 10,000
Catch Basin Replacement	702			10,000	10,000	10,000
So. Halifax Park GPT's	203	\$				
38th Ave. Reconstruct	308					
Drainage Lot Acquisitions						
Crystal Lake Water Quality						
Treatments - Phase I	701			100,000		50,000
France Ave Catchment	705					170,000
City Hall - Pond Water Quality	706	15,500	\$ 886			
Robin Ave & 45th Drainage	707					
Grimes Ave Pond - 4364	708					
Sochacki Park - Rice Lake O/ F	714	11,811	2,988			
City Hall Parking Lots - Resurf	107					
Alley - Toledo & Unity	304			50,050		50,050
27th / France Reconstruction	305	465,293	24,572			
Adair Reconstruction	307	40,055				
Toledo Ave - 43rd to 45 1/2	314		159,458		14,391	
Regent - 41st to 42nd	321			62,000	74,102	
Co. Road 81	322		541,111	445,900	333,204	
Vera Cruz - 39th to 41st Ave	323		428,556		35,844	
Abbott/Beard 40th - 43rd	325					139,750
44th - Scott to Vera Cruz	327					
York Ave /40th to 43rd	328					23,000
45th - Quail to Orchard	334			27,200	63,435	
40th - Adair to Unity	340					
26 1/2 - McNair to Abbott	341			331,720	331,720	
47th Ave - CR 81 to Parkway	351					34,290
36th & Beard Pipe to LVT	715		3,073	49,700		

Capital Equipment

Total		\$ 532,659	\$ 1,194,296	\$ 1,086,570	\$ 872,696	\$ 488,090
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Service Evaluation Criteria (Includes Capital Improvements)

Per Capita (2000 est. Pop.)	\$	41.96	\$	92.35	\$	84.33	\$	74.32	\$	42.83
Per \$100,000 valuation		68.42		132.61		108.31		95.45		51.56

CITY OF ROBBINSDALE, MINNESOTA

SOLID WASTE UTILITY

Fund Activities and Responsibilities

The Solid Waste Utility Fund is responsible for the following services; garbage and recycling collection for all residential properties (includes duplexes, tri-plexes and 4-plexes) and City owned buildings (City Hall, Police & Fire Station, Central Garage, and Liquor Store), recycling collection for apartments, yard-waste pickup for all residential properties, and maintaining the recycling drop-off center at located at the Central Garage Facility. All services are contracted through a citywide agreement with Waste Management and billed to customers on their utility bill.

Mission

To provide garbage, recycling, and compost collection service to all customers in a timely and efficient manner, and to maintain the cleanliness of the City.

Fund Initiatives:

- A. Continue to work with Waste Management ensuring that all customers are being served.
- B. Promote and encourage recycling and composting throughout the City by offering a credit on the utility bill.
- C. Work in conjunction with the Code Enforcement Program in order to clean up garbage houses as they are discovered.
- D. Bill customers based on level of service desired (size of can).

Budget Highlights:

The City has an agreement with Waste Management to collect all residential garbage and recycling within the City. There is a new agreement with Waste Management following a bid process conducted in 2007 - it expires in 2012. Under the terms of the contract, waste charges are expected to decrease somewhat, but the City will be responsible for new charges related to cart replacment. The Solid Waste Utility is expected to have a net income before operating transfers of \$197,630 for 2008. Cash availablility remains healthy, and a 2% rate increase was approved for 2008. For 2008, the fund will transfer \$150,000 to the Permanent Improvement Revovling Fund to help with the funding of street reconstruciton program (this is being done annually) and \$20,000 to the General Fund to help offset code enforcement costs of garbage related items. The intergovernmental revenue, which is a recycling grant from the State, is expected to be about the same as in 2008. It is uncertain if this revenue will continue in future years. If the grant revenue is eliminated, the City may consider reducing the recycling credit it currently gives residents for participating in the program.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Solid Waste Utility
Fund Type: Enterprise

Operating Statement					
	2005	2006	2007	2007	2008
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Garbage - Taxable	\$ 865,964	\$ 892,939	\$ 908,000	\$ 917,000	\$ 935,000
Garbage - Nontaxable	234,214	246,133	243,000	257,000	262,000
Multi-family Recycling	4,086	4,034	4,100	8,000	8,200
Penalties	24,708	17,051	19,000	24,000	24,400
Garbage Stickers	29,279	27,229	27,000	24,300	24,000
Interest on Special Assmnts	4,774	4,504	4,500	4,500	4,500
Other	13,377	1,503	1,000	1,000	1,000
Total Operating Revenues	1,176,402	1,193,393	1,206,600	1,235,800	1,259,100
<u>Operating Expenses</u>					
Personal Services					
Supplies	1,268	1,126	1,700	4,300	4,500
Other Services & Charges	1,120,490	1,145,806	1,183,024	1,183,024	1,140,470
Total Operating Expenses	1,121,758	1,146,932	1,184,724	1,187,324	1,144,970
Operating Income (Loss)	54,644	46,461	21,876	48,476	114,130
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	36,177	35,973	35,000	35,000	35,000
Investment Earnings	38,218	77,814	48,400	48,400	48,500
Total Nonoperating Revenues	74,395	113,787	83,400	83,400	83,500
Net Income before					
Operating Transfers	129,039	160,248	105,276	131,876	197,630
Transfers To Other Funds	(150,000)	(150,000)	(150,000)	(150,000)	(170,000)
Net Income (Loss)	(20,961)	10,248	(44,724)	(18,124)	27,630
<u>Net Assets</u>					
Beginning of Year	1,802,192	1,781,231	1,791,479	1,791,479	1,773,355
End of Year	<u>\$ 1,781,231</u>	<u>\$ 1,791,479</u>	<u>\$ 1,746,755</u>	<u>\$ 1,773,355</u>	<u>\$ 1,800,985</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,597,015	\$ 1,581,827	\$ 1,563,578	\$ 1,563,578	\$ 1,545,454
Cash Receipts	1,248,734	1,274,991	1,290,000	1,319,200	1,342,600
Cash Disbursements	(1,263,922)	(1,293,240)	(1,334,724)	(1,337,324)	(1,314,970)
Ending Cash Balance	\$ 1,581,827	\$ 1,563,579	\$ 1,518,854	\$ 1,545,454	\$ 1,573,084

CITY OF ROBBINSDALE, MINNESOTA

LIQUOR OPERATIONS

Fund Activities and Responsibilities

The Liquor Operation Enterprise Fund includes the operations of the City's off-sale liquor store, RC Liquors. RC Liquors operates as a retail off-sale liquor store for the purpose of making a profit to help fund governmental services within the City. The store was remodeled in 1999, and expanded from 2,500 square feet of retail to 3,500 square feet of retail space. The lease renewal is slated for Fall 2008.

Mission

To sell Liquor in a responsible manner for the purpose of making a reasonable profit to be used for the provision of governmental services to the residents of the City.

Fund Initiatives

- A. Maintain gross profit percentage of sales between 22% and 24%.
- B. Continue to develop the stores wine selection, increasing the volume of wine sold.
- C. Continue to enhance overall product selection through the introduction of new products and discontinuation of products that are not performing.
- D. Continue to advertise weekly specials and develop ads for holidays and special events.

Budget Highlights

2008 Sales for RC Liquors are expected remain steady with the completion of County Road Construction. Operating income for 2008 is expected to be about \$23,000, with the store maintaining its target gross profit margin of 24%. In 2008, \$50,000 will be transferred to the Capital Improvement Fund for park improvements.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Sales	\$ 2,011,139	\$ 1,982,472	\$ 2,115,000	\$ 2,090,000	\$ 2,070,000
Cost of Sales	1,502,803	1,521,726	1,582,300	1,533,500	1,536,200
Gross Profit	508,336	460,746	532,700	556,500	533,800
Operating Expenses					
Personal Services	255,606	260,226	279,213	276,382	283,578
Supplies	13,548	11,952	12,500	11,520	12,250
Other Services & Charges	185,147	166,295	172,402	167,414	170,077
Depreciation	45,442	45,801	45,600	45,600	45,600
Total Operating Expenses	499,743	484,274	509,715	500,916	511,505
Operating Income	8,593	(23,528)	22,985	55,584	22,295
Nonoperating Revenues					
Investment Earnings	5,059	8,664	7,800	8,400	7,800
Net Income before Operating Transfers	13,652	(14,864)	30,785	63,984	30,095
Transfers From Other Funds					
Transfers To Other Funds	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Net Income (Loss)	(36,348)	(64,864)	(19,215)	13,984	(19,905)
Net Assets					
Beginning of Year	678,376	642,028	577,164	577,164	591,148
End of Year	\$ 642,028	\$ 577,164	\$ 557,949	\$ 591,148	\$ 571,243
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 1,120	\$ 3,897	\$	\$ 3,556	\$ 12,000
Cash Availability					
Beginning Cash Balance	\$ 222,361	\$ 213,169	\$ 103,866	\$ 103,866	\$ 159,894
Cash Receipts	2,016,271	1,979,624	2,122,800	2,098,400	2,077,800
Cash Disbursements	(2,025,463)	(2,088,927)	(2,096,415)	(2,042,372)	(2,064,105)
Ending Cash Balance	\$ 213,169	\$ 103,866	\$ 130,251	\$ 159,894	\$ 173,589

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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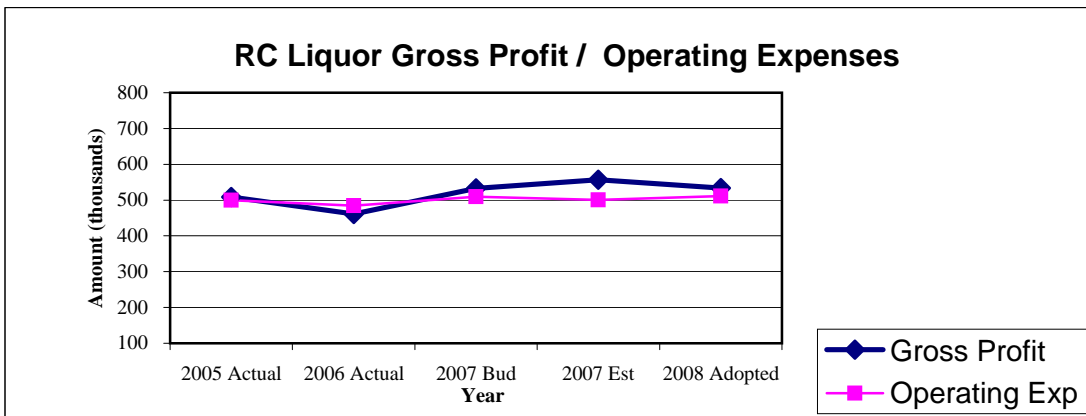
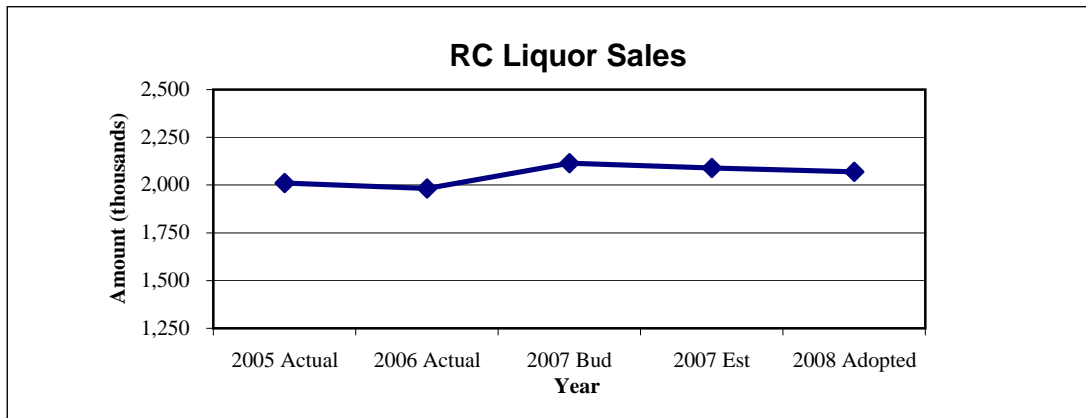
Staffing in FTE's (Full-time Equivalent) By Program

Operations Manager	1.07	1.03	1.02	1.02	1.02
Store Manager	1.01	1.03	1.02	1.02	1.02
Lead Clerk	1.02	1.03	1.08	1.08	1.02
Clerk OT					0.05
Part-Time Clerks	3.32	2.84	3.25	3.25	3.25
Total	6.42	5.93	6.37	6.37	6.36

Service Evaluation Criteria

Gross Profit Percentage (percent to net sales)	25.28%	23.24%	25.19%	26.63%	25.79%
Sales per square feet (Retail)	\$ 574.61	\$ 566.42	\$ 604.29	\$ 597.14	\$ 591.43
Operating Expenses per squar feet (Retail)	\$ 142.78	\$ 138.36	\$ 145.63	\$ 143.12	\$ 146.14

Operation charts





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

DEPUTY REGISTRAR

Fund Activities and Responsibilities

The Deputy Registrar Operation, as an agent of the State Department of Motor Vehicles, provides vehicle licensing services. Other services offered are game and fish licenses, notary services, and after hours garbage sticker sales.

Mission

To provide quality convenient licensing services to the community at no cost to the residents of the City.

Fund Initiatives

- A. Continue to monitor operating costs and develop more streamlined operational procedures.
- B. Continue to provide quality customer service.

Budget Highlights

The operation is expecting to have a net income of \$11,000 for 2008. Motor vehicle license volume continues to decline slightly due to a larger number of renewals being done online directly with the State. To offset the volume decline, the City became a Passport Acceptance Facility in 2006, which is expected to add about \$20,000 annually in additional revenues. The net income for 2007 was nearly \$33,500 - twice projection mostly due to new passport requirements. Although the bubble could continue, it was not included in the budget projections.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Deputy Registrar
Fund Type: Enterprise

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Motor Vehicle Fees	\$ 289,880	\$ 284,226	\$ 300,000	\$ 292,000	\$ 300,000
Rec Vehicle Fees (DNR)	12,286	11,813	12,500	17,500	12,500
Passports		20,165	20,000	37,500	20,000
Other	4,112	5,528	2,000	1,588	2,000
Total Operating Revenues	306,278	321,732	334,500	348,588	334,500
Operating Expenses					
Personal Services	250,110	236,803	239,236	239,236	246,697
Supplies	6,414	1,557	2,000	2,000	2,000
Other Services & Charges	73,680	62,512	74,125	70,875	72,312
Depreciation	4,777	5,375	5,375	4,000	2,500
Total Operating Expenses	334,981	306,247	320,736	316,111	323,509
Operating Income	(28,703)	15,485	13,764	32,477	10,991
Nonoperating Revenues					
Investment Earnings			1,000	1,000	1,000
Net Income (loss) before Operating Transfers	(28,703)	15,485	14,764	33,477	11,991
Transfers To Other Funds					
Net Income (Loss)	(28,703)	15,485	14,764	33,477	11,991
Net Assets					
Beginning of Year	54,464	25,761	41,246	41,246	74,723
End of Year	\$ 25,761	\$ 41,246	\$ 56,010	\$ 74,723	\$ 86,714
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 17,735	\$	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 22,345	\$ 23	\$ 16,353	\$ 16,353	\$ 53,830
Cash Receipts	310,706	322,556	335,500	349,588	335,500
Cash Disbursements	(333,028)	(306,226)	(315,361)	(312,111)	(321,009)
Ending Cash Balance	\$ 23	\$ 16,353	\$ 36,492	\$ 53,830	\$ 68,321

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

Staffing in FTE's (Full-time Equivalents) By Program					
Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Coordinator	0.96	1.00	1.00	1.00	1.00
Lead Clerk					1.00
Clerks	3.69	3.89	2.82	2.82	2.35
Clerks Overtime	0.03	0.02			
Total	5.68	5.91	4.82	4.82	5.35

Service Evaluation Criteria					(Estimated)
Transactions processed	56,000	53,000	53,000	52,950	53,000
Revenue per Transaction	5.47	6.07	6.31	6.58	6.31
Expenses per Transaction	5.98	5.78	6.05	5.97	6.10
Net Income (Loss) Per Transaction	(0.51)	0.29	0.26	0.61	0.21

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City, or to other governing units, on a cost reimbursement basis.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

The City Budgets for the following Funds:

Central Garage Fund

The fund was established to account for the cost of operating a maintenance facility for mobile equipment used by other City departments. Such costs are billed to other departments at cost plus a charge to replace the equipment.

Central Services Fund

The fund was established to account for the cost of information technology (computer and network services), general office services (copiers, general supplies, and telephone system), and government building costs (City Hall and Police & Fire Buildings) that are shared by all departments. All costs are billed to other departments.

CITY OF ROBBINSDALE, MINNESOTA

Equipment Replacement Fund

The fund was established to provide for the systematic replacement of equipment as required. The City staff continues to review the replacement value of equipment and will adjust charges to the using departments over the remaining life of the equipment, to assure that sufficient monies will be available for replacement.

Risk Insurance Fund

The Council established this fund to provide for the payment of premiums and deductibles in regards to the insurance coverage that the City carries, and to provide for initiatives that help reduce the City's overall exposure risk to claims. Through this action, charges are made to all departments to recoup the costs of the insurance plus the amount of potential risk assumed by the City through the deductible portion of the coverage and any exposure reduction initiatives.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
INTERNAL SERVICE FUNDS**

Fund Type	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
<u>Operating Revenues</u>					
Charges for Service	\$ 1,536,073	\$ 1,618,971	\$ 1,864,098	\$ 1,823,677	\$ 1,878,388
Other	64,465	57,486	25,000	25,000	25,000
Total Operating Revenues	<u>1,600,538</u>	<u>1,676,457</u>	<u>1,889,098</u>	<u>1,848,677</u>	<u>1,903,388</u>
<u>Operating Expenses</u>					
Personal Services	362,793	405,392	436,105	442,274	475,685
Supplies	203,592	206,304	267,700	265,200	275,900
Other Charges & Services	1,001,390	874,900	1,004,497	1,011,556	1,052,990
Depreciation	528,234	582,681	497,525	472,525	507,600
Total Operating Expenses	<u>2,096,009</u>	<u>2,069,277</u>	<u>2,205,827</u>	<u>2,191,555</u>	<u>2,312,175</u>
Operating Income (Loss)	<u>(495,471)</u>	<u>(392,820)</u>	<u>(316,729)</u>	<u>(342,878)</u>	<u>(408,787)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	66,114	103,983	97,500	95,800	93,500
Gain on Sale of Equipment	21,334			15,000	15,000
Total Nonoperating Revenues	<u>87,448</u>	<u>103,983</u>	<u>97,500</u>	<u>110,800</u>	<u>108,500</u>
Net Income (Loss) before Operating Transfers	<u>(408,023)</u>	<u>(288,837)</u>	<u>(219,229)</u>	<u>(232,078)</u>	<u>(300,287)</u>
Transfers From Other Funds	130,610	70,285	592,000	592,000	
Transfers To Other Funds	<u>(184,000)</u>	<u>(75,700)</u>	<u>(90,000)</u>	<u>(90,000)</u>	
Transfers From (To) Other Funds	<u>(53,390)</u>	<u>(5,415)</u>	<u>502,000</u>	<u>502,000</u>	
Net Income (Loss)	<u>(461,413)</u>	<u>(294,252)</u>	<u>282,771</u>	<u>269,922</u>	<u>(300,287)</u>
<u>Net Assets</u>					
Beginning of Year	6,249,590	5,788,177	5,493,925	5,493,925	5,763,847
End of Year	<u>\$ 5,788,177</u>	<u>\$ 5,493,925</u>	<u>\$ 5,776,696</u>	<u>\$ 5,763,847</u>	<u>\$ 5,463,560</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 327,587</u>	<u>\$ 529,424</u>	<u>\$ 922,700</u>	<u>\$ 674,700</u>	<u>\$ 1,005,700</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 3,142,061	\$ 2,888,615	\$ 2,389,674	\$ 2,389,674	\$ 2,436,921
Cash Receipts	1,808,535	1,855,096	2,578,598	2,551,477	2,433,888
Cash Disbursements	<u>(2,061,981)</u>	<u>(2,354,037)</u>	<u>(2,856,502)</u>	<u>(2,504,230)</u>	<u>(2,810,275)</u>
Ending Cash Balance	<u>\$ 2,888,615</u>	<u>\$ 2,389,674</u>	<u>\$ 2,111,770</u>	<u>\$ 2,436,921</u>	<u>\$ 2,060,534</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2008 BUDGET SUMMARY
OPERATING STATEMENTS BY FUND**

Category	Central Garage	Central Services	Equipment Replacement	Risk Insurance	Total Budget
<u>Operating Revenues</u>					
Charges for Service	\$ 671,630	\$ 1,032,682		\$ 174,076	\$ 1,878,388
Other				25,000	25,000
Total Operating Revenues	<u>671,630</u>	<u>1,032,682</u>		<u>199,076</u>	<u>1,903,388</u>
<u>Operating Expenses</u>					
Personal Services	189,543	151,142		135,000	475,685
Supplies	204,900	66,000	\$ 5,000		275,900
Other Charges & Services	120,187	648,952	4,600	279,250	1,052,990
Depreciation	286,000	66,600	155,000		507,600
Total Operating Expenses	<u>800,630</u>	<u>932,694</u>	<u>164,600</u>	<u>414,250</u>	<u>2,312,175</u>
Operating Income (Loss)	<u>(129,000)</u>	<u>99,987</u>	<u>(164,600)</u>	<u>(215,174)</u>	<u>(408,787)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	28,500	4,000	36,000	25,000	93,500
Gain on Sale of Assets	15,000				15,000
Total Nonoperating Revenues	<u>43,500</u>	<u>4,000</u>	<u>36,000</u>	<u>25,000</u>	<u>108,500</u>
Net Income (Loss) Before Operating Transfers	<u>(85,500)</u>	<u>103,987</u>	<u>(128,600)</u>	<u>(190,174)</u>	<u>(300,287)</u>
Operating Transfers In					
Operating Transfers Out					
Net Income (Loss)	<u>(85,500)</u>	<u>103,987</u>	<u>(128,600)</u>	<u>(190,174)</u>	<u>(300,287)</u>
<u>Net Assets</u>					
Beginning of Year	2,885,079	541,203	1,813,440	524,125	5,763,847
End of Year	<u>\$ 2,799,579</u>	<u>\$ 645,190</u>	<u>\$ 1,684,840</u>	<u>\$ 333,951</u>	<u>\$ 5,463,560</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 741,200</u>	<u>\$ 264,500</u>	<u>\$</u>		<u>\$ 1,005,700</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 904,996	\$ 205,571	\$ 831,606	\$ 494,748	\$ 2,436,921
Cash Receipts	1,137,130	1,036,682	36,000	224,076	2,433,888
Cash Disbursements	<u>(1,255,830)</u>	<u>(1,130,594)</u>	<u>(9,600)</u>	<u>(414,250)</u>	<u>(2,810,275)</u>
Ending Cash Balance	<u>\$ 786,296</u>	<u>\$ 111,658</u>	<u>\$ 858,006</u>	<u>\$ 304,574</u>	<u>\$ 2,060,534</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL GARAGE

Fund Activities and Responsibilities

The Central Garage Internal Service Fund provides for maintenance and replacement of all City vehicles (includes heavy equipment) as well as the operations of the Central Garage, which houses the Maintenance Department staff. Costs are recouped through charges to other funds. Currently there are three programs within the Central Garage: Building Operations, Vehicle Maintenance, and Vehicle Replacement. Each program has a charge for the services they provide.

Mission

To provide quality and reliable transportation for all City departments.

Fund Initiatives:

- A. Evaluate the current structure for charging other City departments.
- B. Maintain a comprehensive vehicle replacement program.
- C. Evaluate current vehicle maintenance service.

Budget Highlights:

The Central Garage Fund is projected to have a net loss of \$85,500 in 2008. Revenues (Charges to Other Funds) for 2008 was increased by \$19,562 or 3% as compared to 2007. Operating Expenses for 2008 are planned to increase by \$43,240 or 5.7% over the 2007 Adopted Budget. Operating expense increases are partially due to the rising cost of fuel and maintenance related to the fleet. Capital Equipment purchases planned for 2008 equal \$741,200 (see Capital Improvement Plan for more details). The overall cash reserves are projected to decrease by \$118,700 or 13.1% over the 2007 estimated, which will create a need for increasing charges to other funds and issuing Capital Equipment Notes for the acquisition of equipment in future years. The depletion of the cash reserves is a planned strategy to minimize the use of debt financing for needed acquisitions.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Garage Space Rental	\$ 148,700	\$ 161,040	\$ 161,024	\$ 161,024	\$ 165,855
Equipment Repair Charges	273,418	269,059	351,081	351,081	361,613
Mobile Equipment Replacement Charges	59,783	180,384	180,384	139,963	144,162
Other					
Total Operating Revenues	481,901	610,483	692,489	652,068	671,630
Operating Expenses					
Personal Services	155,335	158,459	165,196	166,365	189,543
Supplies	140,394	155,823	192,700	190,200	204,900
Other Services & Charges	91,000	125,003	113,494	119,603	120,187
Depreciation	305,112	341,177	286,000	261,000	286,000
Total Operating Expenses	691,841	780,462	757,390	737,168	800,630
Operating Income (Loss)	(209,940)	(169,979)	(64,901)	(85,100)	(129,000)
Nonoperating Revenues					
Gain On Sale of Equipment	19,214			15,000	15,000
Investment Earnings	22,797	30,700	30,700	29,000	28,500
Total Nonoperating Revenues	42,011	30,700	30,700	44,000	43,500
Net Income (loss) before Operating Transfers	(167,929)	(139,279)	(34,201)	(41,100)	(85,500)
Transfers From Other Funds	36,000		450,000	450,000	
Transfers To Other Funds					
Net Income (Loss)	(131,929)	(139,279)	415,799	408,900	(85,500)
Net Assets					
Beginning of Year	2,747,387	2,615,458	2,476,179	2,476,179	2,885,079
End of Year	<u>\$ 2,615,458</u>	<u>\$ 2,476,179</u>	<u>\$ 2,891,978</u>	<u>\$ 2,885,079</u>	<u>\$ 2,799,579</u>
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 280,278	\$ 313,401	\$ 786,700	\$ 538,700	\$ 741,200
Total	<u>\$ 280,278</u>	<u>\$ 313,401</u>	<u>\$ 786,700</u>	<u>\$ 538,700</u>	<u>\$ 741,200</u>
Cash Availability					
Beginning Cash Balance	\$ 1,074,540	\$ 970,763	\$ 773,796	\$ 773,796	\$ 904,996
Cash Receipts	559,316	669,607	1,173,189	1,146,068	1,137,130
Cash Disbursements	(663,093)	(866,574)	(1,258,090)	(1,014,868)	(1,255,830)
Ending Cash Balance	<u>\$ 970,763</u>	<u>\$ 773,796</u>	<u>\$ 688,895</u>	<u>\$ 904,996</u>	<u>\$ 786,296</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenses By Program

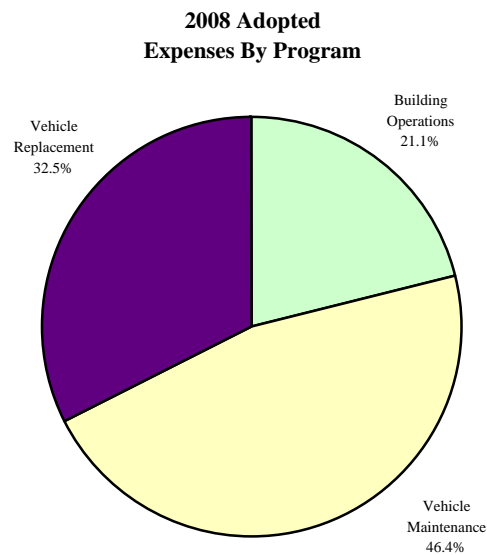
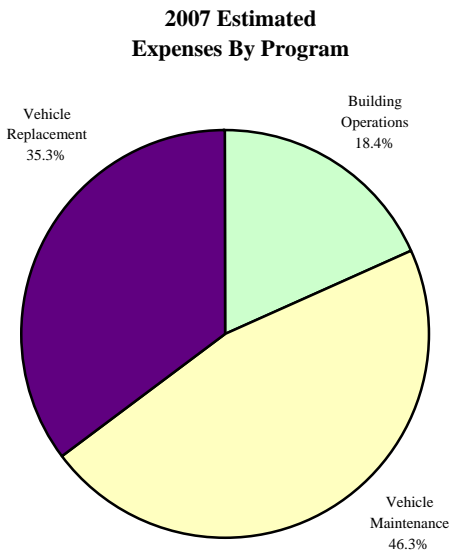
Building Operations	\$ 121,061	\$ 145,425	\$ 152,325	\$ 135,753	\$ 168,782
Vehicle Maintenance	287,541	310,366	345,065	341,415	371,849
Vehicle Replacement	283,239	324,671	260,000	260,000	260,000
Total	\$ 691,841	\$ 780,462	\$ 757,390	\$ 737,168	\$ 800,630

Related Revenue By Program

Building Operations	\$ 148,700	\$ 161,040	\$ 161,024	\$ 161,024	\$ 165,855
Vehicle Maintenance	273,418	269,059	351,081	351,081	361,613
Vehicle Replacement	59,783	180,384	180,384	139,963	144,162
Total	\$ 481,901	\$ 610,483	\$ 692,489	\$ 652,068	\$ 671,630

Staffing in FTE's (Full-time Equivalents) By Program

Building Operations	0.85	0.89	0.84	0.84	0.92
Vehicle Maintenance	1.84	1.46	1.77	1.77	1.98
Total	2.69	2.35	2.61	2.61	2.90



Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 34.12	\$ 43.23	\$ 49.03	\$ 46.17	\$ 47.56
Per \$100,000 valuation	55.65	62.07	62.97	59.30	57.26

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Building Operations

Major Objective: Internal Services

Program Description

Provide for the operations of the Central Garage Building. The Building is located at 4601 Toledo Avenue North. The Building houses the Maintenance Department Offices.

Services

- ~ Provide ongoing maintenance to the Central Garage Building.
- ~ Provide offices and support services for the Public Works Department.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 39,584	\$ 46,370	\$ 52,616	\$ 53,785	\$ 60,889
Supplies	7,223	4,210	9,700	9,700	10,400
Other Services & Charges	51,685	72,186	65,009	72,268	72,493
Depreciation	22,569	22,659	25,000		25,000
Total	\$ 121,061	\$ 145,425	\$ 152,325	\$ 135,753	\$ 168,782
Non- Expensed Cash Outlay	\$	\$ 10,000	\$ 492,700	\$ 314,700	\$ 110,000

Related Revenue

Garage Space Rental	\$ 148,700	\$ 161,040	\$ 161,024	\$ 161,024	\$ 165,855
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Program Staffing in FTE's (Full-time Equivalents)

Public Works Superintendent					
Public Works Secretary	0.68	0.73	0.67	0.67	0.67
Public Works Pool	0.17	0.16	0.17	0.17	0.25
Seasonal Public Works					
Total	0.85	0.89	0.84	0.84	0.92

Service Evaluation Criteria

Per Capita (2000 est. Pop.)	\$ 8.57	\$ 10.30	\$ 10.79	\$ 9.61	\$ 11.95
Per \$100,000 valuation	13.98	16.79	13.85	12.35	14.39

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Replacement

Program Description

Provide for the ongoing replacement of the City's fleet. This includes vehicles and heavy equipment.

Services

- ~ Provide resources for the replacement of City Vehicles.
- ~ Track depreciation on the City's fleet.

Expenditures					
Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Supplies	\$ 2,624				
Depreciation	\$ 281,763	\$ 316,300	\$ 260,000	\$ 260,000	\$ 260,000
Total	\$ 283,239	\$ 324,671	\$ 260,000	\$ 260,000	\$ 260,000
Non- Expensed Cash Outlay	\$ 280,278	\$ 282,901	\$ 294,000	\$ 224,000	\$ 631,200

Related Revenue					
Mobile Equipment Replacement Charges	\$ 59,783	\$ 180,384	\$ 180,384	\$ 139,963	\$ 144,162
Total	\$ 59,783	\$ 180,384	\$ 180,384	\$ 139,963	\$ 144,162

Non-Revenue Cash Inflow *					
Proceeds from issuance of Capital Equipment Notes					\$ 422,000

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 20.06	\$ 22.99	\$ 18.41	\$ 18.41	\$ 18.41
Per \$100,000 valuation	32.71	33.01	23.64	23.64	22.17

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL SERVICES

Fund Activities and Responsibilities

The Central Services Fund was created in 1999 to account for Information Technology and shared General Office Services (supplies, copiers, and phone system). In 2000, it was expanded to include Government Buildings, which are all costs associated with maintaining City Hall and the Police & Fire Building.

Mission

To provide quality and timely service to other City Operations for Information Technology needs, General Office needs, and needs associated with providing office space for those operations.

Fund Initiatives:

- A. Continue to implement the planned technology initiatives (See City Managers Budget Message)
- B. Maintain City Hall and the Police & Fire Building in good condition through repairs and improvements.
- C. Provide general office services (copiers, phone system, office supplies).

Budget Highlights:

The Central Service Fund is expected to have a net income for 2008 of \$103,987. Expenses are planned to increase by \$6,307 or less than 1% in 2008, while charges (revenue) will increase by \$30,079 or 3%. 2008 budgeted capital equipment acquisitions total \$264,500. Cash reserves are projected to be \$111,658 by the end of 2008. This should allow for moderating increases in charges providing operating expense growth is limited in scope. The capital equipment acquisitions include funds for emergency generators, various small building improvements at City Hall and the Police & Fire Building, and ongoing workstation and network equipment replacement. See the Capital Improvement Plan for more details.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Operating Statement					
Operating Revenues:					
Information Tech Charges	\$ 484,385	\$ 446,860	\$ 481,733	\$ 481,733	\$ 496,185
General Office Charges	104,736	123,161	141,885	141,885	146,142
Building Rental Charges	286,910	318,397	378,985	378,985	390,355
Other					
Total Operating Revenues	876,031	888,418	1,002,603	1,002,603	1,032,682
Operating Expenses					
Personal Services	117,261	137,392	155,909	155,909	151,142
Supplies	46,826	49,179	70,000	70,000	66,000
Other Services & Charges	645,063	529,086	621,503	638,953	648,952
Depreciation	88,140	86,543	61,525	61,525	66,600
Total Operating Expenses	897,290	802,200	908,937	926,387	932,694
Operating Income (Loss)	(21,259)	86,218	93,666	76,216	99,987
Nonoperating Revenues					
Gain On Sale of Equipment	2,120				
Investment Earnings		2,120	4,000	4,000	4,000
Total Nonoperating Revenues	2,120	2,120	4,000	4,000	4,000
Net Income (loss) before					
Operating Transfers	(19,139)	88,338	97,666	80,216	103,987
Transfers from Other Funds	48,000	25,000	142,000	142,000	
Transfers to Other Funds	(100,000)	(75,700)			
Net Income (Loss)	(71,139)	37,638	239,666	222,216	103,987
Net Assets					
Beginning of Year	352,488	281,349	318,987	318,987	541,203
End of Year	\$ 281,349	\$ 318,987	\$ 558,653	\$ 541,203	\$ 645,190
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 19,746	\$	\$ 136,000	\$ 136,000	\$ 71,500
Capital Improvements		31,592	135,500	20,500	193,000
Total	\$ 19,746	\$ 31,592	\$ 271,500	\$ 156,500	\$ 264,500
Cash Availability					
Beginning Cash Balance	\$ 111,302	\$ 103,279	\$ 78,330	\$ 78,330	\$ 205,571
Cash Receipts	938,057	895,997	1,148,603	1,148,603	1,036,682
Cash Disbursements	(946,080)	(920,946)	(1,118,912)	(1,021,362)	(1,130,594)
Ending Cash Balance	\$ 103,279	\$ 78,330	\$ 108,021	\$ 205,571	\$ 111,658

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

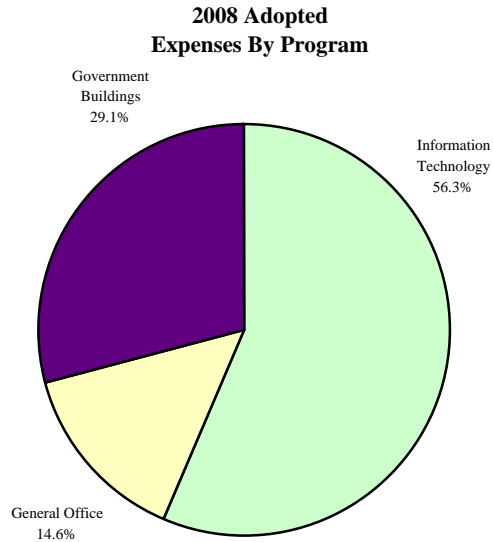
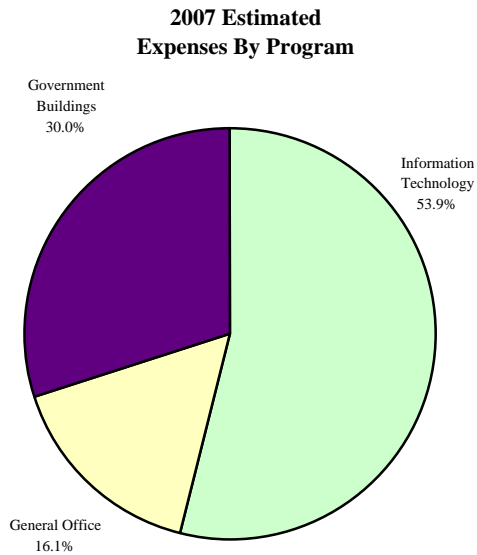
CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
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Expenses By Program					
	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Information Technology	\$ 566,841	\$ 441,721	\$ 498,880	\$ 498,880	\$ 525,507
General Office	126,436	147,769	149,893	149,293	135,840
Governmental Buildings	304,013	288,410	260,164	278,214	271,347
Total	\$ 997,290	\$ 877,900	\$ 908,937	\$ 926,387	\$ 932,694

Staffing in FTE's (Full-time Equivalents) By Program					
Information Technology	1.07	1.66	1.66	1.66	1.60
Governmental Buildings	0.51	0.66	0.41	0.41	0.33
Total	1.58	2.32	2.07	2.07	1.93



Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 70.61	\$ 62.16	\$ 64.36	\$ 65.59	\$ 66.04
Per \$100,000 valuation	115.16	89.26	82.66	84.25	79.51

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: Information Technology

Major Objective: Internal Services

Program Description

To provide all City Operations with technology services. The costs associated with this program are charged back to other departments based on the number of computer connections.

Services

- ~ Maintain the City's local area network (LAN).
- ~ Maintain and Support major software applications (Finance, Utility Billing, Police, etc...).
- ~ Provide hardware and software support for all users.
- ~ Establish policies and procedures for operations.
- ~ Provide computer related training for all users of the City's network .
- ~ Serve as a planning mechanism for future technology development.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Personal Services	\$ 90,922	\$ 115,659	\$ 130,445	\$ 130,445	\$ 127,952
Supplies	20,678	17,981	41,000	41,000	38,500
Other Services & Charges	372,464	230,109	272,435	272,435	299,055
Depreciation	82,777	77,972	55,000	55,000	60,000
Total	\$ 566,841	\$ 441,721	\$ 498,880	\$ 498,880	\$ 525,507
Non- Expensed Cash Outlay	\$ 19,746	\$	\$ 46,000	\$ 46,000	\$ 71,500
Related Revenue					
Technology Charges	\$ 484,385	\$ 446,860	\$ 481,733	\$ 481,733	\$ 496,185
Operating Transfers In	48,000				
Total	\$ 532,385	\$ 446,860	\$ 481,733	\$ 481,733	\$ 496,185
Program Staffing in FTE's (Full-time Equivalent)					
Information Technology					
Coordinator	1.00	1.00	1.00	1.00	1.00
Finance Director	0.07	0.06	0.06	0.06	0.06
Records Management Clerk		0.60	0.60	0.60	0.60
Total	1.07	1.66	1.66	1.66	1.60
Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 40.14	\$ 31.28	\$ 35.32	\$ 35.32	\$ 37.21
Per \$100,000 valuation	65.45	44.91	45.37	45.37	44.80

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: General Office Services

Major Objective: Internal Services

Program Description

Program provides for General Office Services for all City Operations. Costs associated with this are charged back to other departments based on usage percentage tied to the previous year's budget.

Services

- ~ Provide phone system for all City operations.
- ~ Provide Centralized General Supplies and Copying facilities for most departments.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenditures					
Supplies	\$ 11,271	\$ 14,456	\$ 14,000	\$ 14,000	\$ 12,500
Other Services & Charges	112,184	127,124	134,643	134,043	122,040
Depreciation	2,981	6,189	1,250	1,250	1,300
Total	\$ 126,436	\$ 147,769	\$ 149,893	\$ 149,293	\$ 135,840
Non- Expensed Cash Outlay			90,000	\$ 90,000	\$
Related Revenue					
General Office Charges	\$ 104,736	\$ 123,161	\$ 141,885	\$ 141,885	\$ 146,142
Other Transfers In			90,000	90,000	
Total	\$ 104,736	\$ 123,161	\$ 231,885	\$ 231,885	\$ 146,142
Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 8.95	\$ 10.46	\$ 10.61	\$ 10.57	\$ 9.62
Per \$100,000 valuation	14.60	15.02	13.63	13.58	1.22

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Engineering
Program: Government Buildings

Major Objective: Internal Services

Program Description

Program accounts for all expenses related to the operation of the City Hall and Police & Fire Buildings. The costs associated with these activity are charged back to departments based on square footage used.

Services

- ~ Maintain the physical appearance of the buildings.
- ~ Maintain and keep operational the HVAC systems for each building.
- ~ Perform routine cleaning and maintenance for the buildings.
- ~ Remodel and improve the buildings as needed.

Category	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Adopted
Expenses					
Personal Services	\$ 26,339	\$ 21,733	\$ 25,464	\$ 25,464	\$ 23,190
Supplies	14,877	16,742	15,000	15,000	15,000
Other Services & Charges	160,415	171,853	214,425	232,475	227,857
Depreciation	2,382	2,382	5,275	5,275	5,300
Transfers Out	100,000	75,700			
Total	\$ 304,013	\$ 288,410	\$ 260,164	\$ 278,214	\$ 271,347
Non- Expensed Cash Outlay	\$	\$ 31,592	\$ 135,500	\$ 20,500	\$ 193,000

Related Revenue					
Building Rental Charge	\$ 286,910	\$ 318,397	\$ 378,985	\$ 378,985	\$ 390,355
Other Revenue					
Transfers In		25,000	52,000	52,000	
Total	\$ 286,910	\$ 343,397	\$ 430,985	\$ 430,985	\$ 390,355

Program Staffing in FTE's (Full-time Equivalent)					
Public Works Pool	0.41	0.65	0.38	0.38	0.32
Public Works Pool Overtime	0.04		0.03	0.03	0.01
Seasonal Public Works	0.06	0.01			
Total	0.51	0.66	0.41	0.41	0.33

Service Evaluation Criteria					
Per Capita (2000 est. Pop.)	\$ 21.53	\$ 20.42	\$ 18.42	\$ 19.70	\$ 19.21
Per \$100,000 valuation	35.11	29.32	23.66	25.30	23.13

CITY OF ROBBINSDALE, MINNESOTA

EQUIPMENT REPLACEMENT

Fund Activities and Responsibilities

The Equipment Replacement Fund provides for the systematic replacement of equipment purchased out of the General Fund other than vehicle and heavy equipment (which is replaced in the Central Garage Internal Service Fund). Each year a charge is made to all General Fund departments to assure that costs are not deferred to the future when actual replacement occurs.

Mission

To provide a consistent stream of funding for the systematic replacement of equipment.

Fund Initiatives:

A. Continue to evaluate the level of the charges on a yearly basis and adjust accordingly.

Budget Highlights:

The Equipment Replacement cash reserves are projected to increase by 3%. No replacement charge to other funds is in place at this time. There are no planned equipment purchases to be made using this fund in 2008.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Equipment Replacement
Fund Type: Internal Service

	2005 Actual	2006 Actual	2007 Budget	2007 Estimated	2008 Proposed
Operating Statement					
Operating Revenues:					
Equipment Replacement					
Other					
Total Operating Revenues					
Operating Expenses					
Supplies	\$ 16,372	\$ 1,302	\$ 5,000	\$ 5,000	\$ 5,000
Other Services & Charges	4,165	4,358	4,500	4,500	4,600
Depreciation	134,982	154,961	150,000	150,000	155,000
Total Operating Expenses	155,519	160,621	159,500	159,500	164,600
Operating Income (Loss)	(155,519)	(160,621)	(159,500)	(159,500)	(164,600)
Nonoperating Revenues					
Investment Earnings	24,704	42,552	36,000	36,000	36,000
Net Income (loss) before Operating Transfers	(130,815)	(118,069)	(123,500)	(123,500)	(128,600)
Operating Transfers					
From Other Funds	46,610	45,285			
To Other Funds	(48,000)		(90,000)	(90,000)	
Net Operating Transfers	(1,390)	45,285	(90,000)	(90,000)	
Net Income (Loss)	(132,205)	(72,784)	(213,500)	(213,500)	(128,600)
Net Assets					
Beginning of Year	2,231,929	2,099,724	2,026,940	2,026,940	1,813,440
End of Year	<u>\$ 2,099,724</u>	<u>\$ 2,026,940</u>	<u>\$ 1,813,440</u>	<u>\$ 1,813,440</u>	<u>\$ 1,684,840</u>
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 27,563	\$ 216,023	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 1,071,017	\$ 1,026,600	\$ 895,106	\$ 895,106	\$ 831,606
Cash Receipts	50,476	84,529	36,000	36,000	36,000
Cash Disbursements	(94,893)	(216,023)	(99,500)	(99,500)	(9,600)
Ending Cash Balance	<u>\$ 1,026,600</u>	<u>\$ 895,106</u>	<u>\$ 831,606</u>	<u>\$ 831,606</u>	<u>\$ 858,006</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

RISK INSURANCE

Fund Activities and Responsibilities

The Risk Insurance Fund provides for payment of insurance premiums and any deductibles of the City's various insurance policies. This fund was created to assure a streamlined charge to other funds, so that a single incident or premium increase does not have a large impact on any one budgetary period. The Fund is also used to pay for any projects that will lower the City's exposures to insurance related incidents. The City contracts with a Asterisk Management, a Risk Management firm to help develop safety policies and review insurance coverage, and any claims to reduce exposure risk. Costs associated with this fund are recouped through a annual charge to all City Operations. This charge is based on a risk management percentage for each area as set by the Risk Management Firm.

Mission

To provide proper and quality coverage of all the City's insurance needs, including preventative measures to help the City lower its overall exposure risk.

Fund Initiatives:

- A. Continue to monitor the level of General Liability and Property Liability coverage the City needs.
- B. Continue to work with the Risk Manager and Insurance Agent evaluating the City's exposure level.
- C. Continue to monitor the workers compensation premiums and our exposure.
- D. Continue to evaluate projects that can be implemented to reduce our exposure to risk.

Budget Highlights:

The Risk Insurance Fund is projected to have a net loss of \$190,174 for 2008. Revenues (charges to other funds) are planned to increase by 3.0% as compared to the 2007 Budget. Premiums for 2008 are projected to rise by 12.4% or \$30,750 and the City's deductible will remain at \$100,000.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Risk Insurance
Fund Type: Internal Service

	2005	2006	2007	2007	2008
	Actual	Actual	Budget	Estimated	Proposed
Operating Statement					
Operating Revenues:					
Internal Insurance Charge	\$ 178,141	\$ 120,070	\$ 169,006	\$ 169,006	\$ 174,076
Insurance Dividend	53,379	57,486	25,000	25,000	25,000
Other	11,086				
Total Operating Revenues	242,606	177,556	194,006	194,006	199,076
Operating Expenses					
Personal Services	90,197	109,541	115,000	120,000	135,000
Other Services & Charges	261,162	216,453	265,000	248,500	279,250
Total Operating Expenses	351,359	325,994	380,000	368,500	414,250
Operating Income (Loss)	(108,753)	(148,438)	(185,994)	(174,494)	(215,174)
Nonoperating Revenues					
Investment Earnings	18,613	28,611	26,800	26,800	25,000
Net Income (loss) before Operating Transfers	(90,140)	(119,827)	(159,194)	(147,694)	(190,174)
Transfers From Other Funds Transfers To Other Funds	(36,000)				
Net Income (Loss)	(126,140)	(119,827)	(159,194)	(147,694)	(190,174)
Net Assets					
Beginning of Year	917,786	791,646	671,819	671,819	524,125
End of Year	<u>\$ 791,646</u>	<u>\$ 671,819</u>	<u>\$ 512,625</u>	<u>\$ 524,125</u>	<u>\$ 333,951</u>
Cash Availability					
Beginning Cash Balance	\$ 885,202	\$ 787,973	\$ 642,442	\$ 642,442	\$ 494,748
Cash Receipts	260,686	204,963	220,806	220,806	224,076
Cash Disbursements	(357,915)	(350,494)	(380,000)	(368,500)	(414,250)
Ending Cash Balance	<u>\$ 787,973</u>	<u>\$ 642,442</u>	<u>\$ 483,248</u>	<u>\$ 494,748</u>	<u>\$ 304,574</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

GLOSSARY OF TERMS

ACCOUNTING SYSTEM

The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS OF ACCOUNTING

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

A.D.A.

Americans with Disabilities Act Title II.

AMM

Association of Metropolitan Municipalities

APPROPRIATION

An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

ASSESSED VALUATION

A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

ASSETS

Property owned by a government, which has a monetary value.

BOND

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

BUDGET DOCUMENT

The official written statement prepared by the City Manager and supporting staff, which presents the proposed budget to the legislative body.

BUDGET MESSAGE

A general discussion of the proposed budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

C.A.D.

Computer Aided Design.

CAFR

Comprehensive Annual Financial Report

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and capital outlay.

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT PLAN (CIP)

The CIP is a planning document that forecasts the City's capital needs over a five-year period based on City-adopted long range plans, goals, and policies. The CIP is published as a separate document and includes detailed descriptions of every capital project the City anticipates to initiate during the five-year period.

CAPITAL OUTLAYS

Expenditures for the acquisition of capital assets.

CAPITAL PROJECTS or CAPITAL IMPROVEMENTS

The act of constructing or improving the infrastructure (capital assets)

CASH BASIS

The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

The City is a member of the Urban Hennepin County Coalition and receives an allocation of Federal Community Development Block Grant Program money through the county.

CONTINGENCY ACCOUNT

A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted for.

C.S.A.H.

County State Aid Highway.

C.S.O.

Community Service Officer

DEBT SERVICE

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEFICIT

(1) The excess of an entity's liabilities over its assets (see Fund Balance); (2) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

EMS

Emergency Medical Services

ENTERPRISE FUND

A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises, with an intent from the governing body that the costs of providing the goods or services to the general public be financed or recovered primarily through user charges.

E.P.A.

Environmental Protection Agency.

EXPENDITURES

Where accounts are kept on the accrual or modified accrual basis of accounting, expenditures are defined as the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

CITY OF ROBBINSDALE, MINNESOTA

FISCAL DISPARITIES

A distribution of 40% of the growth in commercial and industrial properties within the seven-county metropolitan area since 1971.

FULL FAITH AND CREDIT

A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

The excess of a fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND (GF)

Provides the residents with the basic governmental services of public safety, recreation, culture, public works, general government, community development, urban forestry, etc. This fund accounts for all financial transactions not properly accounted for in another fund.

GENERAL OBLIGATION BONDS OR NOTES (G.O.)

When a government pledges its full faith and credit to the repayment of the bonds or notes it issues, then those bonds or notes are general obligation (GO) debt. Sometimes the term is also used to refer to bonds or notes, which are to be repaid from levies (property taxes collected).

G.F.O.A.

Government Finance Officers Association of the United States and Canada.

G.I.S.

Geographic Information System.

GRANT

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

HACA

Homestead Agricultural Credit Aid paid to local governmental units to reduce property taxes. The monies for the program are derived from state income and sales taxes.

IDRB

Industrial Development Revenue Bonds

INFRASTRUCTURE

Capital assets such as streets, sidewalks, and utility pipes.

LAN

Local Area Network (refers to a network of personal computers hooked to a server)

LGA

Local Government Aid (refers to a funding aid that is provided to municipalities by the State of Minnesota)

LOGIS

Acronym for Local Government Information Systems Association. A consortium of twenty-three Minnesota cities providing computer services to members under the governing of its members.

CITY OF ROBBINSDALE, MINNESOTA

MATURITIES

The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MINNESOTA HOUSING FINANCE AGENCY GRANT FUND (MHFAG)

An allocation of money to used for home improvements which is made to the City from the Minnesota Housing Finance Agency Grant.

MODIFIED ACCRUAL BASIS

The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred; revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

M.S.S.

Minnesota State Statutes

MVHC

Market Value Homestead Credit, which is a credit issued by the State to homeowners property taxes. The credit is issued on a sliding scale based on the market value of the home, with the credit being phased out for homes with a market value greater than \$443,000. The credit is then distributed to the city as a State Aid.

NFPA

National Fire Protection Association.

NMMC

North Memorial Medical Center, a regional medical facility located in the City of Robbinsdale.

OBJECT OF EXPENDITURE

Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include:

- personal services (salaries and wages)
- supplies (materials, parts, and commodities)
- other services (insurance, utilities, and communications)
- contractual services (rentals, maintenance and travel)
- capital outlays (purchase of capital assets)
- other disbursements (cost of goods sold)

OPERATING BUDGET

A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

OPERATING TRANSFER

Routine and/or recurring transfers of assets between funds.

OSHA or O.S.H.A.

Occupational Safety Health Act.

PERMANENT IMPROVEMENT REVOLVING FUND (PIR)

This fund was established by the City Charter, Chapter 8, to finance the construction, maintenance and/or repair of improvements that are levied as special assessments to benefited properties. The monies allocated to the City as Municipal State Aid for highway construction is accounted for in this Fund. In 1980, the City Council determined that a ceiling of \$720,000 total fund equity would be sufficient to continue the function of the PIR Fund. The excess amount is available for the exclusive purpose of seal-coating streets.

RESIDUAL EQUITY TRANSFER

Non-recurring or non-routine transfers of assets between funds.

RETAINED EARNINGS

CITY OF ROBBINSDALE, MINNESOTA

Represents an equity account reflecting the accumulated net worth of the City's proprietary funds.

REVENUE

The term designates an increase to a fund's assets which:

- does not increase a liability (e.g., proceeds from a loan);
- does not represent a repayment of an expenditure already made;
- does not represent a cancellation of certain liabilities; and,
- does not represent an increase in contributed capital.

REVENUE ESTIMATE

A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

ROBBINSDALE ECONOMIC DEVELOPMENT AUTHORITY (REDA)

The REDA is an independent authority providing housing and redevelopment assistance to Robbinsdale citizens through programs involving both residential and commercial properties. Formerly called Robbinsdale Housing and Redevelopment Authority (RHRA).

ROBBINSDALE TAX REDUCTION FUND

Was established to receive the proceeds from sale of land and City service fees for Industrial Development Revenue Bonds. The Council utilizes the interest earnings and future revenue fees for the acquisition, repair, and maintenance of capital projects.

SCADA

Supervisory Control and Data Acquisition System (For Water Systems)

SCBA

Self-contained breathing apparatus

SOP

Standard operating procedure.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

TAX CAPACITY

Taxable Market Value of properties divided by their class rate, as set by the Minnesota State Department of Revenue.

TAX LEVY

The total amount of funds a government raises to pay for services that are collected from properties through a yearly property tax. A levy may be for general services or to repay debt that has been issued.

TAX RATE

A percentage calculated by dividing the levy by the tax capacity.

TAXABLE MARKET VALUE

Represents the value of a property that is used in the calculation of its property tax liability. This is adjusted yearly and differs from actual market value as prescribed through Minnesota State Statutes.