

# City of Robbinsdale



## Engineering Department

4100 Lakeview Ave N Robbinsdale, MN 55422

◆ Phone 763-531-1268

## DEMOLITION PERMIT

[permits@robbinsdalemn.gov](mailto:permits@robbinsdalemn.gov)

DATE: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

JOB ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

- If property owner is completing the work, please attach a "Property Owner's Affidavit"

CONTRACTOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_ (REQUIRED)

STATE LICENSE #: \_\_\_\_\_ (If Applicable)

CITY LICENSE #: \_\_\_\_\_ (If Applicable)

- A City License is required for the demolition of commercial properties or if you are not licensed by the State of MN

CONTRACT VALUE OF WORK: \$ \_\_\_\_\_

ARE YOU USING A DUMPSTER/CONTAINER?  YES (IF YES, A PERMIT IS REQUIRED)  NO

- **IF YOU ARE YOU USING A DUMPSTER/CONTAINER, A PERMIT IS REQUIRED REGARDLESS OF THE ITEMS COLLECTED, THE LENGTH OF TIME IT IS NEEDED, AND WHERE THE CONTAINER IS PLACED.**
- IF YOU ARE USING A TRUCK OR LICENSED TRAILER, A CONTAINER PERMIT IS NOT REQUIRED.

DESCRIPTION OF WORK:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

PERMIT FEE (MINIMUM \$50): \$ _____
LICENSE VERIFICATION FEE \$ _____
STATE SURCHARGE (MINIMUM \$.50): \$ _____
OTHER FEE(S): \$ _____
<b>TOTAL PERMIT FEE: \$ _____</b>



### **DEMOLITION PERMIT APPLICATION - PROCEDURE**

A CITY LICENSE IS REQUIRED FOR THE DEMOLITION OF COMMERCIAL PROPERTIES.

DEMOLITION PERMITS **MAY** REQUIRE COUNCIL APPROVAL PRIOR TO ISSUANCE FOR ANY WORK OTHER THAN DETACHED GARAGES.

UTILITIES MUST BE DISCONNECTED PRIOR TO ISSUANCE OF DEMOLITION PERMIT.

### **CALCULATING THE PERMIT FEE:**

**Permit Fee:** 1.5% of the total job value. *For example;* if the total \$ value of the job is \$3,000, the Permit Fee is calculated as  $\$3000 \times .015 = \$45.00$  or  $*\$50.00$  (*minimum Permit Fee is \$50.00*)

**State Contractor License Verification Fee:** \$5.00

**State Surcharge:**  $.0005 \times$  the total \$ value of the job. *For example;* if the total \$ value of the job is \$3,000, the State Surcharge is calculated as  $\$3000 \times .0005 = \$1.50$  (*minimum State Surcharge is \$.50*)

PERMIT FEE + STATE LICENSE VERIFICATION FEE + STATE SURCHARGE = TOTAL PERMIT FEE



**PROPERTY OWNER’S AFFIDAVIT  
WORK PERMIT CERTIFICATION**

DATE: \_\_\_\_\_

I, \_\_\_\_\_ HEREBY CERTIFY THAT I AM THE PROPERTY OWNER OF  
(ADDRESS) \_\_\_\_\_, AND WILL PERFORM THE  
\_\_\_\_\_ WORK MYSELF.

As a home owner, you are deciding to apply for this permit yourself, you will be acting as the “owner/builder.” By taking the permit out yourself, you become the general contractor. You assume all legal liabilities for the job, including permit fees, state surcharges, plan review fees, scheduling inspections and completing the permit process to its end.

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE

\_\_\_\_\_  
PHONE #

\_\_\_\_\_  
EMAIL ADDRESS: REQUIRED

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