

# City of Robbinsdale



Engineering Department

## CURB/SIDEWALK/DRIVEWAY APRON PERMIT

4100 Lakeview Ave N Robbinsdale, MN 55422 ♦ Phone 763-531-1268

[permits@robbinsdalemn.gov](mailto:permits@robbinsdalemn.gov)

DATE: \_\_\_\_\_

PERMIT #: \_\_\_\_\_

JOB ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

- If property owner is completing the work, please attach a "Property Owner's Affidavit"

CONTRACTOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

(REQUIRED)

CITY LICENSE #: \_\_\_\_\_

CONTRACT VALUE OF WORK \$ \_\_\_\_\_

ESTIMATED START DATE: \_\_\_\_\_

DESCRIPTION OF WORK:

\_\_\_\_\_  
\_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

.....

### FOR CITY USE ONLY

#### BOND INFORMTAION

AMOUNT OF BOND: \$ \_\_\_\_\_

#### PERMIT FEE(S)

PERMIT FEE: \$50

STREET REPAIR \$15 PER SQ FT (BITUMINOUS):

\$ \_\_\_\_\_

(MINIMUM 2' WIDE PATCH)

\$10 PER SQ FT SIDEWALK: \$ \_\_\_\_\_

\$30 X LINEAL FOOT OF CURB: \$ \_\_\_\_\_

OTHER FEE(S): \$ \_\_\_\_\_

Explain Other Fees:

\_\_\_\_\_  
\_\_\_\_\_

TOTAL PERMIT FEE: \$ \_\_\_\_\_



TYPE OF BOND: \_\_\_\_\_

**2017 DRIVEWAY APRON / CURB or SIDEWALK CONSTRUCTION  
PERMIT PROCEDURE**

**DESCRIPTION OF WORK:** Should include a brief description of the type of work and approximate size of job. (Example: replace 50 square feet of sidewalk; install 30 feet of curb and gutter; 15 foot wide driveway apron, etc.).

**PERMIT FEE:** \$50.00

**BITUMINOUS REPAIR FEE:** In addition to the permit fee, there is an initial fee of \$10 per lineal foot for any bituminous removal/replacement along the driveway apron (for a minimum 2' wide bituminous patch). There will also be an additional charge of \$5 per square foot for any bituminous removal/replacement beyond the 2' minimum width.

**PERFORMANCE BOND:**

***DETERMINATION OF BOND AMOUNT:***

If the <u>JOB COST</u> is;	the <u>BOND AMOUNT</u> is;
\$0 - \$500	\$500
\$500 - \$2,000	\$2,000
\$2,000 and over	\$5,000
The bond amounts are established by City Ordinance	

**BOND RELEASE:** After completion and final inspection approval, the bond shall be released.



**PROPERTY OWNER’S AFFIDAVIT  
WORK PERMIT CERTIFICATION**

DATE: \_\_\_\_\_

I, \_\_\_\_\_ HEREBY CERTIFY THAT I AM THE PROPERTY OWNER OF  
(ADDRESS) \_\_\_\_\_, AND WILL PERFORM THE  
\_\_\_\_\_ WORK MYSELF.

As a home owner, you are deciding to apply for this permit yourself, you will be acting as the “owner/builder.” By taking the permit out yourself, you become the general contractor. You assume all legal liabilities for the job, including permit fees, state surcharges, plan review fees, scheduling inspections and completing the permit process to its end.

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE

\_\_\_\_\_  
PHONE #

\_\_\_\_\_  
EMAIL ADDRESS:



## REQUIREMENTS & SPECIFICATIONS FOR CONCRETE WORK ON PUBLIC PROPERTY

### GENERAL

- A. It shall be the responsibility of the person or firm performing such work to request the locations of utilities, private and public in the work area and to take adequate precautions by calling Gopher State One for a locate. Gopher State One Call - #811 or #651-454-0002 or go online at [www.gopherstateonecall.org](http://www.gopherstateonecall.org)
- B. Safety devices (barricades, flasher, etc.) shall be maintained at the site of the work at all times by the permittee, according to the manual on Uniform Traffic Control Devices. In the event that these devices or precautions are deemed inadequate, the City may take corrective measures and charge costs for same to the permittee.
- C. No lug or cleat equipment of any kind shall be permitted on surfaced streets or alleys, nor any other equipment or accessories that may mark or scar the surfacing.
- D. The site of the construction must be cleaned and restored to its original condition after work is complete.

### TECHNICAL REQUIREMENTS

- A. Materials and construction shall comply with the MN Dept of Transportation Standard Specifications for Construction or as specified by the City. 3A32 concrete is recommended for hand placed concrete. The use of fly ash is prohibited.
- B. Dimensions, cross-sections and locations shall comply with City ordinances and standards.
- C. The permittee shall notify the City Engineering Department prior to pouring concrete for the forms inspection and after completion of work for a final inspection.
- D. All work shall be completed in a minimum of time after starting construction and shall be high quality workmanship.
- E. All tree roots within 6" vertically or horizontally of the proposed construction shall be removed.
- F. Special break-out sections will be required where there is a tree adjacent to sidewalk construction.

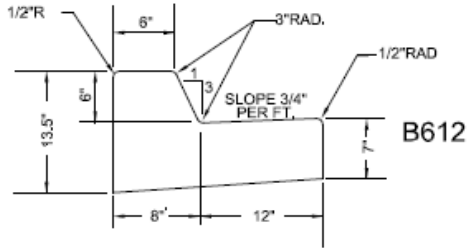
### APPLICABLE ORDINANCES



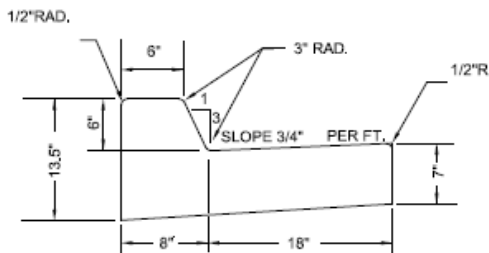
Section 510.17 Off-Street Parking  
Subdivision 2. General Provisions

A. Stall and Isle or Driveway Designs

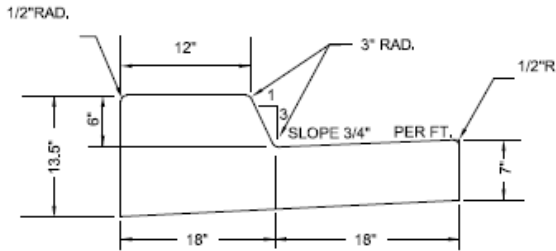
- a. Driveways serving four (4) or fewer parking spaces shall be a minimum of ten (10) feet in width.
  
- b. Access: Driveways shall be provided for all off-street parking and shall be designed so as to provide adequate mean of access to public alley or street. Such access shall be located as to cause the least interference with traffic movement and minimum traffic hazards.
  - i. No driveways in any district shall exceed twenty-five (25) feet in width unless travel lanes are properly stenciled and no curb cut in any district shall exceed twenty-two (22) feet in a residentially zoned district or thirty-five (35) feet in a commercially zoned district. Detailed plans must be submitted to the City Engineer for approval for all curb or driveway openings before a permit will be obtained therefore.
  - ii. Driveway access curb opening on a public street, except for single and two-family dwellings, shall not be located less than twenty-five (25) feet from one another.



**B612**



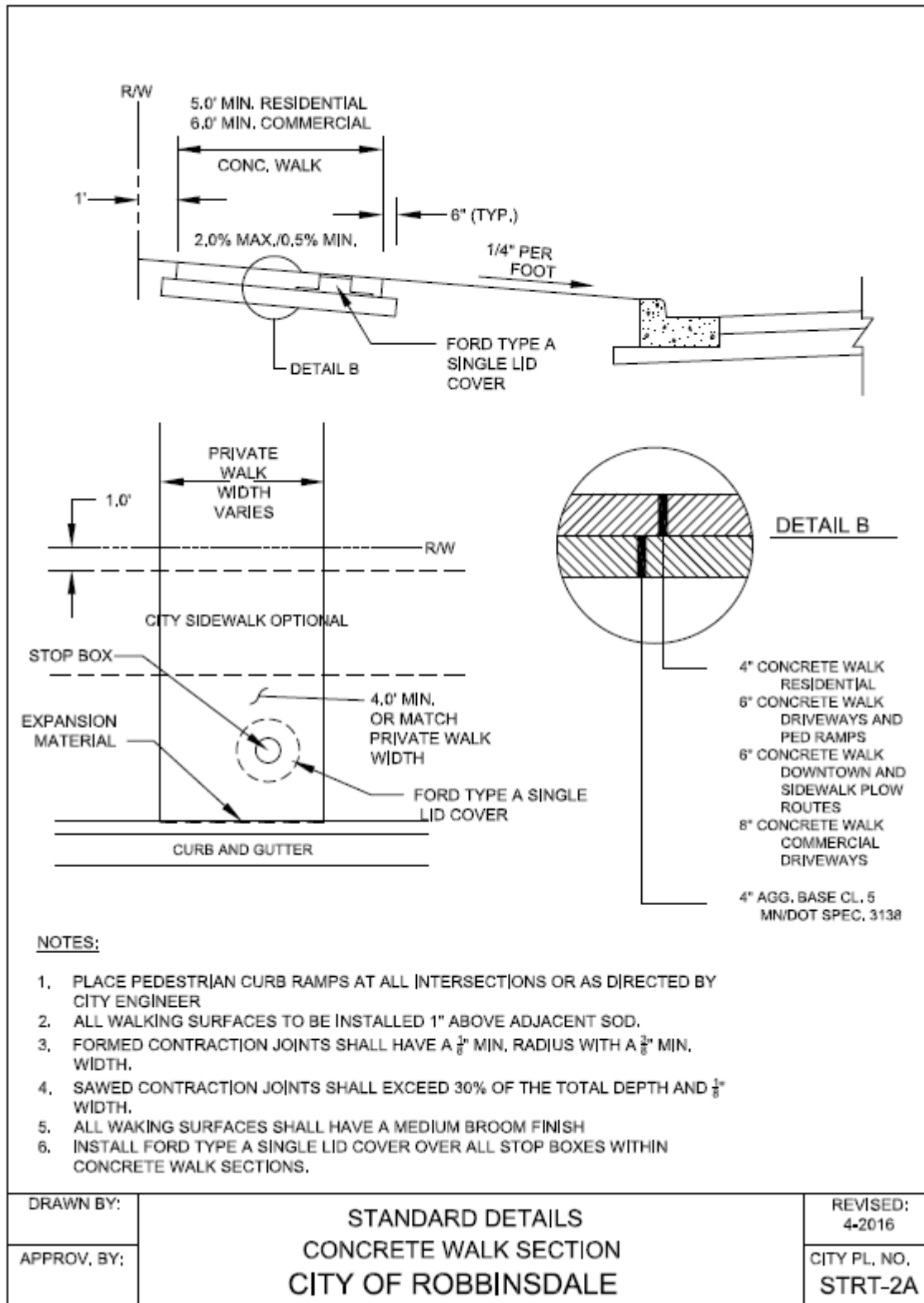
**B618**

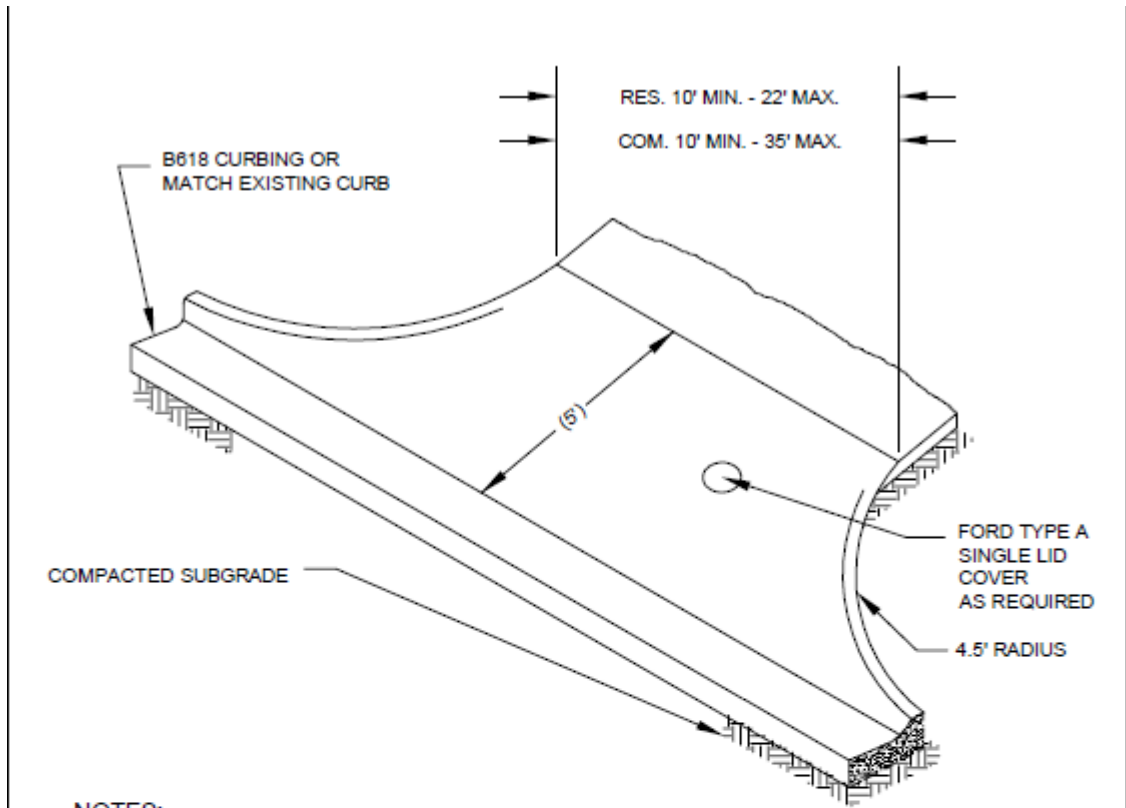


**B618M**

**NOTE:**  
CONTROL JOINTS SHALL CONFORM WITH  
MNDOT SPEC. 2531.3C.

DRAWN BY:	STANDARD DETAILS	REVISED: 2-08
APPROV. BY:	STANDARD CURB DETAILS CITY OF ROBBINSDALE	CITY PL. NO. STRT-1





**NOTES:**

CONCRETE DRIVEWAY APRONS SHALL BE MINIMUM 6" DEPTH IN RESIDENTIAL AREAS, AND 8" DEPTH IN COMMERCIAL AREAS.

NO SCORED CONTRACTION JOINT PANEL SHALL BE GREATER THAN 100 SQ. FT.

SEE STRT-1 FOR B618 DETAIL

APRON MUST BE POURED MONOLITHIC WITH CURB

INSTALL FORD TYPE A SINGLE LID OVER STOP BOXES WITHIN CONCRETE

DRAWN BY:	<b>STANDARD DETAILS</b> <b>MONOLITHIC DEPRESSED CURB APRON</b> <b>CITY OF ROBBINSDALE</b>	REVISED: 11-11
APPROV. BY:		CITY PL. NO. STRT-6



**City of Robbinsdale**



**Engineering Department**

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