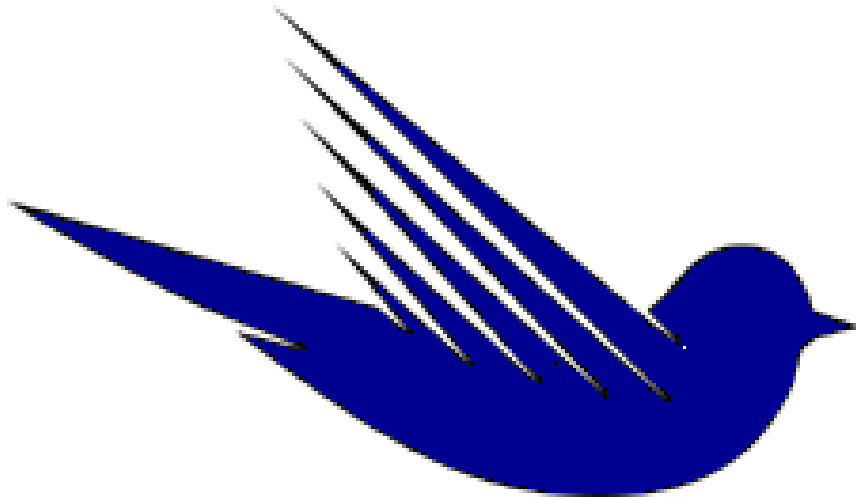


2012 BUDGET

CITY OF ROBBINSDALE



4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422



READER'S NOTES:

**CITY OF ROBBINSDALE, MINNESOTA
2012 BUDGET**

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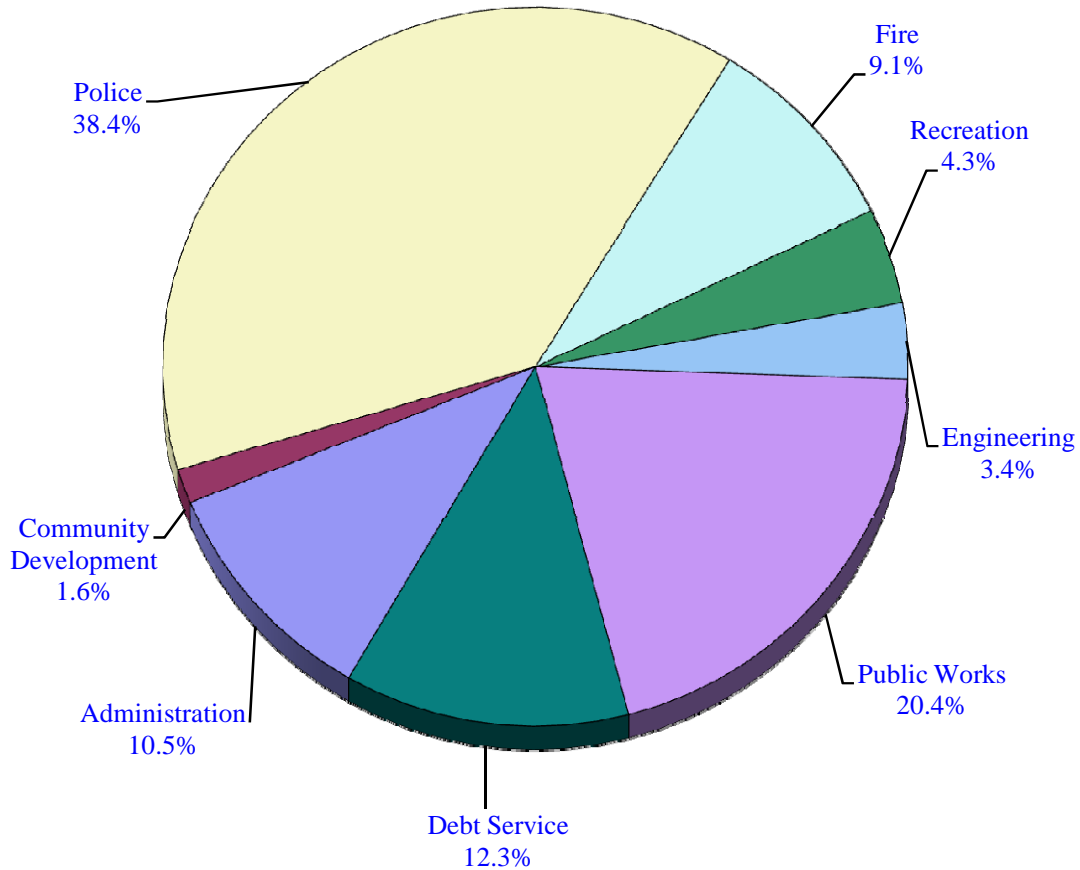
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Note: General Fund Departments, Debt Service, Capital Projects, Enterprise Funds, and Internal Service Funds have a variety of small pie graphs denoting program and category comparisons.

2012 City Services Supported By Property Tax Levy - Net of Revenue



City property taxes pay for basic services:

The Pie Graph depicts the distribution of the property taxes received for the following basic services provided:

Police Protection

Community Development (planning & zoning, comprehensive planning, housing programs administration)

Administration (council, administration, elections, assessing, finance)

Debt Service (outstanding bonds and capital equipment notes)

Public Works (street maintenance, park maintenance, and forestry)

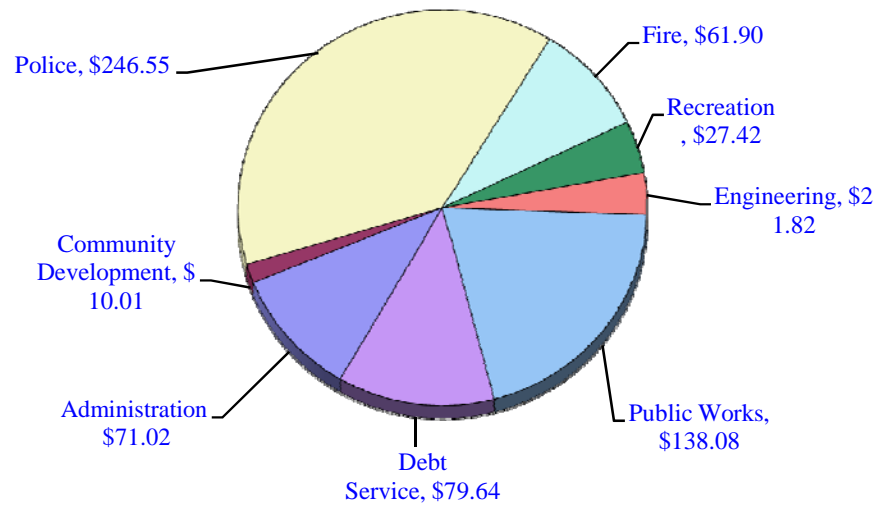
Engineering (building inspections, rental housing inspection, code enforcement, engineering administration)

Recreation (recreation programming, city band, library building)

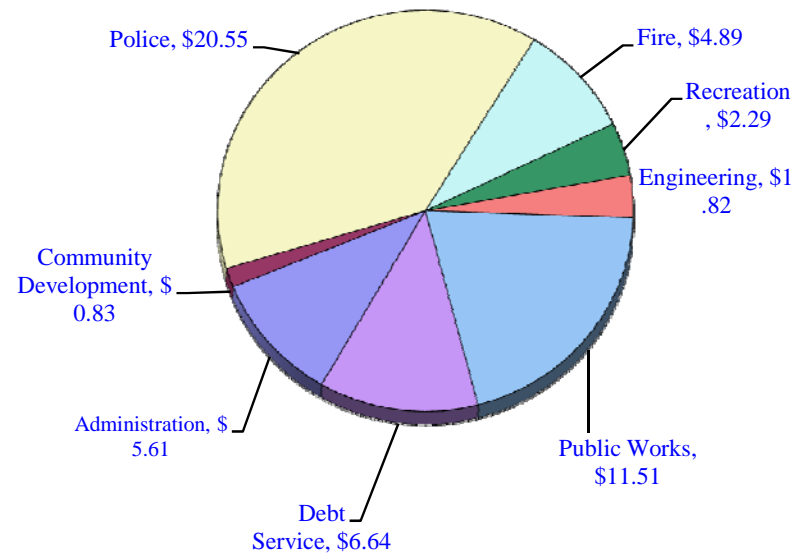
Fire Protection

City of Robbinsdale, Minnesota

**Basic Governmental Services Annual
Cost (\$642.51)
2012 Estimated Property Taxes
For a Median Valued Home**



**Basic Governmental Services
Estimated Monthly Cost (\$53.55)
2012 Estimated Property Taxes
For a Median Valued Home**



Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
BY FUND TYPE**

Fund Type	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Fund Balance, January 1	\$ 31,135,198	\$ 32,167,478	\$ 33,425,740	\$ 33,425,740	\$ 35,596,598
<i>Revenue and Other Financing Sources</i>					
General	7,946,930	8,419,232	7,955,482	7,790,817	8,298,784
Special Revenue	222,984	193,045	172,816	183,915	179,695
Debt Service	1,468,607	1,554,246	741,552	743,352	486,508
Capital Projects	1,636,349	2,722,760	2,554,064	1,891,576	2,554,593
Enterprise	7,884,409	8,432,890	9,962,588	9,338,613	11,461,509
Internal Service	3,172,083	2,145,100	1,958,950	2,508,950	2,486,215
Total Revenue	22,331,362	23,467,273	23,345,452	22,457,223	25,467,303
Total Available	53,466,560	55,634,751	56,771,192	55,882,963	61,063,902
<i>Expenditures and Other Financing Uses</i>					
General	7,588,690	7,885,795	7,955,482	8,644,342	8,407,608
Special Revenue	262,294	156,306	176,522	176,952	170,678
Debt Service	1,295,197	1,736,528	678,979	697,344	682,403
Capital Projects	2,787,305	3,171,414	2,928,610	1,496,762	3,592,218
Enterprise	6,963,230	6,866,764	7,153,539	7,058,494	7,400,082
Internal Service	2,402,366	2,392,204	2,282,517	2,212,470	2,248,818
Total Expenditures	21,299,082	22,209,011	21,175,649	20,286,365	22,501,807
Fund Balance, December 31	\$ 32,167,478	\$ 33,425,740	\$ 35,595,543	\$ 35,596,598	\$ 38,562,094

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
REVENUES -- ALL FUNDS**

Fund	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
General Fund **	\$ 7,946,930	\$ 8,419,232	\$ 7,955,482	\$ 7,790,817	\$ 8,298,784
<u>Special Revenue Funds</u>					
DARE	500	3,437			
DWI Forfeiture	16,794	10,339	5,500	11,180	10,300
Code Compliance	122,252	89,064	77,216	82,635	79,295
Senior Transportation	83,438	90,205	90,100	90,100	90,100
Total Special Revenue Funds	222,984	193,045	172,816	183,915	179,695
<u>Debt Service</u>					
General Debt Service	1,468,607	1,554,246	741,552	743,352	486,508
Total Debt Service	1,468,607	1,554,246	741,552	743,352	486,508
<u>Capital Projects Funds</u>					
Capital Improvement*	343,703	1,309,762	843,500	800,982	103,905
Permanent Improvement*	1,292,646	1,412,998	1,710,564	1,090,594	2,450,688
Total Capital Projects Funds	1,636,349	2,722,760	2,554,064	1,891,576	2,554,593
<u>Enterprise Funds</u>					
Water Utility	1,419,683	1,542,110	2,449,880	1,499,676	2,120,834
Sanitary Sewer Utility	1,538,719	1,692,835	2,078,750	1,572,178	2,487,595
Storm Sewer Utility*	596,402	765,602	1,046,881	1,688,857	2,237,321
Solid Waste Utility	1,418,829	1,481,965	1,498,864	1,517,252	1,555,053
Liquor Operations	2,624,893	2,665,268	2,608,220	2,716,259	2,717,500
Deputy Registrar	285,883	285,110	279,993	344,391	343,206
Total Enterprise Funds	7,884,409	8,432,890	9,962,588	9,338,613	11,461,509
<u>Internal Service Funds</u>					
Central Garage	1,898,772	863,004	797,201	797,201	829,649
Central Services*	832,156	874,473	727,309	1,077,309	1,163,674
Equipment Replacement*	105,655	17,573	15,000	215,000	15,000
Risk Insurance	335,500	390,050	419,440	419,440	477,892
Total Internal Service Funds	3,172,083	2,145,100	1,958,950	2,508,950	2,486,215
Total All Funds	\$ 22,331,362	\$ 23,467,273	\$ 23,345,452	\$ 22,457,223	\$ 25,467,303

* - Includes Transfers from other funds

** - General Fund Revenues represented are less prior years carryover

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
EXPENDITURES -- ALL FUNDS**

Fund	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<i>General Fund*</i>	\$ 7,588,690	\$ 7,885,795	\$ 7,955,482	\$ 8,644,342	\$ 8,407,608
<i>Special Revenue Funds</i>					
DARE	2,071				
DWI Forfeiture	46,470	4,733	18,450	20,389	21,120
Code Compliance	125,112	63,233	65,000	68,000	57,000
Senior Transportation	88,641	88,340	93,072	88,563	92,558
Total Special Revenue Funds	262,294	156,306	176,522	176,952	170,678
<i>Debt Service</i>					
General Debt Service	1,295,197	1,736,528	678,979	697,344	682,403
Total Debt Service	1,295,197	1,736,528	678,979	697,344	682,403
<i>Capital Projects Funds</i>					
Capital Improvement *	550,099	1,629,764	960,680	707,090	169,078
Permanent Improvement *	2,237,206	1,541,650	1,967,930	789,672	3,423,140
Total Capital Projects Funds	2,787,305	3,171,414	2,928,610	1,496,762	3,592,218
<i>Enterprise Funds</i>					
Water Utility	1,037,057	959,307	1,160,292	1,033,402	1,065,108
Sanitary Sewer Utility	1,449,151	1,451,761	1,468,447	1,367,203	1,412,162
Solid Waste Utility *	1,337,282	1,247,228	1,376,526	1,373,536	1,555,778
Storm Sewer Utility	351,090	411,960	371,780	402,418	458,662
Liquor Operations*	2,482,183	2,513,123	2,504,075	2,596,647	2,592,947
Deputy Registrar*	306,467	283,385	272,419	285,288	315,425
Total Enterprise Funds	6,963,230	6,866,764	7,153,539	7,058,494	7,400,082
<i>Internal Service Funds</i>					
Central Garage	851,071	862,797	860,561	822,133	885,169
Central Services	878,636	1,031,531	873,583	941,978	872,249
Equipment Replacement*	216,565	115,310	117,500	117,500	117,500
Risk Insurance*	456,094	382,566	430,873	330,859	373,900
Total Internal Service Funds	2,402,366	2,392,204	2,282,517	2,212,470	2,248,818
Total All Funds	\$ 21,299,082	\$ 22,209,011	\$ 21,175,649	\$ 20,286,365	\$ 22,501,807
Excess (Deficiency) of Revenues over Expenditures	\$ 1,032,280	\$ 1,258,262	\$ 2,169,803	\$ 2,170,858	\$ 2,965,496

* - Includes Transfers to other funds

CITY OF ROBBINSDALE, MINNESOTA

2012 BUDGET SUMMARY BY CATEGORY

Category	Governmental Funds				Propriety Funds		Total Budget
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	
Fund Balance, January 1	\$ 4,428,179	\$ 144,285	\$ 869,579	\$ 5,060,869	\$ 19,100,129	\$ 5,993,558	\$ 35,596,598
<u>Revenue</u>							
General Property Taxes	4,714,404		462,598				5,177,002
Special Assessments			15,310	484,000			499,310
License & Permits	336,100						336,100
Intergovernmental	1,403,768	68,500		1,415,680	142,444		3,030,392
Charges for Service	658,052			179,688	8,465,905	2,245,715	11,549,360
Fines & Forfeitures	478,960						478,960
Franchise Fees	400,000			152,000			552,000
Investment Earnings	75,000	1,500	8,600	98,225	98,500	69,000	350,825
Donations	8,000	20,000					28,000
Proceeds from Sale of Debt					2,754,660		2,754,660
City Code Compliance		79,295					79,295
Miscellaneous	4,500	10,400				36,500	51,400
Total Operating Revenue	8,078,784	179,695	486,508	2,329,593	11,461,509	2,351,215	24,887,303
<u>Other Financing Sources</u>							
Transfers In	220,000			225,000		135,000	580,000
Total Other Financing Sources	220,000			225,000		135,000	580,000
Total Revenues and Other Financing Sources	8,298,784	179,695	486,508	2,554,593	11,461,509	2,486,215	25,467,303
Total Available	12,726,963	323,980	1,356,087	7,615,462	30,561,637	8,479,773	61,063,902
<u>Expenditures</u>							
General Government	1,021,895						1,021,895
Community Development	277,894						277,894
Recreation & Cultural	956,586	92,558					1,049,144
Public Safety	4,663,856	21,120					4,684,976
Public Works	1,472,877			263,078	3,990,078		5,726,033
Human Services	14,500						14,500
Debt Service			682,403		130,632		813,035
City Code Compliance		57,000					57,000
General Services					2,833,372	2,248,818	5,082,190
Improvement Projects				3,195,140			3,195,140
Total Expenditures	8,407,608	170,678	682,403	3,458,218	6,954,082	2,248,818	21,921,807
<u>Other Financing Uses</u>							
Transfers Out				134,000	446,000		580,000
Total Outlays	8,407,608	170,678	682,403	3,592,218	7,400,082	2,248,818	22,501,807
Fund Balance, December 31	\$ 4,319,354	\$ 153,302	\$ 673,684	\$ 4,023,244	\$ 23,161,555	\$ 6,230,955	\$ 38,562,094

CITY OF ROBBINSDALE, MINNESOTA

Summary of Personnel By Full-Time Equivalency (FTE) Factor

Summary by Fund and Department					
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>General Fund</u>					
City Council	0.31	0.52	0.60	0.46	0.46
Administration	3.97	3.73	3.41	3.46	4.20
Assessing	1.16	1.70	1.71	1.58	1.71
Finance	4.31	4.66	4.63	4.54	4.34
Community Development	2.00	2.49	2.27	2.01	2.01
Police	31.40	31.27	33.66	33.31	34.63
Fire	Department currently has 29 paid on call firefighters, FTE is not calculated.				
Recreation & Parks	6.03	5.24	5.72	5.03	5.11
Engineering	7.12	6.91	7.13	7.60	7.47
Maintenance	9.57	9.96	9.29	9.40	9.58
Total General Fund	65.87	66.48	68.42	67.39	69.51
<u>Special Revenue Funds</u>					
Senior Transportation	0.48	0.43	0.50	0.43	0.43
<u>Enterprise Funds</u>					
Water Utility	2.42	2.18	2.84	2.44	2.44
Sanitary Sewer Utility	1.45	1.65	1.80	1.67	1.78
Storm Sewer Utility	1.01	1.28	1.20	1.16	1.22
Liquor Operations	6.02	6.74	6.06	6.42	6.42
Deputy Registrar	4.50	3.88	3.88	4.12	4.55
Total Enterprise Funds	15.40	15.73	15.78	15.81	16.41
<u>Internal Service Funds</u>					
Central Garage	2.97	2.72	2.91	1.96	2.77
Central Services	1.80	1.70	1.51	1.69	1.68
Total Internal Service Funds	4.77	4.42	4.42	3.65	4.45
<u>Total All Funds</u>	86.52	87.06	89.12	87.28	90.80



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND

The General Fund is established to account for revenues and expenditures necessary to provide basic governmental activities and services, which are not accounted for in other funds.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

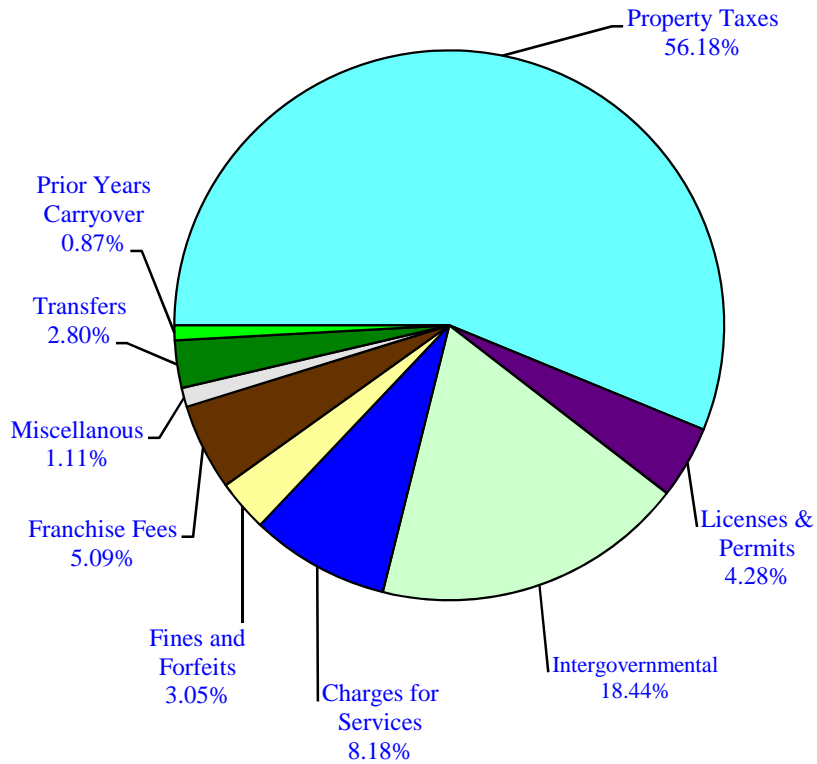
General Fund Summary of Revenues, Expenditures, and Changes in Fund Balance

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Revenues</u>					
Taxes	\$ 4,325,421	\$ 4,983,302	\$ 4,415,624	\$ 4,415,624	\$ 4,714,404
License & Permits	277,740	343,634	315,750	336,000	336,100
Intergovernmental	1,766,165	1,540,164	1,703,010	1,449,032	1,403,768
Charges for Services	624,964	624,461	623,598	642,661	658,052
Fines & Forfeitures	215,239	190,979	190,000	240,000	478,960
Franchise Fees	400,000	400,000	400,000	400,000	400,000
Miscellaneous	130,129	119,206	87,500	87,500	87,500
Total Revenue	<u>7,739,658</u>	<u>8,201,746</u>	<u>7,735,482</u>	<u>7,570,817</u>	<u>8,078,784</u>
<u>Other Financing Sources</u>					
Transfers from other funds	<u>207,272</u>	<u>217,486</u>	<u>220,000</u>	<u>220,000</u>	<u>220,000</u>
Total Revenues & Other Financing Sources	<u>7,946,930</u>	<u>8,419,232</u>	<u>7,955,482</u>	<u>7,790,817</u>	<u>8,298,784</u>
<u>Expenditures</u>					
Personal Services	5,273,523	5,455,175	5,576,252	5,617,719	5,750,738
Supplies	213,389	236,633	330,285	305,620	277,035
Other Services & Charges	2,526,156	2,687,378	2,615,042	2,512,358	2,892,540
Capital Outlay		8,497	40,502	30,244	108,400
Amounts Charged to Other Funds	<u>(578,230)</u>	<u>(550,216)</u>	<u>(606,599)</u>	<u>(606,599)</u>	<u>(621,105)</u>
Total Expenditures	<u>7,434,838</u>	<u>7,837,467</u>	<u>7,955,482</u>	<u>7,859,342</u>	<u>8,407,608</u>
<u>Other Financing Uses</u>					
Transfers out to other funds	<u>153,852</u>	<u>48,328</u>		<u>785,000</u>	
Total Expenditures & Other Financing Uses	<u>7,588,690</u>	<u>7,885,795</u>	<u>7,955,482</u>	<u>8,644,342</u>	<u>8,407,608</u>
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	358,240	533,437		(853,525)	(108,824)
<u>Fund Balance</u>					
Beginning of Year	<u>4,390,027</u>	<u>4,748,267</u>	<u>5,281,704</u>	<u>5,281,704</u>	<u>4,428,179</u>
End of Year	<u>\$ 4,748,267</u>	<u>\$ 5,281,704</u>	<u>\$ 5,281,704</u>	<u>\$ 4,428,179</u>	<u>\$ 4,319,354</u>
Fund Balance to Expenditures	62.57%	66.98%	66.39%	51.23%	51.37%

City of Robbinsdale, Minnesota

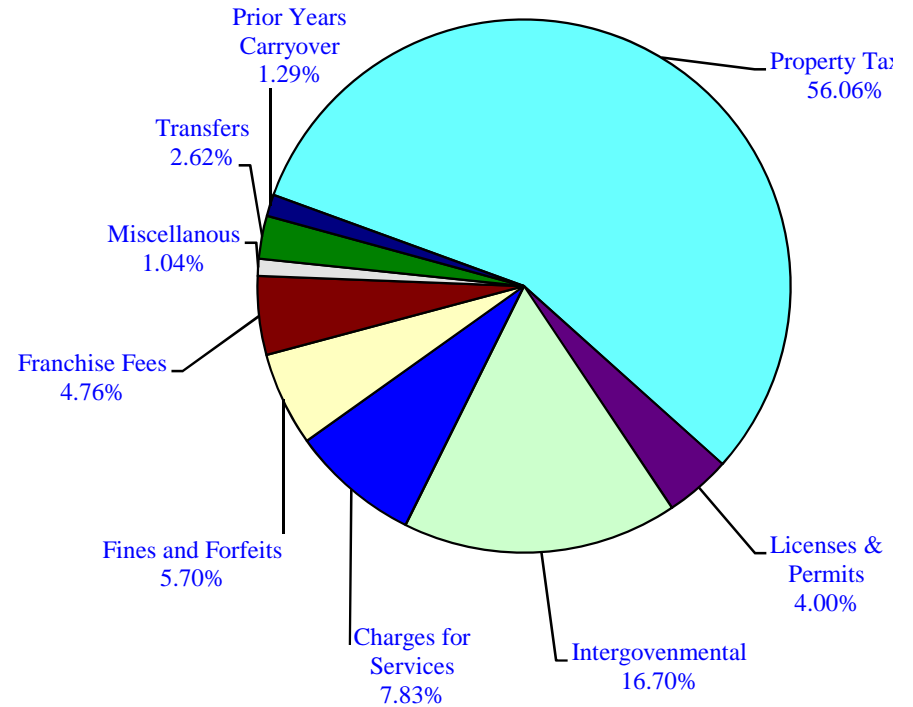
General Fund Revenues By Source

2011 Estimated General Fund Revenues



Property Taxes	\$4,415,624
Licenses & Permits	336,000
Intergovernmental	1,449,032
Charges for Services	642,661
Fines and Forfeits	240,000
Franchise Fees	400,000
Miscellaneous	87,500
Transfers	220,000
Prior Years Carryover	68,525
Total	<u><u>\$7,859,342</u></u>

2012 Adopted Budget



Property Taxes	\$4,714,404
Licenses & Permits	336,100
Intergovernmental	1,403,768
Charges for Services	658,052
Fines and Forfeits	478,960
Franchise Fees	400,000
Miscellaneous	87,500
Transfers	220,000
Prior Years Carryover	108,824
Total	<u><u>\$8,407,608</u></u>

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Taxes</u>					
General Property	\$ 3,544,843	\$ 3,691,323	\$ 3,495,199	\$ 3,495,199	\$ 3,667,414
Less Reserve for Abatements & Delinq.			(25,000)	(25,000)	(25,000)
Excess Tax Increment	79,897	492,782			
Fiscal Disparities	700,681	799,197	945,425	945,425	1,071,990
Total Taxes	4,325,421	4,983,302	4,415,624	4,415,624	4,714,404
<u>Licenses & Permits</u>					
<u>Business</u>					
Liquor Licenses	25,450	22,300	26,150	32,700	32,700
Pawn Shop and Second Hand Dealers	3,500	3,575	3,800	3,600	3,600
Miscellaneous Business Licenses	33,346	30,911	31,000	31,000	31,000
Total Business Licenses & Permits	62,296	56,786	60,950	67,300	67,300
<u>Non-Business</u>					
Animal Licenses	3,307	3,093	3,300	3,000	3,100
Pound Fees	6,096	7,500	4,000	7,500	7,500
Street Repair Fees					
Building Permits	38,166	92,946	80,000	80,000	80,000
Plan Check Fees	15,039	27,862	20,000	24,000	24,000
Certificates of Occupancy	5				
Heating & A/C Permits	24,654	31,038	28,000	28,000	28,000
Plumbing Permits	14,140	19,653	16,000	19,600	19,600
Utility Inspection Fees	4,875	4,650	5,000	4,600	4,600
Rental Housing Licenses	94,242	83,828	85,000	85,000	85,000
License Verification Fees	1,935	2,035	2,000	2,000	2,000
Other Permits	12,479	12,740	11,000	13,000	13,000
Surcharges	506	1,503	500	2,000	2,000
Total Non-Business Licenses & Permits	215,444	286,848	254,800	268,700	268,800
Total Licenses and Permits	277,740	343,634	315,750	336,000	336,100
<u>Intergovernmental</u>					
<u>Federal Grants</u>					
Other	69,360	109,287	6,500	15,000	15,000
Total Federal Grants	69,360	109,287	6,500	15,000	15,000
<u>State Aids and Grants</u>					
Local Government Aid	1,223,594	1,170,849	1,787,410	1,170,849	1,170,849
Market Value Homestead Credit	259,701	45,264	299,781	45,264	-
Additional LGA Cuts			(620,000)		
Police & Fire Pensions	189,763	192,851	196,000	196,000	196,000
PERA Aid	15,819	15,819	15,819	15,819	15,819
Police Training	7,928	6,094	7,500	6,100	6,100
Other Grants & Aids			10,000		
Total State Aids and Grants	1,696,805	1,430,877	1,696,510	1,434,032	1,388,768
Total Intergovernmental	1,766,165	1,540,164	1,703,010	1,449,032	1,403,768

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Charges for Services</u>					
<u>General Government</u>					
Lease and Rental Fees	\$ 223,150	\$ 250,500	\$ 262,000	\$ 262,000	274,000
Robbinsdale EDA	63,243	57,287	57,161	71,024	70,570
IDRB Issuance Fees	37,680	16,671	15,587	15,587	12,832
Sale of Maps and Documents	1,746	728	1,000	1,000	1,000
Assessment searches	550	500	400	400	400
Planning Fees	5,125	2,650	1,600	3,000	3,000
Street Light Fees	387	432	350	450	450
Nuisance Service Fee	2,500	25	2,500	2,500	2,500
Point of Sale Inspection/Buyer Fees	7,025	13,000	8,400	13,000	13,000
Notary Fees	278	273	300	300	300
Other Fees	25,425	6,960	10,000	7,000	7,000
Admin Fee - Special Assessments	29,579	28,521	23,000	23,000	29,000
Total General Government Charges	396,688	377,547	382,298	399,261	414,052
<u>Public Safety</u>					
Police Services	64,585	76,340	60,000	88,000	88,000
Pawn Shop Fees	11,954	8,615	12,000	5,000	5,000
Police Auction		2,712	1,000	1,000	1,000
Police Towing Charges					
False Alarms	1,850	1,875	2,400	1,800	2,400
Accident Reports	566	5	900	500	500
Other Fees	557	2,157	500	2,100	2,100
Total Public Safety Charges	79,512	91,704	76,800	98,400	99,000
<u>Recreation</u>					
Fitness Center & Open Gym Program	34,005	38,227	50,500	40,000	40,000
Adult Programs	11,034	6,105	17,500	6,000	6,000
Adult Softball	13,459	11,386	5,400	1,000	1,000
General Programs	60	6,922	100	5,000	5,000
Youth / Children Programs	19,903	20,061	19,000	20,000	20,000
Senior Programs	42,040	45,405	42,000	45,000	45,000
Cooperative Programming	18,280	15,440	18,000	16,000	16,000
Facility and Equipment Rental	6,774	6,153	6,000	6,400	6,400
Playground / Wading Pools	3,209	3,073	3,000	2,600	2,600
City Band Fees					
Gymnastics					
Park Maintenance Fees		2,438	3,000	3,000	3,000
Total Recreation Charges	148,764	155,210	164,500	145,000	145,000
Total Charges for Services	624,964	624,461	623,598	642,661	658,052
<u>Fines and Forfeitures</u>					
Court Fines and Forfeitures	215,239	190,979	190,000	240,000	478,960
Other Fines					
Total Fines and Forfeitures	215,239	190,979	190,000	240,000	478,960

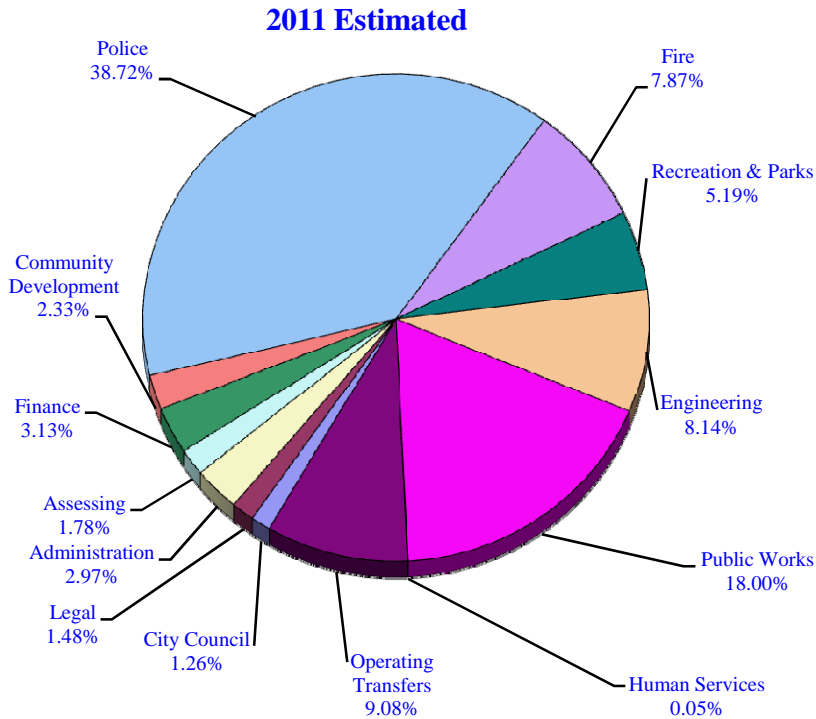
CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

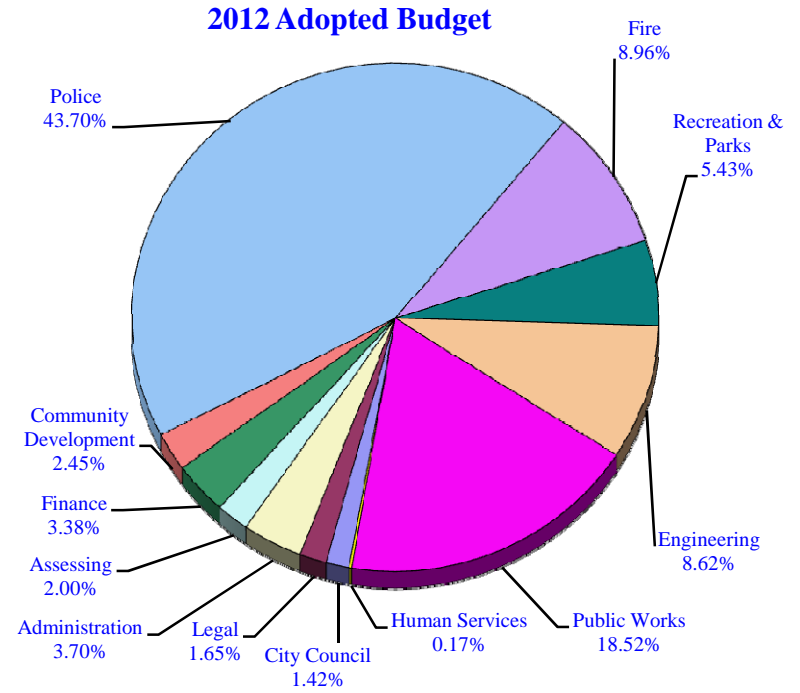
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Franchise Fees</u>					
Franchise Fees - Electric	228,000	228,000	200,000	200,000	200,000
Franchise Fees - Gas	172,000	172,000	200,000	200,000	200,000
Total Franchise Fees	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
<u>Miscellaneous</u>					
Investment Earnings	\$ 79,605	\$ 90,973	\$ 75,000	\$ 75,000	75,000
Donations & Gifts	8,340	20,047	8,000	8,000	8,000
Other	42,184	8,186	4,500	4,500	4,500
Total Miscellaneous	<u>130,129</u>	<u>119,206</u>	<u>87,500</u>	<u>87,500</u>	<u>87,500</u>
Total Revenues	<u>7,739,658</u>	<u>8,201,746</u>	<u>7,735,482</u>	<u>7,570,817</u>	<u>8,078,784</u>
<u>Other Financing Sources</u>					
<i>Transfers from other Funds</i>					
Water Fund	8,515	8,340	15,000	15,000	15,000
Sanitary Sewer Fund	6,626	5,604	16,000	16,000	16,000
Storm Sewer	17,456	9,245	25,000	25,000	25,000
Solid Waste	30,000	30,000	30,000	30,000	30,000
PIR Fund	69,642	100,209	134,000	134,000	134,000
Additonal EP Fund Transfer In					
Capital Improvement Funds	72,815	63,259			
TIF 8 Project 51604		829			
Sale of Assets	2,218				
Total Transfers	<u>207,272</u>	<u>217,486</u>	<u>220,000</u>	<u>220,000</u>	<u>220,000</u>
Total Revenue and Financing Sources	<u>\$ 7,946,930</u>	<u>\$ 8,419,232</u>	<u>\$ 7,955,482</u>	<u>\$ 7,790,817</u>	<u>\$ 8,298,784</u>

City of Robbinsdale, Minnesota

General Fund Expenditures by Department



City Council	\$108,778
Legal	127,541
Administration	256,926
Assessing	154,143
Finance	270,702
Community Development	201,104
Police	3,346,941
Fire	680,657
Recreation & Parks	448,510
Engineering	703,611
Public Works	1,555,929
Human Services	4,500
Operating Transfers	785,000
Total	<u><u>\$8,644,342</u></u>



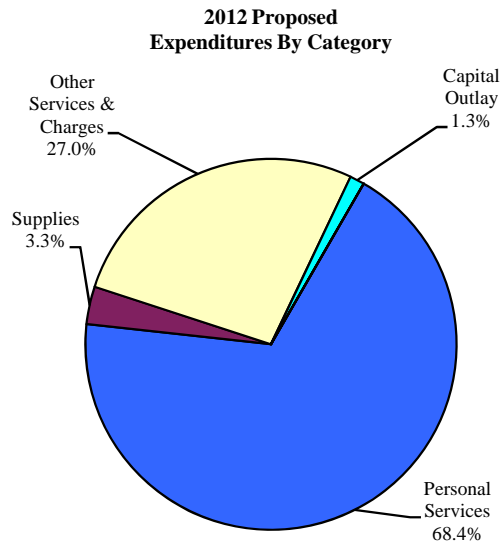
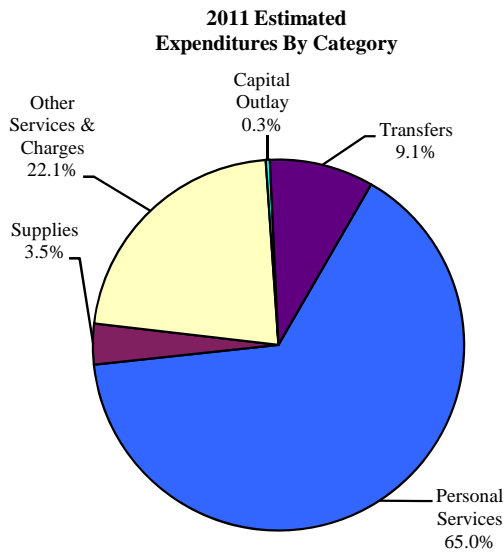
City Council	\$119,570
Legal	138,889
Administration	310,884
Assessing	168,502
Finance	284,050
Community Development	205,593
Police	3,673,777
Fire	753,032
Recreation & Parks	456,551
Engineering	725,092
Public Works	1,557,168
Human Services	14,500
Operating Transfers	0
Total	<u><u>\$8,407,608</u></u>

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures and Other Financing Uses

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Summary by Department</u>					
City Council	\$ 113,041	\$ 119,672	\$ 115,496	\$ 108,778	\$ 119,570
Legal	148,426	138,567	128,913	127,541	138,889
Administration	268,940	310,350	300,389	256,926	310,884
Assessing	152,979	157,230	160,563	154,143	168,502
Finance	284,577	296,181	275,228	270,702	284,050
Community Development	217,275	228,316	220,408	201,104	205,593
Police	2,974,163	3,233,383	3,295,560	3,346,941	3,673,777
Fire	548,194	645,631	697,922	680,657	753,032
Recreation & Parks	482,160	455,248	480,068	448,510	456,551
Engineering	639,955	635,473	670,693	703,611	725,092
Public Works	1,600,298	1,611,844	1,606,042	1,555,929	1,557,168
Human Services	4,830	5,572	4,200	4,500	14,500
Total Expenditures	7,434,838	7,837,467	7,955,482	7,859,342	8,407,608
<u>Other Financing Uses</u>					
Transfers to Other Funds	153,852	48,328		785,000	
Total Expenditures & Other Financing Uses	7,588,690	7,885,795	7,955,482	8,644,342	8,407,608

<u>Summary by Category</u>					
Personal Services	5,273,523	5,455,175	5,576,252	5,617,719	5,750,738
Supplies	213,389	236,633	330,285	305,620	277,035
Other Services & Charges	2,526,156	2,687,378	2,615,042	2,512,358	2,892,540
Capital Outlay	0	8,497	40,502	30,244	108,400
Transfers	153,852	48,328	0	785,000	0
Amounts Charged to Other Funds	(578,230)	(550,216)	(606,599)	(606,599)	(621,105)
Total Expenditures by Category	\$ 7,588,690	\$ 7,885,795	\$ 7,955,482	\$ 8,644,342	\$ 8,407,608



CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

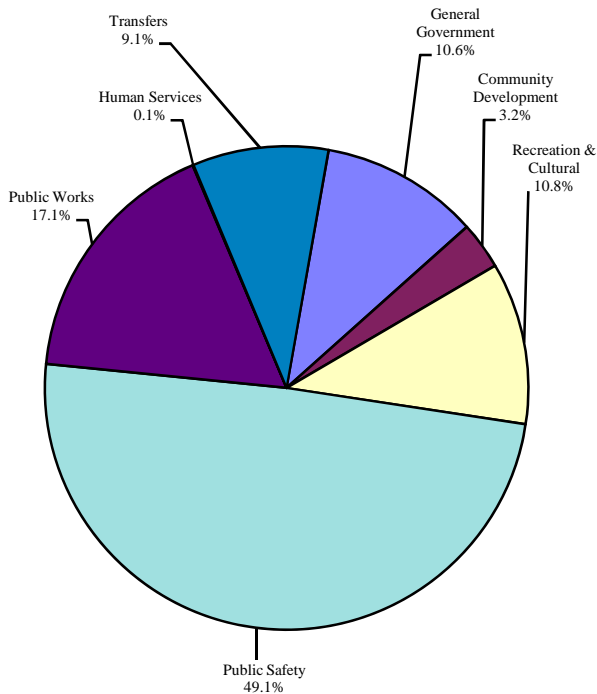
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>General Government</u>					
City Council	\$ 113,041	\$ 119,672	\$ 115,496	\$ 108,778	\$ 119,570
Administration	268,940	310,350	300,389	256,926	310,884
Legal	148,426	138,567	128,913	127,541	138,889
Assessing	152,979	157,230	160,563	154,143	168,502
Finance	284,577	296,181	275,228	270,702	284,050
Total General Government	967,963	1,022,000	980,589	918,090	1,021,895
<u>Community Development</u>					
Planning & Zoning	152,286	165,584	152,163	128,059	132,952
Housing					
Comprehensive Planning	1,971	5,445	11,084	2,021	2,071
Redevelopment	63,018	57,287	57,161	71,024	70,570
Rental Licensing	63,063	60,768	50,390	72,713	72,301
Total Community Development	280,338	289,084	270,798	273,817	277,894
<u>Recreation & Cultural</u>					
Recreation Administration	264,446	251,643	218,989	231,092	234,393
Community Center Operations	44,740	48,082	62,434	51,603	52,581
Adult Programs	6,882	2,016	13,673	3,633	5,469
Adult Softball	5,968	6,051	16,722	7,989	7,143
General Programs	12,740	4,480	7,546	4,904	5,012
Youth / Children Programs	20,184	19,911	28,732	23,308	22,054
Senior Programs	69,417	74,417	75,719	71,707	76,806
Cooperative Programming	10,712	12,583	18,585	17,115	16,913
Playground / Wading Pools	8,080	3,936	5,058	3,229	3,922
City Band	19,390	16,238	16,187	16,171	15,810
Library Building Operations	18,148	15,891	14,123	15,459	14,148
Park Improvements	1,453		2,300	2,300	2,300
Park Maintenance	552,190	575,502	512,155	488,410	500,035
Total Recreation & Cultural	1,034,350	1,030,750	992,223	936,920	956,586
<u>Public Safety</u>					
Police Services	2,974,163	3,233,383	3,295,560	3,346,941	3,673,777
Fire Services	548,194	645,631	697,922	680,657	753,032
Building Inspections	172,916	156,396	157,827	165,850	177,291
Code Enforcement	38,278	39,071	54,129	57,740	59,756
Total Public Safety	3,733,551	4,074,481	4,205,438	4,251,188	4,663,856

CITY OF ROBBINSDALE, MINNESOTA

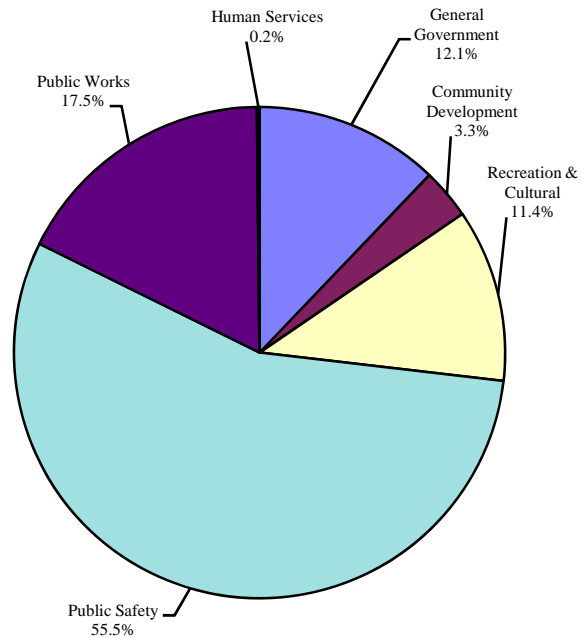
General Fund Summary of Expenditures by Major Objective

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Public Works</u>					
Engineering Services	\$ 365,698	\$ 379,238	\$ 408,347	\$ 407,308	\$ 415,744
Streets	899,070	930,169	893,497	918,766	906,806
Forestry	149,038	106,173	200,390	148,753	150,327
Total Public Works	1,413,806	1,415,580	1,502,234	1,474,827	1,472,877
<u>Human Services</u>					
	4,830	5,572	4,200	4,500	14,500
Total Expenditures	7,434,838	7,837,467	7,955,482	7,859,342	8,407,608
<u>Other Uses</u>					
Transfers to Other Funds	153,852	48,328		785,000	
Total Expenditures and Other Financing Uses	\$ 7,588,690	\$ 7,885,795	\$ 7,955,482	\$ 8,644,342	\$ 8,407,608

**2011 Estimated
Expenditures By Major Objective**



**2012 Proposed
Expenditures By Major Objective**





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CITY COUNCIL

Department Activities and Responsibilities

The City Council is made up of four council members and a Mayor. They are responsible for providing government services to all residents. They act as a policy making body and directs the City Manager to carry out its policies and actions. The Council meets the first and third Tuesday of every month, and when necessary to conduct the City's business.

Mission

The City Council's mission is to provide a government that is accountable, accessible, and compassionate; one that seeks to listen to and communicate with its residents; and, one that strives to treat everyone with fairness and equity. See City's Mission Statement on page 8.

Department Objectives:

- A. Provide a variety of government services to meet the needs of the residents.
- B. Provide for the effective and efficient response to citizens' needs.
- C. Ensure quality public service delivery through the implementation of innovative and progressive programs.
- D. Encourage City staff to provide excellent customer service and customer satisfaction.

CITY OF ROBBINSDALE, MINNESOTA

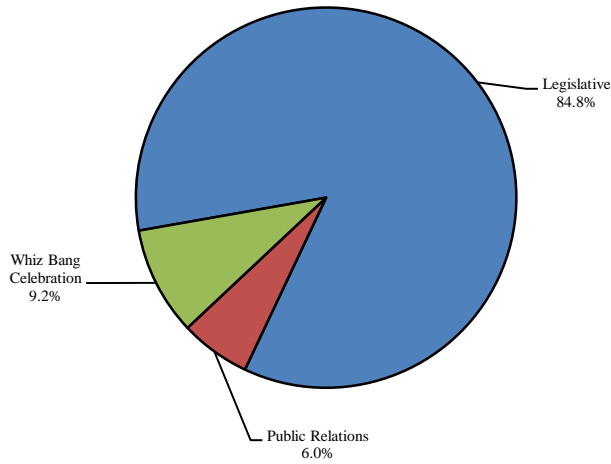
Department: City Council

Fund: General Fund

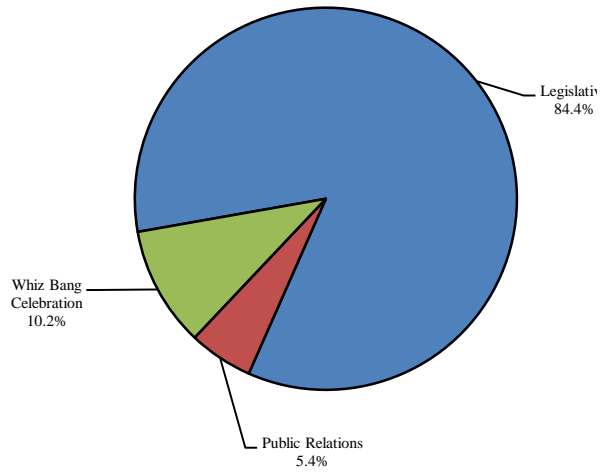
Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Legislative	90,343	\$ 96,008	\$ 94,874	\$ 92,241	\$ 100,907
Public Relations	6,455	8,468	6,200	6,500	6,500
Whiz Bang Celebration	16,243	15,196	14,422	10,037	12,163
Total	\$ 113,041	\$ 119,672	\$ 115,496	\$ 108,778	\$ 119,570

Related Revenue By Program				
Whiz Bang Celebration	\$ 2,460	\$	\$	\$

2011 Estimated Expenditures By Program



2012 Adopted Expenditures By Program



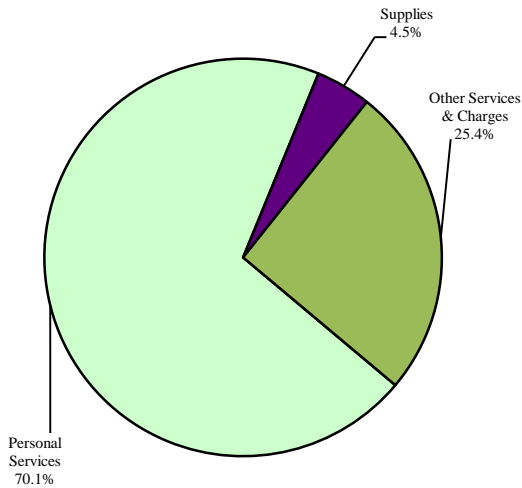
CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

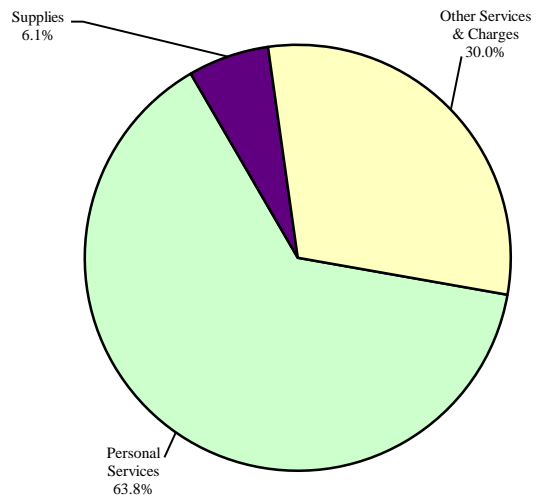
Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 82,769	\$ 79,113	\$ 83,728	\$ 76,230	\$ 76,336
Supplies	5,482	7,092	3,525	4,905	7,350
Other Services & Charges	76,397	80,127	81,558	80,958	91,833
Amounts Charged to Other Funds	(51,607)	(46,660)	(53,315)	(53,315)	(55,949)
Total	\$ 113,041	\$ 119,672	\$ 115,496	\$ 108,778	\$ 119,570

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Legislative

Major Objective: General Government

Program Description

Provides for all services related to the administrative operations of the City Council. The City Council is the elected body that exercises the corporate powers of the City, shapes policy, enacts legislation, and oversees the implementation of those policies.

Services

- ~ Provides for salaries and ongoing training of City Council members.
- ~ Provides for City Memberships in regional and state wide organizations for promoting the City.
- ~ Provides for all costs associated with City Council Meetings, and all other official capacity events.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 69,197	\$ 65,870	\$ 69,786	\$ 66,673	\$ 66,673
Supplies	1,889	1,600	325	1,405	1,850
Other Services & Charges	70,864	75,198	78,078	77,478	88,333
Amounts Charged to Other Funds	<u>(51,607)</u>	<u>(46,660)</u>	<u>(53,315)</u>	<u>(53,315)</u>	<u>(55,949)</u>
Total	<u>\$ 90,343</u>	<u>\$ 96,008</u>	<u>\$ 94,874</u>	<u>\$ 92,241</u>	<u>\$ 100,907</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Public Relations

Major Objective: General Government

Program Description

To carry out all proper and necessary communications regarding the activities of the City and City Council through the use of a variety of media outlets.

Services

- ~ Quarterly newsletter to all residents.
- ~ Newspaper ads and legal notices as required to promote the legislative and policy making activity of the City Council.
- ~ Employee recognition events.
- ~ Promotional brochures and other related functions.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Supplies	\$ 3,382	\$ 4,439	\$ 3,200	\$ 3,500	\$ 3,500
Other Services & Charges	3,073	4,029	3,000	3,000	3,000
Total	\$ 6,455	\$ 8,468	\$ 6,200	\$ 6,500	\$ 6,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Whiz Bang Celebration

Major Objective: General Government

Program Description

Whiz Bang Days is the City's celebration that takes place in July of every year. The Celebration is coordinated by a committee of volunteer citizens. The City helps with the promotion of the Celebration.

Services

- ~ Provide Maintenance and Recreation Staff time for event set up, operation and promotion.
- ~ Provide a way for donations from non-profits to be used for funding the celebration.

Expenditures

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 13,572	\$ 13,243	\$ 13,942	\$ 9,557	\$ 9,663
Supplies	211	1,053			2,000
Other Services & Charges	2,460	900	480	480	500
Total	\$ 16,243	\$ 15,196	\$ 14,422	\$ 10,037	\$ 12,163

Related Revenue

Donations	\$ 2,460	\$	\$	\$	\$
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CITY OF ROBBINSDALE, MINNESOTA

LEGAL

Department Activities and Responsibilities

The City Council currently contracts for Criminal Prosecution and General Legal Services. Prosecution fees are based on a monthly retainer plus expenses, and General Legal Services are charged for on an hourly basis. The contracts with the Law Firms are monitored by the City Manager and Police Chief. Responsibilities of this area includes handling all criminal prosecution matters related to the City, and all General Legal Services needed.

Mission

To serve the residents of the community through the successful prosecution of criminal offenses, and through advising the City Council and staff in all other legal matters, in order to minimize exposure to litigation, that may arise.

Department Objectives:

- A. Continue to diligently prosecute all criminal offenses
- B. Provide the City with quality legal services in order to minimize exposure to litigation
- C. Provide legal counsel at City Council meetings when required and advise City Council and staff in matters related to contracts, agreements, ordinances, and employment issues.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Legal
Program: Legal Services

Major Objective: General Government

Program Description

Account for services associated with the legal needs of the City. Contracts are approved by City Council and monitored by Administration.

Services

- ~ Provide criminal prosecution services for the City.
- ~ Provide for General Legal Counsel of all City affairs.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Supplies	\$ 9,001	\$ 7,017	\$ 5,200	\$ 7,000	\$ 7,000
Other Services & Charges	151,910	149,502	148,907	145,735	151,022
Amounts Charged to Other Funds	<u>(12,485)</u>	<u>(17,952)</u>	<u>(25,194)</u>	<u>(25,194)</u>	<u>(19,133)</u>
Total	<u>\$ 148,426</u>	<u>\$ 138,567</u>	<u>\$ 128,913</u>	<u>\$ 127,541</u>	<u>\$ 138,889</u>

CITY OF ROBBINSDALE, MINNESOTA

ADMINISTRATION

Department Activities and Responsibilities

The Administration Department is responsible for carrying out the policies and actions of the City Council. The City Manager reports directly to the City Council, while all other departments report directly to the City Manager. Other activities found under Administration include:

- A. City Hall Reception and cashiering.
- B. Human Resources.
- C. City Clerk (Licensing and Elections).
- D. Administrative Support for City Council members.
- E. Preparation of agenda materials and recommendations for City Council Meetings.
- F. Processing of citizen inquiries and service requests.
- G. Work with other agencies of government such as Metropolitan Council, municipal leagues, federal, state, and county governments.
- H. Oversee the City's record management process.

Mission

Ensure that government services, as established by the City Council, are being delivered in an accountable manner that is compassionate and seeks to provide excellent customer service and customer satisfaction to the citizenry.

Department Objectives:

- A. Continue to improve communication of information on City Services effectively with the residents through the use of newsletters, press releases, news notes in the monthly utility bills, new resident packets, and the web page.
- B. Ensure that the policies and actions of the City Council are effectively carried out.
- C. Work with businesses in the community to maintain a positive City image and ensure proper licensing.
- D. Continue to work with State Legislators to identify the impacts of State Legislation and further the initiatives of the City.
- E. Continue efforts to review and update city policies and ordinances regarding fees, human resources, licensing, records management, and others as directed by the City Council
- F. Continue to support all city departments on human resource needs for retention, training, recruitment, and evaluation.
- G. Continue to support all City departments on records retention and data privacy issues.

CITY OF ROBBINSDALE, MINNESOTA

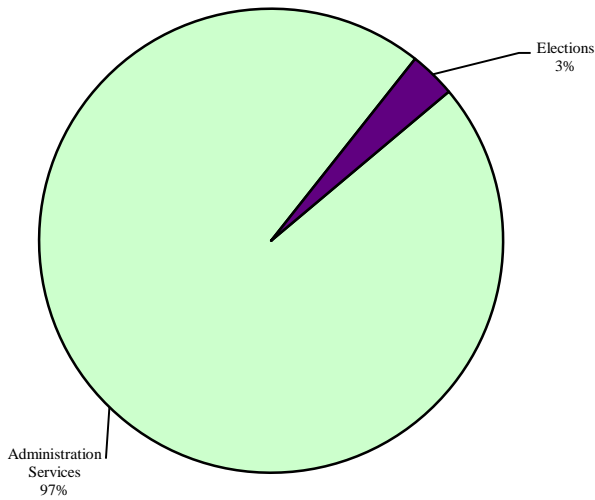
Department: Administration

Fund: General Fund

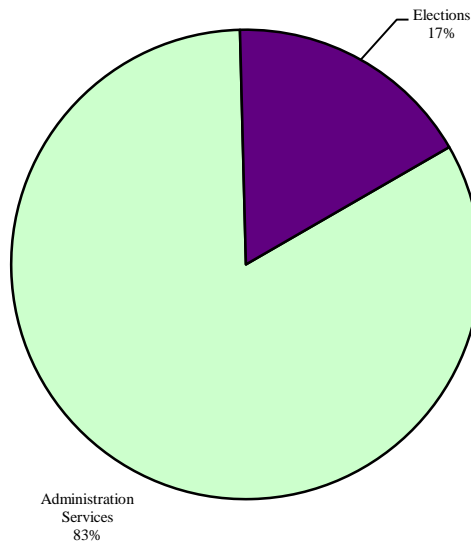
Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Administration Services	\$ 257,728	\$ 262,994	\$ 291,022	\$ 248,636	\$ 257,809
Elections	11,212	47,356	9,367	8,290	53,075
Total	\$ 268,940	\$ 310,350	\$ 300,389	\$ 256,926	\$ 310,884

Related Revenue By Program					
Administration Services	\$ 25,450	\$ 22,300	\$ 26,150	\$ 32,700	\$ 32,700

2011 Estimated Expenditures By Program



2012 Adopted Expenditures By Program

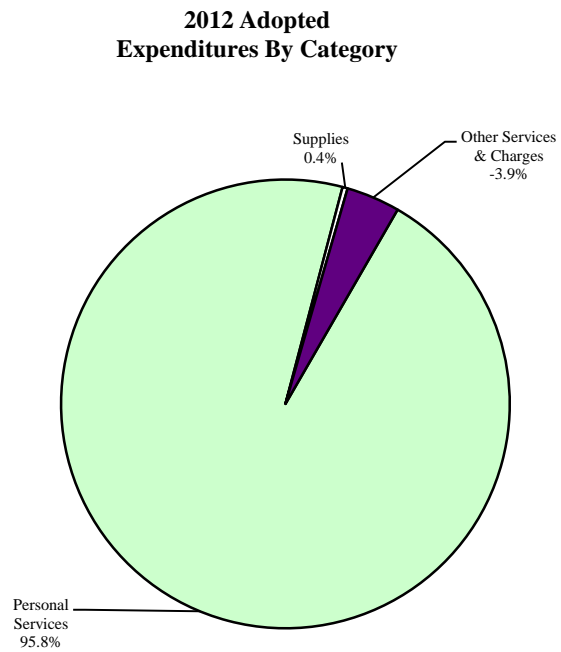
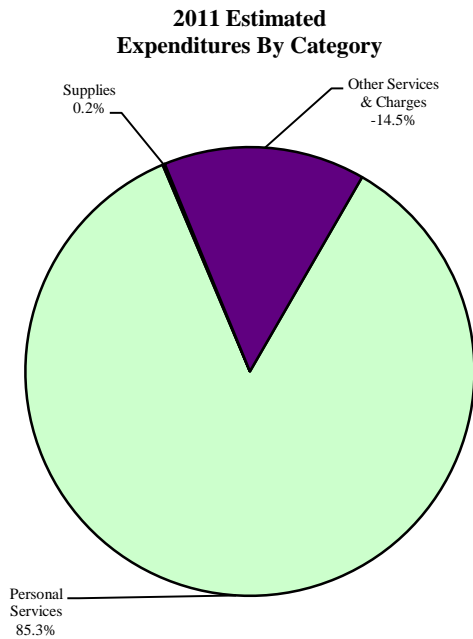


CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 352,581	\$ 378,409	\$ 397,738	\$ 359,165	\$ 384,133
Supplies	181	1,309	700	600	1,250
Other Services & Charges	64,865	68,175	62,319	57,529	87,031
Amounts Charged to Other Funds	(148,687)	(137,543)	(160,368)	(160,368)	(161,530)
Total	\$ 268,940	\$ 310,350	\$ 300,389	\$ 256,926	\$ 310,884



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Administration Services

Major Objective: General Government

Program Description

Account for all costs associated with the General Administrative function of the City.

Services

- ~ Provides general receptionist services for citizens.
- ~ Serves as liaisons to League of Minnesota Cities and a variety of other City related organizations.
- ~ Prepares agenda packets for City Council meetings.
- ~ Oversees all required licensing activities.
- ~ Oversees all operations of the City ensuring that the City Council's adopted policies and actions are carried out.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 348,788	\$ 339,962	\$ 394,134	\$ 356,413	\$ 341,798
Supplies	150	328	650	550	550
Other Services & Charges	57,477	60,247	56,606	52,041	76,991
Amounts Charged to Other Funds	(148,687)	(137,543)	(160,368)	(160,368)	(161,530)
Total	\$ 257,728	\$ 262,994	\$ 291,022	\$ 248,636	\$ 257,809

Related Revenue					
<i>Business Licenses</i>					
Liquor Licenses	\$	\$	\$	\$	\$
Pawn Shop and Second Hand Dealers Licenses	25,450	22,300	26,150	32,700	32,700
Misc Business Licenses Animal Licenses					
Total	\$ 25,450	\$ 22,300	\$ 26,150	\$ 32,700	\$ 32,700

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Elections

Major Objective: General Government

Program Description

Accounts for all costs associated with holding any required general or special elections.

Services

- ~ Provide a place and method for citizens to exercise their constitutional right to vote.
- ~ Provide timely information on voting procedures.
- ~ Maintain voting machines and report results to the County in a timely manner.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 3,793	\$ 38,447	\$ 3,604	\$ 2,752	\$ 42,335
Supplies	31	981	50	50	700
Other Services & Charges	7,388	7,928	5,713	5,488	10,040
Total	\$ 11,212	\$ 47,356	\$ 9,367	\$ 8,290	\$ 53,075

Note: General Elections within the City occur every two years.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ASSESSING

Department Activities and Responsibilities

The City Assessor's office is responsible for the administration of all applicable ad valorem tax laws in the City of Robbinsdale.

Mission

To develop and maintain an equalized assessment with the highest degree of accuracy. To administer the property tax statutes of the State of Minnesota justly and equitably whereby no individual will be treated unfairly. To willingly discuss and resolve property owner's questions efficiently and objectively. To communicate assessment law, policies and general information clearly and understandably. Maintain and project a professional image at all times. To maintain adequate education and equipment so that a cost effective assessment system can remain in place.

Department Objectives:

To complete the valuation and classification of all properties within the City for both the annual and cyclical assessment. This includes all new and partial construction projects, and existing properties, real estate, taxable personal property and exempt properties.

To notify the owners of property within the city, in a timely manner, of valuation and classification of their property and of the appeals process available to them.

Prepare and maintain the records both hard copy and electronic, of the market value, property type, homestead classification, special exemptions and taxable status for all properties within the City. To have these records available to the owners, staff and council at all times.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Assessing
Program: Assessing

Major Objective: General Government

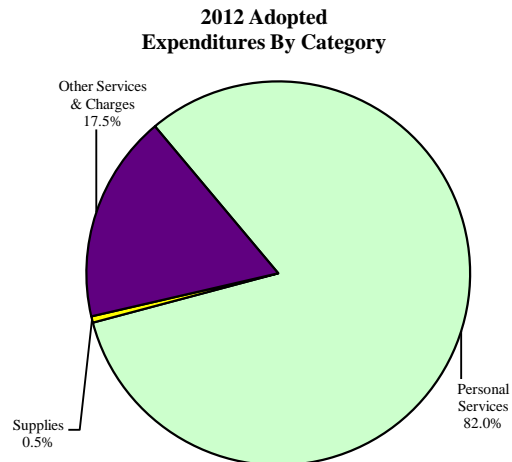
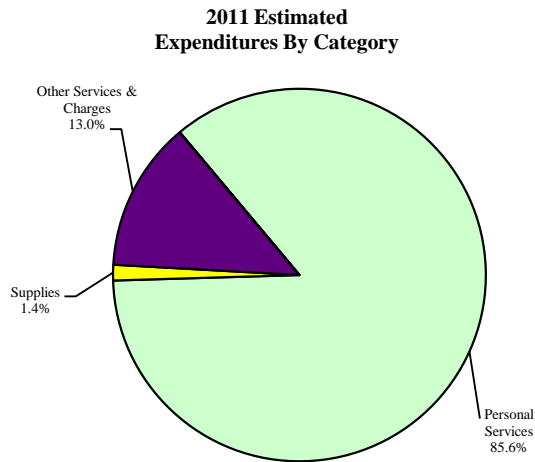
Program Description

Provides for all services related to the value assessment of real and personal property within the City.

Services

- ~ Appraisal of 20% of the properties every year.
- ~ Estimating the market value of all property within the City.
- ~ Residential homesteading.
- ~ Maintaining and updating sales, classification, and detail data on every property in the City.

Category	Expenditures				
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 134,073	\$ 136,746	\$ 137,021	\$ 132,011	\$ 138,120
Supplies	83	2,320	2,150	2,085	900
Other Services & Charges	18,823	18,164	21,392	20,047	29,482
Capital Outlay					
Total	\$ 152,979	\$ 157,230	\$ 160,563	\$ 154,143	\$ 168,502



CITY OF ROBBINSDALE, MINNESOTA

FINANCE

Department Activities and Responsibilities

The Finance Department is responsible for Budget Preparation, Accounting and Financial Reporting, Utility Billing, Purchasing, Debt Management, Insurance and Risk Management (Shared with Administration), internal auditing, and investment of all City funds. The Department is also responsible for providing financial and technology services to all other City Departments and the Robbinsdale Economic Development Authority.

Mission

It is the mission of the Finance Department to provide excellent financial and technology services for all customers of the City, and to maintain the integrity of the City's financial assets through the timely, accurate accounting of City Records.

Department Objectives:

To carry out its mission the Finance Department has two programs; Financial Services and Utility Billing Services. The Technology Services it is responsible for are included in the Information Technology Program of the Central Services Internal Service Fund. The main objectives of the Department are listed below:

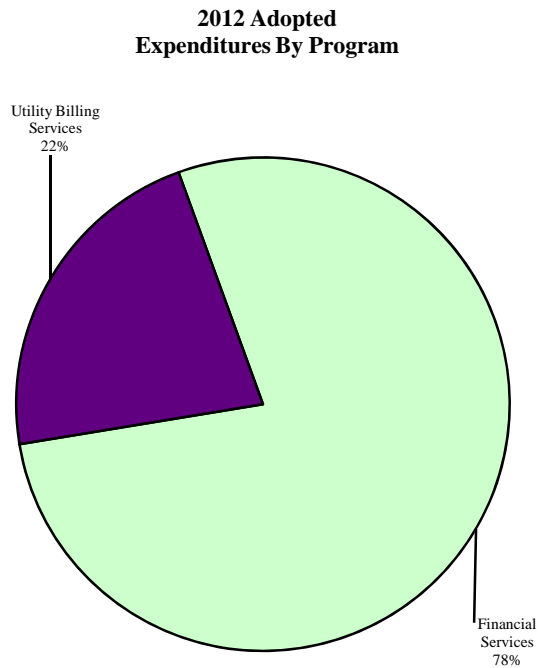
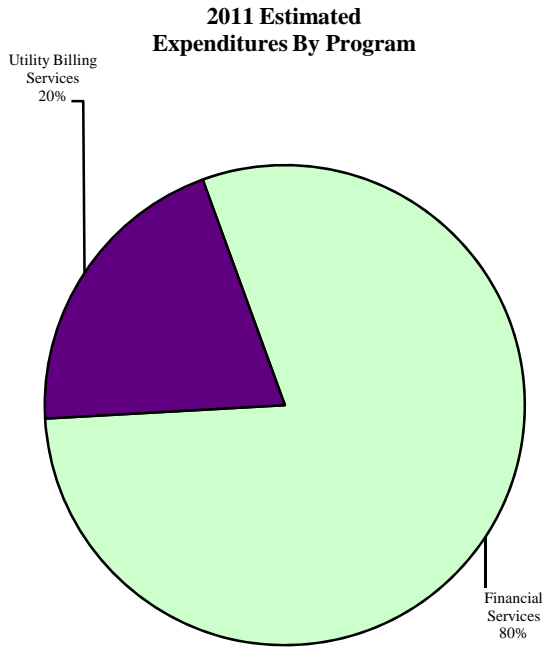
- A) Apply resources effectively to meet City Goals.
- B) Provide accurate and timely information to City Council and Administration.
- C) Ensure all City operations are in compliance with the Financial Policies established by the City Council.
- D) Maintain investments at a rate of return equal to or above the 90 day treasury bill while providing proper cash flow to meet the City's funding needs as they arise.
- E) Implement GASB financial reporting requirements.
- F) Produce a formal five-year Capital Improvement Program document in cooperation with Engineering, Public Works, and Recreation & Parks Departments.
- G) Produce the Comprehensive Annual Financial Report and submit for GFOA Certificate.
- H) Produce the Budget Document.
- I) Implement banking services and implement needed service changes.

CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

Fund: General Fund

Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Financial Services	\$ 223,037	\$ 230,395	\$ 204,741	\$ 215,644	\$ 221,458
Utility Billing Services	61,540	65,786	70,487	55,058	62,592
Total	\$ 284,577	\$ 296,181	\$ 275,228	\$ 270,702	\$ 284,050



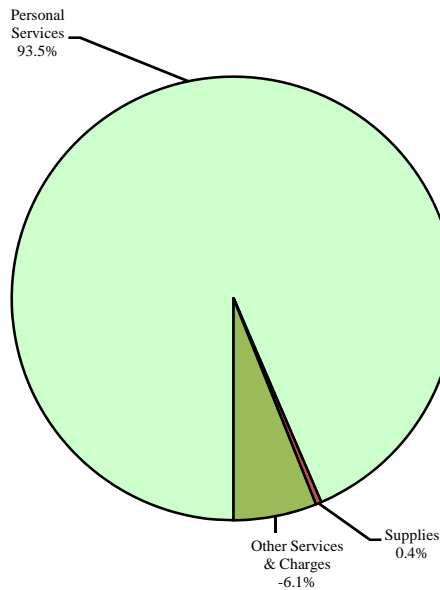
CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

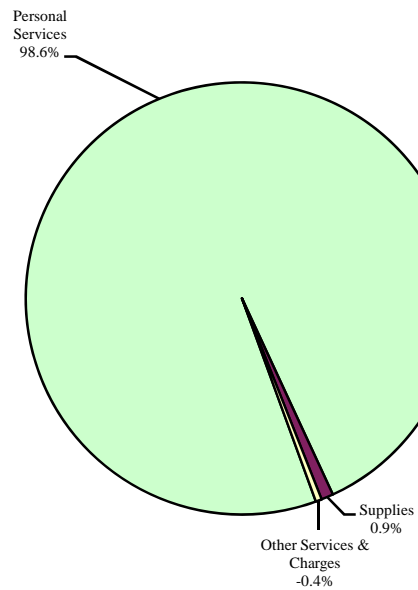
Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 370,186	\$ 360,129	\$ 371,382	\$ 366,596	\$ 362,556
Supplies	1,506	551	1,700	1,300	2,600
Other Services & Charges	110,614	112,386	108,224	108,884	127,575
Amounts Charged to Other Funds	<u>(197,729)</u>	<u>(176,885)</u>	<u>(206,078)</u>	<u>(206,078)</u>	<u>(208,681)</u>
Total	<u>\$ 284,577</u>	<u>\$ 296,181</u>	<u>\$ 275,228</u>	<u>\$ 270,702</u>	<u>\$ 284,050</u>

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Finance
Program: Financial Services

Major Objective: General Government

Program Description

Provides for all services related to the management of the City's financial resources.

Services

- ~ Accounting services for the City (financial reporting, payables, receivables, payroll).
- ~ Investing and debt service management of the City's portfolio.
- ~ Budgeting and financial analysis of all City Operations.
- ~ Produce Annual Budget and Financial Documents for the City Council.
- ~ Manage purchasing, fixed assets, Liquor Operations, and Deputy Registrar Operations.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 308,646	\$ 294,343	\$ 300,895	\$ 311,538	\$ 299,964
Supplies	1,506	551	1,700	1,300	2,600
Other Services & Charges	110,614	112,386	108,224	108,884	127,575
Amounts Charged to Other Funds	(197,729)	(176,885)	(206,078)	(206,078)	(208,681)
Total	\$ 223,037	\$ 230,395	\$ 204,741	\$ 215,644	\$ 221,458

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Finance
Program: Utility Billing Services

Major Objective: General Government

Program Description

Provides for Personal Service Costs related to the Billing of Utility Services for the Water, Sanitary Sewer, Storm Sewer, and Solid Waste Enterprise Fund Operations.

Services

- ~ Provide monthly billing for all residential and commercial properties within the City.
- ~ Maintain and provide customer service for all utility accounts.
- ~ Read water meters once each month through automated radio read system.
- ~ Provide direct deposit payment option on all utility bills.
- ~ Receipt and update utility accounts for all payments received.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 61,540	\$ 65,786	\$ 70,487	\$ 55,058	\$ 62,592



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

COMMUNITY DEVELOPMENT

Department Activities and Responsibilities

Community Development Department is responsible for Planning (both Comprehensive and site specific), Zoning, Housing, and Redevelopment activities. Staff support is provided to the City Council, Planning Commission, and various task forces and community groups.

Mission

To serve the residents and property owners of the City of Robbinsdale by maintaining and improving the community's physical facilities through planning, official controls, housing programs, and redevelopment projects/programs.

Department Objectives:

Formulate, modify and administer current and long-range plans for the city and promote and facilitate the orderly development and redevelopment of the city.

Improve and maintain the City through the following efforts:

- A) official controls and regulations
- B) housing programs and projects
- C) environmental protection measures and programs
- D) public information and contact
- E) public improvements planning and assistance
- F) preparation and updating of the City's Comprehensive Plan

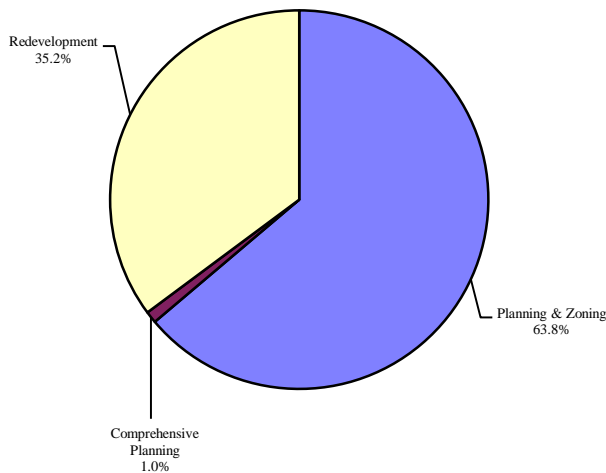
CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development Fund: General Fund

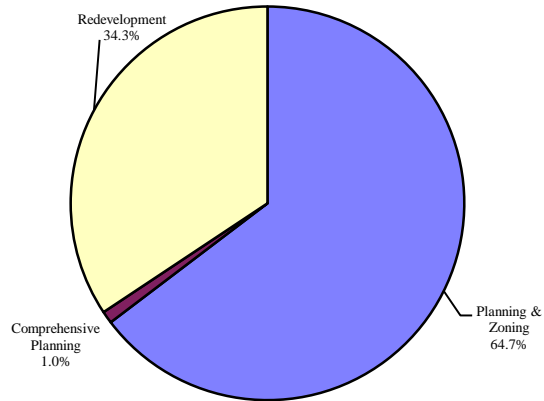
Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Planning & Zoning	\$ 152,286	\$ 165,584	\$ 152,163	\$ 128,059	\$ 132,952
Comprehensive Planning	1,971	5,445	11,084	2,021	2,071
Redevelopment	63,018	57,287	57,161	71,024	70,570
Total	\$ 217,275	\$ 228,316	\$ 220,408	\$ 201,104	\$ 205,593

Related Revenue By Program					
Planning & Zoning	\$ 550	\$ 500	\$ 400	\$ 400	\$ 400
Redevelopment	63,018	57,287	57,161	71,024	70,570
Total	\$ 63,568	\$ 57,787	\$ 57,561	\$ 71,424	\$ 70,970

**2011 Estimated
Expenditures By Program**



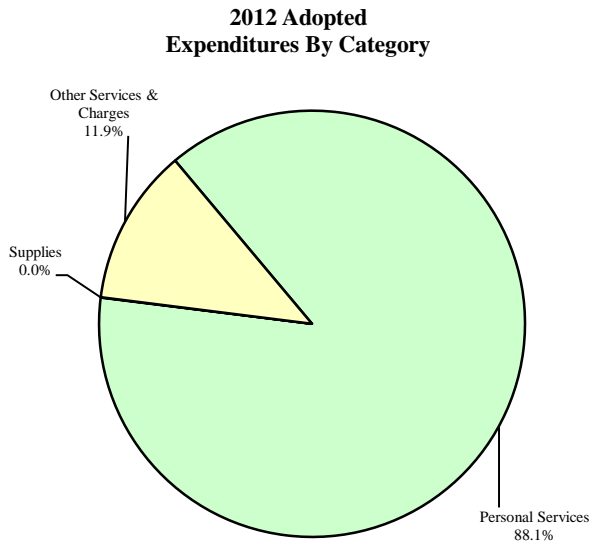
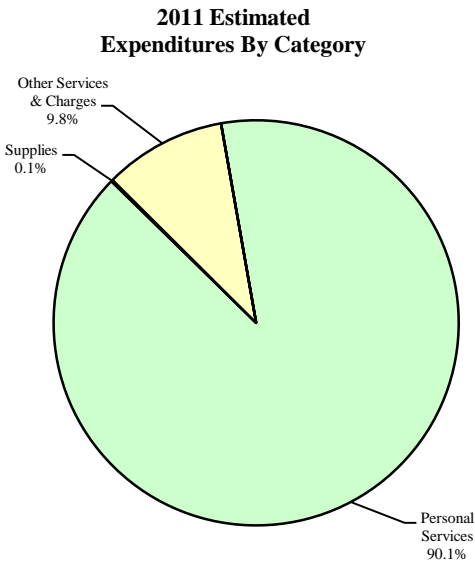
**2012 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 197,409	\$ 205,256	\$ 200,503	\$ 181,193	\$ 181,089
Supplies	282	258	270	270	50
Other Services & Charges	19,584	22,802	19,635	19,641	24,454
Capital Outlay					
Total	\$ 217,275	\$ 228,316	\$ 220,408	\$ 201,104	\$ 205,593



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Planning & Zoning

Major Objective: Community Development

Program Description

Develop and maintain policies regarding the City's land use plans .

Services

- ~ Staff Liaison to the Planning Commission.
- ~ Site and comprehensive planning activities.
- ~ Interprets and enforces City's Zoning Code.
- ~ Represents City on regional planning activities.
- ~ Provide direction and customer service to citizens with regard to land zoning issues and uses.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 134,601	\$ 144,330	\$ 133,823	\$ 109,713	\$ 109,713
Supplies	57	247	270	270	
Other Services & Charges	17,628	21,007	18,070	18,076	23,239
Capital Outlay					
Total	\$ 152,286	\$ 165,584	\$ 152,163	\$ 128,059	\$ 132,952

Related Revenue					
Planning Fees	\$ 550	\$ 500	\$ 400	\$ 400	\$ 400

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Comprehensive Planning

Major Objective: Community Development

Program Description

Account for activities associated with the development and maintenance of the City's Comprehensive Plan.

Services

- ~ Develop and maintain the City's Comprehensive Plan for land use.
- ~ Fulfill the requirements of the Metropolitan Council (regional planning agency).
- ~ Provide open meetings with citizens when necessary to discuss the City's Plan.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 1,971	\$ 5,445	\$ 11,084	2,021	\$ 2,021
Supplies				\$	50
Other Services & Charges					
Total	\$ 1,971	\$ 5,445	\$ 11,084	\$ 2,021	\$ 2,071

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Redevelopment

Major Objective: Community Development

Program Description

The Redevelopment Program accounts for the general administrative and internal project support of the Robbinsdale Economic Development Authority.

Services

- ~ Provide administrative support for Robbinsdale Economic Development Authority (REDA) operations.
- ~ Provide project support for REDA.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 60,837	\$ 55,481	\$ 55,596	\$ 69,459	\$ 69,355
Supplies	225	11			
Other Services & Charges	<u>1,956</u>	<u>1,795</u>	<u>1,565</u>	<u>1,565</u>	<u>1,215</u>
Total	<u>\$ 63,018</u>	<u>\$ 57,287</u>	<u>\$ 57,161</u>	<u>\$ 71,024</u>	<u>\$ 70,570</u>

Related Revenue					
REDA - TIF Support	<u>\$ 63,018</u>	<u>\$ 57,287</u>	<u>\$ 57,161</u>	<u>\$ 71,024</u>	<u>\$ 70,570</u>

CITY OF ROBBINSDALE, MINNESOTA

POLICE

Department Activities and Responsibilities

The Police Department is located at 41010 Hubbard Avenue North. The Department is responsible for the Law Enforcement and Emergency Management activities of the City of Robbinsdale.

Mission

To promote a partnership of employees and community working together to create a better quality of life and to preserve the small-town atmosphere for Robbinsdale. Our vision of the Robbinsdale Police Department is of an organization that values its employees and the community it serves. We are committed to integrity, professionalism and dedicated to the compassion and respect of our citizens

Department Objectives:

Community Safety: Ensure the physical well-being, security of personal property and sense of safety among citizens, business, government, employees and visitors.

Creating Partnerships: Develop partnerships with youth, volunteers and neighborhoods to enhance the quality of life in Robbinsdale.

Customer Service: Provide exceptional customer service through interactive management with both internal and external customers.

Utilize Technology: Utilize technology to engage in enforcement activities and projects that will help reduce crime and assist employees in their responsibilities.

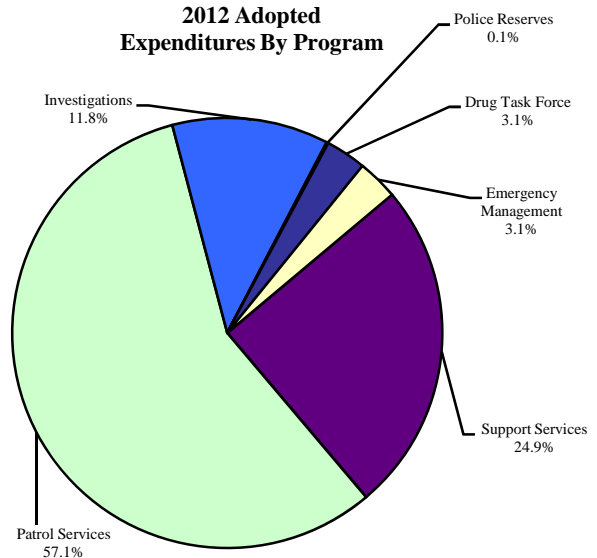
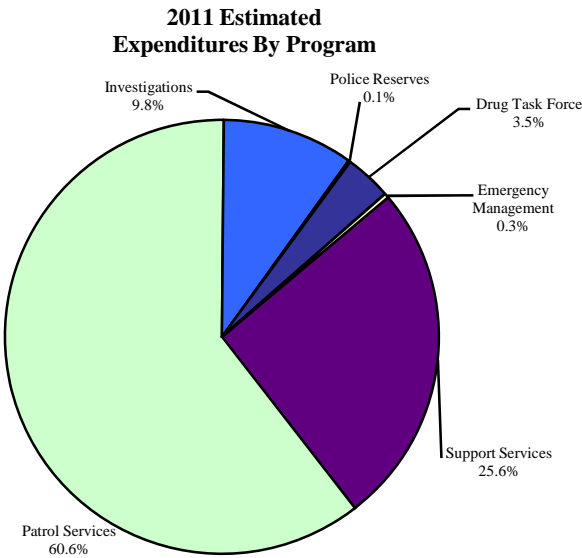
CITY OF ROBBINSDALE, MINNESOTA

Department: Police

Fund: General Fund

Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Support Services	\$ 804,585	\$ 905,328	\$ 871,837	\$ 856,927	\$ 941,347
Patrol Services	1,867,306	1,906,275	1,872,786	2,029,615	2,154,104
Investigations	175,773	296,796	422,275	327,729	443,632
Police Reserves	3,220	3,980	5,400	4,700	5,600
Drug Task Force	112,297	111,377	110,808	116,758	115,214
Emergency Management	10,982	9,627	12,454	11,212	13,880
Total	\$ 2,974,163	\$ 3,233,383	\$ 3,295,560	\$ 3,346,941	\$ 3,673,777

Related Revenue By Program					
Patrol Services	\$ 241,546	\$ 229,042	\$ 219,300	\$ 274,300	\$ 513,860
Investigations	44,236	69,915	50,400	50,400	52,000
Police Reserves		13,060			
Total	\$ 285,782	\$ 312,017	\$ 269,700	\$ 324,700	\$ 565,860



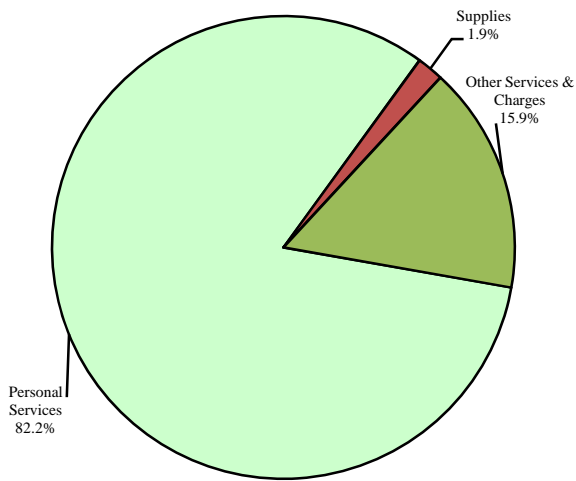
CITY OF ROBBINSDALE, MINNESOTA

Department: Police

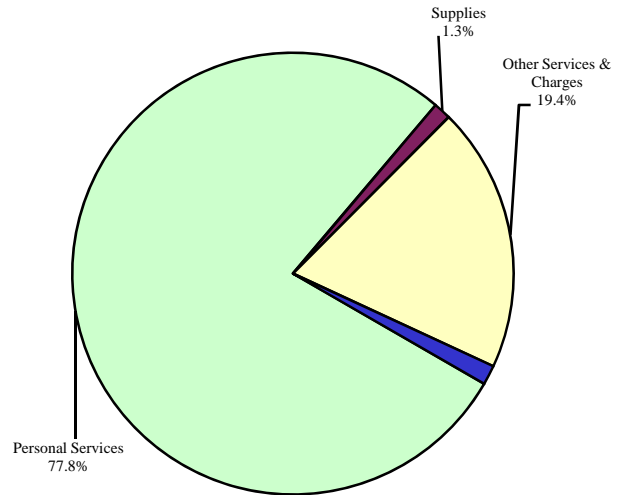
Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 2,442,090	\$ 2,582,024	\$ 2,660,137	\$ 2,750,566	\$ 2,859,412
Supplies	39,590	48,248	64,150	62,100	47,450
Other Services & Charges	584,531	695,794	647,577	620,579	814,079
Capital Outlay			12,200	2,200	52,800
Amounts Charged to Other Funds	(92,048)	(92,683)	(88,504)	(88,504)	(99,964)
Total	\$ 2,974,163	\$ 3,233,383	\$ 3,295,560	\$ 3,346,941	\$ 3,673,777

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Support Services

Major Objective: Public Safety

Program Description

Provide for the administration and support of all Police Department activities.

Services

- ~ Maintaining department files and records.
- ~ Compiling of statistical data and preparing reports.
- ~ Maintaining the property room and dead storage areas.
- ~ Providing front desk services to the public 24 hours a day.
- ~ Coordinating training and court appearances.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 592,375	\$ 579,950	\$ 592,693	\$ 598,421	\$ 601,012
Supplies	18,401	24,761	27,000	26,000	31,000
Other Services & Charges	285,857	393,300	338,448	318,810	406,099
Capital Outlay			2,200	2,200	3,200
Amounts Charged to Other Funds	(92,048)	(92,683)	(88,504)	(88,504)	(99,964)
Total	\$ 804,585	\$ 905,328	\$ 871,837	\$ 856,927	\$ 941,347

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Patrol Services

Major Objective: Public Safety

Program Description

Provide for the everyday services associated with maintaining the safety of the public.

Services

- ~ Investigation of major and minor crimes at the scene of discovery.
- ~ Respond to medical emergencies.
- ~ Continual observation of the community to determine the need for police assistance.
- ~ Investigations of traffic accidents.
- ~ Enforcement of traffic laws and quell disturbances of the peace.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 1,586,605	\$ 1,618,878	\$ 1,556,014	\$ 1,727,730	\$ 1,730,196
Supplies	19,416	22,162	30,300	30,300	13,100
Other Services & Charges	261,285	265,235	276,472	271,585	361,808
Capital Outlay			10,000		49,000
Total	\$ 1,867,306	\$ 1,906,275	\$ 1,872,786	\$ 2,029,615	\$ 2,154,104

Related Revenue					
Police Services	\$ 11,937	\$ 24,856	\$ 13,000	\$ 21,000	\$ 21,000
Pawn Shop Fees	11,954	8,615	12,000	5,000	5,000
Police Auction		2,712	1,000	5,000	5,000
Police Towing Charges				1,000	1,000
False Alarms	1,850	1,875	2,400	1,800	2,400
Accident Reports	566	5	900	500	500
Fines and Forfeitures	215,239	190,979	190,000	240,000	478,960
Total	\$ 241,546	\$ 229,042	\$ 219,300	\$ 274,300	\$ 513,860

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Investigations / Special Services

Program Description

Provide for investigative services of both adult and juvenile cases and coordination of the Departments crime prevention program.

Services

- ~ Investigate crimes as needed.
- ~ Recovery of stolen property.
- ~ Prepare cases for prosecution and the arrest of suspects.
- ~ Protection of dependant children who are victims of crimes.
- ~ Responsibility of handling juvenile who are both perpetrators and victims of crime.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 146,257	\$ 267,756	\$ 394,934	\$ 301,821	\$ 407,153
Supplies	246	480	4,000	3,500	500
Other Services & Charges	29,270	28,560	23,341	22,408	35,379
Capital Outlay					600
Total	<u>\$ 175,773</u>	<u>\$ 296,796</u>	<u>\$ 422,275</u>	<u>\$ 327,729</u>	<u>\$ 443,632</u>
Related Revenue					
Police Services -- School Liason Officer	<u>\$ 52,648</u>	<u>\$ 51,484</u>	<u>\$ 47,000</u>	<u>\$ 67,000</u>	<u>\$ 67,000</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Reserves

Major Objective: Public Safety

Program Description

Provide funding for an auxillary organization used to augment the regular police force as a back-up unit. Reserves are not licensed and do not carry handguns or the full power of arrest.

Services

- ~ Provides patrol and security checks of the parking facilities within the City.
- ~ Provides security and traffic control for special events.
- ~ Enforcement of City Ordinances during Snow Emergencies.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Supplies	\$ 1,115	\$ 685	\$ 2,200	\$ 2,100	\$ 2,200
Other Services & Charges	2,105	3,295	3,200	2,600	3,400
Total	\$ 3,220	\$ 3,980	\$ 5,400	\$ 4,700	\$ 5,600
Related Revenue					
Donations	\$	\$ 13,060	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Drug Task Force

Major Objective: Public Safety

Program Description

Provide for costs associated with membership in the Northwest Metro Drug Enforcement Task Force. The Task Force is partially federally funded and focuses on crimes associated with narcotics violations.

Services

- ~ The City assigns one officer to participate with the task force.
- ~ Task Force goals are to reduce the number of crimes committed by illicit drug abusers through arresting them for narcotics violations.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 112,297	\$ 111,377	\$ 110,808	\$ 116,758	\$ 115,214
Other Services & Charges					
Total	\$ 112,297	\$ 111,377	\$ 110,808	\$ 116,758	\$ 115,214

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Emergency Management

Major Objective: Public Safety

Program Description

Provides a warning system to alert citizens of an approaching emergency, such as threatening weather or other catastrophic event. It is also for broadcasting emergency public information to residents before, during, and after the emergency. The program is administered by the City Manager; and her designee, the Chief of Police serves as Emergency Management Director.

Services

- ~ Provides residents with a first alert emergency warning system.
- ~ Coordinates regional efforts with Hennepin County Division of Emergency Preparedness.
- ~ Coordinates Emergency training for all City departments.
- ~ Educates residents on emergency preparedness.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 4,556	\$ 4,063	\$ 5,688	\$ 5,836	\$ 5,837
Supplies	412	160	650	200	650
Other Services & Charges	6,014	5,404	6,116	5,176	7,393
Total	\$ 10,982	\$ 9,627	\$ 12,454	\$ 11,212	\$ 13,880



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

FIRE

Department Activities and Responsibilities

The Fire Department is comprised of all paid on call firefighters. The Fire Department Officers are appointed by the City Manager (Fire Chief, Assistant Fire Chief, Fire Marshall, Fire Inspector, 2 Captains, and 2 Lieutenants). The Fire Department has one station located at 4101 Hubbard Avenue North. The Department is responsible for fire prevention, inspection, and suppression services to the City.

Mission

The Fire Department is committed to serving the citizens of Robbinsdale by protecting their lives and property through the provision of fire prevention and suppression services.

Department Objectives:

- A . Continue vigorous training for all firefighters.
- B. Increase the awareness level of citizens on the hazards of fire through education and communication.
- C. Continue maintenance and repair of all equipment to ensure compliance with National Standards.
- D. Increase safety inspections of commercial and apartment buildings.
- E. Continue placing firebox entry systems for businesses in the community.
- F. Hold the annual Fire Department Open House as a community service for education and relation purposes.
- G. Continue to support the National Night Out Program.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Fire
Program: Fire Prevention / Suppression

Major Objective: Public Safety

Program Description

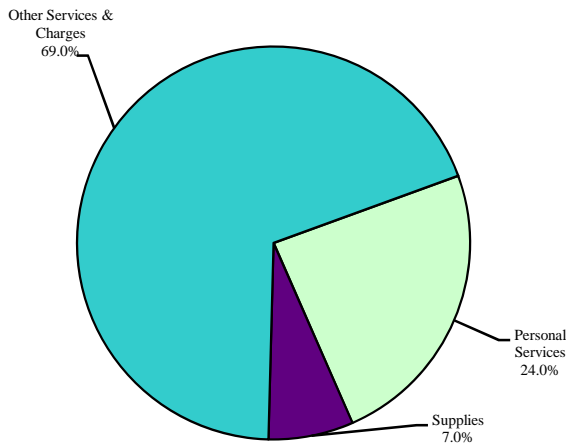
Account for all costs associated with maintaining a paid on call Fire Department.

Services

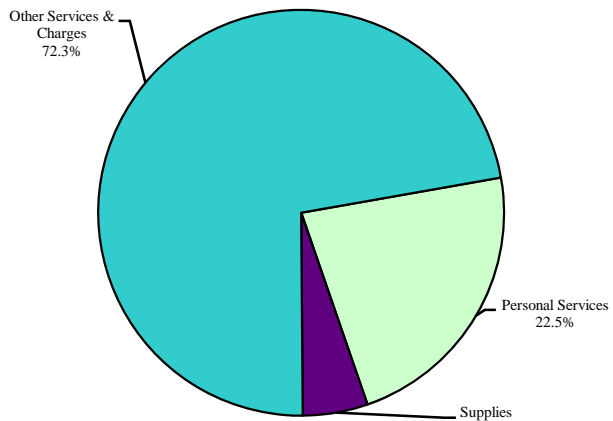
- ~ Provide Fire Suppression coverage for the City.
- ~ Provide Fire Inspection services for businesses and multi-family units.
- ~ Provide on-going training for paid on call firefighters.
- ~ Provide support as required by Statute of the Fire Relief Association (Pension for firefighters).
- ~ Educate the Community on fire prevention issues.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 130,375	\$ 150,008	\$ 171,538	\$ 156,531	\$ 156,885
Supplies	45,727	39,399	46,200	45,700	36,275
Other Services & Charges	372,092	447,727	452,182	450,682	505,072
Capital Outlay		8,497	28,002	27,744	54,800
Total	\$ 548,194	\$ 645,631	\$ 697,922	\$ 680,657	\$ 753,032

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

RECREATION & PARKS

Department Activities and Responsibilities

The Recreation & Parks Department is located at Robbinsdale City Hall. The Department is responsible for all recreation programming, Library Building operations, and oversees the City Band. Also, the Director of Administrative and Recreation Services is the staff liason with the Parks and Recreation Commission. Forestry administration and Parks Capital Improvement management has been shifted to Public Works

Mission

The Recreation Department strives to provide opportunities for residents to participate in a wide variety of leisure activities, which will produce self-fulfilling experiences consistent with the needs, interests, and abilities of all citizens.

Department Objectives:

Recreation Objectives:

- A. Continue to provide a comprehensive program of recreation activities for all ages, sexes, and interests.
- B. Continue to develop more cooperative programs with neighboring cities.
- C. Continue to use electronic registration system that will allow access to program registration in a variety of ways (multiple locations, phone) and with a variety of payment options (credit card, debit card, etc..).
- D. Explore on-line registration options.

City Band Objectives:

- A. Continue to maintain a visibility and a high level of participation.

Park Improvements Objectives:

- A. Define a sustainable plan for preserving the city's Park assets and recreational facilities
- B. Continue to work with the Parks & Recreation Commission to identify priorities for future Park Improvements.

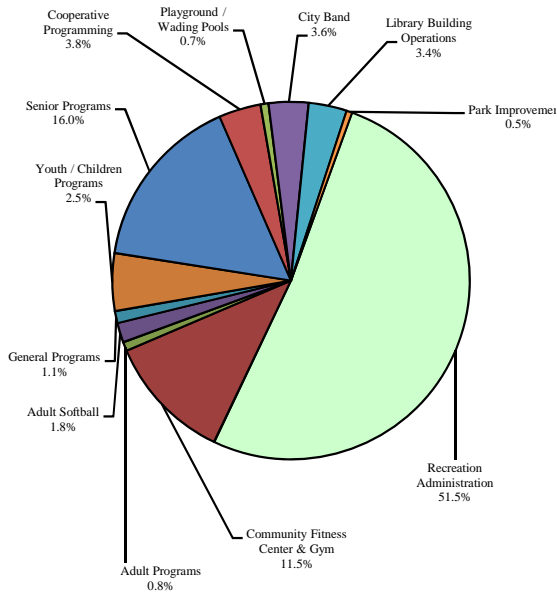
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

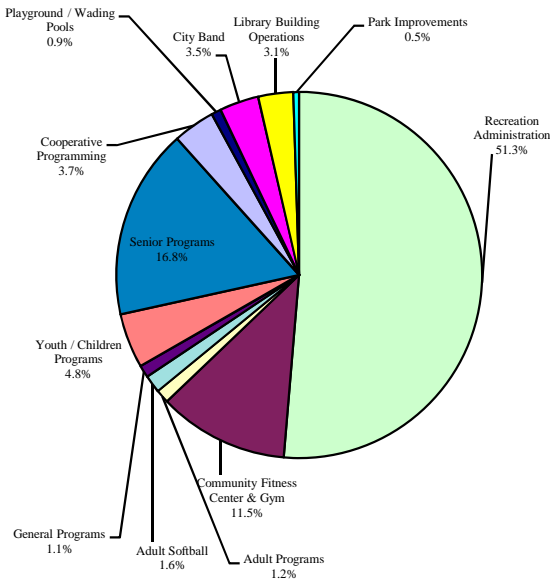
Fund: General Fund

Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Recreation Administration	\$ 264,446	\$ 251,643	\$ 218,989	\$ 231,092	\$ 234,393
Community Fitness Center & Gym	44,740	48,082	62,434	51,603	52,581
Adult Programs	6,882	2,016	13,673	3,633	5,469
Adult Softball	5,968	6,051	16,722	7,989	7,143
General Programs	12,740	4,480	7,546	4,904	5,012
Youth / Children Programs	20,184	19,911	28,732	23,308	22,054
Senior Programs	69,417	74,417	75,719	71,707	76,806
Cooperative Programming	10,712	12,583	18,585	17,115	16,913
Playground / Wading Pools	8,080	3,936	5,058	3,229	3,922
City Band	19,390	16,238	16,187	16,171	15,810
Library Building Operations	18,148	15,891	14,123	15,459	14,148
Park Improvements	1,453		2,300	2,300	2,300
Total	\$ 482,160	\$ 455,248	\$ 480,068	\$ 448,510	\$ 456,551

2011 Estimated Expenditures By Program



2012 Adopted Expenditures By Program



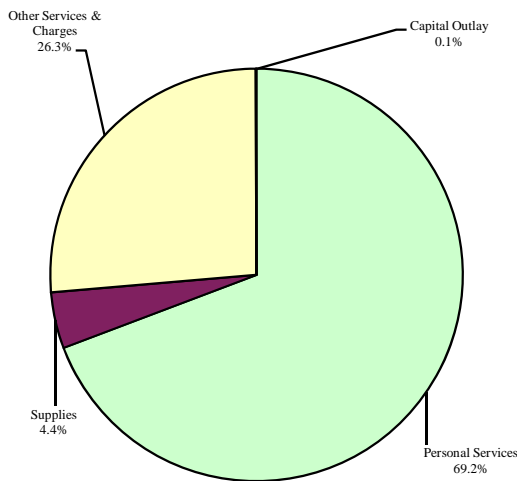
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks Fund: General Fund

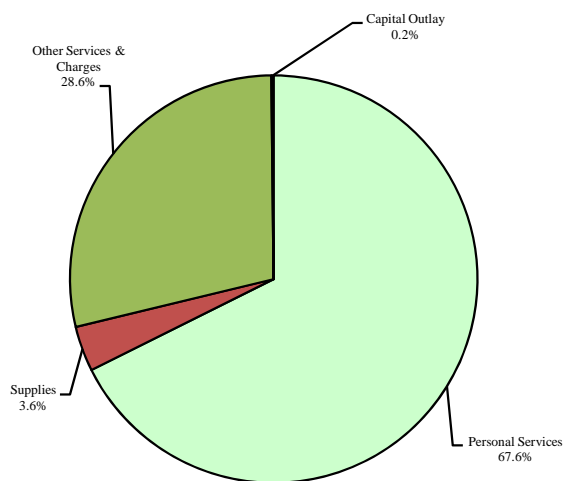
Related Revenue By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Community Center Operations	\$ 40,779	\$ 44,380	\$ 56,500	\$ 45,000	\$ 45,000
Adult Programs	11,034	6,105	17,500	6,000	6,000
Adult Softball	13,459	11,386	5,400	1,000	1,000
General Programs	60	6,922	100	5,000	5,000
Youth / Children Programs	19,903	20,061	19,000	20,000	20,000
Senior Programs	42,040	45,405	42,000	45,000	45,000
Cooperative Programming	18,280	15,440	18,000	16,000	16,000
Park Maintenance Fees		2,438	3,000	3,000	3,000
Playground / Wading Pools	3,209	3,073	3,000	2,600	2,600
Library Building Operations	5,043	8,760			
Total	\$ 153,807	\$ 163,970	\$ 164,500	\$ 143,600	\$ 143,600

Expenditures By Category					
Category	2008 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 329,284	\$ 308,329	\$ 323,645	\$ 310,582	\$ 308,843
Supplies	15,979	17,060	22,155	19,805	16,305
Other Services & Charges	136,897	129,859	133,968	117,823	130,603
Capital Outlay			300	300	800
Transfers					
Total	\$ 482,160	\$ 455,248	\$ 480,068	\$ 448,510	\$ 456,551

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Recreation Administration

Major Objective: Recreation & Cultural

Program Description

To provide for the planning and implementation of a comprehensive program of recreation activities for the residents of the City.

Services

- ~ Provides for supervisory support for all programs.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (includes Internal Service Fund Charges) to operate the Department.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 209,802	\$ 201,101	\$ 177,629	\$ 191,569	\$ 185,275
Supplies	3,680	1,720	2,600	2,100	2,100
Other Services & Charges	50,964	48,822	38,760	37,423	47,018
Total	\$ 264,446	\$ 251,643	\$ 218,989	\$ 231,092	\$ 234,393

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Community Fitness Center & Gyms

Program Description

General Operations of the Community Fitness Center and Community Gyms for members and daily customers. The Community Fitness Center & Gyms are located at the Robbinsdale Area Learning Campus and leased from the Robbinsdale School District

Services

- ~ Offers daily open gym facilities and exercise room for independent recreation .
- ~ Rental of rooms and gyms for a variety of group meetings.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 41,908	\$ 39,006	\$ 39,884	\$ 41,303	\$ 41,381
Supplies	598	1,280	1,900	1,800	2,000
Other Services & Charges	2,234	7,796	20,650	8,500	8,700
Total	\$ 44,740	\$ 48,082	\$ 62,434	\$ 51,603	\$ 52,581
Related Revenue					
Memberships	\$ 5,800	\$ 5,937	\$ 6,000	\$ 6,000	\$ 6,000
Daily Fees	28,205	32,290	44,500	33,000	33,000
Facility Rentals	6,774	6,153	6,000	6,000	6,000
Total	\$ 40,779	\$ 44,380	\$ 56,500	\$ 45,000	\$ 45,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Programs

Major Objective: Recreation & Cultural

Program Description

Provide a wide range of activities for both men and women. Adult Programs are structured so that fees cover all direct costs incurred.

Services

Current Programs Include:

- ~ 3 on 3 Basketball.
- ~ Adult Volleyball leagues.
- ~ Walk for Health.
- ~ Karate.
- ~ Out & About.
- ~ Jazzercise.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 5	\$ 763	\$ 9,873	\$ 2,033	\$ 4,069
Supplies	229	162	500	400	200
Other Services & Charges	6,648	1,091	3,000	900	900
Capital Outlay	300	300	300	300	300
Total	\$ 6,882	\$ 2,016	\$ 13,673	\$ 3,633	\$ 5,469
Related Revenue					
Program Fees	\$ 11,034	\$ 6,105	\$ 17,500	\$ 6,000	\$ 6,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Softball

Major Objective: Recreation & Cultural

Program Description

Provide for the Adult Softball League. There are approximately 32 teams that participate on an annual basis.

Services

- ~ Provide umpire services.
- ~ Provide registration and league scheduling.
- ~ Provides a recreation opportunity for adults.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 4,461	\$ 2,509	\$ 7,522	\$ 889	\$ 1,043
Supplies	932	1,856	4,000	4,000	2,000
Other Services & Charges	575	1,686	5,200	3,100	4,100
Total	\$ 5,968	\$ 6,051	\$ 16,722	\$ 7,989	\$ 7,143
Related Revenue					
Program Fees	\$ 13,459	\$ 11,386	\$ 5,400	\$ 1,000	\$ 1,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: General Programs

Major Objective: Recreation & Cultural

Program Description

To provide recreation programs that have a broad appeal to persons of all ages.

Services

- ~ Group trips for various family events throughout the Twin Cities Metropolitan Area.
- ~ Various holiday events (Easter Egg Hunt, Safe & Happy Halloween, etc ...).
- ~ Various other general interest programming.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 4,988	\$ 3,670	\$ 5,046	\$ 2,454	\$ 3,462
Supplies	1,001	663	1,200	1,200	1,200
Other Services & Charges	6,751	147	1,300	1,250	350
Total	\$ 12,740	\$ 4,480	\$ 7,546	\$ 4,904	\$ 5,012
Related Revenue					
Program Fees	\$ 60	\$ 6,922	\$ 100	\$ 5,000	\$ 5,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Youth \ Children Programs

Major Objective: Recreation & Cultural

Program Description

Provides a wide range of recreation activities for boys and girls ages pre-school through teens.

Services

- ~ Various Pre-school programming.
- ~ Various Arts & Craft, music, dance, and science classes.
- ~ Various athletic opportunities (t-ball, baseball, soccer, broomball, basketball, and wrestling).
- ~ Lessons for various athletic skills.
- ~ Programming for special populations.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 13,066	\$ 10,760	\$ 16,832	\$ 12,608	\$ 12,854
Supplies	5,278	8,072	7,300	7,150	5,650
Other Services & Charges	1,840	1,079	4,600	3,550	3,550
Capital Outlay					
Total	\$ 20,184	\$ 19,911	\$ 28,732	\$ 23,308	\$ 22,054
Related Revenue					
Recreation Fees	\$ 19,903	\$ 20,061	\$ 19,000	\$ 20,000	\$ 20,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Senior Programs

Major Objective: Recreation & Cultural

Program Description

Provide activities that have a broad appeal to older adults. The program is coordinated by a contract employee through Senior Community Services, which is a non-profit social services organization.

Services

- ~ Friendly Robins Club.
- ~ Golden Aged Club.
- ~ Periodic outings to places of interest throughout the year.
- ~ Various topical interest programs and activities.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 23,105	\$ 22,909	\$ 31,754	27,742	27,742
Supplies	1,441	1,771	1,905	\$ 1,905	\$ 1,905
Other Services & Charges	44,871	49,737	42,060	42,060	47,159
Total	\$ 69,417	\$ 74,417	\$ 75,719	\$ 71,707	\$ 76,806
Related Revenue					
Senior Program Fees	\$ 42,040	\$ 45,405	\$ 42,000	\$ 45,000	\$ 45,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Cooperative Programming

Major Objective: Recreation & Cultural

Program Description

Provide for the promotion of joint programs with the surrounding communities.

Services

- ~ Just for Kids (After School Program).
- ~ Various events.
- ~ Joint sports leagues and sports camps offerings.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 5,240	\$ 7,211	\$ 11,085	\$ 12,115	\$ 12,163
Supplies	1,704	1,328	2,000	1,000	1,000
Other Services & Charges	3,768	4,044	5,500	4,000	3,750
Total	\$ 10,712	\$ 12,583	\$ 18,585	\$ 17,115	\$ 16,913
Related Revenue					
Program Fees	\$ 18,280	\$ 15,440	\$ 18,000	\$ 16,000	\$ 16,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Playground \ Wading Pool

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the playground program and wading pools during the summer. Playground programs operate out of Sanborn, Manor, Triangle, and Lee Parks. Wading pools are located at Manor and Triangle Parks.

Services

- ~ Provide a supervised drop in center for youth.
- ~ Provide various activities for youth (Sports, Arts & Crafts, and Games).
- ~ Provide various special events throughout the summer.
- ~ Provide wading pools for families of young children.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 7,853	\$ 3,338	\$ 4,658	\$ 2,929	\$ 3,622
Supplies	176	174	300	250	250
Other Services & Charges	51	424	100	50	50
Total	\$ 8,080	\$ 3,936	\$ 5,058	\$ 3,229	\$ 3,922
Related Revenue					
Program Fees	\$ 3,209	\$ 3,073	\$ 3,000	\$ 2,600	\$ 2,600

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: City Band

Major Objective: Recreation & Cultural

Program Description

Provides for activities of the City Band, both marching and concert. The Robbinsdale City Band was officially organized in September of 1908, and has represented the City in numerous parades throughout the last century. The Robbinsdale City Band continues to hold a series of concerts throughout the summer at various bandshells around the Twin Cities Metropolitan Area.

Services

- ~ Provide music activities for residents.
- ~ Provide musical entertainment for the region at large.
- ~ Represent the City in parades and other civic type functions.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 15,536	\$ 15,446	\$ 15,537	\$ 15,521	\$ 15,810
Supplies	552				
Other Services & Charges	3,302	792	650	650	
Total	\$ 19,390	\$ 16,238	\$ 16,187	\$ 16,171	\$ 15,810
Related Revenue					
Donations	\$ 350	\$ 150	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Library Building Operations

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the Historic Library Building. The building houses a museum on Robbinsdale, an art gallery for local artists, and a non-profit organization that works with youth.

Services

- ~ Operate and maintain the building.
- ~ Provide a museum on Robbinsdale's history for residents (sponsored by the Robbinsdale Historical Society).
- ~ Provide an avenue for local artists to display their work.
- ~ Lease space to non-profit organizations as a service to the community.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 3,320	\$ 1,616	\$ 3,825	\$ 1,419	\$ 1,422
Supplies	388	34	450		
Other Services & Charges	14,440	14,241	9,848	14,040	12,726
Total	\$ 18,148	\$ 15,891	\$ 14,123	\$ 15,459	\$ 14,148
Related Revenue					
Rentals - Teen Annex	\$ 5,043	\$ 8,760	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Park Improvements

Major Objective: Recreation & Cultural

Program Description

Provides for the purchase and replacement of park equipment (picnic tables, park benches, and trash receptacles) and allocates funding from General Operatons for Park Improvements.

Services

- ~ Provides for the purchase and replacement of various park equipment.
- ~ Provides funding for landscaping projects performed by Tree Trust Youth Services and the Diggers Garden Club.
- ~ Provides some funding for major park improvement projects.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Supplies	\$	\$	\$	\$	\$
Other Services & Charges	1,453		2,300	2,300	2,300
Capital Outlay					
Total	\$ 1,453	\$	\$ 2,300	\$ 2,300	\$ 2,300



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ENGINEERING

Department Activities and Responsibilities

The Engineering Department is responsible for overseeing the following:

- A. Engineering Services, which involves project management and coordination of infrastructure projects within the City of Robbinsdale including projects at the private, city, county and state level; reviewing and assisting with public works and park activities when the cost of maintenance exceeds the cost of new. The department is also responsible for providing information and maps to other departments, residents, and other public and private agencies.
- B. Building Inspections, which is responsible for the administration of the State of Minnesota Building Code, and overseeing all permit applications required by the City.
- C. Rental Licensing, which is responsible for enforcing the housing maintenance code (that requires systematic inspections of all rental property), and the licensing of all rental property within the City.
- D. Code Enforcement, which is responsible for enforcement of the nuisance and zoning codes to protect and improve the appearance of the neighborhoods throughout the City.

Mission

It is the mission of the Engineering Department to provide cost effective and timely solutions for infrastructure projects and issues that arise, enforce compliance with State Building Code Standards, and prevent housing conditions that adversely affect the social well being and quality of life for residents within the City.

Department Objectives:

The Engineering Department has established objectives to help us fulfill our responsibilities and support our mission. These objectives are:

- 1. Engineering design, surveying and inspection.
- 2. Project management and coordination.
- 3. Survey and maintain database of City infrastructure.
- 4. Update and maintain City maps.
- 5. Implement GIS software, mapping and spatial database.
- 6. Provide support services to other City Departments.
- 7. Enforce the building code through the issuance of permits and inspection of properties.
- 8. Enforce the rental licensing code through systematic inspection of property.
- 9. Enforce nuisance and zoning codes through periodic inspections of property, and in response to complaints.

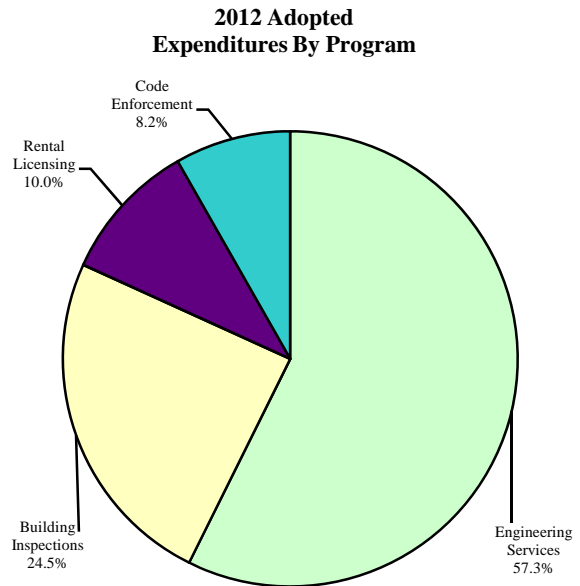
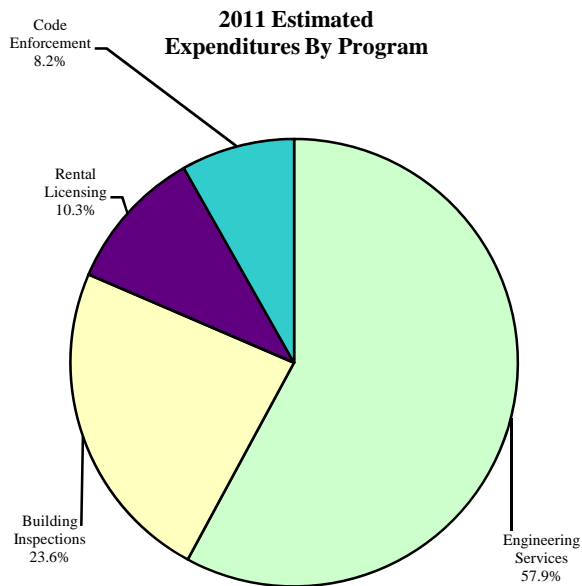
CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Program					
Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Engineering Services	\$ 365,698	\$ 379,238	\$ 408,347	\$ 407,308	\$ 415,744
Building Inspections	172,916	156,396	157,827	165,850	177,291
Rental Licensing	63,063	60,768	50,390	72,713	72,301
Code Enforcement	38,278	39,071	54,129	57,740	59,756
Total	\$ 639,955	\$ 635,473	\$ 670,693	\$ 703,611	\$ 725,092

Related Revenue By Program					
Engineering Services	\$ 91,282	\$ 123,862	\$ 157,500	\$ 161,100	\$ 153,600
Building Inspections	66,325	127,784	111,600	111,600	108,000
Rental Licensing	4,875	4,650	5,000	4,600	4,600
Code Enforcement	30,000	30,000	30,000	30,000	30,000
Total	\$ 192,482	\$ 286,296	\$ 304,100	\$ 307,300	\$ 296,200

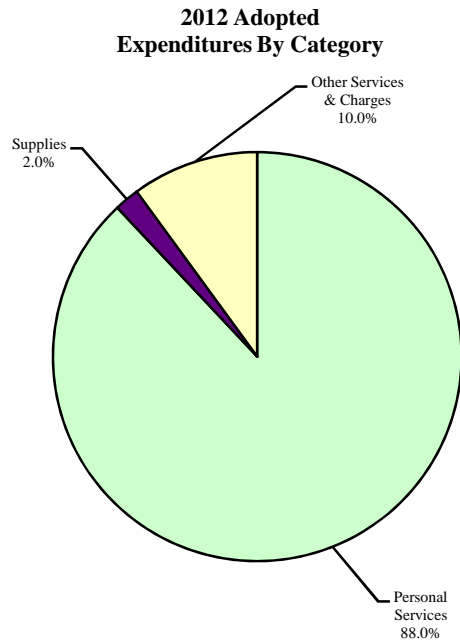
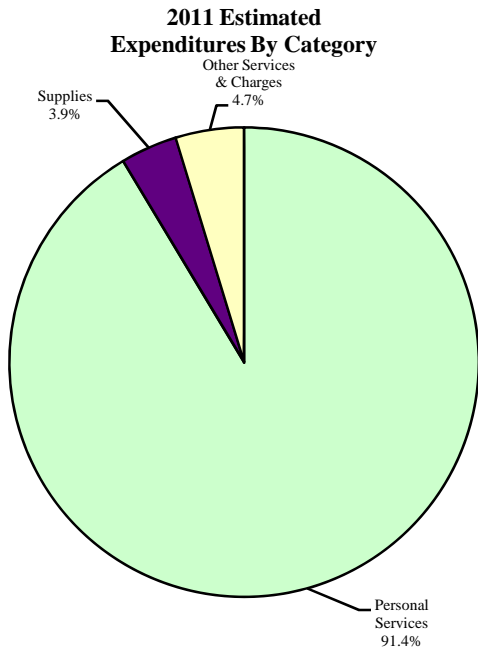


CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Category					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Personal Services	\$ 594,080	\$ 602,668	\$ 605,769	\$ 642,929	\$ 638,048
Supplies	2,462	2,636	27,545	27,545	14,295
Other Services & Charges	119,087	108,662	110,519	106,277	148,597
Capital Outlay					
Amounts Charged to Other Funds	<u>(75,674)</u>	<u>(78,493)</u>	<u>(73,140)</u>	<u>(73,140)</u>	<u>(75,848)</u>
Total	<u>\$ 639,955</u>	<u>\$ 635,473</u>	<u>\$ 670,693</u>	<u>\$ 703,611</u>	<u>\$ 725,092</u>



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Engineering Services

Major Objective: Public Works

Program Description

Provide management and coordination for the City's infrastructure projects, maintain City maps and project files, work with other agencies regarding infrastructure issues, and provide GIS mapping services.

Services

- ~ Manage all facets of infrastructure projects (feasibility reports, specification review, bidding, contracting, etc..).
- ~ Maintain all project files.
- ~ Develop and maintain maps of the City's infrastructure.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 376,501	\$ 391,816	\$ 390,351	\$ 393,304	\$ 392,585
Supplies	1,419	1,727	26,270	26,270	13,000
Other Services & Charges	63,452	64,188	64,866	60,874	86,007
Capital Outlay					
Amounts Charged to Other Funds	<u>(75,674)</u>	<u>(78,493)</u>	<u>(73,140)</u>	<u>(73,140)</u>	<u>(75,848)</u>
Total	<u>\$ 365,698</u>	<u>\$ 379,238</u>	<u>\$ 408,347</u>	<u>\$ 407,308</u>	<u>\$ 415,744</u>
Related Revenue					
Utility Inspection Fees	\$ 14,140	\$ 19,653	\$ 16,000	19,600	19,600
Transfer from PIR Fund	<u>69,642</u>	<u>100,209</u>	<u>134,000</u>	<u>\$ 134,000</u>	<u>\$ 134,000</u>
Total	<u>\$ 91,282</u>	<u>\$ 123,862</u>	<u>\$ 157,500</u>	<u>\$ 161,100</u>	<u>\$ 153,600</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Building Inspections

Major Objective: Public Safety

Program Description

Provide for the Inspection of properties for compliance with City Ordinances and State Building Codes when permits are issued.

Services

- ~ Customer service to residents desiring to improve their properties.
- ~ Inspections of projects that require a permit.
- ~ Review of plans prior to permit approval to ensure compliance with codes and ordinances.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 130,539	\$ 126,025	\$ 128,493	\$ 136,522	\$ 135,124
Supplies	753	720	725	725	725
Other Services & Charges	41,624	29,651	28,609	28,603	41,442
Total	\$ 172,916	\$ 156,396	\$ 157,827	\$ 165,850	\$ 177,291
Related Revenue					
Building Permits	\$	\$	\$	\$	\$
Heating & A/C Permits	5				
Plumbing Permits	24,654	31,038	28,000	28,000	28,000
Plan Check Fees	38,166	92,946	80,000	80,000	80,000
Total	\$ 66,325	\$ 127,784	\$ 111,600	\$ 111,600	\$ 108,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Rental Licensing

Major Objective: Community Development

Program Description

Provide for the licensing and systematic inspection of all rental property for the enforcement of the City's Housing Maintenance Code.

Services

- ~ Inspection of all rental properties.
- ~ Licensing all rental properties within the City.
- ~ Working with rental property owners to resolve code violations.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 54,483	\$ 52,477	\$ 38,692	\$ 61,229	\$ 59,847
Supplies	271	174	350	350	350
Other Services & Charges	8,309	8,117	11,348	11,134	12,104
Total	\$ 63,063	\$ 60,768	\$ 50,390	\$ 72,713	\$ 72,301
Related Revenue					
Rental Housing Licenses	\$ 4,875	\$ 4,650	\$ 5,000	\$ 4,600	\$ 4,600

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Code Enforcement

Major Objective: Public Safety

Program Description

The Code Enforcement Program serves to protect and improve the appearance and stability of the City's residential neighborhoods through the enforcement of the nuisance and zoning codes.

Services

- ~ Respond to citizen complaints.
- ~ Periodic neighborhood inspections.
- ~ Working with property owners to achieve compliance.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 32,557	\$ 32,350	\$ 48,233	\$ 51,874	\$ 50,492
Supplies	19	15	200	200	220
Other Services & Charges	5,702	6,706	5,696	5,666	9,044
Amounts Charged to Other Funds					
Total	\$ 38,278	\$ 39,071	\$ 54,129	\$ 57,740	\$ 59,756
Related Revenue					
Transfer from Solid Waste Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PUBLIC WORKS

Department Activities and Responsibilities

The Public Works Department is located in the Central Garage at 4601 Toledo Ave N. The Department is responsible for all maintenance related to City Streets, City Parks, Central Garage (Internal Service Fund), and the Utility System (Enterprise Funds). The General Fund is divided into two divisions: Streets and Park Maintenance.

Mission

To provide a cost effective, high level of service in maintaining the City's infrastructure (streets, parks, and utility systems) and Central Garage that serves all residents of Robbinsdale.

Department Objectives:

The following are the objectives as they relate to the Streets and Parks Maintenance Divisions:

Park Maintenance Division:

- A. Continue to maintain the City's Parks in excellent condition for the residents.
- B. Continue to provide information on job activities for developing a cost associated with maintaining each park.
- C. Assist Recreation & Parks Department programs with set up and maintenance services as needed.
- D. Continue to help with the set up of Whiz Bang Days (The City's annual celebration in July).

Streets Division:

- A. Continue to sweep the streets and alleys as appropriate throughout the year.
- B. Provide for snowplowing and removal as needed.
- C. Continue to maintain the alleys, sidewalks, and streets in good working condition.
- D. Stripe the intersections and crosswalks annually.
- E. Prepare streets for any scheduled sealcoating or resurfacing project.

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Expenditures By Program

Parks Maintenance Division

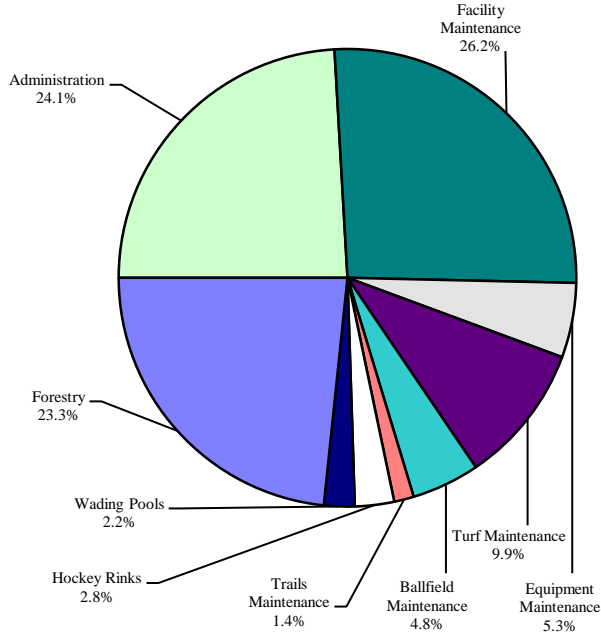
Administration	\$ 193,606	\$ 173,540	\$ 157,838	\$ 153,516	\$ 143,562
Facility Maintenance	153,017	198,071	156,490	167,348	171,010
Equipment Maintenance	24,511	38,546	27,610	33,630	36,727
Turf Maintenance	74,811	78,812	63,033	62,982	69,825
Ballfield Maintenance	42,527	35,771	34,360	30,611	31,620
Trails Maintenance	5,621	8,252	5,771	8,883	9,005
Hockey Rinks	36,340	23,058	33,143	17,646	19,733
Wading Pools	21,757	19,452	33,910	13,794	18,553
Forestry	149,038	106,173	200,390	148,753	150,327
Total Parks Maintenance	701,228	681,675	712,545	637,163	650,362

Related Revenue By Program

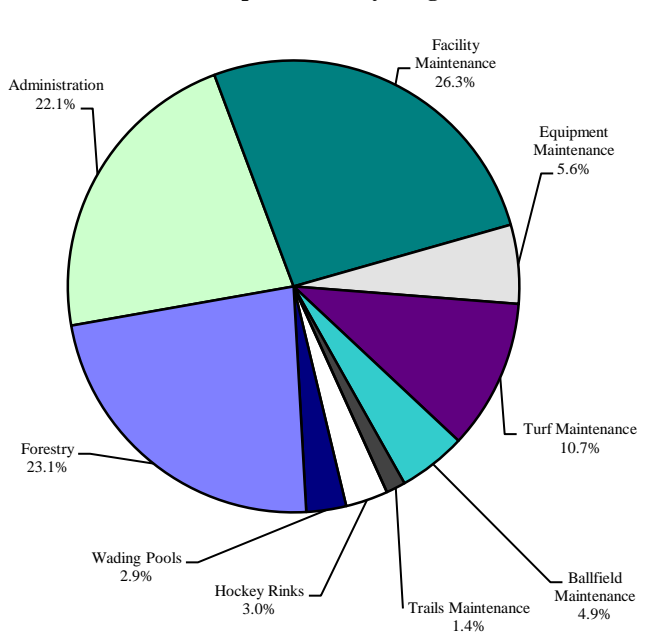
Parks Ballfield Maintenance	\$	\$ 2,438	\$ 3,000	\$ 3,000	\$ 3,000
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Parks Maintenance Division

**2011 Estimated
Expenditures By Program**



**2012 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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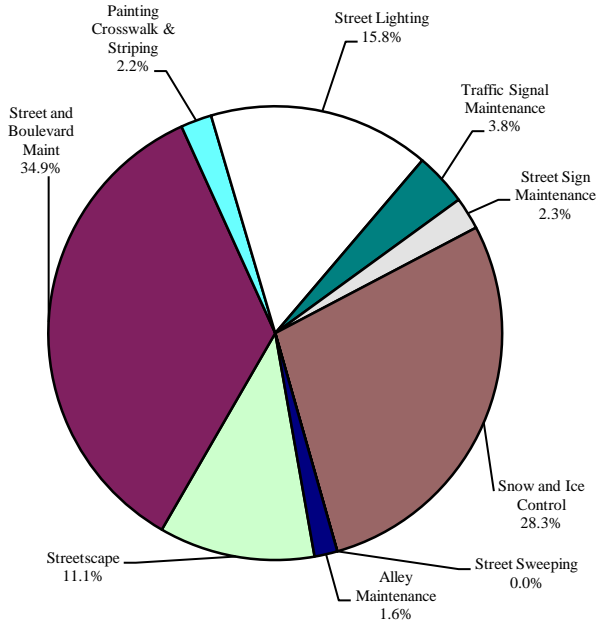
Expenditures By Program

Streets Division

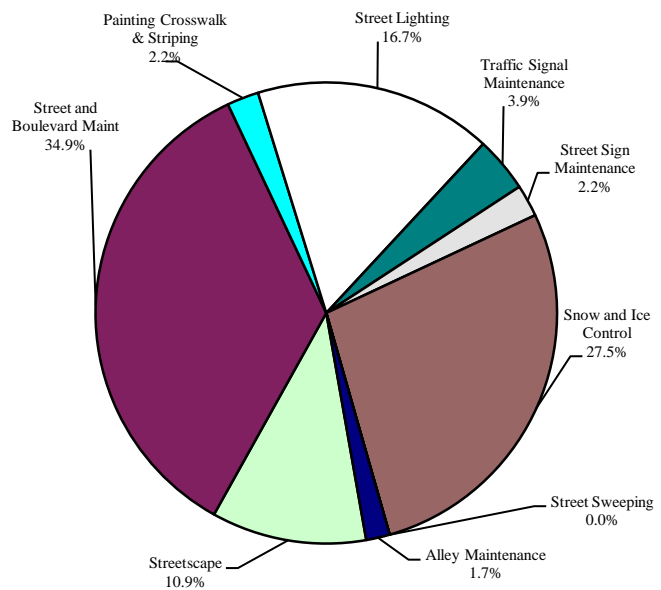
Administration	\$ 175,370	\$ 173,906	\$ 173,497	\$ 166,112	\$ 170,638
Streetscape	76,620	76,421	77,104	83,622	80,022
Street and Boulevard Maint	250,238	256,461	250,850	262,609	256,929
Alley Maintenance	10,708	10,718	11,670	12,284	12,202
Painting Crosswalk & Striping	21,371	18,579	19,910	16,641	16,378
Traffic Signal Maintenance	26,764	25,555	27,571	28,367	28,558
Street Sign Maintenance	20,114	17,366	18,274	17,366	16,516
Street Lighting	99,972	109,568	118,219	118,841	122,871
Snow and Ice Control	217,913	241,595	196,402	212,924	202,692
Total Streets	899,070	930,169	893,497	918,766	906,806

Streets Division

**2011 Estimated
Expenditures By Program**



**2012 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

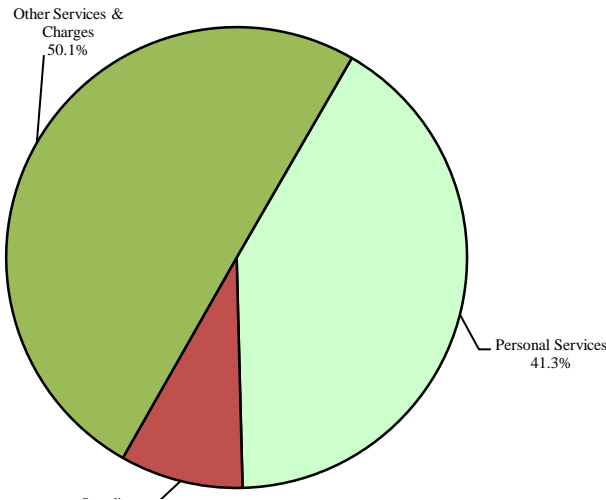
Fund: General Fund

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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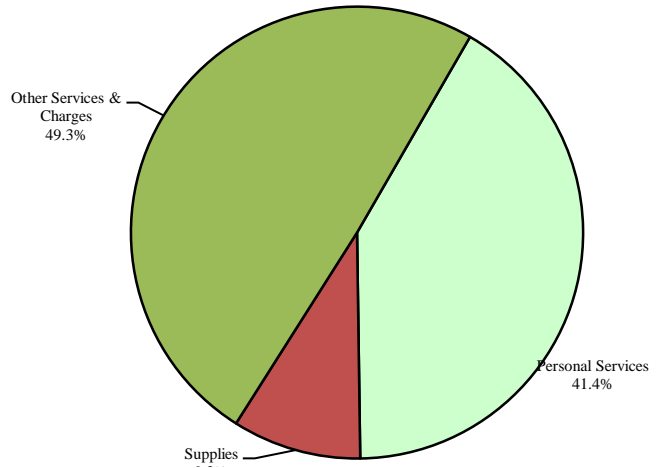
Expenditures By Category (Combined)

Personal Services	\$ 640,676	\$ 652,493	\$ 624,791	\$ 641,916	\$ 645,316
Supplies	93,096	110,743	156,690	134,310	143,560
Other Services & Charges	866,526	848,608	824,561	779,703	768,292
Capital Outlay					
Total	\$ 1,600,298	\$ 1,611,844	\$ 1,606,042	\$ 1,555,929	\$ 1,557,168

**2011 Estimated
Expenditures By Category**



**2012 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Administration

Major Objective: Recreation & Cultural

Program Description

To provide the administrative support for operating the Park Maintenance Division.

Services

- ~ Provide for the supervision of Park Maintenance Operations.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (Internal Service Fund Charges) to operate the Division.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 152,392	\$ 136,495	\$ 129,014	\$ 126,164	\$ 115,271
Supplies	1,734	1,951	3,450	2,250	2,900
Other Services & Charges	39,480	35,094	25,374	25,102	25,391
Total	\$ 193,606	\$ 173,540	\$ 157,838	\$ 153,516	\$ 143,562

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Facility Maintenance

Major Objective: Recreation & Cultural

Program Description

To keep all Park facilities in a safe and good working order.

Services

- ~ Interior & Exterior maintenance of Park Buildings.
- ~ Snow & Ice Control around Park Buildings.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 60,214	\$ 60,461	\$ 60,193	\$ 58,324	\$ 53,307
Supplies	3,121	1,158	3,050	1,850	3,050
Other Services & Charges	89,682	136,452	93,247	107,174	114,653
Total	\$ 153,017	\$ 198,071	\$ 156,490	\$ 167,348	\$ 171,010

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Equipment Maintenance

Major Objective: Recreation & Cultural

Program Description

Provide the ongoing maintenance of equipment in the Parks.

Services

~ Maintenance of Equipment in the Parks (Play structures, benches, trash receptacles and any other miscellaneous equipment that exists).

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 11,098	\$ 22,627	\$ 15,109	\$ 21,129	\$ 21,797
Supplies	4,059	5,864	5,700	5,700	7,250
Other Services & Charges	9,354	10,055	6,801	6,801	7,680
Total	\$ 24,511	\$ 38,546	\$ 27,610	\$ 33,630	\$ 36,727

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Turf Maintenance

Major Objective: Recreation & Cultural

Program Description

To provide all areas of service relative to turf maintenance in the City's Parks.

Services

- ~ Fertilizing.
- ~ Weed Control.
- ~ Aerating.
- ~ Mowing.
- ~ Irrigating.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 34,167	\$ 40,626	\$ 31,045	\$ 33,344	\$ 35,975
Supplies	3,922	2,799	7,750	6,000	7,750
Other Services & Charges	36,722	35,387	24,238	23,638	26,100
Total	\$ 74,811	\$ 78,812	\$ 63,033	\$ 62,982	\$ 69,825

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Playing Field Maintenance

Major Objective: Recreation & Cultural

Program Description

To maintain the ballfields in a condition suitable to facilitate baseball and softball teams in an organized and professional setting.

Services

- ~ Turf Maintenance
- ~ Infield Maintenance
- ~ Chalking
- ~ Outfield Maintenance

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 25,249	\$ 18,676	\$ 19,371	\$ 16,722	\$ 15,648
Supplies	4,748	4,665	5,700	5,100	5,950
Other Services & Charges	12,530	12,430	9,289	8,789	10,022
Capital Outlay					
Total	\$ 42,527	\$ 35,771	\$ 34,360	\$ 30,611	\$ 31,620
Related Revenue					
Park Maintenance Fees	\$	\$ 2,438	\$ 3,000	\$ 3,000	\$ 3,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Trails Maintenance

Major Objective: Recreation & Cultural

Program Description

Accounts for costs associated with the maintenance of the City's park trail system.

Services

- ~ Snow and ice control of park trails.
- ~ Patching of park trails.
- ~ Seal coating of park trails.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 2,781	\$ 5,384	\$ 2,706	\$ 6,168	\$ 5,816
Supplies		28	1,150	600	900
Other Services & Charges	2,840	2,840	1,915	2,115	2,289
Total	5,621	\$ 8,252	\$ 5,771	\$ 8,883	\$ 9,005

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Hockey Rinks

Major Objective: Recreation & Cultural

Program Description

To provide all maintenance relative to the operation and maintenance of the City's hockey rinks.

Services

- ~ Board Maintenance.
- ~ Ice Establishment.
- ~ Ice Maintenance.
- ~ Snow Removal.
- ~ Painting.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 27,486	\$ 15,361	\$ 26,492	\$ 11,595	\$ 12,753
Supplies	1,096	126	1,150	700	1,050
Other Services & Charges	7,758	7,571	5,501	5,351	5,930
Total	\$ 36,340	\$ 23,058	\$ 33,143	\$ 17,646	\$ 19,733

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Wading Pools

Major Objective: Recreation & Cultural

Program Description

To provide the maintaining of the City's wading pools, giving the community a place for summer time recreation.

Services

- ~ Maintenance of the pools.
- ~ Maintenance of the building and grounds.
- ~ Maintenance of the facilities and equipment.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 12,435	\$ 9,589	\$ 12,109	\$ 6,543	\$ 8,023
Supplies	762	2,129	14,500	1,250	3,000
Other Services & Charges	8,560	7,734	7,301	6,001	7,530
Total	\$ 21,757	\$ 19,452	\$ 33,910	\$ 13,794	\$ 18,553

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Forestry

Major Objective: Recreation & Cultural

Program Description

To provide for the City's shade tree management program. The City has an agreement with the City of Crystal for contracting the services of their Forester.

Services

- ~ Shade tree hazardous and disease control (public and private trees).
- ~ Tree trimming.
- ~ Reforestation.
- ~ Weed inspections.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$	\$	\$	\$	\$
Supplies	80	167	1,080	200	200
Other Services & Charges	148,958	106,006	199,310	148,553	150,127
Total	\$ 149,038	\$ 106,173	\$ 200,390	\$ 148,753	\$ 150,327

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streets Administration

Major Objective: Public Works

Program Description

To administer the day to day operating & maintenance needs required to provide all services related to streets.

Services

- ~ Snow & Ice Control.
- ~ Traffic Signals, Street Signs, & Street Lighting.
- ~ Street Sweeping.
- ~ Streetscape.
- ~ Street, Boulevard, & Alley Maintenance.
- ~ Striping & Painting Crosswalks.
- ~ Storm Sewer Maintenance.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Expenditures

Personal Services	\$ 119,296	\$ 118,907	\$ 128,408	\$ 124,840	\$ 126,509
Supplies	3,290	2,410	4,420	4,420	4,420
Other Services & Charges	52,784	52,589	40,669	36,852	39,709
Total	\$ 175,370	\$ 173,906	\$ 173,497	\$ 166,112	\$ 170,638

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streetscape

Major Objective: Public Works

Program Description

Providing maintenance and up keep along the streetscape areas.

Services

- ~ Sign repair and replacement.
- ~ Cleaning of sidewalks.
- ~ Maintenance and repair of street lighting.
- ~ Removal of garbage along streetscape.
- ~ Maintenance of planters, Kiosk, and fountain.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 13,619	\$ 10,576	\$ 12,733	\$ 10,216	\$ 10,931
Supplies	4,733	11,649	15,500	15,500	15,200
Other Services & Charges	58,268	54,196	48,871	57,906	53,891
Total	\$ 76,620	\$ 76,421	\$ 77,104	\$ 83,622	\$ 80,022

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street and Boulevard Maintenance

Program Description

Contains all work functions of preserving and maintaining the traveled surface of our street system.

Services

- ~ Repair and patching of asphalt to worn or damaged sections of roadways.
- ~ Seal coat zone preparation.
- ~ Repair service cuts for water and sewer repairs.
- ~ Repair and replacement of curbing.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 91,238	\$ 91,910	\$ 98,075	\$ 115,358	\$ 122,952
Supplies	28,890	25,892	35,800	35,700	36,850
Other Services & Charges	130,110	138,659	116,975	111,551	97,127
Capital Outlay					
Total	\$ 250,238	\$ 256,461	\$ 250,850	\$ 262,609	\$ 256,929

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Alley Maintenance

Major Objective: Public Works

Program Description

Provide for costs to maintain a safe and driveable surface in city alleys.

Services

- ~ Grading of dirt alley surfaces.
- ~ Building up of alley with materials, as needed, to maintain a smooth surface.
- ~ Repair of concrete alley sections as needed.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 1,206	\$ 1,341	\$ 1,137	\$ 1,751	\$ 2,037
Supplies	388	580	420	420	420
Other Services & Charges	9,114	8,797	10,113	10,113	9,745
Total	\$ 10,708	\$ 10,718	\$ 11,670	\$ 12,284	\$ 12,202

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Painting Crosswalk & Striping

Program Description

Provide for costs associated with striping of intersections and crosswalks in order to provide pedestrians a safe and controlled area to cross the street and assists in traffic control.

Services

- ~ Repainting of existing crosswalks, center lines and traffic symbols.
- ~ Repainting city owned parking lots.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 4,690	\$ 4,437	\$ 4,948	\$ 2,079	\$ 3,648
Supplies	1,349	1,614	2,200	2,000	2,000
Other Services & Charges	15,332	12,528	12,762	12,562	10,730
Total	\$ 21,371	\$ 18,579	\$ 19,910	\$ 16,641	\$ 16,378

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Traffic Signal Maintenance

Major Objective: Public Works

Program Description

To provide and maintain traffic signals in working conditions for the safety of the public.

Services

- ~ Relamping of fixtures.
- ~ Troubleshooting.
- ~ Coordinating repairs as needed with electrical contractors.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 467	\$ 454	\$ 438	\$ 1,234	\$ 1,293
Supplies	18	91	120	120	120
Other Services & Charges	26,279	25,010	27,013	27,013	27,145
Total	\$ 26,764	\$ 25,555	\$ 27,571	\$ 28,367	\$ 28,558

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Sign Maintenance

Major Objective: Public Works

Program Description

To provide maintenance and installation of all street signs to ensure all are in good condition.

Services

- ~ Repair and replacement of signs.
- ~ Installation of new signs.
- ~ Removal of graffiti on signs.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 6,348	\$ 2,547	\$ 6,333	\$ 5,425	\$ 5,679
Supplies	6,246	7,299	6,200	6,200	6,200
Other Services & Charges	7,520	7,520	5,741	5,741	4,637
Total	\$ 20,114	\$ 17,366	\$ 18,274	\$ 17,366	\$ 16,516

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Lighting

Major Objective: Public Works

Program Description

Provides street lights to enhance visability throughout the community.

Services

- ~ Service of street lighting is contracted out to the power company and electrical contractors.
- ~ Notify contractors of outages.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 1,650	\$ 950	\$ 419	\$ 1,041	\$ 1,071
Other Services & Charges	98,316	108,026	117,500	117,500	121,500
Total	\$ 99,972	\$ 109,568	\$ 118,219	\$ 118,841	\$ 122,871

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Snow and Ice Control

Major Objective: Public Works

Program Description

To provide safe and manageable driving conditions on all city streets and alleys. To maintain city owned lots and walks keeping them free of snow and ice.

Services

- ~ Plowing and snow removal of roads, alleys and city walks.
- ~ Using salt and sand to maintain safe driving conditions.
- ~ Removal of accumulated snow from previous snow falls.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 76,340	\$ 112,152	\$ 76,261	\$ 99,983	\$ 102,606
Supplies	28,654	41,729	48,200	46,000	46,000
Other Services & Charges	112,919	87,714	71,941	66,941	54,086
Total	\$ 217,913	\$ 241,595	\$ 196,402	\$ 212,924	\$ 202,692

HUMAN SERVICES

Department Activities and Responsibilities

This department involves the support of various non-profit and social service agencies that operate throughout the City. Currently the City is supporting Senior Transportation and Community Services Mediation.

Mission

To support programs and services which enrich the quality of life and health of all Robbinsdale residents, to show compassion for the citizens, and to preserve the diversity of Robbinsdale.

Department Objectives:

Continue working with various social service agencies to provide services to residents as needs arise.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Human Services
Program: Human Services

Major Objective: Human Services

Program Description

Provide funding for various non-profit and social service agencies that provide services within the City.

Services

- ~ Provide funding to Senior Social Services to help with the needs of the City's senior population.
- ~ Provide funding to various other social agencies based on request and evaluation.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Other Services & Charges	\$ 4,830	\$ 5,572	\$ 4,200	\$ 4,500	\$ 14,500

SPECIAL REVENUE FUNDS

These funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by the statute, charter provisions, or local ordinance to finance particular functions or activities of government.

D.W.I. Forfeiture Fund

The Minnesota Legislature passed a statute in 1992 relating to the forfeiture of motor vehicles used by persons who are driving while under the influence and have previously had their driving privileges canceled for alcohol related offenses. The Robbinsdale Police Department has aggressively pursued the seizure and forfeiture of these vehicles as allowed by state statute. M.S. 169.1217 articulates the rules and procedures for the forfeiture of these vehicles. Subdivision 8 of this statute defines how these vehicles or the funds obtained for their sale must be distributed. The vehicle can be sold or used for official use. If the vehicle is sold, the proceeds after expenses must be forwarded to the local treasury and must be used for DWI-related enforcement, training, and education.

Senior Transportation Fund

The Council established this fund in 1997 to account for the operations of the Five Cities Senior Transportation Program. This program is a joint venture with four other surrounding communities and receives its funding from Community Development Block Grant funds (CDBG), Federal Grants, city contributions, and private donations.

City Code Compliance Fund

This Fund was established to account for programs related to City Code and emergency issues on private property. The programs are funded through special assessments or charges for services and exist to promote the safety and welfare of the citizens.

- Emergency Sewer & Water
- Forced Tree Removal
- Nuisance Abatements

Process

Each program is designed to aid a property owner in resolving problems regarding private utility services and City Code issues or violations. The City, either through a request by the property owner or an abatement authorized by the City Council related to a City Code order or violation pays a vendor to complete the work required. The cost plus any administrative fees are then assessed to the property. In accordance with the Special Assessment Policy, the Emergency Sewer & Water Program may be assessed up to 10 years, Forced Tree Removal may be assessed

CITY OF ROBBINSDALE, MINNESOTA

City Code Compliance Fund

Process (continued)

up to 3 years, and Nuisance Abatements are to be assessed all in one year. The standard special assessment interest rate is considered to be 8% for these programs. The City Council may at its discretion adjust the term and / or interest rate for each situation.

These programs are to operate as a revolving loan fund through the use of Special Assessments. Any funding deficits will be covered by the utility funds (Emergency Sewer & Water) or the General Fund.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
SPECIAL REVENUE FUNDS**

Fund Type	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Fund Balance, January 1	\$ 139,893	\$ 100,583	\$ 137,322	\$ 137,322	\$ 144,285
<u>Revenue</u>					
Intergovernmental	64,580	70,561	68,500	68,500	68,500
Fines & Forfeitures					
Investment Earnings	2,232	1,990	1,500	1,500	1,500
Donations	16,196	16,504	20,000	20,000	20,000
Miscellaneous	17,724	10,649	5,600	11,280	10,400
Transfers In		4,277			
City Code Compliance	122,252	89,064	77,216	82,635	79,295
Total Revenue	222,984	193,045	172,816	183,915	179,695
Total Available	362,877	293,628	310,138	321,237	323,980
<u>Expenditures</u>					
Personal Services	29,011	28,063	31,754	28,243	28,243
Supplies	3,288	2,605	700	15,839	2,700
Other Charges & Services	188,453	125,638	132,068	132,870	125,735
Capital Outlay			12,000		14,000
Transfers Out	41,542				
Total Expenditures	262,294	156,306	176,522	176,952	170,678
Fund Balance, December 31	\$ 100,583	\$ 137,322	\$ 133,616	\$ 144,285	\$ 153,302

**2012 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	DWI Forefeiture	Senior Transportation	City Code Compliance	Total Budget
Fund Balance, January 1	\$ 17,913	\$ 79,497	\$ 46,875	\$ 144,285
<u>Revenue</u>				
Intergovernmental		68,500		68,500
Investment Earnings	500	1,000		1,500
Donations		20,000		20,000
Miscellaneous	9,800	600		10,400
Code Compliance Revenue			79,295	79,295
Total Revenue	10,300	90,100	79,295	179,695
Total Available	28,213	169,597	126,170	323,980
<u>Expenditures</u>				
Personal Services		28,243		28,243
Supplies	2,000	700		2,700
Other Charges & Services	5,120	63,615	57,000	125,735
Capital Outlay	14,000			14,000
Total Expenditures	21,120	92,558	57,000	170,678
Fund Balance, December 31	\$ 7,093	\$ 77,039	\$ 69,170	\$ 153,302

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.A.R.E.
Fund Type: Special Revenue

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues By Source					
Investment Earnings	\$	\$	\$	\$	\$
Donations	500				
Court Fines					
Transfers In		3,437			
Total	500	3,437			
Expenditures By Category					
Supplies	\$ 2,071				
Other Services & Charges					
Total	2,071				
Fund Equity					
Revenues over (under)					
Expenditures	(1,571)	3,437			
Fund Equity, January 1	(1,866)	(3,437)			
Fund Equity, December 31	<u>\$ (3,437)</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.W.I. Forfeiture
Fund Type: Special Revenue

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues By Source					
Investment Earnings	\$ 1,075	\$ 568	\$ 500	\$ 500	\$ 500
Other Fees	15,719	9,771	5,000	10,680	9,800
Total	16,794	10,339	5,500	11,180	10,300
Expenditures By Category					
Supplies	\$ 593	\$ 2,005	\$	\$ 15,139	\$ 2,000
Other Services & Charges	4,335	2,728	6,450	5,250	5,120
Transfers	41,542				
Capital Outlay			12,000		14,000
Total	46,470	4,733	18,450	20,389	21,120
Fund Equity					
Revenues over (under)					
Expenditures	(29,676)	5,606	(12,950)	(9,209)	(10,820)
Fund Equity, January 1	51,192	21,516	27,122	27,122	17,913
Fund Equity, December 31	\$ 21,516	\$ 27,122	\$ 14,172	\$ 17,913	\$ 7,093

CITY OF ROBBINSDALE, MINNESOTA

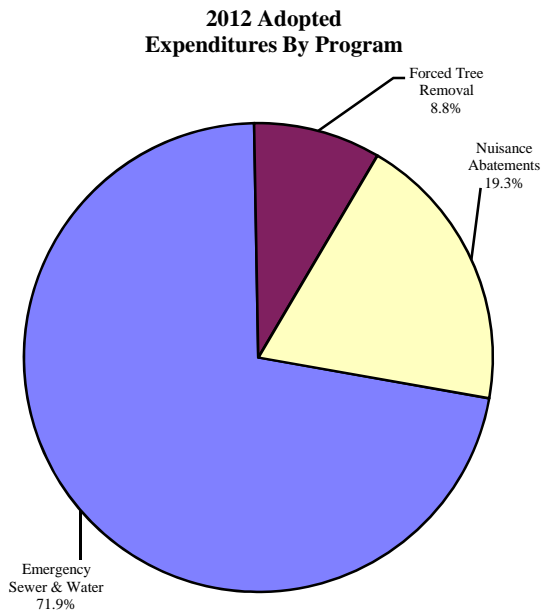
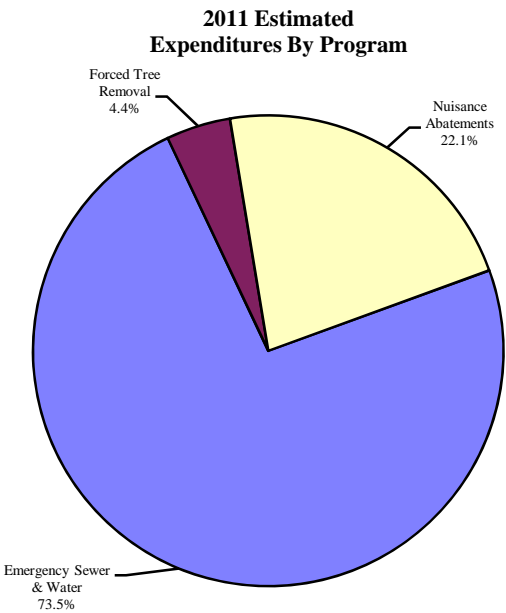
Fund: Senior Transportation
Fund Type: Special Revenue

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues By Source					
Investment Income	\$ 1,157	\$ 1,422	\$ 1,000	\$ 1,000	\$ 1,000
Other Fees - Fares	2,005	878	600	600	600
Donations	15,696	16,504	20,000	20,000	20,000
Intergovernmental					
Federal Grants - Other	0				
Federal Grants - CDBG:	43,823	45,245	44,400	44,400	44,400
Local Govt Payments	20,757	25,316	24,100	24,100	24,100
Insurance Dividends		840			
Transfers In	0				
Total	<u>83,438</u>	<u>90,205</u>	<u>90,100</u>	<u>90,100</u>	<u>90,100</u>
Expenditures By Category					
Personal Services	\$ 29,011	\$ 28,063	\$ 31,754	\$ 28,243	\$ 28,243
Supplies	624	600	700	700	700
Other Services & Charges	59,006	59,677	60,618	59,620	63,615
Total	<u>88,641</u>	<u>88,340</u>	<u>93,072</u>	<u>88,563</u>	<u>92,558</u>
Fund Equity					
Revenues over (under)					
Expenditures	<u>(5,203)</u>	<u>1,865</u>	<u>(2,972)</u>	<u>1,537</u>	<u>(2,458)</u>
Fund Equity, January 1	<u>81,298</u>	<u>76,095</u>	<u>77,960</u>	<u>77,960</u>	<u>79,497</u>
Fund Equity, December 31	<u>\$ 76,095</u>	<u>\$ 77,960</u>	<u>\$ 74,988</u>	<u>\$ 79,497</u>	<u>\$ 77,039</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues and Other Sources by Program					
Emergency Sewer & Water	\$ 69,018	\$ 54,786	\$ 49,000	\$ 51,959	\$ 45,395
Forced Tree Removal	32,852	7,429	7,000	5,720	6,900
Nuisance Abatements	20,382	26,849	21,216	24,957	27,000
Total	122,252	89,064	77,216	82,635	79,295
Expenditures By Program					
Emergency Sewer & Water	\$ 80,928	\$ 48,089	\$ 45,000	\$ 50,000	\$ 41,000
Forced Tree Removal	7,580	5,062	5,000	3,000	5,000
Nuisance Abatements	36,604	10,082	15,000	15,000	11,000
Total	125,112	63,233	65,000	68,000	57,000
Fund Equity By Program					
Emergency Sewer & Water	(109,858)	(103,161)	(99,161)	(101,202)	(96,808)
Forced Tree Removal	16,611	18,978	20,978	21,698	23,598
Nuisance Abatements	99,656	116,423	122,639	126,380	142,380
Fund Equity, December 31	\$ 6,409	\$ 32,240	\$ 44,456	\$ 46,875	\$ 69,170



CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues and Other Sources By Source					
Special Assessments	\$ 102,575	\$ 71,135	\$ 74,216	\$ 82,635	\$ 60,295
Charges for Services	19,677	17,929	3,000		19,000
Total	122,252	89,064	77,216	82,635	79,295
Expenditures and Other Uses By Category					
Debt Service:					
Services to Property	\$ 125,112	\$ 63,233	\$ 65,000	\$ 68,000	\$ 57,000
Operating Transfers Out					
Total	125,112	63,233	65,000	68,000	57,000
Fund Equity					
Revenues over (under)					
Expenditures	(2,860)	25,831	12,216	14,635	22,295
Fund Equity, January 1	9,269	6,409	32,240	32,240	46,875
Fund Equity, December 31	\$ 6,409	\$ 32,240	\$ 44,456	\$ 46,875	\$ 69,170

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund

Major Objective: Special Revenue

Department: Engineering

Program: Emergency Sewer & Water Improvements

Program Description

Account for costs associated with Emergency Sewer & Water issues on Private Property that are collected through Special Assessments on the property. Moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Maintain necessary and immediate sewer and water services for emergencies associated with private property.
- ~ Provide a program to allow affected property owners a way to resolve their emergency sewer and water issues.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 69,088	\$ 45,886	\$ 49,000	\$ 51,959	\$ 45,395
Charges for Services	(70)	8,900	-		
Total	69,018	54,786	49,000	51,959	45,395

Expenditures & Other Uses

Services to Property	80,928	48,089	45,000	50,000	41,000
Operating Transfers To: General Fund					
Total	80,928	48,089	45,000	50,000	41,000

Designated Fund Balance

Change in Fund Balance	(11,910)	6,697	4,000	1,959	4,395
Fund Balance, January 1	(97,948)	(109,858)	(103,161)	(103,161)	(101,202)
Fund Balance, December 31	<u>\$ (109,858)</u>	<u>\$ (103,161)</u>	<u>\$ (99,161)</u>	<u>\$ (101,202)</u>	<u>\$ (96,808)</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Forced Tree Removal

Major Objective: Special Revenue

Program Description

Account for costs associated with the removal of diseased trees from private property per City and State regulations. Costs are to be recouped through direct payment from property owners or through special assessments levied against the property. Fund moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Preservation of trees throughout the City by controlling the spread of disease.
- ~ Provide a program to allow affected property owners a way to resolve their diseased tree issues.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 18,007	\$ 6,989	\$ 7,000	\$ 5,720	\$ 6,900
Charges for Services	14,845	440			
Total	32,852	7,429	7,000	5,720	6,900

Expenditures & Other Uses

Services to Property	7,580	5,062	5,000	3,000	5,000
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Designated Fund Balance

Change in Fund Balance	25,272	2,367	2,000	2,720	1,900
Fund Balance, January 1	(8,661)	16,611	18,978	18,978	21,698
Fund Balance, December 31	\$ 16,611	\$ 18,978	\$ 20,978	\$ 21,698	\$ 23,598

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Nuisance Abatements

Major Objective: Special Revenue

Program Description

Account for abatements due to various City Code Violations as defined in the City Charter. Moved from the Permanent Improvement Revolving Fund in 2003.

Services

- ~ Maintain clean and safe neighborhoods throughout the City.
- ~ Provide a program to allow affected property owners a way to resolve their code violation issues.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 15,480	\$ 18,260	\$ 18,216	\$ 24,957	\$ 8,000
Charges for Services	4,902	8,589	3,000		19,000
Total Operating Transfers					
Total	20,382	26,849	21,216	24,957	27,000

Expenditures & Other Uses

Services to Property	36,604	10,082	15,000	15,000	11,000
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Designated Fund Balance

Change in Fund Balance	(16,222)	16,767	6,216	9,957	16,000
Fund Balance, January 1	115,878	99,656	116,423	116,423	126,380
Fund Balance, December 31	\$ 99,656	\$ 116,423	\$ 122,639	\$ 126,380	\$ 142,380



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

DEBT SERVICE FUNDS

The City has one Debt Service Fund that is continuous and accounts for the City's Governmental debt activity.

General Debt Service Fund

Established to provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

CITY OF ROBBINSDALE, MINNESOTA

GENERAL DEBT SERVICE

To provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Presentation

The General Debt Service Fund includes the following:

- Summary of the General Debt Service Fund (The City currently reports all their debt service in one fund)
- Program summary pages for each debt issue
- Schedule of Long Term Debt Issues Payable

General Obligation Building Bonds

In 2010, the City issued \$435,000 in General Obligation Refunding Bonds, which along with other available funds, were used to refund \$530,000 of outstanding 1999 General Obligation Building Bonds that had been issued to finance the costs of acquisition, construction, and equipping of the Public Safety Building. The residents approved that initial bond issue on April 29, 1992 through a special referendum. The bonds were issued for a period of three years at a net interest cost of 2.0%. The transaction also resulted in an economic gain of \$26,118 and a reduction of \$128,349 in future debt service payments.

General Obligation Street Improvement & Reconstruction Bonds

In 2006, the City issued \$1,535,000 in General Obligation Improvement Bonds to fund the street reconstruction of areas along County Road 81 and within the First Ward. The bonds were issued for a period of ten years at a net interest cost of 4.199%.

In 2006, the City issued \$1,535,000 in general obligation street reconstruction bonds for the County Road 81 Project and various local street projects. The bonds will be funded through an annual tax levy over the next ten years.

General Obligation Capital Equipment Notes

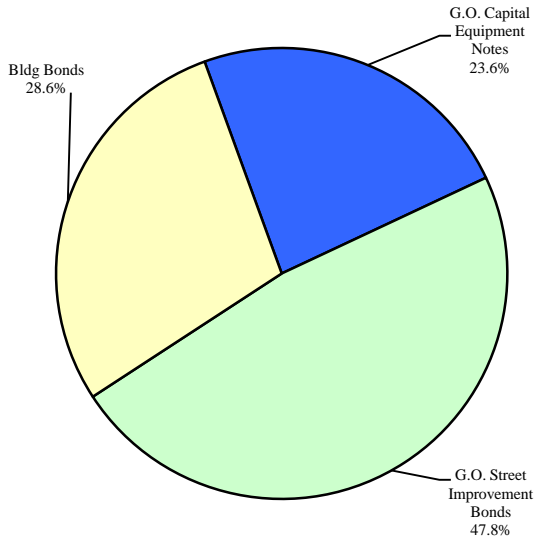
In 2009, the City issued \$750,000 in General Obligation Capital Equipment Notes for the purchase of equipment. The Equipment Notes mature in February 2014 and have an interest rate of 3.5%

CITY OF ROBBINSDALE, MINNESOTA

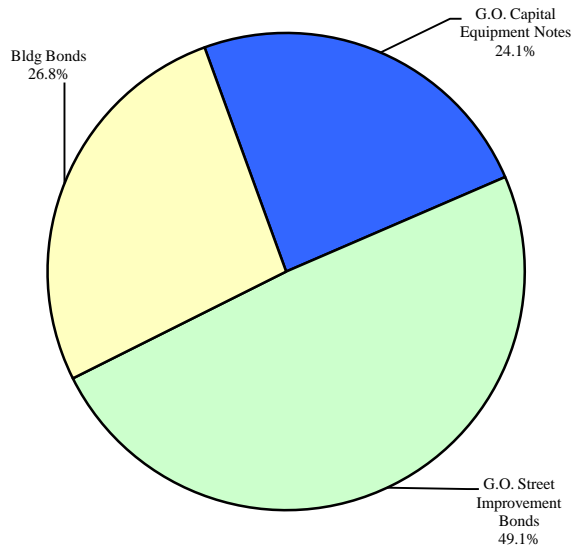
Fund: General Debt Service
Fund Type: Debt Service

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Revenues and Other Sources by Program					
G.O. Capital Equipment Notes	\$ 926,897	\$ 177,286	\$ 174,844	\$ 176,644	176,906
G.O. Street Improvement Bonds	333,053	724,573	373,608	373,608	\$ 224,667
General Obligation Building Bonds	208,657	652,387	193,100	193,100	84,935
Total	1,468,607	1,554,246	741,552	743,352	486,508
Expenditures By Program					
G.O. Capital Equipment Notes	\$ 765,449	\$ 163,221	\$ 164,215	\$ 164,415	164,253
G.O. Street Improvement Bonds	339,896	728,712	332,449	333,199	\$ 335,035
General Obligation Building Bonds	189,852	844,595	182,315	199,730	183,115
Total	1,295,197	1,736,528	678,979	697,344	682,403
Fund Equity By Program					
G.O. Capital Equipment Notes	202,578	216,643	227,272	228,872	241,525
G.O. Street Improvement Bonds	305,868	301,729	342,888	342,138	231,770
General Obligation Building Bonds	497,407	305,199	315,984	298,569	200,389
Fund Equity, December 31	\$ 1,005,853	\$ 823,571	\$ 886,144	\$ 869,579	\$ 673,684

**2011 Estimated
Expenditures By Program**



**2012 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Revenues By Source

Property Tax Levy	\$ 684,269	\$ 683,324	\$ 716,752	\$ 716,752	\$ 462,598
Special Assessments	21,346	16,119	17,500	17,500	15,310
Intergovernmental					
Interest	12,992	11,577	7,300	9,100	8,600
Proceeds from the issuance of debt	750,000	718,226			
Transfers In		125,000			
Total	1,468,607	1,554,246	741,552	743,352	486,508

Expenditures By Category

Debt Service:					
Principal	\$ 410,000	\$ 1,483,500	\$ 600,000	\$ 600,000	\$ 615,000
Interest and fiscal charges	131,272	110,084	76,129	94,044	64,243
Other Charges	3,925	8,694	2,850	3,300	3,160
Transfers Out	750,000	125,000			
Total	1,295,197	1,736,528	678,979	697,344	682,403

Fund Equity

Revenues over (under) Expenditures	173,410	(182,282)	62,573	46,008	(195,895)
Fund Equity, January 1	832,443	1,005,853	823,571	823,571	869,579
Fund Equity, December 31	\$ 1,005,853	\$ 823,571	\$ 886,144	\$ 869,579	\$ 673,684

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation (G.O.) Capital Equipment Notes

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Capital Equipment Notes.
 The debt is being funded through various Ad Valorem Property Tax Levies.

Services

~ Service the debt on the 2009 Capital Equipment Notes issued for the purchase of police equipment, fire engine and other equipment. (Ends in 2014)

	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 174,748	\$ 174,723	174,644	174,644	174,906
Intergovernmental					
Interest Revenue	2,149	2,563	200	2,000	2,000
Debt Proceeds	750,000				
Operating Transfers In					
Total	926,897	177,286	174,844	176,644	176,906
Expenditures					
Debt Service:					
Principal	\$	\$ 138,500	145,000	145,000	150,000
Interest & Fiscal Charges	14,948	24,177	18,865	18,865	13,703
Other Charges	501	544	350	550	550
Operating Transfers Out	750,000		\$	\$	
Total	765,449	163,221	164,215	164,415	164,253
Fund Equity					
Revenues over (under)					
Expenditures	161,448	14,065	10,629	12,229	12,653
Fund Equity, January 1	41,130	202,578	216,643	216,643	\$ 228,872
Fund Equity, December 31	\$ 202,578	\$ 216,643	\$ 227,272	\$ 228,872	\$ 241,525

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Street Improvement & Reconstruction Bonds

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Street Improvement Bonds. The debt is being funded through special assessments to affected properties and Ad Valorem property tax levies.

Services

- ~ Service the debt on the 2002 Street Improvement Bonds.
- ~ Service the debt on the 2006 Street Reconstruction Bonds.

	2009		2010		2011		2011		2012
	Actual		Actual		Budget		Estimated		Adopted
Revenue and Other Sources									
Debt Service Levy	\$ 309,285	\$	305,654	\$	353,108	\$	353,108	\$	206,857
Special Assessments	21,346		16,119		17,500		17,500		15,310
Intergovernmental									
Interest Revenue	2,422		2,743		3,000		3,000		2,500
Debt Proceeds			275,057						
Operating Transfers In			125,000						
Total	333,053		724,573		373,608		373,608		224,667
Expenditures									
Debt Service:									
Principal	\$ 255,000	\$	655,000	\$	280,000	\$	280,000	\$	290,000
Interest & Fiscal Charges	83,436		66,892		51,949		51,949		43,925
Other Charges	1,460		6,820		500		1,250		1,110
Total	339,896		728,712		332,449		333,199		335,035
Fund Equity									
Revenues over (under)									
Expenditures	(6,843)		(4,139)		41,159		40,409		(110,368)
Fund Equity, January 1	312,711		305,868		301,729		301,729		342,138
Fund Equity, December 31	\$ 305,868	\$	301,729	\$	342,888	\$	342,138	\$	231,770

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Building Bonds

Program Description

To service the debt for the General Obligation Building Bonds of 1992 and the General Obligation Building Refunding Bonds of 1999. The bonds were issued in 1992 to build the Police and Fire Station located at 4101 Hubbard Avenue North. The Bonds were then refunded in 1999 with a crossover refunding bond. The crossover date occurred in February of 2002. Initial Bond Issue in 1992 was approved by majority vote as a market value based property tax levy. In 2010 the remaining bonds were refunded with a new bond issue. The final payment will be in 2013.

Services

To account for and pay obligations related to debt issuance used to build the Police and Fire Station.

	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 200,236	\$ 202,947	\$ 189,000	\$ 189,000	\$ 80,835
Interest Revenue	8,421	6,271	4,100	4,100	4,100
Debt Proceeds		443,169			
Total	208,657	652,387	193,100	193,100	84,935
Expenditures					
Debt Service:					
Principal	\$ 155,000	\$ 690,000	\$ 175,000	\$ 175,000	\$ 175,000
Interest & Fiscal Charges	32,888	19,015	5,315	23,230	6,615
Debt Issuance Costs		9,250			
Other Charges	1,964	1,330	2,000	1,500	1,500
Transfers Out		125,000			
Total	189,852	844,595	182,315	199,730	183,115
Fund Equity					
Revenues over (under)					
Expenditures	18,805	(192,208)	10,785	(6,630)	(98,180)
Fund Equity, January 1	478,602	497,407	305,199	305,199	298,569
Fund Equity, December 31	\$ 497,407	\$ 305,199	\$ 315,984	\$ 298,569	\$ 200,389

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2012**

Year	Interest Rate	Principal Amount	Interest Amount	Total
<u>General Obligation Building Bonds</u>				
<u>Public Safety Building Refunding Bonds of 2010</u>				
2012	2.00%	175,000	3,250	178,250
2013	2.00%	75,000	750	75,750
Total General Obligation Building Bonds		<u>\$ 250,000</u>	<u>\$ 4,000</u>	<u>\$ 254,000</u>

General Obligation Street Improvement & Reconstruction Bonds

General Obligation Street Improvement Bonds of 2010B (Supported by Special Assessments)

2012	2.00%	135,000	1,350	136,350
Sub-total		<u>\$ 135,000</u>	<u>\$ 1,350</u>	<u>\$ 136,350</u>

Street Reconstruction Bonds of 2006

2012	4.25%	155,000	43,594	198,594
2013	4.25%	160,000	37,006	197,006
2014	4.25%	165,000	30,206	195,206
2015	4.25%	170,000	23,194	193,194
2016	4.375%	180,000	15,969	195,969
2017	4.375%	185,000	8,094	193,094

Sub-total		<u>\$ 1,015,000</u>	<u>\$ 158,063</u>	<u>\$ 1,173,063</u>
Total General Obligation Street Improvement Bonds		<u>\$ 1,150,000</u>	<u>\$ 159,413</u>	<u>\$ 1,309,413</u>

General Obligation Capital Equipment Notes

Capital Equipment Notes 2009

2012	3.50%	150,000	16,327	166,327
2013	3.50%	155,500	11,078	166,578
2014	3.50%	161,000	5,635	166,635

Total General Obligation Capital Equipment Notes		<u>\$ 466,500</u>	<u>\$ 33,040</u>	<u>\$ 499,540</u>
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CITY OF ROBBINSDALE, MINNESOTA

CAPITAL PROJECT FUNDS

The City has two Capital Project Funds that are continuous and account for the entire City's capital activity.

Capital Improvement Fund

Established to account for construction and/or improvements financed by other City funds, Federal and State grants, or contributions made by other organizations.

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Permanent Improvement Revolving Fund (PIR)

The PIR Fund was established under Section 315 of The City Code to finance and account for the construction, maintenance, and repair of street and related infrastructure. The funds allocated to the City as Municipal State Aid for road construction is accounted for in this fund. Under the City Code, all excess resources are to be allocated to the traffic and transportation program.

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Descriptions of each of these programs are presented on the program summary pages in this section.

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for each program listed above. The program summary includes a description of the program, a program fund operating statement, and a project summary. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Intergovernmental	\$ 25,441	\$ 903,123	\$ 691,400	\$ 481,557	25,680
Donations & Gifts			65,000	35,000	
Investment Income	16,287	96,134	12,100	9,225	\$ 3,225
Other Income	1,037	525		200	
Total	42,765	999,782	768,500	525,982	28,905
Other Financing Sources					
Transfers from Other Funds	300,938	309,980	75,000	275,000	75,000
Total Revenue & Other Financing Sources	343,703	1,309,762	843,500	800,982	103,905
Expenditures					
Other Charges & Services	7,455	3,042	7,430	3,078	3,078
Capital Equipment and Improvements	404,232	1,563,463	953,250	704,012	166,000
Total	411,687	1,566,505	960,680	707,090	169,078
Other Financing Uses					
Transfers to Other Funds	138,412	63,259			
Total	138,412	63,259			
Total Expenditures & Other Uses	550,099	1,629,764	960,680	707,090	169,078
Designated Fund Balance					
Change in Fund Balance	(206,396)	(320,002)	(117,180)	93,892	(65,173)
Fund Balance, January 1	744,250	537,854	217,852	217,852	311,744
Fund Balance, December 31	\$ 537,854	\$ 217,852	\$ 100,672	\$ 311,744	\$ 246,571

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Statement of Revenues, Expenditures and Changes in Fund Balance By Program

Revenues & Other Financing Sources

Cable Grant Program	\$ 30,051	\$ 31,028	\$ 30,000	\$ 28,402	\$ 28,405
Government Buildings	225,938	321,980	13,152	13,152	
Parks Improvements	87,714	956,754	813,500	772,580	75,500
Total	343,703	1,309,762	856,652	814,134	103,905

Expenditures & Other Financing Uses

Cable Grant Program	95,417	578	830	2,578	2,578
Government Buildings	189,387	328,448	57,500		69,500
Parks Improvements	265,295	1,300,738	902,350	704,512	97,000
Total	550,099	1,629,764	960,680	707,090	169,078

Designated Fund Balance

Change in Fund Balance	(206,396)	(320,002)	(104,028)	107,044	(65,173)
Fund Balance, January 1	744,250	537,854	217,852	217,852	324,896
Fund Balance, December 31	\$ 537,854	\$ 217,852	\$ 113,824	\$ 324,896	\$ 259,723

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Administration
Program: Cable Grant

Program Description

As part of the City's involvement in the Northwest Cable TV area franchise, a cable grant is being given to member cities for the purpose of on-going improvements to their audio and video production of City Council Meetings and other government programming for cable television.

Services

~ Provide audio / video equipment to the City for use in communicating its policies and actions to the citizens.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Program Funding Operating Statement

Revenue

Other Revenue:					
Cable Grant	\$ 25,441	\$ 28,303	\$ 26,400	\$ 25,677	\$ 25,680
Investment Income	3,573	2,725	3,600	2,725	2,725
Miscellaneous Revenue	1,037				
Total Revenue	30,051	31,028	30,000	28,402	28,405

Expenditures

Personal Services					
Other Charges & Services	833	578	830	578	578
Capital Equipment and Improvements	94,584			2,000	2,000
Total	95,417	578	830	2,578	2,578

Designated Fund Balance

Change in Fund Balance	(65,366)	30,450	29,170	25,824	25,827
Fund Balance, January 1	164,668	99,302	129,752	129,752	155,576
Fund Balance, December 31	\$ 99,302	\$ 129,752	\$ 158,922	\$ 155,576	\$ 181,403

Summary of Projects

Small Equipment Needs	(4,395)	\$	\$	\$ 2,000	\$ 2,000
Video System Replacement - Coi	98,979				
Service Charges	\$ 833	578	830	578	578
Total	95,417	\$ 578	\$ 830	\$ 2,578	\$ 2,578

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Program Description

To account for improvement projects related to government owned facilities, other than parks, that are not part of an internal service or enterprise operation. Funding comes from transfers from other funds to pay for the projects.

Services

~ Maintain and improve City owned facilities needed for the delivery of services to citizens.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Program Funding Operating Statement					
<u>Revenue & Other Financing Sources</u>					
Investment Income	\$	\$ 87,000	\$ -	\$ -	\$ -
Operating transfers from:					
General Fund	94,584		13,152	13,152	
Central Services Fund	131,354	234,980			
Central Garage Fund					
Total operating transfers	<u>225,938</u>	<u>234,980</u>	<u>13,152</u>	<u>13,152</u>	
Total	<u>225,938</u>	<u>321,980</u>	<u>13,152</u>	<u>13,152</u>	
<u>Expenditures & Other Uses</u>					
Capital Equipment and Improvements	183,476	321,899	57,500	-	69,500
Operating Transfers to:					
General Fund	<u>5,911</u>	<u>6,549</u>			
Total	<u>189,387</u>	<u>328,448</u>	<u>57,500</u>		<u>69,500</u>
<u>Designated Fund Balance</u>					
Change in Fund Balance	36,551	(6,468)	(44,348)	13,152	(69,500)
Fund Balance, January 1	<u>(43,236)</u>	<u>(6,685)</u>	<u>(13,153)</u>	<u>(13,153)</u>	<u>(1)</u>
Fund Balance, December 31	<u>\$ (6,685)</u>	<u>\$ (13,153)</u>	<u>\$ (57,501)</u>	<u>\$ (1)</u>	<u>\$ (69,501)</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Summary of Projects

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Historic Library Building</u>					
Rehabilitation	154		15,000		15,000
Parking Lot Construction	158		22,500		22,500
Structural Repair to Entry	115		20,000		20,000
Replace Shingles	147				10,000
Energy Efficiency Improvements	161				2,000
<u>Buildings</u>					
Backup Generator	127;131	10,382			
City Hall Parking lots resurfacing	107	\$			
Salt Storage Building	111				
Bulk Storage Bins	118				
PW Yard Enhancements	119	13,709			
Police-Replace Windows & Glass	128			23,388	
City Hall HVAC	133			298,592	
City Hall Doors	135				
City Hall Raingarden	138				
PW Block Repair	139	25,995			
City Hall Council Chmb AVCATV	700	104,482			(81)
Small Works	397				
<u>Other Sites</u>					
Miscellaneous items	\$	28,908			
Total	\$	183,476	\$	321,899	\$
			\$	57,500	\$
					\$
					69,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Recreation & Parks
Program: Park Improvements

Program Description

Account for project funding of all improvements for the City's park system.

Services

- ~ Account for improvement projects for the City parks.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to park improvements.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:

State Grants & Aids	\$	874,820	\$	665,000	\$	455,880	-
Other local grants	\$						
Total Intergovernmental		874,820		665,000		455,880	-
Donations & Gifts				65,000		35,000	\$ -
Investment Income	12,714	6,409		8,500		6,500	500
Other Income		525				200	-
Operating transfers from:							
Liquor Operations Fund	75,000	75,000		75,000		75,000	75,000
General Fund						200,000	
Total Operating Transfers	75,000	75,000		75,000		275,000	75,000
Total	87,714	956,754		813,500		772,580	75,500

Expenditures & Other Uses

Other Services & Charges	6,622	2,464		6,600		2,500	2,500
Capital Equipment and Improvements	126,172	1,241,564		895,750		702,012	94,500
Operating Transfers to:							
CIF Government Building Program							
General Fund	132,501	56,710					
Total	265,295	1,300,738		902,350		704,512	97,000

Designated Fund Balance

Change in Fund Balance	(177,581)	(343,984)		(88,850)		68,068	(21,500)
Fund Balance, January 1	622,818	445,237		101,253		101,253	169,321
Fund Balance, December 31	<u>\$ 445,237</u>	<u>\$ 101,253</u>		<u>\$ 12,403</u>		<u>\$ 169,321</u>	<u>\$ 147,821</u>

CITY OF ROBBINSDALE, MINNESOTA

	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
Summary of Projects - Park Improvements					
Lakeview Terrace Park Ballfield Lights	205		\$ 280,000	\$ 387,848	
Sanborn Park Trail Reconstruction	213		1,750		
Manor Park Splash Park	229				
Kelly Park Improvements	230	1,507	\$ 91,751	1,069	
Triangle Park Wading/Splash	231		40,000		
Dog Park Development	238		5,000		\$ 5,000
Sochacki Park Road Improvement	243				
Fitness Center Equip Replacement	248		16,000	15,000	
Lakeview Terrace Park Reconstruction	249	124,665	1,134,924	530,000	296,218
Manor Park Windows	250		2,635		
Sochacki Park-Buckthorn Removal	252		10,000		
Spanjers Park ballfield netting	253				
Hollingsworth Park Prairie Maint	254		2,000		2,000
Sanborn Park 2nd Picnic Pavilion	255				
Sanborn Park Horse Shoe Pit Improvements	256		10,289		
RMS-Playfields	257				15,000
Lakeview Terrace Park Concession Improve	259		1,965		
Lee Park-Picnic Shelter Roof Replacement	260		2,000		
Sanborn Park Replace Picnic Shelter Roof	261		2,000		
Sochacki Park-Replace Picnic Shelter Roof	262		2,000		2,000
Spanjers Park - Control Link for Lights	263				10,000
Hollingsworth Park - Repair Fishing Dock	264				8,000
Lee Park - 2nd exit to Park Building	265				5,000
Parks Small Works	297		5,000	1,877	7,500
Total	\$ 126,172	\$ 1,241,564	\$ 895,750	\$ 702,012	\$ 94,500



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PERMANENT IMPROVEMENT REVOLVING FUND

Special assessments, State Aid Highway Funds, Franchise Fees, and some Conduit Bond Fees, are used to finance the Permanent Improvement Revolving Fund. The fund is used to manage the City's Traffic & Transportation Program, which includes:

- Street Reconstruction
- Street Overlay & Sealcoat
- Other Infrastructure
- Alley Overlay & Reconstruction
- Sidewalk Reconstruction

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for the Traffic & Transportation Program, which includes a summary of each project being all or partially funded by this Fund. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving Fund

Fund Type: Capital Projects

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Special Assessments	\$ 639,878	\$ 490,133	\$ 640,000	\$ 483,000	\$ 484,000
Intergovernmental	15,105	327,507	472,770		1,390,000
Charges for Services	193,870	187,560	196,394	187,594	179,688
Franchise Fees	172,380	153,215	130,000	130,000	152,000
Investment Income	121,413	104,583	121,400	105,000	95,000
Total	1,142,646	1,262,998	1,560,564	905,594	2,300,688
Other Financing Sources					
Transfers from					
Other Funds	150,000	150,000	150,000	185,000	150,000
Total Other Financing Sources	150,000	150,000	150,000	185,000	150,000
Total Revenue & Other Financing Sources	1,292,646	1,412,998	1,710,564	1,090,594	2,450,688
Expenditures					
Other Services & Charges	358,170	259,695	25,000	260,000	260,000
Capital Equipment and Improvements	1,809,394	1,181,746	1,808,930	395,672	3,029,140
Total	2,167,564	1,441,441	1,833,930	655,672	3,289,140
Other Financing Uses					
Transfers to					
Other Funds	69,642	100,209	134,000	134,000	134,000
Total Expenditures & Other Uses	2,237,206	1,541,650	1,967,930	789,672	3,423,140
Designated Fund Balance					
Change in Fund Balance	(944,560)	(128,652)	(257,366)	300,922	(972,452)
Fund Balance, January 1	5,521,415	4,576,855	4,448,203	4,448,203	4,749,125
Fund Balance, December 31	\$ 4,576,855	\$ 4,448,203	\$ 4,190,837	\$ 4,749,125	\$ 3,776,673

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving **Major Objective:** Capital Improvements
Department: Engineering
Program: Traffic & Transportation Program

Program Description

Account for street reconstruction projects and carry out the City's street reconstruction program as presented in the Capital Improvement Program.

Services

- ~ Maintain the City's streets in good working condition for public safety and community access services.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to street reconstruction.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Program Funding Operating Statement					
Revenue & Other Financing Sources					
Special Assessments	\$ 639,878	\$ 490,133	\$ 640,000	\$ 483,000	\$ 484,000
Intergovernmental:					
Federal Grants (CDBG)					
State Grants & Aids	15,105	327,507	472,770		1,390,000
Total Intergovernmental	15,105	327,507	472,770		1,390,000
Donations & Gifts					
Charges for Services:					
Street Repair Fees	2,790	3,176	2,800	3,200	3,200
IDRB Bond Fees	181,294	181,294	181,294	181,294	173,388
Sale of maps and documents		3,090	2,500	3,100	3,100
Franchise Fees	172,380	153,215	130,000	130,000	152,000
Investment Income	121,413	104,583	121,400	105,000	95,000
Other Income	9,786		9,800		
Operating transfers from:					
General Fund				35,000	
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Operating Transfers	150,000	150,000	150,000	185,000	150,000
Total	1,292,646	1,412,998	1,710,564	1,090,594	2,450,688
Expenditures & Other Uses					
Other Charges and Services	358,170	259,695	25,000	260,000	260,000
Capital Equipment and					
Improvements	1,809,394	1,181,746	1,808,930	395,672	3,029,140
Operating Transfers To:					
General Fund	69,642	100,209	134,000	134,000	134,000
Central Garage Fund					
Total	2,237,206	1,541,650	1,967,930	789,672	3,423,140
Designated Fund Balance					
Change in Fund Balance	(944,560)	(128,652)	(257,366)	300,922	(972,452)
Fund Balance, January 1	5,521,415	4,576,855	4,448,203	4,448,203	4,749,125
Fund Balance, December 31	\$ 4,576,855	\$ 4,448,203	\$ 4,190,837	\$ 4,749,125	\$ 3,776,673

CITY OF ROBBINSDALE, MINNESOTA

Summary of Projects						
Project	Proj No.	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Hwy 100 Cost Participation	300					
Alley Paving Program	301		15,000	15,000		15,000
Alley - Beard/Chowen/SL	302					
Alley - Toledo to Unity	304		43,621			
27th / France reconstruction	305					
Oakdale/Chowen/Drew/Ewing	313		21,989	390,080	14,746	1,752,980
France Ave Reconstruction	315			202,600		
Lowry Ave-France to Abbott	316			12,500		
47th Ave - CR 81 to Wbdwy	319					
Regent Ave - 41st to 42nd.	321					
Co. Rd 81 Cost Participation	322	582	427,513	15,000		100,000
Lakeland Ave Reconstruction	324		661	23,500		
Abbott Ave Reconstruction	328	1,048,383	7,698			
Tree Removal - W Bdwy	333			40,000		40,000
W Brwdy-42nd to 47th	339				5,101	
Alley Construction-Oakdale	342			23,500		
France-Lowry to Oakdale	344			31,000		210,000
Vera Cruz Reconstruction	346	756,188			75,405	
Scott Ave Reconstruction	350			89,230		
Cty 9 Reconstruction	352			100,000		50,000
36th Ave-Mill & Overlay	353		293,247			
36th Avenue Video Detect	354			20,000		20,000
Safe Routes to School	355			10,000		
EVP Detector - W Brd/France	356			8,000		8,000
37th Avenue-Indiana to Hubb	359					40,000
Van Demark Road	360			195,000	8,734	
Regent Ave - Sidewalk 36 - 39th	361		47,595			
39th Ave Reconstruction	363			46,000		
39 1/2 Ave-gates to Railroad	364					61,150
York Ave-43rd to 45th	366	4,241	159,715	9,000	11,190	
Halifax/35th/Indiana Recon	367			46,620		358,010
46th/Indiana/Lilac (Beachview)	368			171,900	263,859	
Streetscape Paving Adj	393			5,000		5,000
CR81 Light Knockdown	394			10,000		5,000
Decorative Street Light Ball	395			2,000		
Alternate Street Light Trial	396			30,000		30,000
Small Works Program	397			20,000	1,700	20,000
Road Resheeting Program	398			260,000	14,937	300,000
Sidewalk Repl Program	399			12,000		14,000
Plotter/Scanner	7112			21,000		
4140 Toledo Easement Costs	XXX		164,707			
Total		\$ 1,809,394	\$ 1,181,746	\$ 1,808,930	\$ 395,672	\$ 3,029,140



READER'S NOTES:

ENTERPRISE FUNDS

Enterprise funds are established to account for the finance of self-supporting activities of governmental units, which render goods or services to the general public on a user charge basis. Records are maintained on the accrual basis of accounting.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

Services to Property

Water Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the water system owned and operated by the City.

Sanitary Sewer Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the sanitary sewer system. The City is provided services, for a fee based on usage, by the Metropolitan Council. The City is responsible for all lateral lines, while the Metropolitan Council is responsible for all trunk lines and the treatment and disposal of wastewater.

Storm Sewer Utility Fund

The City Council established this fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to maintain the City's storm drainage system.

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Management Fund

The City Council established the fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to provide garbage removal and recycling on a citywide basis.

Other Services

Municipal Liquor Fund

Minnesota Statute allows municipalities to operate an off-sale liquor establishment to control the sale of alcohol to minors. The City entered this business to control this substance and to provide a source of revenue to the General Fund. Beginning in 2002, profits from the Municipal Liquor Fund will be used to fund Park Improvements.

Deputy Registrar Fund

The City Council established this fund in 1991 to segregate this self-supporting activity to assure that it was profitable and to provide a source of revenue to the General Fund. The City has a contractual agreement with Hennepin County and the Minnesota Department of Transportation to provide this service. The City collects a fee for each transaction processed.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
ENTERPRISE FUNDS**

Fund Type	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Operating Revenues:</u>					
Charges for Services	\$ 7,723,819	\$ 7,907,872	\$ 8,154,404	\$ 8,242,080	\$ 8,465,905
<u>Operating Expenses</u>					
Cost of Sales	1,925,485	1,966,614	1,927,630	2,012,541	2,010,000
Personal Services	857,567	894,184	905,841	897,604	922,713
Supplies	83,348	64,918	142,170	73,999	158,990
Other Charges & Services	3,173,869	3,055,062	3,290,813	3,205,912	3,305,594
Depreciation	427,973	434,004	403,500	416,153	426,153
Total Operating Expenses	6,468,242	6,414,782	6,669,954	6,606,209	6,823,450
Operating Income	1,255,577	1,493,090	1,484,450	1,635,871	1,642,455
<u>Nonoperating Revenues</u>					
Proceeds from sale of debt			1,650,000		2,754,660
Intergovernmental	41,409	99,792	42,444	984,753	142,444
Investment Earnings	119,181	124,918	115,740	111,780	98,500
Total Nonoperating Revenues	160,590	224,710	1,808,184	1,096,533	2,995,604
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets		510			
Interest and Fiscal Charges	207,391	172,454	172,585	141,285	130,632
Total Nonoperating Expenses	207,391	172,964	172,585	141,285	130,632
Net Income before Operating Transfers	1,208,776	1,544,836	3,120,049	2,591,119	4,507,427
Transfers From Other Funds		300,308			
Transfers To Other Funds	(287,597)	(279,018)	(311,000)	(311,000)	(446,000)
Net Income	921,179	1,566,126	2,809,049	2,280,119	4,061,427
<u>Net Assets</u>					
Beginning of Year	14,332,705	15,253,884	16,820,011	16,820,011	19,100,130
End of Year	\$ 15,253,884	\$ 16,820,010	\$ 19,629,060	\$ 19,100,130	\$ 23,161,556
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 895,289	\$ 513,515	\$ 2,204,160	\$ 1,237,245	\$ 4,523,300
Capital Equipment	3,178	34,909	25,000		605,000
Bond and Note Principal Payments	756,220	983,220	821,000	726,000	824,000
Total Non-Expensed Cash Outlay	\$ 1,654,687	\$ 1,531,644	\$ 3,050,160	\$ 1,963,245	\$ 5,952,300
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 5,773,169	\$ 5,376,974	\$ 5,752,036	\$ 5,752,036	\$ 6,521,825
Cash Receipts	7,866,775	8,340,396	9,962,588	9,338,613	11,461,509
Cash Disbursements	(8,262,970)	(7,965,334)	(9,784,537)	(8,568,824)	(12,877,251)
Ending Cash Balance	\$ 5,376,974	\$ 5,752,036	\$ 5,930,087	\$ 6,521,825	\$ 5,106,082

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2012 BUDGET SUMMARY
OPERATING STATEMENT BY FUND**

Category	Water	Sanitary Sewer	Storm Sewer	Solid Waste	Municipal Liquor	Deputy Registrar	Total Budget
<u>Operating Revenues</u>							
Charges for Service	\$ 1,544,234	\$ 1,577,595	\$ 817,661	\$ 1,473,609	\$ 2,710,000	\$ 342,806	\$ 8,465,905
<u>Operating Expenses</u>							
Cost of Goods Sold					2,010,000		2,010,000
Personal Services	185,234	141,152	65,452		276,898	253,977	922,713
Supplies	76,050	13,640	58,500	600	7,600	2,600	158,990
Other Services & Charges	509,338	1,081,076	199,858	1,240,178	217,677	57,467	3,305,594
Depreciation	230,000	126,000	63,000		5,772	1,381	426,153
Total Operating Expenses	1,000,622	1,361,868	386,810	1,240,778	2,517,947	315,425	6,823,450
Operating Income	543,612	215,727	430,851	232,831	192,053	27,381	1,642,455
<u>Nonoperating Revenues</u>							
Proceeds from sale of debt	550,000	885,000	1,319,660				2,754,660
Intergovernmental			100,000	42,444			142,444
Investment Earnings	26,600	25,000		39,000	7,500	400	98,500
Total Nonoperating Revenues	576,600	910,000	1,419,660	81,444	7,500	400	2,995,604
<u>Nonoperating Expenses</u>							
Interest and Fiscal Charges	49,486	34,294	46,852				130,632
Net Income before Operating Transfers	1,070,726	1,091,433	1,803,659	314,275	199,553	27,781	4,507,427
Transfers From Other Funds							
Transfers To Other Funds	(15,000)	(16,000)	(25,000)	(315,000)	(75,000)		(446,000)
Net Income (Loss)	1,055,726	1,075,433	1,778,659	(725)	124,553	27,781	4,061,427
<u>Net Assets</u>							
Beginning of Year	5,762,283	5,062,010	4,604,520	2,477,661	1,139,378	54,278	19,100,130
End of Year	\$ 6,818,008	\$ 6,137,443	\$ 6,383,179	\$ 2,476,936	\$ 1,263,931	\$ 82,059	\$ 23,161,556
<u>Non-Expensed Cash Outlay *</u>							
Capital Improvements	\$ 1,395,280	\$ 935,980	\$ 1,542,040		650,000		\$ 4,523,300
Capital Equipment		400,000	200,000			5,000	605,000
Bond and Note Principal Payments	303,650	254,210	266,140				824,000
Total Non-Expensed Cash Outlay	\$ 1,698,930	\$ 1,590,190	\$ 2,008,180	\$	\$ 650,000	\$ 5,000	\$ 5,952,300
<u>Cash Availability</u>							
Beginning Cash Balance	\$ 2,024,137	\$ 992,391	\$ 421,033	\$ 2,046,708	\$ 969,854	\$ 67,702	\$ 6,521,825
Cash Receipts	2,120,834	2,487,595	2,237,321	1,555,053	2,717,500	343,206	11,461,509
Cash Disbursements	(2,534,038)	(2,876,352)	(2,403,842)	(1,555,778)	(3,193,197)	(314,044)	(12,877,251)
Ending Cash Balance	\$ 1,610,932	\$ 603,634	\$ 254,512	\$ 2,045,983	\$ 494,157	\$ 96,864	\$ 5,106,082

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

WATER UTILITY

Fund Activities and Responsibilities

The Water Utility Fund is responsible for maintaining the City's Water System. Costs associated with the operations are recovered from customers by billing them for the service. The Water Utility Operations are divided into four programs; Administration, Distribution System Operations, Well and Plant Maintenance and Operations, and Capital Improvements.

Mission

To provide quality water to all utility customers at a reasonable cost and conducting all operations in a safe and efficient manner.

Fund Initiatives:

- A. Continue to maintain the City's water system in good condition.
- B. Review and replace water mains and lines in conjunction with street reconstruction programs.
- C. Continue to bill based on water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Continue to educate the customer on water conservation issues as it relates to their personal usage.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Water Usage Charge	\$ 878,401	\$ 836,764	\$ 931,600	\$ 903,537	\$ 948,714
Water Service Charge	254,286	297,914	306,030	311,934	327,531
Capital Surcharge	152,379	143,198	153,030	144,985	152,234
Penalties & Interest	30,330	25,944	27,630	39,240	25,944
Water Standby Charge	52,075	52,075	74,540	52,075	52,075
Other	25,614	37,736	30,450	21,305	37,736
Total Operating Revenues	1,393,085	1,393,631	1,523,280	1,473,076	1,544,234
Operating Expenses					
Personal Services	184,519	193,648	219,558	185,319	185,234
Supplies	61,270	40,039	99,250	45,950	76,050
Other Services & Charges	495,888	431,196	561,540	516,628	509,338
Depreciation	215,635	226,429	220,000	220,000	230,000
Total Operating Expenses	957,312	891,312	1,100,348	967,897	1,000,622
Operating Income (Loss)	435,773	502,319	422,932	505,179	543,612
Nonoperating Revenues					
Proceeds from Sale of Debt			900,000		550,000
Investment Earnings	26,598	30,783	26,600	26,600	26,600
Total Nonoperating Revenues	26,598	30,783	926,600	26,600	576,600
Nonoperating Expenses					
Interest and Fiscal Charges	71,230	58,826	44,944	50,505	49,486
Net Income (loss) before Operating Transfers	391,141	474,276	1,304,588	481,274	1,070,726
Transfers From Other Funds		117,696			
Transfers To Other Funds	(8,515)	(9,169)	(15,000)	(15,000)	(15,000)
Net Income	382,626	582,803	1,289,588	466,274	1,055,726
Net Assets					
Beginning of Year	4,330,580	4,713,206	5,296,009	5,296,009	5,762,283
End of Year	\$ 4,713,206	\$ 5,296,009	\$ 6,585,597	\$ 5,762,283	\$ 6,818,008
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 380,871	\$ 113,612	\$ 1,143,510	\$ 51,958	\$ 1,395,280
Capital Equipment	3,178		25,000		
Principal Payments on Debt	275,900	441,800	315,450	228,500	303,650
Total	\$ 659,949	\$ 555,412	\$ 1,483,960	\$ 280,458	\$ 1,698,930
Cash Availability					
Beginning Cash Balance	\$ 1,380,645	\$ 1,265,312	\$ 1,618,321	\$ 1,618,321	\$ 2,024,137
Cash Receipts	1,357,827	1,559,032	2,449,880	1,499,676	2,120,834
Cash Disbursements	(1,473,160)	(1,206,023)	(2,424,252)	(1,093,860)	(2,534,038)
Ending Cash Balance	\$ 1,265,312	\$ 1,618,321	\$ 1,643,949	\$ 2,024,137	\$ 1,610,932

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

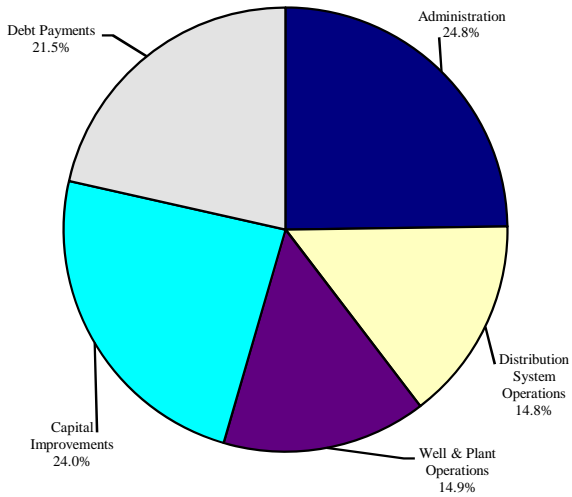
CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

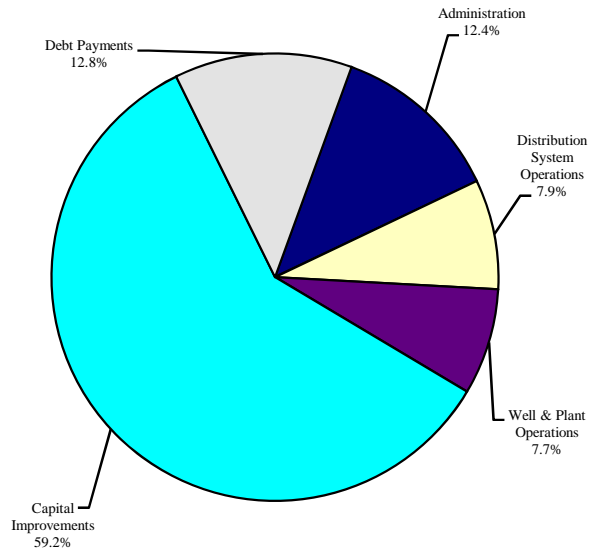
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Expenses By Program					
Administration	\$ 322,018	\$ 337,617	\$ 358,394	\$ 321,631	\$ 339,960
Distribution System Operations	237,353	168,456	250,487	192,947	218,492
Well & Plant Operations	190,821	167,151	231,467	193,319	211,170
Capital Improvements	207,120	218,088	260,000	260,000	231,000
Total	\$ 957,312	\$ 891,312	\$ 1,100,348	\$ 967,897	\$ 1,000,622

**2011 Estimated
Expenses / Cash Outlay By Program**



**2012 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Department: Public Works & Finance
Program: Water Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Water Utility Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Monthly reading of all meters within the City (Radio Read System was installed in 1997).
- ~ Ongoing service of customers experiencing meter and / or meter read problems.
- ~ Ongoing education of water conservation to the customers.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 80,689	\$ 105,007	\$ 106,796	\$ 87,565	\$ 87,565
Supplies	2,801	1,350	4,250	2,250	2,750
Other Services & Charges	238,528	231,260	247,348	231,816	249,645
Depreciation					
Total	\$ 322,018	\$ 337,617	\$ 358,394	\$ 321,631	\$ 339,960

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility

Major Objective: Services to Property

Department: Public Works

Program: Distribution System Operations

Program Description

Provide for the operations and maintenance related to the distribution system (water mains and lines).

Services

~ Repair and maintenance of water mains and lines when needed.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 72,925	\$ 62,410	\$ 77,693	\$ 62,853	\$ 62,765
Supplies	23,820	13,700	45,000	8,100	31,400
Other Services & Charges	140,608	92,346	127,794	121,994	124,327
Total	<u>\$ 237,353</u>	<u>\$ 168,456</u>	<u>\$ 250,487</u>	<u>\$ 192,947</u>	<u>\$ 218,492</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Well & Plant Operations & Maintenance

Program Description

Provides for the operations and maintenance of the City's three water plants, five wells, and four water storage facilities.

Services

- ~ Continually maintain plant equipment to ensure water availability.
- ~ Periodically test water quality to ensure compliance with State and Federal Regulations and for the safety of the residents.
- ~ Maintain wells to ensure proper water flow and quality.
- ~ Maintain water storage facilities (two towers and two ground storage tanks).
- ~ Maintain the 352 Fire Hydrants located throughout the City.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 30,905	\$ 26,232	\$ 35,069	\$ 34,901	\$ 34,904
Supplies	34,649	24,989	50,000	35,600	41,900
Other Services & Charges	125,267	115,930	146,398	122,818	134,366
Total	\$ 190,821	\$ 167,151	\$ 231,467	\$ 193,319	\$ 211,170

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Water Utility Operation. Includes the addition and replacement of water mains and lines, and the upgrade and additions of treatment plants and wells.

Services

- ~ Provide funding for specialized studies to improve water delivery.
- ~ Provide funding for major improvements to wells.
- ~ Provide funding for replacement of water lines and mains related to street improvements.

Category	Project No.	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses						
Personal Services						
Supplies						
Other Services & Charges		\$ (8,515)	\$ (8,340)	\$ 40,000	\$ 40,000	\$ 1,000
Depreciation		215,635	226,429	220,000	220,000	230,000
Debt Service		347,130	499,095	360,394	279,005	353,136
Non-operating Transfers		8,515	9,169	15,000	15,000	15,000
Total		\$ 562,765	\$ 726,353	\$ 635,394	\$ 554,005	\$ 599,136

Capital Improvements

<i>Water Treatment Plants</i>						
Water Plant equipment	599			10,000		10,000
<i>Wells</i>						
Well # 3 Replacement	507			508,750		560,000
Well # 5 Upgrade	508					
Well # 4 Upgrade	512	138,175				
Well # 1 Upgrade	524					
Well # 2 Upgrade	525			25,000		25,000
<i>Distribution System</i>						
Oakdale/Chowen/Drew/Ewing	313			463,360	22,517	560,340
Lowry Ave-Recon-France to Abbot	316					
Cty Road 81 Cost Participation	322	21				
Lakeland Ave	324		48,486			
York Ave Recon-40th to 43rd	328	222,904	762			
Chowen/Oakdale/Ewing	342	529	76			
Vera Cruz Reconstruction	346	1,129	6			
France Recon-Lowry/Oakdale	344					
Cty Rd 9 to 81 Parkway	352	256	570			
Van Demark Road	360	102		25,000	19,110	
York Ave 43rd to 45th	366		63,712			
Halifax/35th/Indiana	367			12,900		98,940
46th/Indiana/Lilac Beachview	368				3,063	
Valve Replacement Program	504			15,000		17,500
Repair Valve Plant #2	517			40,000		
Water Meter Battery Rplcmnt	519	17,755				
Plant #3 Backup Generator	527			10,000		10,000
Chemical Feed Pumps	528			10,000	7,268	10,000
Well & Plant Metering Upgrade	529			16,500		16,500
Replacement of VFD's	530			7,000		7,000
New Gravity Treatment Plants	532					80,000
<i>Capital Equipment</i>						
Backup Generator	13107	3,178				
SCADA Computer/Software	7121			25,000		
Total		\$ 384,049	\$ 113,612	\$ 1,168,510	\$ 51,958	\$ 1,395,280



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SANITARY SEWER UTILITY

Fund Activities and Responsibilities

The Sanitary Sewer Fund is responsible for maintaining the City's Sanitary Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Sanitary Sewer Operations are divided into four programs: Administration, Sewer Maintenance, Lift Station Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of wastewater through the Sanitary Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Sanitary Sewer system in good working condition
- B. Review and replace sewer lines in conjunction with street reconstruction programs.
- C. Continue to bill based on winter water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Metro Sewer Charge	\$ 1,076,052	\$ 1,026,455	\$ 1,124,700	\$ 1,067,446	\$ 1,089,212
Sanitary Sewer Service (Flat)	383,948	413,921	427,190	428,795	440,303
Penalties & Interest	28,856	25,790	27,940	34,845	34,368
Other	22,887	22,007	21,940	14,112	13,712
Total Operating Revenues	1,511,743	1,488,173	1,601,770	1,545,198	1,577,595
Operating Expenses					
Personal Services	112,640	135,195	133,653	134,413	141,152
Supplies	5,099	5,315	16,820	5,550	13,640
Other Services & Charges	1,135,420	1,117,361	1,100,980	1,045,042	1,081,076
Depreciation	126,028	137,391	126,000	126,000	126,000
Total Operating Expenses	1,379,187	1,395,262	1,377,453	1,311,005	1,361,868
Operating Income (Loss)	132,556	92,911	224,317	234,193	215,727
Nonoperating Revenues					
Proceeds from Sale of Debt			450,000		885,000
Investment Earnings	26,976	22,050	26,980	26,980	25,000
Total Nonoperating Revenues	26,976	22,050	476,980	26,980	910,000
Nonoperating Expenses					
Interest and Fiscal Charges	63,338	50,895	74,994	40,198	34,294
Net Income (loss) before Operating Transfers	96,194	64,066	626,303	220,975	1,091,433
Transfers From Other Funds		182,612			
Transfers To Other Funds	(6,626)	(5,604)	(16,000)	(16,000)	(16,000)
Net Income (Loss)	89,568	241,074	610,303	204,975	1,075,433
Net Assets					
Beginning of Year	4,526,393	4,615,961	4,857,035	4,857,035	5,062,010
End of Year	\$ 4,615,961	\$ 4,857,035	\$ 5,467,338	\$ 5,062,010	\$ 6,137,443
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 285,935	\$ 223,576	\$ 741,590	\$ 118,620	\$ 935,980
Capital Equipment					400,000
Bond and Note Principal Payments	239,000	244,780	260,790	242,940	254,210
Total	\$ 524,935	\$ 468,356	\$ 1,002,380	\$ 361,560	\$ 1,590,190
Cash Availability					
Beginning Cash Balance	\$ 1,338,758	\$ 1,108,270	\$ 1,022,976	\$ 1,022,976	\$ 992,391
Cash Receipts	1,617,310	1,764,695	2,078,750	1,572,178	2,487,595
Cash Disbursements	(1,847,798)	(1,849,989)	(2,344,827)	(1,602,763)	(2,876,352)
Ending Cash Balance	\$ 1,108,270	\$ 1,022,976	\$ 756,899	\$ 992,391	\$ 603,634

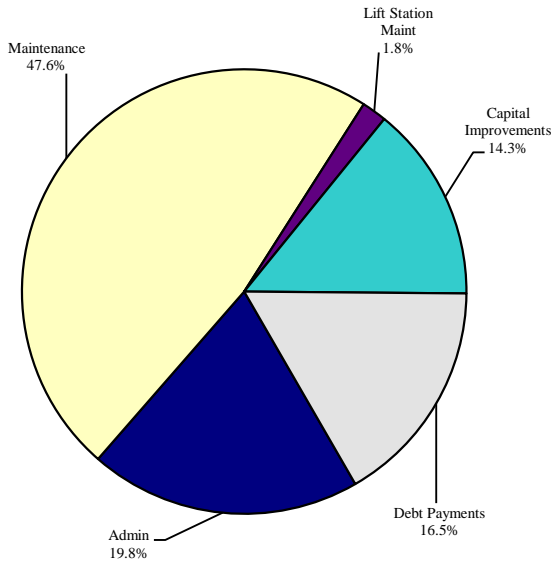
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

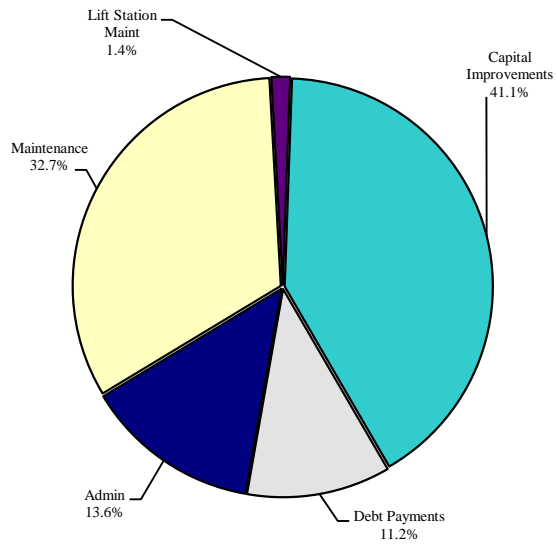
Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses By Program					
Administration	\$ 354,087	\$ 368,834	\$ 349,388	\$ 338,372	\$ 351,085
Sewer Maintenance & Operations	878,227	851,750	871,337	815,616	847,555
Lift Station Maintenance & Operations	27,471	46,775	30,728	31,017	37,228
Capital Improvements	119,402	127,903	126,000	126,000	126,000
Total	\$ 1,379,187	\$ 1,395,262	\$ 1,377,453	\$ 1,311,005	\$ 1,361,868

**2011 Estimated
Expenses/ Cash Outlay By Program**



**2012 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor sewer problems.
- ~ Sump Pump inspection program (to ensure that sump pumps are not hooked up to the Sanitary Sewer System).

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 76,893	\$ 94,473	\$ 91,405	\$ 91,177	\$ 97,561
Supplies	2,380	1,104	3,100	1,800	1,800
Other Services & Charges	274,814	273,257	254,883	245,395	251,724
Debt Issue Costs		2,042			
Total	\$ 354,087	\$ 370,876	\$ 349,388	\$ 338,372	\$ 351,085

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Maintenance

Program Description

Provides for the maintenance of all the City's sewer lines, and for the payments to the Metropolitan Council for the treatment and disposal of all wastewater coming from the City.

Services

- ~ Maintain all City sewer lines, and repair as needed.
- ~ Work with Metropolitan Council regarding any wastewater issues involving the trunk lines or interceptors.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 30,033	\$ 26,359	\$ 35,773	\$ 31,652	\$ 31,828
Supplies	2,617	1,819	9,400	2,950	9,040
Other Services & Charges	845,577	823,572	826,164	781,014	806,687
Total	\$ 878,227	\$ 851,750	\$ 871,337	\$ 815,616	\$ 847,555

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Lift Station Operations & Maintenance

Program Description

Provide for the maintenance and operations of the eleven sanitary sewer lift stations throughout the City.

Services

~ Maintain all lift stations in excellent operable condition.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 5,714	\$ 14,363	\$ 6,475	\$ 11,584	\$ 11,763
Supplies	102	2,392	4,320	800	2,800
Other Services & Charges	21,655	26,137	19,933	18,633	22,665
Total	\$ 27,471	\$ 46,775	\$ 30,728	\$ 31,017	\$ 37,228

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Sanitary Sewer Operation. Includes the addition and replacement of sewer lines, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve sanitary sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of sewer lines related to street improvements.

Expenses

Category	Project No.	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Other Services & Charges		\$ (6,626)	\$ (9,488)			
Depreciation		126,028	137,391	\$ 126,000	\$ 126,000	\$ 126,000
Debt Service		308,118	509,413	335,784	283,138	288,504
Non-Operating Transfers		6,626	5,605	16,000	16,000	16,000
Total		\$ 434,146	\$ 642,921	\$ 477,784	\$ 425,138	\$ 430,504

Capital Improvements

Lift Station

Lift No.3 (Toledo)Rehab	603			\$ 100,000		\$ 100,000
Lift No.5 (Sleepy Hollow)Rehab	604			8,000		8,000
Lift No. 6 (Wards) Rehab	606		\$ 6,031	175,000	\$ 35,012	
Lift No. 7 (Halglo) Replace Pumps	610			14,000	18,372	

Collection System:

Alley Toledo & Unity 43rd-44th	304		1,067			
Oakdale/Chowen/Drew Ewing Rec	313			372,430		485,010
Cty Rd 81 Cost Participation	322	\$ 15				
Lakeland Ave Reconst	324		41,979			
York Ave Recon-40th to 43rd	328	284,413	538			
Chowen/Oakdale/Ewing	342	317	46			
Vera Cruz Reconstruction	346	904	3			
Cty Rd 9 to 81 Parkway	352	204	342			
Van Demark Road Recnstr	360	82		25,000	54,090	
York Ave-43rd to 45th Recnstr	366		173,570			
Halifax/35th/Indiana Recnstr	367			32,160		246,970
46th/Indiana/Lilac Beachview	368				8,024	
Manhole rehabilitation	607			15,000	3,122	15,000
Line SS 45th/Robin Ave/Robin Cir	611					81,000
Capital Equip-Sewer Vac Truck	8001					400,000
Total		\$ 285,935	\$ 223,576	\$ 741,590	\$ 118,620	\$ 1,335,980



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

STORM SEWER UTILITY

Fund Activities and Responsibilities

The Storm Sewer Fund is responsible for maintaining the City's Storm Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Storm Sewer Operations are divided into three programs: Administration, Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of water run-off through the Storm Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Storm Sewer system in good working condition
- B. Review and replace storm sewer lines in conjunction with the Capital Improvement Plan.
- C. Continue to bill based on acreage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.
- E. Continue to review the Stormwater flow of the Sunset Basin area and recommend needed improvements.
- F. Continue evaluating BMP's in relation to the implementation of NPDES.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Statement					
	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Storm Sewer Charges	\$ 571,872	\$ 686,764	\$ 721,611	\$ 731,339	\$ 804,473
Penalties & Interest	10,368	10,740	11,420	6,345	10,740
Other	2,012	2,448	1,700	221	2,448
Total Operating Revenues	584,252	699,952	734,731	737,905	817,661
<u>Operating Expenses</u>					
Personal Services	57,322	70,617	59,373	61,369	65,452
Supplies	4,299	9,235	12,600	11,500	58,500
Other Services & Charges	143,970	196,588	194,660	190,967	199,858
Depreciation	55,220	63,032	27,500	63,000	63,000
Total Operating Expenses	260,811	339,472	294,133	326,836	386,810
Operating Income	323,441	360,480	440,598	411,069	430,851
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue		57,348		942,652	100,000
Proceeds from the Sale of Bonds			300,000		1,319,660
Investment Earnings	12,150	8,302	12,150	8,300	
Total Nonoperating Revenues	12,150	65,650	312,150	950,952	1,419,660
<u>Nonoperating Expenses</u>					
Bond issuance costs		510			
Interest and fiscal charges	72,823	62,733	52,647	50,582	46,852
Net Income before Operating Transfers	262,768	362,887	700,101	1,311,439	1,803,659
Transfers From Other Funds					
Transfers To Other Funds	(17,456)	(9,245)	(25,000)	(25,000)	(25,000)
Net Income (Loss)	245,312	353,642	675,101	1,286,439	1,778,659
<u>Net Assets</u>					
Beginning of Year	2,719,127	2,964,439	3,318,081	3,318,081	4,604,520
End of Year	\$ 2,964,439	\$ 3,318,081	\$ 3,993,182	\$ 4,604,520	\$ 6,383,179
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 228,483	\$ 176,327	\$ 319,060	\$ 1,066,667	\$ 1,542,040
Capital Equipment		34,909			200,000
Bond and Note Principal Payments	241,320	296,640	244,760	254,560	266,140
Total	\$ 469,803	\$ 507,876	\$ 563,820	\$ 1,321,227	\$ 2,008,180
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 696,516	\$ 525,344	\$ 392,821	\$ 392,821	\$ 421,033
Cash Receipts	571,859	715,518	1,046,881	1,688,857	2,237,321
Cash Disbursements	(743,031)	(848,041)	(908,100)	(1,660,645)	(2,403,842)
Ending Cash Balance	\$ 525,344	\$ 392,821	\$ 531,602	\$ 421,033	\$ 254,512

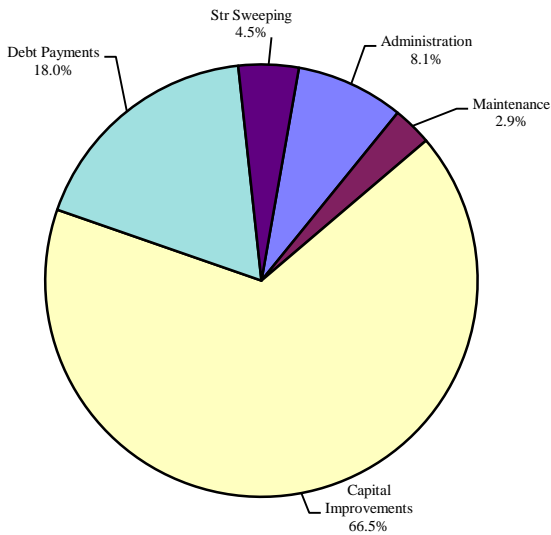
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

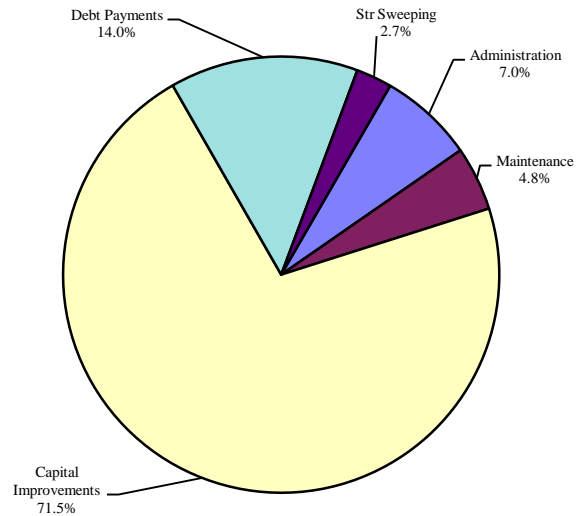
Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Expenses By Program					
	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
Street Sweeping	59,591	\$ 59,035	\$ 79,513	\$ 76,362	\$ 59,539
Administration	\$ 123,777	112,610	143,370	137,161	157,258
Maintenance	37,797	64,666	43,500	49,813	106,513
Capital Improvements	39,646	103,161	27,750	63,500	63,500
Total	\$ 260,811	\$ 339,472	\$ 294,133	\$ 326,836	\$ 386,810

**2011 Estimated
Expenses / Cash Outlay By Program**



**2012 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor storm water problems.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 9,360	\$ 14,268	9,106	\$ 7,940	7,941
Supplies	1,353	982	\$ 2,100	1,000	\$ 1,000
Other Services & Charges	113,064	97,360	132,164	128,221	148,317
Total	\$ 123,777	\$ 112,610	\$ 143,370	\$ 137,161	\$ 157,258

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Maintenance

Program Description

Provides for the maintenance of all the City's storm sewer lines, catch basins, and storm sewer lift stations. The City has two storm sewer lift stations.

Services

- ~ Maintain all City storm sewer lines, and repair as needed.
- ~ Maintain the Storm Sewer Lift Stations.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 6,410	\$ 18,151	\$ 11,874	\$ 18,187	\$ 19,031
Supplies	2,946	8,214	10,500	10,500	57,500
Other Services & Charges	28,441	38,301	21,126	21,126	29,982
Depreciation					
Total	\$ 37,797	\$ 64,666	\$ 43,500	\$ 49,813	\$ 106,513

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Storm Sewer Operations. Includes the addition and replacement of storm sewer, catch basins, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve storm sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of storm sewer lines related to street improvements.

Category	Project No.	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures						
Personal Services		\$	\$			
Supplies						
Other Services & Charges		(15,574)	40,129	250	500	500
Depreciation		55,220	63,032	\$ 27,500	\$ 63,000	\$ 63,000
Debt Service		314,143	359,373	297,407	305,142	312,992
Non-Operating Transfers		17,457	9,246	25,000	25,000	25,000
Total		\$ 371,246	\$ 471,780	\$ 350,157	\$ 393,642	\$ 401,492

Capital Improvements

Lift Stations

Lift No. 12 Rehab 703

Collection System

Alley btwn Toledo & Unity	304		\$ 28,785			
Oakdale/Chowen/Drew/Ewing	313			\$ 48,220		819,660
Co. Road 81	322	13				
Abbott/Beard 40th - 43rd	325/326	\$ 225,198	448			
Vera Cruz Reconstruction	346	2,485				
Cty Rd 9 - 81 Parkway	352	564				100,000
Van Damark Road	360	224		10,000	\$ 2,282	
York Ave	366		12,036			
Halifax/35th/Indiana Recon	367			12,020		92,380
46th/Indiana/Lilac (Beachview)	368			43,820	60,093	
Installation of Grit Chambers	700			10,000		\$ 12,000
Crystal Lake Water Quality	701		134,907		1,000,000	
Catch Basin Replacement	702			10,000	3,335	10,000
France Ave Catchment	705		151	160,000		160,000
France Ave-GPT on Mainline	718					300,000
Crystal Lake Weed Treatment	719			10,000		10,000
Sediment Delta Removal	720			15,000		20,000
Implementation of TMDL Proj	722					10,000
Storm Sewer Small Works	797					8,000
Brine Making Facility	8052				957	

Capital Equipment

Street Sweeper						200,000
Brine Making Equipment			27,194			
Pre Wetting Equipment			7,715			

Total		\$ 228,483	\$ 211,236	\$ 319,060	\$ 1,066,667	\$ 1,742,040
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CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Street Sweeping

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Proposed
Expenditures					
Personal Services	\$ 41,552	\$ 38,197	\$ 38,393	\$ 35,242	\$ 38,480
Supplies		38			
Other Services & Charges	18,039	20,799	41,120	41,120	21,059
Total	\$ 59,591	\$ 59,034	\$ 79,513	\$ 76,362	\$ 59,539



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SOLID WASTE UTILITY

Fund Activities and Responsibilities

The Solid Waste Utility Fund is responsible for the following services; garbage and recycling collection for all residential properties (includes duplexes, tri-plexes and 4-plexes) and City owned buildings (City Hall, Police & Fire Station, Central Garage, and Liquor Store), recycling collection for apartments, yard-waste pickup for all residential properties, and maintaining the recycling drop-off center at located at the Central Garage Facility. All services are contracted through a citywide agreement with Waste Management and billed to customers on their utility bill.

Mission

To provide garbage, recycling, and compost collection service to all customers in a timely and efficient manner, and to maintain the cleanliness of the City.

Fund Initiatives:

- A. Continue to work with Waste Management ensuring that all customers are being served.
- B. Promote and encourage recycling and composting throughout the City by offering a credit on the utility bill.
- C. Work in conjunction with the Code Enforcement Program in order to clean up garbage houses as they are discovered.
- D. Bill customers based on level of service desired (size of can).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Solid Waste Utility
Fund Type: Enterprise

Operating Statement					
	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Garbage - Taxable	\$ 987,477	\$ 1,019,372	\$ 1,038,720	\$ 1,046,675	\$ 1,078,075
Garbage - Nontaxable	290,660	307,796	311,450	319,010	328,580
Multi-family Recycling	6,038	8,943	9,120	9,119	9,393
Penalties	28,769	31,039	31,830	30,440	31,039
Garbage Stickers	18,337	16,330	16,530	18,534	16,330
Interest on Special Assmnts	6,664	7,667	6,660	7,667	7,667
Other	(2,632)	2,525		1,706	2,525
Total Operating Revenues	1,335,313	1,393,672	1,414,310	1,433,151	1,473,609
<u>Operating Expenses</u>					
Personal Services					
Supplies	2,761	283	3,000	600	600
Other Services & Charges	1,154,521	1,066,945	1,193,526	1,192,936	1,240,178
Total Operating Expenses	1,157,282	1,067,228	1,196,526	1,193,536	1,240,778
Operating Income (Loss)	178,031	326,444	217,784	239,615	232,831
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	41,409	42,444	42,444	42,101	42,444
Investment Earnings	42,107	45,849	42,110	42,000	39,000
Total Nonoperating Revenues	83,516	88,293	84,554	84,101	81,444
Net Income before					
Operating Transfers	261,547	414,737	302,338	323,716	314,275
Transfers To Other Funds	(180,000)	(180,000)	(180,000)	(180,000)	(315,000)
Net Income (Loss)	81,547	234,737	122,338	143,716	(725)
<u>Net Assets</u>					
Beginning of Year	2,017,661	2,099,208	2,333,945	2,333,945	2,477,661
End of Year	<u>\$ 2,099,208</u>	<u>\$ 2,333,945</u>	<u>\$ 2,456,283</u>	<u>\$ 2,477,661</u>	<u>\$ 2,476,936</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,790,852	\$ 1,843,469	\$ 1,902,992	\$ 1,902,992	\$ 2,046,708
Cash Receipts	1,406,965	1,352,272	1,498,864	1,517,252	1,555,053
Cash Disbursements	(1,354,348)	(1,292,749)	(1,376,526)	(1,373,536)	(1,555,778)
Ending Cash Balance	<u>\$ 1,843,469</u>	<u>\$ 1,902,992</u>	<u>\$ 2,025,330</u>	<u>\$ 2,046,708</u>	<u>\$ 2,045,983</u>

CITY OF ROBBINSDALE, MINNESOTA

LIQUOR OPERATIONS

Fund Activities and Responsibilities

The Liquor Operation Enterprise Fund includes the operations of the City's off-sale liquor store, RC Liquors. RC Liquors operates as a retail off-sale liquor store for the purpose of making a profit to help fund governmental services within the City. The store was remodeled in 1999, and expanded from 2,500 square feet of retail to 3,500 square feet of retail space. The lease renewal is slated for Fall 2008.

Mission

To sell Liquor in a responsible manner for the purpose of making a reasonable profit to be used for the provision of governmental services to the residents of the City.

Fund Initiatives

- A. Maintain gross profit percentage of sales between 22% and 24%.
- B. Continue to develop the store's wine selection, increasing the volume of wine sold.
- C. Continue to enhance overall product selection through the introduction of new products and discontinuation of products that are not performing.
- D. Continue to advertise weekly specials and develop ads for holidays and special events.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Sales	\$ 2,613,894	\$ 2,647,370	\$ 2,600,720	\$ 2,708,759	\$ 2,710,000
Cost of Sales	1,925,485	1,966,614	1,927,630	2,012,541	2,010,000
Gross Profit	688,409	680,756	673,090	696,218	700,000
Operating Expenses					
Personal Services	255,312	263,745	263,332	276,910	276,898
Supplies	8,593	8,765	9,150	7,799	7,600
Other Services & Charges	188,084	193,228	198,963	218,625	217,677
Depreciation	29,709	5,771	30,000	5,772	5,772
Total Operating Expenses	481,698	471,509	501,445	509,106	507,947
Operating Income	206,711	209,247	171,645	187,112	192,053
Nonoperating Revenues					
Investment Earnings	10,999	17,898	7,500	7,500	7,500
Net Income before Operating Transfers	217,710	227,145	179,145	194,612	199,553
Transfers From Other Funds					
Transfers To Other Funds	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Net Income (Loss)	142,710	152,145	104,145	119,612	124,553
Net Assets					
Beginning of Year	724,911	867,621	1,019,766	1,019,766	1,139,378
End of Year	\$ 867,621	\$ 1,019,766	\$ 1,123,911	\$ 1,139,378	\$ 1,263,931
Non-Expensed Cash Outlay *					
Capital Improvements	\$	\$	\$	\$	\$ 650,000
Cash Availability					
Beginning Cash Balance	\$ 553,123	\$ 613,167	\$ 807,708	\$ 807,708	\$ 969,854
Cash Receipts	2,613,592	2,663,223	2,608,220	2,716,259	2,717,500
Cash Disbursements	(2,553,548)	(2,468,682)	(2,458,413)	(2,554,113)	(3,193,197)
Ending Cash Balance	\$ 613,167	\$ 807,708	\$ 957,515	\$ 969,854	\$ 494,157

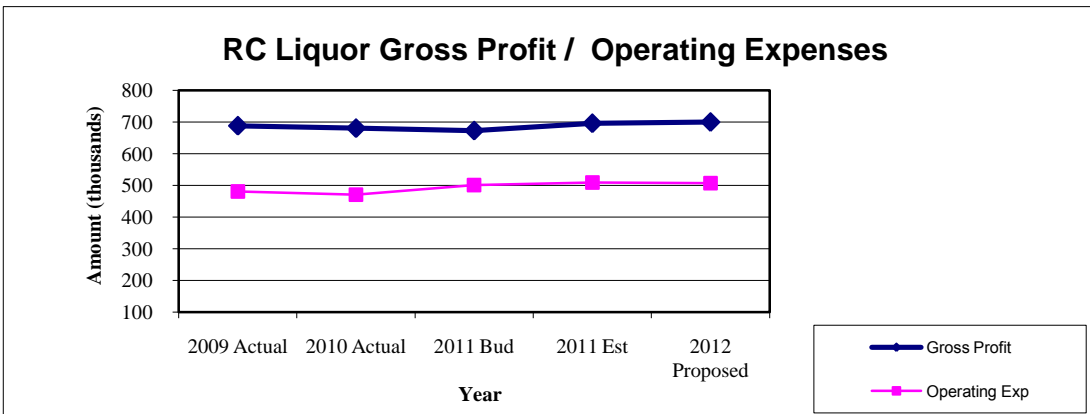
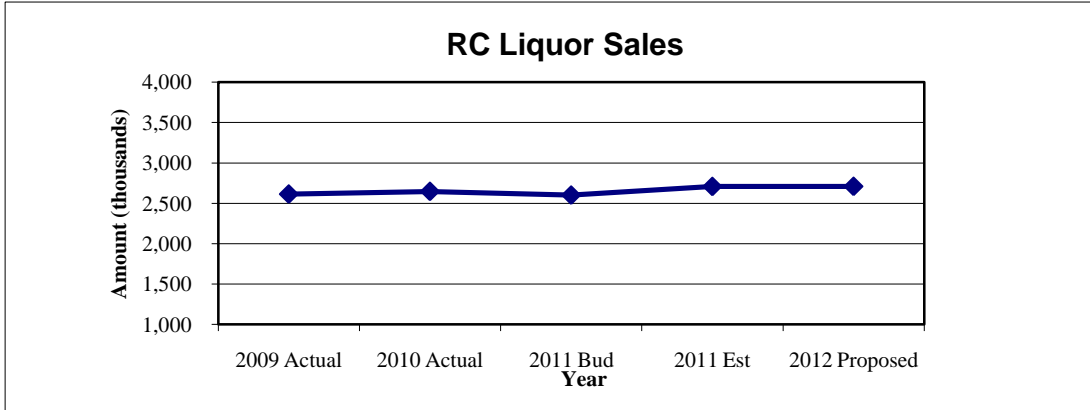
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Operation charts





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

DEPUTY REGISTRAR

Fund Activities and Responsibilities

The Deputy Registrar Operation, as an agent of the State Department of Motor Vehicles, provides vehicle licensing services. Other services offered are game and fish licenses, notary services, and after hours garbage sticker sales.

Mission

To provide quality convenient licensing services to the community at no cost to the residents of the City.

Fund Initiatives

- A. Continue to monitor operating costs and develop more streamlined operational procedures.
- B. Continue to provide quality customer service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Deputy Registrar
Fund Type: Enterprise

	2009	2010	2011	2011	2012
	Actual	Actual	Budget	Estimated	Adopted
Operating Statement					
<u>Operating Revenues:</u>					
Motor Vehicle Fees	\$ 252,369	\$ 249,073	\$ 245,063	\$ 308,191	\$ 306,738
Rec Vehicle Fees (DNR)	7,069	10,048	10,220	9,359	10,048
Passports	24,455	21,020	23,080	19,680	21,020
Other	1,639	4,933	1,230	6,761	5,000
Total Operating Revenues	285,532	285,074	279,593	343,991	342,806
<u>Operating Expenses</u>					
Personal Services	247,774	230,979	229,925	239,593	253,977
Supplies	1,326	1,281	1,350	2,600	2,600
Other Services & Charges	55,986	49,744	41,144	41,714	57,467
Depreciation	1,381	1,381		1,381	1,381
Total Operating Expenses	306,467	283,385	272,419	285,288	315,425
Operating Income	(20,935)	1,689	7,174	58,703	27,381
<u>Nonoperating Revenues</u>					
Investment Earnings	351	36	400	400	400
Net Income (loss) before Operating Transfers	(20,584)	1,725	7,574	59,103	27,781
Transfers To Other Funds					
Net Income (Loss)	(20,584)	1,725	7,574	59,103	27,781
<u>Net Assets</u>					
Beginning of Year	14,033	(6,551)	(4,826)	(4,826)	54,277
End of Year	\$ (6,551)	\$ (4,826)	\$ 2,748	\$ 54,277	\$ 82,058
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	\$	\$	\$	\$	\$ 5,000
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 13,275	\$ 21,412	\$ 7,218	\$ 7,218	\$ 67,702
Cash Receipts	299,222	285,656	279,993	344,391	343,206
Cash Disbursements	(291,085)	(299,850)	(272,419)	(283,907)	(314,044)
Ending Cash Balance	\$ 21,412	\$ 7,218	\$ 14,792	\$ 67,702	\$ 96,864

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City, or to other governing units, on a cost reimbursement basis.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

The City Budgets for the following Funds:

Central Garage Fund

The fund was established to account for the cost of operating a maintenance facility for mobile equipment used by other City departments. Such costs are billed to other departments at cost plus a charge to replace the equipment.

Central Services Fund

The fund was established to account for the cost of information technology (computer and network services), general office services (copiers, general supplies, and telephone system), and government building costs (City Hall and Police & Fire Buildings) that are shared by all departments. All costs are billed to other departments.

CITY OF ROBBINSDALE, MINNESOTA

Equipment Replacement Fund

The fund was established to provide for the systematic replacement of equipment as required. The City staff continues to review the replacement value of equipment and will adjust charges to the using departments over the remaining life of the equipment, to assure that sufficient monies will be available for replacement.

Risk Insurance Fund

The Council established this fund to provide for the payment of premiums and deductibles in regards to the insurance coverage that the City carries, and to provide for initiatives that help reduce the City's overall exposure risk to claims. Through this action, charges are made to all departments to recoup the costs of the insurance plus the amount of potential risk assumed by the City through the deductible portion of the coverage and any exposure reduction initiatives.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
INTERNAL SERVICE FUNDS**

Fund Type	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
<u>Operating Revenues</u>					
Charges for Service	\$ 1,924,743	\$ 1,980,141	\$ 1,853,590	\$ 1,853,590	\$ 2,245,715
Other	55,936	36,638	35,360	35,360	36,500
Total Operating Revenues	<u>1,980,679</u>	<u>2,016,779</u>	<u>1,888,950</u>	<u>1,888,950</u>	<u>2,282,215</u>
<u>Operating Expenses</u>					
Personal Services	492,250	494,691	485,099	416,342	467,387
Supplies	219,845	236,857	296,770	279,788	285,480
Other Charges & Services	978,970	953,337	1,031,748	926,787	1,019,551
Depreciation	464,447	472,339	468,900	476,400	476,400
Total Operating Expenses	<u>2,155,512</u>	<u>2,157,224</u>	<u>2,282,517</u>	<u>2,099,317</u>	<u>2,248,818</u>
Operating Income (Loss)	<u>(174,833)</u>	<u>(140,445)</u>	<u>(393,567)</u>	<u>(210,367)</u>	<u>33,397</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	53,023	59,930	55,000	55,000	69,000
Professional Fees	(3,370)				
Intergovernmental	15,360	13,347			
Gain on Sale of Equipment	(100)	10,153	15,000	15,000	
Total Nonoperating Revenues	<u>64,913</u>	<u>83,430</u>	<u>70,000</u>	<u>70,000</u>	<u>69,000</u>
Net Income (Loss) before Operating Transfers	<u>(109,920)</u>	<u>(57,015)</u>	<u>(323,567)</u>	<u>(140,367)</u>	<u>102,397</u>
Transfers From Other Funds	1,126,491	44,891		550,000	135,000
Transfers To Other Funds	<u>(246,854)</u>	<u>(234,980)</u>		<u>(113,153)</u>	
Transfers From (To) Other Funds	<u>879,637</u>	<u>(190,089)</u>		<u>436,847</u>	<u>135,000</u>
Net Income (Loss)	<u>769,717</u>	<u>(247,104)</u>	<u>(323,567)</u>	<u>296,480</u>	<u>237,397</u>
<u>Net Assets</u>					
Beginning of Year	<u>5,174,465</u>	<u>5,944,182</u>	<u>5,697,078</u>	<u>5,697,078</u>	<u>5,993,558</u>
End of Year	<u>\$ 5,944,182</u>	<u>\$ 5,697,078</u>	<u>\$ 5,373,511</u>	<u>\$ 5,993,558</u>	<u>\$ 6,230,955</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 3,370</u>	<u>\$</u>	<u>\$ 874,300</u>	<u>\$ 804,200</u>	<u>\$ 496,200</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,632,550	\$ 2,558,999	\$ 2,576,972	\$ 2,576,972	\$ 2,545,652
Cash Receipts	3,392,995	2,092,565	1,958,950	2,508,950	2,486,215
Cash Disbursements	<u>(2,466,546)</u>	<u>(2,074,592)</u>	<u>(2,687,917)</u>	<u>(2,540,270)</u>	<u>(2,268,618)</u>
Ending Cash Balance	<u>\$ 2,558,999</u>	<u>\$ 2,576,972</u>	<u>\$ 1,848,005</u>	<u>\$ 2,545,652</u>	<u>\$ 2,763,249</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2012 BUDGET SUMMARY
OPERATING STATEMENTS BY FUND**

Category	Central Garage	Central Services	Equipment Replacement	Risk Insurance	Total Budget
<u>Operating Revenues</u>					
Charges for Service	\$ 797,649	\$ 1,021,674		\$ 426,392	\$ 2,245,715
Other				36,500	36,500
Total Operating Revenues	<u>797,649</u>	<u>1,021,674</u>		<u>462,892</u>	<u>2,282,215</u>
<u>Operating Expenses</u>					
Personal Services	199,066	143,321		125,000	467,387
Supplies	221,170	64,310	\$		285,480
Other Charges & Services	162,933	603,218	4,500	248,900	1,019,551
Depreciation	302,000	61,400	113,000		476,400
Total Operating Expenses	<u>885,169</u>	<u>872,249</u>	<u>117,500</u>	<u>373,900</u>	<u>2,248,818</u>
Operating Income (Loss)	<u>(87,520)</u>	<u>149,425</u>	<u>(117,500)</u>	<u>88,992</u>	<u>33,397</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	32,000	7,000	15,000	15,000	69,000
Professional Fees					
Gain on Sale of Assets					
Total Nonoperating Revenues	<u>32,000</u>	<u>7,000</u>	<u>15,000</u>	<u>15,000</u>	<u>69,000</u>
Net Income (Loss) Before Operating Transfers	<u>(55,520)</u>	<u>156,425</u>	<u>(102,500)</u>	<u>103,992</u>	<u>102,397</u>
Operating Transfers In		135,000			135,000
Operating Transfers Out					
Net Income (Loss)	<u>(55,520)</u>	<u>291,425</u>	<u>(102,500)</u>	<u>103,992</u>	<u>237,397</u>
<u>Net Assets</u>					
Beginning of Year	3,463,139	525,674	1,626,900	377,845	5,993,558
End of Year	<u>\$ 3,407,619</u>	<u>\$ 817,099</u>	<u>\$ 1,524,400</u>	<u>\$ 481,837</u>	<u>\$ 6,230,955</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 310,500</u>	<u>\$ 185,700</u>	<u>\$</u>		<u>\$ 496,200</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 978,881	\$ 226,458	\$ 955,077	\$ 385,236	\$ 2,545,652
Cash Receipts	829,649	1,163,674	15,000	477,892	2,486,215
Cash Disbursements	<u>(893,669)</u>	<u>(996,549)</u>	<u>(4,500)</u>	<u>(373,900)</u>	<u>(2,268,618)</u>
Ending Cash Balance	<u>\$ 914,861</u>	<u>\$ 393,583</u>	<u>\$ 965,577</u>	<u>\$ 489,228</u>	<u>\$ 2,763,249</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL GARAGE

Fund Activities and Responsibilities

The Central Garage Internal Service Fund provides for maintenance and replacement of all City vehicles (includes heavy equipment) as well as the operations of the Central Garage, which houses the Maintenance Department staff. Costs are recouped through charges to other funds. Currently there are three programs within the Central Garage: Building Operations, Vehicle Maintenance, and Vehicle Replacement. Each program has a charge for the services they provide.

Mission

To provide quality and reliable transportation for all City departments.

Fund Initiatives:

- A. Evaluate the current structure for charging other City departments.
- B. Maintain a comprehensive vehicle replacement program.
- C. Evaluate current vehicle maintenance service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Garage Space Rental	\$ 207,104	\$ 207,104	\$ 145,371	\$ 145,371	\$ 163,078
Equipment Repair Charges	465,312	449,029	459,200	459,200	451,091
Mobile Equipment Replacement Charges	173,420	165,251	159,630	159,630	183,480
Other	41	94			
Total Operating Revenues	845,877	821,478	764,201	764,201	797,649
Operating Expenses					
Personal Services	201,704	204,424	211,526	149,743	199,066
Supplies	158,227	188,560	217,720	221,220	221,170
Other Services & Charges	134,053	170,339	134,315	149,170	162,933
Depreciation	296,320	299,474	297,000	302,000	302,000
Total Operating Expenses	790,304	862,797	860,561	822,133	885,169
Operating Income (Loss)	55,573	(41,319)	(96,360)	(57,932)	(87,520)
Nonoperating Revenues					
Gain On Sale of Equipment		10,153	15,000	15,000	
Professional Fees	(3,370)				
Investment Earnings	20,524	31,373	18,000	18,000	32,000
Total Nonoperating Revenues	17,154	41,526	33,000	33,000	32,000
Net Income (loss) before Operating Transfers	72,727	207	(63,360)	(24,932)	(55,520)
Transfers From Other Funds	1,035,741				
Transfers To Other Funds	(60,767)				
Net Income (Loss)	1,047,701	207	(63,360)	(24,932)	(55,520)
Net Assets					
Beginning of Year	2,440,163	3,487,864	3,488,071	3,488,071	3,463,139
End of Year	\$ 3,487,864	\$ 3,488,071	\$ 3,424,711	\$ 3,463,139	\$ 3,407,619
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 3,370	\$	\$ 739,800	\$ 709,300	\$ 310,500
Total	\$ 3,370	\$	\$ 739,800	\$ 709,300	\$ 310,500
Cash Availability					
Beginning Cash Balance	\$ 72,400	\$ 1,155,108	\$ 1,411,113	\$ 1,411,113	\$ 978,881
Cash Receipts	2,115,050	852,070	797,201	797,201	829,649
Cash Disbursements	(1,032,342)	(596,065)	(1,303,361)	(1,229,433)	(893,669)
Ending Cash Balance	\$ 1,155,108	\$ 1,411,113	\$ 904,953	\$ 978,881	\$ 914,861

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

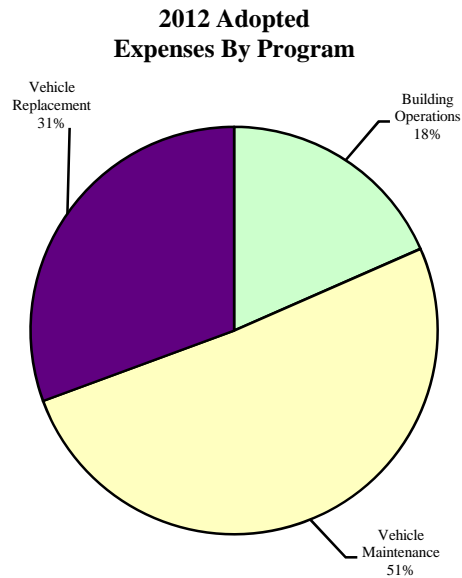
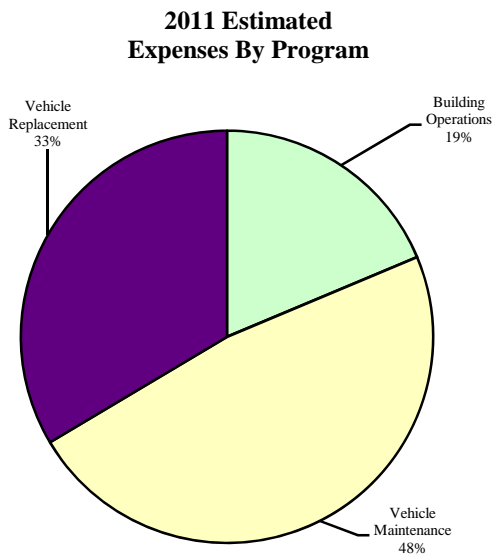
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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Expenses By Program

Building Operations	\$ 127,783	\$ 148,930	\$ 139,697	\$ 153,590	\$ 163,078
Vehicle Maintenance	402,393	443,451	455,064	392,743	451,091
Vehicle Replacement	260,128	270,416	265,800	275,800	271,000
Total	\$ 790,304	\$ 862,797	\$ 860,561	\$ 822,133	\$ 885,169

Related Revenue By Program

Building Operations	\$ 207,145	\$ 202,710	\$ 145,371	\$ 145,371	\$ 163,078
Vehicle Maintenance	465,312	449,029	459,200	459,200	451,091
Vehicle Replacement	173,420	165,251	159,630	159,630	183,480
Total	\$ 845,877	\$ 816,990	\$ 764,201	\$ 764,201	\$ 797,649



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Building Operations

Major Objective: Internal Services

Program Description

Provide for the operations of the Central Garage Building. The Building is located at 4601 Toledo Avenue North. The Building houses the Maintenance Department Offices.

Services

- ~ Provide ongoing maintenance to the Central Garage Building.
- ~ Provide offices and support services for the Public Works Department.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 37,744	\$ 38,224	\$ 54,865	\$ 50,178	\$ 50,357
Supplies	4,160	6,510	4,920	8,420	8,420
Other Services & Charges	66,891	85,950	60,912	75,992	85,301
Depreciation	18,988	18,246	19,000	19,000	19,000
Total	\$ 127,783	\$ 148,930	\$ 139,697	\$ 153,590	\$ 163,078
Non- Expensed Cash Outlay	\$	\$	\$ 105,000	\$ 12,000	\$ 21,500
Related Revenue					
Garage Space Rental	\$ 207,104	\$ 202,616	\$ 145,371	\$ 145,371	\$ 163,078
Other	41	94			
Total	\$ 207,145	\$ 202,710	\$ 145,371	\$ 145,371	\$ 163,078

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Maintenance

Program Description

Maintain the City's Fleet Equipment. This includes maintenance services for all City Vehicles and heavy equipment.

Services

- ~ Perform Maintenance Services for the City's Fleet.
- ~ Provide fleet fueling for the entire fleet through a City-wide Contract.
- ~ Provide preventative maintenance and readiness services for the City's Fleet.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 163,960	\$ 166,201	\$ 156,661	\$ 99,565	\$ 148,709
Supplies	154,067	182,050	212,800	212,800	212,750
Other Services & Charges	66,606	83,648	67,603	67,378	76,632
Depreciation	17,760	11,552	18,000	13,000	13,000
Total	\$ 402,393	\$ 443,451	\$ 455,064	\$ 392,743	\$ 451,091
Non- Expensed Cash Outlay	\$	\$	\$	\$	\$
Related Revenue					
Vehicle Maintenance Charges	\$ 465,312	\$ 449,029	\$ 459,200	\$ 459,200	\$ 451,091

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Replacement

Program Description

Provide for the ongoing replacement of the City's fleet. This includes vehicles and heavy equipment.

Services

- ~ Provide resources for the replacement of City Vehicles.
- ~ Track depreciation on the City's fleet.

Expenditures					
Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Supplies	\$				
Other Services & Charges	556	741	5,800	5,800	1,000
Depreciation	<u>259,572</u>	<u>\$ 269,675</u>	<u>\$ 260,000</u>	<u>\$ 270,000</u>	<u>\$ 270,000</u>
Total	<u>\$ 260,128</u>	<u>\$ 270,416</u>	<u>\$ 265,800</u>	<u>\$ 275,800</u>	<u>\$ 271,000</u>
Non- Expensed Cash Outlay	<u>\$ 3,370</u>	<u>\$</u>	<u>\$ 634,800</u>	<u>\$ 697,300</u>	<u>\$ 289,000</u>
Related Revenue					
Mobile Equipment Replacement Charges	\$ 173,420	\$ 165,251	\$ 159,630	\$ 159,630	\$ 183,480
Total	<u>\$ 173,420</u>	<u>\$ 165,251</u>	<u>\$ 159,630</u>	<u>\$ 159,630</u>	<u>\$ 183,480</u>
<u>Non-Revenue Cash Inflow *</u>					
Proceeds from issuance of Capital Equipment Notes	<u>\$ 553,700</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL SERVICES

Fund Activities and Responsibilities

The Central Services Fund was created in 1999 to account for Information Technology and shared General Office Services (supplies, copiers, and phone system). In 2000, it was expanded to include Government Buildings, which are all costs associated with maintaining City Hall and the Police & Fire Building.

Mission

To provide quality and timely service to other City Operations for Information Technology needs, General Office needs, and needs associated with providing office space for those operations.

Fund Initiatives:

- A. Continue to implement the planned technology initiatives (See City Managers Budget Message)
- B. Maintain City Hall and the Police & Fire Building in good condition through repairs and improvements.
- C. Provide general office services (copiers, phone system, office supplies).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Information Tech Charges	\$ 399,969	\$ 420,914	\$ 404,271	\$ 404,271	\$ 526,507
General Office Charges	83,894	76,055	68,907	68,907	82,188
Building Rental Charges	335,485	326,192	247,131	247,131	409,179
Other	1,437	212			3,800
Total Operating Revenues	820,785	823,373	720,309	720,309	1,021,674
Operating Expenses					
Personal Services	140,690	148,914	132,073	145,870	143,321
Supplies	61,618	48,297	79,050	58,568	64,310
Other Services & Charges	549,897	538,069	603,560	562,987	603,218
Depreciation	55,844	61,271	58,900	61,400	61,400
Total Operating Expenses	808,049	796,551	873,583	828,825	872,249
Operating Income (Loss)	12,736	26,822	(153,274)	(108,516)	149,425
Nonoperating Revenues					
Gain On Sale of Equipment	(100)				
Investment Earnings	8,015	6,209	7,000	7,000	7,000
Total Nonoperating Revenues	7,915	6,209	7,000	7,000	7,000
Net Income (loss) before Operating Transfers	20,651	33,031	(146,274)	(101,516)	156,425
Transfers from Other Funds	3,456	44,891		350,000	135,000
Transfers to Other Funds	(70,587)	(234,980)		(113,153)	
Net Income (Loss)	(46,480)	(157,058)	(146,274)	135,331	291,425
Net Assets					
Beginning of Year	593,881	547,401	390,343	390,343	525,674
End of Year	\$ 547,401	\$ 390,343	\$ 244,069	\$ 525,674	\$ 817,099
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$ 42,000	\$ 39,900	\$ 51,000
Capital Improvements			92,500	55,000	134,700
Total	\$	\$	\$ 134,500	\$ 94,900	\$ 185,700
Cash Availability					
Beginning Cash Balance	\$ 356,052	\$ 347,773	\$ 124,627	\$ 124,627	\$ 226,458
Cash Receipts	834,573	831,211	727,309	1,077,309	1,163,674
Cash Disbursements	(842,852)	(1,054,357)	(949,183)	(975,478)	(996,549)
Ending Cash Balance	\$ 347,773	\$ 124,627	\$ (97,247)	\$ 226,458	\$ 393,583

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

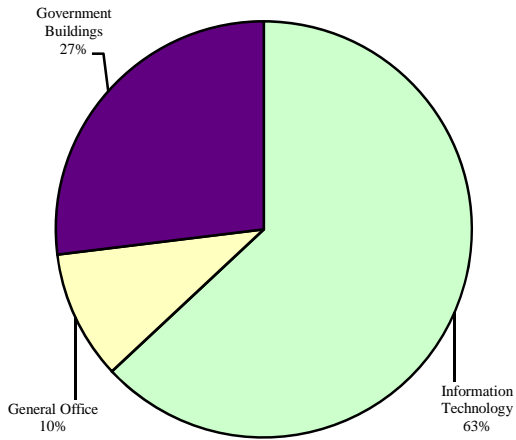
Fund: Central Services
Fund Type: Internal Service

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
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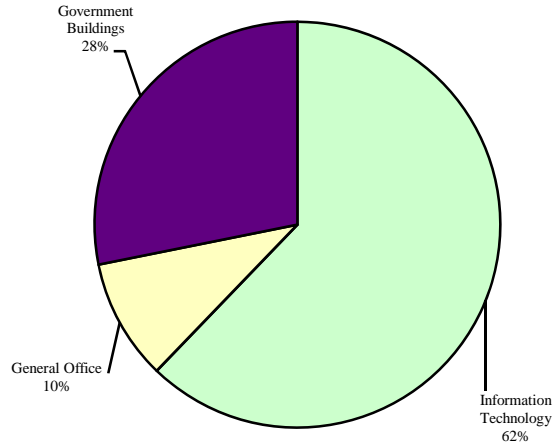
Expenses By Program					
	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted

Information Technology	\$ 477,358	\$ 460,292	\$ 524,454	\$ 522,501	\$ 542,499
General Office	85,854	78,058	92,230	83,006	84,050
Governmental Buildings	244,837	258,201	256,899	223,318	245,700
Total	\$ 808,049	\$ 796,551	\$ 873,583	\$ 828,825	\$ 872,249

**2011 Estimated
Expenses By Program**



**2012 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: Information Technology

Major Objective: Internal Services

Program Description

To provide all City Operations with technology services. The costs associated with this program are charged back to other departments based on the number of computer connections.

Services

- ~ Maintain the City's local area network (LAN).
- ~ Maintain and Support major software applications (Finance, Utility Billing, Police, etc...).
- ~ Provide hardware and software support for all users.
- ~ Establish policies and procedures for operations.
- ~ Provide computer related training for all users of the City's network .
- ~ Serve as a planning mechanism for future technology development.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Personal Services	\$ 117,989	\$ 124,662	\$ 115,751	\$ 124,931	\$ 121,863
Supplies	33,850	22,872	47,500	36,500	37,310
Other Services & Charges	275,057	256,617	307,703	305,070	327,326
Depreciation	50,462	56,141	53,500	56,000	56,000
Total	\$ 477,358	\$ 460,292	\$ 524,454	\$ 522,501	\$ 542,499
Non- Expensed Cash Outlay	\$	\$	\$ 42,000	\$ 39,900	\$ 51,000
Related Revenue					
Technology Charges	\$ 399,969	\$ 420,914	\$ 404,271	\$ 404,271	\$ 526,507
Operating Transfers In					
Total	\$ 399,969	\$ 420,914	\$ 404,271	\$ 404,271	\$ 526,507

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: General Office Services

Major Objective: Internal Services

Program Description

Program provides for General Office Services for all City Operations. Costs associated with this are charged back to other departments based on usage percentage tied to the previous year's budget.

Services

- ~ Provide phone system for all City operations.
- ~ Provide Centralized General Supplies and Copying facilities for most departments.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenditures					
Supplies	\$ 10,938	\$ 10,166	\$ 12,200	\$ 11,725	\$ 11,700
Other Services & Charges	74,916	67,892	80,030	71,281	72,350
Depreciation					
Total	\$ 85,854	\$ 78,058	\$ 92,230	\$ 83,006	\$ 84,050
Non- Expensed Cash Outlay				\$	\$
Related Revenue					
General Office Charges	\$ 83,894	\$ 76,055	\$ 68,907	\$ 68,907	\$ 82,188
Other Transfers In					
Total	\$ 83,894	\$ 76,055	\$ 68,907	\$ 68,907	\$ 82,188

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Engineering
Program: Government Buildings

Major Objective: Internal Services

Program Description

Program accounts for all expenses related to the operation of the City Hall and Police & Fire Buildings. The costs associated with these activity are charged back to departments based on square footage used.

Services

- ~ Maintain the physical appearance of the buildings.
- ~ Maintain and keep operational the HVAC systems for each building.
- ~ Perform routine cleaning and maintenance for the buildings.
- ~ Remodel and improve the buildings as needed.

Category	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Expenses					
Personal Services	\$ 22,701	\$ 24,252	\$ 16,322	\$ 20,939	\$ 21,458
Supplies	16,830	15,259	19,350	10,343	15,300
Other Services & Charges	199,924	213,560	215,827	186,636	203,542
Depreciation	5,382	5,130	5,400	5,400	5,400
Transfers Out	70,587	234,980		113,153	
Total	\$ 315,424	\$ 493,181	\$ 256,899	\$ 336,471	\$ 245,700
Non- Expensed Cash Outlay	\$	\$	\$ 92,500	\$ 55,000	\$ 134,700
Related Revenue					
Building Rental Charge	\$ 335,485	\$ 326,192	\$ 247,131	\$ 247,131	\$ 409,179
Other Revenue	1,437	212			3,800
Transfers In				350,000	135,000
Total	\$ 336,922	\$ 326,404	\$ 247,131	\$ 597,131	\$ 547,979

CITY OF ROBBINSDALE, MINNESOTA

EQUIPMENT REPLACEMENT

Fund Activities and Responsibilities

The Equipment Replacement Fund provides for the systematic replacement of equipment purchased out of the General Fund other than vehicle and heavy equipment (which is replaced in the Central Garage Internal Service Fund). In the past, each year there was a charge made to all General Fund departments to assure that costs are not deferred to the future when actual replacement occurs. This was discontinued for budgetary purposes.

Mission

To provide a consistent stream of funding for the systematic replacement of equipment.

Fund Initiatives:

A. Continue to evaluate the level of the charges on a yearly basis and adjust accordingly.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Equipment Replacement
Fund Type: Internal Service

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Equipment Replacement					
Other		54			
Total Operating Revenues		54			
Operating Expenses					
Supplies	\$	\$	\$	\$	\$
Other Services & Charges	4,282	3,716	4,500	4,500	4,500
Depreciation	112,283	111,594	113,000	113,000	113,000
Total Operating Expenses	116,565	115,310	117,500	117,500	117,500
Operating Income (Loss)	(116,565)	(115,256)	(117,500)	(117,500)	(117,500)
Nonoperating Revenues					
Gain On Sale of Equipment					
Investment Earnings	18,361	17,519	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	(98,204)	(97,737)	(102,500)	(102,500)	(102,500)
Operating Transfers					
From Other Funds	87,294			200,000	
To Other Funds	(100,000)				
Net Operating Transfers	(12,706)			200,000	
Net Income (Loss)	(110,910)	(97,737)	(102,500)	97,500	(102,500)
Net Assets					
Beginning of Year	1,738,047	1,627,137	1,529,400	1,529,400	1,626,900
End of Year	<u>\$ 1,627,137</u>	<u>\$ 1,529,400</u>	<u>\$ 1,426,900</u>	<u>\$ 1,626,900</u>	<u>\$ 1,524,400</u>
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 830,734	\$ 745,763	\$ 744,577	\$ 744,577	\$ 955,077
Cash Receipts	106,605	18,529	15,000	215,000	15,000
Cash Disbursements	(191,576)	(19,715)	(4,500)	(4,500)	(4,500)
Ending Cash Balance	<u>\$ 745,763</u>	<u>\$ 744,577</u>	<u>\$ 755,077</u>	<u>\$ 955,077</u>	<u>\$ 965,577</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

RISK INSURANCE

Fund Activities and Responsibilities

The Risk Insurance Fund provides for payment of insurance premiums and any deductibles of the City's various insurance policies. This fund was created to assure a streamlined charge to other funds, so that a single incident or premium increase does not have a large impact on any one budgetary period. The Fund is also used to pay for any projects that will lower the City's exposures to insurance related incidents. The City contracts with Asterisk Management, a Risk Management firm to help develop safety policies and review insurance coverage, and any claims to reduce exposure risk. Costs associated with this fund are recouped through an annual charge to all City Operations. This charge is based on a risk management percentage for each area as set by the Risk Management Firm.

Mission

To provide proper and quality coverage of all the City's insurance needs, including preventative measures to help the City lower its overall exposure risk.

Fund Initiatives:

- A. Continue to monitor the level of General Liability and Property Liability coverage the City needs.
- B. Continue to work with the Risk Manager and Insurance Agent evaluating the City's exposure level.
- C. Continue to monitor the workers compensation premiums and our exposure.
- D. Continue to evaluate projects that can be implemented to reduce our exposure to risk.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Risk Insurance
Fund Type: Internal Service

	2009 Actual	2010 Actual	2011 Budget	2011 Estimated	2012 Adopted
Operating Statement					
Operating Revenues:					
Internal Insurance Charge	\$ 258,081	\$ 335,290	\$ 369,080	369,080	\$ 426,392
Insurance Dividend	40,576	35,272	20,000	20,000	35,000
Other	15,360	1,312	15,360	15,360	1,500
Total Operating Revenues	314,017	371,874	404,440	404,440	462,892
Operating Expenses					
Personal Services	149,856	141,353	141,500	120,729	125,000
Other Services & Charges	290,738	241,213	289,373	210,130	248,900
Total Operating Expenses	440,594	382,566	430,873	330,859	373,900
Operating Income (Loss)	(126,577)	(10,692)	(26,433)	73,581	88,992
Nonoperating Revenues					
Intergovernmental	15,360	13,347			
Investment Earnings	6,123	4,829	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	(105,094)	7,484	(11,433)	88,581	103,992
Transfers From Other Funds					
Transfers To Other Funds	(15,500)				
Net Income (Loss)	(120,594)	7,484	(11,433)	88,581	103,992
Net Assets					
Beginning of Year	402,374	281,780	289,264	289,264	377,845
End of Year	\$ 281,780	\$ 289,264	\$ 277,831	\$ 377,845	\$ 481,837
Cash Availability					
Beginning Cash Balance	\$ 373,364	\$ 310,355	\$ 296,655	\$ 296,655	\$ 385,236
Cash Receipts	336,767	390,755	419,440	419,440	477,892
Cash Disbursements	(399,776)	(404,455)	(430,873)	(330,859)	(373,900)
Ending Cash Balance	\$ 310,355	\$ 296,655	\$ 285,222	\$ 385,236	\$ 489,228

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.