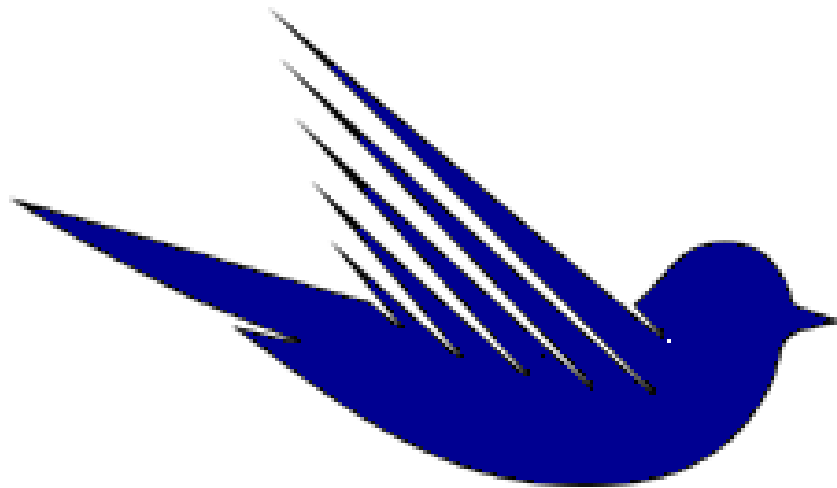


2013 BUDGET

CITY OF ROBBINSDALE



**4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422**



READER'S NOTES:

**CITY OF ROBBINSDALE, MINNESOTA
2013 BUDGET**

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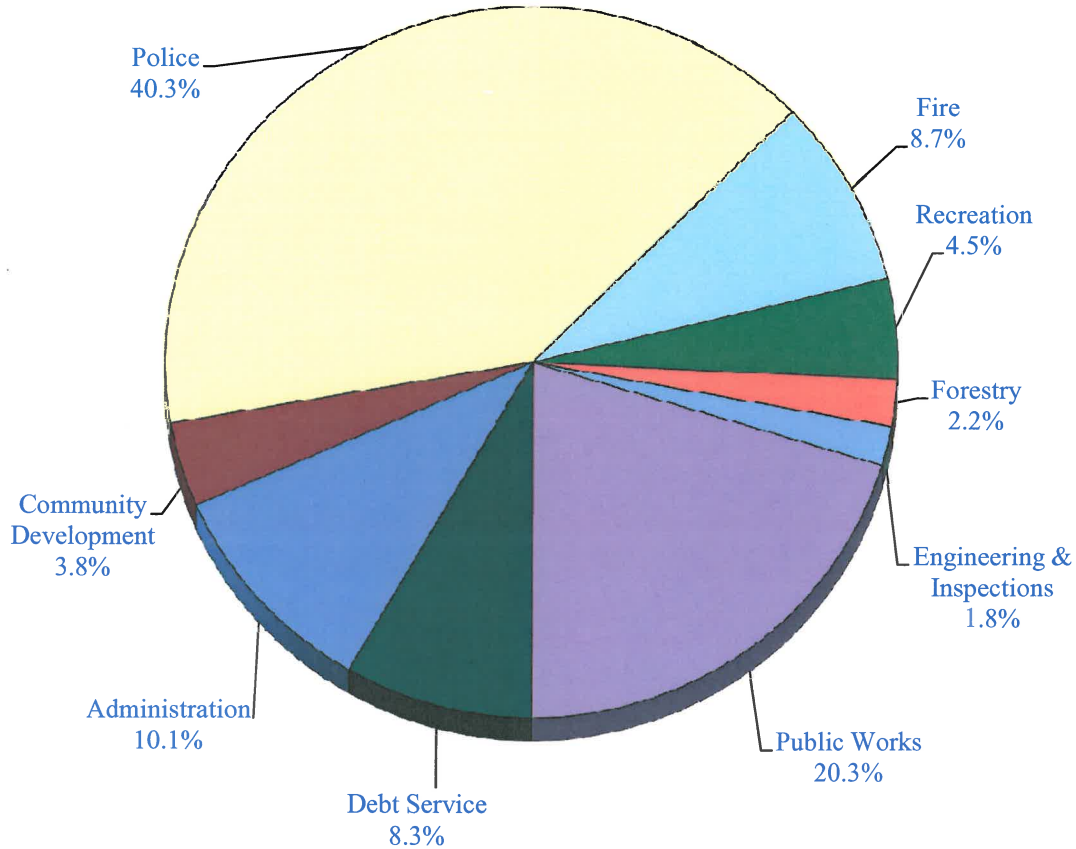
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Note: General Fund Departments, Debt Service, Capital Projects, Enterprise Funds, and Internal Service Funds have a variety of small pie graphs denoting program and category comparisons.

2013 City Services Supported By Property Tax Levy - Net of Revenue



City property taxes pay for basic services:

The Pie Graph depicts the distribution of the property taxes received for the following basic services provided:

Police Protection

Community Development (planning & zoning, comprehensive planning, housing programs administration)

Administration (council, administration, elections, assessing, finance)

Debt Service (outstanding bonds and capital equipment notes)

Public Works (street maintenance and park maintenance)

Engineering (building inspections, rental housing inspection, code enforcement, engineering administration)

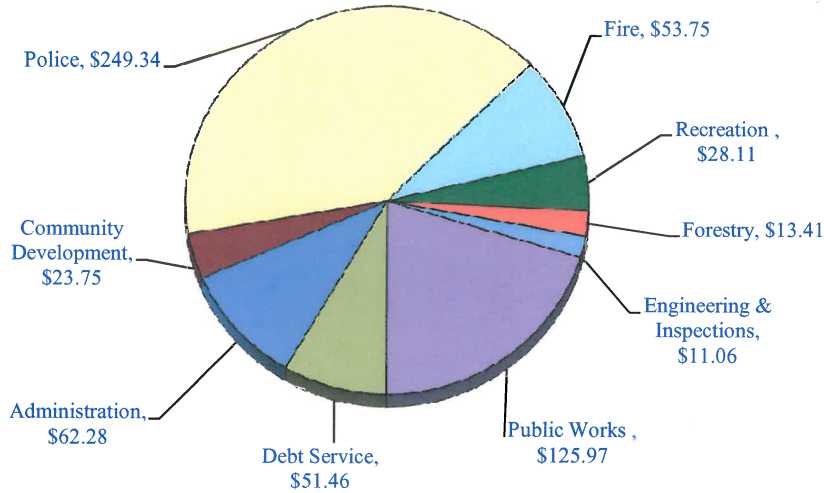
Recreation (recreation programming, city band, library building)

Fire Protection

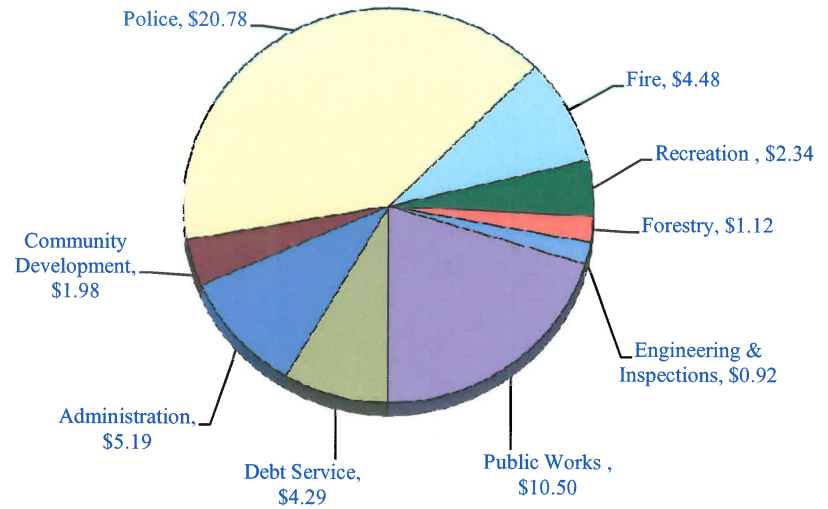
Forestry (city forest and diseased tree removal)

City of Robbinsdale, Minnesota

**Basic Governmental Services Annual
Cost (\$619.13)
2013 Estimated Property Taxes
For a Median Valued Home**



**Basic Governmental Services
Estimated Monthly Cost (\$51.60)
2013 Estimated Property Taxes
For a Median Valued Home**



Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
BY FUND TYPE**

Fund Type	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Fund Balance, January 1	\$ 32,167,478	\$ 33,442,673	\$ 37,329,572	\$ 37,329,572	\$ 42,641,886
<i>Revenue and Other Financing Sources</i>					
General	8,419,232	8,166,597	8,298,784	8,448,531	8,426,977
Special Revenue	193,045	210,238	174,995	178,918	175,987
Debt Service	1,036,030	590,927	470,698	470,698	486,994
Capital Projects	2,722,760	2,699,556	2,754,593	4,964,714	1,473,399
Enterprise	8,432,890	10,276,939	11,461,509	11,733,512	12,030,161
Internal Service	2,145,100	2,611,740	2,886,402	2,886,402	2,271,977
Total Revenue	22,949,057	24,555,997	26,046,981	28,682,775	24,865,495
Total Available	55,116,535	57,998,670	63,376,553	66,012,347	67,507,381
<i>Expenditures and Other Financing Uses</i>					
General	7,885,794	8,459,462	9,207,608	9,137,660	8,426,977
Special Revenue	156,306	152,851	170,697	174,801	168,710
Debt Service	1,201,380	553,859	544,118	544,375	471,287
Capital Projects	3,171,414	1,660,851	3,592,218	3,535,412	3,658,850
Enterprise	6,866,764	7,706,303	7,400,082	7,733,705	9,101,671
Internal Service	2,392,204	2,135,772	2,248,818	2,244,507	2,302,156
Total Expenditures	21,673,862	20,669,098	23,163,541	23,370,460	24,129,651
Fund Balance, December 31	\$ 33,442,673	\$ 37,329,572	\$ 40,213,012	\$ 42,641,886	\$ 43,377,730

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
REVENUES -- ALL FUNDS**

Fund	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
General Fund **	\$ 8,419,232	\$ 8,166,597	\$ 8,298,784	\$ 8,448,531	\$ 8,426,977
<u>Special Revenue Funds</u>					
DARE	3,437				
DWI Forfeiture	10,339	18,466	5,500	10,300	10,300
Code Compliance	89,064	99,135	79,395	78,318	75,487
Senior Transportation	90,205	92,637	90,100	90,300	90,200
Total Special Revenue Funds	193,045	210,238	174,995	178,918	175,987
<u>Debt Service</u>					
General Debt Service	1,036,030	590,927	470,698	470,698	486,994
Total Debt Service	1,036,030	590,927	470,698	470,698	486,994
<u>Capital Projects Funds</u>					
Capital Improvement*	1,309,762	800,082	303,905	338,451	161,298
Permanent Improvement*	1,412,998	1,899,474	2,450,688	4,626,263	1,312,101
Total Capital Projects Funds	2,722,760	2,699,556	2,754,593	4,964,714	1,473,399
<u>Enterprise Funds</u>					
Water Utility	1,542,110	2,004,873	2,120,834	2,707,180	2,175,481
Sanitary Sewer Utility	1,692,835	1,733,473	2,487,595	2,803,048	3,248,896
Storm Sewer Utility*	765,602	1,810,461	2,237,321	1,179,005	1,565,294
Solid Waste Utility	1,481,965	1,582,658	1,555,053	1,573,033	1,561,255
Liquor Operations	2,665,268	2,763,006	2,717,500	3,038,133	3,120,500
Deputy Registrar	285,110	382,468	343,206	433,113	358,735
Total Enterprise Funds	8,432,890	10,276,939	11,461,509	11,733,512	12,030,161
<u>Internal Service Funds</u>					
Central Garage	863,004	850,663	827,055	827,055	785,459
Central Services*	874,473	1,092,577	1,124,907	1,124,907	965,370
Equipment Replacement*	17,573	235,002	315,000	315,000	15,000
Risk Insurance	390,050	433,498	619,440	619,440	506,148
Total Internal Service Funds	2,145,100	2,611,740	2,886,402	2,886,402	2,271,977
Total All Funds	\$ 22,949,057	\$ 24,555,997	\$ 26,046,981	\$ 28,682,775	\$ 24,865,495

* - Includes Transfers from other funds

** - General Fund Revenues represented are less prior years carryover

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
EXPENDITURES -- ALL FUNDS**

Fund	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<i>General Fund*</i>	\$ 7,885,794	\$ 8,459,462	\$ 9,207,608	\$ 9,137,660	\$ 8,426,977
<i>Special Revenue Funds</i>					
DARE					
DWI Forfeiture	4,733	20,604	21,139	20,120	17,800
Code Compliance	63,233	49,891	57,000	64,000	58,121
Senior Transportation	88,340	82,356	92,558	90,681	92,789
Total Special Revenue Funds	156,306	152,851	170,697	174,801	168,710
<i>Debt Service</i>					
General Debt Service	1,201,380	553,859	544,118	544,375	471,287
Total Debt Service	1,201,380	553,859	544,118	544,375	471,287
<i>Capital Projects Funds</i>					
Capital Improvement *	1,629,764	737,666	169,078	92,272	208,580
Permanent Improvement *	1,541,650	923,185	3,423,140	3,443,140	3,450,270
Total Capital Projects Funds	3,171,414	1,660,851	3,592,218	3,535,412	3,658,850
<i>Enterprise Funds</i>					
Water Utility	959,307	1,401,313	1,065,108	1,025,012	1,081,203
Sanitary Sewer Utility	1,451,761	1,518,974	1,412,162	1,437,322	1,562,126
Solid Waste Utility *	1,247,228	1,358,725	1,555,778	1,496,206	2,456,749
Storm Sewer Utility	411,960	522,359	458,662	470,026	600,852
Liquor Operations*	2,513,123	2,615,598	2,592,947	2,961,299	3,042,084
Deputy Registrar*	283,385	289,334	315,425	343,840	358,657
Total Enterprise Funds	6,866,764	7,706,303	7,400,082	7,733,705	9,101,671
<i>Internal Service Funds</i>					
Central Garage	862,797	887,666	885,169	866,291	909,152
Central Services	1,031,531	805,283	872,249	886,816	872,010
Equipment Replacement*	115,310	110,873	117,500	117,500	117,500
Risk Insurance*	382,566	331,950	373,900	373,900	403,494
Total Internal Service Funds	2,392,204	2,135,772	2,248,818	2,244,507	2,302,156
Total All Funds	\$ 21,673,862	\$ 20,669,098	\$ 23,163,541	\$ 23,370,460	\$ 24,129,651
Excess (Deficiency) of Revenues over Expenditures	\$ 1,275,195	\$ 3,886,899	\$ 2,883,440	\$ 5,312,315	\$ 735,844

* - Includes Transfers to other funds

CITY OF ROBBINSDALE, MINNESOTA

**2013 BUDGET SUMMARY
BY CATEGORY**

Category	Governmental Funds				Proprietary Funds		Total Budget
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	
Fund Balance, January 1	\$ 4,299,711	\$ 198,826	\$ 803,894	\$ 7,134,062	\$ 23,390,454	\$ 6,814,941	\$ 42,641,887
<u>Revenue</u>							
General Property Taxes	4,814,404		478,894				5,293,298
Special Assessments				450,000			450,000
License & Permits	335,600						335,600
Intergovernmental	1,408,768	68,500		185,071	41,340		1,703,679
Charges for Service	679,085			90,841	9,025,621	2,166,477	11,962,024
Fines & Forfeitures	485,220						485,220
Franchise Fees	400,000			186,000			586,000
Investment Earnings	75,000	1,600	8,100	98,225	96,200	69,000	348,125
Donations	8,900	20,000		13,262			42,162
Proceeds from Sale of Debt					1,767,000		1,767,000
City Code Compliance		75,487					75,487
Miscellaneous		10,400				36,500	46,900
Total Operating Revenue	8,206,977	175,987	486,994	1,023,399	10,930,161	2,271,977	23,095,495
<u>Other Financing Sources</u>							
Proceeds from Sale of Bonds				200,000			200,000
Transfers In	220,000			250,000	1,100,000		1,570,000
Total Other Financing Sources	220,000			450,000	1,100,000		1,770,000
Total Revenues and Other Financing Sources	8,426,977	175,987	486,994	1,473,399	12,030,161	2,271,977	24,865,495
Total Available	12,726,688	374,813	1,290,888	8,607,461	35,420,615	9,086,918	67,507,382
<u>Expenditures</u>							
General Government	952,032						952,032
Community Development	344,877						344,877
Recreation & Cultural	472,143	92,789					564,932
Public Safety	4,583,353	17,800					4,601,153
Public Works	2,060,072			283,180	4,239,967		6,583,219
Human Services	14,500						14,500
Debt Service			471,287		124,963		596,250
City Code Compliance		58,121					58,121
General Services					3,300,741	2,302,156	5,602,897
Improvement Projects				3,241,670			3,241,670
Total Expenditures	8,426,977	168,710	471,287	3,524,850	7,665,671	2,302,156	22,559,651
<u>Other Financing Uses</u>							
Transfers Out				134,000	1,436,000		1,570,000
Total Outlays	8,426,977	168,710	471,287	3,658,850	9,101,671	2,302,156	24,129,651
Fund Balance, December 31	\$ 4,299,711	\$ 206,103	\$ 819,601	\$ 4,948,611	\$ 26,318,944	\$ 6,784,762	\$ 43,377,731

CITY OF ROBBINSDALE, MINNESOTA

Summary of Personnel By Full-Time Equivalency (FTE) Factor

Summary by Fund and Department					
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>General Fund</u>					
City Council	0.52	0.45	0.46	0.63	0.63
Administration	3.73	3.59	4.20	4.45	3.78
Assessing	1.70	1.57	1.71	0.72	0.36
Finance	4.66	4.54	4.34	4.36	4.38
Community Development	2.49	2.19	2.01	1.94	2.16
Police	31.27	32.90	34.63	33.94	34.80
Fire	Department currently has 29 paid on call firefighters, FTE is not calculated.				
Recreation & Parks	5.24	5.27	5.11	5.38	5.21
Engineering	6.91	7.30	7.47	7.55	7.31
Maintenance	9.96	8.69	9.58	9.74	9.74
Total General Fund	66.48	66.50	69.51	68.71	68.37
<u>Special Revenue Funds</u>					
Senior Transportation	0.43	0.42	0.43	0.43	0.43
<u>Enterprise Funds</u>					
Water Utility	2.18	2.53	2.44	2.23	2.23
Sanitary Sewer Utility	1.65	1.57	1.78	1.98	2.00
Storm Sewer Utility	1.28	1.41	1.22	1.21	1.21
Liquor Operations	6.74	7.10	6.42	7.14	7.14
Deputy Registrar	3.88	4.18	4.55	5.08	5.32
Total Enterprise Funds	15.73	16.79	16.41	17.64	17.90
<u>Internal Service Funds</u>					
Central Garage	2.72	2.40	2.77	2.07	2.07
Central Services	1.70	1.70	1.68	1.82	1.82
Total Internal Service Funds	4.42	4.10	4.45	3.89	3.89
<u>Total All Funds</u>	87.06	87.81	90.80	90.67	90.59



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND

The General Fund is established to account for revenues and expenditures necessary to provide basic governmental activities and services, which are not accounted for in other funds.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

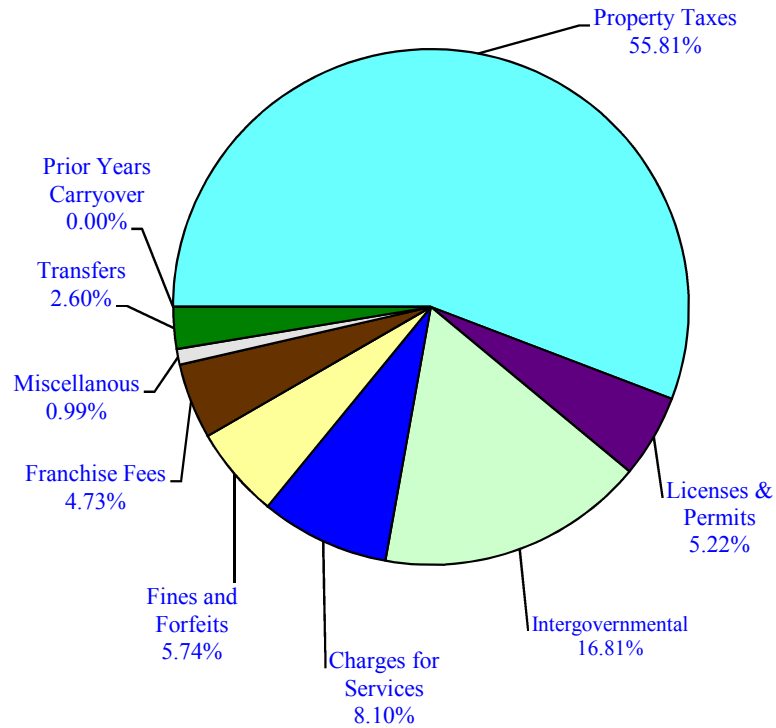
**General Fund
Summary of Revenues, Expenditures, and Changes in Fund Balance**

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Revenues</u>					
Taxes	\$ 4,983,302	\$ 4,481,545	\$ 4,714,404	\$ 4,714,404	\$ 4,814,404
License & Permits	343,634	434,501	336,100	440,600	335,600
Intergovernmental	1,540,164	1,462,531	1,403,768	1,420,244	1,408,768
Charges for Services	624,461	625,230	658,052	684,073	679,085
Fines & Forfeitures	190,979	300,654	478,960	485,220	485,220
Franchise Fees	400,000	397,203	400,000	400,000	400,000
Miscellaneous	119,206	211,632	87,500	83,990	83,900
Total Revenue	8,201,746	7,913,296	8,078,784	8,228,531	8,206,977
<u>Other Financing Sources</u>					
Transfers from other funds	217,486	253,301	220,000	220,000	220,000
Total Revenues & Other Financing Sources	8,419,232	8,166,597	8,298,784	8,448,531	8,426,977
<u>Expenditures</u>					
Personal Services	5,455,174	5,521,029	5,750,738	5,609,309	5,768,613
Supplies	236,632	243,982	280,235	280,378	306,830
Other Services & Charges	2,687,379	2,461,231	2,892,540	2,966,378	2,945,450
Capital Outlay	8,497	54,819	105,200	102,700	60,924
Amounts Charged to Other Funds	(550,216)	(606,599)	(621,105)	(621,105)	(654,840)
Total Expenditures	7,837,466	7,674,462	8,407,608	8,337,660	8,426,977
<u>Other Financing Uses</u>					
Transfers out to other funds	48,328	785,000	800,000	800,000	
Total Expenditures & Other Financing Uses	7,885,794	8,459,462	9,207,608	9,137,660	8,426,977
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	533,438	(292,865)	(908,824)	(689,129)	
<u>Fund Balance</u>					
Beginning of Year	4,748,267	5,281,705	4,988,840	4,988,840	4,299,711
End of Year	\$ 5,281,705	\$ 4,988,840	\$ 4,080,016	\$ 4,299,711	\$ 4,299,711
Fund Balance to Expenditures	66.98%	58.97%	44.31%	47.05%	51.02%

City of Robbinsdale, Minnesota

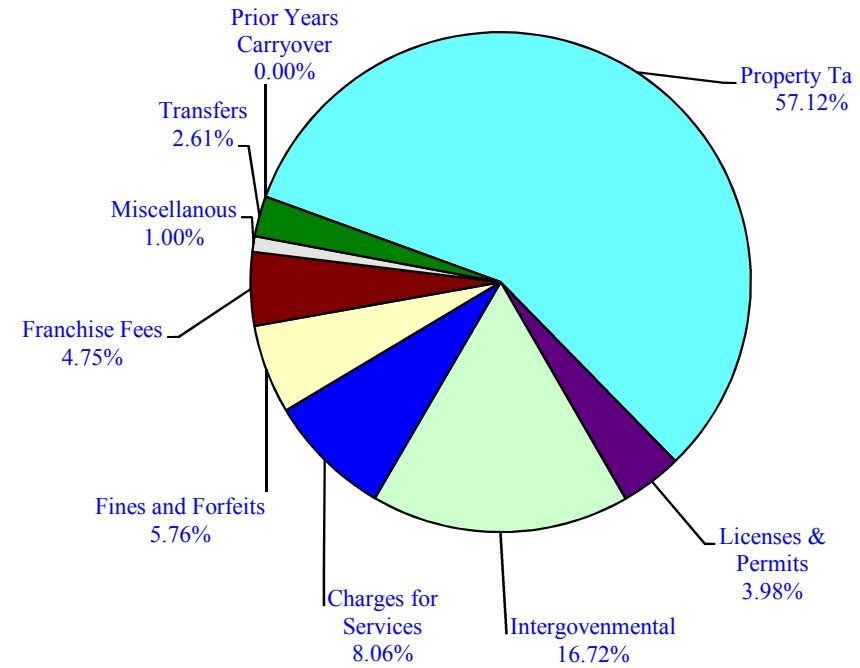
General Fund Revenues By Source

2012 Estimated General Fund Revenues



Property Taxes	\$4,714,404
Licenses & Permits	440,600
Intergovernmental	1,420,244
Charges for Services	684,073
Fines and Forfeits	485,220
Franchise Fees	400,000
Miscellaneous	83,990
Transfers	220,000
Prior Years Carryover	0
Total	<u>\$8,448,531</u>

2013 Adopted Budget



Property Taxes	\$4,814,404
Licenses & Permits	335,600
Intergovernmental	1,408,768
Charges for Services	679,085
Fines and Forfeits	485,220
Franchise Fees	400,000
Miscellaneous	83,900
Transfers	220,000
Prior Years Carryover	0
Total	<u>\$8,426,977</u>

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Taxes</u>					
General Property	\$ 3,691,323	\$ 3,503,322	\$ 3,667,414	\$ 3,667,414	\$ 3,710,156
Less Reserve for Abatements & Delinq.			(25,000)	(25,000)	(25,000)
Excess Tax Increment	492,782	33,365			
Fiscal Disparities	799,197	944,858	1,071,990	1,071,990	1,129,248
Total Taxes	4,983,302	4,481,545	4,714,404	4,714,404	4,814,404
<u>Licenses & Permits</u>					
<u>Business</u>					
Liquor Licenses	22,300	32,255	32,700	32,700	32,700
Pawn Shop and Second Hand Dealers	3,575	3,500	3,600	3,600	3,600
Miscellaneous Business Licenses	30,911	25,586	31,000	31,000	31,000
Total Business Licenses & Permits	56,786	61,341	67,300	67,300	67,300
<u>Non-Business</u>					
Animal Licenses	3,093	2,567	3,100	2,600	2,600
Pound Fees	7,500	5,755	7,500	6,000	6,000
Street Repair Fees					
Building Permits	92,946	142,603	80,000	119,000	80,000
Plan Check Fees	27,862	61,707	24,000	65,000	24,000
Certificates of Occupancy					
Heating & A/C Permits	31,038	22,150	28,000	53,000	28,000
Plumbing Permits	19,653	15,905	19,600	19,600	19,600
Utility Inspection Fees	4,650	5,325	4,600	4,600	4,600
Rental Housing Licenses	83,828	100,876	85,000	85,000	85,000
License Verification Fees	2,035	2,115	2,000	2,000	2,000
Other Permits	12,740	10,805	13,000	13,000	13,000
Surcharges	1,503	3,352	2,000	3,500	3,500
Total Non-Business Licenses & Permits	286,848	373,160	268,800	373,300	268,300
Total Licenses and Permits	343,634	434,501	336,100	440,600	335,600
<u>Intergovernmental</u>					
<u>Federal Grants</u>					
Other	109,287	17,074	15,000	15,000	15,000
Total Federal Grants	109,287	17,074	15,000	15,000	15,000
<u>State Aids and Grants</u>					
Local Government Aid	1,170,849	1,170,849	1,170,849	1,170,849	1,170,849
Market Value Homestead Credit	45,264	44,520	-	-	-
Additional LGA Cuts					
Police & Fire Pensions	192,851	202,546	196,000	196,000	196,000
PERA Aid	15,819	15,819	15,819	15,819	15,819
Police Training	6,094	7,953	6,100	6,100	6,100
Other Grants & Aids		3,770		16,476	5,000
Total State Aids and Grants	1,430,877	1,445,457	1,388,768	1,405,244	1,393,768
Total Intergovernmental	1,540,164	1,462,531	1,403,768	1,420,244	1,408,768

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Charges for Services</u>					
<u>General Government</u>					
Lease and Rental Fees	\$ 250,500	\$ 239,665	\$ 274,000	\$ 274,000	286,000
Robbinsdale EDA	57,287	47,735	70,570	63,002	47,690
IDRB Issuance Fees	16,671	13,972	12,832	12,871	12,395
Sale of Maps and Documents	728	1,530	1,000	1,500	1,500
Assessment searches	500	225	400	300	300
Planning Fees	2,650	5,700	3,000	4,000	4,000
Street Light Fees	432	458	450	450	450
Nuisance Service Fee	25	75	2,500	1,000	1,000
Point of Sale Inspection/Buyer Fees	13,000	13,500	13,000	13,000	13,000
Notary Fees	273	265	300	300	300
Other Fees	6,960	10,450	7,000	10,000	10,000
Admin Fee - Special Assessments	28,521	28,350	29,000	29,000	29,000
Total General Government Charges	377,547	361,925	414,052	409,423	405,635
<u>Public Safety</u>					
Police Services	76,340	85,963	88,000	88,000	88,000
Pawn Shop Fees	8,615	4,217	5,000	25,000	25,000
Police Auction	2,712	1,175	1,000	2,000	2,000
False Alarms	1,875	2,450	2,400	750	750
Accident Reports	5	500	500	500	500
Other Fees	2,157	2,520	2,100	2,100	2,100
Total Public Safety Charges	91,704	96,325	99,000	118,350	118,350
<u>Recreation</u>					
Fitness Center & Open Gym Program	38,227	41,074	40,000	40,000	40,000
Adult Programs	6,105	2,984	6,000	6,000	6,000
Adult Softball	11,386	8,965	1,000	1,000	1,000
General Programs	6,922	4,824	5,000	5,000	5,000
Youth / Children Programs	20,061	23,221	20,000	20,000	20,000
Senior Programs	45,405	47,201	45,000	45,000	45,000
Cooperative Programming	15,440	24,255	16,000	25,000	25,000
Facility and Equipment Rental	6,153	7,303	6,400	7,500	7,500
Playground / Wading Pools	3,073	2,925	2,600	3,800	2,600
Park Maintenance Fees	2,438	4,228	3,000	3,000	3,000
Total Recreation Charges	155,210	166,980	145,000	156,300	155,100
Total Charges for Services	624,461	625,230	658,052	684,073	679,085
<u>Fines and Forfeitures</u>					
Court Fines and Forfeitures	190,979	300,654	478,960	478,960	478,960
Admin Fines				5,400	5,400
Other Fines				860	860
Total Fines and Forfeitures	190,979	300,654	478,960	485,220	485,220

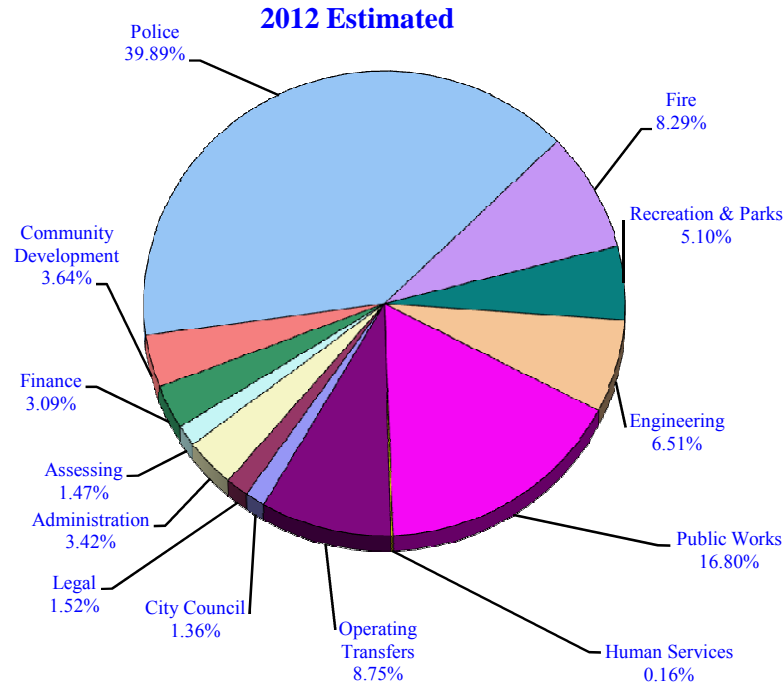
CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

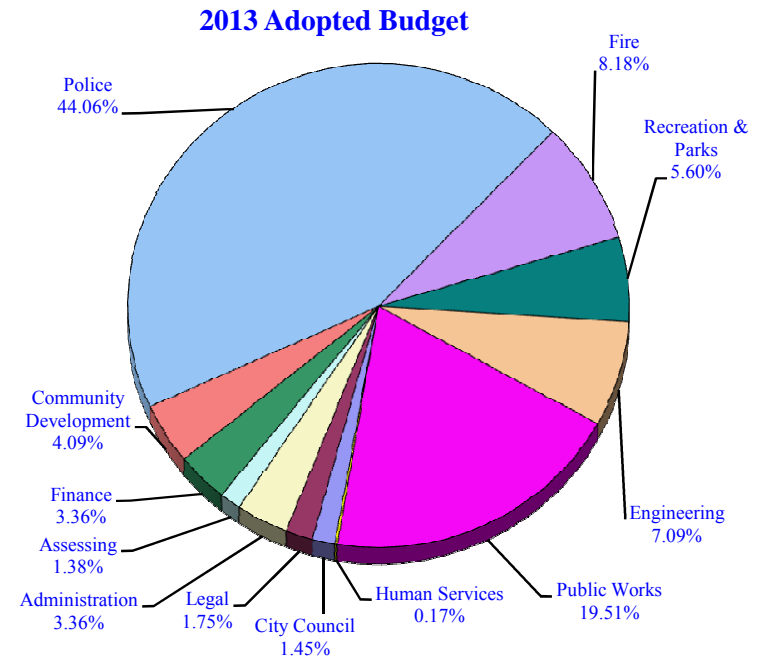
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Franchise Fees</u>					
Franchise Fees - Electric	228,000	200,000	200,000	200,000	200,000
Franchise Fees - Gas	172,000	197,203	200,000	200,000	200,000
Total Franchise Fees	400,000	397,203	400,000	400,000	400,000
<u>Miscellaneous</u>					
Investment Earnings	\$ 90,973	\$ 191,496	\$ 75,000	\$ 75,000	75,000
Donations & Gifts	20,047	16,423	8,000	8,900	8,900
Other	8,186	3,713	4,500	90	
Total Miscellaneous	119,206	211,632	87,500	83,990	83,900
Total Revenues	8,201,746	7,913,296	8,078,784	8,228,531	8,206,977
<u>Other Financing Sources</u>					
<u>Transfers from other Funds</u>					
Water Fund	8,340	68,854	15,000	15,000	15,000
Sanitary Sewer Fund	5,604	13,364	16,000	16,000	16,000
Storm Sewer	9,245	18,713	25,000	25,000	25,000
Solid Waste	30,000	30,000	30,000	30,000	30,000
PIR Fund	100,209	106,293	134,000	134,000	134,000
Capital Improvement Funds TIF 8 Project 51604	63,259 829	16,077			
Total Transfers	217,486	253,301	220,000	220,000	220,000
Total Revenue and Financing Sources	\$ 8,419,232	\$ 8,166,597	\$ 8,298,784	\$ 8,448,531	\$ 8,426,977

City of Robbinsdale, Minnesota

General Fund Expenditures by Department



City Council	\$123,891
Legal	138,889
Administration	312,082
Assessing	134,737
Finance	282,031
Community Development	333,061
Police	3,643,957
Fire	757,911
Recreation & Parks	466,280
Engineering	594,847
Public Works	1,535,474
Human Services	14,500
Operating Transfers	800,000
Total	<u><u>\$9,137,660</u></u>



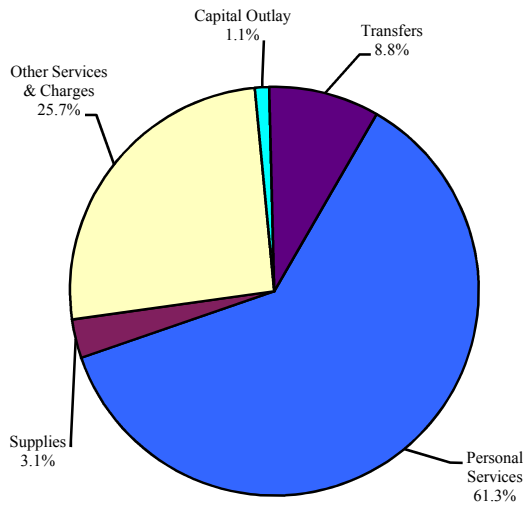
City Council	\$122,435
Legal	147,284
Administration	283,024
Assessing	116,551
Finance	282,738
Community Development	344,877
Police	3,712,749
Fire	688,948
Recreation & Parks	472,143
Engineering	597,578
Public Works	1,644,150
Human Services	14,500
Operating Transfers	0
Total	<u><u>\$8,426,977</u></u>

CITY OF ROBBINSDALE, MINNESOTA

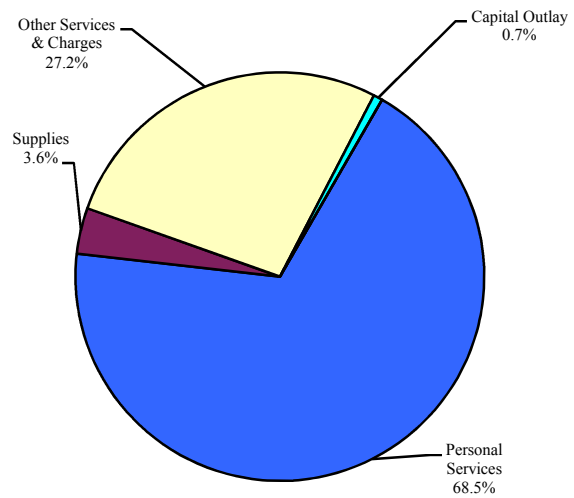
General Fund Summary of Expenditures and Other Financing Uses

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Summary by Department</u>					
City Council	\$ 119,672	\$ 100,346	\$ 119,570	\$ 123,891	\$ 122,435
Legal	138,567	128,526	138,889	138,889	147,284
Administration	310,350	259,802	310,884	312,082	283,024
Assessing	157,230	158,691	168,502	134,737	116,551
Finance	296,181	267,406	284,050	282,031	282,738
Community Development	328,154	320,533	337,650	333,061	344,877
Police	3,233,383	3,312,587	3,673,777	3,643,957	3,712,749
Fire	645,631	656,484	753,032	757,911	688,948
Recreation & Parks	455,248	452,636	456,551	466,280	472,143
Engineering	535,634	560,518	593,035	594,847	597,578
Public Works	1,611,844	1,447,646	1,557,168	1,535,474	1,644,150
Human Services	5,572	9,287	14,500	14,500	14,500
Total Expenditures	7,837,466	7,674,462	8,407,608	8,337,660	8,426,977
<u>Other Financing Uses</u>					
Transfers to Other Funds	48,328	785,000	800,000	800,000	
Total Expenditures & Other Financing Uses	7,885,794	8,459,462	9,207,608	9,137,660	8,426,977
<u>Summary by Category</u>					
Personal Services	5,455,174	5,521,029	5,750,738	5,609,309	5,768,613
Supplies	236,632	243,982	280,235	280,378	306,830
Other Services & Charges	2,687,379	2,461,231	2,892,540	2,966,378	2,945,450
Capital Outlay	8,497	54,819	105,200	102,700	60,924
Transfers	48,328	785,000	800,000	800,000	0
Amounts Charged to Other Funds	(550,216)	(606,599)	(621,105)	(621,105)	(654,840)
Total Expenditures by Category	\$ 7,885,794	\$ 8,459,462	\$ 9,207,608	\$ 9,137,660	\$ 8,426,977

2012 Estimated Expenditures By Category



2013 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

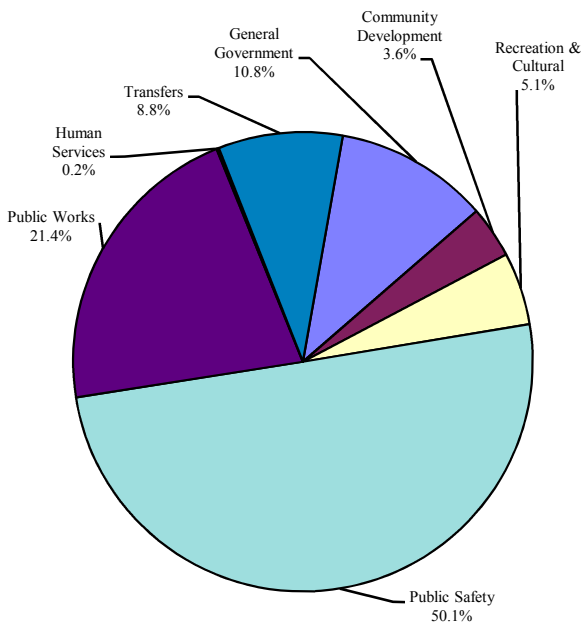
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>General Government</u>					
City Council	\$ 119,672	\$ 100,346	\$ 119,570	\$ 123,891	\$ 122,435
Administration	310,350	259,802	310,884	312,082	283,024
Legal	138,567	128,526	138,889	138,889	147,284
Assessing	157,230	158,691	168,502	134,737	116,551
Finance	296,181	267,406	284,050	282,031	282,738
Total General Government	<u>1,022,000</u>	<u>914,771</u>	<u>1,021,895</u>	<u>991,630</u>	<u>952,032</u>
<u>Community Development</u>					
Planning & Zoning	165,583	162,020	132,952	133,469	171,045
Comprehensive Planning	5,445	1,008	2,071	1,932	1,017
Redevelopment	57,287	47,735	70,570	63,002	47,690
Code Enforcement	39,071	40,395	59,756	60,721	56,584
Rental Licensing	60,768	69,375	72,301	73,937	68,541
Total Community Development	<u>328,154</u>	<u>320,533</u>	<u>337,650</u>	<u>333,061</u>	<u>344,877</u>
<u>Recreation & Cultural</u>					
Recreation Administration	251,643	230,569	234,393	246,329	245,977
Community Center Operations	48,082	54,165	52,581	52,661	55,541
Adult Programs	2,016	1,651	5,469	3,503	4,600
Adult Softball	6,051	2,894	7,143	6,822	7,243
General Programs	4,480	4,879	5,012	5,157	5,086
Youth / Children Programs	19,911	20,545	22,054	17,544	20,562
Senior Programs	74,417	82,585	76,806	75,557	75,306
Cooperative Programming	12,583	22,205	16,913	22,151	22,094
Playground / Wading Pools	3,936	2,941	3,922	3,745	4,117
City Band	16,238	16,301	15,810	15,349	16,358
Library Building Operations	15,891	13,901	14,148	15,162	15,259
Park Improvements			2,300	2,300	
Total Recreation & Cultural	<u>455,248</u>	<u>452,636</u>	<u>456,551</u>	<u>466,280</u>	<u>472,143</u>
<u>Public Safety</u>					
Police Services	3,233,383	3,312,587	3,673,777	3,643,957	3,712,749
Fire Services	645,631	656,484	753,032	757,911	688,948
Building Inspections	156,396	161,178	177,291	179,348	181,656
Total Public Safety	<u>4,035,410</u>	<u>4,130,249</u>	<u>4,604,100</u>	<u>4,581,216</u>	<u>4,583,353</u>

CITY OF ROBBINSDALE, MINNESOTA

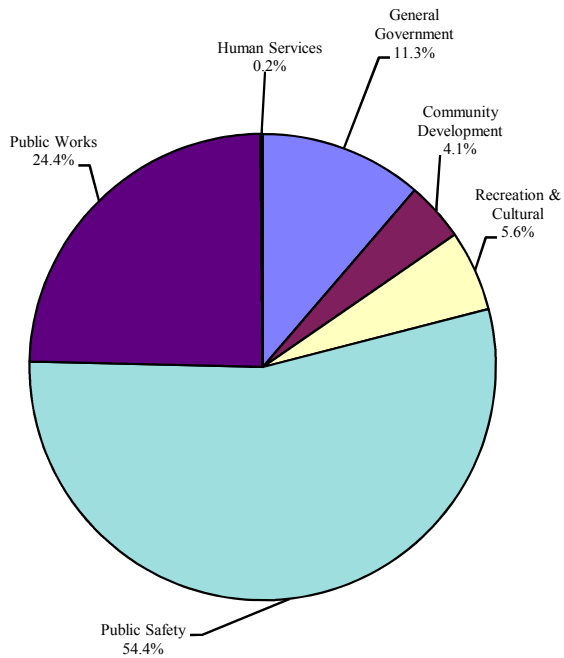
General Fund Summary of Expenditures by Major Objective

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Public Works</u>					
Engineering Services	\$ 379,238	\$ 399,340	\$ 415,744	\$ 415,499	\$ 415,922
Streets	930,169	812,830	906,806	922,873	1,003,093
Forestry	106,173	127,795	150,327	156,235	158,234
Park Maintenance	575,502	507,021	500,035	456,366	482,823
Total Public Works	1,991,082	1,846,986	1,972,912	1,950,973	2,060,072
<u>Human Services</u>					
	5,572	9,287	14,500	14,500	14,500
Total Expenditures	7,837,466	7,674,462	8,407,608	8,337,660	8,426,977
<u>Other Uses</u>					
Transfers to Other Funds	48,328	785,000	800,000	800,000	
Total Expenditures and Other Financing Uses	\$ 7,885,794	\$ 8,459,462	\$ 9,207,608	\$ 9,137,660	\$ 8,426,977

**2012 Estimated
Expenditures By Major Objective**



**2013 Adopted
Expenditures By Major Objective**





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CITY COUNCIL

Department Activities and Responsibilities

The City Council is made up of four council members and a Mayor. They are responsible for providing government services to all residents. They act as a policy making body and directs the City Manager to carry out its policies and actions. The Council meets the first and third Tuesday of every month, and when necessary to conduct the City's business.

Mission

The City Council's mission is to provide a government that is accountable, accessible, and compassionate; one that seeks to listen to and communicate with its residents; and, one that strives to treat everyone with fairness and equity.

Department Objectives:

- A. Provide a variety of government services to meet the needs of the residents.
- B. Provide for the effective and efficient response to citizens' needs.
- C. Ensure quality public service delivery through the implementation of innovative and progressive programs.
- D. Encourage City staff to provide excellent customer service and customer satisfaction.

CITY OF ROBBINSDALE, MINNESOTA

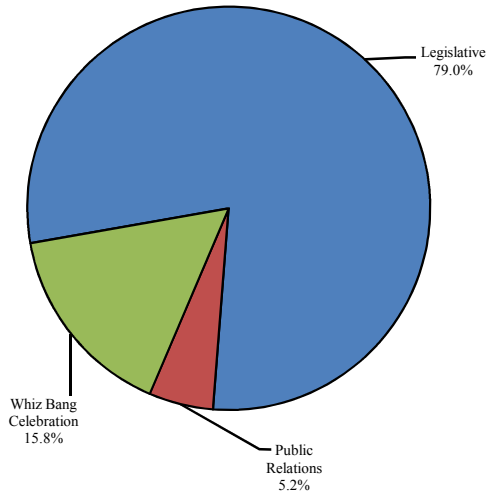
Department: City Council

Fund: General Fund

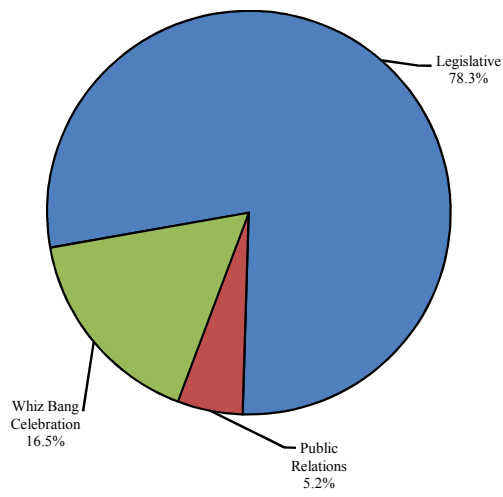
Expenditures By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Legislative	96,008	\$ 85,561	\$ 100,907	\$ 97,907	\$ 95,837
Public Relations	8,468	6,797	6,500	6,400	6,400
Whiz Bang Celebration	15,196	7,988	12,163	19,584	20,198
Total	\$ 119,672	\$ 100,346	\$ 119,570	\$ 123,891	\$ 122,435

Related Revenue By Program					
Whiz Bang Celebration	\$ 2,460	\$ 900	\$ 500	\$ 500	\$ 500

**2012 Estimated
Expenditures By Program**



**2013 Adopted
Expenditures By Program**



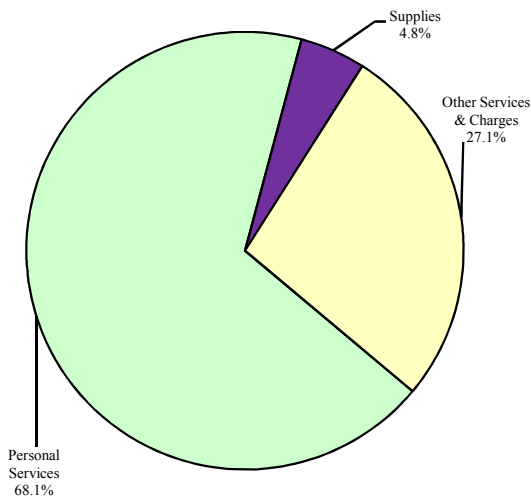
CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

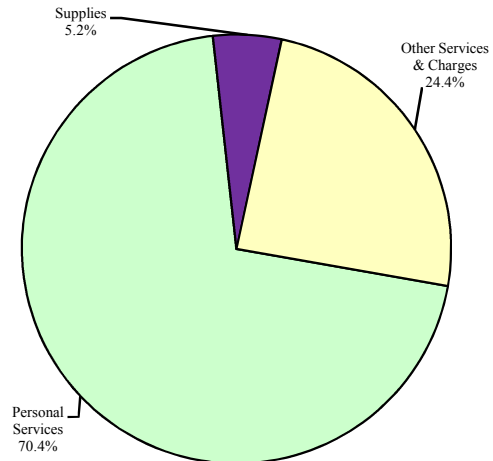
Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 79,113	\$ 74,482	\$ 76,336	\$ 84,307	\$ 86,260
Supplies	7,092	5,421	7,350	6,000	6,310
Other Services & Charges	80,127	73,758	91,833	89,533	88,948
Amounts Charged to Other Funds	(46,660)	(53,315)	(55,949)	(55,949)	(59,083)
Total	\$ 119,672	\$ 100,346	\$ 119,570	\$ 123,891	\$ 122,435

**2012 Estimated
Expenditures By Category**



**2013 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Legislative

Major Objective: General Government

Program Description

Provides for all services related to the administrative operations of the City Council. The City Council is the elected body that exercises the corporate powers of the City, shapes policy, enacts legislation, and oversees the implementation of those policies.

Services

- ~ Provides for salaries and ongoing training of City Council members.
- ~ Provides for City Memberships in regional and state wide organizations for promoting the City.
- ~ Provides for all costs associated with City Council Meetings, and all other official capacity events.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 65,870	\$ 66,667	\$ 66,673	\$ 66,673	\$ 68,012
Supplies	1,600	1,611	1,850	1,600	1,910
Other Services & Charges	75,198	70,598	88,333	85,583	84,998
Amounts Charged to Other Funds	<u>(46,660)</u>	<u>(53,315)</u>	<u>(55,949)</u>	<u>(55,949)</u>	<u>(59,083)</u>
Total	<u><u>\$ 96,008</u></u>	<u><u>\$ 85,561</u></u>	<u><u>\$ 100,907</u></u>	<u><u>\$ 97,907</u></u>	<u><u>\$ 95,837</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Public Relations

Major Objective: General Government

Program Description

To carry out all proper and necessary communications regarding the activities of the City and City Council through the use of a variety of media outlets.

Services

- ~ Newsletter to all residents.
- ~ Newspaper ads and legal notices as required to promote the legislative and policy making activity of the City Council.
- ~ Employee recognition events.
- ~ Promotional brochures and other related functions.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Supplies	\$ 4,439	\$ 3,637	\$ 3,500	\$ 3,400	\$ 3,400
Other Services & Charges	4,029	3,160	3,000	3,000	3,000
Total	\$ 8,468	\$ 6,797	\$ 6,500	\$ 6,400	\$ 6,400

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** General Government
Department: City Council
Program: Whiz Bang Celebration

Program Description

Whiz Bang Days is the City's celebration that takes place in July of every year. The Celebration is coordinated by a committee of volunteer citizens. The City helps with the promotion of the Celebration.

Services

- ~ Provide Maintenance and Recreation Staff time for event set up, operation and promotion.
- ~ Provide a way for donations from non-profits to be used for funding the celebration.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 13,243	\$ 7,815	\$ 9,663	\$ 17,634	\$ 18,248
Supplies	1,053	173	2,000	1,000	1,000
Other Services & Charges	<u>900</u>	<u></u>	<u>500</u>	<u>950</u>	<u>950</u>
Total	<u><u>\$ 15,196</u></u>	<u><u>\$ 7,988</u></u>	<u><u>\$ 12,163</u></u>	<u><u>\$ 19,584</u></u>	<u><u>\$ 20,198</u></u>

Related Revenue					
Donations	<u><u>\$ 2,460</u></u>	<u><u>\$ 900</u></u>	<u><u>\$ 500</u></u>	<u><u>\$ 500</u></u>	<u><u>\$ 500</u></u>

CITY OF ROBBINSDALE, MINNESOTA

LEGAL

Department Activities and Responsibilities

The City Council currently contracts for Criminal Prosecution and General Legal Services. Prosecution fees are based on a monthly retainer plus expenses, and General Legal Services are charged for on an hourly basis. The contracts with the Law Firms are monitored by the City Manager and Police Chief. Responsibilities of this area includes handling all criminal prosecution matters related to the City, and all General Legal Services needed.

Mission

To serve the residents of the community through the successful prosecution of criminal offenses, and through advising the City Council and staff in all other legal matters, in order to minimize exposure to litigation, that may arise.

Department Objectives:

- A. Continue to diligently prosecute all criminal offenses
- B. Provide the City with quality legal services in order to minimize exposure to litigation
- C. Provide legal counsel at City Council meetings when required and advise City Council and staff in matters related to contracts, agreements, ordinances, and employment issues.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Legal
Program: Legal Services

Major Objective: General Government

Program Description

Account for services associated with the legal needs of the City. Contracts are approved by City Council and monitored by Administration.

Services

- ~ Provide criminal prosecution services for the City.
- ~ Provide for General Legal Counsel of all City affairs.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Supplies	\$ 7,017	\$ 9,758	\$ 7,000	\$ 7,000	\$ 7,000
Other Services & Charges	149,502	143,962	151,022	151,022	156,022
Amounts Charged to Other Funds	<u>(17,952)</u>	<u>(25,194)</u>	<u>(19,133)</u>	<u>(19,133)</u>	<u>(15,738)</u>
Total	<u><u>\$ 138,567</u></u>	<u><u>\$ 128,526</u></u>	<u><u>\$ 138,889</u></u>	<u><u>\$ 138,889</u></u>	<u><u>\$ 147,284</u></u>

CITY OF ROBBINSDALE, MINNESOTA

ADMINISTRATION

Department Activities and Responsibilities

The Administration Department is responsible for carrying out the policies and actions of the City Council. The City Manager reports directly to the City Council, while all other departments report directly to the City Manager. Other activities found under Administration include:

- A. City Hall Reception and cashiering.
- B. Human Resources.
- C. City Clerk (Licensing and Elections).
- D. Administrative Support for City Council members.
- E. Preparation of agenda materials and recommendations for City Council Meetings.
- F. Processing of citizen inquiries and service requests.
- G. Work with other agencies of government such as Metropolitan Council, municipal leagues, federal, state, and county governments.
- H. Oversee the City's record management process.

Mission

Ensure that government services, as established by the City Council, are being delivered in an accountable manner that is compassionate and seeks to provide excellent customer service and customer satisfaction to the citizenry.

Department Objectives:

- A. Continue to improve communication of information on City Services effectively with the residents through the use of newsletters, press releases, news notes in the monthly utility bills, new resident packets, and the web page.
- B. Ensure that the policies and actions of the City Council are effectively carried out.
- C. Work with businesses in the community to maintain a positive City image and ensure proper licensing.
- D. Continue to work with State Legislators to identify the impacts of State Legislation and further the initiatives of the City.
- E. Continue efforts to review and update city policies and ordinances regarding fees, human resources, licensing, records management, and others as directed by the City Council
- F. Continue to support all city departments on human resource needs for retention, training, recruitment, and evaluation.
- G. Continue to support all City departments on records retention and data privacy issues.

CITY OF ROBBINSDALE, MINNESOTA

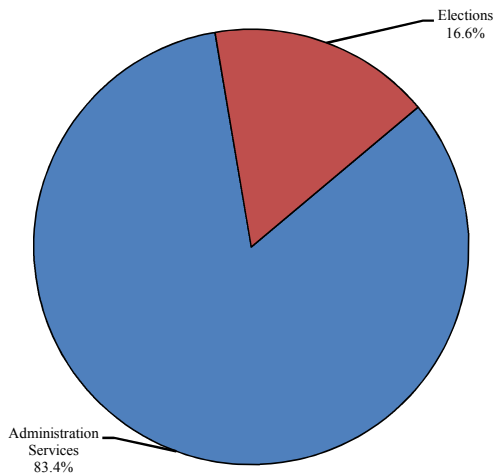
Department: Administration

Fund: General Fund

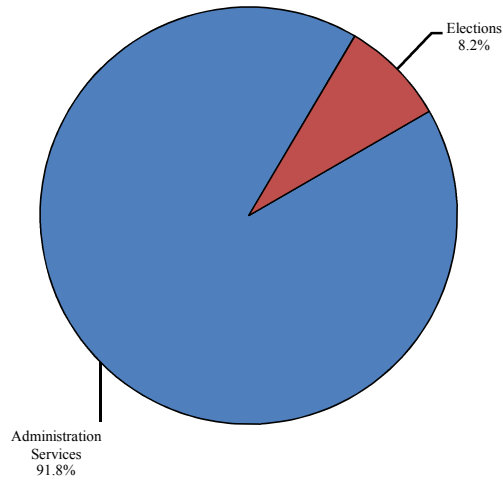
Expenditures By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Administration Services	\$ 262,994	\$ 255,553	\$ 257,809	\$ 260,415	\$ 259,898
Elections	47,356	4,249	53,075	51,667	23,126
Total	\$ 310,350	\$ 259,802	\$ 310,884	\$ 312,082	\$ 283,024

Related Revenue By Program					
Administration Services	\$ 80,119	\$ 80,468	\$ 90,900	\$ 88,900	\$ 88,900

**2012 Estimated
Expenditures By Program**



**2013 Adopted
Expenditures By Program**

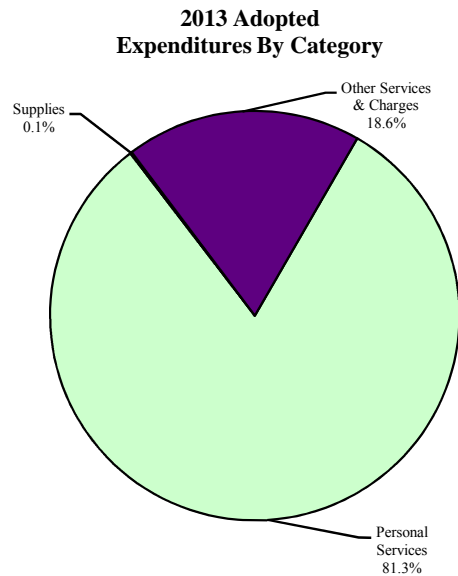
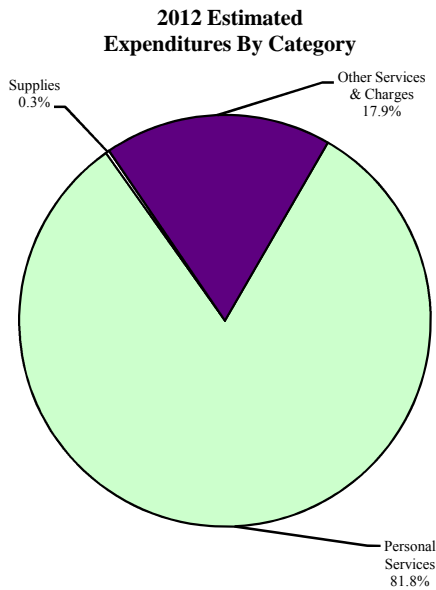


CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 378,409	\$ 365,137	\$ 384,133	\$ 387,651	\$ 379,863
Supplies	1,309	715	1,250	1,400	675
Other Services & Charges	68,175	54,318	87,031	84,561	87,017
Amounts Charged to Other Funds	<u>(137,543)</u>	<u>(160,368)</u>	<u>(161,530)</u>	<u>(161,530)</u>	<u>(184,531)</u>
Total	\$ 310,350	\$ 259,802	\$ 310,884	\$ 312,082	\$ 283,024



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Administration Services

Major Objective: General Government

Program Description

Account for all costs associated with the General Administrative function of the City.

Services

- ~ Provides general receptionist services for citizens.
- ~ Serves as liaisons to League of Minnesota Cities and a variety of other City related organizations.
- ~ Prepares agenda packets for City Council meetings.
- ~ Oversees all required licensing activities.
- ~ Oversees all operations of the City ensuring that the City Council's adopted policies and actions are carried out.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 339,962	\$ 364,850	\$ 341,798	\$ 345,024	\$ 364,978
Supplies	328	441	550	400	400
Other Services & Charges	60,247	50,630	76,991	76,521	79,051
Amounts Charged to Other Funds	(137,543)	(160,368)	(161,530)	(161,530)	(184,531)
Total	\$ 262,994	\$ 255,553	\$ 257,809	\$ 260,415	\$ 259,898

Related Revenue					
<i>Business Licenses</i>					
Liquor Licenses	\$ 22,300	\$ 32,255	\$ 32,700	\$ 32,700	\$ 32,700
Pawn Shop and Second Hand Dealers Licenses	3,575	3,500	32,700	3,600	3,600
Misc Business Licenses	30,911	25,586	31,000	31,000	31,000
Animal Licenses	10,593	8,322	10,600	8,600	8,600
Other Permits	12,740	10,805	13,000	13,000	13,000
Total	\$ 80,119	\$ 80,468	\$ 120,000	\$ 88,900	\$ 88,900

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Elections

Major Objective: General Government

Program Description

Accounts for all costs associated with holding any required general or special elections.

Services

- ~ Provide a place and method for citizens to exercise their constitutional right to vote.
- ~ Provide timely information on voting procedures.
- ~ Maintain voting machines and report results to the County in a timely manner.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 38,447	\$ 287	\$ 42,335	\$ 42,627	\$ 14,885
Supplies	981	274	700	1,000	275
Other Services & Charges	7,928	3,688	10,040	8,040	7,966
Total	\$ 47,356	\$ 4,249	\$ 53,075	\$ 51,667	\$ 23,126

Note: General Elections within the City occur every two years.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ASSESSING

Department Activities and Responsibilities

The City Assessor's office is responsible for the administration of all applicable ad valorem tax laws in the City of Robbinsdale. Beginning in 2012, the City contracts with Hennepin County for the Assessor's office duties.

Mission

To develop and maintain an equalized assessment with the highest degree of accuracy. To administer the property tax statutes of the State of Minnesota justly and equitably whereby no individual will be treated unfairly. To willingly discuss and resolve property owner's questions efficiently and objectively. To communicate assessment law, policies and general information clearly and understandably. Maintain and project a professional image at all times. To maintain adequate education and equipment so that a cost effective assessment system can remain in place.

Department Objectives:

To complete the valuation and classification of all properties within the City for both the annual and cyclical assessment. This includes all new and partial construction projects, and existing properties, real estate, taxable personal property and exempt properties.

To notify the owners of property within the city, in a timely manner, of valuation and classification of their property and of the appeals process available to them.

Prepare and maintain the records both hard copy and electronic, of the market value, property type, homestead classification, special exemptions and taxable status for all properties within the City. To have these records available to the owners, staff and council at all times.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Assessing
Program: Assessing

Major Objective: General Government

Program Description

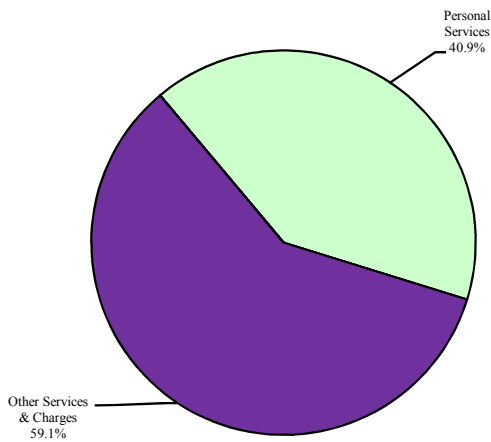
Provides for all services related to the value assessment of real and personal property within the City.

Services

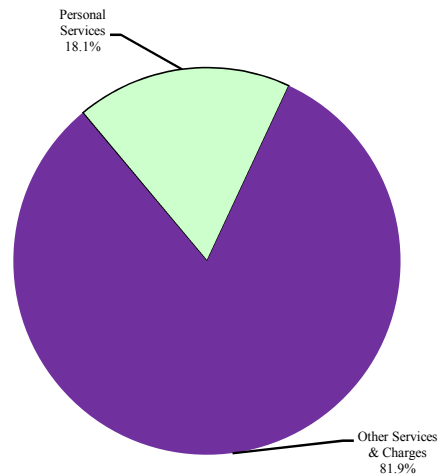
- ~ Appraisal of 20% of the properties every year.
- ~ Estimating the market value of all property within the City.
- ~ Residential homesteading.
- ~ Maintaining and updating sales, classification, and detail data on every property in the City.

Category	Expenditures				
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 136,746	\$ 138,692	\$ 138,120	\$ 55,112	\$ 21,047
Supplies	2,320	934	900		
Other Services & Charges	18,164	19,065	29,482	79,625	95,504
Total	\$ 157,230	\$ 158,691	\$ 168,502	\$ 134,737	\$ 116,551

2012 Estimated Expenditures By Category



2013 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

FINANCE

Department Activities and Responsibilities

The Finance Department is responsible for Budget Preparation, Accounting and Financial Reporting, Utility Billing, Purchasing, Debt Management, Insurance and Risk Management (Shared with Administration), internal auditing, and investment of all City funds. The Department is also responsible for providing financial and technology services to all other City Departments and the Robbinsdale Economic Development Authority.

Mission

It is the mission of the Finance Department to provide excellent financial and technology services for all customers of the City, and to maintain the integrity of the City's financial assets through the timely, accurate accounting of City Records.

Department Objectives:

To carry out its mission the Finance Department has two programs; Financial Services and Utility Billing Services. The Technology Services it is responsible for are included in the Information Technology Program of the Central Services Internal Service Fund. The main objectives of the Department are listed below:

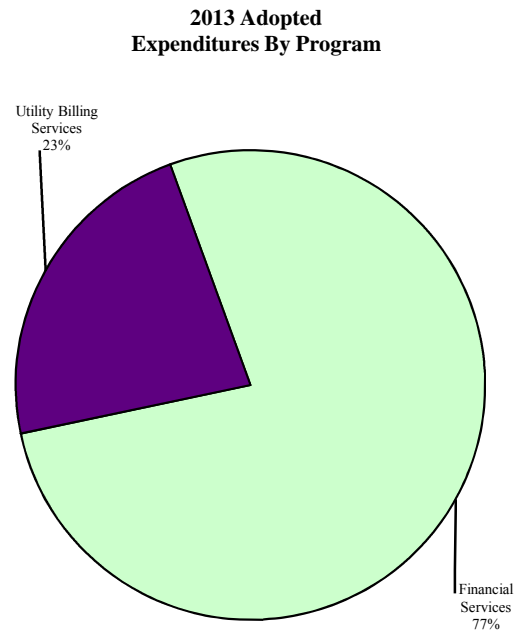
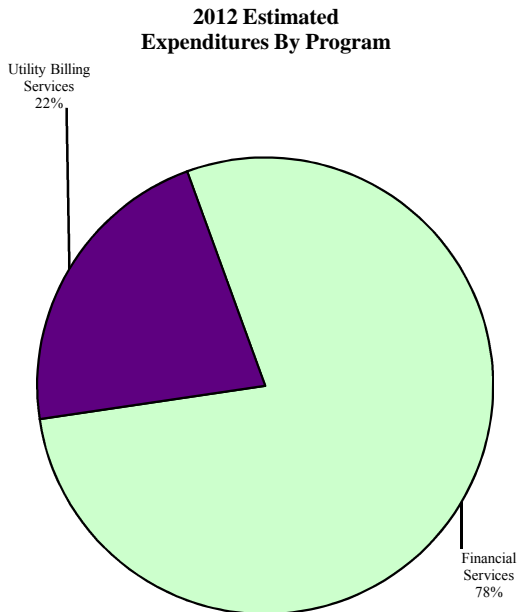
- A) Apply resources effectively to meet City Goals.
- B) Provide accurate and timely information to City Council and Administration.
- C) Ensure all City operations are in compliance with the Financial Policies established by the City Council.
- D) Maintain investments at a rate of return equal to or above the 90 day treasury bill while providing proper cash flow to meet the City's funding needs as they arise.
- E) Implement GASB financial reporting requirements.
- F) Produce a formal five-year Capital Improvement Program document in cooperation with Engineering, Public Works, and Recreation & Parks Departments.
- G) Produce the Comprehensive Annual Financial Report and submit for GFOA Certificate.
- H) Produce the Budget Document.
- I) Implement banking services and implement needed service changes.

CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

Fund: General Fund

Expenditures By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Financial Services	\$ 230,395	\$ 215,003	\$ 221,458	\$ 220,610	\$ 218,416
Utility Billing Services	65,786	52,403	62,592	61,421	64,322
Total	\$ 296,181	\$ 267,406	\$ 284,050	\$ 282,031	\$ 282,738

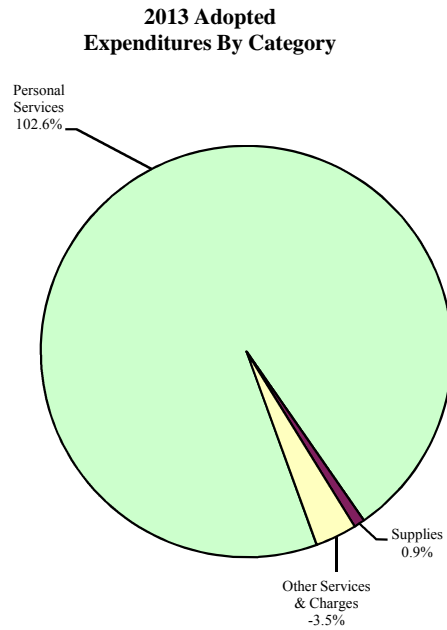
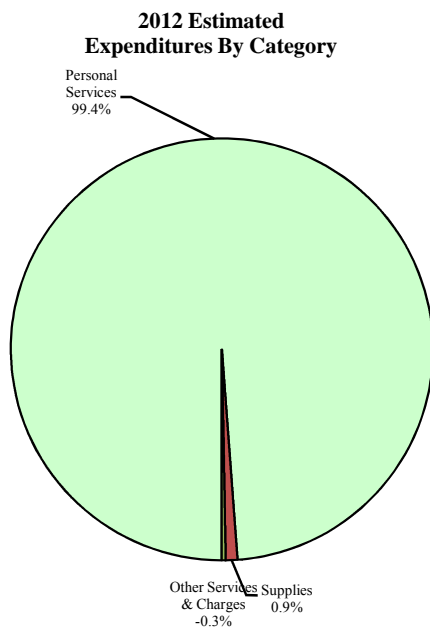


CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 360,129	\$ 362,548	\$ 362,556	\$ 358,711	\$ 369,791
Supplies	551	1,626	2,600	2,600	2,600
Other Services & Charges	112,386	109,310	127,575	129,401	131,376
Amounts Charged to Other Funds	<u>(176,885)</u>	<u>(206,078)</u>	<u>(208,681)</u>	<u>(208,681)</u>	<u>(221,029)</u>
Total	\$ 296,181	\$ 267,406	\$ 284,050	\$ 282,031	\$ 282,738



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Finance
Program: Financial Services

Major Objective: General Government

Program Description

Provides for all services related to the management of the City's financial resources.

Services

- ~ Accounting services for the City (financial reporting, payables, receivables, payroll).
- ~ Investing and debt service management of the City's portfolio.
- ~ Budgeting and financial analysis of all City Operations.
- ~ Produce Annual Budget and Financial Documents for the City Council.
- ~ Manage purchasing, fixed assets.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 294,343	\$ 310,145	\$ 299,964	\$ 297,290	\$ 305,469
Supplies	551	1,626	2,600	2,600	2,600
Other Services & Charges	112,386	109,310	127,575	129,401	131,376
Amounts Charged to Other Funds	<u>(176,885)</u>	<u>(206,078)</u>	<u>(208,681)</u>	<u>(208,681)</u>	<u>(221,029)</u>
Total	<u>\$ 230,395</u>	<u>\$ 215,003</u>	<u>\$ 221,458</u>	<u>\$ 220,610</u>	<u>\$ 218,416</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General **Major Objective:** General Government
Department: Finance
Program: Utility Billing Services

Program Description

Provides for Personal Service Costs related to the Billing of Utility Services for the Water, Sanitary Sewer, Storm Sewer, and Solid Waste Enterprise Fund Operations.

Services

- ~ Provide monthly billing for all residential and commercial properties within the City.
- ~ Maintain and provide customer service for all utility accounts.
- ~ Read water meters once each month through automated radio read system.
- ~ Provide direct deposit payment and credit card payment options on all utility bills.
- ~ Provide the option of electronic delivery of utility bills to customers.
- ~ Receipt and update utility accounts for all payments received.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 65,786	\$ 52,403	\$ 62,592	\$ 61,421	\$ 64,322



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

COMMUNITY DEVELOPMENT

Department Activities and Responsibilities

The Community Development Department is responsible for overseeing the following:

- A. Community development Department is responsible for Planning (both Comprehensive and site specific), Zoning, Housing, and Redevelopment activities. Staff support is provided to the City Council, Planning Commission, and various task forces and community groups.
- B. Rental Licensing, which is responsible for enforcing the housing maintenance code (that requires systematic inspections of all rental property), and the licensing of all rental property within the City.
- C. Code Enforcement, which is responsible for enforcement of the nuisance and zoning codes to protect and improve the appearance of the neighborhoods throughout the City.

Mission

To serve the residents and property owners of the City of Robbinsdale by maintaining and improving the community's physical facilities through planning, official controls, housing programs, and redevelopment projects/programs.

Department Objectives:

Formulate, modify and administer current and long-range plans for the city and promote and facilitate the orderly development and redevelopment of the city.

Improve and maintain the City through the following efforts:

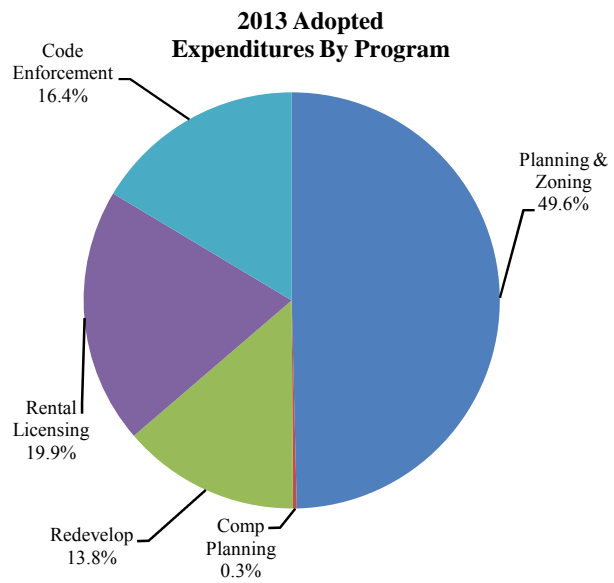
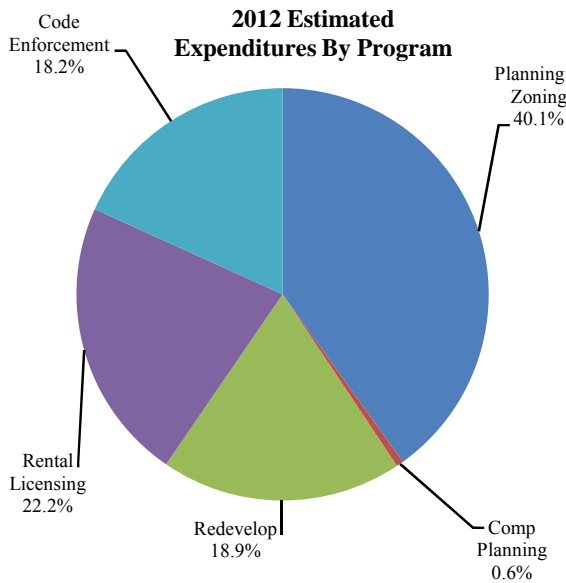
1. Official controls and regulations
2. Housing programs and projects
3. Environmental protection measures and programs
4. Public information and contact
5. Public improvements planning and assistance
6. Preparation and updating of the City's Comprehensive Plan
7. Enforce the building code through the issuance of permits and inspection of properties
8. Enforce the rental licensing code through systematic inspection of property
9. Enforce nuisance and zoning codes through periodic inspections of property, and in response to complaints

CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development Fund: General Fund

Expenditures By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Planning & Zoning	\$ 165,583	\$ 162,020	\$ 132,952	\$ 133,469	\$ 171,045
Comprehensive Planning	5,445	1,008	2,071	1,932	1,017
Redevelopment	57,287	47,735	70,570	63,002	47,690
Rental Licensing	60,768	69,375	72,301	73,937	68,541
Code Enforcement	39,071	40,395	59,756	60,721	56,584
Total	\$ 328,154	\$ 320,533	\$ 337,650	\$ 333,061	\$ 344,877

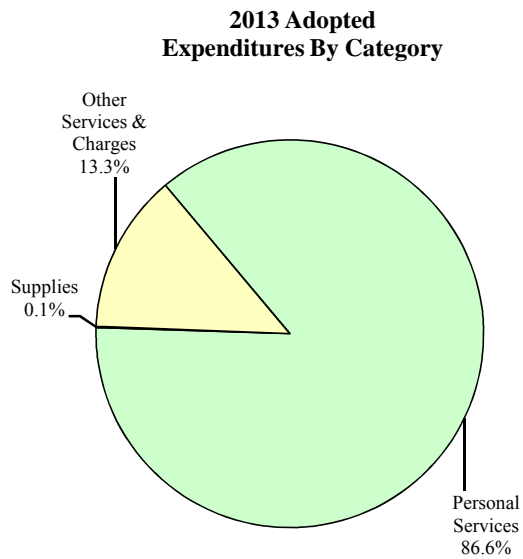
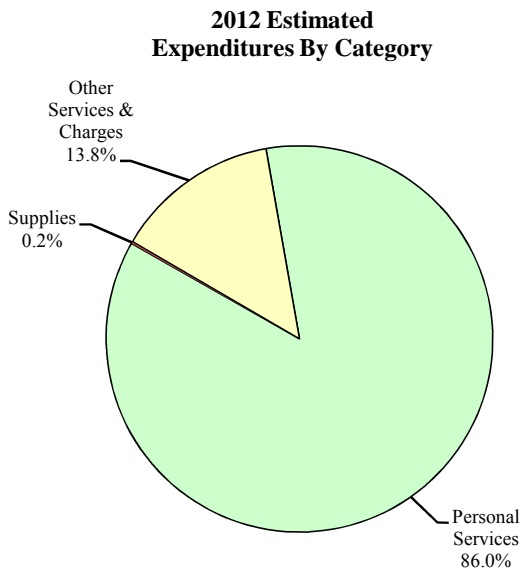
Related Revenue By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Planning & Zoning	\$ 500	\$ 225	\$ 400	\$ 300	\$ 300
Redevelopment	57,287	47,735	70,570	63,002	47,690
Rental Licensing	4,650	5,325	4,600	4,600	4,600
Code Enforcement	30,000	30,000	30,000	30,000	30,000
Total	\$ 92,437	\$ 83,285	\$ 105,570	\$ 97,902	\$ 82,590



CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 290,082	\$ 287,329	\$ 291,428	\$ 286,469	\$ 298,707
Supplies	446	573	620	548	440
Other Services & Charges	37,626	32,631	45,602	46,044	45,730
Total	\$ 328,154	\$ 320,533	\$ 337,650	\$ 333,061	\$ 344,877



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Planning & Zoning

Major Objective: Community Development

Program Description

Develop and maintain policies regarding the City's land use plans .

Services

- ~ Staff Liaison to the Planning Commission.
- ~ Site and comprehensive planning activities.
- ~ Interprets and enforces City's Zoning Code.
- ~ Represents City on regional planning activities.
- ~ Provide direction and customer service to citizens with regard to land zoning issues and uses.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 144,329	\$ 146,300	\$ 109,713	\$ 109,713	\$ 149,098
Supplies	246	86		108	
Other Services & Charges	21,008	15,634	23,239	23,648	21,947
Capital Outlay					
Total	\$ 165,583	\$ 162,020	\$ 132,952	\$ 133,469	\$ 171,045

Related Revenue					
Planning Fees	\$ 500	\$ 225	\$ 400	\$ 300	\$ 300

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Community Development
Department: Community Development
Program: Comprehensive Planning

Program Description

Account for activities associated with the development and maintenance of the City's Comprehensive Plan.

Services

- ~ Develop and maintain the City's Comprehensive Plan for land use.
- ~ Fulfill the requirements of the Metropolitan Council (regional planning agency).
- ~ Provide open meetings with citizens when necessary to discuss the City's Plan.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 5,445	\$ 1,008	\$ 2,021	1,882	\$ 967
Supplies			50	\$ 50	50
Total	\$ 5,445	\$ 1,008	\$ 2,071	\$ 1,932	\$ 1,017

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Redevelopment

Major Objective: Community Development

Program Description

The Redevelopment Program accounts for the general administrative and internal project support of the Robbinsdale Economic Development Authority.

Services

- ~ Provide administrative support for Robbinsdale Economic Development Authority (REDA) operations.
- ~ Provide project support for REDA.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 55,481	\$ 46,092	\$ 69,355	\$ 61,747	\$ 46,310
Supplies	11	78		40	40
Other Services & Charges	1,795	1,565	1,215	1,215	1,340
Total	\$ 57,287	\$ 47,735	\$ 70,570	\$ 63,002	\$ 47,690

Related Revenue					
REDA - TIF Support	\$ 57,287	\$ 47,735	\$ 70,570	\$ 63,002	\$ 47,690

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Rental Licensing

Major Objective: Community Development

Program Description

Provide for the licensing and systematic inspection of all rental property for the enforcement of the City's Housing Maintenance Code.

Services

- ~ Inspection of all rental properties.
- ~ Licensing all rental properties within the City.
- ~ Working with rental property owners to resolve code violations.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 52,477	\$ 58,587	\$ 59,847	\$ 61,520	\$ 54,904
Supplies	174	342	350	280	280
Other Services & Charges	8,117	10,446	12,104	12,137	13,357
Total	\$ 60,768	\$ 69,375	\$ 72,301	\$ 73,937	\$ 68,541
Related Revenue					
Rental Housing Licenses	\$ 4,650	\$ 5,325	\$ 4,600	\$ 4,600	\$ 4,600

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Code Enforcement

Major Objective: Public Safety

Program Description

The Code Enforcement Program serves to protect and improve the appearance and stability of the City's residential neighborhoods through the enforcement of the nuisance and zoning codes.

Services

- ~ Respond to citizen complaints.
- ~ Periodic neighborhood inspections.
- ~ Working with property owners to achieve compliance.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 32,350	\$ 35,342	\$ 50,492	\$ 51,607	\$ 47,428
Supplies	15	67	220	70	70
Other Services & Charges	6,706	4,986	9,044	9,044	9,086
Total	\$ 39,071	\$ 40,395	\$ 59,756	\$ 60,721	\$ 56,584
Related Revenue					
Transfer from Solid Waste Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

CITY OF ROBBINSDALE, MINNESOTA

POLICE

Department Activities and Responsibilities

The Police Department is located at 41010 Hubbard Avenue North. The Department is responsible for the Law Enforcement and Emergency Management activities of the City of Robbinsdale.

Mission

To promote a partnership of employees and community working together to create a better quality of life and to preserve the small-town atmosphere for Robbinsdale. Our vision of the Robbinsdale Police Department is of an organization that values its employees and the community it serves. We are committed to integrity, professionalism and dedicated to the compassion and respect of our citizens

Department Objectives:

Community Safety: Ensure the physical well-being, security of personal property and sense of safety among citizens, business, government, employees and visitors.

Creating Partnerships: Develop partnerships with youth, volunteers and neighborhoods to enhance the quality of life in Robbinsdale.

Customer Service: Provide exceptional customer service through interactive management with both internal and external customers.

Utilize Technology: Utilize technology to engage in enforcement activities and projects that will help reduce crime and assist employees in their responsibilities.

CITY OF ROBBINSDALE, MINNESOTA

Department: Police

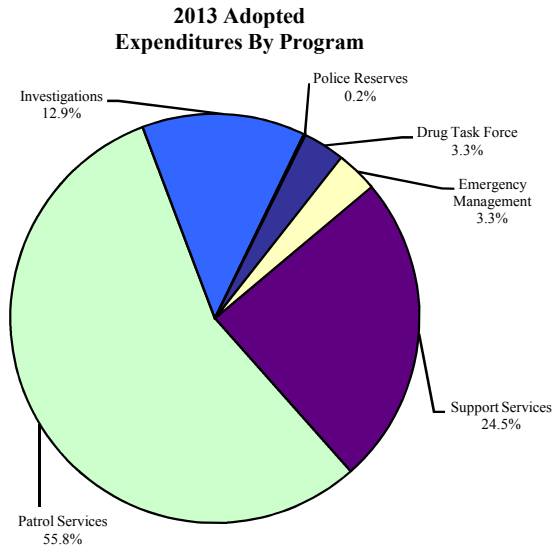
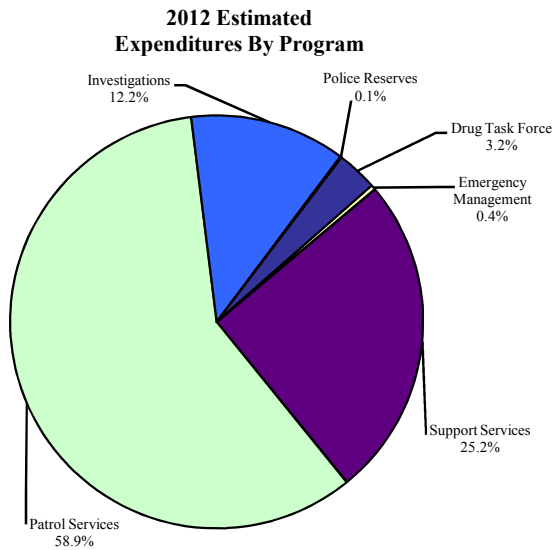
Fund: General Fund

Expenditures By Program

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Support Services	\$ 905,328	\$ 859,921	\$ 941,347	\$ 920,486	\$ 939,325
Patrol Services	1,906,275	1,963,206	2,154,104	2,145,490	2,134,171
Investigations	296,796	359,996	443,632	444,503	493,981
Police Reserves	3,980	5,133	5,600	3,400	5,800
Drug Task Force	111,377	119,446	115,214	117,029	125,643
Emergency Management	9,627	4,885	13,880	13,049	13,829
Total	\$ 3,233,383	\$ 3,312,587	\$ 3,673,777	\$ 3,643,957	\$ 3,712,749

Related Revenue By Program

Patrol Services	\$ 40,220	\$ 29,718	\$ 32,000	\$ 51,350	\$ 51,350
Investigations	51,484	66,607	67,000	67,000	67,000
Police Reserves	13,060	6,256	3,750	4,200	4,200
Total	\$ 104,764	\$ 102,581	\$ 102,750	\$ 122,550	\$ 122,550



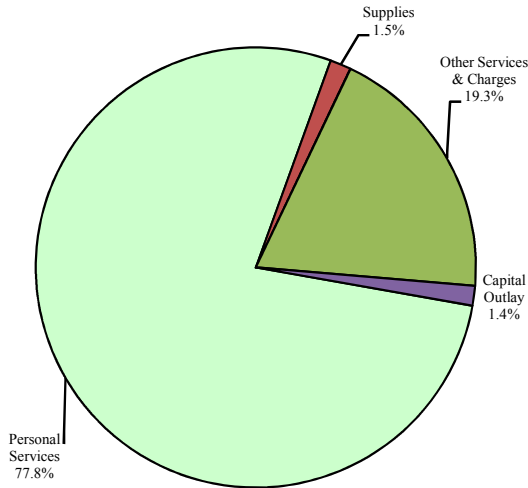
CITY OF ROBBINSDALE, MINNESOTA

Department: Police

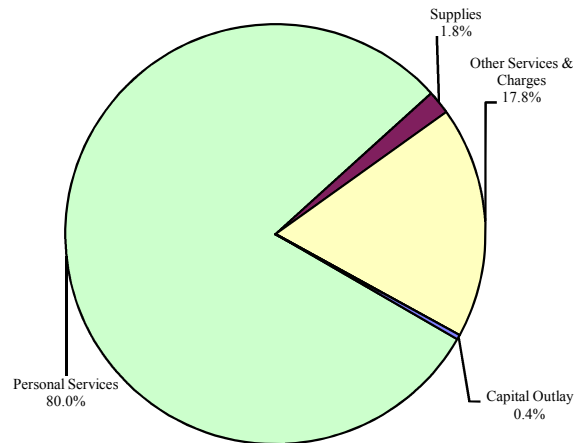
Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 2,582,024	\$ 2,720,540	\$ 2,859,412	\$ 2,833,324	\$ 2,946,682
Supplies	48,248	63,939	50,650	56,185	67,000
Other Services & Charges	695,794	616,612	814,079	801,812	752,658
Capital Outlay			49,600	52,600	41,000
Amounts Charged to Other Funds	(92,683)	(88,504)	(99,964)	(99,964)	(94,591)
Total	\$ 3,233,383	\$ 3,312,587	\$ 3,673,777	\$ 3,643,957	\$ 3,712,749

2012 Estimated Expenditures By Category



2013 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Police Support Services

Program Description

Provide for the administration and support of all Police Department activities.

Services

- ~ Maintaining department files and records.
- ~ Compiling of statistical data and preparing reports.
- ~ Maintaining the property room and dead storage areas.
- ~ Providing front desk services to the public.
- ~ Coordinating training and court appearances.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 579,950	\$ 606,681	\$ 601,012	\$ 585,933	\$ 603,709
Supplies	24,761	23,914	34,200	33,300	42,400
Other Services & Charges	393,300	317,830	406,099	401,217	387,807
Amounts Charged to Other Funds	(92,683)	(88,504)	(99,964)	(99,964)	(94,591)
Total	\$ 905,328	\$ 859,921	\$ 941,347	\$ 920,486	\$ 939,325

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Patrol Services

Major Objective: Public Safety

Program Description

Provide for the everyday services associated with maintaining the safety of the public.

Services

- ~ Investigation of major and minor crimes at the scene of discovery.
- ~ Respond to medical emergencies.
- ~ Continual observation of the community to determine the need for police assistance.
- ~ Investigations of traffic accidents.
- ~ Enforcement of traffic laws and quell disturbances of the peace.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 1,618,878	\$ 1,658,550	\$ 1,730,196	\$ 1,717,049	\$ 1,793,010
Supplies	22,162	35,476	13,100	19,100	19,400
Other Services & Charges	265,235	269,180	361,808	357,341	321,761
Capital Outlay			49,000	52,000	
Total	\$ 1,906,275	\$ 1,963,206	\$ 2,154,104	\$ 2,145,490	\$ 2,134,171

Related Revenue					
Police Services	\$ 24,856	\$ 19,356	\$ 21,000	\$ 21,000	\$ 21,000
Pawn Shop Fees	8,615	4,217	5,000	25,000	25,000
Police Auction	2,712	1,175	1,000	2,000	2,000
Other Fees	2,157	2,520	2,100	2,100	2,100
False Alarms	1,875	2,450	2,400	750	750
Accident Reports	5		500	500	500
Total	\$ 40,220	\$ 29,718	\$ 32,000	\$ 51,350	\$ 51,350

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Investigations / Special Services

Program Description

Provide for investigative services of both adult and juvenile cases and coordination of the Departments crime prevention program.

Services

- ~ Investigate crimes as needed.
- ~ Recovery of stolen property.
- ~ Prepare cases for prosecution and the arrest of suspects.
- ~ Protection of dependant children who are victims of crimes.
- ~ Responsibility of handling juvenile who are both perpetrators and victims of crime.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 267,756	\$ 335,463	\$ 407,153	\$ 407,477	\$ 418,363
Supplies	480	2,142	500	1,585	2,500
Other Services & Charges	28,560	22,391	35,379	34,841	32,118
Capital Outlay			600	600	41,000
Total	<u><u>\$ 296,796</u></u>	<u><u>\$ 359,996</u></u>	<u><u>\$ 443,632</u></u>	<u><u>\$ 444,503</u></u>	<u><u>\$ 493,981</u></u>
Related Revenue					
Police Services --					
School Liason Officer	<u><u>\$ 51,484</u></u>	<u><u>\$ 66,607</u></u>	<u><u>\$ 67,000</u></u>	<u><u>\$ 67,000</u></u>	<u><u>\$ 67,000</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Reserves

Major Objective: Public Safety

Program Description

Provide funding for an auxillary organization used to augment the regular police force as a back-up unit. Reserves are not licensed and do not carry handguns or the full power of arrest.

Services

- ~ Provides patrol and security checks of the parking facilities within the City.
- ~ Provides security and traffic control for special events.
- ~ Enforcement of City Ordinances during Snow Emergencies.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Supplies	\$ 685	\$ 2,407	\$ 2,200	\$ 1,700	\$ 2,200
Other Services & Charges	<u>3,295</u>	<u>2,726</u>	<u>3,400</u>	<u>1,700</u>	<u>3,600</u>
Total	<u><u>\$ 3,980</u></u>	<u><u>\$ 5,133</u></u>	<u><u>\$ 5,600</u></u>	<u><u>\$ 3,400</u></u>	<u><u>\$ 5,800</u></u>
Related Revenue					
Donations	<u><u>\$ 13,060</u></u>	<u><u>\$ 6,256</u></u>	<u><u>\$ 3,750</u></u>	<u><u>\$ 4,200</u></u>	<u><u>\$ 4,200</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Drug Task Force

Major Objective: Public Safety

Program Description

Provide for costs associated with membership in the Northwest Metro Drug Enforcement Task Force. The Task Force is partially federally funded and focuses on crimes associated with narcotics violations.

Services

- ~ The City assigns one officer to participate with the task force.
- ~ Task Force goals are to reduce the number of crimes committed by illicit drug abusers through arresting them for narcotics violations.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 111,377	\$ 119,446	\$ 115,214	\$ 117,029	\$ 125,643
Other Services & Charges					
Total	\$ 111,377	\$ 119,446	\$ 115,214	\$ 117,029	\$ 125,643

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Emergency Management

Major Objective: Public Safety

Program Description

Provides a warning system to alert citizens of an approaching emergency, such as threatening weather or other catastrophic event. It is also for broadcasting emergency public information to residents before, during, and after the emergency. The program is administered by the City Manager; and her designee, the Chief of Police serves as Emergency Management Director.

Services

- ~ Provides residents with a first alert emergency warning system.
- ~ Coordinates regional efforts with Hennepin County Division of Emergency Preparedness.
- ~ Coordinates Emergency training for all City departments.
- ~ Educates residents on emergency preparedness.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 4,063	\$ 400	\$ 5,837	\$ 5,836	\$ 5,957
Supplies	160		650	500	500
Other Services & Charges	5,404	4,485	7,393	6,713	7,372
Total	<u>\$ 9,627</u>	<u>\$ 4,885</u>	<u>\$ 13,880</u>	<u>\$ 13,049</u>	<u>\$ 13,829</u>



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

FIRE

Department Activities and Responsibilities

The Fire Department is comprised of all paid on call firefighters. The Fire Department Officers are appointed by the City Manager (Fire Chief, Assistant Fire Chief, Fire Marshall, Fire Inspector, 2 Captains, and 2 Lieutenants). The Fire Department has one station located at 4101 Hubbard Avenue North. The Department is responsible for fire prevention, inspection, and suppression services to the City.

Mission

The Fire Department is committed to serving the citizens of Robbinsdale by protecting their lives and property through the provision of fire prevention and suppression services.

Department Objectives:

- A . Continue vigorous training for all firefighters.
- B. Increase the awareness level of citizens on the hazards of fire through education and communication.
- C. Continue maintenance and repair of all equipment to ensure compliance with National Standards.
- D. Increase safety inspections of commercial and apartment buildings.
- E. Continue placing firebox entry systems for businesses in the community.
- F. Hold the annual Fire Department Open House as a community service for education and relation purposes.
- G. Continue to support the National Night Out Program.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General **Major Objective:** Public Safety
Department: Fire
Program: Fire Prevention / Suppression

Program Description

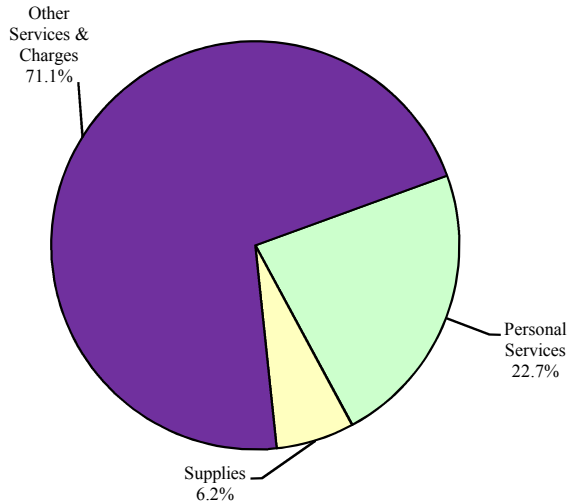
Account for all costs associated with maintaining a paid on call Fire Department.

Services

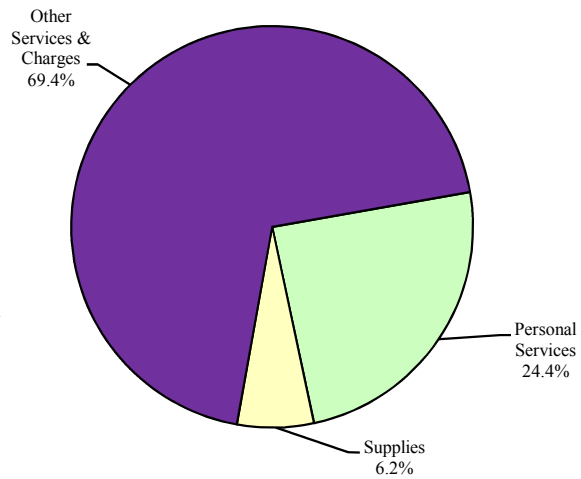
- ~ Provide Fire Suppression coverage for the City.
- ~ Provide Fire Inspection services for businesses and multi-family units.
- ~ Provide on-going training for paid on call firefighters.
- ~ Provide support as required by Statute of the Fire Relief Association (Pension for firefighters).
- ~ Educate the Community on fire prevention issues.

Expenditures					
Category	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
Personal Services	\$ 150,008	\$ 144,627	\$ 156,885	\$ 160,644	\$ 164,662
Supplies	39,399	45,257	36,275	43,875	41,470
Other Services & Charges	447,727	438,856	505,072	503,592	467,792
Capital Outlay	8,497	27,744	54,800	49,800	15,024
Total	\$ 645,631	\$ 656,484	\$ 753,032	\$ 757,911	\$ 688,948

2012 Estimated Expenditures By Category



2013 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

RECREATION & PARKS

Department Activities and Responsibilities

The Recreation & Parks Department is located at Robbinsdale City Hall. The Department is responsible for all recreation programming, Library Building operations, and oversees the City Band. Also, the Director of Administrative and Recreation Services is the staff liaison with the Parks and Recreation Commission. Forestry administration and Parks Capital Improvement management has been shifted to Public Works

Mission

The Recreation Department strives to provide opportunities for residents to participate in a wide variety of leisure activities, which will produce self-fulfilling experiences consistent with the needs, interests, and abilities of all citizens.

Department Objectives:

Recreation Objectives:

- A. Continue to provide a comprehensive program of recreation activities for all ages, sexes, and interests.
- B. Continue to develop more cooperative programs with neighboring cities.
- C. Continue to use electronic registration system that will allow access to program registration in a variety of ways (multiple locations, phone) and with a variety of payment options (credit card, debit card, etc.).
- D. Explore on-line registration options.

City Band Objectives:

- A. Continue to maintain a visibility and a high level of participation.

Park Improvements Objectives:

- A. Define a sustainable plan for preserving the city's Park assets and recreational facilities
- B. Continue to work with the Parks & Recreation Commission to identify priorities for future Park Improvements.

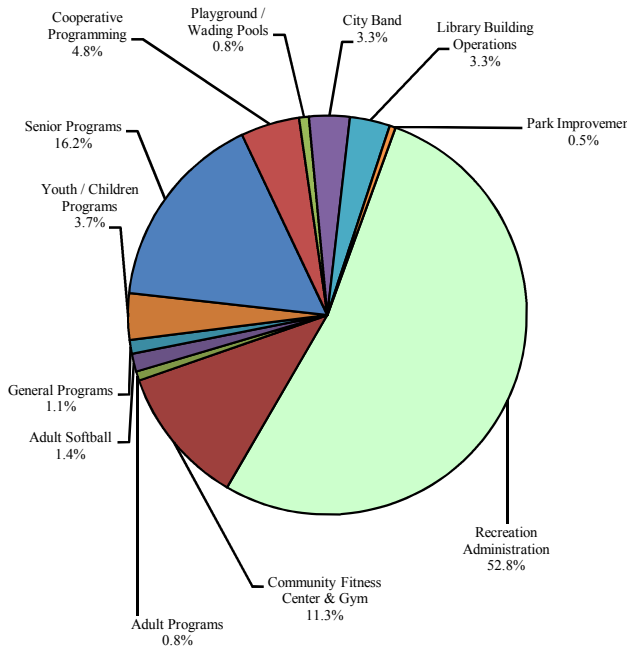
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

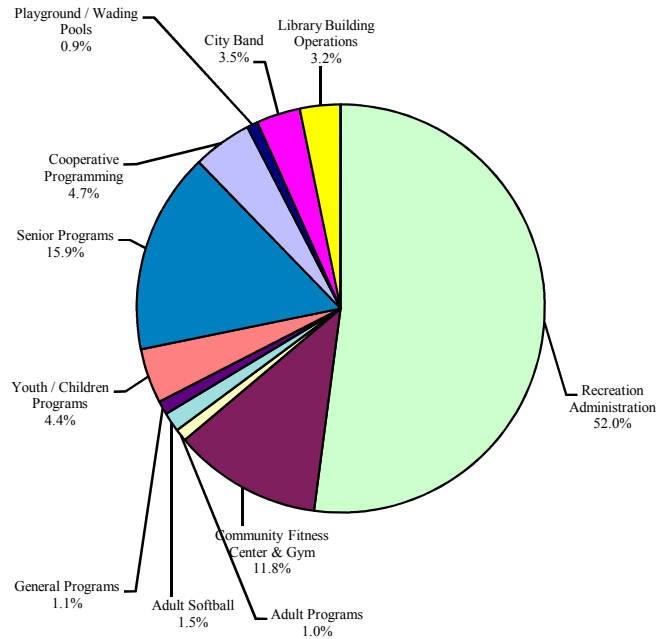
Fund: General Fund

Expenditures By Program						
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted	
Recreation Administration	\$ 251,643	\$ 230,569	\$ 234,393	\$ 246,329	\$ 245,977	
Community Fitness Center & Gym	48,082	54,165	52,581	52,661	55,541	
Adult Programs	2,016	1,651	5,469	3,503	4,600	
Adult Softball	6,051	2,894	7,143	6,822	7,243	
General Programs	4,480	4,879	5,012	5,157	5,086	
Youth / Children Programs	19,911	20,545	22,054	17,544	20,562	
Senior Programs	74,417	82,585	76,806	75,557	75,306	
Cooperative Programming	12,583	22,205	16,913	22,151	22,094	
Playground / Wading Pools	3,936	2,941	3,922	3,745	4,117	
City Band	16,238	16,301	15,810	15,349	16,358	
Library Building Operations	15,891	13,901	14,148	15,162	15,259	
Park Improvements			2,300	2,300		
Total	\$ 455,248	\$ 452,636	\$ 456,551	\$ 466,280	\$ 472,143	

2012 Estimated Expenditures By Program



2013 Adopted Expenditures By Program



CITY OF ROBBINSDALE, MINNESOTA

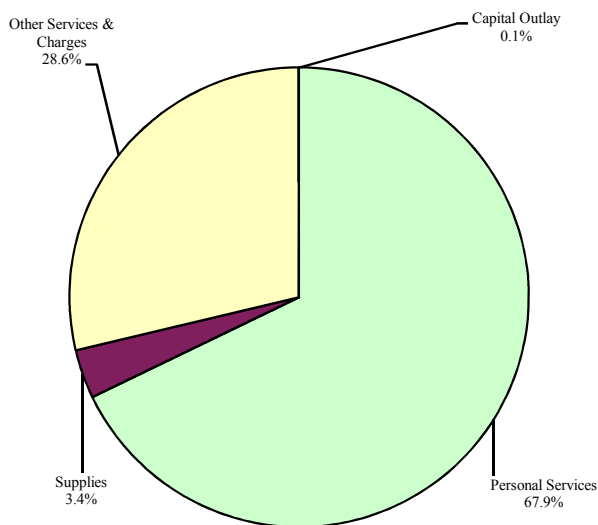
Department: Recreation & Parks

Fund: General Fund

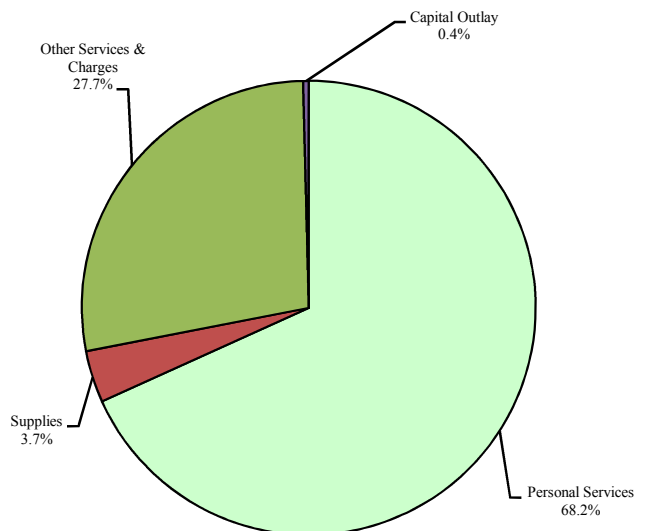
Related Revenue By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Community Center Operations	\$ 44,381	\$ 48,376	\$ 45,400	\$ 40,000	\$ 40,000
Adult Programs	6,105	2,984	6,000	6,000	6,000
Adult Softball	11,386	8,965	1,000	1,000	1,000
General Programs	6,922	4,824	5,000	5,000	5,000
Youth / Children Programs	20,061	23,221	20,000	20,000	20,000
Senior Programs	45,405	47,201	45,000	45,000	45,000
Cooperative Programming	15,440	24,255	16,000	25,000	25,000
Park Maintenance Fees	2,438	4,228	3,000	3,000	3,000
Playground / Wading Pools	3,073	2,925	2,600	3,800	2,600
City Band	350	7,567	3,750	4,200	4,200
Library Building Operations	8,760	4,404			
Total	\$ 164,321	\$ 178,950	\$ 147,750	\$ 153,000	\$ 151,800

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 308,329	\$ 306,874	\$ 308,843	\$ 316,339	\$ 322,179
Supplies	17,060	13,884	16,305	16,055	17,455
Other Services & Charges	129,859	126,935	130,603	133,586	130,609
Capital Outlay		4,943	800	300	1,900
Total	\$ 455,248	\$ 452,636	\$ 456,551	\$ 466,280	\$ 472,143

2012 Estimated Expenditures By Category



2013 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Recreation Administration

Program Description

To provide for the planning and implementation of a comprehensive program of recreation activities for the residents of the City.

Services

- ~ Provides for supervisory support for all programs.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (includes Internal Service Fund Charges) to operate the Department.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 201,101	\$ 191,418	\$ 185,275	\$ 196,589	\$ 198,979
Supplies	1,720	1,565	2,100	2,100	2,000
Other Services & Charges	48,822	37,586	47,018	47,640	44,998
Total	\$ 251,643	\$ 230,569	\$ 234,393	\$ 246,329	\$ 245,977

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Community Fitness Center & Gyms

Program Description

General Operations of the Community Fitness Center and Community Gyms for members and daily customers. The Community Fitness Center & Gyms are located at the Robbinsdale Area Learning Campus and leased from the Robbinsdale School District

Services

- ~ Offers daily open gym facilities and exercise room for independent recreation .
- ~ Rental of rooms and gyms for a variety of group meetings.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 39,006	\$ 41,511	\$ 41,381	\$ 41,961	\$ 42,641
Supplies	1,280	993	2,000	2,400	3,000
Other Services & Charges	7,796	11,661	8,700	8,300	8,400
Total	\$ 48,082	\$ 54,165	\$ 52,581	\$ 52,661	\$ 55,541
Related Revenue					
Memberships	\$ 5,937	\$ 4,211	\$ 6,000	\$ 6,000	\$ 6,000
Daily Fees	32,291	36,862	33,000	26,500	26,500
Facility Rentals	6,153	7,303	6,400	7,500	7,500
Total	\$ 44,381	\$ 48,376	\$ 45,400	\$ 40,000	\$ 40,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Programs

Major Objective: Recreation & Cultural

Program Description

Provide a wide range of activities for both men and women. Adult Programs are structured so that fees cover all direct costs incurred.

Services

Current Programs Include:

- ~ 3 on 3 Basketball.
- ~ Adult Volleyball leagues.
- ~ Walk for Health.
- ~ Karate.
- ~ Out & About.
- ~ Jazzercise.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 763	\$ 1,651	\$ 4,069	\$ 2,803	\$ 3,500
Supplies	162		200	200	200
Other Services & Charges	1,091		900	200	500
Capital Outlay			300	300	400
Total	\$ 2,016	\$ 1,651	\$ 5,469	\$ 3,503	\$ 4,600
Related Revenue					
Program Fees	\$ 6,105	\$ 2,984	\$ 6,000	\$ 6,000	\$ 6,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Softball

Major Objective: Recreation & Cultural

Program Description

Provide for the Adult Softball League. There are approximately 32 teams that participate on an annual basis.

Services

- ~ Provide umpire services.
- ~ Provide registration and league scheduling.
- ~ Provides a recreation opportunity for adults.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 2,509	\$ 263	\$ 1,043	\$ 1,222	\$ 1,643
Supplies	1,856	362	2,000	2,000	1,500
Other Services & Charges	1,686	2,269	4,100	3,600	4,100
Total	\$ 6,051	\$ 2,894	\$ 7,143	\$ 6,822	\$ 7,243
Related Revenue					
Program Fees	\$ 11,386	\$ 8,965	\$ 1,000	\$ 1,000	\$ 1,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: General Programs

Major Objective: Recreation & Cultural

Program Description

To provide recreation programs that have a broad appeal to persons of all ages.

Services

- ~ Group trips for various family events throughout the Twin Cities Metropolitan Area.
- ~ Various holiday events (Easter Egg Hunt, Safe & Happy Halloween, etc ...).
- ~ Various other general interest programming.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 3,670	\$ 3,614	\$ 3,462	\$ 3,557	\$ 3,386
Supplies	663	728	1,200	1,000	1,000
Other Services & Charges	147	537	350	600	700
Total	\$ 4,480	\$ 4,879	\$ 5,012	\$ 5,157	\$ 5,086
Related Revenue					
Program Fees	\$ 6,922	\$ 4,824	\$ 5,000	\$ 5,000	\$ 5,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Youth \ Children Programs

Program Description

Provides a wide range of recreation activities for boys and girls ages pre-school through teens.

Services

- ~ Various Pre-school programming.
- ~ Various Arts & Craft, music, dance, and science classes.
- ~ Various athletic opportunities (t-ball, baseball, soccer, broomball, basketball, and wrestling).
- ~ Lessons for various athletic skills.
- ~ Programming for special populations.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 10,760	\$ 11,363	\$ 12,854	\$ 9,794	\$ 11,387
Supplies	8,072	6,897	5,650	5,200	6,100
Other Services & Charges	1,079	2,285	3,550	2,550	3,075
Total	\$ 19,911	\$ 20,545	\$ 22,054	\$ 17,544	\$ 20,562
Related Revenue					
Recreation Fees	\$ 20,061	\$ 23,221	\$ 20,000	\$ 20,000	\$ 20,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Senior Programs

Major Objective: Recreation & Cultural

Program Description

Provide activities that have a broad appeal to older adults. The program is coordinated by a contract employee through Senior Community Services, which is a non-profit social services organization.

Services

- ~ Friendly Robins Club.
- ~ Golden Agers Club.
- ~ Periodic outings to places of interest throughout the year.
- ~ Various topical interest programs and activities.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 22,909	\$ 26,121	\$ 27,742	26,513	26,948
Supplies	1,771	1,720	1,905	\$ 1,905	\$ 1,905
Other Services & Charges	49,737	49,801	47,159	47,139	46,453
Capital Outlay		4,943			
Total	\$ 74,417	\$ 82,585	\$ 76,806	\$ 75,557	\$ 75,306
Related Revenue					
Senior Program Fees	\$ 45,405	\$ 47,201	\$ 45,000	\$ 45,000	\$ 45,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund *Major Objective:* Recreation & Cultural
Department: Recreation & Parks
Program: Cooperative Programming

Program Description

Provide for the promotion of joint programs with the surrounding communities.

Services

- ~ Just for Kids (After School Program).
- ~ Various events.
- ~ Joint sports leagues and sports camps offerings.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 7,211	\$ 12,314	\$ 12,163	\$ 13,751	\$ 12,694
Supplies	1,328	1,277	1,000	900	1,400
Other Services & Charges	4,044	8,614	3,750	7,500	8,000
Total	<u>\$ 12,583</u>	<u>\$ 22,205</u>	<u>\$ 16,913</u>	<u>\$ 22,151</u>	<u>\$ 22,094</u>
Related Revenue					
Program Fees	<u>\$ 15,440</u>	<u>\$ 24,255</u>	<u>\$ 16,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Playground \ Wading Pool

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the playground program and wading pools during the summer. Playground programs operate out of Sanborn, Manor, Triangle, and Lee Parks. Wading pool is located at Triangle Park. A splash pad is located at Manor Park.

Services

- ~ Provide a supervised drop in center for youth.
- ~ Provide various activities for youth (Sports, Arts & Crafts, and Games).
- ~ Provide various special events throughout the summer.
- ~ Provide wading pools for families of young children.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 3,338	\$ 2,696	\$ 3,622	\$ 3,455	\$ 3,817
Supplies	174	245	250	250	250
Other Services & Charges	424		50	40	50
Total	\$ 3,936	\$ 2,941	\$ 3,922	\$ 3,745	\$ 4,117
Related Revenue					
Program Fees	\$ 3,073	\$ 2,925	\$ 2,600	\$ 3,800	\$ 2,600

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: City Band

Major Objective: Recreation & Cultural

Program Description

Provides for activities of the City Band, both marching and concert. The Robbinsdale City Band was officially organized in September of 1908, and has represented the City in numerous parades throughout the last century. The Robbinsdale City Band continues to hold a series of concerts throughout the summer at various bandshells around the Twin Cities Metropolitan Area.

Services

- ~ Provide music activities for residents.
- ~ Provide musical entertainment for the region at large.
- ~ Represent the City in parades and other civic type functions.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 15,446	\$ 14,635	\$ 15,810	\$ 15,349	\$ 15,708
Supplies		16			
Other Services & Charges	792	1,650			650
Total	\$ 16,238	\$ 16,301	\$ 15,810	\$ 15,349	\$ 16,358
Related Revenue					
Donations	\$ 350	\$ 7,567	\$ 3,750	\$ 4,200	\$ 4,200

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Library Building Operations

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the Historic Library Building. The building houses a museum on Robbinsdale, an art gallery for local artists, and a non-profit organization that works with youth.

Services

- ~ Operate and maintain the building.
- ~ Provide a museum on Robbinsdale's history for residents (sponsored by the Robbinsdale Historical Society).
- ~ Provide an avenue for local artists to display their work.
- ~ Lease space to non-profit organizations as a service to the community.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 1,616	\$ 1,288	\$ 1,422	\$ 1,345	\$ 1,476
Supplies	34	81		100	100
Other Services & Charges	<u>14,241</u>	<u>12,532</u>	<u>12,726</u>	<u>13,717</u>	<u>13,683</u>
Total	<u>\$ 15,891</u>	<u>\$ 13,901</u>	<u>\$ 14,148</u>	<u>\$ 15,162</u>	<u>\$ 15,259</u>
Related Revenue					
Rentals - Teen Annex	<u>\$ 8,760</u>	<u>\$ 4,404</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Park Improvements

Major Objective: Recreation & Cultural

Program Description

Provides for the purchase and replacement of park equipment (picnic tables, park benches, and trash receptacles) and allocates funding from General Operatons for Park Improvements.

Services

- ~ Provides for the purchase and replacement of various park equipment.
- ~ Provides funding for landcaping projects performed by Tree Trust Youth Services and the Diggers Garden Club.
- ~ Provides some funding for major park improvement projects.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Other Services & Charges			\$	2,300	
Total	\$	\$	\$	\$ 2,300	\$



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ENGINEERING

Department Activities and Responsibilities

The Engineering Department is responsible for overseeing the following:

- A. Engineering Services, which involves project management and coordination of infrastructure projects within the City of Robbinsdale including projects at the private, city, county and state level; reviewing and assisting with public works and park activities when the cost of maintenance exceeds the cost of new. The department is also responsible for providing information and maps to other departments, residents, and other public and private agencies.
- B. Building Inspections, which is responsible for the administration of the State of Minnesota building Code, and overseeing all permit applications required by the City.

Mission

It is the mission of the Engineering Department to provide cost effective and timely solutions for infrastructure projects and issues that arise, enforce compliance with State Building Code Standards, and prevent housing conditions that adversely affect the social well being and quality of life for residents within the City.

Department Objectives:

The Engineering Department has established objectives to help us fulfill our responsibilities and support our mission. These objectives are:

1. Engineering design, surveying and inspection
2. Project management and coordination
3. Survey and maintain database of City infrastructure
4. Update and maintain City maps
5. Implement GIS software, mapping and spatial database
6. Provide support services to other City Departments
7. Enforce the building code through the issuance of permits and inspection properties

CITY OF ROBBINSDALE, MINNESOTA

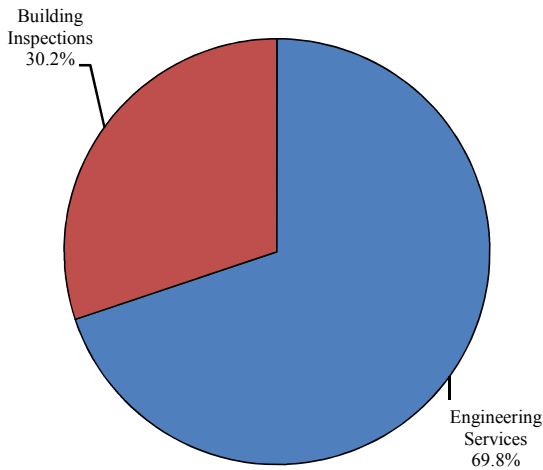
Department: Engineering

Fund: General Fund

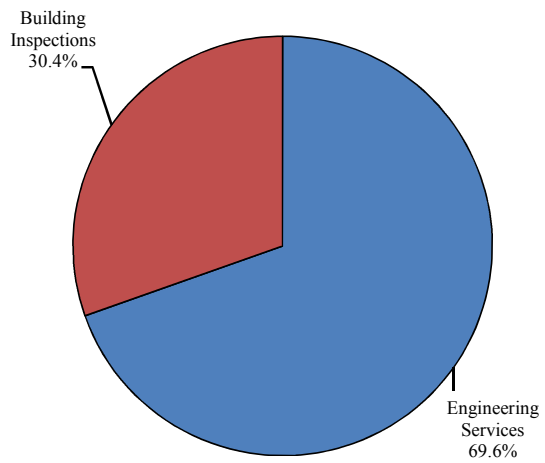
Expenditures By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Engineering Services	\$ 379,238	\$ 399,340	\$ 415,744	\$ 415,499	\$ 415,922
Building Inspections	156,396	161,178	177,291	179,348	181,656
Total	\$ 535,634	\$ 560,518	\$ 593,035	\$ 594,847	\$ 597,578

Related Revenue By Program					
Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Engineering Services	\$ 55,408	\$ 53,405	\$ 55,600	\$ 55,600	\$ 49,600
Building Inspections	175,074	245,965	155,200	260,200	155,200
Total	\$ 230,482	\$ 299,370	\$ 210,800	\$ 315,800	\$ 204,800

2012 Estimated Expenditures By Program



2013 Adopted Expenditures By Program

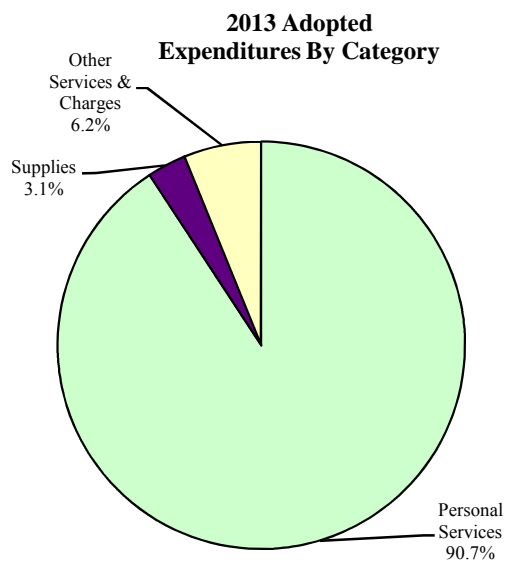
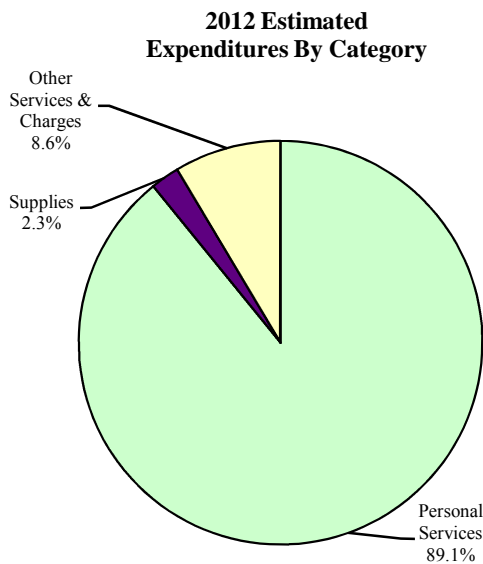


CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Category					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Personal Services	\$ 517,841	\$ 526,972	\$ 527,709	\$ 530,148	\$ 539,579
Supplies	2,447	3,036	13,725	13,725	18,375
Other Services & Charges	93,839	81,518	127,449	126,822	116,492
Capital Outlay		22,132			3,000
Amounts Charged to Other Funds	(78,493)	(73,140)	(75,848)	(75,848)	(79,868)
Total	\$ 535,634	\$ 560,518	\$ 593,035	\$ 594,847	\$ 597,578



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Engineering Services

Major Objective: Public Works

Program Description

Provide management and coordination for the City's infrastructure projects, maintain City maps and project files, work with other agencies regarding infrastructure issues, and provide GIS mapping services.

Services

- ~ Manage all facets of infrastructure projects (feasibility reports, specification review, bidding, contracting, etc..).
- ~ Maintain all project files.
- ~ Develop and maintain maps of the City's infrastructure.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 391,816	\$ 393,266	\$ 392,585	\$ 393,304	\$ 399,264
Supplies	1,727	1,769	13,000	13,000	17,650
Other Services & Charges	64,188	55,313	86,007	85,043	75,876
Capital Outlay		22,132			3,000
Amounts Charged to Other Funds	<u>(78,493)</u>	<u>(73,140)</u>	<u>(75,848)</u>	<u>(75,848)</u>	<u>(79,868)</u>
Total	<u>\$ 379,238</u>	<u>\$ 399,340</u>	<u>\$ 415,744</u>	<u>\$ 415,499</u>	<u>\$ 415,922</u>
Related Revenue					
Utility Inspection Fees	\$ 19,653	\$ 15,905	\$ 19,600	19,600	19,600
Transfer from PIR Fund	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>
Total	<u>\$ 55,408</u>	<u>\$ 53,405</u>	<u>\$ 55,600</u>	<u>\$ 55,600</u>	<u>\$ 49,600</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Building Inspections

Major Objective: Public Safety

Program Description

Provide for the Inspection of properties for compliance with City Ordinances and State Building Codes when permits are issued.

Services

- ~ Customer service to residents desiring to improve their properties.
- ~ Inspections of projects that require a permit.
- ~ Review of plans prior to permit approval to ensure compliance with codes and ordinances.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 126,025	\$ 133,706	\$ 135,124	\$ 136,844	\$ 140,315
Supplies	720	1,267	725	725	725
Other Services & Charges	29,651	26,205	41,442	41,779	40,616
Total	\$ 156,396	\$ 161,178	\$ 177,291	\$ 179,348	\$ 181,656
Related Revenue					
General Building Licenses	\$ 3,575	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
Building Permits	92,946	142,603	80,000	119,000	80,000
Heating & A/C Permits	31,038	22,150	28,000	53,000	28,000
Plumbing Permits	19,653	15,905	19,600	19,600	19,600
Plan Check Fees	27,862	61,707	24,000	65,000	24,000
Total	\$ 175,074	\$ 245,965	\$ 155,200	\$ 260,200	\$ 155,200



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PUBLIC WORKS

Department Activities and Responsibilities

The Public Works department is located in the Central Garage at 4601 Toledo Ave N. The Department is responsible for all maintenance related to City Streets, City Parks, Central Garage (Internal Service Fund), and the Utility System (Enterprise Funds). The General Fund is divided into three divisions: Streets and Park Maintenance, and Forestry.

Mission

To provide a cost effective, high level of service in maintaining the City's infrastructure (streets, parks, and utility systems) and Central Garage that serves all residents of Robbinsdale.

Department Objectives:

The following are the objectives as they relate to the Streets and Parks Maintenance Divisions:

Park Maintenance Division:

- A. Continue to maintain the City's Parks in excellent condition for the residents.
- B. Continue to provide information on job activities for developing a cost associated with maintaining each park.
- C. Assist Recreation & Parks Department programs with set up and maintenance services as needed.
- D. Continue to help with the set up of Whiz Bang Days (The City's annual celebration in July).

Streets Division:

- A. Continue to sweep the streets and alleys as appropriate throughout the year.
- B. Provide for snowplowing and removal as needed.
- C. Continue to maintain the alleys, sidewalks, and streets in good working condition.
- D. Stripe the intersections and crosswalks annually.
- E. Prepare streets for any scheduled sealcoating or resurfacing project.

CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

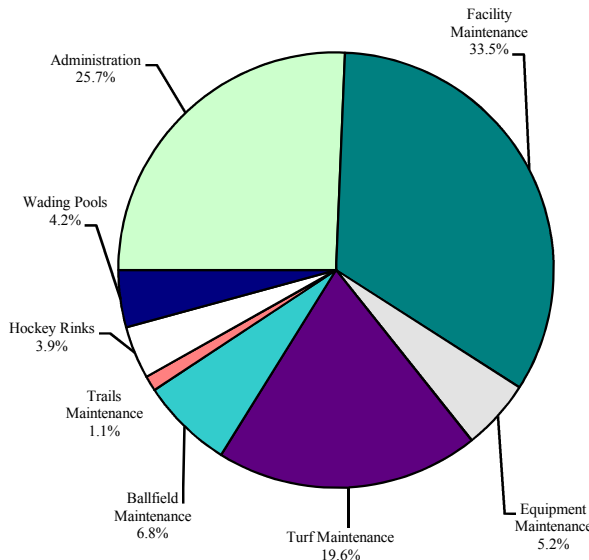
Fund: General Fund

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures By Program					
<u>Parks Maintenance Division</u>					
Administration	\$ 173,540	\$ 141,132	\$ 143,562	\$ 117,127	\$ 136,412
Facility Maintenance	198,071	179,205	171,010	152,392	166,102
Equipment Maintenance	38,546	35,671	36,727	23,898	24,267
Turf Maintenance	78,812	74,737	69,825	89,296	86,162
Ballfield Maintenance	35,771	33,423	31,620	31,241	29,442
Trails Maintenance	8,252	4,925	9,005	5,199	4,671
Hockey Rinks	23,058	21,252	19,733	17,879	17,311
Wading Pools	19,452	16,676	18,553	19,334	18,456
Total Parks Maintenance	575,502	507,021	500,035	456,366	482,823

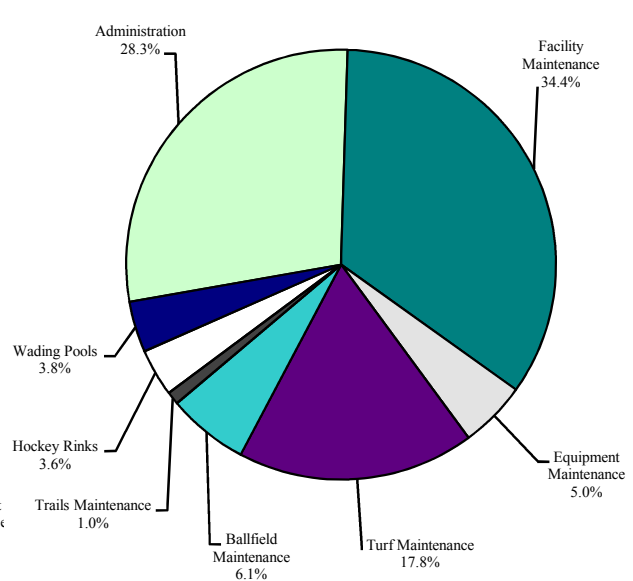
Related Revenue By Program					
Parks Ballfield Maintenance	\$ 2,438	\$ 4,228	\$ 3,000	\$ 3,000	\$ 3,000

Parks Maintenance Division

**2012 Estimated
Expenditures By Program**



**2013 Adopted
Expenditures By Program**



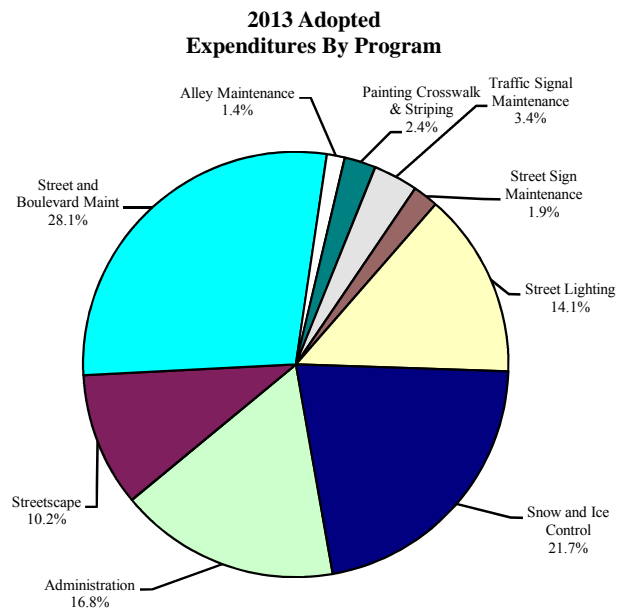
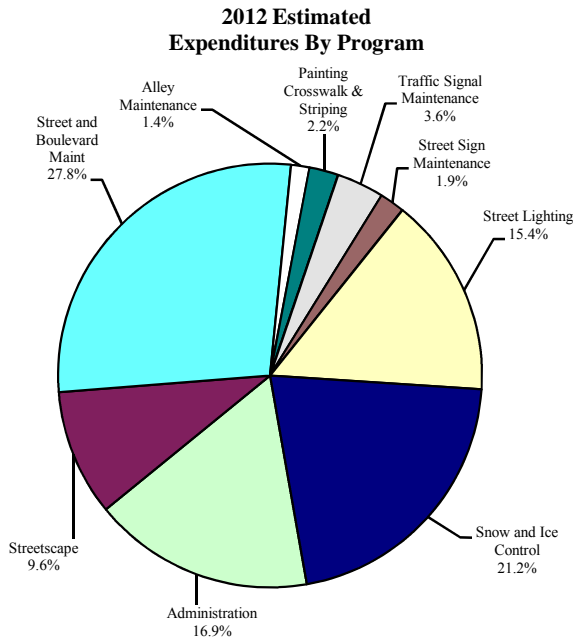
CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures By Program					
<u>Streets Division</u>					
Administration	\$ 173,906	\$ 187,058	\$ 170,638	\$ 155,898	\$ 168,463
Streetscape	76,421	59,781	80,022	88,954	102,209
Street and Boulevard Maint	256,461	203,376	256,929	256,881	282,153
Alley Maintenance	10,718	5,630	12,202	12,916	13,797
Painting Crosswalk & Striping	18,579	17,384	16,378	20,481	23,934
Traffic Signal Maintenance	25,555	26,885	28,558	33,378	33,959
Street Sign Maintenance	17,366	18,451	16,516	17,684	19,401
Street Lighting	109,568	118,642	122,871	141,235	141,450
Snow and Ice Control	241,595	175,623	202,692	195,446	217,727
Total Streets	930,169	812,830	906,806	922,873	1,003,093

Streets Division



CITY OF ROBBINSDALE, MINNESOTA

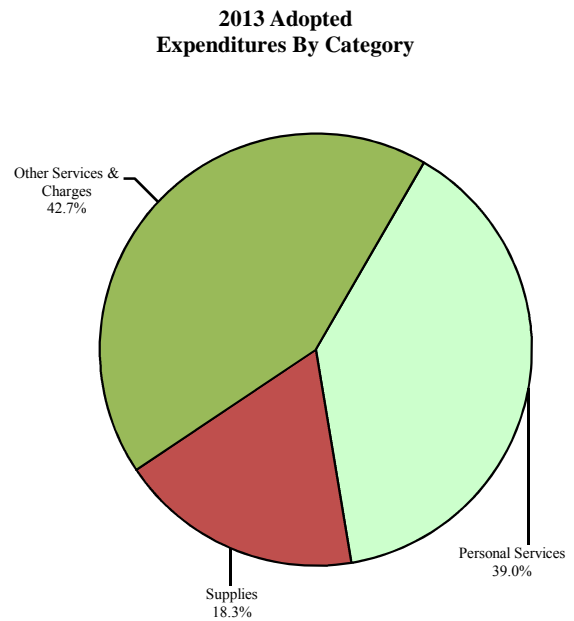
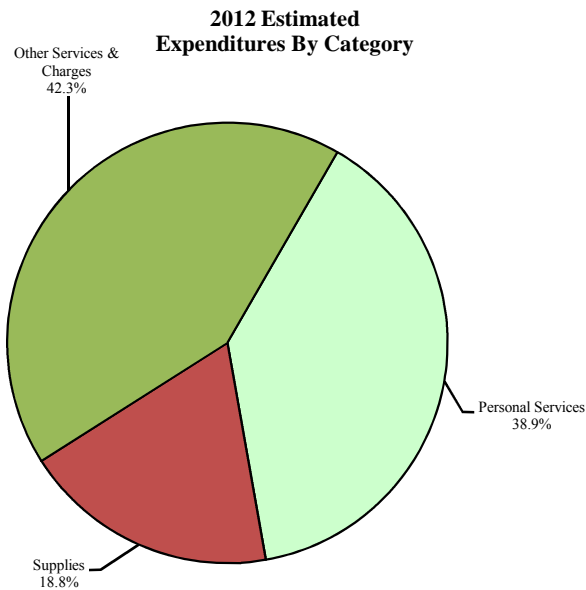
Department: Public Works

Fund: General Fund

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures By Program					
<u>Forestry Division</u>					
Forestry	106,173	127,795	150,327	156,235	158,234

Expenditures By Category (Combined)

Personal Services	\$ 652,493	\$ 594,076	\$ 645,516	\$ 596,854	\$ 641,668
Supplies	110,743	226,138	293,487	288,725	300,089
Other Services & Charges	848,608	627,432	618,165	649,895	702,393
Total	\$ 1,611,844	\$ 1,447,646	\$ 1,557,168	\$ 1,535,474	\$ 1,644,150



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Administration

Major Objective: Recreation & Cultural

Program Description

To provide the administrative support for operating the Park Maintenance Division.

Services

- ~ Provide for the supervision of Park Maintenance Operations.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (Internal Service Fund Charges) to operate the Division.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 136,495	\$ 111,335	\$ 115,271	\$ 86,434	\$ 99,974
Supplies	1,951	2,029	2,900	2,800	2,900
Other Services & Charges	35,094	27,768	25,391	27,893	33,538
Total	\$ 173,540	\$ 141,132	\$ 143,562	\$ 117,127	\$ 136,412

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Facility Maintenance

Major Objective: Recreation & Cultural

Program Description

To keep all Park facilities in a safe and good working order.

Services

- ~ Interior & Exterior maintenance of Park Buildings.
- ~ Snow & Ice Control around Park Buildings.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 60,461	\$ 58,388	\$ 53,307	\$ 27,729	\$ 30,259
Supplies	1,158	3,633	3,050	2,850	3,600
Other Services & Charges	<u>136,452</u>	<u>117,184</u>	<u>114,653</u>	<u>121,813</u>	<u>132,243</u>
Total	<u>\$ 198,071</u>	<u>\$ 179,205</u>	<u>\$ 171,010</u>	<u>\$ 152,392</u>	<u>\$ 166,102</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Public Works
Program: Parks Equipment Maintenance

Program Description

Provide the ongoing maintenance of equipment in the Parks.

Services

~ Maintenance of Equipment in the Parks (Play structures, benches, trash receptacles and any other miscellaneous equipment that exists).

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 22,627	\$ 17,424	\$ 21,797	\$ 10,718	\$ 11,180
Supplies	5,864	10,479	7,250	5,750	7,250
Other Services & Charges	10,055	7,768	7,680	7,430	5,837
Total	\$ 38,546	\$ 35,671	\$ 36,727	\$ 23,898	\$ 24,267

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Public Works
Program: Parks Turf Maintenance

Program Description

To provide all areas of service relative to turf maintenance in the City's Parks.

Services

- ~ Fertilizing.
- ~ Weed Control.
- ~ Aerating.
- ~ Mowing.
- ~ Irrigating.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 40,626	\$ 43,362	\$ 35,975	\$ 56,896	\$ 62,229
Supplies	2,799	4,027	7,750	6,300	7,500
Other Services & Charges	35,387	27,348	26,100	26,100	16,433
Total	<u><u>\$ 78,812</u></u>	<u><u>\$ 74,737</u></u>	<u><u>\$ 69,825</u></u>	<u><u>\$ 89,296</u></u>	<u><u>\$ 86,162</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Public Works
Program: Parks Playing Field Maintenance

Program Description

To maintain the ballfields in a condition suitable to facilitate baseball and softball teams in an organized and professional setting.

Services

- ~ Turf Maintenance
- ~ Infield Maintenance
- ~ Chalking
- ~ Outfield Maintenance

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 18,676	\$ 18,477	\$ 15,648	\$ 15,469	\$ 16,025
Supplies	4,665	5,874	5,950	5,750	6,900
Other Services & Charges	12,430	9,072	10,022	10,022	6,517
Capital Outlay					
Total	\$ 35,771	\$ 33,423	\$ 31,620	\$ 31,241	\$ 29,442
Related Revenue					
Park Maintenance Fees	\$ 2,438	\$ 4,228	\$ 3,000	\$ 3,000	\$ 3,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund *Major Objective:* Recreation & Cultural
Department: Public Works
Program: Parks Trails Maintenance

Program Description

Accounts for costs associated with the maintenance of the City's park trail system.

Services

- ~ Snow and ice control of park trails.
- ~ Patching of park trails.
- ~ Seal coating of park trails.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 5,384	\$ 3,010	\$ 5,816	\$ 2,510	\$ 2,562
Supplies	28		900	400	650
Other Services & Charges	2,840	1,915	2,289	2,289	1,459
Total	<u>8,252</u>	<u>\$ 4,925</u>	<u>\$ 9,005</u>	<u>\$ 5,199</u>	<u>\$ 4,671</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Hockey Rinks

Major Objective: Recreation & Cultural

Program Description

To provide all maintenance relative to the operation and maintenance of the City's hockey rinks.

Services

- ~ Board Maintenance.
- ~ Ice Establishment.
- ~ Ice Maintenance.
- ~ Snow Removal.
- ~ Painting.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 15,361	\$ 15,079	\$ 12,753	\$ 11,879	\$ 12,974
Supplies	126	852	1,050	320	750
Other Services & Charges	7,571	5,321	5,930	5,680	3,587
Total	\$ 23,058	\$ 21,252	\$ 19,733	\$ 17,879	\$ 17,311

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Wading Pools

Major Objective: Recreation & Cultural

Program Description

To provide the maintaining of the City's wading pools, giving the community a place for summer time recreation.

Services

- ~ Maintenance of the pools.
- ~ Maintenance of the building and grounds.
- ~ Maintenance of the facilities and equipment.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 9,589	\$ 8,860	\$ 8,023	\$ 10,304	\$ 11,269
Supplies	2,129	2,321	3,000	2,500	2,500
Other Services & Charges	7,734	5,495	7,530	6,530	4,687
Total	\$ 19,452	\$ 16,676	\$ 18,553	\$ 19,334	\$ 18,456

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streets Administration

Major Objective: Public Works

Program Description

To administer the day to day operating & maintenance needs required to provide all services related to streets.

Services

- ~ Snow & Ice Control.
- ~ Traffic Signals, Street Signs, & Street Lighting.
- ~ Street Sweeping.
- ~ Streetscape.
- ~ Street, Boulevard, & Alley Maintenance.
- ~ Striping & Painting Crosswalks.
- ~ Storm Sewer Maintenance.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Expenditures

Personal Services	\$ 118,907	\$ 148,301	\$ 126,509	\$ 111,926	\$ 124,592
Supplies	2,410	2,854	4,420	4,420	4,420
Other Services & Charges	52,589	35,903	39,709	39,552	39,451
Total	<u>\$ 173,906</u>	<u>\$ 187,058</u>	<u>\$ 170,638</u>	<u>\$ 155,898</u>	<u>\$ 168,463</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streetscape

Major Objective: Public Works

Program Description

Providing maintenance and up keep along the streetscape areas.

Services

- ~ Sign repair and replacement.
- ~ Cleaning of sidewalks.
- ~ Maintenance and repair of street lighting.
- ~ Removal of garbage along streetscape.
- ~ Maintenance of planters, Kiosk, and fountain.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 10,576	\$ 11,256	\$ 10,931	\$ 19,863	\$ 20,439
Supplies	11,649	2,619	15,200	15,200	18,200
Other Services & Charges	54,196	45,675	53,891	53,891	63,570
Total	\$ 76,421	\$ 59,550	\$ 80,022	\$ 88,954	\$ 102,209

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund *Major Objective:* Public Works
Department: Public Works
Program: Street and Boulevard Maintenance

Program Description

Contains all work functions of preserving and maintaining the traveled surface of our street system.

Services

- ~ Repair and patching of asphalt to worn or damaged sections of roadways.
- ~ Seal coat zone preparation.
- ~ Repair service cuts for water and sewer repairs.
- ~ Repair and replacement of curbing.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 91,910	\$ 74,846	\$ 122,952	\$ 123,544	\$ 126,162
Supplies	25,892	19,760	36,850	36,650	37,550
Other Services & Charges	<u>138,659</u>	<u>108,770</u>	<u>97,127</u>	<u>96,687</u>	<u>118,441</u>
Total	<u>\$ 256,461</u>	<u>\$ 203,376</u>	<u>\$ 256,929</u>	<u>\$ 256,881</u>	<u>\$ 282,153</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund	Major Objective: Public Works
Department: Public Works	
Program: Alley Maintenance	

Program Description

Provide for costs to maintain a safe and driveable surface in city alleys.

Services

- ~ Grading of dirt alley surfaces.
- ~ Building up of alley with materials, as needed, to maintain a smooth surface.
- ~ Repair of concrete alley sections as needed.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 1,341	\$ 884	\$ 2,037	\$ 2,671	\$ 2,728
Supplies	580		420	500	500
Other Services & Charges	8,797	4,746	9,745	9,745	10,569
Total	\$ 10,718	\$ 5,630	\$ 12,202	\$ 12,916	\$ 13,797

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Painting Crosswalk & Striping

Program Description

Provide for costs associated with striping of intersections and crosswalks in order to provide pedestrians a safe and controlled area to cross the street and assists in traffic control.

Services

~ Repainting of existing crosswalks, center lines and traffic symbols.
~ Repainting city owned parking lots.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 4,437	\$ 2,160	\$ 3,648	\$ 4,486	\$ 4,586
Supplies	1,614	1,723	2,000	2,000	2,000
Other Services & Charges	<u>12,528</u>	<u>13,501</u>	<u>10,730</u>	<u>13,995</u>	<u>17,348</u>
Total	<u>\$ 18,579</u>	<u>\$ 17,384</u>	<u>\$ 16,378</u>	<u>\$ 20,481</u>	<u>\$ 23,934</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Traffic Signal Maintenance

Program Description

To provide and maintain traffic signals in working conditions for the safety of the public.

Services

- ~ Relamping of fixtures.
- ~ Troubleshooting.
- ~ Coordinating repairs as needed with electrical contractors.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 454	\$ 214	\$ 1,293	\$ 2,673	\$ 2,730
Supplies	91		120	60	60
Other Services & Charges	25,010	26,671	27,145	30,645	31,169
Total	\$ 25,555	\$ 26,885	\$ 28,558	\$ 33,378	\$ 33,959

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street Sign Maintenance

Program Description

To provide maintenance and installation of all street signs to ensure all are in good condition.

Services

- ~ Repair and replacement of signs.
- ~ Installation of new signs.
- ~ Removal of graffito on signs.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 2,547	\$ 5,294	\$ 5,679	\$ 6,847	\$ 6,992
Supplies	7,299	7,416	6,200	6,200	6,200
Other Services & Charges	<u>7,520</u>	<u>5,741</u>	<u>4,637</u>	<u>4,637</u>	<u>6,209</u>
Total	\$ 17,366	\$ 18,451	\$ 16,516	\$ 17,684	\$ 19,401

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Lighting

Major Objective: Public Works

Program Description

Provides street lights to enhance visibility throughout the community.

Services

~ Service of street lighting is contracted out to the power company and electrical contractors.
 ~ Notify contractors of outages.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 950	\$ 1,029	\$ 1,071	\$ 2,595	\$ 2,650
Other Services & Charges	108,026	117,613	121,500	138,300	138,300
Total	\$ 109,568	\$ 118,642	\$ 122,871	\$ 141,235	\$ 141,450

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Snow and Ice Control

Major Objective: Public Works

Program Description

To provide safe and manageable driving conditions on all city streets and alleys. To maintain city owned lots and walks keeping them free of snow and ice.

Services

- ~ Plowing and snow removal of roads, alleys and city walks.
- ~ Using salt and sand to maintain safe driving conditions.
- ~ Removal of accumulated snow from previous snow falls.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 112,152	\$ 73,678	\$ 102,606	\$ 100,060	\$ 102,492
Supplies	41,729	35,004	46,000	40,700	42,200
Other Services & Charges	87,714	66,941	54,086	54,686	73,035
Total	\$ 241,595	\$ 175,623	\$ 202,692	\$ 195,446	\$ 217,727

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Forestry

Major Objective: Public Works

Program Description

To provide for the City's shade tree management program. The City has an agreement with the City of Crystal for contracting the services of their Forester.

Services

- ~ Shade tree hazardous and disease control (public and private trees).
- ~ Tree trimming.
- ~ Reforestation.
- ~ Weed inspections.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$	\$	\$	\$	\$
Supplies	167	248	200	250	1,825
Other Services & Charges	<u>106,006</u>	<u>127,547</u>	<u>150,127</u>	<u>155,985</u>	<u>156,409</u>
Total	<u><u>\$ 106,173</u></u>	<u><u>\$ 127,795</u></u>	<u><u>\$ 150,327</u></u>	<u><u>\$ 156,235</u></u>	<u><u>\$ 158,234</u></u>

CITY OF ROBBINSDALE, MINNESOTA

HUMAN SERVICES

Department Activities and Responsibilities

This department involves the support of various non-profit and social service agencies that operate throughout the City. Currently the City is supporting Senior Transportation and Community Services Mediation.

Mission

To support programs and services which enrich the quality of life and health of all Robbinsdale residents, to show compassion for the citizens, and to preserve the diversity of Robbinsdale.

Department Objectives:

Continue working with various social service agencies to provide services to residents as needs arise.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Human Services
Program: Human Services

Major Objective: Human Services

Program Description

Provide funding for various non-profit and social service agencies that provide services within the City.

Services

- ~ Provide funding to Senior Social Services to help with the needs of the City's senior population.
- ~ Provide funding to various other social agencies based on request and evaluation.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Other Services & Charges	\$ 5,572	\$ 9,287	\$ 14,500	\$ 14,500	\$ 14,500

CITY OF ROBBINSDALE, MINNESOTA

SPECIAL REVENUE FUNDS

These funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by the statute, charter provisions, or local ordinance to finance particular functions or activities of government.

D.W.I. Forfeiture Fund

The Minnesota Legislature passed a statute in 1992 relating to the forfeiture of motor vehicles used by persons who are driving while under the influence and have previously had their driving privileges canceled for alcohol related offenses. The Robbinsdale Police Department has aggressively pursued the seizure and forfeiture of these vehicles as allowed by state statute. M.S. 169.1217 articulates the rules and procedures for the forfeiture of these vehicles. Subdivision 8 of this statute defines how these vehicles or the funds obtained for their sale must be distributed. The vehicle can be sold or used for official use. If the vehicle is sold, the proceeds after expenses must be forwarded to the local treasury and must be used for DWI-related enforcement, training, and education.

Senior Transportation Fund

The Council established this fund in 1997 to account for the operations of the Five Cities Senior Transportation Program. This program is a joint venture with four other surrounding communities and receives its funding from Community Development Block Grant funds (CDBG), Federal Grants, city contributions, and private donations.

City Code Compliance Fund

This Fund was established to account for programs related to City Code and emergency issues on private property. The programs are funded through special assessments or charges for services and exist to promote the safety and welfare of the citizens.

- Emergency Sewer & Water
- Forced Tree Removal
- Nuisance Abatements

Process

Each program is designed to aid a property owner in resolving problems regarding private utility services and City Code issues or violations. The City, either through a request by the property owner or an abatement authorized by the City Council related to a City Code order or violation pays a vendor to complete the work required. The cost plus any administrative fees are then assessed to the property. In accordance with the Special Assessment Policy, the Emergency Sewer & Water Program may be assessed up to 10 years, Forced Tree Removal may be assessed

CITY OF ROBBINSDALE, MINNESOTA

City Code Compliance Fund

Process (continued)

up to 3 years, and Nuisance Abatements are to be assessed all in one year. The standard special assessment interest rate is considered to be 8% for these programs. The City Council may at its discretion adjust the term and / or interest rate for each situation.

These programs are to operate as a revolving loan fund through the use of Special Assessments. Any funding deficits will be covered by the utility funds (Emergency Sewer & Water) or the General Fund.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
SPECIAL REVENUE FUNDS**

Fund Type	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Fund Balance, January 1	\$ 100,583	\$ 137,322	\$ 194,709	\$ 194,709	\$ 198,826
<u>Revenue</u>					
Intergovernmental	70,561	68,500	68,500	68,500	68,500
Fines & Forfeitures					
Investment Earnings	1,990	4,047	1,500	1,700	1,600
Donations	16,504	19,371	20,000	20,000	20,000
Miscellaneous	10,649	18,201	5,600	10,400	10,400
Transfers In	4,277	984			
City Code Compliance	89,064	99,135	79,395	78,318	75,487
Total Revenue	193,045	210,238	174,995	178,918	175,987
Total Available	293,628	347,560	369,704	373,627	374,813
<u>Expenditures</u>					
Personal Services	28,063	27,725	28,243	28,186	28,654
Supplies	2,605	15,848	2,700	2,700	2,700
Other Charges & Services	125,638	109,278	125,754	129,915	127,356
Capital Outlay			14,000	14,000	10,000
Total Expenditures	156,306	152,851	170,697	174,801	168,710
Fund Balance, December 31	\$ 137,322	\$ 194,709	\$ 199,007	\$ 198,826	\$ 206,103

**2013 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	DWI Forefeiture	Senior Transportation	City Code Compliance	Total Budget
Fund Balance, January 1	\$ 15,164	\$ 87,860	\$ 95,802	\$ 198,826
<u>Revenue</u>				
Intergovernmental		68,500		68,500
Investment Earnings	500	1,100		1,600
Donations		20,000		20,000
Miscellaneous	9,800	600		10,400
Code Compliance Revenue			75,487	75,487
Total Revenue	10,300	90,200	75,487	175,987
Total Available	25,464	178,060	171,289	374,813
<u>Expenditures</u>				
Personal Services		28,654		28,654
Supplies	2,000	700		2,700
Other Charges & Services	5,800	63,435	58,121	127,356
Capital Outlay	10,000			10,000
Total Expenditures	17,800	92,789	58,121	168,710
Fund Balance, December 31	\$ 7,664	\$ 85,271	\$ 113,168	\$ 206,103

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.W.I. Forfeiture
Fund Type: Special Revenue

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues By Source					
Investment Earnings	\$ 568	\$ 915	\$ 500	\$ 500	\$ 500
Other Fees	9,771	17,551	5,000	9,800	9,800
Total	10,339	18,466	5,500	10,300	10,300
Expenditures By Category					
Supplies	\$ 2,005	\$ 15,267	\$ 2,000	\$ 2,000	\$ 2,000
Other Services & Charges	2,728	5,337	5,139	4,120	5,800
Transfers					
Capital Outlay			14,000	14,000	10,000
Total	4,733	20,604	21,139	20,120	17,800
Fund Equity					
Revenues over (under)					
Expenditures	5,606	(2,138)	(15,639)	(9,820)	(7,500)
Fund Equity, January 1	21,516	27,122	24,984	24,984	15,164
Fund Equity, December 31	<u>\$ 27,122</u>	<u>\$ 24,984</u>	<u>\$ 9,345</u>	<u>\$ 15,164</u>	<u>\$ 7,664</u>

CITY OF ROBBINSDALE, MINNESOTA

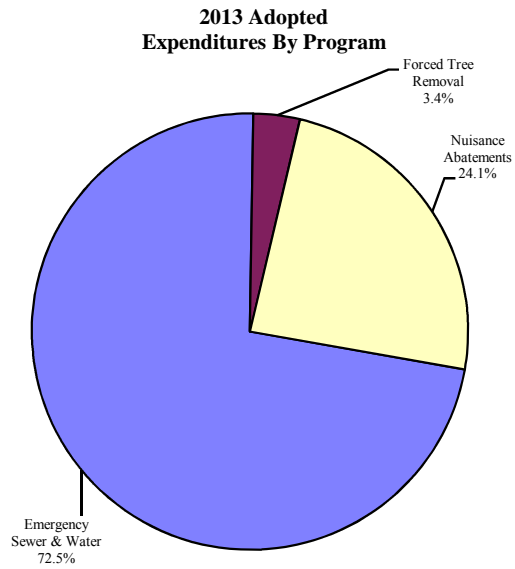
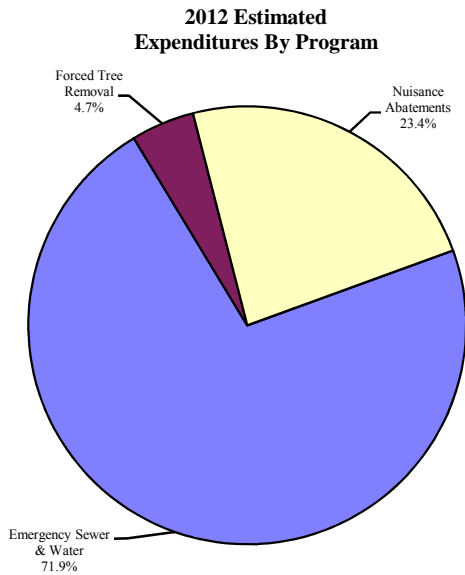
Fund: Senior Transportation
Fund Type: Special Revenue

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues By Source					
Investment Income	\$ 1,422	\$ 3,132	\$ 1,000	\$ 1,200	\$ 1,100
Other	878	650	600	600	600
Donations - Fares	16,504	19,371	20,000	20,000	20,000
Intergovernmental					
Federal Grants - Other					
Federal Grants - CDBG:	45,245	36,765	44,400	36,765	36,765
Local Govt Payments	25,316	31,735	24,100	31,735	31,735
Insurance Dividends	840	984			
Transfers In					
Total	90,205	92,637	90,100	90,300	90,200
Expenditures By Category					
Personal Services	\$ 28,063	\$ 27,725	\$ 28,243	\$ 28,186	\$ 28,654
Supplies	600	581	700	700	700
Other Services & Charges	59,677	54,050	63,615	61,795	63,435
Total	88,340	82,356	92,558	90,681	92,789
Fund Equity					
Revenues over (under)					
Expenditures	1,865	10,281	(2,458)	(381)	(2,589)
Fund Equity, January 1	76,095	77,960	88,241	88,241	87,860
Fund Equity, December 31	<u>\$ 77,960</u>	<u>\$ 88,241</u>	<u>\$ 85,783</u>	<u>\$ 87,860</u>	<u>\$ 85,271</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues and Other Sources by Program					
Emergency Sewer & Water	\$ 54,786	\$ 49,285	\$ 45,395	\$ 50,713	\$ 46,287
Forced Tree Removal	7,429	7,901	7,000	4,815	3,500
Nuisance Abatements	26,849	41,949	27,000	22,790	25,700
Total	89,064	99,135	79,395	78,318	75,487
Expenditures By Program					
Emergency Sewer & Water	\$ 48,089	\$ 27,481	\$ 41,000	\$ 46,000	\$ 42,121
Forced Tree Removal	5,062	8,725	5,000	3,000	2,000
Nuisance Abatements	10,082	13,685	11,000	15,000	14,000
Total	63,233	49,891	57,000	64,000	58,121
Fund Equity By Program					
Emergency Sewer & Water	(103,161)	(81,357)	(76,962)	(76,644)	(72,478)
Forced Tree Removal	18,978	18,154	20,154	19,969	21,469
Nuisance Abatements	116,423	144,687	160,687	152,477	164,177
Fund Equity, December 31	\$ 32,240	\$ 81,484	\$ 103,879	\$ 95,802	\$ 113,168



CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues and Other Sources By Source					
Special Assessments	\$ 71,135	\$ 72,027	\$ 60,395	\$ 59,318	\$ 56,487
Charges for Services	17,929	20,936	19,000	19,000	19,000
Investment Income		6,172			
Total	<u>89,064</u>	<u>99,135</u>	<u>79,395</u>	<u>78,318</u>	<u>75,487</u>
Expenditures and Other Uses By Category					
Debt Service:					
Services to Property	\$ 63,233	\$ 49,891	\$ 57,000	\$ 64,000	\$ 58,121
Operating Transfers Out					
Total	<u>63,233</u>	<u>49,891</u>	<u>57,000</u>	<u>64,000</u>	<u>58,121</u>
Fund Equity					
Revenues over (under) Expenditures	<u>25,831</u>	<u>49,244</u>	<u>22,395</u>	<u>14,318</u>	<u>17,366</u>
Fund Equity, January 1	<u>6,409</u>	<u>32,240</u>	<u>81,484</u>	<u>81,484</u>	<u>95,802</u>
Fund Equity, December 31	<u>\$ 32,240</u>	<u>\$ 81,484</u>	<u>\$ 103,879</u>	<u>\$ 95,802</u>	<u>\$ 113,168</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Forced Tree Removal

Major Objective: Special Revenue

Program Description

Account for costs associated with the removal of diseased trees from private property per City and State regulations. Costs are to be recouped through direct payment from property owners or through special assessments levied against the property.

Services

- ~ Preservation of trees throughout the City by controlling the spread of disease.
- ~ Provide a program to allow affected property owners a way to resolve their diseased tree issues.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 6,989	\$ 6,160	\$ 7,000	\$ 4,815	\$ 3,500
Charges for Services	440	941			
Investment Income		800			
Total	7,429	7,901	7,000	4,815	3,500

Expenditures & Other Uses

Services to Property	5,062	8,725	5,000	3,000	2,000
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Designated Fund Balance

Change in Fund Balance	2,367	(824)	2,000	1,815	1,500
Fund Balance, January 1	16,611	18,978	18,154	18,154	19,969
Fund Balance, December 31	\$ 18,978	\$ 18,154	\$ 20,154	\$ 19,969	\$ 21,469

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Nuisance Abatements

Major Objective: Special Revenue

Program Description

Account for abatements due to various City Code Violations as defined in the City Charter.

Services

- ~ Maintain clean and safe neighborhoods throughout the City.
- ~ Provide a program to allow affected property owners a way to resolve their code violation issues.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 18,260	\$ 19,932	\$ 8,000	\$ 3,790	\$ 6,700
Charges for Services	8,589	16,645	19,000	19,000	19,000
Investment Income		5,372			
Total	26,849	41,949	27,000	22,790	25,700

Expenditures & Other Uses

Services to Property	10,082	13,685	11,000	15,000	14,000
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Designated Fund Balance

Change in Fund Balance	16,767	28,264	16,000	7,790	11,700
Fund Balance, January 1	99,656	116,423	144,687	144,687	152,477
Fund Balance, December 31	<u>\$ 116,423</u>	<u>\$ 144,687</u>	<u>\$ 160,687</u>	<u>\$ 152,477</u>	<u>\$ 164,177</u>

CITY OF ROBBINSDALE, MINNESOTA

DEBT SERVICE FUNDS

The City has one Debt Service Fund that is continuous and accounts for the City's Governmental debt activity.

General Debt Service Fund

Established to provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

CITY OF ROBBINSDALE, MINNESOTA

GENERAL DEBT SERVICE

To provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Presentation

The General Debt Service Fund includes the following:

- Summary of the General Debt Service Fund (The City currently reports all their debt service in one fund)
- Program summary pages for each debt issue
- Schedule of Long Term Debt Issues Payable

General Obligation Building Bonds

In 2010, the City issued \$435,000 in General Obligation Refunding Bonds, which along with other available funds, were used to refund \$530,000 of outstanding 1999 General Obligation Building Bonds that had been issued to finance the costs of acquisition, construction, and equipping of the Public Safety Building. The residents approved that initial bond issue on April 29, 1992 through a special referendum. The bonds were issued for a period of three years at a net interest cost of 2.0%. The transaction also resulted in an economic gain of \$26,118 and a reduction of \$128,349 in future debt service payments.

General Obligation Street Improvement & Reconstruction Bonds

In 2006, the City issued \$1,535,000 in General Obligation Street Reconstruction Bonds for the County Road 81 Project and various local street projects. The bonds will be funded through special assessments and an annual tax levy over the next ten years at a net interest cost of 4.199%

In 2012, the City issued \$1,470,000 in General Obligation Street Improvement Bonds for various local street projects. The bonds will be funded through special assessments and an annual tax levy over the next ten years at a net interest cost of 1.383%.

General Obligation Capital Equipment Notes

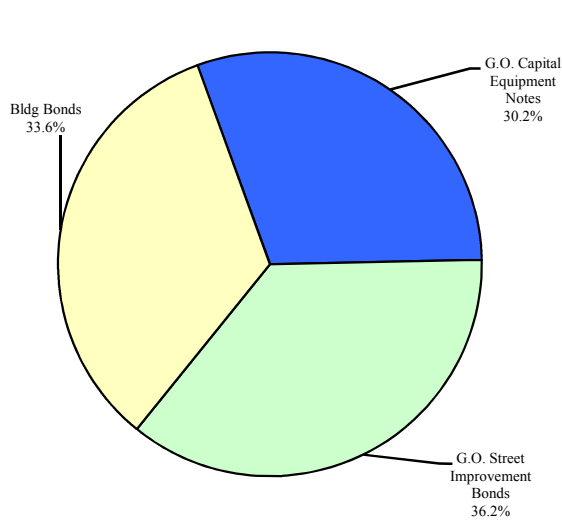
In 2009, the City issued \$750,000 in General Obligation Capital Equipment Notes for the purchase of equipment. The Equipment Notes mature in February 2014 and have an interest rate of 3.5%.

CITY OF ROBBINSDALE, MINNESOTA

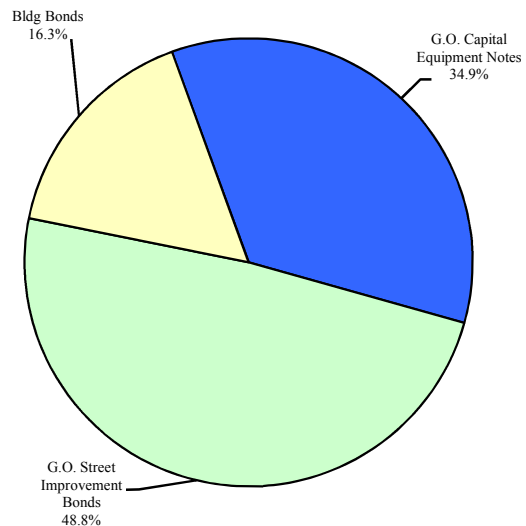
Fund: General Debt Service
Fund Type: Debt Service

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues and Other Sources by Program					
G.O. Capital Equipment Notes	\$ 177,286	\$ 180,494	\$ 176,906	\$ 176,906	\$ 176,967
G.O. Street Improvement Bonds	206,357	213,998	208,857	208,857	305,927
General Obligation Building Bonds	<u>652,387</u>	<u>196,435</u>	<u>84,935</u>	<u>84,935</u>	<u>4,100</u>
Total	<u>1,036,030</u>	<u>590,927</u>	<u>470,698</u>	<u>470,698</u>	<u>486,994</u>
Expenditures By Program					
G.O. Capital Equipment Notes	\$ 163,221	\$ 164,699	\$ 164,253	\$ 164,510	\$ 164,565
G.O. Street Improvement Bonds	193,564	193,333	196,750	196,750	229,942
General Obligation Building Bonds	<u>844,595</u>	<u>195,827</u>	<u>183,115</u>	<u>183,115</u>	<u>76,780</u>
Total	<u>1,201,380</u>	<u>553,859</u>	<u>544,118</u>	<u>544,375</u>	<u>471,287</u>
Fund Equity By Program					
G.O. Capital Equipment Notes	216,643	232,438	245,091	244,834	257,236
G.O. Street Improvement Bonds	318,661	339,326	351,433	351,433	427,418
General Obligation Building Bonds	<u>305,199</u>	<u>305,807</u>	<u>207,627</u>	<u>207,627</u>	<u>134,947</u>
Fund Equity, December 31	<u>\$ 840,503</u>	<u>\$ 877,571</u>	<u>\$ 804,151</u>	<u>\$ 803,894</u>	<u>\$ 819,601</u>

**2012 Estimated
Expenditures By Program**



**2013 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenues By Source					
Property Tax Levy	\$ 581,783	\$ 571,078	\$ 462,598	\$ 462,598	\$ 478,894
Interest	11,078	19,849	8,100	8,100	8,100
Proceeds from the issuance of debt	443,169				
Total	1,036,030	590,927	470,698	470,698	486,994
Expenditures By Category					
Debt Service:					
Principal	\$ 968,500	\$ 475,000	\$ 480,000	\$ 480,000	\$ 390,500
Interest and fiscal charges	95,817	76,036	61,118	61,360	78,417
Other Charges	2,813	2,823	3,000	3,015	2,370
Transfers Out	125,000				
Total	1,201,380	553,859	544,118	544,375	471,287
Fund Equity					
Revenues over (under) Expenditures	(165,350)	37,068	(73,420)	(73,677)	15,707
Fund Equity, January 1	1,005,853	840,503	877,571	877,571	803,894
Fund Equity, December 31	\$ 840,503	\$ 877,571	\$ 804,151	\$ 803,894	\$ 819,601

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation (G.O.) Capital Equipment Notes

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Capital Equipment Notes.
The debt is being funded through various Ad Valorem Property Tax Levies.

Services

~ Service the debt on the 2009 Capital Equipment Notes issued for the purchase of police equipment, fire engine and other equipment. (Ends in 2014)

	2010		2011		2012		2012		2013
	Actual		Actual		Budget		Estimated		Adopted
Revenue and Other Sources									
Debt Service Levy	\$ 174,723	\$	174,642	\$	174,906	\$	174,906	\$	174,967
Interest Revenue	2,563		5,852		2,000		2,000		2,000
Total	<u>177,286</u>		<u>180,494</u>		<u>176,906</u>		<u>176,906</u>		<u>176,967</u>
Expenditures									
Debt Service:									
Principal	\$ 138,500	\$	145,000	\$	150,000	\$	150,000	\$	155,500
Interest & Fiscal Charges	24,177		19,134		13,703		13,945		8,495
Other Charges	544		565		550		565		570
Total	<u>163,221</u>		<u>164,699</u>		<u>164,253</u>		<u>164,510</u>		<u>164,565</u>
Fund Equity									
Revenues over (under)									
Expenditures	<u>14,065</u>		<u>15,795</u>		<u>12,653</u>		<u>12,396</u>		<u>12,402</u>
Fund Equity, January 1	<u>202,578</u>		<u>216,643</u>		<u>232,438</u>		<u>232,438</u>	\$	<u>244,834</u>
Fund Equity, December 31	<u><u>\$ 216,643</u></u>	\$	<u><u>232,438</u></u>	\$	<u><u>245,091</u></u>	\$	<u><u>244,834</u></u>	\$	<u><u>257,236</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Street Improvement & Reconstruction Bonds

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Street Improvement Bonds. The debt is being funded through special assessments to affected properties and Ad Valorem property tax levies.

Services

- ~ Service the debt on the 2002 Street Improvement Bonds.
- ~ Service the debt on the 2006 Street Reconstruction Bonds.
- ~ Service the debt on the 2012 Street Reconstruction Bonds.

	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 204,113	\$ 208,520	\$ 206,857	\$ 206,857	\$ 303,927
Interest Revenue	2,244	5,478	2,000	2,000	2,000
Total	206,357	213,998	208,857	208,857	305,927
Expenditures					
Debt Service:					
Principal	\$ 140,000	\$ 145,000	\$ 155,000	\$ 155,000	\$ 160,000
Interest & Fiscal Charges	52,625	46,925	40,800	40,800	68,992
Other Charges	939	1,408	950	950	950
Total	193,564	193,333	196,750	196,750	229,942
Fund Equity					
Revenues over (under)					
Expenditures	12,793	20,665	12,107	12,107	75,985
Fund Equity, January 1	305,868	318,661	339,326	339,326	351,433
Fund Equity, December 31	\$ 318,661	\$ 339,326	\$ 351,433	\$ 351,433	\$ 427,418

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Building Bonds

Program Description

To service the debt for the General Obligation Building Bonds of 1992 and the General Obligation Building Refunding Bonds of 1999. The bonds were issued in 1992 to build the Police and Fire Station located at 4101 Hubbard Avenue North. The Bonds were then refunded in 1999 with a crossover refunding bond. The crossover date occurred in February of 2002. Initial Bond Issue in 1992 was approved by majority vote as a market value based property tax levy. In 2010 the remaining bonds were refunded with a new bond issue. The final payment will be in 2013.

Services

To account for and pay obligations related to debt issuance used to build the Police and Fire Station.

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 202,947	\$ 187,916	\$ 80,835	\$ 80,835	\$
Interest Revenue	6,271	8,519	4,100	4,100	4,100
Debt Proceeds	443,169				
Total	652,387	196,435	84,935	84,935	4,100
Expenditures					
Debt Service:					
Principal	\$ 690,000	\$ 185,000	\$ 175,000	\$ 175,000	\$ 75,000
Interest & Fiscal Charges	19,015	9,977	6,615	6,615	930
Debt Issuance Costs	9,250				
Other Charges	1,330	850	1,500	1,500	850
Transfers Out	125,000				
Total	844,595	195,827	183,115	183,115	76,780
Fund Equity					
Revenues over (under)					
Expenditures	(192,208)	608	(98,180)	(98,180)	(72,680)
Fund Equity, January 1	497,407	305,199	305,807	305,807	207,627
Fund Equity, December 31	<u>\$ 305,199</u>	<u>\$ 305,807</u>	<u>\$ 207,627</u>	<u>\$ 207,627</u>	<u>\$ 134,947</u>

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2013**

Year	Interest Rate	Principal Amount	Interest Amount	Total
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General Obligation Building Bonds

Public Safety Building Refunding Bonds of 2010

2013	2.00%	75,000	750	75,750
Total General Obligation Building Bonds		<u>\$ 75,000</u>	<u>\$ 750</u>	<u>\$ 75,750</u>

General Obligation Street Improvement & Reconstruction Bonds

Street Reconstruction Bonds of 2006

2013	4.25%	160,000	33,609	193,609
2014	4.25%	165,000	26,700	191,700
2015	4.25%	170,000	19,581	189,581
2016	4.375%	180,000	12,031	192,031
2017	4.375%	185,000	4,047	189,047
Total Street Reconstruction Bonds of 2006		<u>\$ 860,000</u>	<u>\$ 95,969</u>	<u>\$ 955,969</u>

Street Reconstruction Bonds of 2012

2013	0.40%		16,693	16,693
2014	0.40%	130,000	16,433	146,433
2015	0.50%	140,000	15,823	155,823
2016	0.60%	145,000	15,038	160,038
2017	0.75%	145,000	14,059	159,059
2018	1.00%	145,000	12,790	157,790
2019	1.10%	150,000	11,240	161,240
2020	1.35%	150,000	9,403	159,403
2021	1.60%	150,000	7,190	157,190
2022	1.80%	155,000	4,595	159,595
2023	2.00%	160,000	1,600	161,600
Total Street Reconstruction Bonds of 2012		<u>\$ 1,470,000</u>	<u>\$ 124,862</u>	<u>\$ 1,594,862</u>
Total General Obligation Street Improvement Bonds		<u>\$ 2,330,000</u>	<u>\$ 220,830</u>	<u>\$ 2,550,830</u>

General Obligation Capital Equipment Notes

Capital Equipment Notes 2009

2013	3.50%	155,500	8,495	163,995
2014	3.50%	161,000	2,880	163,880
Total General Obligation Capital Equipment Notes		<u>\$ 316,500</u>	<u>\$ 11,375</u>	<u>\$ 327,875</u>

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL PROJECT FUNDS

The City has two Capital Project Funds that are continuous and account for the entire City's capital activity.

Capital Improvement Fund

Established to account for construction and/or improvements financed by other City funds, Federal and State grants, or contributions made by other organizations.

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Permanent Improvement Revolving Fund (PIR)

The PIR Fund was established under Section 315 of The City Code to finance and account for the construction, maintenance, and repair of street and related infrastructure. The funds allocated to the City as Municipal State Aid for road construction is accounted for in this fund. Under the City Code, all excess resources are to be allocated to the traffic and transportation program.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
CAPITAL PROJECTS FUNDS**

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Special Assessments	\$ 490,133	\$ 451,013	\$ 484,000	\$ 450,000	\$ 450,000
Intergovernmental	1,230,630	498,720	1,415,680	2,215,530	185,071
Charges for Services	187,560	99,836	179,688	95,522	90,841
Franchise Fees	153,215	185,768	152,000	186,000	186,000
Donation & Gifts		35,000		8,262	13,262
Investment Income	200,717	197,642	98,225	98,225	98,225
Other Income	525	135,605			
Total	<u>2,262,780</u>	<u>1,603,584</u>	<u>2,329,593</u>	<u>3,053,539</u>	<u>1,023,399</u>
Other Financing Sources					
Proceeds from the sale of					
Bonds				1,460,522	200,000
Transfers from					
Other Funds	459,980	1,095,972	425,000	450,653	250,000
Total Other Financing Sources	<u>459,980</u>	<u>1,095,972</u>	<u>425,000</u>	<u>1,911,175</u>	<u>450,000</u>
Total Revenue & Other Financing Sources	<u>2,722,760</u>	<u>2,699,556</u>	<u>2,754,593</u>	<u>4,964,714</u>	<u>1,473,399</u>
Expenditures					
Other Services & Charges	262,737	300,092	263,078	283,180	283,180
Capital Equipment and Improvements	2,745,209	1,242,952	3,195,140	3,118,232	3,241,670
Total	<u>3,007,946</u>	<u>1,543,044</u>	<u>3,458,218</u>	<u>3,401,412</u>	<u>3,524,850</u>
Other Financing Uses					
Transfers to					
Other Funds	163,468	117,807	134,000	134,000	134,000
Total	<u>163,468</u>	<u>117,807</u>	<u>134,000</u>	<u>134,000</u>	<u>134,000</u>
Total Expenditures & Other Uses	<u>3,171,414</u>	<u>1,660,851</u>	<u>3,592,218</u>	<u>3,535,412</u>	<u>3,658,850</u>
Designated Fund Balance					
Change in Fund Balance	(448,654)	1,038,705	(837,625)	1,429,302	(2,185,451)
Fund Balance, January 1	5,114,709	4,666,055	5,704,760	5,704,760	7,134,062
Fund Balance, December 31	<u>\$ 4,666,055</u>	<u>\$ 5,704,760</u>	<u>\$ 4,867,135</u>	<u>\$ 7,134,062</u>	<u>\$ 4,948,611</u>

CITY OF ROBBINSDALE, MINNESOTA

**2013 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	Cable Grant Fund	Government Buildings Fund	Parks Improvement Fund	Permanent Improvement Revolving Fund	Total Budget
Fund Balance, January 1	\$ 189,430	\$	\$ 337,017	\$ 6,607,615	\$ 7,134,062
<u>Revenue</u>					
Special Assessments				450,000	450,000
Intergovernmental	26,311		18,500	140,260	185,071
Charges for Services				90,841	90,841
Franchise Fees				186,000	186,000
Investment Earnings	2,725		500	95,000	98,225
Donations			13,262		13,262
Miscellaneous					
Proceeds from Sale of Bonds				200,000	200,000
Transfers from Other Funds			100,000	150,000	250,000
Total Revenue	29,036		132,262	1,312,101	1,473,399
Total Available	218,466		469,279	7,919,716	8,607,461
<u>Expenditures</u>					
Other Charges & Services	680		2,500	280,000	283,180
Capital Equipment and Improvements		57,500	147,900	3,036,270	3,241,670
Transfers to Other Funds				134,000	134,000
Total Expenditures	680	57,500	150,400	3,450,270	3,658,850
Fund Balance, December 31	\$ 217,786	\$ (57,500)	\$ 318,879	\$ 4,469,446	\$ 4,948,611



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Descriptions of each of these programs are presented on the program summary pages in this section.

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for each program listed above. The program summary includes a description of the program, a program fund operating statement, and a project summary. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement

Fund Type: Capital Projects

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Intergovernmental	\$ 903,123	\$ 483,615	\$ 25,680	\$ 26,311	44,811
Donations & Gifts		35,000		8,262	13,262
Investment Income	96,134	6,267	3,225	3,225	\$ 3,225
Other Income	525	200			
Total	999,782	525,082	28,905	37,798	61,298
Other Financing Sources					
Transfers from Other Funds	309,980	275,000	275,000	300,653	100,000
Total Revenue & Other Financing Sources	1,309,762	800,082	303,905	338,451	161,298
Expenditures					
Other Charges & Services	3,042	19,358	3,078	3,180	3,180
Capital Equipment and Improvements	1,563,463	706,794	166,000	89,092	205,400
Total	1,566,505	726,152	169,078	92,272	208,580
Other Financing Uses					
Transfers to Other Funds	63,259	11,514			
Total	63,259	11,514			
Total Expenditures & Other Uses	1,629,764	737,666	169,078	92,272	208,580
Designated Fund Balance					
Change in Fund Balance	(320,002)	62,416	134,827	246,179	(47,282)
Fund Balance, January 1	537,854	217,852	280,268	280,268	526,447
Fund Balance, December 31	\$ 217,852	\$ 280,268	\$ 415,095	\$ 526,447	\$ 479,165

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement

Fund Type: Capital Projects

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Statement of Revenues, Expenditures and Changes in Fund Balance By Program

Revenues & Other Financing Sources

Cable Grant Program	\$ 31,028	\$ 34,002	\$ 28,405	\$ 29,036	\$ 29,036
Government Buildings	321,980			25,653	
Parks Improvements	956,754	766,080	275,500	283,762	132,262
Total	1,309,762	800,082	303,905	338,451	161,298

Expenditures & Other Financing Uses

Cable Grant Program	578	680	2,578	2,680	680
Government Buildings	328,448		69,500	12,500	57,500
Parks Improvements	1,300,738	736,986	97,000	77,092	150,400
Total	1,629,764	737,666	169,078	92,272	208,580

Designated Fund Balance

Change in Fund Balance	(320,002)	62,416	134,827	246,179	(47,282)
Fund Balance, January 1	537,854	217,852	280,268	280,268	526,447
Fund Balance, December 31	\$ 217,852	\$ 280,268	\$ 415,095	\$ 526,447	\$ 479,165

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Administration
Program: Cable Grant

Program Description

As part of the City's involvement in the Northwest Cable TV area franchise, a cable grant is being given to member cities for the purpose of on-going improvements to their audio and video production of City Council Meetings and other government programming for cable television.

Services

~ Provide audio / video equipment to the City for use in communicating its policies and actions to the citizens.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Program Funding Operating Statement

Revenue

Other Revenue:

Cable Grant	\$ 28,303	\$ 27,735	\$ 25,680	\$ 26,311	\$ 26,311
Investment Income	2,725	6,267	2,725	2,725	2,725

Total Revenue	31,028	34,002	28,405	29,036	29,036
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Expenditures

Personal Services

Other Charges & Services	578	680	578	680	680
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Capital Equipment and Improvements

			2,000	2,000	
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Total	578	680	2,578	2,680	680
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Designated Fund Balance

Change in Fund Balance	30,450	33,322	25,827	26,356	28,356
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Fund Balance, January 1	99,302	129,752	163,074	163,074	189,430
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Fund Balance, December 31	\$ 129,752	\$ 163,074	\$ 188,901	\$ 189,430	\$ 217,786
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Summary of Projects

Small Equipment Needs			\$ 2,000	\$ 2,000	
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Video System Replacement - Council

Service Charges	\$ 578	\$ 680	578	680	
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Total	578	680	2,578	2,680	\$
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CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Program Description

To account for improvement projects related to government owned facilities, other than parks, that are not part of an internal service or enterprise operation. Funding comes from transfers from other funds to pay for the projects.

Services

~ Maintain and improve City owned facilities needed for the delivery of services to citizens.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Program Funding Operating Statement					
Revenue & Other Financing Sources					
Investment Income	\$ 87,000				
Operating transfers from:					
General Fund				\$ 25,653	
Central Services Fund	234,980				
Central Garage Fund					
Total operating transfers	<u>234,980</u>			<u>25,653</u>	
Total	<u>321,980</u>			<u>25,653</u>	
Expenditures & Other Uses					
Capital Equipment and Improvements	321,899		69,500	12,500	57,500
Operating Transfers to:					
General Fund	<u>6,549</u>				
Total	<u>328,448</u>		<u>69,500</u>	<u>12,500</u>	<u>57,500</u>
Designated Fund Balance					
Change in Fund Balance	(6,468)		(69,500)	13,153	(57,500)
Fund Balance, January 1	<u>(6,685)</u>	<u>(13,153)</u>	<u>(13,153)</u>	<u>(13,153)</u>	
Fund Balance, December 31	<u>\$ (13,153)</u>	<u>\$ (13,153)</u>	<u>\$ (82,653)</u>	<u>\$</u>	<u>\$ (57,500)</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Summary of Projects

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Historic Library Building</u>					
Rehabilitation	154		\$ 15,000		\$ 15,000
Parking Lot Construction	158		22,500		22,500
Structural Repair to Entry	115		20,000		20,000
Replace Shingles	147		10,000	\$ 12,500	
Energy Efficiency Improvements	161		2,000		
<u>Buildings</u>					
Backup Generator	127;131				
City Hall Parking lots resurfacing	107				
Salt Storage Building	111				
Bulk Storage Bins	118				
PW Yard Enhancements	119				
Police-Replace Windows & Glass	128	\$ 23,388			
City Hall HVAC	133	298,592			
City Hall Doors	135				
City Hall Raingarden	138				
PW Block Repair	139				
City Hall Council Chmb AVCATV	700	(81)			
Small Works	397				
<u>Other Sites</u>					
Miscellaneous items					
Total	\$ 321,899	\$	\$ 69,500	\$ 12,500	\$ 57,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Recreation & Parks
Program: Park Improvements

Program Description

Account for project funding of all improvements for the City's park system.

Services

- ~ Account for improvement projects for the City parks.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to park improvements.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:					
State Grants & Aids	\$ 874,820	\$ 455,880			\$ 18,500
Total Intergovernmental	874,820	455,880			18,500
Donations & Gifts		35,000		\$ 8,262	13,262
Investment Income	6,409		\$ 500	500	500
Other Income	525	200			
Operating transfers from:					
Liquor Operations Fund	75,000	75,000	75,000	75,000	100,000
General Fund Fund		200,000	200,000	200,000	
Total Operating Transfers	75,000	275,000	275,000	275,000	100,000
Total	956,754	766,080	275,500	283,762	132,262

Expenditures & Other Uses

Other Services & Charges	2,464	18,678	2,500	2,500	2,500
Capital Equipment and Improvements	1,241,564	706,794	94,500	74,592	147,900
Operating Transfers to:					
General Fund	56,710	11,514			
Total	1,300,738	736,986	97,000	77,092	150,400

Designated Fund Balance

Change in Fund Balance	(343,984)	29,094	178,500	206,670	(18,138)
Fund Balance, January 1	445,237	101,253	130,347	130,347	337,017
Fund Balance, December 31	\$ 101,253	\$ 130,347	\$ 308,847	\$ 337,017	\$ 318,879

CITY OF ROBBINSDALE, MINNESOTA

	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
Summary of Projects - Park Improvements					
Lakeview Terrace Park Ballfield Lights	205	\$ 399,398			
Lee Park Improvements	207			\$	10,000
Sanborn Park Trail Reconstruction	213				16,000
Kelly Park Improvements	230	\$ 91,751	5,304		
Dog Park Development	238		\$ 5,000	\$	
Lakeview Terrace Park Reconstruction	249	1,134,924	302,091	40,000	41,111
Manor Park Windows	250	2,635			50,000
Hollingsworth Park Prairie Maint	254		2,000	2,000	
Sanborn Park Horse Shoe Pit Improvements	256	10,289			
RMS-Playfields	257		15,000	15,000	
Lakeview Terrace Park Concession Improver	259	1,965			8,000
Sochacki Park-Replace Picnic Shelter Roof	262		2,000		2,000
Spanjers Park - Control Link for Lights	263		10,000	8,981	
Hollingsworth Park - Repair Fishing Dock	264		8,000		8,000
Lee Park - 2nd exit to Park Building	265		5,000		5,000
Sanborn - Drainage/Sinkhole repair	266				31,400
Manor Park - Shade Shelter at Old BB Ct	267				10,000
Parks Small Works	297		7,500	7,500	7,500
Total	\$ 1,241,564	\$ 706,793	\$ 94,500	\$ 74,592	\$ 147,900

CITY OF ROBBINSDALE, MINNESOTA

PERMANENT IMPROVEMENT REVOLVING FUND

Special assessments, State Aid Highway Funds, Franchise Fees, and some Conduit Bond Fees, are used to finance the Permanent Improvement Revolving Fund. The fund is used to manage the City's Traffic & Transportation Program, which includes:

- Street Reconstruction
- Street Overlay & Sealcoat
- Other Infrastructure
- Alley Overlay & Reconstruction
- Sidewalk Reconstruction

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for the Traffic & Transportation Program, which includes a summary of each project being all or partially funded by this Fund. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving Fund
Fund Type: Capital Projects

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Special Assessments	\$ 490,133	\$ 451,013	\$ 484,000	\$ 450,000	\$ 450,000
Intergovernmental	327,507	15,105	1,390,000	2,189,219	140,260
Charges for Services	187,560	235,241	179,688	95,522	90,841
Franchise Fees	153,215	185,768	152,000	186,000	186,000
Investment Income	104,583	191,375	95,000	95,000	95,000
Total	1,262,998	1,078,502	2,300,688	3,015,741	962,101
Other Financing Sources					
Proceeds from the sale of Bonds				1,460,522	200,000
Transfers from Other Funds	150,000	820,972	150,000	150,000	150,000
Total Other Financing Sources	150,000	820,972	150,000	1,610,522	350,000
Total Revenue & Other Financing Sources	1,412,998	1,899,474	2,450,688	4,626,263	1,312,101
Expenditures					
Other Services & Charges	259,695	280,734	260,000	280,000	280,000
Capital Equipment and Improvements	1,181,746	536,158	3,029,140	3,029,140	3,036,270
Total	1,441,441	816,892	3,289,140	3,309,140	3,316,270
Other Financing Uses					
Transfers to Other Funds	100,209	106,293	134,000	134,000	134,000
Total Expenditures & Other Uses	1,541,650	923,185	3,423,140	3,443,140	3,450,270
Designated Fund Balance					
Change in Fund Balance	(128,652)	976,289	(972,452)	1,183,123	(2,138,169)
Fund Balance, January 1	4,576,855	4,448,203	5,424,492	5,424,492	6,607,615
Fund Balance, December 31	\$ 4,448,203	\$ 5,424,492	\$ 4,452,040	\$ 6,607,615	\$ 4,469,446

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving **Major Objective:** Capital Improvements
Department: Engineering
Program: Traffic & Transportation Program

Program Description

Account for street reconstruction projects and carry out the City's street reconstruction program as presented in the Capital Improvement Program.

Services

- ~ Maintain the City's streets in good working condition for public safety and community access services.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to street reconstruction.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Program Funding Operating Statement					
Revenue & Other Financing Sources					
Special Assessments	\$ 490,133	\$ 451,013	\$ 484,000	\$ 450,000	\$ 450,000
Intergovernmental:					
State Grants & Aids	327,507	15,105	1,390,000	2,189,219	140,260
Total Intergovernmental	327,507	15,105	1,390,000	2,189,219	140,260
Donations & Gifts					
Charges for Services:					
Street Repair Fees	3,176	3,836	3,200	3,800	3,800
IDRB Bond Fees	181,294	93,750	173,388	89,222	84,541
Sale of maps and documents	3,090	2,250	3,100	2,500	2,500
Franchise Fees	153,215	185,768	152,000	186,000	186,000
Investment Income	104,583	191,375	95,000	95,000	95,000
Other Income		135,405			
Proceeds from the					
Sale of Bonds				1,460,522	200,000
Operating transfers from:					
General Fund		35,000			
County Rd 81 from Utility Funds		635,972			
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Operating Transfers	150,000	820,972	150,000	150,000	150,000
Total	1,412,998	1,899,474	2,450,688	4,626,263	1,312,101
Expenditures & Other Uses					
Other Charges and Services	259,695	280,734	260,000	280,000	280,000
Capital Equipment and Improvements	1,181,746	536,158	3,029,140	3,029,140	3,036,270
Operating Transfers To:					
General Fund	100,209	106,293	134,000	134,000	134,000
Total	1,541,650	923,185	3,423,140	3,443,140	3,450,270
Designated Fund Balance					
Change in Fund Balance	(128,652)	976,289	(972,452)	1,183,123	(2,138,169)
Fund Balance, January 1	4,576,855	4,448,203	5,424,492	5,424,492	6,607,615
Fund Balance, December 31	\$ 4,448,203	\$ 5,424,492	\$ 4,452,040	\$ 6,607,615	\$ 4,469,446

CITY OF ROBBINSDALE, MINNESOTA

Summary of Projects

Project	Proj No.	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Proposed
Alley Paving Program	301	\$ 15,000		\$ 15,000	\$ 15,000	\$ 15,000
Alley - Toledo to Unity	304	43,621	\$ 93			
Oakdale/Chowen/Drew/Ewing	313	21,989	14,791	1,752,980	2,472,000	1,680,000
Noble Ave Recon-36th to 41st	318					144,600
47th Ave - CR 81 to W Bdwy	319					90,160
Co. Rd 81 Cost Participation	322	427,513		100,000		100,000
Lakeland Ave Reconstruction	324	661				
Abbott Ave Reconstruction	328	7,698				
Tree Removal - W Bdwy	333			40,000	40,000	40,000
W Brwdy-42nd to 47th	339		14,139			
France-Lowry to Oakdale	344			210,000		
Vera Cruz Reconstruction	346		75,405			
Cty 9 Reconstruction	352			50,000		100,000
36th Ave-Mill & Overlay	353	293,247				
36th Avenue Video Detect	354			20,000		20,000
EVP Detector - W Brd/France	356			8,000	8,000	
37th Avenue-Indiana to Hubb	359			40,000		40,000
Van Demark Road	360		124,640			
Regent Ave - Sidewalk 36 - 39th	361	47,595	4,456			
39 1/2 Ave-gates to Railroad	364			61,150		65,000
York Ave-43rd to 45th	366	159,715				
Halifax/35th/Indiana Recon	367			358,010		161,710
46th/Indiana/Lilac (Beachview)	368		276,799			
W Broadway - Banners Poles	373					22,500
33rd Ave - France - Grimes	374					159,300
Boulevard Native Plantings	391					10,000
Replace Banners	392					8,000
Streetscape Paving Adj	393			5,000	5,000	5,000
CR81 Light Knockdown	394			5,000	5,000	5,000
Alternate Street Light Trial	396			30,000	9,000	35,000
Small Works Program	397			20,000	20,000	20,000
Road Resheeting Program	398			300,000	300,000	300,000
Sidewalk Repl Program	399			14,000	14,000	15,000
Traffic Signals-41st/W. Brdwy	400		17,830			
HP Designjet Scanner	XXX		8,005			
4140 Toledo Easement Costs	XXX	164,707				
Total		\$ 1,181,746	\$ 536,158	\$ 3,029,140	\$ 2,888,000	\$ 3,036,270

CITY OF ROBBINSDALE, MINNESOTA

ENTERPRISE FUNDS

Enterprise funds are established to account for the finance of self-supporting activities of governmental units, which render goods or services to the general public on a user charge basis. Records are maintained on the accrual basis of accounting.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

Services to Property

Water Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the water system owned and operated by the City.

Sanitary Sewer Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the sanitary sewer system. The City is provided services, for a fee based on usage, by the Metropolitan Council. The City is responsible for all lateral lines, while the Metropolitan Council is responsible for all trunk lines and the treatment and disposal of wastewater.

Storm Sewer Utility Fund

The City Council established this fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to maintain the City's storm drainage system.

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Management Fund

The City Council established the fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to provide garbage removal and recycling on a citywide basis.

Other Services

Municipal Liquor Fund

Minnesota Statute allows municipalities to operate an off-sale liquor establishment to control the sale of alcohol to minors. The City entered this business to control this substance and to provide a source of revenue to the General Fund. Beginning in 2002, profits from the Municipal Liquor Fund will be used to fund Park Improvements.

Deputy Registrar Fund

The City Council established this fund in 1991 to segregate this self-supporting activity to assure that it was profitable and to provide a source of revenue to the General Fund. The City has a contractual agreement with Hennepin County and the Minnesota Department of Transportation to provide this service. The City collects a fee for each transaction processed.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
ENTERPRISE FUNDS**

Fund Type	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Operating Revenues:</u>					
Charges for Services	\$ 7,907,872	\$ 8,397,986	\$ 8,465,905	\$ 8,898,879	\$ 9,025,621
<u>Operating Expenses</u>					
Cost of Sales	1,966,614	2,023,712	2,010,000	2,254,922	2,322,400
Personal Services	894,183	938,124	922,713	977,731	1,006,778
Supplies	64,919	67,461	158,990	149,835	224,950
Other Charges & Services	3,055,061	3,106,927	3,305,594	3,297,538	3,465,537
Depreciation	434,005	440,018	426,153	457,364	521,043
Total Operating Expenses	6,414,782	6,576,242	6,823,450	7,137,390	7,540,708
Operating Income	1,493,090	1,821,744	1,642,455	1,761,489	1,484,913
<u>Nonoperating Revenues</u>					
Proceeds from sale of debt			2,754,660	2,551,593	1,767,000
Intergovernmental	99,792	42,101	142,444	176,240	41,340
Investment Earnings	124,918	258,228	98,500	106,800	96,200
Total Nonoperating Revenues	224,710	300,329	2,995,604	2,834,633	1,904,540
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets				28,701	
Bond Issuance Costs	4,084				
Interest and Fiscal Charges	168,880	138,158	130,632	121,614	124,963
Total Nonoperating Expenses	172,964	138,158	130,632	150,315	124,963
Net Income before Operating Transfers	1,544,836	1,983,915	4,507,427	4,445,807	3,264,490
Transfers From Other Funds	300,308	1,578,624			1,100,000
Transfers To Other Funds	(279,018)	(991,903)	(446,000)	(446,000)	(1,436,000)
Net Income	1,566,126	2,570,636	4,061,427	3,999,807	2,928,490
<u>Net Assets</u>					
Beginning of Year	15,253,884	16,820,010	19,390,647	19,390,647	23,390,453
End of Year	\$ 16,820,010	\$ 19,390,646	\$ 23,452,074	\$ 23,390,454	\$ 26,318,943
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 513,515	\$ 1,834,771	\$ 4,523,300	\$ 2,196,886	\$ 3,003,430
Capital Equipment	34,909		605,000	605,000	
Bond and Note Principal Payments	983,220	786,000	824,000	824,000	565,000
Total Non-Expensed Cash Outlay	\$ 1,531,644	\$ 2,620,771	\$ 5,952,300	\$ 3,625,886	\$ 3,568,430
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 5,376,974	\$ 5,752,036	\$ 5,831,668	\$ 5,831,668	\$ 6,696,654
Cash Receipts	8,340,396	9,974,105	11,461,509	11,733,512	12,030,161
Cash Disbursements	(7,965,334)	(9,894,473)	(12,921,229)	(10,868,526)	(12,149,058)
Ending Cash Balance	\$ 5,752,036	\$ 5,831,668	\$ 4,371,948	\$ 6,696,654	\$ 6,577,757

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2013 BUDGET SUMMARY
OPERATING STATEMENT BY FUND**

Category	Water	Sanitary Sewer	Storm Sewer	Solid Waste	Municipal Liquor	Deputy Registrar	Total Budget
<u>Operating Revenues</u>							
Charges for Service	\$ 1,598,481	\$ 1,698,896	\$ 764,994	\$ 1,491,915	\$ 3,113,000	\$ 358,335	\$ 9,025,621
<u>Operating Expenses</u>							
Cost of Goods Sold					2,322,400		2,322,400
Personal Services	177,676	155,337	71,489		303,871	298,405	1,006,778
Supplies	75,050	21,650	115,000	250	11,100	1,900	224,950
Other Services & Charges	539,344	1,180,949	266,223	1,176,499	245,551	56,971	3,465,537
Depreciation	230,000	147,500	83,000		59,162	1,381	521,043
Total Operating Expenses	1,022,070	1,505,436	535,712	1,176,749	2,942,084	358,657	7,540,708
Operating Income	576,411	193,460	229,282	315,166	170,916	(322)	1,484,913
<u>Nonoperating Revenues</u>							
Proceeds from sale of debt	550,000	425,000	792,000				1,767,000
Intergovernmental				41,340			41,340
Investment Earnings	27,000	25,000	8,300	28,000	7,500	400	96,200
Total Nonoperating Revenues	577,000	450,000	800,300	69,340	7,500	400	1,904,540
<u>Nonoperating Expenses</u>							
Interest and Fiscal Charges	44,133	40,690	40,140				124,963
Net Income before							
Operating Transfers	1,109,278	602,770	989,442	384,506	178,416	78	3,264,490
Transfers From Other Funds		1,100,000					1,100,000
Transfers To Other Funds	(15,000)	(16,000)	(25,000)	(1,280,000)	(100,000)		(1,436,000)
Net Income (Loss)	1,094,278	1,686,770	964,442	(895,494)	78,416	78	2,928,490
<u>Net Assets</u>							
Beginning of Year	7,581,737	6,437,260	5,315,162	2,634,705	1,244,008	177,581	23,390,453
End of Year	\$ 8,676,015	\$ 8,124,030	\$ 6,279,604	\$ 1,739,211	\$ 1,322,424	\$ 177,659	\$ 26,318,943
<u>Non-Expensed Cash Outlay *</u>							
Capital Improvements	\$ 1,151,840	\$ 734,610	\$ 1,116,980				\$ 3,003,430
Bond and Note Principal Payments	195,000	130,000	240,000				565,000
Total Non-Expensed Cash Outlay	\$ 1,346,840	\$ 864,610	\$ 1,356,980	\$	\$	\$	\$ 3,568,430
<u>Cash Availability</u>							
Beginning Cash Balance	\$ 2,246,844	\$ 1,088,383	\$ 450,567	\$ 2,320,756	\$ 415,468	\$ 174,636	\$ 6,696,654
Cash Receipts	2,175,481	3,248,896	1,565,294	1,561,255	3,120,500	358,735	12,030,161
Cash Disbursements	(2,198,043)	(2,279,236)	(1,874,832)	(2,456,749)	(2,982,922)	(357,276)	(12,149,058)
Ending Cash Balance	\$ 2,224,282	\$ 2,058,043	\$ 141,029	\$ 1,425,262	\$ 553,046	\$ 176,095	\$ 6,577,757

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

WATER UTILITY

Fund Activities and Responsibilities

The Water Utility Fund is responsible for maintaining the City's Water System. Costs associated with the operations are recovered from customers by billing them for the service. The Water Utility Operations are divided into four programs; Administration, Distribution System Operations, Well and Plant Maintenance and Operations, and Capital Improvements.

Mission

To provide quality water to all utility customers at a reasonable cost and conducting all operations in a safe and efficient manner.

Fund Initiatives:

- A. Continue to maintain the City's water system in good condition.
- B. Review and replace water mains and lines in conjunction with street reconstruction programs.
- C. Continue to bill based on water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Continue to educate the customer on water conservation issues as it relates to their personal usage.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Water Usage Charge	\$ 836,764	\$ 851,468	\$ 948,714	\$ 927,917	\$ 969,673
Water Service Charge	297,914	317,312	327,531	328,008	342,768
Capital Surcharge	143,198	145,735	152,234	157,433	164,517
Penalties & Interest	25,944	27,994	25,944	27,025	27,994
Water Standby Charge	52,075	51,625	52,075	52,075	52,075
Other	37,736	137,224	37,736	65,408	41,453
Total Operating Revenues	1,393,631	1,531,358	1,544,234	1,557,866	1,598,481
Operating Expenses					
Personal Services	193,648	199,177	185,234	174,417	177,676
Supplies	40,039	41,328	76,050	58,930	75,050
Other Services & Charges	431,196	443,743	509,338	506,196	539,344
Depreciation	226,429	204,127	230,000	230,000	230,000
Total Operating Expenses	891,312	888,375	1,000,622	969,543	1,022,070
Operating Income (Loss)	502,319	642,983	543,612	588,323	576,411
Nonoperating Revenues					
Proceeds from Sale of Debt			550,000	1,122,714	550,000
Investment Earnings	30,783	75,638	26,600	26,600	27,000
Total Nonoperating Revenues	30,783	75,638	576,600	1,149,314	577,000
Nonoperating Expenses					
Interest and Fiscal Charges	58,826	46,207	49,486	40,469	44,133
Net Income (loss) before Operating Transfers	474,276	672,414	1,070,726	1,697,168	1,109,278
Transfers From Other Funds	117,696	397,877			
Transfers To Other Funds	(9,169)	(466,731)	(15,000)	(15,000)	(15,000)
Net Income	582,803	603,560	1,055,726	1,682,168	1,094,278
Net Assets					
Beginning of Year	4,713,206	5,296,009	5,899,569	5,899,569	7,581,737
End of Year	\$ 5,296,009	\$ 5,899,569	\$ 6,955,295	\$ 7,581,737	\$ 8,676,015
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 113,612	\$ 151,633	\$ 1,395,280	\$ 990,000	\$ 1,151,840
Capital Equipment					
Principal Payments on Debt	441,800	288,500	303,650	303,650	195,000
Total	\$ 555,412	\$ 440,133	\$ 1,698,930	\$ 1,293,650	\$ 1,346,840
Cash Availability					
Beginning Cash Balance	\$ 1,265,312	\$ 1,618,321	\$ 1,628,326	\$ 1,628,326	\$ 2,246,844
Cash Receipts	1,559,032	1,649,496	2,120,834	2,707,180	2,175,481
Cash Disbursements	(1,206,023)	(1,639,491)	(2,534,038)	(2,088,662)	(2,198,043)
Ending Cash Balance	\$ 1,618,321	\$ 1,628,326	\$ 1,215,122	\$ 2,246,844	\$ 2,224,282

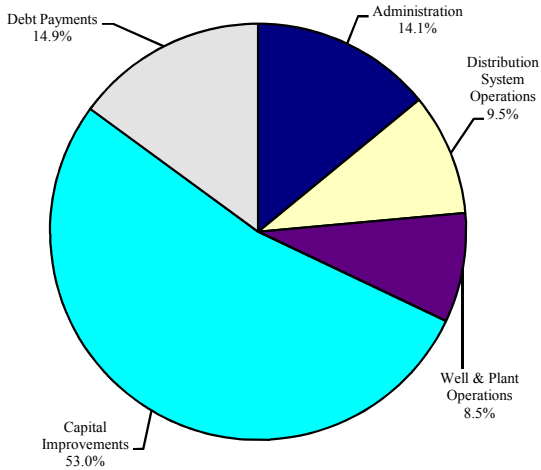
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

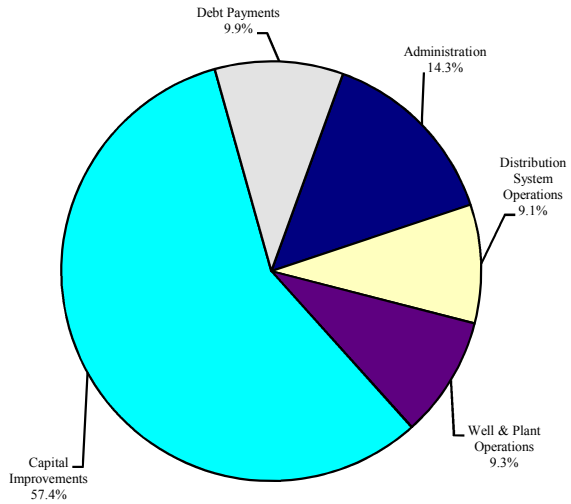
Fund: Water Utility
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses By Program					
Administration	\$ 339,148	\$ 335,019	\$ 339,960	\$ 323,878	\$ 345,383
Distribution System Operations	168,456	219,340	218,492	218,988	220,576
Well & Plant Operations	167,151	188,184	211,170	195,677	225,111
Capital Improvements	216,557	145,833	231,000	231,000	231,000
Total	\$ 891,312	\$ 888,376	\$ 1,000,622	\$ 969,543	\$ 1,022,070

**2012 Estimated
Expenses / Cash Outlay By Program**



**2013 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Department: Public Works & Finance
Program: Water Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Water Utility Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Monthly reading of all meters within the City (Radio Read System was installed in 1997).
- ~ Ongoing service of customers experiencing meter and / or meter read problems.
- ~ Ongoing education of water conservation to the customers.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 105,006	\$ 95,477	\$ 87,565	\$ 80,380	\$ 81,649
Supplies	1,350	3,087	2,750	1,230	2,750
Other Services & Charges	231,260	236,455	249,645	242,268	260,984
Debt Service	1,532				
Total	\$ 339,148	\$ 335,019	\$ 339,960	\$ 323,878	\$ 345,383

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Distribution System Operations

Program Description

Provide for the operations and maintenance related to the distribution system (water mains and lines).

Services

~ Repair and maintenance of water mains and lines when needed.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 62,410	\$ 72,183	\$ 62,765	\$ 62,261	\$ 63,575
Supplies	13,700	3,652	31,400	31,400	31,400
Other Services & Charges	92,346	143,505	124,327	125,327	125,601
Total	<u>\$ 168,456</u>	<u>\$ 219,340</u>	<u>\$ 218,492</u>	<u>\$ 218,988</u>	<u>\$ 220,576</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Water Utility Operation. Includes the addition and replacement of water mains and lines, and the upgrade and additions of treatment plants and wells.

Services

- ~ Provide funding for specialized studies to improve water delivery.
- ~ Provide funding for major improvements to wells.
- ~ Provide funding for replacement of water lines and mains related to street improvements.

Category	Project No.	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses						
Personal Services						
Supplies						
Other Services & Charges		\$ (8,340)	\$ (456,171)	\$ 1,000	\$ 1,000	\$ 1,000
Depreciation		226,429	204,127	230,000	230,000	230,000
Debt Service		499,095	334,708	353,136	344,119	239,133
Non-operating Transfers		9,169	466,731	15,000	15,000	15,000
Total		<u>\$ 726,353</u>	<u>\$ 549,395</u>	<u>\$ 599,136</u>	<u>\$ 590,119</u>	<u>\$ 485,133</u>
Capital Improvements						
<i>Water Treatment Plants</i>						
Water Plant equipment	599			\$ 10,000	\$ 10,000	\$ 10,000
<i>Wells</i>						
Well # 3 Replacement	507			560,000		560,000
Well # 2 Upgrade	525			25,000	25,000	
<i>Distribution System</i>						
Oakdale/Chowen/Drew/Ewing	313		\$ 72,170	560,340	904,000	205,000
47th Ave CR 81 to Broadway	319					23,200
Lakeland Ave	324	\$ 48,486				
York Ave Recon-40th to 43rd	328	762				
Chowen/Oakdale/Ewing	342	76	50			
Vera Cruz Reconstruction	346	6				
Cty Rd 9 to 81 Parkway	352	570	1,734			
37th Ave Indiana/Hubbard	359		64			
Van Demark Road	360		64,521			
York Ave 43rd to 45th	366	63,712				
Halifax/35th/Indiana	367		1,117	98,940		98,940
46th/Indiana/Lilac Beachview	368		11,977			
33rd Ave - France - Grimes	374					28,200
Valve Replacement Program	504			17,500	17,500	17,500
Repair Valve Plant #2	517					40,000
Plant #3 Backup Generator	527			10,000		10,000
Chemical Feed Pumps	528			10,000	10,000	
Well & Plant Metering Upgrade	529			16,500	16,500	
Replacement of VFD's	530			7,000	7,000	7,000
New Gravity Treatment Plants	532			80,000		80,000
Plant #1-Energy Eff Imp	533					2,000
Total		<u>\$ 113,612</u>	<u>\$ 151,633</u>	<u>\$ 1,395,280</u>	<u>\$ 990,000</u>	<u>\$ 1,151,840</u>



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SANITARY SEWER UTILITY

Fund Activities and Responsibilities

The Sanitary Sewer Fund is responsible for maintaining the City's Sanitary Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Sanitary Sewer Operations are divided into four programs: Administration, Sewer Maintenance, Lift Station Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of wastewater through the Sanitary Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Sanitary Sewer system in good working condition.
- B. Review and replace sewer lines in conjunction with street reconstruction programs.
- C. Continue to bill based on winter water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Metro Sewer Charge	\$ 1,026,455	\$ 1,095,056	\$ 1,089,212	\$ 1,120,903	\$ 1,176,948
Sanitary Sewer Service (Flat)	413,921	435,860	440,303	451,303	473,868
Penalties & Interest	25,790	27,030	34,368	26,175	34,368
Other	22,007	20,427	13,712	12,243	13,712
Total Operating Revenues	1,488,173	1,578,373	1,577,595	1,610,624	1,698,896
Operating Expenses					
Personal Services	135,195	132,689	141,152	151,572	155,337
Supplies	5,315	7,517	13,640	13,150	21,650
Other Services & Charges	1,117,361	1,064,655	1,081,076	1,096,307	1,180,949
Depreciation	137,391	147,472	126,000	126,000	147,500
Total Operating Expenses	1,395,262	1,352,333	1,361,868	1,387,029	1,505,436
Operating Income (Loss)	92,911	226,040	215,727	223,595	193,460
Nonoperating Revenues					
Proceeds from Sale of Debt			885,000	1,167,424	425,000
Investment Earnings	22,050	40,623	25,000	25,000	25,000
Total Nonoperating Revenues	22,050	40,623	910,000	1,192,424	450,000
Nonoperating Expenses					
Interest and Fiscal Charges	50,895	38,800	34,294	34,293	40,690
Net Income (loss) before Operating Transfers	64,066	227,863	1,091,433	1,381,726	602,770
Transfers From Other Funds	182,612	114,477			1,100,000
Transfers To Other Funds	(5,604)	(127,841)	(16,000)	(16,000)	(16,000)
Net Income (Loss)	241,074	214,499	1,075,433	1,365,726	1,686,770
Net Assets					
Beginning of Year	4,615,961	4,857,035	5,071,534	5,071,534	6,437,260
End of Year	\$ 4,857,035	\$ 5,071,534	\$ 6,146,967	\$ 6,437,260	\$ 8,124,030
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 223,576	\$ 408,162	\$ 935,980	\$ 517,000	\$ 734,610
Capital Equipment			400,000	400,000	
Bond and Note Principal Payments	244,780	242,940	254,210	254,210	130,000
Total	\$ 468,356	\$ 651,102	\$ 1,590,190	\$ 1,171,210	\$ 864,610
Cash Availability					
Beginning Cash Balance	\$ 1,108,270	\$ 1,022,976	\$ 767,867	\$ 767,867	\$ 1,088,383
Cash Receipts	1,764,695	1,758,042	2,487,595	2,803,048	3,248,896
Cash Disbursements	(1,849,989)	(2,013,151)	(2,876,352)	(2,482,532)	(2,279,236)
Ending Cash Balance	\$ 1,022,976	\$ 767,867	\$ 379,110	\$ 1,088,383	\$ 2,058,043

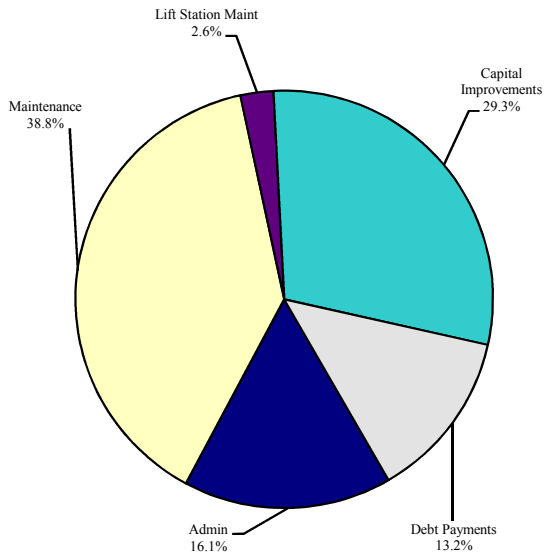
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CITY OF ROBBINSDALE, MINNESOTA

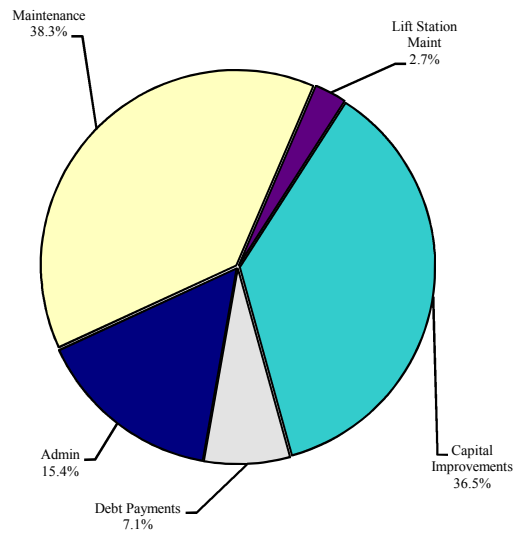
Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses By Program					
Administration	\$ 368,833	\$ 350,239	\$ 351,085	\$ 353,829	\$ 370,117
Sewer Maintenance & Operations	851,750	809,343	847,555	851,009	923,814
Lift Station Maintenance & Operations	42,892	58,643	37,228	56,191	64,005
Capital Improvements	131,787	134,108	126,000	126,000	147,500
Total	\$ 1,395,262	\$ 1,352,333	\$ 1,361,868	\$ 1,387,029	\$ 1,505,436

2012 Estimated Expenses/ Cash Outlay By Program



2013 Adopted Expenses / Cash Outlay By Program



CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor sewer problems.
- ~ Sump Pump inspection program (to ensure that sump pumps are not hooked up to the Sanitary Sewer System).

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 94,473	\$ 95,761	\$ 97,561	\$ 98,774	\$ 101,400
Supplies	1,104	1,629	1,800	950	2,250
Other Services & Charges	273,256	252,849	251,724	254,105	266,467
Total	\$ 368,833	\$ 350,239	\$ 351,085	\$ 353,829	\$ 370,117

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Maintenance

Program Description

Provides for the maintenance of all the City's sewer lines, and for the payments to the Metropolitan Council for the treatment and disposal of all wastewater coming from the City.

Services

- ~ Maintain all City sewer lines, and repair as needed.
- ~ Work with Metropolitan Council regarding any wastewater issues involving the trunk lines or interceptors.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 26,359	\$ 22,466	\$ 31,828	\$ 32,572	\$ 33,283
Supplies	1,819	3,103	9,040	8,100	10,100
Other Services & Charges	823,572	783,774	806,687	810,337	880,431
Total	\$ 851,750	\$ 809,343	\$ 847,555	\$ 851,009	\$ 923,814

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Lift Station Operations & Maintenance

Program Description

Provide for the maintenance and operations of the eleven sanitary sewer lift stations throughout the City.

Services

~ Maintain all lift stations in excellent operable condition.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 14,363	\$ 14,462	\$ 11,763	\$ 20,226	\$ 20,654
Supplies	2,392	2,785	2,800	4,100	9,300
Other Services & Charges	26,137	41,396	22,665	31,865	34,051
Total	\$ 42,892	\$ 58,643	\$ 37,228	\$ 56,191	\$ 64,005

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Sanitary Sewer Operation. Includes the addition and replacement of sewer lines, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve sanitary sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of sewer lines related to street improvements.

Expenses

Category	Project No.	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Other Services & Charges		\$	\$ (13,364)			
Depreciation		137,391	147,472	\$ 126,000	\$ 126,000	\$ 147,500
Debt Service		293,633	281,740	288,504	288,503	170,690
Non-Operating Transfers		5,604	127,841	16,000	16,000	16,000
Total		\$ 436,628	\$ 543,689	\$ 430,504	\$ 430,503	\$ 334,190

Capital Improvements

<i>Lift Station</i>						
Lift No.3 (Toledo)Rehab	603			\$ 100,000		\$ 100,000
Lift No.5 (Sleepy Hollow)Rehab	604			8,000		8,000
Lift No. 6 (Wards) Rehab	606	\$ 6,031				
Lift No. 7 (Halglo) Replace Pumps	610					
<i>Collection System:</i>						
Alley Toledo & Unity 43rd-44th	304	1,067	\$ 10			
Oakdale/Chowen/Drew Ewing Rec	313			485,010	502,000	\$ 255,000
47th Ave/CR81/W. Broadway	319					28,640
Cty Rd 81 Cost Participation	322		308			
Lakeland Ave Reconst	324	41,979				
York Ave Recon-40th to 43rd	328	538				
Chowen/Oakdale/Ewing	342	46	30			
France/31st to 33rd	344					
Vera Cruz Reconstruction	346	3	-1,595			
Cty Rd 9 to 81 Parkway	352	342	1,041			
37th Avenue Indiana/Hubbard	359		45			
Van Demark Road Recnstr	360		358,154			
York Ave-43rd to 45th Recnstr	366	173,570				
Halifax/35th/Indiana Recnstr	367		789	246,970		246,970
46th/Indiana/Lilac Beachview	368		14,368			
33rd Ave reconstr France - Grimes	374					
Lift #6 Wards Rehab	606					
Manhole rehabilitation	607		35,012	15,000	15,000	15,000
Line SS 45th/Robin Ave/Robin Cir	611			81,000		81,000
Capital Equip-Sewer Vac Truck	8001			400,000	400,000	
Total		\$ 223,576	\$ 408,162	\$ 1,335,980	\$ 917,000	\$ 734,610



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

STORM SEWER UTILITY

Fund Activities and Responsibilities

The Storm Sewer Fund is responsible for maintaining the City's Storm Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Storm Sewer Operations are divided into three programs: Administration, Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of water run-off through the Storm Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Storm Sewer system in good working condition
- B. Review and replace storm sewer lines in conjunction with the Capital Improvement Plan.
- C. Continue to bill based on acreage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.
- E. Continue to review the Stormwater flow of the Sunset Basin area and recommend needed improvements.
- F. Continue evaluating BMP's in relation to the implementation of NPDES.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Statement					
	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
Operating Revenues:					
Storm Sewer Charges	\$ 686,764	\$ 729,451	\$ 804,473	\$ 771,152	\$ 751,619
Penalties & Interest	10,740	10,927	10,740	11,013	10,927
Other	2,448	(8,336)	2,448	285	2,448
Total Operating Revenues	699,952	732,042	817,661	782,450	764,994
Operating Expenses					
Personal Services	70,617	70,306	65,452	69,984	71,489
Supplies	9,235	5,168	58,500	58,000	115,000
Other Services & Charges	196,588	168,744	199,858	207,190	266,223
Depreciation	63,032	82,659	63,000	63,000	83,000
Total Operating Expenses	339,472	326,877	386,810	398,174	535,712
Operating Income	360,480	405,165	430,851	384,276	229,282
Nonoperating Revenues					
Intergovernmental Revenue	57,348		100,000	134,900	
Proceeds from the Sale of Bonds			1,319,660	253,355	792,000
Investment Earnings	8,302	12,149		8,300	8,300
Total Nonoperating Revenues	65,650	12,149	1,419,660	396,555	800,300
Nonoperating Expenses					
Bond issuance costs	510				
Interest and fiscal charges	62,733	53,151	46,852	46,852	40,140
Net Income before Operating Transfers	362,887	364,163	1,803,659	733,979	989,442
Transfers From Other Funds		1,066,270			
Transfers To Other Funds	(9,245)	(142,331)	(25,000)	(25,000)	(25,000)
Net Income (Loss)	353,642	1,288,102	1,778,659	708,979	964,442
Net Assets					
Beginning of Year	2,964,439	3,318,081	4,606,183	4,606,183	5,315,162
End of Year	\$ 3,318,081	\$ 4,606,183	\$ 6,384,842	\$ 5,315,162	\$ 6,279,604
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 176,327	\$ 1,274,976	\$ 1,542,040	\$ 64,000	\$ 1,116,980
Capital Equipment	34,909		200,000	200,000	
Bond and Note Principal Payments	296,640	254,560	266,140	266,140	240,000
Total	\$ 507,876	\$ 1,529,536	\$ 2,008,180	\$ 530,140	\$ 1,356,980
Cash Availability					
Beginning Cash Balance	\$ 525,344	\$ 392,821	\$ 208,728	\$ 208,728	\$ 450,567
Cash Receipts	715,518	1,723,229	2,237,321	1,179,005	1,565,294
Cash Disbursements	(848,041)	(1,907,322)	(2,403,842)	(937,166)	(1,874,832)
Ending Cash Balance	\$ 392,821	\$ 208,728	\$ 42,207	\$ 450,567	\$ 141,029

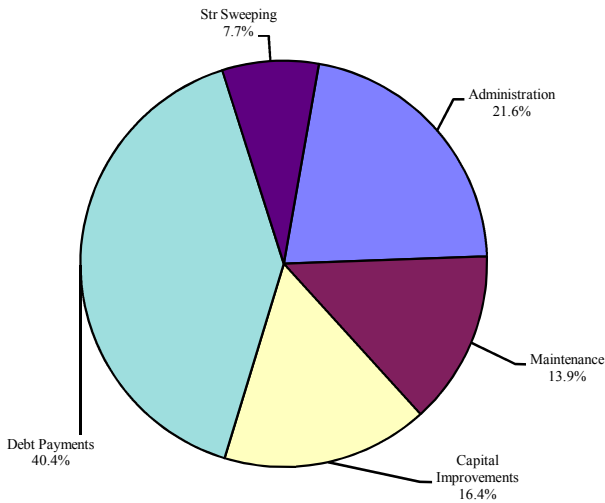
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

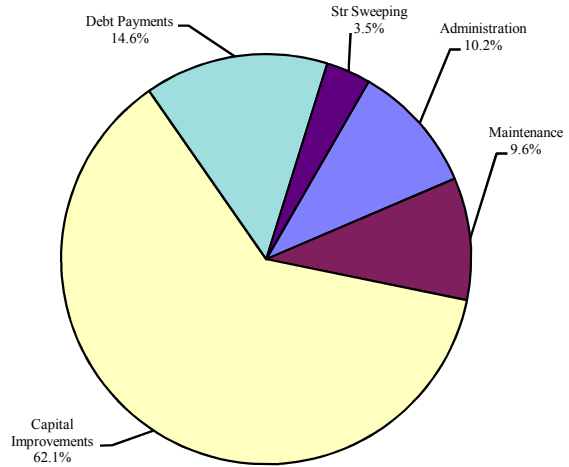
Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Expenses By Program					
	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
Street Sweeping	59,034	\$ 73,956	\$ 59,539	\$ 59,569	\$ 67,837
Administration	\$ 112,611	125,893	157,258	167,615	197,964
Maintenance	64,666	53,922	106,513	107,490	186,411
Capital Improvements	103,161	73,106	63,500	63,500	83,500
Total	\$ 339,472	\$ 326,877	\$ 386,810	\$ 398,174	\$ 535,712

2012 Estimated Expenses / Cash Outlay By Program



2013 Adopted Expenses / Cash Outlay By Program



CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor storm water problems.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 14,269	\$ 19,304	7,941	\$ 13,506	13,840
Supplies	983	584	\$ 1,000	500	\$ 500
Other Services & Charges	97,359	106,005	148,317	153,609	183,624
Total	\$ 112,611	\$ 125,893	\$ 157,258	\$ 167,615	\$ 197,964

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Maintenance

Program Description

Provides for the maintenance of all the City's storm sewer lines, catch basins, and storm sewer lift stations. The City has two storm sewer lift stations.

Services

~ Maintain all City storm sewer lines, and repair as needed.

~ Maintain the Storm Sewer Lift Stations.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 18,151	\$ 11,698	\$ 19,031	\$ 17,968	\$ 18,323
Supplies	8,214	4,576	57,500	57,500	114,500
Other Services & Charges	38,301	37,648	29,982	32,022	53,588
Total	\$ 64,666	\$ 53,922	\$ 106,513	\$ 107,490	\$ 186,411

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Storm Sewer Operations. Includes the addition and replacement of storm sewer, catch basins, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve storm sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of storm sewer lines related to street improvements.

Category	Project No.	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures						
Personal Services		\$	\$ 7,678			
Supplies			8			
Other Services & Charges		40,129	(140,857)	500	500	500
Depreciation		63,032	82,659	\$ 63,000	\$ 63,000	\$ 83,000
Debt Service		359,373	307,711	312,992	312,992	280,140
Non-Operating Transfers		9,246	142,331	25,000	25,000	25,000
Total		\$ 471,780	\$ 399,530	\$ 401,492	\$ 401,492	\$ 388,640

Capital Improvements

Collection System

Sanborn Park - Drainage	266					\$ 10,600
Alley btwn Toledo & Unity	304	\$ 28,785	\$ 446			
Oakdale/Chowen/Drew/Ewing	313			\$ 819,660	\$ 14,000	79,000
Abbott/Beard 40th - 43rd	325/328	\$ 448				
Cty Rd 9 - 81 Parkway	352			100,000		100,000
37th Ave Indiana/Hubbard	359		37			
Van Damark Road	360		44,054			
York Ave	366	12,036				
Halifax/35th/Indiana Recon	367		657	92,380		92,380
46th/Indiana/Lilac (Beachview)	368		68,482			
33rd Ave-Rec France -Grimes	374					37,500
Installation of Grit Chambers	700			12,000	12,000	15,000
Crystal Lake Water Quality	701	134,907	1,160,343			
Catch Basin Replacement	702			10,000	10,000	12,500
France Ave Catchment	705	151		160,000		500,000
France Ave-GPT on Mainline	718			300,000		200,000
Crystal Lake Weed Treatment	719			10,000	10,000	10,000
Sediment Delta Removal	720			20,000		20,000
38th Ave/Abbot Ave Imp	721					15,000
Implementation of TMDL Proj	722			10,000	10,000	15,000
Storm Sewer Small Works	797			8,000	8,000	10,000
Brine Making Facility	8052		957			
Capital Equipment						
Street Sweeper				200,000	200,000	
Brine Making Equipment		27,194				
Pre Wetting Equipment		7,715				
Total		\$ 211,236	\$ 1,274,976	\$ 1,742,040	\$ 264,000	\$ 1,116,980

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Street Sweeping

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 38,197	\$ 31,626	\$ 38,480	\$ 38,510	\$ 39,326
Supplies	38				
Other Services & Charges	20,799	42,330	21,059	21,059	28,511
Total	\$ 59,034	\$ 73,956	\$ 59,539	\$ 59,569	\$ 67,837



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SOLID WASTE UTILITY

Fund Activities and Responsibilities

The Solid Waste Utility Fund is responsible for the following services; garbage and recycling collection for all residential properties (includes duplexes, tri-plexes and 4-plexes) and City owned buildings (City Hall, Police & Fire Station, Central Garage, and Liquor Store), recycling collection for apartments, yard-waste pickup for all residential properties, and maintaining the recycling drop-off center at located at the Central Garage Facility. All services are contracted through a citywide agreement with Waste Management and billed to customers on their utility bill.

Mission

To provide garbage, recycling, and compost collection service to all customers in a timely and efficient manner, and to maintain the cleanliness of the City.

Fund Initiatives:

- A. Continue to work with Waste Management ensuring that all customers are being served.
- B. Promote and encourage recycling and composting throughout the City by offering a credit on the utility bill.
- C. Work in conjunction with the Code Enforcement Program in order to clean up garbage houses as they are discovered.
- D. Bill customers based on level of service desired (size of can).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Solid Waste Utility
Fund Type: Enterprise

Operating Statement					
	2010	2011	2012	2012	2013
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Garbage - Taxable	\$ 1,019,372	\$ 1,057,203	\$ 1,078,075	\$ 1,087,259	\$ 1,087,259
Garbage - Nontaxable	307,796	324,290	328,580	337,713	337,713
Multi-family Recycling	8,943	9,206	9,393	8,829	8,829
Penalties	31,039	31,651	31,039	31,520	31,651
Garbage Stickers	16,330	19,547	16,330	20,269	19,547
Interest on Special Assmnts	7,667	6,301	7,667	6,301	6,301
Other	2,525	615	2,525	802	615
Total Operating Revenues	1,393,672	1,448,813	1,473,609	1,492,693	1,491,915
<u>Operating Expenses</u>					
Personal Services					
Supplies	283	744	600	600	250
Other Services & Charges	1,066,945	1,177,981	1,240,178	1,180,606	1,176,499
Total Operating Expenses	1,067,228	1,178,725	1,240,778	1,181,206	1,176,749
Operating Income (Loss)	326,444	270,088	232,831	311,487	315,166
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	42,444	42,101	42,444	41,340	41,340
Investment Earnings	45,849	91,744	39,000	39,000	28,000
Total Nonoperating Revenues	88,293	133,845	81,444	80,340	69,340
Net Income before					
Operating Transfers	414,737	403,933	314,275	391,827	384,506
Transfers To Other Funds	(180,000)	(180,000)	(315,000)	(315,000)	(1,280,000)
Net Income (Loss)	234,737	223,933	(725)	76,827	(895,494)
<u>Net Assets</u>					
Beginning of Year	2,099,208	2,333,945	2,557,878	2,557,878	2,634,705
End of Year	<u>\$ 2,333,945</u>	<u>\$ 2,557,878</u>	<u>\$ 2,557,153</u>	<u>\$ 2,634,705</u>	<u>\$ 1,739,211</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,843,469	\$ 1,902,992	\$ 2,243,929	\$ 2,243,929	\$ 2,320,756
Cash Receipts	1,352,272	1,694,436	1,555,053	1,573,033	1,561,255
Cash Disbursements	(1,292,749)	(1,353,499)	(1,555,778)	(1,496,206)	(2,456,749)
Ending Cash Balance	<u>\$ 1,902,992</u>	<u>\$ 2,243,929</u>	<u>\$ 2,243,204</u>	<u>\$ 2,320,756</u>	<u>\$ 1,425,262</u>

CITY OF ROBBINSDALE, MINNESOTA

LIQUOR OPERATIONS

Fund Activities and Responsibilities

The Liquor Operation Enterprise Fund includes the operations of the City's off-sale liquor store, RC Liquors. RC Liquors operates as a retail off-sale liquor store for the purpose of making a profit to help fund governmental services within the City. The store was remodeled in 1999, and expanded from 2,500 square feet of retail to 3,500 square feet of retail space. The lease renewal is slated for Fall 2008.

Mission

To sell Liquor in a responsible manner for the purpose of making a reasonable profit to be used for the provision of governmental services to the residents of the City.

Fund Initiatives

- A. Maintain gross profit percentage of sales between 22% and 24%.
- B. Continue to develop the store's wine selection, increasing the volume of wine sold.
- C. Continue to enhance overall product selection through the introduction of new products and discontinuation of products that are not performing.
- D. Continue to advertise weekly specials and develop ads for holidays and special events.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Sales	\$ 2,647,370	\$ 2,725,843	\$ 2,710,000	\$ 3,022,533	\$ 3,113,000
Cost of Sales	1,966,614	2,023,712	2,010,000	2,254,922	2,322,400
Gross Profit	680,756	702,131	700,000	767,611	790,600
Operating Expenses					
Personal Services	263,745	291,639	276,898	298,205	303,871
Supplies	8,765	10,774	7,600	17,555	11,100
Other Services & Charges	193,228	209,529	217,677	249,933	245,551
Depreciation	5,771	4,944	5,772	36,983	59,162
Total Operating Expenses	471,509	516,886	507,947	602,676	619,684
Operating Income	209,247	185,245	192,053	164,935	170,916
Nonoperating Revenues					
Sale of Equipment				8,100	
Investment Earnings	17,898	37,163	7,500	7,500	7,500
Total Nonoperating Revenues	17,898	37,163	7,500	15,600	7,500
Nonoperating Expenses					
Loss on Asset Disposal				28,701	
Total Nonoperating Expenses				28,701	
Net Income before Operating Transfers	227,145	222,408	199,553	151,834	178,416
Transfers From Other Funds					
Transfers To Other Funds	(75,000)	(75,000)	(75,000)	(75,000)	(100,000)
Net Income (Loss)	152,145	147,408	124,553	76,834	78,416
Net Assets					
Beginning of Year	867,621	1,019,766	1,167,174	1,167,174	1,244,008
End of Year	\$ 1,019,766	\$ 1,167,174	\$ 1,291,727	\$ 1,244,008	\$ 1,322,424
Non-Expensed Cash Outlay *					
Capital Improvements	\$	\$	\$ 650,000	\$ 625,886	\$
Cash Availability					
Beginning Cash Balance	\$ 613,167	\$ 807,708	\$ 898,836	\$ 898,836	\$ 415,468
Cash Receipts	2,663,223	2,763,322	2,717,500	3,038,133	3,120,500
Cash Disbursements	(2,468,682)	(2,672,194)	(3,237,175)	(3,521,501)	(2,982,922)
Ending Cash Balance	\$ 807,708	\$ 898,836	\$ 379,161	\$ 415,468	\$ 553,046

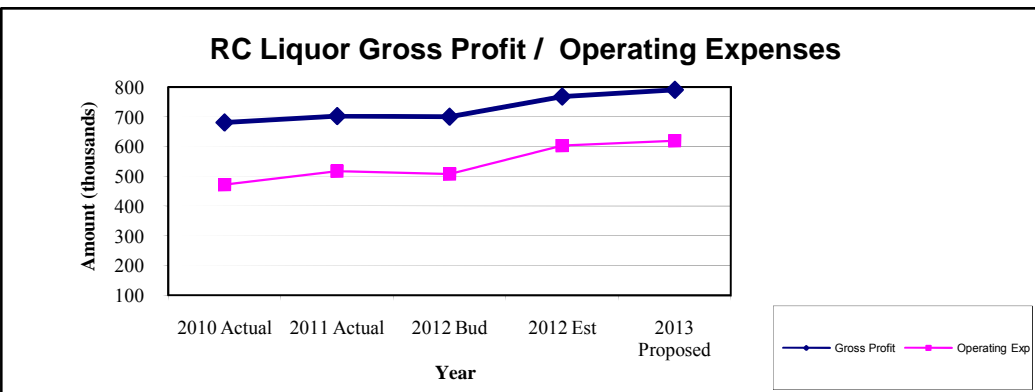
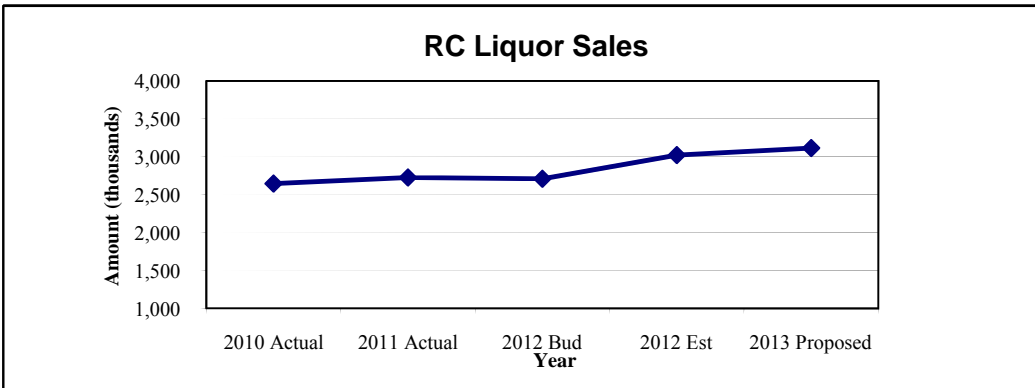
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Operation charts





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

DEPUTY REGISTRAR

Fund Activities and Responsibilities

The Deputy Registrar Operation, as an agent of the State Department of Motor Vehicles, provides vehicle licensing services. Other services offered are game and fish licenses, notary services, and after hours garbage sticker sales.

Mission

To provide quality convenient licensing services to the community at no cost to the residents of the City.

Fund Initiatives

- A. Continue to monitor operating costs and develop more streamlined operational procedures.
- B. Continue to provide quality customer service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Deputy Registrar
Fund Type: Enterprise

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Motor Vehicle Fees	\$ 249,073	\$ 344,348	\$ 306,738	\$ 390,541	\$ 321,126
Rec Vehicle Fees (DNR)	10,048	9,148	10,048	11,848	9,148
Passports	21,020	21,450	21,020	22,431	21,450
Other	4,933	6,611	5,000	7,893	6,611
Total Operating Revenues	285,074	381,557	342,806	432,713	358,335
Operating Expenses					
Personal Services	230,978	244,313	253,977	283,553	298,405
Supplies	1,282	1,930	2,600	1,600	1,900
Other Services & Charges	49,743	42,275	57,467	57,306	56,971
Depreciation	1,382	816	1,381	1,381	1,381
Total Operating Expenses	283,385	289,334	315,425	343,840	358,657
Operating Income	1,689	92,223	27,381	88,873	(322)
Nonoperating Revenues					
Investment Earnings	36	911	400	400	400
Net Income (loss) before Operating Transfers	1,725	93,134	27,781	89,273	78
Transfers To Other Funds					
Net Income (Loss)	1,725	93,134	27,781	89,273	78
Net Assets					
Beginning of Year	(6,551)	(4,826)	88,308	88,308	177,581
End of Year	\$ (4,826)	\$ 88,308	\$ 116,089	\$ 177,581	\$ 177,659
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$ 5,000	\$ 5,000	\$
Cash Availability					
Beginning Cash Balance	\$ 21,412	\$ 7,218	\$ 83,982	\$ 83,982	\$ 174,636
Cash Receipts	285,656	385,580	343,206	433,113	358,735
Cash Disbursements	(299,850)	(308,816)	(314,044)	(342,459)	(357,276)
Ending Cash Balance	\$ 7,218	\$ 83,982	\$ 113,144	\$ 174,636	\$ 176,095

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established

CITY OF ROBBINSDALE, MINNESOTA

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City, or to other governing units, on a cost reimbursement basis.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

The City Budgets for the following Funds:

Central Garage Fund

The fund was established to account for the cost of operating a maintenance facility for mobile equipment used by other City departments. Such costs are billed to other departments at cost plus a charge to replace the equipment.

Central Services Fund

The fund was established to account for the cost of information technology (computer and network services), general office services (copiers, general supplies, and telephone system), and government building costs (City Hall and Police & Fire Buildings) that are shared by all departments. All costs are billed to other departments.

CITY OF ROBBINSDALE, MINNESOTA

Equipment Replacement Fund

The fund was established to provide for the systematic replacement of equipment as required. The City staff continues to review the replacement value of equipment and will adjust charges to the using departments over the remaining life of the equipment, to assure that sufficient monies will be available for replacement.

Risk Insurance Fund

The Council established this fund to provide for the payment of premiums and deductibles in regards to the insurance coverage that the City carries, and to provide for initiatives that help reduce the City's overall exposure risk to claims. Through this action, charges are made to all departments to recoup the costs of the insurance plus the amount of potential risk assumed by the City through the deductible portion of the coverage and any exposure reduction initiatives.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
INTERNAL SERVICE FUNDS**

Fund Type	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
<u>Operating Revenues</u>					
Charges for Service	\$ 1,980,141	\$ 1,841,929	\$ 2,181,042	\$ 2,181,042	\$ 2,166,477
Other	36,638	42,367	35,360	35,360	36,500
Total Operating Revenues	<u>2,016,779</u>	<u>1,884,296</u>	<u>2,216,402</u>	<u>2,216,402</u>	<u>2,202,977</u>
<u>Operating Expenses</u>					
Personal Services	494,693	431,109	467,387	426,702	455,441
Supplies	236,856	269,933	285,480	303,430	300,070
Other Charges & Services	953,337	927,456	1,019,551	1,039,975	1,030,745
Depreciation	472,338	502,711	476,400	474,400	515,900
Total Operating Expenses	<u>2,157,224</u>	<u>2,131,209</u>	<u>2,248,818</u>	<u>2,244,507</u>	<u>2,302,156</u>
Operating Income (Loss)	<u>(140,445)</u>	<u>(246,913)</u>	<u>(32,416)</u>	<u>(28,105)</u>	<u>(99,179)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	59,930	103,345	55,000	55,000	69,000
Professional Fees					
Intergovernmental	13,347	9,942			
Gain on Sale of Equipment	10,153	64,157	15,000	15,000	
Total Nonoperating Revenues	<u>83,430</u>	<u>177,444</u>	<u>70,000</u>	<u>70,000</u>	<u>69,000</u>
Net Income (Loss) before Operating Transfers	<u>(57,015)</u>	<u>(69,469)</u>	<u>37,584</u>	<u>41,895</u>	<u>(30,179)</u>
Transfers From Other Funds	44,891	550,000	600,000	600,000	
Transfers To Other Funds	(234,980)	(4,563)			
Transfers From (To) Other Funds	<u>(190,089)</u>	<u>545,437</u>	<u>600,000</u>	<u>600,000</u>	
Net Income (Loss)	<u>(247,104)</u>	<u>475,968</u>	<u>637,584</u>	<u>641,895</u>	<u>(30,179)</u>
<u>Net Assets</u>					
Beginning of Year	5,944,182	5,697,078	6,173,046	6,173,046	6,814,941
End of Year	<u>\$ 5,697,078</u>	<u>\$ 6,173,046</u>	<u>\$ 6,810,630</u>	<u>\$ 6,814,941</u>	<u>\$ 6,784,762</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$</u>	<u>\$</u>	<u>\$ 496,200</u>	<u>\$ 496,200</u>	<u>\$ 573,100</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 2,558,999	\$ 2,576,972	\$ 3,020,490	\$ 3,020,490	\$ 3,640,585
Cash Receipts	2,092,565	2,677,998	2,886,402	2,886,402	2,271,977
Cash Disbursements	<u>(2,074,592)</u>	<u>(2,234,480)</u>	<u>(2,268,618)</u>	<u>(2,266,307)</u>	<u>(2,359,356)</u>
Ending Cash Balance	<u>\$ 2,576,972</u>	<u>\$ 3,020,490</u>	<u>\$ 3,638,274</u>	<u>\$ 3,640,585</u>	<u>\$ 3,553,206</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2013 BUDGET SUMMARY
OPERATING STATEMENTS BY FUND**

Category	Central Garage	Central Services	Equipment Replacement	Risk Insurance	Total Budget
<u>Operating Revenues</u>					
Charges for Service	\$ 753,459	\$ 958,370		\$ 454,648	\$ 2,166,477
Other				36,500	36,500
Total Operating Revenues	<u>753,459</u>	<u>958,370</u>		<u>491,148</u>	<u>2,202,977</u>
<u>Operating Expenses</u>					
Personal Services	148,942	158,705		147,794	455,441
Supplies	231,370	68,700	\$		300,070
Other Charges & Services	188,840	581,705	4,500	255,700	1,030,745
Depreciation	340,000	62,900	113,000		515,900
Total Operating Expenses	<u>909,152</u>	<u>872,010</u>	<u>117,500</u>	<u>403,494</u>	<u>2,302,156</u>
Operating Income (Loss)	<u>(155,693)</u>	<u>86,360</u>	<u>(117,500)</u>	<u>87,654</u>	<u>(99,179)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	32,000	7,000	15,000	15,000	69,000
Professional Fees					
Gain on Sale of Assets					
Total Nonoperating Revenues	<u>32,000</u>	<u>7,000</u>	<u>15,000</u>	<u>15,000</u>	<u>69,000</u>
Net Income (Loss) Before Operating Transfers	<u>(123,693)</u>	<u>93,360</u>	<u>(102,500)</u>	<u>102,654</u>	<u>(30,179)</u>
Operating Transfers In					
Operating Transfers Out					
Net Income (Loss)	<u>(123,693)</u>	<u>93,360</u>	<u>(102,500)</u>	<u>102,654</u>	<u>(30,179)</u>
<u>Net Assets</u>					
Beginning of Year	3,411,832	915,728	1,851,029	636,352	6,814,941
End of Year	<u>\$ 3,288,139</u>	<u>\$ 1,009,088</u>	<u>\$ 1,748,529</u>	<u>\$ 739,006</u>	<u>\$ 6,784,762</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 386,700</u>	<u>\$ 186,400</u>	<u>\$</u>		<u>\$ 573,100</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,139,890	\$ 568,009	\$ 1,288,177	\$ 644,509	\$ 3,640,585
Cash Receipts	785,459	965,370	15,000	506,148	2,271,977
Cash Disbursements	<u>(955,852)</u>	<u>(995,510)</u>	<u>(4,500)</u>	<u>(403,494)</u>	<u>(2,359,356)</u>
Ending Cash Balance	<u>\$ 969,497</u>	<u>\$ 537,869</u>	<u>\$ 1,298,677</u>	<u>\$ 747,163</u>	<u>\$ 3,553,206</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL GARAGE

Fund Activities and Responsibilities

The Central Garage Internal Service Fund provides for maintenance and replacement of all City vehicles (includes heavy equipment) as well as the operations of the Central Garage, which houses the Maintenance Department staff. Costs are recouped through charges to other funds. Currently there are three programs within the Central Garage: Building Operations, Vehicle Maintenance, and Vehicle Replacement. Each program has a charge for the services they provide.

Mission

To provide quality and reliable transportation for all City departments.

Fund Initiatives:

- A. Evaluate the current structure for charging other City departments.
- B. Maintain a comprehensive vehicle replacement program.
- C. Evaluate current vehicle maintenance service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Garage Space Rental	\$ 207,104	\$ 145,371	\$ 165,950	\$ 165,950	\$ 165,152
Equipment Repair Charges	440,860	459,457	458,591	458,591	436,469
Mobile Equipment Replacement Charges	173,420	132,809	169,514	169,514	151,838
Other	94				
Total Operating Revenues	821,478	737,637	794,055	794,055	753,459
Operating Expenses					
Personal Services	204,426	164,883	199,066	146,279	148,942
Supplies	188,559	227,831	221,170	231,020	231,370
Other Services & Charges	170,339	162,002	162,933	188,992	188,840
Depreciation	299,473	332,950	302,000	300,000	340,000
Total Operating Expenses	862,797	887,666	885,169	866,291	909,152
Operating Income (Loss)	(41,319)	(150,029)	(91,114)	(72,236)	(155,693)
Nonoperating Revenues					
Gain On Sale of Equipment	10,153	64,157	15,000	15,000	
Professional Fees					
Investment Earnings	31,373	48,869	18,000	18,000	32,000
Total Nonoperating Revenues	41,526	113,026	33,000	33,000	32,000
Net Income (loss) before Operating Transfers	207	(37,003)	(58,114)	(39,236)	(123,693)
Transfers From Other Funds					
Transfers To Other Funds					
Net Income (Loss)	207	(37,003)	(58,114)	(39,236)	(123,693)
Net Assets					
Beginning of Year	3,487,864	3,488,071	3,451,068	3,451,068	3,411,832
End of Year	\$ 3,488,071	\$ 3,451,068	\$ 3,392,954	\$ 3,411,832	\$ 3,288,139
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$ 310,500	\$ 310,500	\$ 386,700
Total	\$	\$	\$ 310,500	\$ 310,500	\$ 386,700
Cash Availability					
Beginning Cash Balance	\$ 1,155,108	\$ 1,411,113	\$ 1,189,626	\$ 1,189,626	\$ 1,139,890
Cash Receipts	852,070	867,602	827,055	827,055	785,459
Cash Disbursements	(596,065)	(1,089,089)	(893,669)	(876,791)	(955,852)
Ending Cash Balance	\$ 1,411,113	\$ 1,189,626	\$ 1,123,012	\$ 1,139,890	\$ 969,497

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

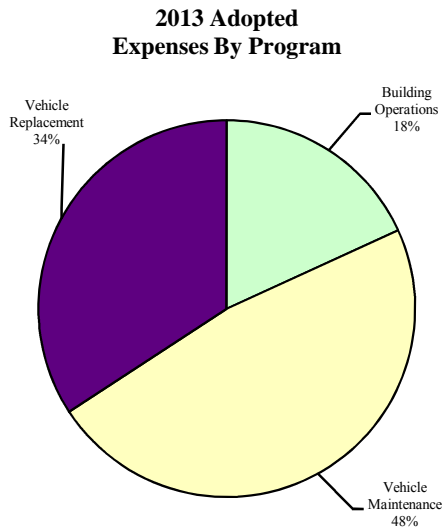
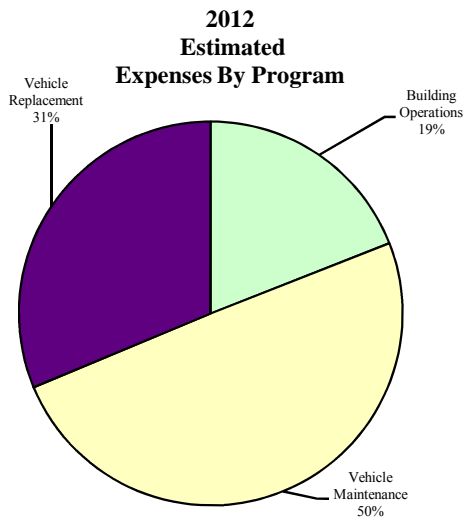
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
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Expenses By Program

Building Operations	\$ 148,930	\$ 138,789	\$ 163,078	\$ 164,944	\$ 165,151
Vehicle Maintenance	443,451	438,393	451,091	430,347	433,001
Vehicle Replacement	270,416	310,485	271,000	271,000	311,000
Total	\$ 862,797	\$ 887,667	\$ 885,169	\$ 866,291	\$ 909,152

Related Revenue By Program

Building Operations	\$ 207,198	\$ 145,371	\$ 165,950	\$ 165,950	\$ 165,152
Vehicle Maintenance	440,860	459,457	458,591	458,591	436,469
Vehicle Replacement	173,420	132,809	169,514	169,514	151,838
Total	\$ 821,478	\$ 737,637	\$ 794,055	\$ 794,055	\$ 753,459



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Building Operations

Major Objective: Internal Services

Program Description

Provide for the operations of the Central Garage Building. The Building is located at 4601 Toledo Avenue North. The Building houses the Maintenance Department Offices.

Services

- ~ Provide ongoing maintenance to the Central Garage Building.
- ~ Provide offices and support services for the Public Works Department.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 38,224	\$ 46,725	\$ 50,357	\$ 50,064	\$ 51,082
Supplies	6,510	4,636	8,420	8,420	8,770
Other Services & Charges	85,950	70,859	85,301	89,460	88,299
Depreciation	18,246	16,569	19,000	17,000	17,000
Total	\$ 148,930	\$ 138,789	\$ 163,078	\$ 164,944	\$ 165,151
Non- Expensed Cash Outlay	<u>\$</u>	<u>\$</u>	<u>\$ 21,500</u>	<u>\$ 21,500</u>	<u>\$ 79,500</u>
Related Revenue					
Garage Space Rental	\$ 207,104	\$ 145,371	\$ 165,950	\$ 165,950	\$ 165,152
Other	94				
Total	\$ 207,198	\$ 145,371	\$ 165,950	\$ 165,950	\$ 165,152

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Maintenance

Program Description

Maintain the City's Fleet Equipment. This includes maintenance services for all City Vehicles and heavy equipment.

Services

- ~ Perform Maintenance Services for the City's Fleet.
- ~ Provide fleet fueling for the entire fleet through a City-wide Contract.
- ~ Provide preventative maintenance and readiness services for the City's Fleet.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 166,202	\$ 118,159	\$ 148,709	\$ 96,215	\$ 97,860
Supplies	182,049	223,195	212,750	222,600	222,600
Other Services & Charges	83,648	90,636	76,632	98,532	99,541
Depreciation	<u>11,552</u>	<u>6,403</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
Total	<u><u>\$ 443,451</u></u>	<u><u>\$ 438,393</u></u>	<u><u>\$ 451,091</u></u>	<u><u>\$ 430,347</u></u>	<u><u>\$ 433,001</u></u>
Non- Expensed Cash Outlay	<u><u>\$ _____</u></u>	<u><u>\$ _____</u></u>	<u><u>\$ _____</u></u>	<u><u>\$ _____</u></u>	<u><u>\$ _____</u></u>
Related Revenue					
Vehicle Maintenance Charges	<u><u>\$ 440,860</u></u>	<u><u>\$ 459,457</u></u>	<u><u>\$ 458,591</u></u>	<u><u>\$ 458,591</u></u>	<u><u>\$ 436,469</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Replacement

Program Description

Provide for the ongoing replacement of the City's fleet. This includes vehicles and heavy equipment.

Services

- ~ Provide resources for the replacement of City Vehicles.
- ~ Track depreciation on the City's fleet.

Expenditures					
Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Supplies	\$				
Other Services & Charges	741	507	1,000	1,000	1,000
Depreciation	269,675	\$ 309,978	\$ 270,000	\$ 270,000	\$ 310,000
Total	<u>\$ 270,416</u>	<u>\$ 310,485</u>	<u>\$ 271,000</u>	<u>\$ 271,000</u>	<u>\$ 311,000</u>
Non- Expensed Cash Outlay	<u>\$</u>	<u>\$</u>	<u>\$ 289,000</u>	<u>\$ 289,000</u>	<u>\$ 307,200</u>
Related Revenue					
Mobile Equipment Replacement Charges	\$ 173,420	\$ 132,809	\$ 169,514	\$ 169,514	\$ 151,838
Total	<u>\$ 173,420</u>	<u>\$ 132,809</u>	<u>\$ 169,514</u>	<u>\$ 169,514</u>	<u>\$ 151,838</u>
<u>Non-Revenue Cash Inflow</u> *					
Proceeds from issuance of Capital Equipment Notes	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL SERVICES

Fund Activities and Responsibilities

The Central Services Fund was created in 1999 to account for Information Technology and shared General Office Services (supplies, copiers, and phone system). In 2000, it was expanded to include Government Buildings, which are all costs associated with maintaining City Hall and the Police & Fire Building.

Mission

To provide quality and timely service to other City Operations for Information Technology needs, General Office needs, and needs associated with providing office space for those operations.

Fund Initiatives:

- A. Continue to implement the planned technology initiatives (See City Managers Budget Message)
- B. Maintain City Hall and the Police & Fire Building in good condition through repairs and improvements.
- C. Provide general office services (copiers, phone system, office supplies).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Information Tech Charges	\$ 420,914	\$ 396,172	\$ 526,508	\$ 526,508	\$ 526,452
General Office Charges	76,055	66,336	82,220	82,220	75,669
Building Rental Charges	326,192	254,063	409,179	409,179	356,249
Other	212	19,567			
Total Operating Revenues	823,373	736,138	1,017,907	1,017,907	958,370
Operating Expenses					
Personal Services	148,914	145,578	143,321	155,423	158,705
Supplies	48,297	42,102	64,310	72,410	68,700
Other Services & Charges	538,069	550,404	603,218	597,583	581,705
Depreciation	61,271	62,636	61,400	61,400	62,900
Total Operating Expenses	796,551	800,720	872,249	886,816	872,010
Operating Income (Loss)	26,822	(64,582)	145,658	131,091	86,360
Nonoperating Revenues					
Gain On Sale of Equipment					
Investment Earnings	6,209	6,439	7,000	7,000	7,000
Total Nonoperating Revenues	6,209	6,439	7,000	7,000	7,000
Net Income (loss) before					
Operating Transfers	33,031	(58,143)	152,658	138,091	93,360
Transfers from Other Funds	44,891	350,000	100,000	100,000	
Transfers to Other Funds	(234,980)	(4,563)			
Net Income (Loss)	(157,058)	287,294	252,658	238,091	93,360
Net Assets					
Beginning of Year	547,401	390,343	677,637	677,637	915,728
End of Year	\$ 390,343	\$ 677,637	\$ 930,295	\$ 915,728	\$ 1,009,088
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$ 51,000	\$ 51,000	\$ 34,000
Capital Improvements			134,700	134,700	152,400
Total	\$	\$	\$ 185,700	\$ 185,700	\$ 186,400
Cash Availability					
Beginning Cash Balance	\$ 347,773	\$ 124,627	\$ 454,218	\$ 454,218	\$ 568,009
Cash Receipts	831,211	1,140,373	1,124,907	1,124,907	965,370
Cash Disbursements	(1,054,357)	(810,782)	(996,549)	(1,011,116)	(995,510)
Ending Cash Balance	\$ 124,627	\$ 454,218	\$ 582,576	\$ 568,009	\$ 537,869

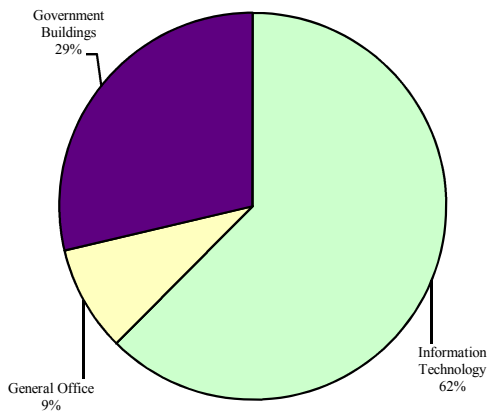
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CITY OF ROBBINSDALE, MINNESOTA

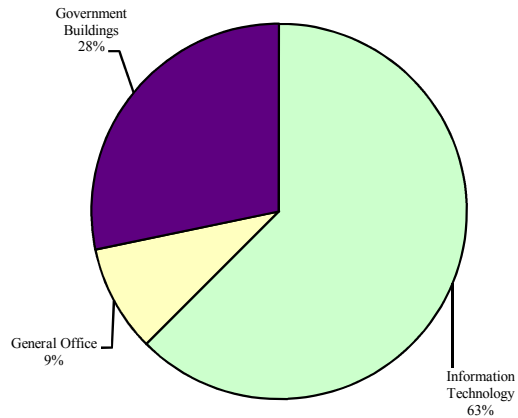
Fund: Central Services
Fund Type: Internal Service

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses By Program					
	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Information Technology	\$ 460,292	\$ 485,392	\$ 542,499	\$ 554,025	\$ 545,225
General Office	78,058	75,433	84,050	78,500	80,400
Governmental Buildings	258,201	239,895	245,700	254,291	246,385
Total	\$ 796,551	\$ 800,720	\$ 872,249	\$ 886,816	\$ 872,010

**2012 Estimated
Expenses By Program**



**2013 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Finance
Program: Information Technology

Program Description

To provide all City Operations with technology services. The costs associated with this program are charged back to other departments based on the number of computer connections.

Services

- ~ Maintain the City's local area network (LAN).
- ~ Maintain and Support major software applications (Finance, Utility Billing, Police, etc...).
- ~ Provide hardware and software support for all users.
- ~ Establish policies and procedures for operations.
- ~ Provide computer related training for all users of the City's network .
- ~ Serve as a planning mechanism for future technology development.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Personal Services	\$ 124,662	\$ 120,745	\$ 121,863	\$ 123,610	\$ 125,592
Supplies	22,872	21,709	37,310	46,310	42,000
Other Services & Charges	256,617	286,200	327,326	328,105	320,633
Depreciation	56,141	56,738	56,000	56,000	57,000
Total	\$ 460,292	\$ 485,392	\$ 542,499	\$ 554,025	\$ 545,225
Non- Expensed Cash Outlay	<u>\$</u>	<u>\$</u>	<u>\$ 51,000</u>	<u>\$ 51,000</u>	<u>\$ 34,000</u>
Related Revenue					
Technology Charges	\$ 420,914	\$ 396,172	\$ 526,508	\$ 526,508	\$ 526,452
Operating Transfers In	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	\$ 420,914	\$ 396,172	\$ 526,508	\$ 526,508	\$ 526,452

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: General Office Services

Major Objective: Internal Services

Program Description

Program provides for General Office Services for all City Operations. Costs associated with this are charged back to other departments based on usage percentage tied to the previous year's budget.

Services

- ~ Provide phone system for all City operations.
- ~ Provide Centralized General Supplies and Copying facilities for most departments.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenditures					
Supplies	\$ 10,166	\$ 9,463	\$ 11,700	\$ 11,100	\$ 11,700
Other Services & Charges	67,892	65,970	72,350	67,400	68,700
Depreciation					
Total	<u>\$ 78,058</u>	<u>\$ 75,433</u>	<u>\$ 84,050</u>	<u>\$ 78,500</u>	<u>\$ 80,400</u>
Non- Expensed Cash Outlay				<u>\$</u>	<u>\$</u>
Related Revenue					
General Office Charges	\$ 76,055	\$ 66,336	\$ 82,220	\$ 82,220	\$ 75,669
Other Transfers In					
Total	<u>\$ 76,055</u>	<u>\$ 66,336</u>	<u>\$ 82,220</u>	<u>\$ 82,220</u>	<u>\$ 75,669</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Engineering
Program: Government Buildings

Major Objective: Internal Services

Program Description

Program accounts for all expenses related to the operation of the City Hall and Police & Fire Buildings. The costs associated with these activity are charged back to departments based on square footage used.

Services

- ~ Maintain the physical appearance of the buildings.
- ~ Maintain and keep operational the HVAC systems for each building.
- ~ Perform routine cleaning and maintenance for the buildings.
- ~ Remodel and improve the buildings as needed.

Category	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Expenses					
Personal Services	\$ 24,252	\$ 24,833	\$ 21,458	\$ 31,813	\$ 33,113
Supplies	15,259	10,930	15,300	15,000	15,000
Other Services & Charges	213,560	198,234	203,542	202,078	192,372
Depreciation	5,130	5,898	5,400	5,400	5,900
Transfers Out	234,980	4,563			
Total	\$ 493,181	\$ 244,458	\$ 245,700	\$ 254,291	\$ 246,385
Non- Expensed Cash Outlay	\$	\$	\$ 134,700	\$ 134,700	\$ 152,400
Related Revenue					
Building Rental Charge	\$ 326,192	\$ 254,063	\$ 409,179	\$ 409,179	\$ 356,249
Other Revenue	212	19,567			
Transfers In			100,000	100,000	
Total	\$ 326,404	\$ 273,630	\$ 509,179	\$ 509,179	\$ 356,249

CITY OF ROBBINSDALE, MINNESOTA

EQUIPMENT REPLACEMENT

Fund Activities and Responsibilities

The Equipment Replacement Fund provides for the systematic replacement of equipment purchased out of the General Fund other than vehicle and heavy equipment (which is replaced in the Central Garage Internal Service Fund). In the past, each year there was a charge made to all General Fund departments to assure that costs are not deferred to the future when actual replacement occurs. This was discontinued for budgetary purposes.

Mission

To provide a consistent stream of funding for the systematic replacement of equipment.

Fund Initiatives:

A. Continue to evaluate the level of the charges on a yearly basis and adjust accordingly.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Equipment Replacement
Fund Type: Internal Service

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Equipment Replacement					
Other	54				
Total Operating Revenues	54				
Operating Expenses					
Supplies	\$ 3,716	\$ 3,748	\$ 4,500	\$ 4,500	\$ 4,500
Other Services & Charges	111,594	107,125	113,000	113,000	113,000
Depreciation					
Total Operating Expenses	115,310	110,873	117,500	117,500	117,500
Operating Income (Loss)	(115,256)	(110,873)	(117,500)	(117,500)	(117,500)
Nonoperating Revenues					
Gain On Sale of Equipment					
Investment Earnings	17,519	35,002	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	(97,737)	(75,871)	(102,500)	(102,500)	(102,500)
Operating Transfers					
From Other Funds		200,000	300,000	300,000	
To Other Funds					
Net Operating Transfers		200,000	300,000	300,000	
Net Income (Loss)	(97,737)	124,129	197,500	197,500	(102,500)
Net Assets					
Beginning of Year	1,627,137	1,529,400	1,653,529	1,653,529	1,851,029
End of Year	\$ 1,529,400	\$ 1,653,529	\$ 1,851,029	\$ 1,851,029	\$ 1,748,529
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 745,763	\$ 744,577	\$ 977,677	\$ 977,677	\$ 1,288,177
Cash Receipts	18,529	236,848	315,000	315,000	15,000
Cash Disbursements	(19,715)	(3,748)	(4,500)	(4,500)	(4,500)
Ending Cash Balance	\$ 744,577	\$ 977,677	\$ 1,288,177	\$ 1,288,177	\$ 1,298,677

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

RISK INSURANCE

Fund Activities and Responsibilities

The Risk Insurance Fund provides for payment of insurance premiums and any deductibles of the City's various insurance policies. This fund was created to assure a streamlined charge to other funds, so that a single incident or premium increase does not have a large impact on any one budgetary period. The Fund is also used to pay for any projects that will lower the City's exposures to insurance related incidents. The City contracts with Asterisk Management, a Risk Management firm to help develop safety policies and review insurance coverage, and any claims to reduce exposure risk. Costs associated with this fund are recouped through an annual charge to all City Operations. This charge is based on a risk management percentage for each area as set by the Risk Management Firm.

Mission

To provide proper and quality coverage of all the City's insurance needs, including preventative measures to help the City lower its overall exposure risk.

Fund Initiatives:

- A. Continue to monitor the level of General Liability and Property Liability coverage the City needs.
- B. Continue to work with the Risk Manager and Insurance Agent evaluating the City's exposure level.
- C. Continue to monitor the workers compensation premiums and our exposure.
- D. Continue to evaluate projects that can be implemented to reduce our exposure to risk.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Risk Insurance
Fund Type: Internal Service

	2010 Actual	2011 Actual	2012 Budget	2012 Estimated	2013 Adopted
Operating Statement					
Operating Revenues:					
Internal Insurance Charge	\$ 335,290	\$ 368,154	\$ 369,080	369,080	\$ 454,648
Insurance Dividend	35,272	42,067	20,000	20,000	35,000
Other	1,312	300	15,360	15,360	1,500
Total Operating Revenues	371,874	410,521	404,440	404,440	491,148
Operating Expenses					
Personal Services	141,353	120,648	125,000	125,000	147,794
Other Services & Charges	241,213	211,302	248,900	248,900	255,700
Total Operating Expenses	382,566	331,950	373,900	373,900	403,494
Operating Income (Loss)	(10,692)	78,571	30,540	30,540	87,654
Nonoperating Revenues					
Intergovernmental	13,347	9,942			
Investment Earnings	4,829	13,035	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	7,484	101,548	45,540	45,540	102,654
Transfers From Other Funds			200,000	200,000	
Transfers To Other Funds					
Net Income (Loss)	7,484	101,548	245,540	245,540	102,654
Net Assets					
Beginning of Year	281,780	289,264	390,812	390,812	636,352
End of Year	<u>\$ 289,264</u>	<u>\$ 390,812</u>	<u>\$ 636,352</u>	<u>\$ 636,352</u>	<u>\$ 739,006</u>
Cash Availability					
Beginning Cash Balance	\$ 310,355	\$ 296,655	\$ 398,969	\$ 398,969	\$ 644,509
Cash Receipts	390,755	433,175	619,440	619,440	506,148
Cash Disbursements	(404,455)	(330,861)	(373,900)	(373,900)	(403,494)
Ending Cash Balance	<u>\$ 296,655</u>	<u>\$ 398,969</u>	<u>\$ 644,509</u>	<u>\$ 644,509</u>	<u>\$ 747,163</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.