

2014 BUDGET

CITY OF ROBBINSDALE



4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422



READER'S NOTES:

**CITY OF ROBBINSDALE, MINNESOTA
2014 BUDGET**

TABLE OF CONTENTS

	<u>Page No.</u>
Summary of Budget	
City Property Taxes Pay For Basic Services Pie Chart	3
Basic Governmental Services Annual/Monthly Cost ó Median Valued Home	4
Summary By Fund Type	5
Revenues - All Funds	6
Expenditures - All Funds	7
Summary By Category	8
Personnel List	9
General Fund	11
General Fund Summary of Revenues, Expenditures, and Changes in Fund Balance	13
General Fund Revenues By Source	14
Summary of Revenues and Other Financing Sources	15
General Fund Expenditures by Department	18
Summary of Expenditures and Other Financing Uses By Department	19
Summary of Expenditures and Other Financing Uses By Major Objective	20
General Fund Departments:	
City Council	23
Legal	29
Administration	31
Assessing	37
Finance	39
Community Development	45
Police	53
Fire	63
Recreation & Parks	65
Engineering	81
Public Works	87
Human Services	109
Special Revenue Funds	111
Comparative Analysis of Fund Balance and Revenues and Expenditures By Fund	113
D.W.I. Forfeiture Fund	114
Senior Transportation Fund	115
City Code Compliance Fund	116
Debt Service Funds	121
General Debt Service Overview	122

TABLE OF CONTENTS (CONTINUED)**Page No.****Debt Service Funds (Continued)**

General Debt Service Fund Summary	123
General Obligation Capital Equipment Notes	125
General Obligation Street Improvement & Reconstruction Bonds	126
General Obligation Building Bonds	127
Schedule of Bonds Payable	128

Capital Projects Funds

Comparative Analysis of Fund Balance and Revenues and Expenditures By Fund	129
Capital Improvement Fund	130
Capital Improvements Fund Summary	133
CIF ó Cable Grant	134
CIF ó Government Building Improvements	136
CIF ó Park Improvements	137
Permanent Improvement Revolving Fund	139
Permanent Improvement Revolving Fund Summary	141
CIP ó Traffic & Transportation Program	142
	143

Enterprise Funds

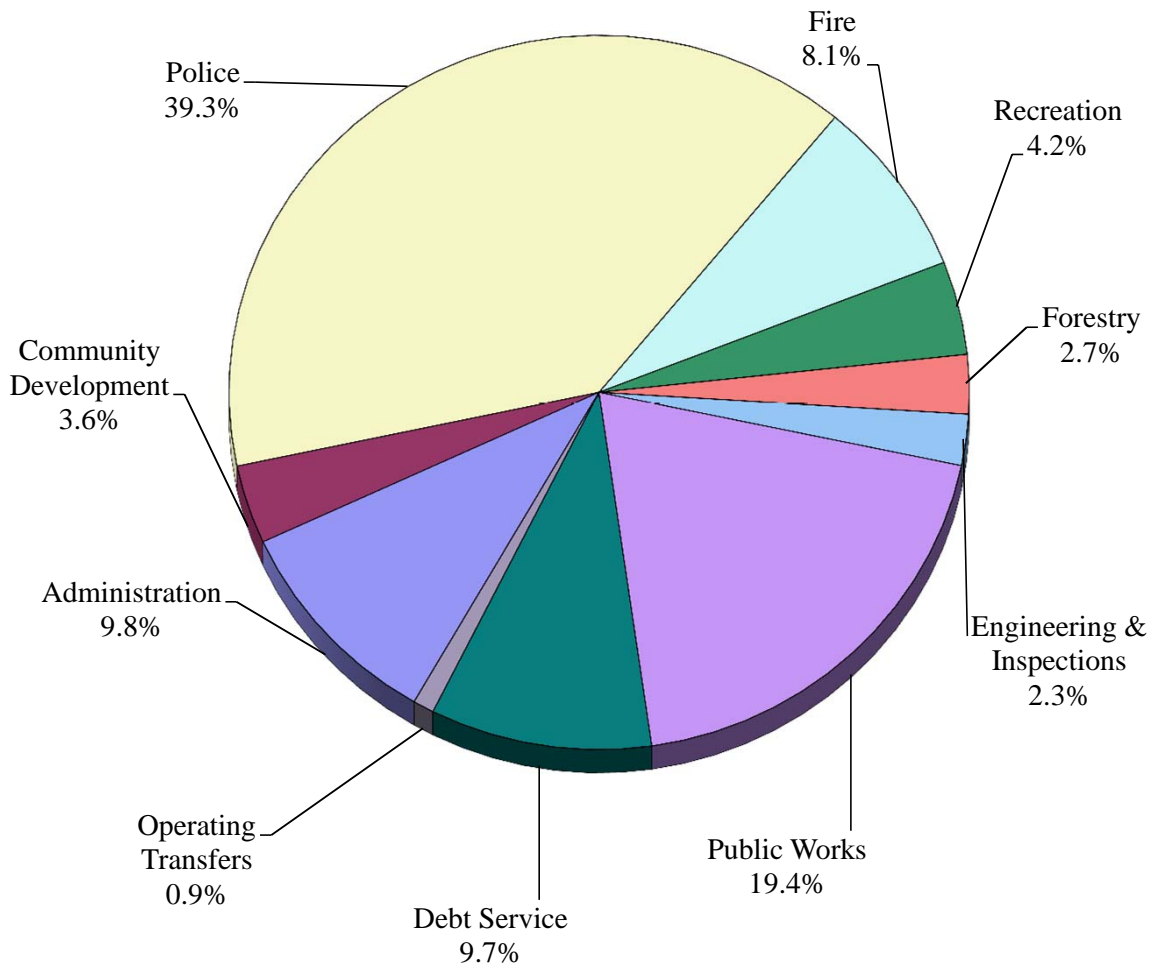
Comparative Operating Statements	145
Operating Statement By Fund	147
Water Utility	148
Sanitary Sewer Utility	149
Storm Sewer Utility	157
Solid Waste Utility	165
Other Services	173
Liquor Operations	175
License Center	179

Internal Service Funds

Comparative Operating Statements	181
Operating Statements By Fund	183
Central Garage	184
Central Services	185
Equipment Replacement	191
Risk Insurance	199
	201

Note: General Fund Departments, Debt Service, Capital Projects, Enterprise Funds, and Internal Service Funds have a variety of small pie graphs denoting program and category comparisons.

2014 City Services Supported By Property Tax Levy - Net of Revenue



City property taxes pay for basic services:

The Pie Graph depicts the distribution of the property taxes received for the following basic services provided:

Police Protection

Community Development (planning & zoning, comprehensive planning, housing programs administration)

Administration (council, administration, elections, assessing, finance)

Debt Service (outstanding bonds and capital equipment notes)

Public Works (street maintenance and park maintenance)

Engineering (building inspections, rental housing inspection, code enforcement, engineering administration)

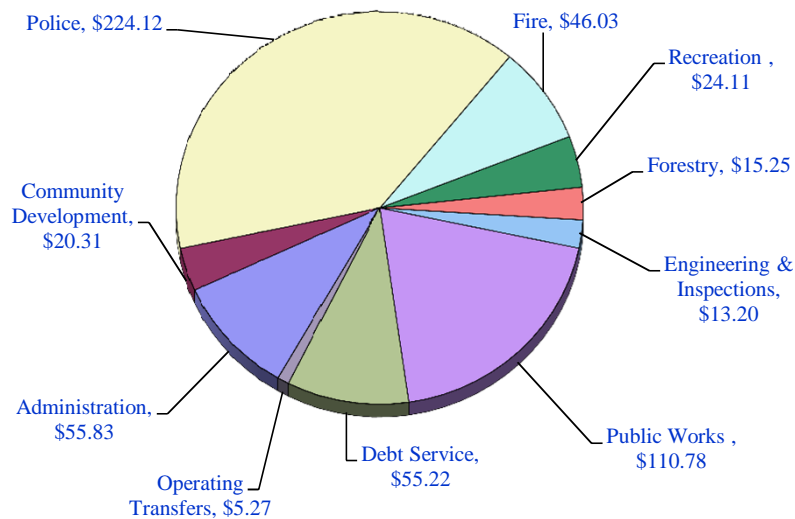
Recreation (recreation programming, city band, library building)

Fire Protection

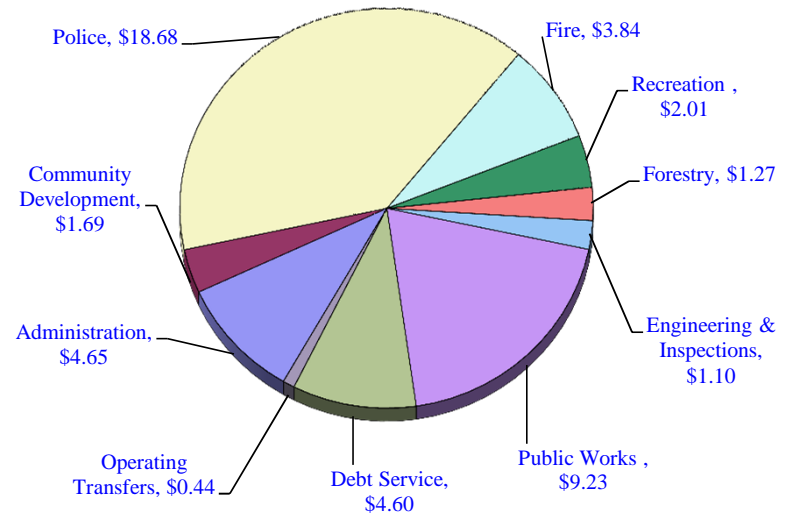
Forestry (city forest and diseased tree removal)

City of Robbinsdale, Minnesota

**Basic Governmental Services Annual
Cost (\$570.12)
2014 Estimated Property Taxes
For a Median Valued Home (\$125,000)**



**Basic Governmental Services
Estimated Monthly Cost (\$47.51)
2014 Estimated Property Taxes
For a Median Valued Home (\$125,000)**



Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
BY FUND TYPE**

Fund Type	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Fund Balance, January 1	\$ 33,425,740	\$ 37,331,983	\$ 41,434,638	\$ 41,434,638	\$ 45,646,062
<i>Revenue and Other Financing Sources</i>					
General	8,166,597	8,494,359	8,426,977	8,422,766	8,811,604
Special Revenue	210,238	261,178	175,987	182,893	196,207
Debt Service	751,467	515,805	450,689	449,785	539,781
Capital Projects	2,699,556	5,306,895	1,473,399	2,793,388	3,291,210
Enterprise	10,276,939	9,224,177	12,030,161	13,253,627	11,744,835
Internal Service	2,611,740	3,265,488	2,571,977	2,572,977	2,411,466
Total Revenue	24,716,537	27,067,902	25,129,190	27,675,436	26,995,103
Total Available	58,142,277	64,399,885	66,563,828	69,110,074	72,641,165
<i>Expenditures and Other Financing Uses</i>					
General	8,459,461	9,116,949	8,426,977	8,355,159	8,851,604
Special Revenue	152,851	225,817	168,710	179,457	175,268
Debt Service	695,056	690,617	453,844	453,597	539,820
Capital Projects	1,660,851	3,065,127	3,658,850	3,164,490	4,316,430
Enterprise	7,706,303	7,722,900	9,101,671	8,964,451	8,173,420
Internal Service	2,135,772	2,143,837	2,302,156	2,346,858	2,435,204
Total Expenditures	20,810,294	22,965,247	24,112,208	23,464,012	24,491,746
Fund Balance, December 31	\$ 37,331,983	\$ 41,434,638	\$ 42,451,620	\$ 45,646,062	\$ 48,149,419

CITY OF ROBBINSDALE, MINNESOTA

BUDGET SUMMARY REVENUES -- ALL FUNDS

Fund	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
General Fund **	\$ 8,166,597	\$ 8,494,359	\$ 8,426,977	\$ 8,422,766	\$ 8,811,604
<u>Special Revenue Funds</u>					
DARE					
DWI Forfeiture	18,466	20,219	10,300	10,300	12,500
Code Compliance	99,135	149,285	75,487	82,393	93,507
Senior Transportation	92,637	91,674	90,200	90,200	90,200
Total Special Revenue Funds	210,238	261,178	175,987	182,893	196,207
<u>Debt Service</u>					
General Debt Service	751,467	515,805	450,689	449,785	539,781
Total Debt Service	751,467	515,805	450,689	449,785	539,781
<u>Capital Projects Funds</u>					
Capital Improvement*	800,082	512,289	161,298	183,942	1,202,764
Permanent Improvement*	1,899,474	4,794,606	1,312,101	2,609,446	2,088,446
Total Capital Projects Funds	2,699,556	5,306,895	1,473,399	2,793,388	3,291,210
<u>Enterprise Funds</u>					
Water Utility	2,004,873	1,591,832	2,175,481	2,535,475	2,390,002
Sanitary Sewer Utility	1,733,473	1,643,308	3,248,896	4,664,433	2,153,706
Storm Sewer Utility*	1,810,461	945,791	1,565,294	1,034,464	2,061,166
Solid Waste Utility	1,582,658	1,563,374	1,561,255	1,566,637	1,594,883
Liquor Operations	2,763,006	3,047,076	3,120,500	3,049,562	3,140,500
Deputy Registrar	382,468	432,796	358,735	403,056	404,578
Total Enterprise Funds	10,276,939	9,224,177	12,030,161	13,253,627	11,744,835
<u>Internal Service Funds</u>					
Central Garage	850,663	970,891	785,459	786,459	873,527
Central Services*	1,092,577	1,263,643	965,370	965,370	1,000,026
Equipment Replacement*	235,002	315,219	315,000	315,000	65,000
Risk Insurance	433,498	715,735	506,148	506,148	472,913
Total Internal Service Funds	2,611,740	3,265,488	2,571,977	2,572,977	2,411,466
Total All Funds	\$ 24,716,537	\$ 27,067,902	\$ 25,129,190	\$ 27,675,436	\$ 26,995,103

* - Includes Transfers from other funds

** - General Fund Revenues represented are less prior years carryover

CITY OF ROBBINSDALE, MINNESOTA

BUDGET SUMMARY EXPENDITURES -- ALL FUNDS

Fund	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<i>General Fund*</i>	\$ 8,459,461	\$ 9,116,949	\$ 8,426,977	\$ 8,355,159	\$ 8,851,604
<i>Special Revenue Funds</i>					
DARE					
DWI Forfeiture	20,604	40,993	17,800	7,800	17,800
Code Compliance	49,891	96,738	58,121	78,000	67,100
Senior Transportation	82,356	88,086	92,789	93,657	90,368
Total Special Revenue Funds	152,851	225,817	168,710	179,457	175,268
<i>Debt Service</i>					
General Debt Service	695,056	690,617	453,844	453,597	539,820
Total Debt Service	695,056	690,617	453,844	453,597	539,820
<i>Capital Projects Funds</i>					
Capital Improvement *	737,666	75,142	208,580	72,326	1,345,410
Permanent Improvement *	923,185	2,989,985	3,450,270	3,092,164	2,971,020
Total Capital Projects Funds	1,660,851	3,065,127	3,658,850	3,164,490	4,316,430
<i>Enterprise Funds</i>					
Water Utility	1,401,313	1,036,208	1,081,203	1,061,993	1,117,634
Sanitary Sewer Utility	1,518,974	1,434,406	1,562,126	1,528,147	1,566,066
Solid Waste Utility *	1,358,725	1,502,660	2,456,749	2,442,853	1,367,357
Storm Sewer Utility	522,359	406,745	600,852	585,694	597,252
Liquor Operations*	2,615,598	2,997,802	3,042,084	3,003,159	3,144,712
Deputy Registrar*	289,334	345,079	358,657	342,605	380,399
Total Enterprise Funds	7,706,303	7,722,900	9,101,671	8,964,451	8,173,420
<i>Internal Service Funds</i>					
Central Garage	887,666	912,662	909,152	962,461	1,005,826
Central Services	805,283	807,821	872,010	863,403	882,265
Equipment Replacement*	110,873	101,584	117,500	117,500	117,500
Risk Insurance*	331,950	321,770	403,494	403,494	429,613
Total Internal Service Funds	2,135,772	2,143,837	2,302,156	2,346,858	2,435,204
Total All Funds	\$ 20,810,294	\$ 22,965,247	\$ 24,112,208	\$ 23,464,012	\$ 24,491,746
Excess (Deficiency) of Revenues over Expenditures	\$ 3,906,243	\$ 4,102,655	\$ 1,016,982	\$ 4,211,424	\$ 2,503,357

* - Includes Transfers to other funds

CITY OF ROBBINSDALE, MINNESOTA

**2014 BUDGET SUMMARY
BY CATEGORY**

Category	Governmental Funds				Proprietary Funds		Total Budget
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	
Fund Balance, January 1	\$ 4,433,857	\$ 233,506	\$ 701,358	\$ 7,575,426	\$ 25,181,099	\$ 7,520,816	\$ 45,646,062
<u>Revenue</u>							
General Property Taxes	4,885,237		420,881				5,306,118
Special Assessments			117,025	494,000			611,025
License & Permits	342,300						342,300
Intergovernmental	1,857,012	68,500		1,412,005	524,340		3,861,857
Charges for Service	663,985			88,841	9,437,595	2,269,966	12,460,387
Fines & Forfeitures	485,220						485,220
Franchise Fees	253,500			253,500			507,000
Investment Earnings	70,000	1,600	1,875	102,864	101,900	55,000	333,239
Donations	9,350	20,000		320,000			349,350
Proceeds from Sale of Debt							
City Code Compliance		93,507					93,507
Miscellaneous		12,600				36,500	49,100
Total Operating Revenue	8,566,604	196,207	539,781	2,671,210	10,063,835	2,361,466	24,399,103
<u>Other Financing Sources</u>							
Proceeds from Sale of Bonds				270,000	1,681,000		1,951,000
Transfers In	245,000			350,000		50,000	645,000
Total Other Financing Sources	245,000			620,000	1,681,000	50,000	2,596,000
Total Revenues and Other Financing Sources	8,811,604	196,207	539,781	3,291,210	11,744,835	2,411,466	26,995,103
Total Available	13,245,461	429,713	1,241,139	10,866,636	36,925,934	9,932,282	72,641,165
<u>Expenditures</u>							
General Government	970,643						970,643
Community Development	345,004						345,004
Recreation & Cultural	478,048	90,368					568,416
Public Safety	4,760,723	17,800					4,778,523
Public Works	2,232,686			283,160	4,275,859		6,791,705
Human Services	14,500						14,500
Debt Service			539,820		136,450		676,270
City Code Compliance		67,100					67,100
General Services					3,325,111	2,435,204	5,760,315
Improvement Projects				3,874,270			3,874,270
Total Expenditures	8,801,604	175,268	539,820	4,157,430	7,737,420	2,435,204	23,846,746
<u>Other Financing Uses</u>							
Transfers Out	50,000			159,000	436,000		645,000
Total Outlays	8,851,604	175,268	539,820	4,316,430	8,173,420	2,435,204	24,491,746
Fund Balance, December 31	\$ 4,393,856	\$ 254,445	\$ 701,319	\$ 6,550,206	\$ 28,752,514	\$ 7,497,078	\$ 48,149,418

CITY OF ROBBINSDALE, MINNESOTA

Summary of Personnel By Full-Time Equivalency (FTE) Factor

Summary by Fund and Department					
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>General Fund</u>					
City Council	0.45	0.30	0.63	0.43	0.36
Administration	3.59	4.52	3.78	3.53	4.58
Assessing	1.57	0.42	0.36	0.36	0.35
Finance	4.54	4.23	4.38	4.25	4.29
Community Development	2.19	2.53	2.16	2.18	2.19
Police	32.90	33.20	34.80	34.50	34.62
Fire	Department currently has 29 paid on call firefighters, FTE is not calculated.				
Recreation & Parks	5.27	5.35	5.21	5.96	5.61
Engineering	7.30	7.23	7.31	7.43	7.93
Maintenance	8.69	8.59	9.74	9.70	9.69
Total General Fund	66.50	66.37	68.37	68.34	69.62
<u>Special Revenue Funds</u>					
Senior Transportation	0.42	0.43	0.43	0.45	0.42
<u>Enterprise Funds</u>					
Water Utility	2.53	2.33	2.23	2.49	2.49
Sanitary Sewer Utility	1.57	1.62	2.00	1.74	1.76
Storm Sewer Utility	1.41	1.30	1.21	1.31	1.31
Liquor Operations	7.10	7.36	7.14	6.94	7.21
Deputy Registrar	4.18	5.07	5.32	4.83	4.40
Total Enterprise Funds	16.79	17.68	17.90	17.31	17.17
<u>Internal Service Funds</u>					
Central Garage	2.40	2.33	2.07	2.86	2.86
Central Services	1.70	1.70	1.82	1.38	1.38
Total Internal Service Funds	4.10	4.03	3.89	4.24	4.24
<u>Total All Funds</u>	87.81	88.51	90.59	90.34	91.45



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND

The General Fund is established to account for revenues and expenditures necessary to provide basic governmental activities and services, which are not accounted for in other funds.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

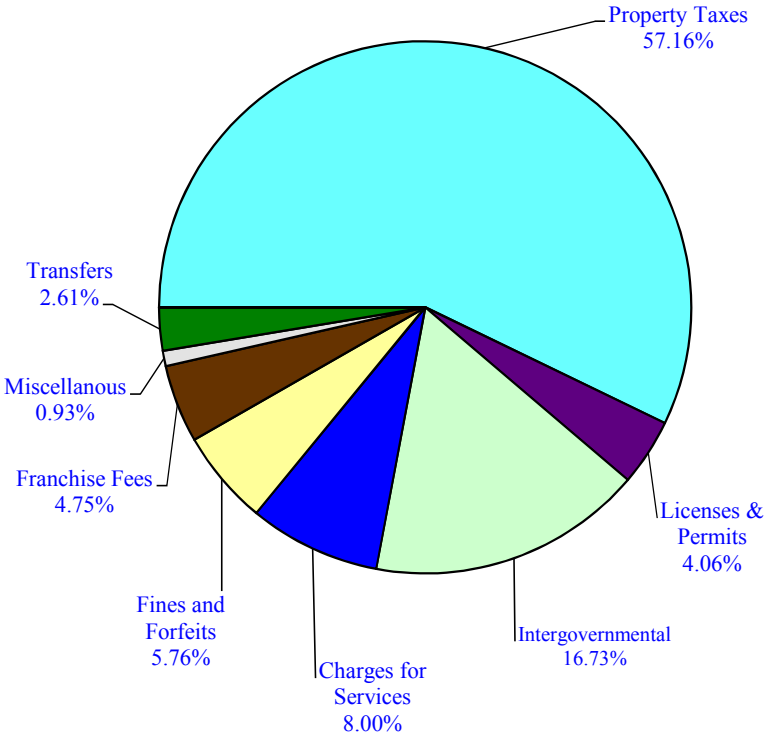
**General Fund
Summary of Revenues, Expenditures, and Changes in Fund Balance**

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Revenues</u>					
Taxes	\$ 4,481,545	\$ 4,766,228	\$ 4,814,404	\$ 4,814,404	\$ 4,885,237
License & Permits	434,501	544,442	335,600	342,300	342,300
Intergovernmental	1,462,531	1,437,659	1,408,768	1,408,768	1,857,012
Charges for Services	625,230	712,699	679,085	673,584	663,985
Fines & Forfeitures	300,654	460,080	485,220	485,220	485,220
Franchise Fees	397,203	253,730	400,000	400,000	253,500
Miscellaneous	211,632	77,653	83,900	78,490	79,350
Total Revenue	<u>7,913,296</u>	<u>8,252,491</u>	<u>8,206,977</u>	<u>8,202,766</u>	<u>8,566,604</u>
<u>Other Financing Sources</u>					
Transfers from other funds	<u>253,301</u>	<u>241,868</u>	<u>220,000</u>	<u>220,000</u>	<u>245,000</u>
Total Revenues & Other Financing Sources	<u>8,166,597</u>	<u>8,494,359</u>	<u>8,426,977</u>	<u>8,422,766</u>	<u>8,811,604</u>
<u>Expenditures</u>					
Personal Services	5,521,028	5,507,477	5,768,613	5,693,574	6,045,404
Supplies	243,982	239,122	306,830	292,189	293,235
Other Services & Charges	2,461,231	2,851,942	2,945,450	2,990,361	3,025,844
Capital Outlay	54,819	127,163	60,924	33,875	129,750
Amounts Charged to Other Funds	<u>(606,599)</u>	<u>(621,105)</u>	<u>(654,840)</u>	<u>(654,840)</u>	<u>(692,629)</u>
Total Expenditures	<u>7,674,461</u>	<u>8,104,599</u>	<u>8,426,977</u>	<u>8,355,159</u>	<u>8,801,604</u>
<u>Other Financing Uses</u>					
Transfers out to other funds	<u>785,000</u>	<u>1,012,350</u>			<u>50,000</u>
Total Expenditures & Other Financing Uses	<u>8,459,461</u>	<u>9,116,949</u>	<u>8,426,977</u>	<u>8,355,159</u>	<u>8,851,604</u>
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	(292,864)	(622,590)		67,607	
<u>Fund Balance</u>					
Beginning of Year	<u>5,281,704</u>	<u>4,988,840</u>	<u>4,366,250</u>	<u>4,366,250</u>	<u>4,433,857</u>
End of Year	<u>\$ 4,988,840</u>	<u>\$ 4,366,250</u>	<u>\$ 4,366,250</u>	<u>\$ 4,433,857</u>	<u>\$ 4,433,857</u>
Fund Balance to Expenditures	58.97%	47.89%	51.81%	53.07%	50.09%

City of Robbinsdale, Minnesota

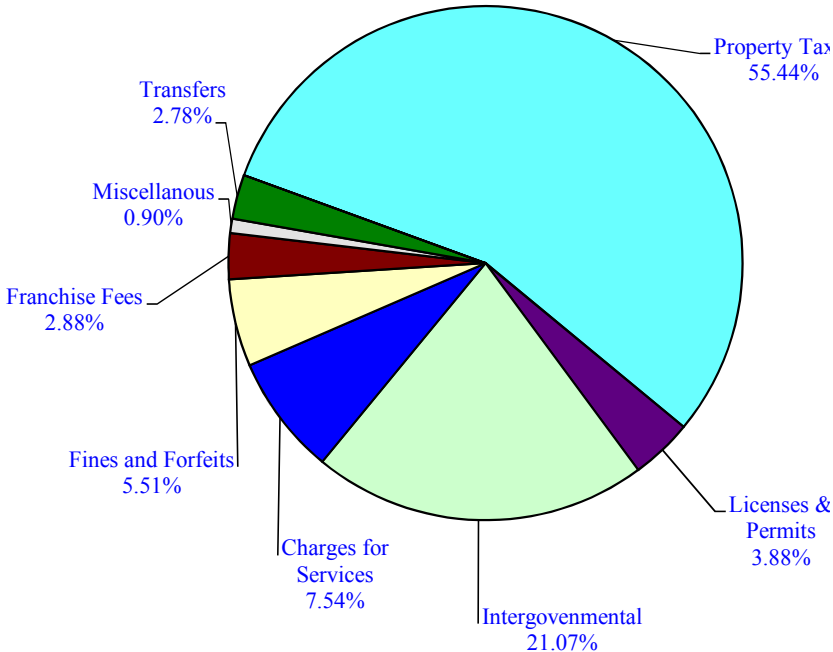
General Fund Revenues By Source

2013 Estimated General Fund Revenues



Property Taxes	\$4,814,404
Licenses & Permits	342,300
Intergovernmental	1,408,768
Charges for Services	673,584
Fines and Forfeits	485,220
Franchise Fees	400,000
Miscellaneous	78,490
Transfers	220,000
Prior Years Carryover	0
Total	<u><u>\$8,422,766</u></u>

2014 Adopted Budget



Property Taxes	\$4,885,237
Licenses & Permits	342,300
Intergovernmental	1,857,012
Charges for Services	663,985
Fines and Forfeits	485,220
Franchise Fees	253,500
Miscellaneous	79,350
Transfers	245,000
Prior Years Carryover	0
Total	<u><u>\$8,811,604</u></u>

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Taxes</u>					
General Property	\$ 3,503,322	\$ 3,697,845	\$ 3,710,156	\$ 3,710,156	\$ 3,604,519
Less Reserve for Abatements & Delinq.			(25,000)	(25,000)	(25,000)
Excess Tax Increment	33,365	-			
Fiscal Disparities	944,858	1,068,383	1,129,248	1,129,248	1,305,718
Total Taxes	4,481,545	4,766,228	4,814,404	4,814,404	4,885,237
<u>Licenses & Permits</u>					
<u>Business</u>					
Liquor Licenses	32,255	37,000	32,700	33,800	33,800
Pawn Shop and Second Hand Dealers	3,500	3,519	3,600	3,500	3,500
Miscellaneous Business Licenses	25,586	38,734	31,000	35,000	35,000
Total Business Licenses & Permits	61,341	79,253	67,300	72,300	72,300
<u>Non-Business</u>					
Animal Licenses	2,567	2,393	2,600	2,400	2,400
Pound Fees	5,755	3,025	6,000	4,000	4,000
Building Permits	142,603	148,885	80,000	80,000	80,000
Plan Check Fees	61,707	94,105	24,000	30,000	30,000
Heating & A/C Permits	22,150	64,711	28,000	28,000	28,000
Plumbing Permits	15,905	16,467	19,600	17,500	17,500
Utility Inspection Fees	5,325	4,800	4,600	4,600	4,600
Rental Housing Licenses	100,876	112,949	85,000	85,000	85,000
License Verification Fees	2,115	1,845	2,000	2,000	2,000
Other Permits	10,805	11,771	13,000	13,000	13,000
Surcharges	3,352	4,238	3,500	3,500	3,500
Total Non-Business Licenses & Permits	373,160	465,189	268,300	270,000	270,000
Total Licenses and Permits	434,501	544,442	335,600	342,300	342,300
<u>Intergovernmental</u>					
<u>Federal Grants</u>					
Other	17,074	5,737	15,000	15,000	15,000
Total Federal Grants	17,074	5,737	15,000	15,000	15,000
<u>State Aids and Grants</u>					
Local Government Aid	1,170,849	1,170,849	1,170,849	1,170,849	1,619,093
Market Value Homestead Credit	44,520	698			
Additional LGA Cuts					
Police & Fire Pensions	202,546	195,483	196,000	196,000	196,000
PERA Aid	15,819	15,819	15,819	15,819	15,819
Police Training	7,953	6,974	6,100	6,100	6,100
Other Grants & Aids	3,770	42,099	5,000	5,000	5,000
Total State Aids and Grants	1,445,457	1,431,922	1,393,768	1,393,768	1,842,012
Total Intergovernmental	1,462,531	1,437,659	1,408,768	1,408,768	1,857,012

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
<u>Charges for Services</u>					
<u>General Government</u>					
Lease and Rental Fees	\$ 239,665	\$ 273,823	\$ 286,000	\$ 286,279	276,204
Robbinsdale EDA	47,735	65,529	47,690	45,388	46,731
IDRB Issuance Fees	13,972	12,871	12,395	867	
Sale of Maps and Documents	1,530	1,669	1,500	1,700	1,700
Assessment searches	225	75	300	100	100
Planning Fees	5,700	3,125	4,000	4,000	4,000
Street Light Fees	458	580	450	600	600
Nuisance Service Fee	75	750	1,000	1,000	1,000
Point of Sale Inspection/Buyer Fees	13,500	14,525	13,000	15,000	15,000
Notary Fees	265	241	300	300	300
Other Fees	10,450	9,855	10,000	10,000	10,000
Admin Fee - Special Assessments	28,350	26,550	29,000	29,000	29,000
Total General Government Charges	361,925	409,593	405,635	394,234	384,635
<u>Public Safety</u>					
Police Services	85,963	98,209	88,000	88,000	88,000
Pawn Shop Fees	4,217	37,533	25,000	25,000	25,000
Police Auction	1,175	1,428	2,000	2,000	2,000
False Alarms	2,450	400	750	750	750
Accident Reports			500	500	500
Other Fees	2,520	1,950	2,100	2,100	2,100
Total Public Safety Charges	96,325	139,520	118,350	118,350	118,350
<u>Recreation</u>					
Fitness Center & Open Gym Program	41,074	37,502	40,000	38,000	38,000
Adult Programs	2,984	3,879	6,000	6,000	6,000
Adult Softball	8,965	9,113	1,000	1,000	1,000
General Programs	4,824	5,839	5,000	6,000	6,000
Youth / Children Programs	23,221	15,865	20,000	20,000	20,000
Senior Programs	47,201	41,864	45,000	45,000	45,000
Cooperative Programming	24,255	31,686	25,000	28,000	28,000
Facility and Equipment Rental	7,303	10,172	7,500	10,000	10,000
Playground / Wading Pools	2,925	3,935	2,600	4,000	4,000
Park Maintenance Fees	4,228	3,731	3,000	3,000	3,000
Total Recreation Charges	166,980	163,586	155,100	161,000	161,000
Total Charges for Services	625,230	712,699	679,085	673,584	663,985
<u>Fines and Forfeitures</u>					
Court Fines and Forfeitures	299,479	450,635	478,960	478,960	478,960
Admin Fines	575	8,345	5,400	5,400	5,400
Other Fines	600	1,100	860	860	860
Total Fines and Forfeitures	300,654	460,080	485,220	485,220	485,220

CITY OF ROBBINSDALE, MINNESOTA

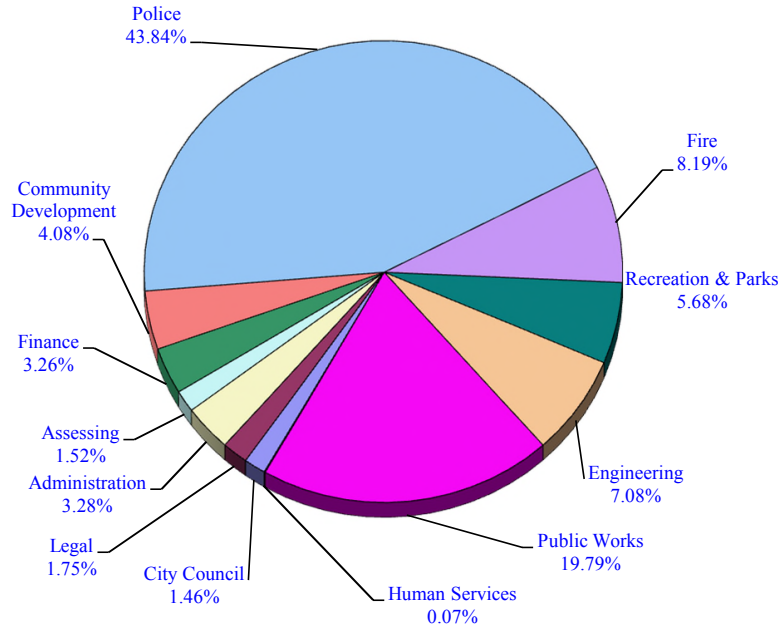
General Fund Summary of Revenues and Other Financing Sources

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Franchise Fees</u>					
Franchise Fees - Electric	200,000	105,502	200,000	200,000	179,500
Franchise Fees - Gas	197,203	148,228	200,000	200,000	74,000
Total Franchise Fees	397,203	253,730	400,000	400,000	253,500
<u>Miscellaneous</u>					
Investment Earnings	\$ 191,496	\$ 60,055	\$ 75,000	\$ 70,000	70,000
Donations & Gifts	16,423	17,793	8,900	8,400	9,350
Other	3,713	(195)		90	
Total Miscellaneous	211,632	77,653	83,900	78,490	79,350
Total Revenues	7,913,296	8,252,491	8,206,977	8,202,766	8,566,604
<u>Other Financing Sources</u>					
<i>Transfers from other Funds</i>					
Water Fund	68,854	40,504	15,000	15,000	15,000
Sanitary Sewer Fund	13,364	25,338	16,000	16,000	16,000
Storm Sewer	18,713	5,780	25,000	25,000	25,000
Solid Waste	30,000	30,000	30,000	30,000	30,000
PIR Fund	106,293	138,111	134,000	134,000	159,000
Capital Improvement Funds TIF 8 Project 51604	16,077	2,135			
Total Transfers	253,301	241,868	220,000	220,000	245,000
Total Revenue and Financing Sources	\$ 8,166,597	\$ 8,494,359	\$ 8,426,977	\$ 8,422,766	\$ 8,811,604

City of Robbinsdale, Minnesota

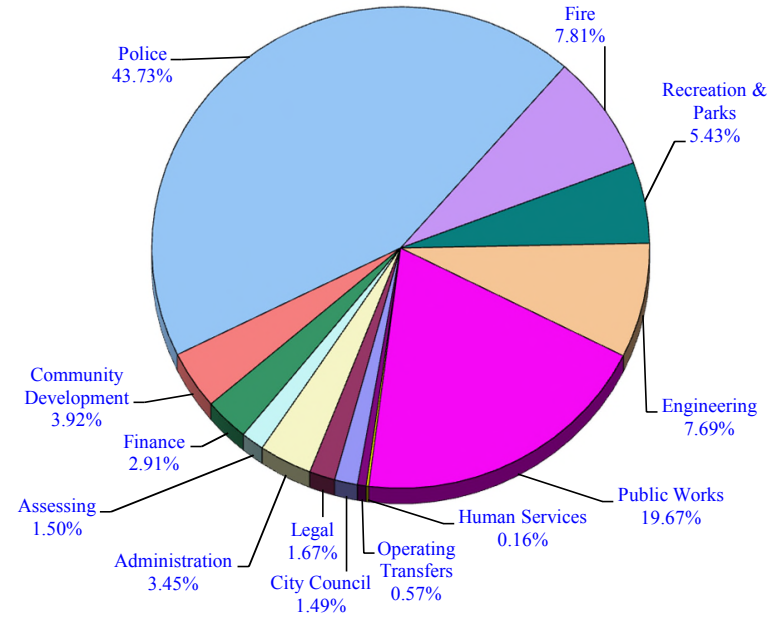
General Fund Expenditures by Department

2013 Estimated



City Council	\$122,972
Legal	147,284
Administration	275,199
Assessing	128,025
Finance	273,987
Community Development	342,913
Police	3,678,354
Fire	687,354
Recreation & Parks	476,871
Engineering	594,781
Public Works	1,661,184
Human Services	6,235
Operating Transfers	0
Total	\$8,395,159

2014 Adopted Budget



City Council	\$131,482
Legal	147,373
Administration	303,850
Assessing	131,758
Finance	256,180
Community Development	345,004
Police	3,854,260
Fire	688,051
Recreation & Parks	478,048
Engineering	677,726
Public Works	1,733,372
Human Services	14,500
Operating Transfers	50,000
Total	\$8,811,604

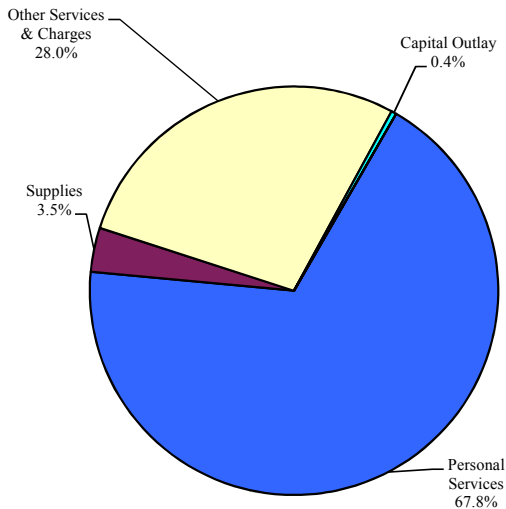
CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures and Other Financing Uses

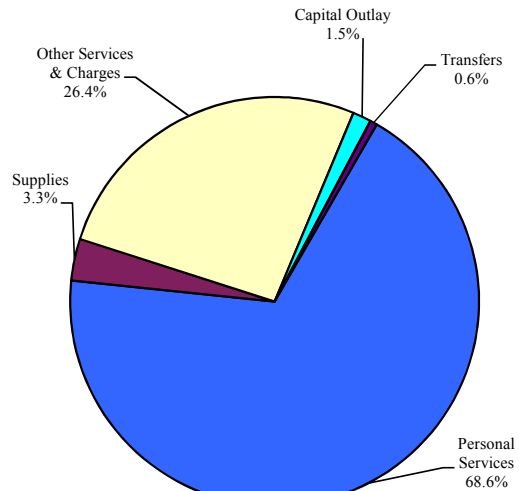
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Summary by Department</u>					
City Council	\$ 100,346	\$ 115,295	\$ 122,435	\$ 122,972	\$ 131,482
Legal	128,526	137,195	147,284	147,284	147,373
Administration	259,802	307,158	283,024	275,199	303,850
Assessing	158,691	108,215	116,551	128,025	131,758
Finance	267,407	277,111	282,738	273,987	256,180
Community Development	320,533	350,024	344,877	342,913	345,004
Police	3,312,587	3,598,237	3,712,749	3,638,354	3,894,260
Fire	656,484	718,053	688,948	687,354	688,051
Recreation & Parks	452,636	478,271	472,143	476,871	478,048
Engineering	560,518	581,253	597,578	594,781	677,726
Public Works	1,447,644	1,423,849	1,644,150	1,661,184	1,733,372
Human Services	9,287	9,938	14,500	6,235	14,500
Total Expenditures	7,674,461	8,104,599	8,426,977	8,355,159	8,801,604
<u>Other Financing Uses</u>					
Transfers to Other Funds	785,000	1,012,350			50,000
Total Expenditures & Other Financing Uses	8,459,461	9,116,949	8,426,977	8,355,159	8,851,604

<u>Summary by Category</u>					
Personal Services	5,521,028	5,507,477	5,768,613	5,693,574	6,045,404
Supplies	243,982	239,122	306,830	292,189	293,235
Other Services & Charges	2,461,231	2,851,942	2,945,450	2,990,361	3,025,844
Capital Outlay	54,819	127,163	60,924	33,875	129,750
Transfers	785,000	1,012,350			50,000
Amounts Charged to Other Funds	(606,599)	(621,105)	(654,840)	(654,840)	(692,629)
Total Expenditures by Category	\$ 8,459,461	\$ 9,116,949	\$ 8,426,977	\$ 8,355,159	\$ 8,851,604

2013 Estimated Expenditures By Category



2014 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

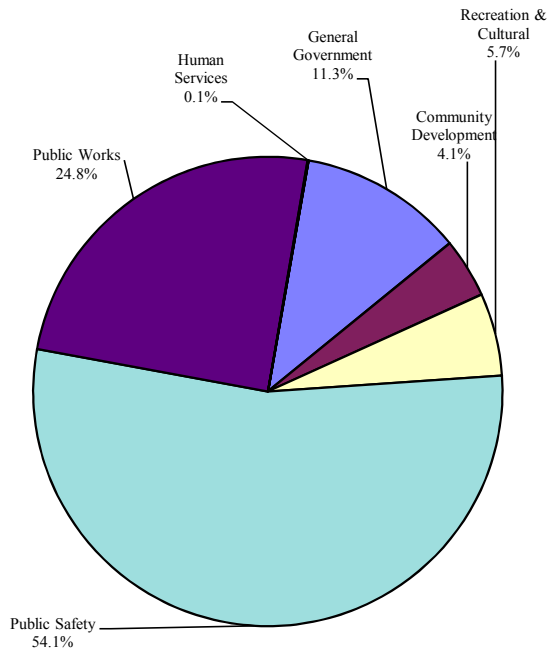
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>General Government</u>					
City Council	\$ 100,346	\$ 115,295	\$ 122,435	\$ 122,972	\$ 131,482
Administration	259,802	307,158	283,024	275,199	303,850
Legal	128,526	137,195	147,284	147,284	147,373
Assessing	158,691	108,215	116,551	128,025	131,758
Finance	267,407	277,111	282,738	273,987	256,180
Total General Government	<u>914,772</u>	<u>944,974</u>	<u>952,032</u>	<u>947,467</u>	<u>970,643</u>
<u>Community Development</u>					
Planning & Zoning	162,020	167,499	171,045	173,561	177,260
Comprehensive Planning	1,008	3,226	1,017		1,200
Redevelopment	47,735	65,529	47,690	45,388	46,731
Code Enforcement	40,395	40,337	56,584	55,870	55,762
Rental Licensing	69,375	73,433	68,541	68,094	64,051
Total Community Development	<u>320,533</u>	<u>350,024</u>	<u>344,877</u>	<u>342,913</u>	<u>345,004</u>
<u>Recreation & Cultural</u>					
Recreation Administration	230,569	241,454	245,977	265,554	277,962
Community Center Operations	54,165	54,957	55,541	50,121	52,030
Adult Programs	1,651	2,956	4,600	5,509	5,926
Adult Softball	2,894	2,869	7,243	5,812	6,026
General Programs	4,879	5,342	5,086	5,945	6,270
Youth / Children Programs	20,545	17,474	20,562	18,514	18,758
Senior Programs	82,585	74,995	75,306	60,995	53,983
Cooperative Programming	22,205	27,927	22,094	15,522	16,354
Playground / Wading Pools	2,941	3,141	4,117	4,266	4,114
City Band	16,301	19,636	16,358	21,030	20,574
Library Building Operations	13,901	25,566	15,259	23,603	12,851
Park Improvements		1,954			3,200
Total Recreation & Cultural	<u>452,636</u>	<u>478,271</u>	<u>472,143</u>	<u>476,871</u>	<u>478,048</u>
<u>Public Safety</u>					
Police Services	3,312,587	3,598,237	3,712,749	3,638,354	3,894,260
Fire Services	656,484	718,053	688,948	687,354	688,051
Building Inspections	161,178	176,086	181,656	182,705	178,412
Total Public Safety	<u>4,130,249</u>	<u>4,492,376</u>	<u>4,583,353</u>	<u>4,508,413</u>	<u>4,760,723</u>

CITY OF ROBBINSDALE, MINNESOTA

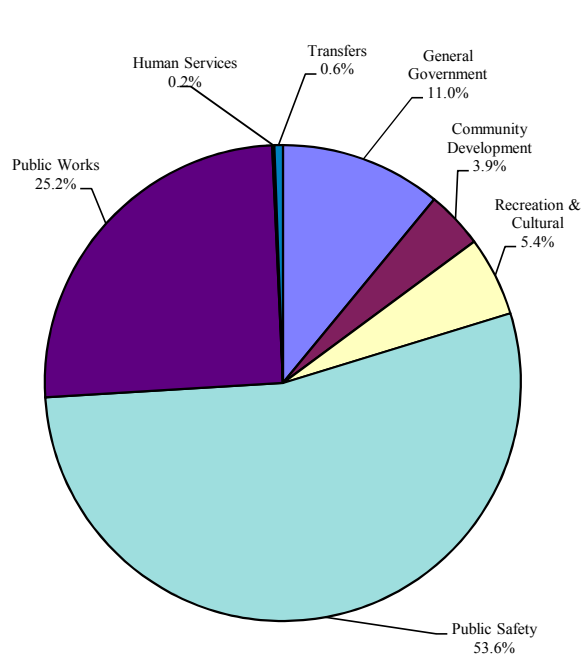
General Fund Summary of Expenditures by Major Objective

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Public Works</u>					
Engineering Services	\$ 399,340	\$ 405,167	\$ 415,922	\$ 412,076	\$ 499,314
Streets	812,599	786,887	1,003,093	997,722	996,118
Forestry	127,795	130,378	158,234	166,979	209,691
Park Maintenance	507,250	506,584	482,823	496,483	527,563
Total Public Works	1,846,984	1,829,016	2,060,072	2,073,260	2,232,686
<u>Human Services</u>					
	9,287	9,938	14,500	6,235	14,500
Total Expenditures	7,674,461	8,104,599	8,426,977	8,355,159	8,801,604
<u>Other Uses</u>					
Transfers to Other Funds	785,000	1,012,350			50,000
Total Expenditures and Other Financing Uses	\$ 8,459,461	\$ 9,116,949	\$ 8,426,977	\$ 8,355,159	\$ 8,851,604

**2013 Estimated
Expenditures By Major Objective**



**2014 Adopted
Expenditures By Major Objective**





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CITY COUNCIL

Department Activities and Responsibilities

The City Council is made up of four council members and a Mayor. They are responsible for providing government services to all residents. They act as a policy making body and directs the City Manager to carry out its policies and actions. The Council meets the first and third Tuesday of every month, and when necessary to conduct the City's business.

Mission

The City Council's mission is to provide a government that is accountable, accessible, and compassionate; one that seeks to listen to and communicate with its residents; and, one that strives to treat everyone with fairness and equity.

Department Objectives:

- A. Provide a variety of government services to meet the needs of the residents.
- B. Provide for the effective and efficient response to citizens' needs.
- C. Ensure quality public service delivery through the implementation of innovative and progressive programs.
- D. Encourage City staff to provide excellent customer service and customer satisfaction.

CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

Fund: General Fund

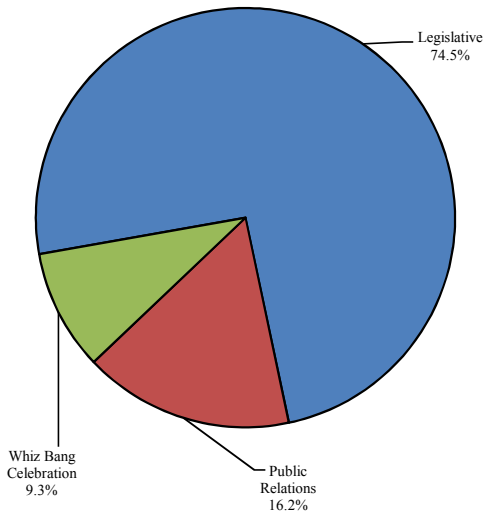
Expenditures By Program

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Legislative	85,561	88,662	95,837	91,551	105,242
Public Relations	6,797	13,031	6,400	19,975	17,000
Whiz Bang Celebration	7,988	13,602	20,198	11,446	9,240
Total	\$ 100,346	\$ 115,295	\$ 122,435	\$ 122,972	\$ 131,482

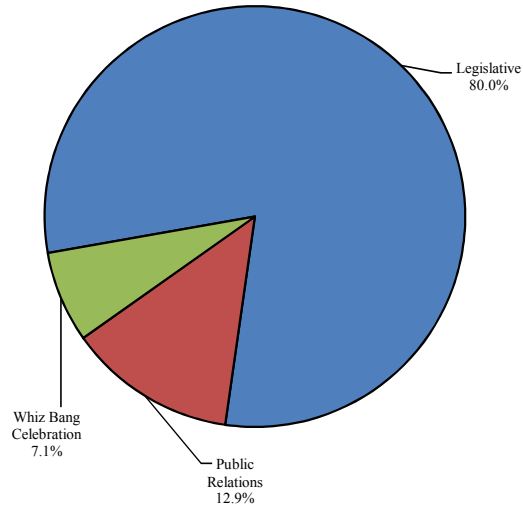
Related Revenue By Program

Whiz Bang Celebration	\$	\$ 8,950	\$ 950	\$	\$ 950
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**2013 Estimated
Expenditures By Program**



**2014 Adopted
Expenditures By Program**

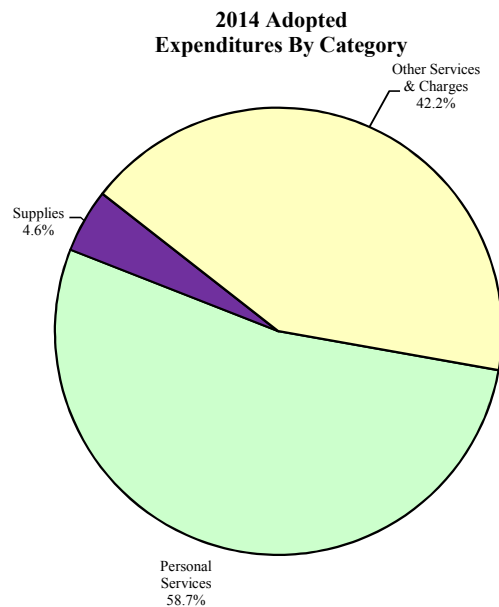
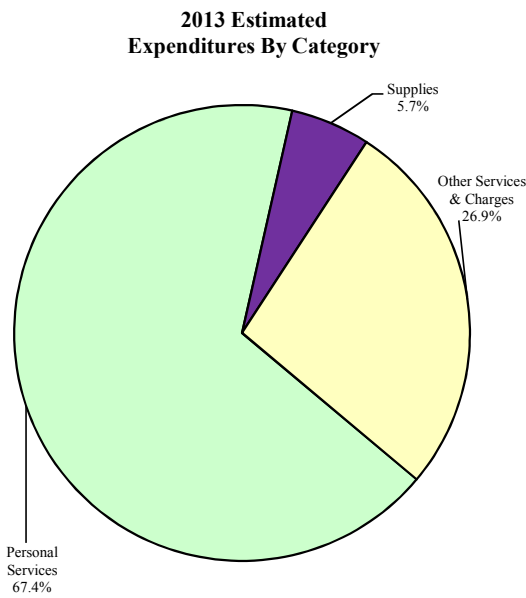


CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 74,482	\$ 66,326	\$ 86,260	\$ 73,696	\$ 69,901
Supplies	5,421	5,477	6,310	6,196	6,060
Other Services & Charges	73,758	96,208	88,948	88,498	115,998
Capital Outlay		3,233		13,665	
Amounts Charged to Other Funds	(53,315)	(55,949)	(59,083)	(59,083)	(60,477)
Total	\$ 100,346	\$ 115,295	\$ 122,435	\$ 122,972	\$ 131,482



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Legislative

Major Objective: General Government

Program Description

Provides for all services related to the administrative operations of the City Council. The City Council is the elected body that exercises the corporate powers of the City, shapes policy, enacts legislation, and oversees the implementation of those policies.

Services

- ~ Provides for salaries and ongoing training of City Council members.
- ~ Provides for City Memberships in regional and state wide organizations for promoting the City.
- ~ Provides for all costs associated with City Council Meetings, and all other official capacity events.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 66,667	\$ 61,674	\$ 68,012	\$ 66,326	\$ 61,861
Supplies	1,611	1,434	1,910	1,810	1,810
Other Services & Charges	70,598	81,503	84,998	82,498	102,048
Amounts Charged to Other Funds	<u>(53,315)</u>	<u>(55,949)</u>	<u>(59,083)</u>	<u>(59,083)</u>	<u>(60,477)</u>
Total	<u>\$ 85,561</u>	<u>\$ 88,662</u>	<u>\$ 95,837</u>	<u>\$ 91,551</u>	<u>\$ 105,242</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Public Relations

Major Objective: General Government

Program Description

To carry out all proper and necessary communications regarding the activities of the City and City Council through the use of a variety of media outlets.

Services

- ~ Newsletter to all residents.
- ~ Newspaper ads and legal notices as required to promote the legislative and policy making activity of the City Council.
- ~ Employee recognition events.
- ~ Promotional brochures and other related functions.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Supplies	\$ 3,637	\$ 4,043	\$ 3,400	\$ 4,000	\$ 4,000
Other Services & Charges	3,160	5,755	3,000	6,000	13,000
Capital Outlay		3,233		9,975	
Total	\$ 6,797	\$ 13,031	\$ 6,400	\$ 19,975	\$ 17,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Whiz Bang Celebration

Major Objective: General Government

Program Description

Whiz Bang Days is the City's celebration that takes place in July of every year. The Celebration is coordinated by a committee of volunteer citizens. The City helps with the promotion of the Celebration.

Services

- ~ Provide Maintenance and Recreation Staff time for event set up, operation and promotion.
- ~ Provide a way for donations from non-profits to be used for funding the celebration.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 7,815	\$ 4,652	\$ 18,248	\$ 7,370	\$ 8,040
Supplies	173		1,000	386	250
Other Services & Charges		8,950	950		950
Capital Outlay				3,690	
Total	\$ 7,988	\$ 13,602	\$ 20,198	\$ 11,446	\$ 9,240

Related Revenue					
Donations	<u>\$</u>	<u>\$ 8,950</u>	<u>\$ 950</u>	<u>\$</u>	<u>\$ 950</u>

CITY OF ROBBINSDALE, MINNESOTA

LEGAL

Department Activities and Responsibilities

The City Council currently contracts for Criminal Prosecution and General Legal Services. Prosecution fees are based on a monthly retainer plus expenses, and General Legal Services are charged for on an hourly basis. The contracts with the Law Firms are monitored by the City Manager and Police Chief. Responsibilities of this area includes handling all criminal prosecution matters related to the City, and all General Legal Services needed.

Mission

To serve the residents of the community through the successful prosecution of criminal offenses, and through advising the City Council and staff in all other legal matters, in order to minimize exposure to litigation, that may arise.

Department Objectives:

- A. Continue to diligently prosecute all criminal offenses
- B. Provide the City with quality legal services in order to minimize exposure to litigation
- C. Provide legal counsel at City Council meetings when required and advise City Council and staff in matters related to contracts, agreements, ordinances, and employment issues.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Legal
Program: Legal Services

Major Objective: General Government

Program Description

Account for services associated with the legal needs of the City. Contracts are approved by City Council and monitored by Administration.

Services

- ~ Provide criminal prosecution services for the City.
- ~ Provide for General Legal Counsel of all City affairs.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Supplies	\$ 9,758	\$ 8,633	\$ 7,000	\$ 7,000	\$ 7,000
Other Services & Charges	143,962	147,695	156,022	156,022	158,242
Amounts Charged to Other Funds	<u>(25,194)</u>	<u>(19,133)</u>	<u>(15,738)</u>	<u>(15,738)</u>	<u>(17,869)</u>
Total	<u>\$ 128,526</u>	<u>\$ 137,195</u>	<u>\$ 147,284</u>	<u>\$ 147,284</u>	<u>\$ 147,373</u>

CITY OF ROBBINSDALE, MINNESOTA

ADMINISTRATION

Department Activities and Responsibilities

The Administration Department is responsible for carrying out the policies and actions of the City Council. The City Manager reports directly to the City Council, while all other departments report directly to the City Manager. Other activities found under Administration include:

- A. City Hall Reception and cashiering.
- B. Human Resources.
- C. City Clerk (Licensing and Elections).
- D. Administrative Support for City Council members.
- E. Preparation of agenda materials and recommendations for City Council Meetings.
- F. Processing of citizen inquiries and service requests.
- G. Work with other agencies of government such as Metropolitan Council, municipal leagues, federal, state, and county governments.
- H. Oversee the City's record management process.

Mission

Ensure that government services, as established by the City Council, are being delivered in an accountable manner that is compassionate and seeks to provide excellent customer service and customer satisfaction to the citizenry.

Department Objectives:

- A. Continue to improve communication of information on City Services effectively with the residents through the use of newsletters, press releases, news notes in the monthly utility bills, new resident packets, and the web page.
- B. Ensure that the policies and actions of the City Council are effectively carried out.
- C. Work with businesses in the community to maintain a positive City image and ensure proper licensing.
- D. Continue to work with State Legislators to identify the impacts of State Legislation and further the initiatives of the City.
- E. Continue efforts to review and update city policies and ordinances regarding fees, human resources, licensing, records management, and others as directed by the City Council
- F. Continue to support all city departments on human resource needs for retention, training, recruitment, and evaluation.
- G. Continue to support all City departments on records retention and data privacy issues.

CITY OF ROBBINSDALE, MINNESOTA

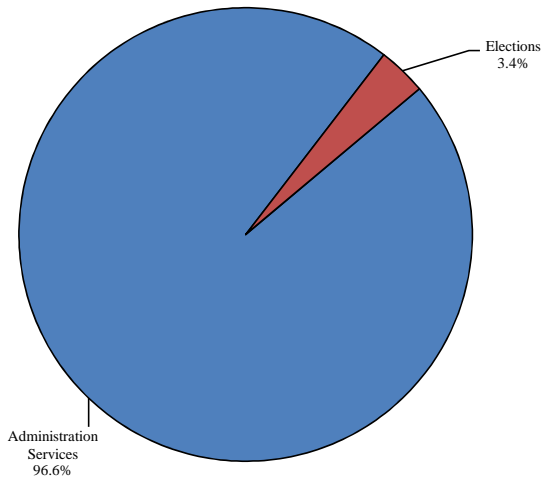
Department: Administration

Fund: General Fund

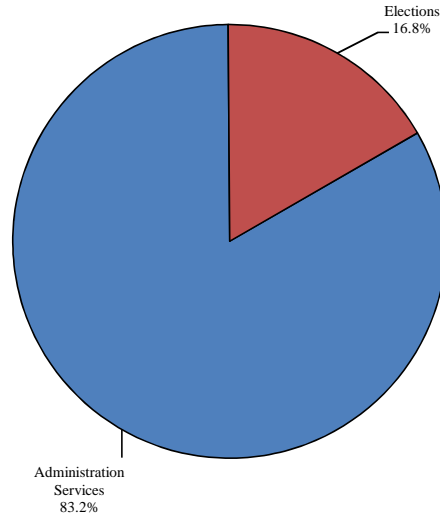
Expenditures By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Administration Services	\$ 255,553	\$ 268,897	\$ 259,898	\$ 265,726	\$ 252,885
Elections	4,249	38,261	23,126	9,473	50,965
Total	\$ 259,802	\$ 307,158	\$ 283,024	\$ 275,199	\$ 303,850

Related Revenue By Program					
Administration Services	\$ 80,468	\$ 96,442	\$ 88,900	\$ 90,700	\$ 90,700

2013 Estimated Expenditures By Program



2014 Adopted Expenditures By Program



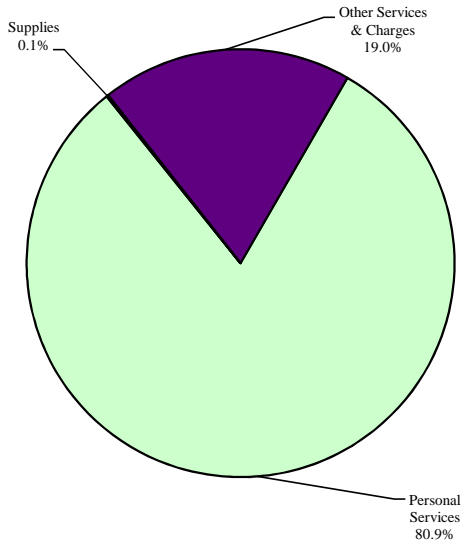
CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

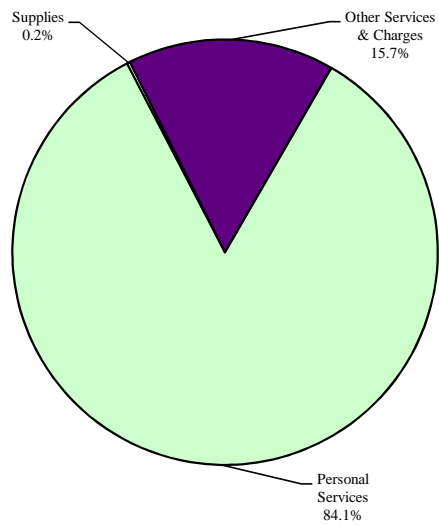
Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 365,137	\$ 385,677	\$ 379,863	\$ 371,888	\$ 410,803
Supplies	715	1,575	675	675	1,150
Other Services & Charges	54,318	81,436	87,017	87,167	76,831
Amounts Charged to Other Funds	<u>(160,368)</u>	<u>(161,530)</u>	<u>(184,531)</u>	<u>(184,531)</u>	<u>(184,934)</u>
Total	<u>\$ 259,802</u>	<u>\$ 307,158</u>	<u>\$ 283,024</u>	<u>\$ 275,199</u>	<u>\$ 303,850</u>

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Administration Services

Major Objective: General Government

Program Description

Account for all costs associated with the General Administrative function of the City.

Services

- ~ Provides general receptionist services for citizens.
- ~ Serves as liaisons to League of Minnesota Cities and a variety of other City related organizations.
- ~ Prepares agenda packets for City Council meetings.
- ~ Oversees all required licensing activities.
- ~ Oversees all operations of the City ensuring that the City Council's adopted policies and actions are carried out.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 364,850	\$ 356,302	\$ 364,978	\$ 370,456	\$ 368,723
Supplies	441	460	400	400	350
Other Services & Charges	50,630	73,665	79,051	79,401	68,746
Amounts Charged to Other Funds	<u>(160,368)</u>	<u>(161,530)</u>	<u>(184,531)</u>	<u>(184,531)</u>	<u>(184,934)</u>
Total	<u><u>\$ 255,553</u></u>	<u><u>\$ 268,897</u></u>	<u><u>\$ 259,898</u></u>	<u><u>\$ 265,726</u></u>	<u><u>\$ 252,885</u></u>

Related Revenue					
<i><u>Business Licenses</u></i>					
Liquor Licenses	\$ 32,255	\$ 37,000	\$ 32,700	\$ 33,800	\$ 33,800
Pawn Shop and Second Hand Dealers Licenses	3,500	3,519	3,600	3,500	3,500
Misc Business Licenses	25,586	38,734	31,000	35,000	35,000
Animal Licenses	8,322	5,418	8,600	6,400	6,400
Other Permits	10,805	11,771	13,000	12,000	12,000
Total	<u><u>\$ 80,468</u></u>	<u><u>\$ 96,442</u></u>	<u><u>\$ 88,900</u></u>	<u><u>\$ 90,700</u></u>	<u><u>\$ 90,700</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Elections

Major Objective: General Government

Program Description

Accounts for all costs associated with holding any required general or special elections.

Services

- ~ Provide a place and method for citizens to exercise their constitutional right to vote.
- ~ Provide timely information on voting procedures.
- ~ Maintain voting machines and report results to the County in a timely manner.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 287	\$ 29,375	\$ 14,885	\$ 1,432	\$ 42,080
Supplies	274	1,115	275	275	800
Other Services & Charges	<u>3,688</u>	<u>7,771</u>	<u>7,966</u>	<u>7,766</u>	<u>8,085</u>
Total	<u>\$ 4,249</u>	<u>\$ 38,261</u>	<u>\$ 23,126</u>	<u>\$ 9,473</u>	<u>\$ 50,965</u>

Note: General Elections within the City occur every two years.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ASSESSING

Department Activities and Responsibilities

The City Assessor's office is responsible for the administration of all applicable ad valorem tax laws in the City of Robbinsdale. Beginning in 2012, the City contracts with Hennepin County for the Assessor's office duties.

Mission

To develop and maintain an equalized assessment with the highest degree of accuracy. To administer the property tax statutes of the State of Minnesota justly and equitably whereby no individual will be treated unfairly. To willingly discuss and resolve property owner's questions efficiently and objectively. To communicate assessment law, policies and general information clearly and understandably. Maintain and project a professional image at all times. To maintain adequate education and equipment so that a cost effective assessment system can remain in place.

Department Objectives:

To complete the valuation and classification of all properties within the City for both the annual and cyclical assessment. This includes all new and partial construction projects, and existing properties, real estate, taxable personal property and exempt properties.

To notify the owners of property within the city, in a timely manner, of valuation and classification of their property and of the appeals process available to them.

Prepare and maintain the records both hard copy and electronic, of the market value, property type, homestead classification, special exemptions and taxable status for all properties within the City. To have these records available to the owners, staff and council at all times.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Assessing
Program: Assessing

Major Objective: General Government

Program Description

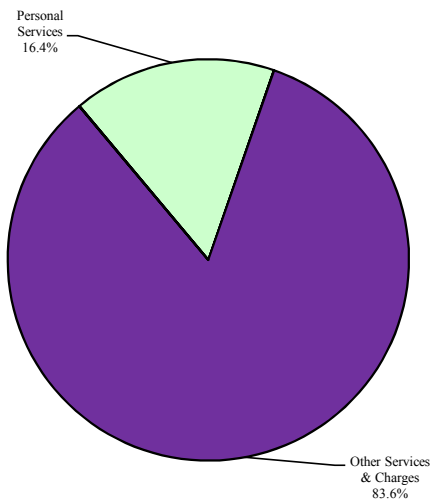
Provides for all services related to the value assessment of real and personal property within the City.

Services

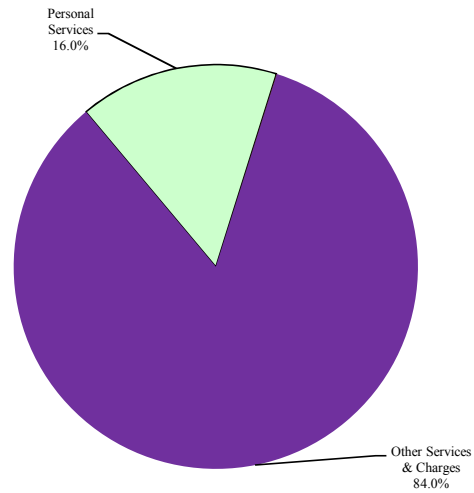
- ~ Appraisal of 20% of the properties every year.
- ~ Estimating the market value of all property within the City.
- ~ Residential homesteading.
- ~ Maintaining and updating sales, classification, and detail data on every property in the City.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 138,692	\$ 27,565	\$ 21,047	\$ 21,021	\$ 21,036
Supplies	934				50
Other Services & Charges	19,065	80,650	95,504	107,004	110,672
Total	\$ 158,691	\$ 108,215	\$ 116,551	\$ 128,025	\$ 131,758

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

FINANCE

Department Activities and Responsibilities

The Finance Department is responsible for Budget Preparation, Accounting and Financial Reporting, Utility Billing, Purchasing, Debt Management, Insurance and Risk Management (Shared with Administration), internal auditing, and investment of all City funds. The Department is also responsible for providing financial and technology services to all other City Departments and the Robbinsdale Economic Development Authority.

Mission

It is the mission of the Finance Department to provide excellent financial and technology services for all customers of the City, and to maintain the integrity of the City's financial assets through the timely, accurate accounting of City Records.

Department Objectives:

To carry out its mission the Finance Department has two programs; Financial Services and Utility Billing Services. The Technology Services it is responsible for are included in the Information Technology Program of the Central Services Internal Service Fund. The main objectives of the Department are listed below:

- A) Apply resources effectively to meet City Goals.
- B) Provide accurate and timely information to City Council and Administration.
- C) Ensure all City operations are in compliance with the Financial Policies established by the City Council.
- D) Maintain investments at a rate of return equal to or above the 90 day treasury bill while providing proper cash flow to meet the City's funding needs as they arise.
- E) Implement GASB financial reporting requirements.
- F) Produce a formal five-year Capital Improvement Program document in cooperation with Engineering, Public Works, and Recreation & Parks Departments.
- G) Produce the Comprehensive Annual Financial Report and submit for GFOA Certificate.
- H) Produce the Budget Document.
- I) Implement banking services and implement needed service changes.

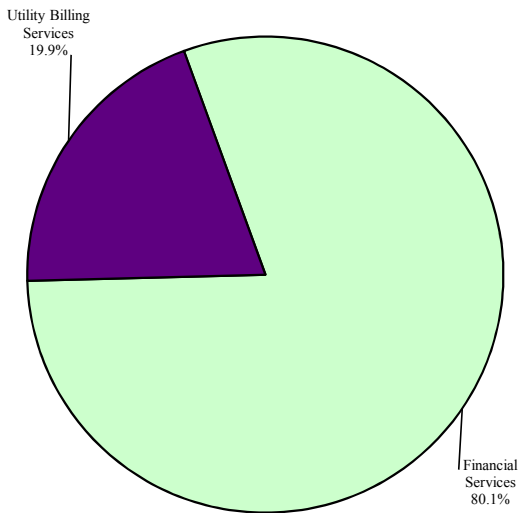
CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

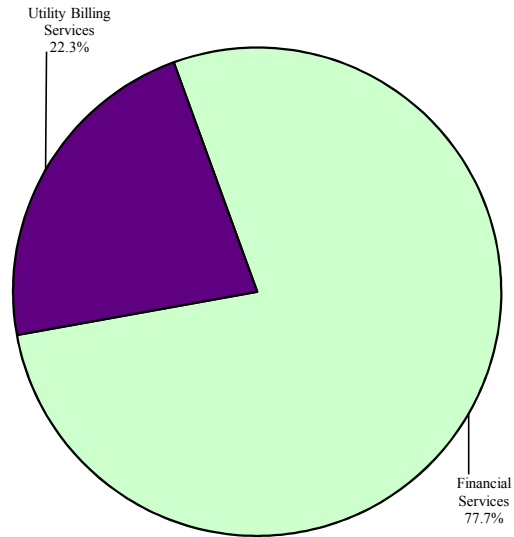
Fund: General Fund

Expenditures By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Financial Services	\$ 215,004	\$ 225,044	\$ 218,416	\$ 219,588	\$ 199,095
Utility Billing Services	52,403	52,067	64,322	54,399	57,085
Total	\$ 267,407	\$ 277,111	\$ 282,738	\$ 273,987	\$ 256,180

**2013 Estimated
Expenditures By Program**



**2014 Adopted
Expenditures By Program**



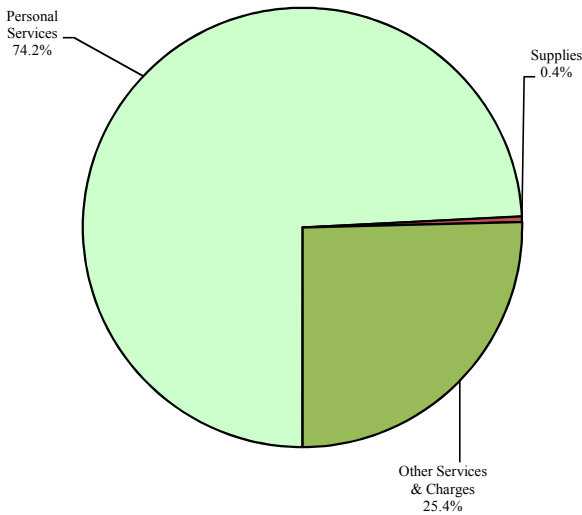
CITY OF ROBBINSDALE, MINNESOTA

Department: Finance

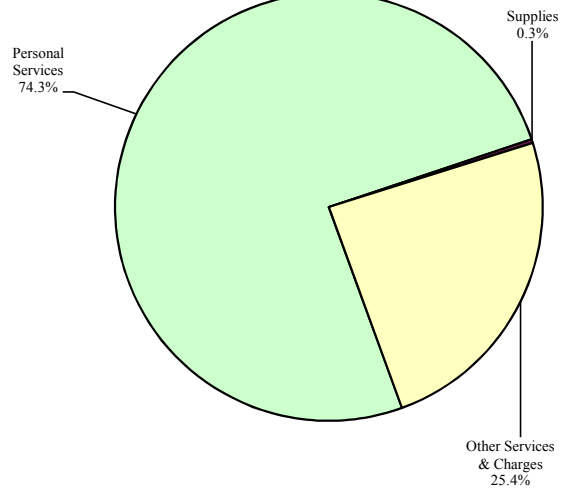
Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 362,549	\$ 361,786	\$ 369,791	\$ 367,314	\$ 379,828
Supplies	1,626	1,235	2,600	2,013	1,350
Other Services & Charges	109,310	122,771	131,376	125,689	122,365
Amounts Charged to Other Funds	<u>(206,078)</u>	<u>(208,681)</u>	<u>(221,029)</u>	<u>(221,029)</u>	<u>(247,363)</u>
Total	<u><u>\$ 267,407</u></u>	<u><u>\$ 277,111</u></u>	<u><u>\$ 282,738</u></u>	<u><u>\$ 273,987</u></u>	<u><u>\$ 256,180</u></u>

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Finance
Program: Financial Services

Major Objective: General Government

Program Description

Provides for all services related to the management of the City's financial resources.

Services

- ~ Accounting services for the City (financial reporting, payables, receivables, payroll).
- ~ Investing and debt service management of the City's portfolio.
- ~ Budgeting and financial analysis of all City Operations.
- ~ Produce Annual Budget and Financial Documents for the City Council.
- ~ Manage purchasing, fixed assets.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 310,146	\$ 309,719	\$ 305,469	\$ 312,915	\$ 322,743
Supplies	1,626	1,235	2,600	2,013	1,350
Other Services & Charges	109,310	122,771	131,376	125,689	122,365
Amounts Charged to Other Funds	<u>(206,078)</u>	<u>(208,681)</u>	<u>(221,029)</u>	<u>(221,029)</u>	<u>(247,363)</u>
Total	<u>\$ 215,004</u>	<u>\$ 225,044</u>	<u>\$ 218,416</u>	<u>\$ 219,588</u>	<u>\$ 199,095</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Finance
Program: Utility Billing Services

Major Objective: General Government

Program Description

Provides for Personal Service Costs related to the Billing of Utility Services for the Water, Sanitary Sewer, Storm Sewer, and Solid Waste Enterprise Fund Operations.

Services

- ~ Provide monthly billing for all residential and commercial properties within the City.
- ~ Maintain and provide customer service for all utility accounts.
- ~ Read water meters once each month through automated radio read system.
- ~ Provide direct deposit payment and credit card payment options on all utility bills.
- ~ Provide the option of electronic delivery of utility bills to customers.
- ~ Receipt and update utility accounts for all payments received.

Category	Expenditures				
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 52,403	\$ 52,067	\$ 64,322	\$ 54,399	\$ 57,085



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

COMMUNITY DEVELOPMENT

Department Activities and Responsibilities

The Community Development Department is responsible for overseeing the following:

- A. Community development Department is responsible for Planning (both Comprehensive and site specific), Zoning, Housing, and Redevelopment activities. Staff support is provided to the City Council, Planning Commission, and various task forces and community groups.
- B. Rental Licensing, which is responsible for enforcing the housing maintenance code (that requires systematic inspections of all rental property), and the licensing of all rental property within the City.
- C. Code Enforcement, which is responsible for enforcement of the nuisance and zoning codes to protect and improve the appearance of the neighborhoods throughout the City.

Mission

To serve the residents and property owners of the City of Robbinsdale by maintaining and improving the community's physical facilities through planning, official controls, housing programs, and redevelopment projects/programs.

Department Objectives:

Formulate, modify and administer current and long-range plans for the city and promote and facilitate the orderly development and redevelopment of the city.

Improve and maintain the City through the following efforts:

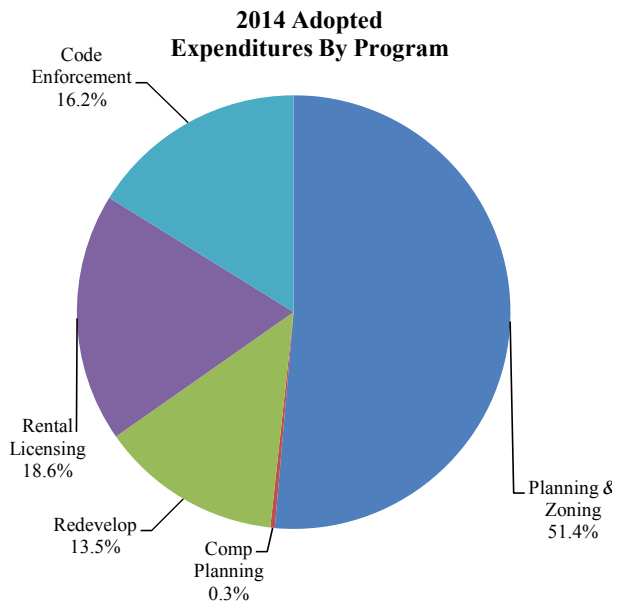
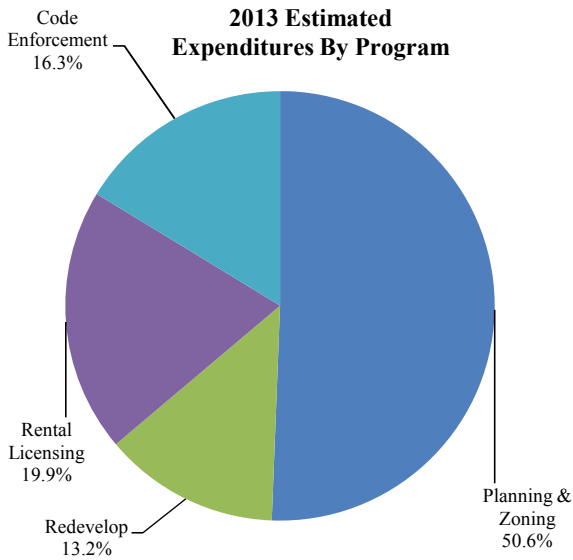
1. Official controls and regulations
2. Housing programs and projects
3. Environmental protection measures and programs
4. Public information and contact
5. Public improvements planning and assistance
6. Preparation and updating of the City's Comprehensive Plan
7. Enforce the building code through the issuance of permits and inspection of properties
8. Enforce the rental licensing code through systematic inspection of property
9. Enforce nuisance and zoning codes through periodic inspections of property, and in response to complaints

CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development Fund: General Fund

Expenditures By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Planning & Zoning	\$ 162,020	\$ 167,499	\$ 171,045	\$ 173,561	\$ 177,260
Comprehensive Planning	1,008	3,226	1,017		1,200
Redevelopment	47,735	65,529	47,690	45,388	46,731
Rental Licensing	69,375	73,433	68,541	68,094	64,051
Code Enforcement	40,395	40,337	56,584	55,870	55,762
Total	\$ 320,533	\$ 350,024	\$ 344,877	\$ 342,913	\$ 345,004

Related Revenue By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Planning & Zoning	\$ 225	\$ 75	\$ 300	\$ 100	\$ 100
Redevelopment	47,735	65,529	47,690	45,388	46,731
Rental Licensing	5,325	4,800	4,600	4,600	4,600
Code Enforcement	30,000	30,000	30,000	30,000	30,000
Total	\$ 83,285	\$ 100,404	\$ 82,590	\$ 80,088	\$ 81,431

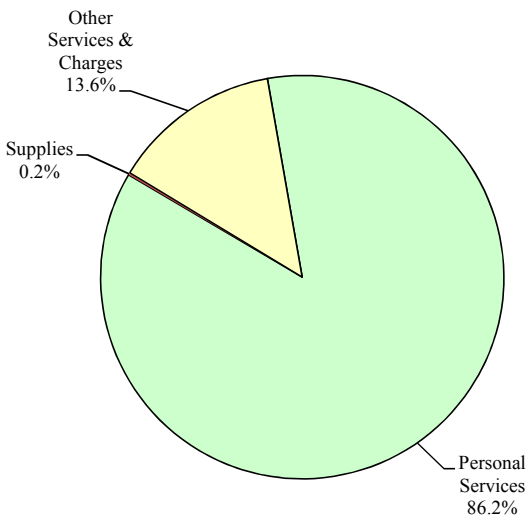


CITY OF ROBBINSDALE, MINNESOTA

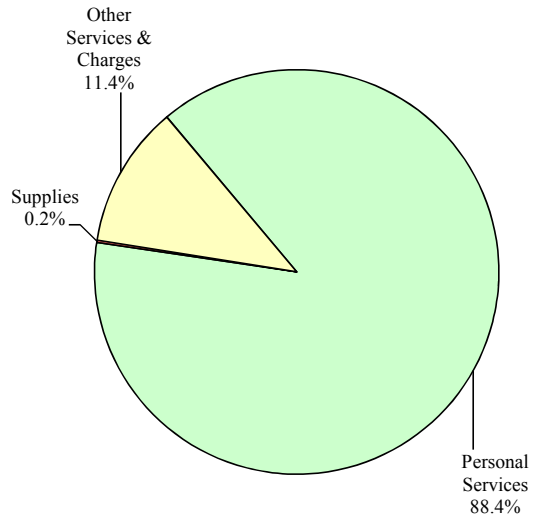
Department: Community Development Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 287,329	\$ 303,960	\$ 298,707	\$ 295,773	\$ 305,137
Supplies	573	788	440	670	665
Other Services & Charges	32,631	45,276	45,730	46,470	39,202
Total	\$ 320,533	\$ 350,024	\$ 344,877	\$ 342,913	\$ 345,004

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Planning & Zoning

Major Objective: Community Development

Program Description

Develop and maintain policies regarding the City's land use plans .

Services

- ~ Staff Liaison to the Planning Commission.
- ~ Site and comprehensive planning activities.
- ~ Interprets and enforces City's Zoning Code.
- ~ Represents City on regional planning activities.
- ~ Provide direction and customer service to citizens with regard to land zoning issues and uses.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 146,300	\$ 143,909	\$ 149,098	\$ 151,514	\$ 156,530
Supplies	86	108		100	100
Other Services & Charges	15,634	23,482	21,947	21,947	20,630
Capital Outlay					
Total	\$ 162,020	\$ 167,499	\$ 171,045	\$ 173,561	\$ 177,260

Related Revenue					
Planning Fees	\$ 225	\$ 75	\$ 300	\$ 100	\$ 100

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Community Development
Department: Community Development
Program: Comprehensive Planning

Program Description

Account for activities associated with the development and maintenance of the City's Comprehensive Plan.

Services

- ~ Develop and maintain the City's Comprehensive Plan for land use.
- ~ Fulfill the requirements of the Metropolitan Council (regional planning agency).
- ~ Provide open meetings with citizens when necessary to discuss the City's Plan.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 1,008	\$ 3,226	\$ 967		\$
Supplies			50	\$	50
Other Services & Charges					1,150
Total	\$ 1,008	\$ 3,226	\$ 1,017	\$	\$ 1,200

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Redevelopment

Major Objective: Community Development

Program Description

The Redevelopment Program accounts for the general administrative and internal project support of the Robbinsdale Economic Development Authority.

Services

- ~ Provide administrative support for Robbinsdale Economic Development Authority (REDA) operations.
- ~ Provide project support for REDA.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 46,092	\$ 64,103	\$ 46,310	\$ 44,008	\$ 45,465
Supplies	78	211	40	40	40
Other Services & Charges	1,565	1,215	1,340	1,340	1,226
Total	\$ 47,735	\$ 65,529	\$ 47,690	\$ 45,388	\$ 46,731

Related Revenue					
REDA - TIF Support	\$ 47,735	\$ 65,529	\$ 47,690	\$ 45,388	\$ 46,731

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Rental Licensing

Major Objective: Community Development

Program Description

Provide for the licensing and systematic inspection of all rental property for the enforcement of the City's Housing Maintenance Code.

Services

- ~ Inspection of all rental properties.
- ~ Licensing all rental properties within the City.
- ~ Working with rental property owners to resolve code violations.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 58,587	\$ 61,640	\$ 54,904	\$ 55,122	\$ 57,110
Supplies	342	390	280	280	280
Other Services & Charges	10,446	11,403	13,357	12,692	6,661
Total	\$ 69,375	\$ 73,433	\$ 68,541	\$ 68,094	\$ 64,051
Related Revenue					
Rental Housing Licenses	\$ 5,325	\$ 4,800	\$ 4,600	\$ 4,600	\$ 4,600

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Code Enforcement

Major Objective: Public Safety

Program Description

The Code Enforcement Program serves to protect and improve the appearance and stability of the City's residential neighborhoods through the enforcement of the nuisance and zoning codes.

Services

- ~ Respond to citizen complaints.
- ~ Periodic neighborhood inspections.
- ~ Working with property owners to achieve compliance.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 35,342	\$ 31,082	\$ 47,428	\$ 45,129	\$ 46,032
Supplies	67	79	70	250	195
Other Services & Charges	4,986	9,176	9,086	10,491	9,535
Total	\$ 40,395	\$ 40,337	\$ 56,584	\$ 55,870	\$ 55,762
Related Revenue					
Transfer from Solid Waste Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

CITY OF ROBBINSDALE, MINNESOTA

POLICE

Department Activities and Responsibilities

The Police Department is located at 41010 Hubbard Avenue North. The Department is responsible for the Law Enforcement and Emergency Management activities of the City of Robbinsdale.

Mission

To promote a partnership of employees and community working together to create a better quality of life and to preserve the small-town atmosphere for Robbinsdale. Our vision of the Robbinsdale Police Department is of an organization that values its employees and the community it serves. We are committed to integrity, professionalism and dedicated to the compassion and respect of our citizens

Department Objectives:

Community Safety: Ensure the physical well-being, security of personal property and sense of safety among citizens, business, government, employees and visitors.

Creating Partnerships: Develop partnerships with youth, volunteers and neighborhoods to enhance the quality of life in Robbinsdale.

Customer Service: Provide exceptional customer service through interactive management with both internal and external customers.

Utilize Technology: Utilize technology to engage in enforcement activities and projects that will help reduce crime and assist employees in their responsibilities.

CITY OF ROBBINSDALE, MINNESOTA

Department: Police

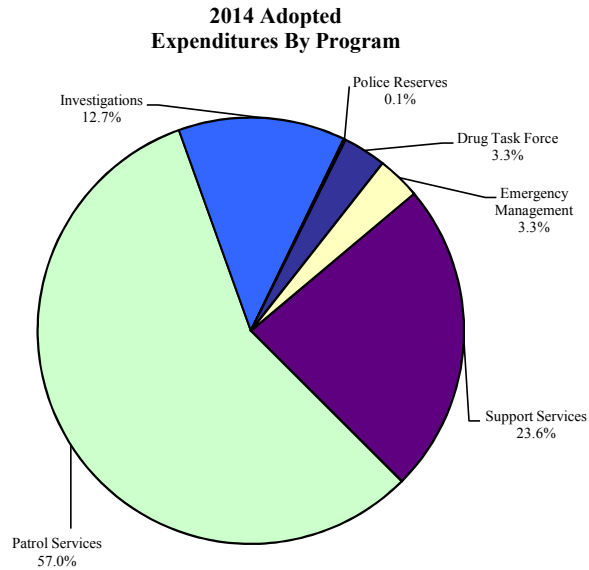
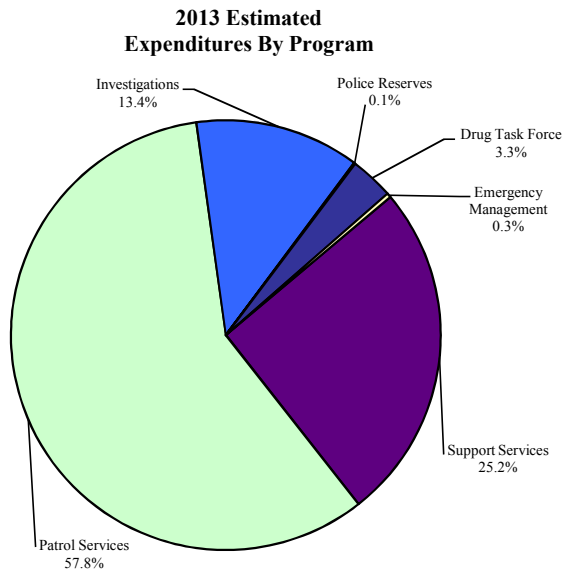
Fund: General Fund

Expenditures By Program

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Support Services	\$ 859,921	\$ 917,759	\$ 939,325	\$ 928,592	\$ 946,757
Patrol Services	1,963,206	2,114,630	2,134,171	2,124,374	2,288,451
Investigations	359,996	437,982	493,981	450,491	508,330
Police Reserves	5,133	2,767	5,800	3,800	5,600
Drug Task Force	119,446	116,004	125,643	119,175	131,795
Emergency Management	4,885	9,095	13,829	11,922	13,327
Total	\$ 3,312,587	\$ 3,598,237	\$ 3,712,749	\$ 3,638,354	\$ 3,894,260

Related Revenue By Program

Patrol Services	\$ 29,718	\$ 71,319	\$ 51,350	\$ 50,350	\$ 50,350
Investigations	66,607	68,201	67,000	68,000	68,000
Police Reserves	6,256	100	4,200	4,200	4,200
Total	\$ 102,581	\$ 139,620	\$ 122,550	\$ 122,550	\$ 122,550



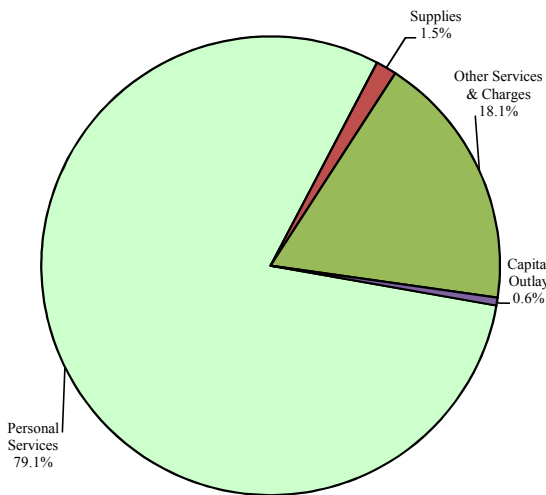
CITY OF ROBBINSDALE, MINNESOTA

Department: Police

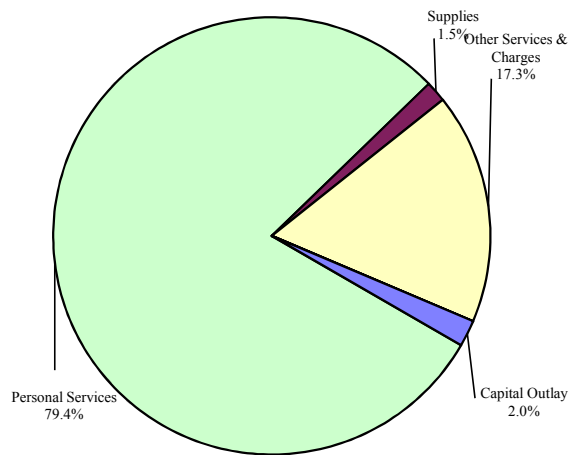
Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 2,720,540	\$ 2,791,285	\$ 2,946,682	\$ 2,907,212	\$ 3,092,720
Supplies	63,939	51,390	67,000	53,300	60,200
Other Services & Charges	616,612	795,998	752,658	752,223	766,293
Capital Outlay		59,528	41,000	20,210	76,000
Amounts Charged to Other Funds	(88,504)	(99,964)	(94,591)	(94,591)	(100,953)
Total	\$ 3,312,587	\$ 3,598,237	\$ 3,712,749	\$ 3,638,354	\$ 3,894,260

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Police Support Services

Program Description

Provide for the administration and support of all Police Department activities.

Services

- ~ Maintaining department files and records.
- ~ Compiling of statistical data and preparing reports.
- ~ Maintaining the property room and dead storage areas.
- ~ Providing front desk services to the public.
- ~ Coordinating training and court appearances.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 606,681	\$ 595,390	\$ 603,709	\$ 598,256	\$ 616,164
Supplies	23,914	29,506	42,400	34,400	37,700
Other Services & Charges	317,830	392,827	387,807	390,527	393,846
Amounts Charged to Other Funds	<u>(88,504)</u>	<u>(99,964)</u>	<u>(94,591)</u>	<u>(94,591)</u>	<u>(100,953)</u>
Total	\$ 859,921	\$ 917,759	\$ 939,325	\$ 928,592	\$ 946,757

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Patrol Services

Major Objective: Public Safety

Program Description

Provide for the everyday services associated with maintaining the safety of the public.

Services

- ~ Investigation of major and minor crimes at the scene of discovery.
- ~ Respond to medical emergencies.
- ~ Continual observation of the community to determine the need for police assistance.
- ~ Investigations of traffic accidents.
- ~ Enforcement of traffic laws and quell disturbances of the peace.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 1,658,550	\$ 1,675,645	\$ 1,793,010	\$ 1,767,343	\$ 1,900,967
Supplies	35,476	18,227	19,400	16,200	16,300
Other Services & Charges	269,180	361,230	321,761	321,621	335,184
Capital Outlay		59,528		19,210	36,000
Total	\$ 1,963,206	\$ 2,114,630	\$ 2,134,171	\$ 2,124,374	\$ 2,288,451
Related Revenue					
Police Services	\$ 19,356	\$ 30,008	\$ 21,000	\$ 20,000	\$ 20,000
Pawn Shop Fees	4,217	37,533	25,000	25,000	25,000
Police Auction	1,175	1,428	2,000	2,000	2,000
Other Fees	2,520	1,950	2,100	2,100	2,100
False Alarms	2,450	400	750	750	750
Accident Reports			500	500	500
Total	\$ 29,718	\$ 71,319	\$ 51,350	\$ 50,350	\$ 50,350

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Investigations / Special Services

Program Description

Provide for investigative services of both adult and juvenile cases and coordination of the Departments crime prevention program.

Services

- ~ Investigate crimes as needed.
- ~ Recovery of stolen property.
- ~ Prepare cases for prosecution and the arrest of suspects.
- ~ Protection of dependant children who are victims of crimes.
- ~ Responsibility of handling juvenile who are both perpetrators and victims of crime.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 335,463	\$ 401,324	\$ 418,363	\$ 416,493	\$ 437,684
Supplies	2,142	3,458	2,500	1,000	3,700
Other Services & Charges	22,391	33,200	32,118	31,998	26,946
Capital Outlay	-----	-----	41,000	1,000	40,000
Total	\$ 359,996	\$ 437,982	\$ 493,981	\$ 450,491	\$ 508,330
Related Revenue					
Police Services --					
School Liason Officer	<u>\$ 66,607</u>	<u>\$ 68,201</u>	<u>\$ 67,000</u>	<u>\$ 68,000</u>	<u>\$ 68,000</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Reserves

Major Objective: Public Safety

Program Description

Provide funding for an auxillary organization used to augment the regular police force as a back-up unit. Reserves are not licensed and do not carry handguns or the full power of arrest.

Services

- ~ Provides patrol and security checks of the parking facilities within the City.
- ~ Provides security and traffic control for special events.
- ~ Enforcement of City Ordinances during Snow Emergencies.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Supplies	\$ 2,407	\$ 136	\$ 2,200	\$ 1,700	\$ 2,000
Other Services & Charges	2,726	2,631	3,600	2,100	3,600
Total	\$ 5,133	\$ 2,767	\$ 5,800	\$ 3,800	\$ 5,600
Related Revenue					
Donations	\$ 6,256	\$ 100	\$ 4,200	\$ 4,200	\$ 4,200

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Drug Task Force

Major Objective: Public Safety

Program Description

Provide for costs associated with membership in the Northwest Metro Drug Enforcement Task Force. The Task Force is partially federally funded and focuses on crimes associated with narcotics violations.

Services

- ~ The City assigns one officer to participate with the task force.
- ~ Task Force goals are to reduce the number of crimes committed by illicit drug abusers through arresting them for narcotics violations.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 119,446	\$ 115,924	\$ 125,643	\$ 119,175	\$ 131,795
Other Services & Charges		80			
Total	<u>\$ 119,446</u>	<u>\$ 116,004</u>	<u>\$ 125,643</u>	<u>\$ 119,175</u>	<u>\$ 131,795</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund	Major Objective: Public Safety
Department: Police	
Program: Emergency Management	

Program Description

Provides a warning system to alert citizens of an approaching emergency, such as threatening weather or other catastrophic event. It is also for broadcasting emergency public information to residents before, during, and after the emergency. The program is administered by the City Manager, and her designee, the Chief of Police serves as Emergency Management Director.

Services

- ~ Provides residents with a first alert emergency warning system.
- ~ Coordinates regional efforts with Hennepin County Division of Emergency Preparedness.
- ~ Coordinates Emergency training for all City departments.
- ~ Educates residents on emergency preparedness.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 400	\$ 3,002	\$ 5,957	\$ 5,945	\$ 6,110
Supplies		63	500		500
Other Services & Charges	4,485	6,030	7,372	5,977	6,717
Total	\$ 4,885	\$ 9,095	\$ 13,829	\$ 11,922	\$ 13,327



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

FIRE

Department Activities and Responsibilities

The Fire Department is comprised of all paid on call firefighters. The Fire Department Officers are appointed by the City Manager (Fire Chief, Assistant Fire Chief, Fire Marshall, Fire Inspector, 2 Captains, and 2 Lieutenants). The Fire Department has one station located at 4101 Hubbard Avenue North. The Department is responsible for fire prevention, inspection, and suppression services to the City.

Mission

The Fire Department is committed to serving the citizens of Robbinsdale by protecting their lives and property through the provision of fire prevention and suppression services.

Department Objectives:

- A . Continue vigorous training for all firefighters.
- B. Increase the awareness level of citizens on the hazards of fire through education and communication.
- C. Continue maintenance and repair of all equipment to ensure compliance with National Standards.
- D. Increase safety inspections of commercial and apartment buildings.
- E. Continue placing firebox entry systems for businesses in the community.
- F. Hold the annual Fire Department Open House as a community service for education and relation purposes.
- G. Continue to support the National Night Out Program.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Fire

Major Objective: Public Safety

Program: Fire Prevention / Suppression

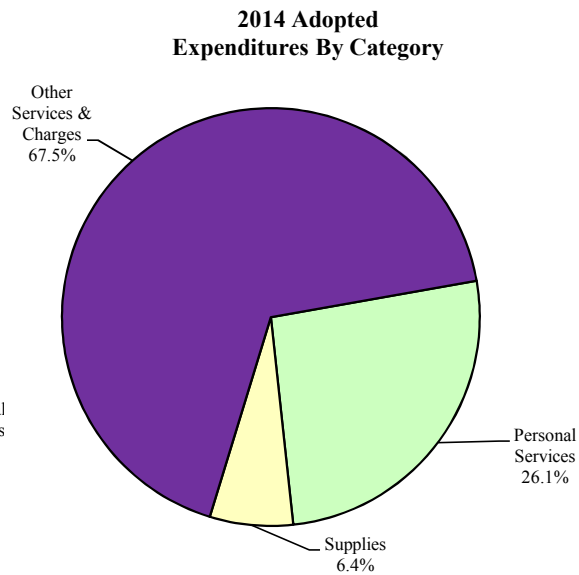
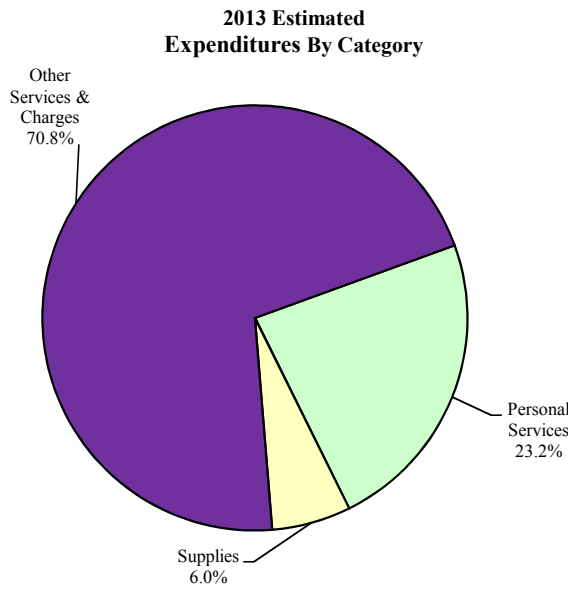
Program Description

Account for all costs associated with maintaining a paid on call Fire Department.

Services

- ~ Provide Fire Suppression coverage for the City.
- ~ Provide Fire Inspection services for businesses and multi-family units.
- ~ Provide on-going training for paid on call firefighters.
- ~ Provide support as required by Statute of the Fire Relief Association (Pension for firefighters).
- ~ Educate the Community on fire prevention issues.

Category	Expenditures				
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 144,627	\$ 148,832	\$ 164,662	\$ 159,712	\$ 178,079
Supplies	45,257	38,982	41,470	41,470	43,925
Other Services & Charges	438,856	485,261	467,792	486,172	460,897
Capital Outlay	27,744	44,978	15,024		5,150
Total	\$ 656,484	\$ 718,053	\$ 688,948	\$ 687,354	\$ 688,051



CITY OF ROBBINSDALE, MINNESOTA

RECREATION & PARKS

Department Activities and Responsibilities

The Recreation & Parks Department is located at Robbinsdale City Hall. The Department is responsible for all recreation programming, Library Building operations, and oversees the City Band. Also, the Director of Administrative and Recreation Services is the staff liaison with the Parks, Recreation, and Forestry Commission. Parks Maintenance and Parks Capital Improvement management has been shifted to Public Works.

Mission

The Recreation Department strives to provide opportunities for residents to participate in a wide variety of leisure activities, which will produce self-fulfilling experiences consistent with the needs, interests, and abilities of all citizens.

Department Objectives:

Recreation Objectives:

- A. Continue to provide a comprehensive program of recreation activities for all ages, sexes, and interests.
- B. Continue to develop more cooperative programs with neighboring cities.
- C. Continue to use electronic registration system with will allow access to program registration in a variety of ways (multiple locations, phone) and with a variety of payment options (credit card, debit card, etc.) Research on-line option.
- D. Explore on-line registration options.
- E. Develop marketing options, such as e-subscribe.

City Band Objective:

- A. Continue to maintain a visibility and high level of participation – by band members and by city and county-wide audience.

Park Improvement Objectives:

- A. Define a sustainable plan for preserving the city's Park assets and recreational facilities.
- B. Continue to work with the Parks, Recreation, and Forestry Commission.

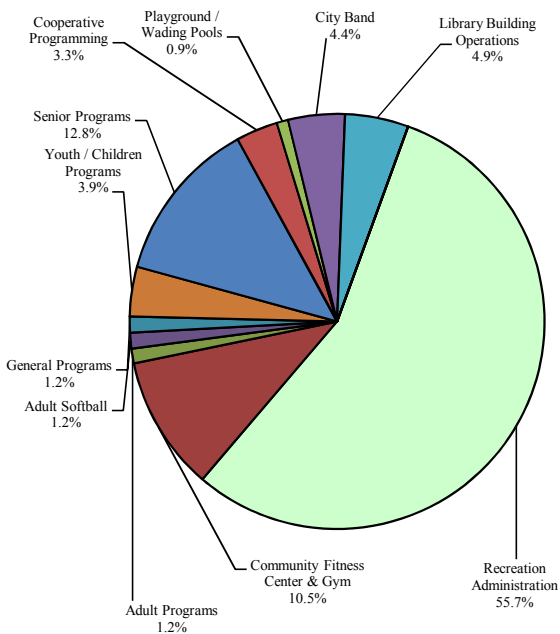
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

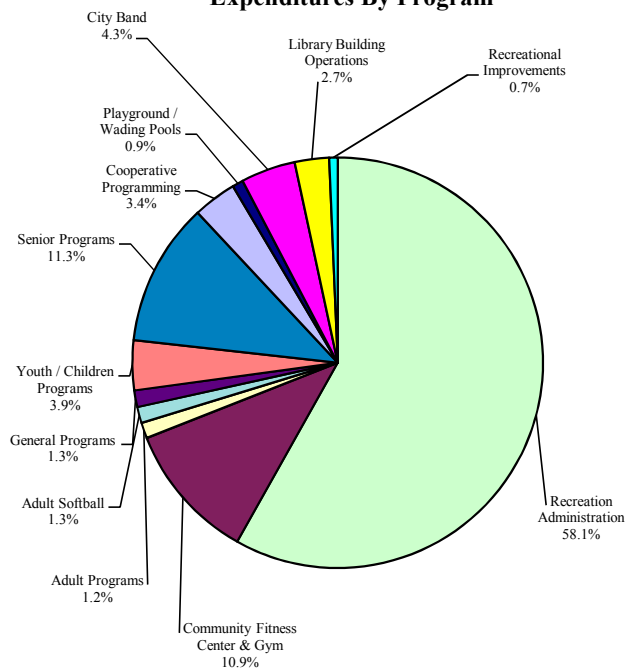
Fund: General Fund

Expenditures By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Recreation Administration	\$ 230,569	\$ 241,454	\$ 245,977	\$ 265,554	\$ 277,962
Community Fitness Center & Gym	54,165	54,957	55,541	50,121	52,030
Adult Programs	1,651	2,956	4,600	5,509	5,926
Adult Softball	2,894	2,869	7,243	5,812	6,026
General Programs	4,879	5,342	5,086	5,945	6,270
Youth / Children Programs	20,545	17,474	20,562	18,514	18,758
Senior Programs	82,585	74,995	75,306	60,995	53,983
Cooperative Programming	22,205	27,927	22,094	15,522	16,354
Playground / Wading Pools	2,941	3,141	4,117	4,266	4,114
City Band	16,301	19,636	16,358	21,030	20,574
Library Building Operations	13,901	25,566	15,259	23,603	12,851
Recreational Improvements		1,954			3,200
Total	\$ 452,636	\$ 478,271	\$ 472,143	\$ 476,871	\$ 478,048

2013 Estimated Expenditures By Program



2014 Adopted Expenditures By Program



CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

Fund: General Fund

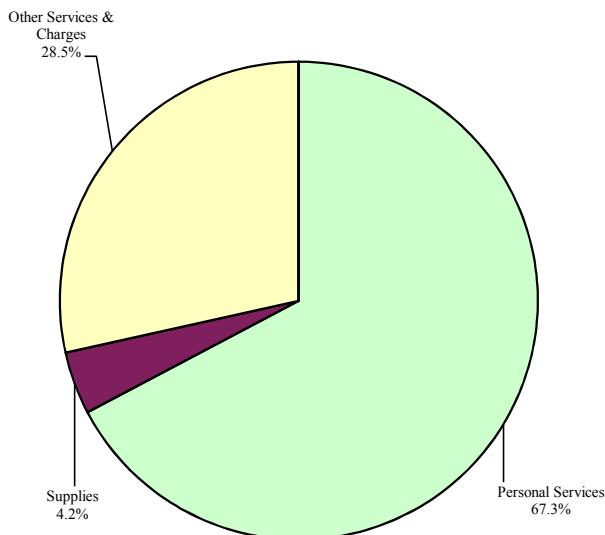
Related Revenue By Program

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Community Center Operations	\$ 48,377	\$ 47,133	\$ 40,000	\$ 48,000	\$ 48,000
Adult Programs	2,984	3,879	6,000	6,000	6,000
Adult Softball	8,965	9,113	1,000	1,000	1,000
General Programs	4,824	5,839	5,000	6,000	6,000
Youth / Children Programs	23,221	15,865	20,000	20,000	20,000
Senior Programs	47,201	41,864	45,000	45,000	45,000
Cooperative Programming	24,255	31,686	25,000	28,000	28,000
Park Maintenance Fees	4,228	3,731	3,000	3,000	3,000
Playground / Wading Pools	2,925	3,935	2,600	4,000	4,000
City Band	7,567	5,561	4,200	4,200	4,200
Library Building Operations	4,404				
Total	\$ 178,951	\$ 168,606	\$ 151,800	\$ 165,200	\$ 165,200

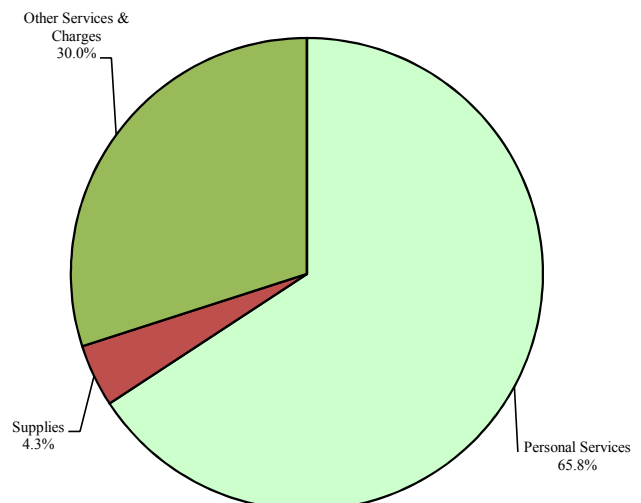
Expenditures By Category

Category	2010 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 306,874	\$ 311,688	\$ 322,179	\$ 320,817	\$ 314,383
Supplies	13,884	16,880	17,455	20,185	20,450
Other Services & Charges	126,935	136,440	130,609	135,869	143,215
Capital Outlay	4,943	13,263	1,900		
Total	\$ 452,636	\$ 478,271	\$ 472,143	\$ 476,871	\$ 478,048

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Recreation Administration

Major Objective: Recreation & Cultural

Program Description

To provide for the planning and implementation of a comprehensive program of recreation activities for the residents of the City.

Services

- ~ Provides for supervisory support for all programs.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (includes Internal Service Fund Charges) to operate the Department.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 191,418	\$ 192,587	\$ 198,979	\$ 212,946	\$ 211,741
Supplies	1,565	1,496	2,000	2,100	2,100
Other Services & Charges	37,586	47,371	44,998	50,508	64,121
Total	\$ 230,569	\$ 241,454	\$ 245,977	\$ 265,554	\$ 277,962

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Recreation & Parks
Program: Community Fitness Center & Gyms

Program Description

General Operations of the Community Fitness Center and Community Gyms for members and daily customers. The Community Fitness Center & Gyms are located at the Robbinsdale Area Learning Campus and leased from the Robbinsdale School District

Services

- ~ Offers daily open gym facilities and exercise room for independent recreation .
- ~ Rental of rooms and gyms for a variety of group meetings.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 41,511	\$ 43,347	\$ 42,641	\$ 42,721	\$ 44,130
Supplies	993	2,171	3,000	4,500	4,700
Other Services & Charges	11,661	9,439	8,400	2,900	3,200
Total	\$ 54,165	\$ 54,957	\$ 55,541	\$ 50,121	\$ 52,030
Related Revenue					
Memberships	\$ 4,212	\$ 4,747	\$ 6,000	\$ 5,000	\$ 5,000
Daily Fees	36,862	32,214	26,500	33,000	33,000
Facility Rentals	7,303	10,172	7,500	10,000	10,000
Total	\$ 48,377	\$ 47,133	\$ 40,000	\$ 48,000	\$ 48,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Programs

Major Objective: Recreation & Cultural

Program Description

Provide a wide range of activities for both men and women. Adult Programs are structured so that fees cover all direct costs incurred.

Services

Current Programs Include:

- ~ 3 on 3 Basketball.
- ~ Adult Volleyball leagues.
- ~ Walk for Health.
- ~ Karate.
- ~ Out & About.
- ~ Jazzercise.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 1,651	\$ 2,308	\$ 3,500	\$ 4,809	\$ 5,076
Supplies		48	200	600	350
Other Services & Charges		600	500	100	500
Capital Outlay			400		
Total	\$ 1,651	\$ 2,956	\$ 4,600	\$ 5,509	\$ 5,926
Related Revenue					
Program Fees	\$ 2,984	\$ 3,879	\$ 6,000	\$ 6,000	\$ 6,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Softball

Major Objective: Recreation & Cultural

Program Description

Provide for the Adult Softball League. There are approximately 32 teams that participate on an annual basis.

Services

- ~ Provide umpire services.
- ~ Provide registration and league scheduling.
- ~ Provides a recreation opportunity for adults.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 263	\$ 40	\$ 1,643	\$ 512	\$ 426
Supplies	362	584	1,500	1,500	1,500
Other Services & Charges	2,269	2,245	4,100	3,800	4,100
Total	\$ 2,894	\$ 2,869	\$ 7,243	\$ 5,812	\$ 6,026
Related Revenue					
Program Fees	\$ 8,965	\$ 9,113	\$ 1,000	\$ 1,000	\$ 1,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: General Programs

Major Objective: Recreation & Cultural

Program Description

To provide recreation programs that have a broad appeal to persons of all ages.

Services

- ~ Group trips for various family events throughout the Twin Cities Metropolitan Area.
- ~ Various holiday events (Easter Egg Hunt, Safe & Happy Halloween, etc ...).
- ~ Various other general interest programming.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 3,614	\$ 3,515	\$ 3,386	\$ 4,445	\$ 4,670
Supplies	728	1,358	1,000	1,000	1,000
Other Services & Charges	537	469	700	500	600
Total	\$ 4,879	\$ 5,342	\$ 5,086	\$ 5,945	\$ 6,270
Related Revenue					
Program Fees	\$ 4,824	\$ 5,839	\$ 5,000	\$ 6,000	\$ 6,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Youth \ Children Programs

Major Objective: Recreation & Cultural

Program Description

Provides a wide range of recreation activities for boys and girls ages pre-school through teens.

Services

- ~ Various Pre-school programming.
- ~ Various Arts & Craft, music, dance, and science classes.
- ~ Various athletic opportunities (t-ball, baseball, soccer, broomball, basketball, and wrestling).
- ~ Lessons for various athletic skills.
- ~ Programming for special populations.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 11,363	\$ 10,622	\$ 11,387	\$ 9,364	\$ 9,408
Supplies	6,897	6,555	6,100	6,100	6,300
Other Services & Charges	2,285	297	3,075	3,050	3,050
Total	\$ 20,545	\$ 17,474	\$ 20,562	\$ 18,514	\$ 18,758
Related Revenue					
Recreation Fees	\$ 23,221	\$ 15,865	\$ 20,000	\$ 20,000	\$ 20,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Senior Programs

Major Objective: Recreation & Cultural

Program Description

Provide activities that have a broad appeal to older adults. The program is coordinated by a contract employee through Senior Community Services, which is a non-profit social services organization.

Services

- ~ Friendly Robins Club.
- ~ Golden Ageds Club.
- ~ Periodic outings to places of interest throughout the year.
- ~ Various topical interest programs and activities.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 26,121	\$ 26,750	\$ 26,948	22,167	15,174
Supplies	1,720	1,867	1,905	\$ 1,935	\$ 2,050
Other Services & Charges	49,801	46,378	46,453	36,893	36,759
Capital Outlay	4,943				
Total	\$ 82,585	\$ 74,995	\$ 75,306	\$ 60,995	\$ 53,983
Related Revenue					
Senior Program Fees	\$ 47,201	\$ 41,864	\$ 45,000	\$ 45,000	\$ 45,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Cooperative Programming

Major Objective: Recreation & Cultural

Program Description

Provide for the promotion of joint programs with the surrounding communities.

Services

- ~ Just for Kids (After School Program).
- ~ Various events.
- ~ Joint sports leagues and sports camps offerings.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 12,314	\$ 13,134	\$ 12,694	\$ 3,522	\$ 3,354
Supplies	1,277	2,488	1,400	2,000	2,000
Other Services & Charges	8,614	12,305	8,000	10,000	11,000
Total	\$ 22,205	\$ 27,927	\$ 22,094	\$ 15,522	\$ 16,354
Related Revenue					
Program Fees	\$ 24,255	\$ 31,686	\$ 25,000	\$ 28,000	\$ 28,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Playground \ Wading Pool

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the playground program and wading pools during the summer. Playground programs operate out of Sanborn, Manor, Triangle, and Lee Parks. Wading pool is located at Triangle Park. A splash pad is located at Manor Park.

Services

- ~ Provide a supervised drop in center for youth.
- ~ Provide various activities for youth (Sports, Arts & Crafts, and Games).
- ~ Provide various special events throughout the summer.
- ~ Provide wading pools for families of young children.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 2,696	\$ 3,109	\$ 3,817	\$ 3,991	\$ 3,824
Supplies	245		250	250	250
Other Services & Charges		32	50	25	40
Total	\$ 2,941	\$ 3,141	\$ 4,117	\$ 4,266	\$ 4,114
Related Revenue					
Program Fees	\$ 2,925	\$ 3,935	\$ 2,600	\$ 4,000	\$ 4,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: City Band

Major Objective: Recreation & Cultural

Program Description

Provides for activities of the City Band, both marching and concert. The Robbinsdale City Band was officially organized in September of 1908, and has represented the City in numerous parades throughout the last century. The Robbinsdale City Band continues to hold a series of concerts throughout the summer at various bandshells around the Twin Cities Metropolitan Area.

Services

- ~ Provide music activities for residents.
- ~ Provide musical entertainment for the region at large.
- ~ Represent the City in parades and other civic type functions.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 14,635	\$ 14,413	\$ 15,708	\$ 15,100	\$ 15,257
Supplies	16	91		100	100
Other Services & Charges	1,650	5,132	650	5,830	5,217
Total	\$ 16,301	\$ 19,636	\$ 16,358	\$ 21,030	\$ 20,574
Related Revenue					
Donations	\$ 7,567	\$ 5,561	\$ 4,200	\$ 4,200	\$ 4,200

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Library Building Operations

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the Historic Library Building. The building houses a museum on Robbinsdale, an art gallery for local artists, and a non-profit organization that works with youth.

Services

- ~ Operate and maintain the building.
- ~ Provide a museum on Robbinsdale's history for residents (sponsored by the Robbinsdale Historical Society).
- ~ Provide an avenue for local artists to display their work.
- ~ Lease space to non-profit organizations as a service to the community.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 1,288	\$ 1,863	\$ 1,476	\$ 1,240	\$ 1,323
Supplies	81	222	100	100	100
Other Services & Charges	12,532	10,218	13,683	22,263	11,428
Total	\$ 13,901	\$ 25,566	\$ 15,259	\$ 23,603	\$ 12,851
Related Revenue					
Rentals - Teen Annex	\$ 4,404	\$	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Recreational Improvements

Major Objective: Recreation & Cultural

Program Description

Provides for the purchase and replacement of park equipment (picnic tables, park benches, and trash receptacles) and allocates funding from General Operatons for Park Improvements.

Services

- ~ Provides for the purchase and replacement of various park equipment.
- ~ Provides funding for landscaping projects performed by Tree Trust Youth Services and the Diggers Garden Club.
- ~ Provides some funding for major park improvement projects.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Other Services & Charges	1,954	\$	\$		3,200
Total	\$	\$ 1,954	\$	\$	\$ 3,200



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ENGINEERING

Department Activities and Responsibilities

The Engineering Department is responsible for overseeing the following:

- A. Engineering Services, which involves project management and coordination of infrastructure projects within the City of Robbinsdale including projects at the private, city, county and state level; reviewing and assisting with public works and park activities when the cost of maintenance exceeds the cost of new. The department is also responsible for providing information and maps to other departments, residents, and other public and private agencies.
- B. Building Inspections, which is responsible for the administration of the State of Minnesota building Code, and overseeing all permit applications required by the City.

Mission

It is the mission of the Engineering Department to provide cost effective and timely solutions for infrastructure projects and issues that arise, enforce compliance with State Building Code Standards, and prevent housing conditions that adversely affect the social well being and quality of life for residents within the City.

Department Objectives:

The Engineering Department has established objectives to help us fulfill our responsibilities and support our mission. These objectives are:

1. Engineering design, surveying and inspection
2. Project management and coordination
3. Survey and maintain database of City infrastructure
4. Update and maintain City maps
5. Implement GIS software, mapping and spatial database
6. Provide support services to other City Departments
7. Enforce the building code through the issuance of permits and inspection properties

CITY OF ROBBINSDALE, MINNESOTA

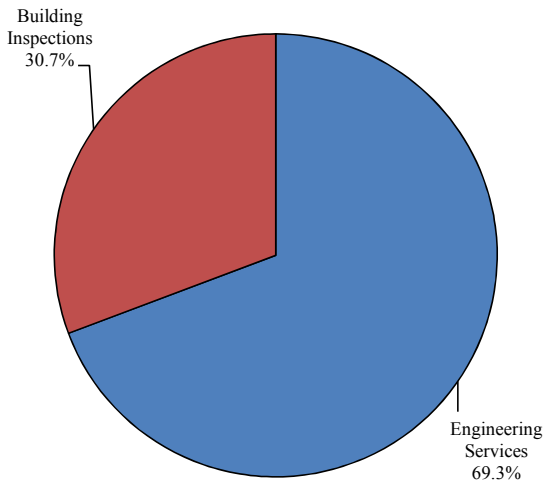
Department: Engineering

Fund: General Fund

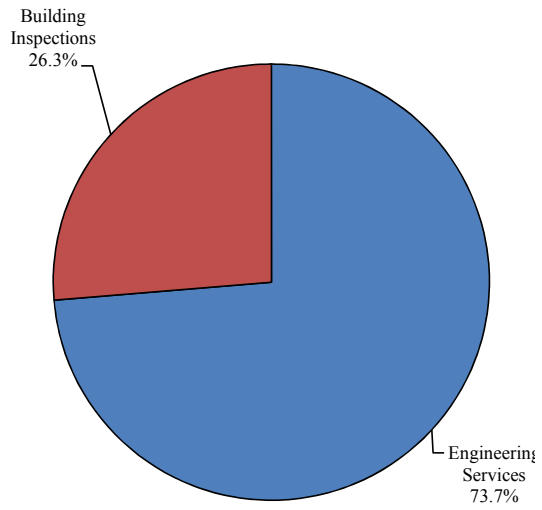
Expenditures By Program					
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Engineering Services	\$ 399,340	\$ 405,167	\$ 415,922	\$ 412,076	\$ 499,314
Building Inspections	161,178	176,086	181,656	182,705	178,412
Total	\$ 560,518	\$ 581,253	\$ 597,578	\$ 594,781	\$ 677,726

Related Revenue By Program					
Engineering Services	\$ 45,905	\$ 46,467	\$ 49,600	\$ 47,500	\$ 47,500
Building Inspections	245,865	327,768	155,100	159,000	159,000
Total	\$ 291,770	\$ 374,235	\$ 204,700	\$ 206,500	\$ 206,500

**2013 Estimated
Expenditures By Program**



**2014 Adopted
Expenditures By Program**



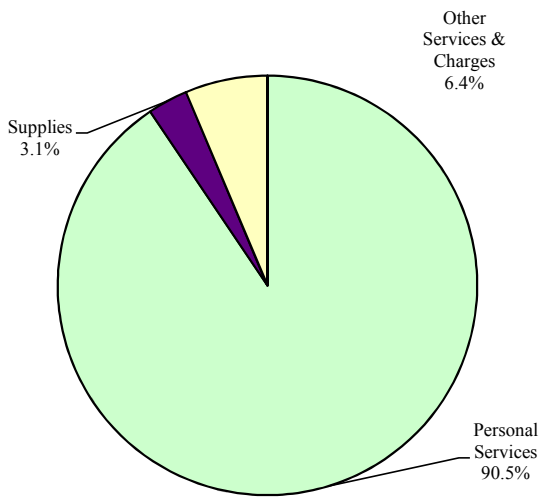
CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

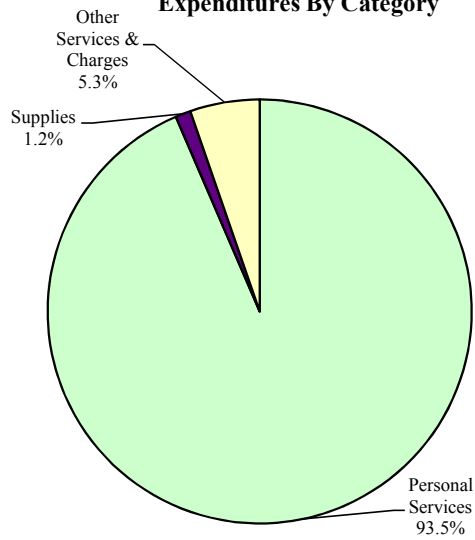
Fund: General Fund

Expenditures By Category					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Personal Services	\$ 526,972	\$ 539,643	\$ 539,579	\$ 538,612	\$ 588,422
Supplies	3,036	2,246	18,375	18,375	7,325
Other Services & Charges	81,518	115,212	116,492	117,662	114,412
Capital Outlay	22,132		3,000		48,600
Amounts Charged to Other Funds	(73,140)	(75,848)	(79,868)	(79,868)	(81,033)
Total	\$ 560,518	\$ 581,253	\$ 597,578	\$ 594,781	\$ 677,726

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Engineering Services

Major Objective: Public Works

Program Description

Provide management and coordination for the City's infrastructure projects, maintain City maps and project files, work with other agencies regarding infrastructure issues, and provide GIS mapping services.

Services

- ~ Manage all facets of infrastructure projects (feasibility reports, specification review, bidding, contracting, etc..).
- ~ Maintain all project files.
- ~ Develop and maintain maps of the City's infrastructure.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 393,266	\$ 403,644	\$ 399,264	\$ 398,248	\$ 445,859
Supplies	1,769	2,071	17,650	17,650	6,600
Other Services & Charges	55,313	75,300	75,876	76,046	79,288
Capital Outlay	22,132		3,000		48,600
Amounts Charged to Other Funds	(73,140)	(75,848)	(79,868)	(79,868)	(81,033)
Total	\$ 399,340	\$ 405,167	\$ 415,922	\$ 412,076	\$ 499,314
Related Revenue					
Utility Inspection Fees	\$ 15,905	\$ 16,467	\$ 19,600	17,500	17,500
Transfer from PIR Fund	30,000	30,000	30,000	\$ 30,000	\$ 30,000
Total	\$ 45,905	\$ 46,467	\$ 49,600	\$ 47,500	\$ 47,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Building Inspections

Major Objective: Public Safety

Program Description

Provide for the Inspection of properties for compliance with City Ordinances and State Building Codes when permits are issued.

Services

- ~ Customer service to residents desiring to improve their properties.
- ~ Inspections of projects that require a permit.
- ~ Review of plans prior to permit approval to ensure compliance with codes and ordinances.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 133,706	\$ 135,999	\$ 140,315	\$ 140,364	\$ 142,563
Supplies	1,267	175	725	725	725
Other Services & Charges	26,205	39,912	40,616	41,616	35,124
Total	\$ 161,178	\$ 176,086	\$ 181,656	\$ 182,705	\$ 178,412
Related Revenue					
General Building Licenses	\$ 3,500	\$ 3,600	\$ 3,500	\$ 3,500	\$ 3,500
Building Permits	142,603	148,885	80,000	80,000	80,000
Heating & A/C Permits	22,150	64,711	28,000	28,000	28,000
Plumbing Permits	15,905	16,467	19,600	17,500	17,500
Plan Check Fees	61,707	94,105	24,000	30,000	30,000
Total	\$ 245,865	\$ 327,768	\$ 155,100	\$ 159,000	\$ 159,000



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PUBLIC WORKS

Department Activities and Responsibilities

The Public Works department is located in the Central Garage at 4601 Toledo Ave N. The Department is responsible for all maintenance related to City Streets, City Parks, Central Garage (Internal Service Fund), and the Utility System (Enterprise Funds). The General Fund is divided into three divisions: Streets and Park Maintenance, and Forestry.

Mission

To provide a cost effective, high level of service in maintaining the City's infrastructure (streets, parks, and utility systems) and Central Garage that serves all residents of Robbinsdale.

Department Objectives:

The following are the objectives as they relate to the Streets and Parks Maintenance Divisions:

Park Maintenance Division:

- A. Continue to maintain the City's Parks in excellent condition for the residents.
- B. Continue to provide information on job activities for developing a cost associated with maintaining each park.
- C. Assist Recreation & Parks Department programs with set up and maintenance services as needed.
- D. Continue to help with the set up of Whiz Bang Days (The City's annual celebration in July).

Streets Division:

- A. Continue to sweep the streets and alleys as appropriate throughout the year.
- B. Provide for snowplowing and removal as needed.
- C. Continue to maintain the alleys, sidewalks, and streets in good working condition.
- D. Stripe the intersections and crosswalks annually.
- E. Prepare streets for any scheduled sealcoating or resurfacing project.

CITY OF ROBBINSDALE, MINNESOTA

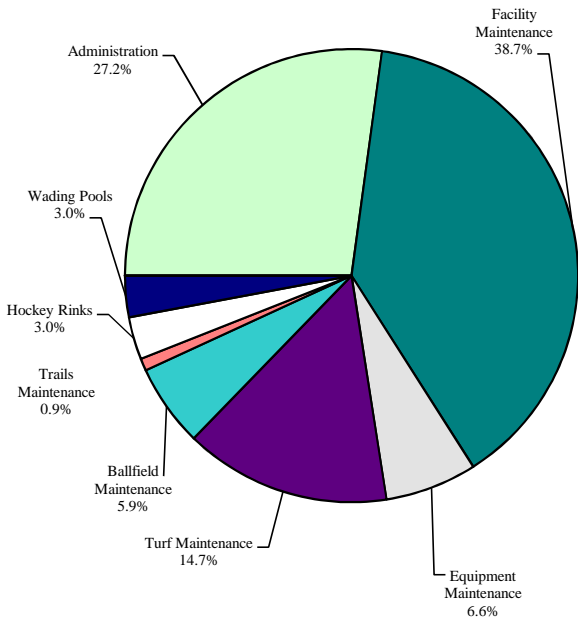
Department: Public Works

Fund: General Fund

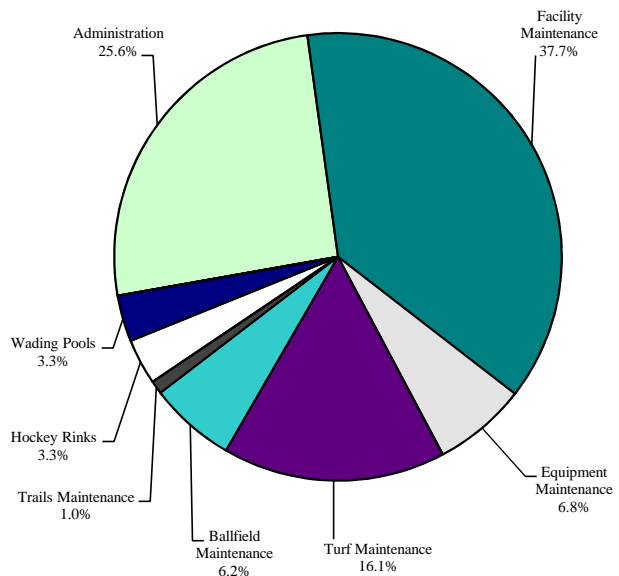
Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures By Program					
<u>Parks Maintenance Division</u>					
Administration	\$ 141,361	\$ 152,535	\$ 136,412	\$ 134,816	\$ 135,017
Facility Maintenance	179,205	176,122	166,102	192,704	198,713
Equipment Maintenance	35,671	31,815	24,267	32,571	35,688
Turf Maintenance	74,737	78,394	86,162	73,129	85,027
Ballfield Maintenance	33,423	30,684	29,442	29,209	32,943
Trails Maintenance	4,925	3,679	4,671	4,321	5,056
Hockey Rinks	21,252	16,820	17,311	15,073	17,465
Wading Pools	16,676	16,535	18,456	14,660	17,654
Total Parks Maintenance	507,250	506,584	482,823	496,483	527,563
Related Revenue By Program					
Parks Ballfield Maintenance	\$ 4,228	\$ 3,731	\$ 3,000	\$ 3,000	\$ 3,000

Parks Maintenance Division

**2013 Estimated
Expenditures By Program**



**2014 Adopted
Expenditures By Program**



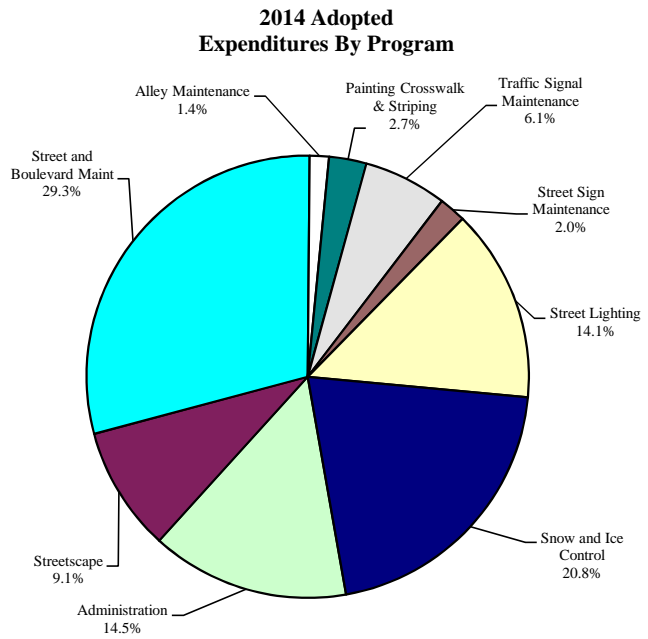
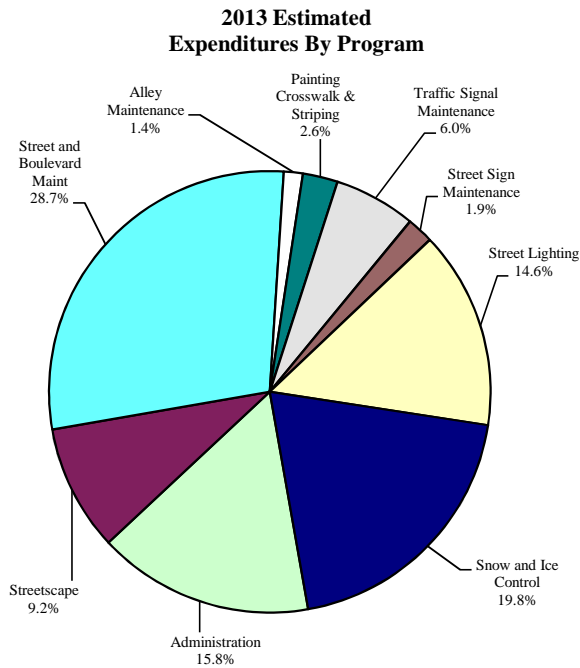
CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures By Program					
<u>Streets Division</u>					
Administration	\$ 187,058	\$ 194,642	\$ 168,495	\$ 157,902	\$ 144,422
Streetscape	59,550	51,196	102,209	92,069	90,944
Street and Boulevard Maint	203,376	194,951	282,153	286,624	291,857
Alley Maintenance	5,630	4,619	13,797	13,969	13,971
Painting Crosswalk & Striping	17,384	21,631	23,934	25,627	27,178
Traffic Signal Maintenance	26,885	52,599	33,959	59,820	60,818
Street Sign Maintenance	18,451	18,638	19,401	19,452	19,503
Street Lighting	118,642	110,239	141,418	144,649	140,759
Snow and Ice Control	175,623	138,372	217,727	197,610	206,666
Total Streets	812,599	786,887	1,003,093	997,722	996,118

Streets Division



CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

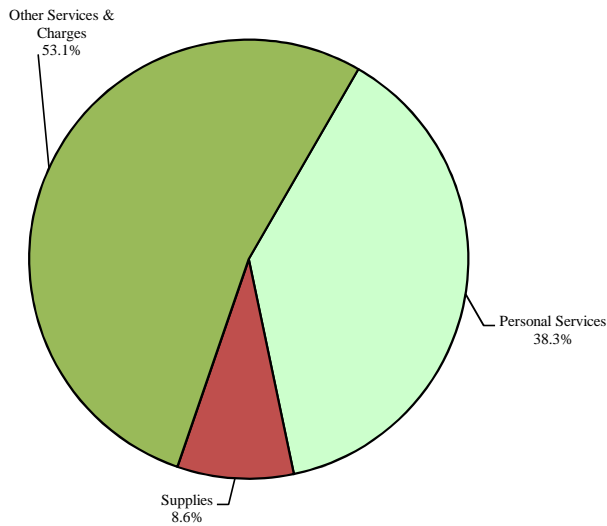
Fund: General Fund

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures By Program					
<i>Forestry Division</i>					
Forestry	127,795	130,378	158,234	166,979	209,691

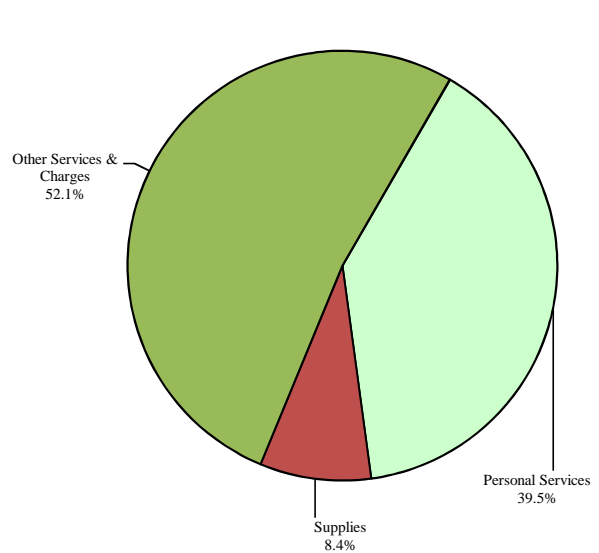
Expenditures By Category (Combined)

Personal Services	\$ 593,826	\$ 570,715	\$ 639,843	\$ 637,529	\$ 685,095
Supplies	98,839	111,916	145,505	142,305	145,060
Other Services & Charges	754,979	735,057	858,802	881,350	903,217
Capital Outlay		6,161			
Total	\$ 1,447,644	\$ 1,423,849	\$ 1,644,150	\$ 1,661,184	\$ 1,733,372

**2013 Estimated
Expenditures By Category**



**2014 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Administration

Major Objective: Recreation & Cultural

Program Description

To provide the administrative support for operating the Park Maintenance Division.

Services

- ~ Provide for the supervision of Park Maintenance Operations.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (Internal Service Fund Charges) to operate the Division.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 111,564	\$ 108,182	\$ 99,974	\$ 98,933	\$ 108,147
Supplies	2,029	7,969	2,900	2,900	2,900
Other Services & Charges	27,768	30,223	33,538	32,983	23,970
Capital Outlay		6,161			
Total	\$ 141,361	\$ 152,535	\$ 136,412	\$ 134,816	\$ 135,017

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Facility Maintenance

Major Objective: Recreation & Cultural

Program Description

To keep all Park facilities in a safe and good working order.

Services

- ~ Interior & Exterior maintenance of Park Buildings.
- ~ Snow & Ice Control around Park Buildings.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 58,388	\$ 52,012	\$ 30,259	\$ 59,609	\$ 64,561
Supplies	3,633	2,875	3,600	2,900	3,200
Other Services & Charges	117,184	121,235	132,243	130,195	130,952
Total	\$ 179,205	\$ 176,122	\$ 166,102	\$ 192,704	\$ 198,713

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Equipment Maintenance

Major Objective: Recreation & Cultural

Program Description

Provide the ongoing maintenance of equipment in the Parks.

Services

~ Maintenance of Equipment in the Parks (Play structures, benches, trash receptacles and any other miscellaneous equipment that exists).

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 17,424	\$ 19,537	\$ 11,180	\$ 21,234	\$ 22,758
Supplies	10,479	6,462	7,250	6,750	6,750
Other Services & Charges	7,768	5,816	5,837	4,587	6,180
Total	\$ 35,671	\$ 31,815	\$ 24,267	\$ 32,571	\$ 35,688

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Public Works
Program: Parks Turf Maintenance

Program Description

To provide all areas of service relative to turf maintenance in the City's Parks.

Services

- ~ Fertilizing.
- ~ Weed Control.
- ~ Aerating.
- ~ Mowing.
- ~ Irrigating.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 43,362	\$ 44,644	\$ 62,229	\$ 47,394	\$ 50,723
Supplies	4,027	4,338	7,500	5,000	5,000
Other Services & Charges	27,348	29,412	16,433	20,735	29,304
Total	\$ 74,737	\$ 78,394	\$ 86,162	\$ 73,129	\$ 85,027

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Recreation & Cultural
Department: Public Works
Program: Parks Playing Field Maintenance

Program Description

To maintain the ballfields in a condition suitable to facilitate baseball and softball teams in an organized and professional setting.

Services

- ~ Turf Maintenance
- ~ Infield Maintenance
- ~ Chalking
- ~ Outfield Maintenance

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 18,477	\$ 17,283	\$ 16,025	\$ 17,492	\$ 18,639
Supplies	5,874	4,485	6,900	6,600	6,600
Other Services & Charges	9,072	8,916	6,517	5,117	7,704
Total	<u>\$ 33,423</u>	<u>\$ 30,684</u>	<u>\$ 29,442</u>	<u>\$ 29,209</u>	<u>\$ 32,943</u>
Related Revenue					
Park Maintenance Fees	<u>\$ 4,228</u>	<u>\$ 3,731</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Major Objective: Recreation & Cultural

Department: Public Works

Program: Parks Trails Maintenance

Program Description

Accounts for costs associated with the maintenance of the City's park trail system.

Services

- ~ Snow and ice control of park trails.
- ~ Patching of park trails.
- ~ Seal coating of park trails.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 3,010	\$ 1,640	\$ 2,562	\$ 2,212	\$ 2,351
Supplies			650	650	650
Other Services & Charges	1,915	2,039	1,459	1,459	2,055
Total	4,925	\$ 3,679	\$ 4,671	\$ 4,321	\$ 5,056

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Hockey Rinks

Major Objective: Recreation & Cultural

Program Description

To provide all maintenance relative to the operation and maintenance of the City's hockey rinks.

Services

- ~ Board Maintenance.
- ~ Ice Establishment.
- ~ Ice Maintenance.
- ~ Snow Removal.
- ~ Painting.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 15,079	\$ 10,862	\$ 12,974	\$ 10,636	\$ 11,435
Supplies	852	528	750	850	850
Other Services & Charges	5,321	5,430	3,587	3,587	5,180
Total	\$ 21,252	\$ 16,820	\$ 17,311	\$ 15,073	\$ 17,465

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Wading Pools

Major Objective: Recreation & Cultural

Program Description

To provide the maintaining of the City's wading pools, giving the community a place for summer time recreation.

Services

- ~ Maintenance of the pools.
- ~ Maintenance of the building and grounds.
- ~ Maintenance of the facilities and equipment.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 8,860	\$ 8,934	\$ 11,269	\$ 8,072	\$ 8,673
Supplies	2,321	1,592	2,500	2,800	2,800
Other Services & Charges	5,495	6,009	4,687	3,788	6,181
Total	\$ 16,676	\$ 16,535	\$ 18,456	\$ 14,660	\$ 17,654

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streets Administration

Major Objective: Public Works

Program Description

To administer the day to day operating & maintenance needs required to provide all services related to streets.

Services

- ~ Snow & Ice Control.
- ~ Traffic Signals, Street Signs, & Street Lighting.
- ~ Street Sweeping.
- ~ Streetscape.
- ~ Street, Boulevard, & Alley Maintenance.
- ~ Striping & Painting Crosswalks.
- ~ Storm Sewer Maintenance.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Expenditures

Personal Services	\$ 148,301	\$ 152,265	\$ 124,624	\$ 114,131	\$ 123,767
Supplies	2,854	2,948	4,420	4,420	4,420
Other Services & Charges	35,903	39,429	39,451	39,351	16,235
Total	\$ 187,058	\$ 194,642	\$ 168,495	\$ 157,902	\$ 144,422

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streetscape

Major Objective: Public Works

Program Description

Providing maintenance and up keep along the streetscape areas.

Services

- ~ Sign repair and replacement.
- ~ Cleaning of sidewalks.
- ~ Maintenance and repair of street lighting.
- ~ Removal of garbage along streetscape.
- ~ Maintenance of planters, Kiosk, and fountain.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 11,256	\$ 9,401	\$ 20,439	\$ 12,399	\$ 13,090
Supplies	2,619	5,179	18,200	18,000	18,000
Other Services & Charges	45,675	36,616	63,570	61,670	59,854
Total	\$ 59,550	\$ 51,196	\$ 102,209	\$ 92,069	\$ 90,944

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street and Boulevard Maintenance

Program Description

Contains all work functions of preserving and maintaining the traveled surface of our street system.

Services

- ~ Repair and patching of asphalt to worn or damaged sections of roadways.
- ~ Seal coat zone preparation.
- ~ Repair service cuts for water and sewer repairs.
- ~ Repair and replacement of curbing.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 74,846	\$ 84,073	\$ 126,162	\$ 130,623	\$ 139,324
Supplies	19,760	24,713	37,550	37,550	38,550
Other Services & Charges	108,770	86,165	118,441	118,451	113,983
Total	\$ 203,376	\$ 194,951	\$ 282,153	\$ 286,624	\$ 291,857

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Alley Maintenance

Major Objective: Public Works

Program Description

Provide for costs to maintain a safe and driveable surface in city alleys.

Services

- ~ Grading of dirt alley surfaces.
- ~ Building up of alley with materials, as needed, to maintain a smooth surface.
- ~ Repair of concrete alley sections as needed.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 884	\$ 483	\$ 2,728	\$ 2,900	\$ 3,017
Supplies		297	500	500	500
Other Services & Charges	4,746	3,839	10,569	10,569	10,454
Total	\$ 5,630	\$ 4,619	\$ 13,797	\$ 13,969	\$ 13,971

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Major Objective: Public Works

Department: Public Works

Program: Traffic Signal Maintenance

Program Description

To provide and maintain traffic signals in working conditions for the safety of the public.

Services

- ~ Relamping of fixtures.
- ~ Troubleshooting.
- ~ Coordinating repairs as needed with electrical contractors.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 214	\$ 1,227	\$ 2,730	\$ 3,091	\$ 3,204
Supplies		1,279	60	60	60
Other Services & Charges	<u>26,671</u>	<u>50,093</u>	<u>31,169</u>	<u>56,669</u>	<u>57,554</u>
Total	<u><u>\$ 26,885</u></u>	<u><u>\$ 52,599</u></u>	<u><u>\$ 33,959</u></u>	<u><u>\$ 59,820</u></u>	<u><u>\$ 60,818</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street Sign Maintenance

Program Description

To provide maintenance and installation of all street signs to ensure all are in good condition.

Services

- ~ Repair and replacement of signs.
- ~ Installation of new signs.
- ~ Removal of graffiti on signs.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 5,294	\$ 8,567	\$ 6,992	\$ 7,043	\$ 7,435
Supplies	7,416	5,276	6,200	6,200	6,200
Other Services & Charges	5,741	4,795	6,209	6,209	5,868
Total	\$ 18,451	\$ 18,638	\$ 19,401	\$ 19,452	\$ 19,503

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Lighting

Major Objective: Public Works

Program Description

Provides street lights to enhance visibility throughout the community.

Services

- ~ Service of street lighting is contracted out to the power company and electrical contractors.
- ~ Notify contractors of outages.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 1,029	\$ 2,500	\$ 2,618	\$ 3,149	\$ 3,259
Supplies		335	500	500	500
Other Services & Charges	117,613	107,404	138,300	141,000	137,000
Total	\$ 118,642	\$ 110,239	\$ 141,418	\$ 144,649	\$ 140,759

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Snow and Ice Control

Major Objective: Public Works

Program Description

To provide safe and manageable driving conditions on all city streets and alleys. To maintain city owned lots and walks keeping them free of snow and ice.

Services

- ~ Plowing and snow removal of roads, alleys and city walks.
- ~ Using salt and sand to maintain safe driving conditions.
- ~ Removal of accumulated snow from previous snow falls.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 73,678	\$ 44,818	\$ 102,492	\$ 83,775	\$ 89,424
Supplies	35,004	39,468	42,200	40,800	42,800
Other Services & Charges	66,941	54,086	73,035	73,035	74,442
Total	<u>\$ 175,623</u>	<u>\$ 138,372</u>	<u>\$ 217,727</u>	<u>\$ 197,610</u>	<u>\$ 206,666</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Forestry

Major Objective: Public Works

Program Description

To provide for the City's shade tree management program. The City has an agreement with the City of Crystal for contracting the services of their Forester.

Services

- ~ Shade tree hazardous and disease control (public and private trees).
- ~ Tree trimming.
- ~ Reforestation.
- ~ Weed inspections.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$	\$	\$	\$ 8,710	\$ 8,885
Supplies	248	823	1,825	1,825	1,280
Other Services & Charges	127,547	129,555	156,409	156,444	199,526
Total	\$ 127,795	\$ 130,378	\$ 158,234	\$ 166,979	\$ 209,691

CITY OF ROBBINSDALE, MINNESOTA

HUMAN SERVICES

Department Activities and Responsibilities

This department involves the support of various non-profit and social service agencies that operate throughout the City. Currently the City is supporting Senior Transportation and Community Services Mediation.

Mission

To support programs and services which enrich the quality of life and health of all Robbinsdale residents, to show compassion for the citizens, and to preserve the diversity of Robbinsdale.

Department Objectives:

Continue working with various social service agencies to provide services to residents as needs arise.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Human Services
Program: Human Services

Major Objective: Human Services

Program Description

Provide funding for various non-profit and social service agencies that provide services within the City.

Services

- ~ Provide funding to Senior Social Services to help with the needs of the City's senior population.
- ~ Provide funding to various other social agencies based on request and evaluation.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Other Services & Charges	\$ 9,287	\$ 9,938	\$ 14,500	\$ 6,235	\$ 14,500

CITY OF ROBBINSDALE, MINNESOTA

SPECIAL REVENUE FUNDS

These funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by the statute, charter provisions, or local ordinance to finance particular functions or activities of government.

D.W.I. Forfeiture Fund

The Minnesota Legislature passed a statute in 1992 relating to the forfeiture of motor vehicles used by persons who are driving while under the influence and have previously had their driving privileges canceled for alcohol related offenses. The Robbinsdale Police Department has aggressively pursued the seizure and forfeiture of these vehicles as allowed by state statute. M.S. 169.1217 articulates the rules and procedures for the forfeiture of these vehicles. Subdivision 8 of this statute defines how these vehicles or the funds obtained for their sale must be distributed. The vehicle can be sold or used for official use. If the vehicle is sold, the proceeds after expenses must be forwarded to the local treasury and must be used for DWI-related enforcement, training, and education.

Senior Transportation Fund

The Council established this fund in 1997 to account for the operations of the Five Cities Senior Transportation Program. This program is a joint venture with four other surrounding communities and receives its funding from Community Development Block Grant funds (CDBG), Federal Grants, city contributions, and private donations.

City Code Compliance Fund

This Fund was established to account for programs related to City Code and emergency issues on private property. The programs are funded through special assessments or charges for services and exist to promote the safety and welfare of the citizens.

- Emergency Sewer & Water
- Forced Tree Removal
- Nuisance Abatements

Process

Each program is designed to aid a property owner in resolving problems regarding private utility services and City Code issues or violations. The City, either through a request by the property owner or an abatement authorized by the City Council related to a City Code order or violation pays a vendor to complete the work required. The cost plus any administrative fees are then assessed to the property. In accordance with the Special Assessment Policy, the Emergency Sewer & Water Program may be assessed up to 10 years, Forced Tree Removal may be assessed

CITY OF ROBBINSDALE, MINNESOTA

City Code Compliance Fund

Process (continued)

up to 3 years, and Nuisance Abatements are to be assessed all in one year. The standard special assessment interest rate is considered to be 8% for these programs. The City Council may at its discretion adjust the term and / or interest rate for each situation.

These programs are to operate as a revolving loan fund through the use of Special Assessments. Any funding deficits will be covered by the utility funds (Emergency Sewer & Water) or the General Fund.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
SPECIAL REVENUE FUNDS**

Fund Type	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Fund Balance, January 1	\$ 137,322	\$ 194,709	\$ 230,070	\$ 230,070	\$ 233,506
<u>Revenue</u>					
Intergovernmental	68,500	68,500	68,500	68,500	68,500
Fines & Forfeitures					
Investment Earnings	4,047	1,060	1,600	1,600	1,600
Donations	19,371	20,294	20,000	20,000	20,000
Miscellaneous	18,201	20,743	10,400	10,400	12,600
Transfers In	984	1,296			
City Code Compliance	99,135	149,285	75,487	82,393	93,507
Total Revenue	210,238	261,178	175,987	182,893	196,207
Total Available	347,560	455,887	406,057	412,963	429,713
<u>Expenditures</u>					
Personal Services	27,725	28,070	28,654	29,522	27,385
Supplies	15,838	1,741	2,700	2,700	2,800
Other Charges & Services	109,288	113,379	127,356	147,235	135,083
Capital Outlay		32,627	10,000		10,000
Transfers Out		50,000			
Total Expenditures	152,851	225,817	168,710	179,457	175,268
Fund Balance, December 31	\$ 194,709	\$ 230,070	\$ 237,347	\$ 233,506	\$ 254,445

**2014 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	DWI Forefeiture	Senior Transportation	City Code Compliance	Total Budget
Fund Balance, January 1	\$ 6,710	\$ 88,372	\$ 138,424	\$ 233,506
<u>Revenue</u>				
Intergovernmental		68,500		68,500
Investment Earnings	500	1,100		1,600
Donations		20,000		20,000
Miscellaneous	12,000	600		12,600
Code Compliance Revenue			93,507	93,507
Total Revenue	12,500	90,200	93,507	196,207
Total Available	19,210	178,572	231,931	429,713
<u>Expenditures</u>				
Personal Services		27,385		27,385
Supplies	2,000	800		2,800
Other Charges & Services	5,800	62,183	67,100	135,083
Capital Outlay	10,000			10,000
Total Expenditures	17,800	90,368	67,100	175,268
Fund Balance, December 31	\$ 1,410	\$ 88,204	\$ 164,831	\$ 254,445

CITY OF ROBBINSDALE, MINNESOTA

Fund: D.W.I. Forfeiture
Fund Type: Special Revenue

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues By Source					
Investment Earnings	\$ 915	\$ 234	\$ 500	\$ 500	\$ 500
Other Fees	17,551	19,985	9,800	9,800	12,000
Total	18,466	20,219	10,300	10,300	12,500
Expenditures By Category					
Supplies	\$ 15,257	\$ 1,100	\$ 2,000	\$ 2,000	\$ 2,000
Other Services & Charges	5,347	7,266	5,800	5,800	5,800
Transfers					
Capital Outlay		32,627	10,000		10,000
Total	20,604	40,993	17,800	7,800	17,800
Fund Equity					
Revenues over (under)					
Expenditures	(2,138)	(20,774)	(7,500)	2,500	(5,300)
Fund Equity, January 1	27,122	24,984	4,210	4,210	6,710
Fund Equity, December 31	\$ 24,984	\$ 4,210	\$ (3,290)	\$ 6,710	\$ 1,410

CITY OF ROBBINSDALE, MINNESOTA

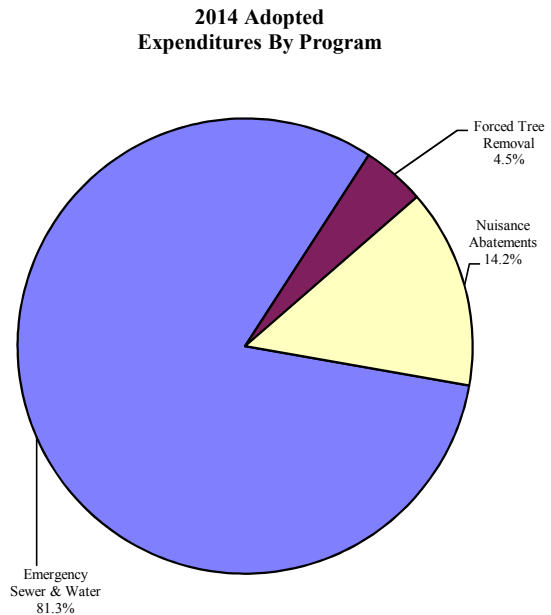
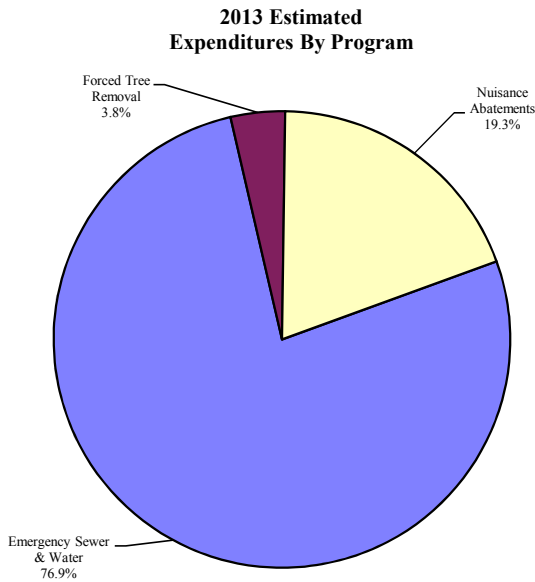
Fund: Senior Transportation
Fund Type: Special Revenue

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues By Source					
Investment Income	\$ 3,132	\$ 826	\$ 1,100	\$ 1,100	\$ 1,100
Other	650	758	600	600	600
Donations - Fares	19,371	20,294	20,000	20,000	20,000
Intergovernmental					
Federal Grants - Other					
Federal Grants - CDBG:	36,765	36,190	36,765	36,190	36,190
Local Govt Payments	31,735	32,310	31,735	32,310	32,310
Insurance Dividends	984	1,296			
Transfers In					
Total	92,637	91,674	90,200	90,200	90,200
Expenditures By Category					
Personal Services	\$ 27,725	\$ 28,070	\$ 28,654	\$ 29,522	\$ 27,385
Supplies	581	641	700	700	800
Other Services & Charges	54,050	59,375	63,435	63,435	62,183
Total	82,356	88,086	92,789	93,657	90,368
Fund Equity					
Revenues over (under)					
Expenditures	10,281	3,588	(2,589)	(3,457)	(168)
Fund Equity, January 1	77,960	88,241	91,829	91,829	88,372
Fund Equity, December 31	<u>\$ 88,241</u>	<u>\$ 91,829</u>	<u>\$ 89,240</u>	<u>\$ 88,372</u>	<u>\$ 88,204</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues and Other Sources by Program					
Emergency Sewer & Water	\$ 49,285	\$ 115,799	\$ 46,287	\$ 51,308	\$ 56,308
Forced Tree Removal	7,901	9,523	3,500	9,499	12,499
Nuisance Abatements	41,949	23,963	25,700	21,586	24,700
Total	99,135	149,285	75,487	82,393	93,507
Expenditures By Program					
Emergency Sewer & Water	\$ 27,481	\$ 22,986	\$ 42,121	\$ 60,000	\$ 54,600
Forced Tree Removal	8,725	14,497	2,000	3,000	3,000
Nuisance Abatements	13,685	59,255	14,000	15,000	9,500
Total	49,891	96,738	58,121	78,000	67,100
Fund Equity By Program					
Emergency Sewer & Water	(81,357)	11,456	15,622	2,764	4,472
Forced Tree Removal	18,154	13,180	14,680	19,679	29,178
Nuisance Abatements	144,687	109,395	121,095	115,981	131,181
Fund Equity, December 31	\$ 81,484	\$ 134,031	\$ 151,397	\$ 138,424	\$ 164,831



CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues and Other Sources By Source					
Special Assessments	\$ 72,027	\$ 62,643	\$ 56,487	\$ 63,393	\$ 75,507
Charges for Services	20,936	34,455	19,000	19,000	18,000
Investment Income	6,172	2,187			
Operating transfers from: DS-Nuisance Abatements Fund		50,000			
Total	99,135	149,285	75,487	82,393	93,507

Expenditures and Other Uses By Category					
Debt Service:					
Services to Property	\$ 49,891	\$ 46,738	\$ 58,121	\$ 78,000	\$ 67,100
Operating Transfers Out		50,000			
Total	49,891	96,738	58,121	78,000	67,100

Fund Equity					
Revenues over (under) Expenditures	49,244	52,547	17,366	4,393	26,407
Fund Equity, January 1	32,240	81,484	134,031	134,031	138,424
Fund Equity, December 31	\$ 81,484	\$ 134,031	\$ 151,397	\$ 138,424	\$ 164,831

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund **Major Objective:** Special Revenue
Department: Engineering
Program: Emergency Sewer & Water Improvements

Program Description

Account for costs associated with Emergency Sewer & Water issues on Private Property that are collected through Special Assessments on the property.

Services

- ~ Maintain necessary and immediate sewer and water services for emergencies associated with private property.
- ~ Provide a program to allow affected property owners a way to resolve their emergency sewer and water issues.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 45,935	\$ 51,909	\$ 46,287	\$ 51,308	\$ 56,308
Charges for Services	3,350	13,890	-		
Operating transfers from:					
Nuisance Abatements		50,000			
Total	49,285	115,799	46,287	51,308	56,308

Expenditures & Other Uses

Services to Property	27,481	22,986	42,121	60,000	54,600
Operating Transfers To:					
General Fund					
Total	27,481	22,986	42,121	60,000	54,600

Designated Fund Balance

Change in Fund Balance	21,804	92,813	4,166	(8,692)	1,708
Fund Balance, January 1	(103,161)	(81,357)	11,456	11,456	2,764
Fund Balance, December 31	\$ (81,357)	\$ 11,456	\$ 15,622	\$ 2,764	\$ 4,472

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Forced Tree Removal

Major Objective: Special Revenue

Program Description

Account for costs associated with the removal of diseased trees from private property per City and State regulations. Costs are to be recouped through direct payment from property owners or through special assessments levied against the property.

Services

- ~ Preservation of trees throughout the City by controlling the spread of disease.
- ~ Provide a program to allow affected property owners a way to resolve their diseased tree issues.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 6,160	\$ 6,502	\$ 3,500	\$ 9,499	\$ 12,499
Charges for Services	941	2,822			
Investment Income	800	199			
Total	7,901	9,523	3,500	9,499	12,499

Expenditures & Other Uses

Services to Property	8,725	14,497	2,000	3,000	3,000
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Designated Fund Balance

Change in Fund Balance	(824)	(4,974)	1,500	6,499	9,499
Fund Balance, January 1	18,978	18,154	13,180	13,180	19,679
Fund Balance, December 31	\$ 18,154	\$ 13,180	\$ 14,680	\$ 19,679	\$ 29,178

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Nuisance Abatements

Major Objective: Special Revenue

Program Description

Account for abatements due to various City Code Violations as defined in the City Charter.

Services

- ~ Maintain clean and safe neighborhoods throughout the City.
- ~ Provide a program to allow affected property owners a way to resolve their code violation issues.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 19,932	\$ 4,232	\$ 6,700	\$ 2,586	\$ 6,700
Charges for Services	16,645	17,743	19,000	19,000	18,000
Investment Income	5,372	1,988			
Total	41,949	23,963	25,700	21,586	24,700

Expenditures & Other Uses

Services to Property	13,685	9,255	14,000	15,000	9,500
Amounts Transferred To Other Funds		50,000			
Total	13,685	59,255	14,000	15,000	9,500

Designated Fund Balance

Change in Fund Balance	28,264	(35,292)	11,700	6,586	15,200
Fund Balance, January 1	116,423	144,687	109,395	109,395	115,981
Fund Balance, December 31	\$ 144,687	\$ 109,395	\$ 121,095	\$ 115,981	\$ 131,181

CITY OF ROBBINSDALE, MINNESOTA

DEBT SERVICE FUNDS

The City has one Debt Service Fund that is continuous and accounts for the City's Governmental debt activity.

General Debt Service Fund

Established to provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

CITY OF ROBBINSDALE, MINNESOTA

GENERAL DEBT SERVICE

To provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Presentation

The General Debt Service Fund includes the following:

- Summary of the General Debt Service Fund (The City currently reports all their debt service in one fund)
- Program summary pages for each debt issue
- Schedule of Long Term Debt Issues Payable

General Obligation Building Bonds

In 2010, the City issued \$435,000 in General Obligation Refunding Bonds, which along with other available funds, were used to refund \$530,000 of outstanding 1999 General Obligation Building Bonds that had been issued to finance the costs of acquisition, construction, and equipping of the Public Safety Building. The residents approved that initial bond issue on April 29, 1992 through a special referendum. The bonds were issued for a period of three years at a net interest cost of 2.0%. The transaction also resulted in an economic gain of \$26,118 and a reduction of \$128,349 in future debt service payments.

General Obligation Street Improvement & Reconstruction Bonds

In 2006, the City issued \$1,535,000 in General Obligation Street Reconstruction Bonds for the County Road 81 Project and various local street projects. The bonds will be funded through special assessments and an annual tax levy over the next ten years at a net interest cost of 4.199%

In 2012, the City issued \$1,470,000 in General Obligation Street Improvement Bonds for various local street projects. The bonds will be funded through special assessments and an annual tax levy over the next ten years at a net interest cost of 1.383%.

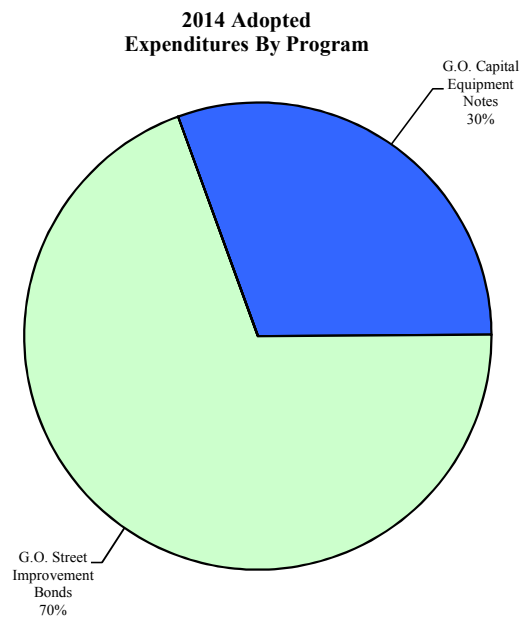
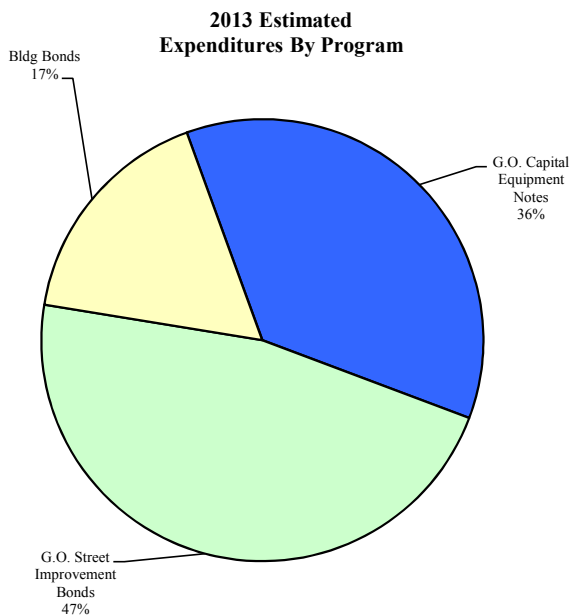
General Obligation Capital Equipment Notes

In 2009, the City issued \$750,000 in General Obligation Capital Equipment Notes for the purchase of equipment. The Equipment Notes mature in February 2014 and have an interest rate of 3.5%.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues and Other Sources by Program					
G.O. Capital Equipment Notes	\$ 180,494	\$ 177,279	\$ 176,967	\$ 176,967	\$
G.O. Street Improvement Bonds	374,538	253,363	269,622	270,068	539,781
General Obligation Building Bonds	196,435	85,163	4,100	2,750	
Total	751,467	515,805	450,689	449,785	539,781
Expenditures By Program					
G.O. Capital Equipment Notes	\$ 164,699	\$ 164,446	\$ 164,565	\$ 164,565	\$ 164,450
G.O. Street Improvement Bonds	334,530	347,161	212,499	212,502	375,370
General Obligation Building Bonds	195,827	179,010	76,780	76,530	
Total	695,056	690,617	453,844	453,597	539,820
Fund Equity By Program					
G.O. Capital Equipment Notes	232,438	245,271	257,673	257,673	93,223
G.O. Street Improvement Bonds	341,737	247,939	305,062	305,505	469,916
General Obligation Building Bonds	305,807	211,960	139,280	138,180	138,180
Fund Equity, December 31	\$ 879,982	\$ 705,170	\$ 702,015	\$ 701,358	\$ 701,319



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenues By Source					
Property Tax Levy	\$ 715,661	\$ 464,589	\$ 429,414	\$ 429,414	\$ 420,881
Special Assessments	15,061	14,301	13,175	13,621	117,025
Intergovernmental					
Interest	14,371	7,358	8,100	6,750	1,875
Proceeds from the issuance of debt	6,374	11,557			
Transfers In		18,000			
Total	751,467	515,805	450,689	449,785	539,781
Expenditures By Category					
Debt Service:					
Principal	\$ 610,000	\$ 615,000	\$ 390,500	\$ 390,500	\$ 456,000
Interest and fiscal charges	82,027	59,840	60,974	60,977	81,900
Other Charges	3,029	15,777	2,370	2,120	1,920
Transfers Out					
Total	695,056	690,617	453,844	453,597	539,820
Fund Equity					
Revenues over (under) Expenditures	56,411	(174,812)	(3,155)	(3,812)	(39)
Fund Equity, January 1	823,571	879,982	705,170	705,170	701,358
Fund Equity, December 31	\$ 879,982	\$ 705,170	\$ 702,015	\$ 701,358	\$ 701,319

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation (G.O.) Capital Equipment Notes

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Capital Equipment Notes.
 The debt is being funded through various Ad Valorem Property Tax Levies.

Services

~ Service the debt on the 2009 Capital Equipment Notes issued for the purchase of police equipment, fire engine and other equipment. (Ends in 2014)

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 174,642	\$ 174,906	\$ 174,967	\$ 174,967	\$
Interest Revenue	5,852	2,373	2,000	2,000	
Total	180,494	177,279	176,967	176,967	
Expenditures					
Debt Service:					
Principal	\$ 145,000	\$ 150,000	\$ 155,500	\$ 155,500	\$ 161,000
Interest & Fiscal Charges	19,134	13,945	8,495	8,495	2,880
Other Charges	565	501	570	570	570
Total	164,699	164,446	164,565	164,565	164,450
Fund Equity					
Revenues over (under) Expenditures	15,795	12,833	12,402	12,402	(164,450)
Fund Equity, January 1	216,643	232,438	245,271	245,271	\$ 257,673
Fund Equity, December 31	\$ 232,438	\$ 245,271	\$ 257,673	\$ 257,673	\$ 93,223

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Street Improvement & Reconstruction Bonds

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Street Improvement Bonds. The debt is being funded through special assessments to affected properties and Ad Valorem property tax levies.

Services

- ~ Service the debt on the 2002 Street Improvement Bonds. Paid off in 2013
- ~ Service the debt on the 2006 Street Reconstruction Bonds.
- ~ Service the debt on the 2012 Street Improvement Bonds.
- ~ Service the debt on the 2013 Street Reconstruction Bonds.

		2011	2012	2013	2013	2014
		Actual	Actual	Budget	Estimated	Adopted
Revenue and Other Sources						
Debt Service Levy	\$	353,103	\$ 206,857	\$ 254,447	\$ 254,447	\$ 420,881
Special Assessments		15,061	14,301	13,175	13,621	117,025
Interest Revenue		6,374	2,648	2,000	2,000	1,875
Debt Proceeds			11,557			
Operating Transfers In			18,000			
Total		<u>374,538</u>	<u>253,363</u>	<u>269,622</u>	<u>270,068</u>	<u>539,781</u>
Expenditures						
Debt Service:						
Principal	\$	280,000	\$ 290,000	\$ 160,000	\$ 160,000	\$ 295,000
Interest & Fiscal Charges		52,916	42,466	51,549	51,552	79,020
Other Charges		1,614	14,695	950	950	1,350
Transfer Out						
Total		<u>334,530</u>	<u>347,161</u>	<u>212,499</u>	<u>212,502</u>	<u>375,370</u>
Fund Equity						
Revenues over (under)						
Expenditures		<u>40,008</u>	<u>(93,798)</u>	<u>57,123</u>	<u>57,566</u>	<u>164,411</u>
Fund Equity, January 1		<u>301,729</u>	<u>341,737</u>	<u>247,939</u>	<u>247,939</u>	<u>305,505</u>
Fund Equity, December 31	\$	<u><u>341,737</u></u>	<u><u>247,939</u></u>	<u><u>305,062</u></u>	<u><u>305,505</u></u>	<u><u>469,916</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service
Program: General Obligation Building Bonds

Major Objective: Debt Service

Program Description

To service the debt for the General Obligation Building Bonds of 1992 and the General Obligation Building Refunding Bonds of 1999. The bonds were issued in 1992 to build the Police and Fire Station located at 4101 Hubbard Avenue North. The Bonds were then refunded in 1999 with a crossover refunding bond. The crossover date occurred in February of 2002. Initial Bond Issue in 1992 was approved by majority vote as a market value based property tax levy. In 2010 the remaining bonds were refunded with a new bond issue. The final payment will be in 2014.

Services

To account for and pay obligations related to debt issuance used to build the Police and Fire Station.

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 187,916	\$ 82,826			
Interest Revenue	8,519	2,337	\$ 4,100	\$ 2,750	
Debt Proceeds					
Total	196,435	85,163	4,100	2,750	
Expenditures					
Debt Service:					
Principal	\$ 185,000	\$ 175,000	\$ 75,000	\$ 75,000	
Interest & Fiscal Charges	9,977	3,429	930	930	
Debt Issuance Costs					
Other Charges	850	581	850	600	
Transfers Out					\$
Total	195,827	179,010	76,780	76,530	
Fund Equity					
Revenues over (under)					
Expenditures	608	(93,847)	(72,680)	(73,780)	
Fund Equity, January 1	305,199	305,807	211,960	211,960	138,180
Fund Equity, December 31	<u>\$ 305,807</u>	<u>\$ 211,960</u>	<u>\$ 139,280</u>	<u>\$ 138,180</u>	<u>\$ 138,180</u>

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2014**

Year	Interest Rate	Principal Amount	Interest Amount	Total
<u>General Obligation Street Improvement & Reconstruction Bonds</u>				
<u>Street Reconstruction Bonds of 2006</u>				
2014	4.25%	165,000	26,700	191,700
2015	4.25%	170,000	19,581	189,581
2016	4.375%	180,000	12,031	192,031
2017	4.375%	185,000	4,047	189,047
Total Street Reconstruction Bonds of 2006		<u>\$ 700,000</u>	<u>\$ 62,359</u>	<u>\$ 762,359</u>
<u>Street Reconstruction Bonds of 2012</u>				
2014	0.40%	130,000	16,433	146,433
2015	0.50%	140,000	15,823	155,823
2016	0.60%	145,000	15,038	160,038
2017	0.75%	145,000	14,059	159,059
2018	1.00%	145,000	12,790	157,790
2019	1.10%	150,000	11,240	161,240
2020	1.35%	150,000	9,403	159,403
2021	1.60%	150,000	7,190	157,190
2022	1.80%	155,000	4,595	159,595
2023	2.00%	160,000	1,600	161,600
Total Street Reconstruction Bonds of 2012		<u>\$ 1,470,000</u>	<u>\$ 108,169</u>	<u>\$ 1,578,169</u>
<u>Street Reconstruction Bonds of 2013</u>				
2014			31,076	31,076
2015	3.00%	110,000	42,050	152,050
2016	3.00%	120,000	38,600	158,600
2017	3.00%	155,000	34,475	189,475
2018	3.00%	160,000	29,750	189,750
2019	3.00%	160,000	24,950	184,950
2020	3.00%	165,000	20,075	185,075
2021	3.00%	170,000	15,050	185,050
2022	2.13%	180,000	10,588	190,588
2023	2.25%	180,000	6,650	186,650
2024	2.50%	185,000	2,313	187,313
Total Street Reconstruction Bonds of 2013				
Total General Obligation Street Improvement Bonds		<u>\$ 3,755,000</u>	<u>\$ 255,576</u>	<u>\$ 1,840,576</u>
		<u>\$ 3,755,000</u>	<u>\$ 426,104</u>	<u>\$ 4,181,104</u>

General Obligation Capital Equipment Notes

Capital Equipment Notes 2009

2014	3.50%	<u>161,000</u>	<u>2,880</u>	<u>163,880</u>
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CITY OF ROBBINSDALE, MINNESOTA

CAPITAL PROJECT FUNDS

The City has two Capital Project Funds that are continuous and account for the entire City's capital activity.

Capital Improvement Fund

Established to account for construction and/or improvements financed by other City funds, Federal and State grants, or contributions made by other organizations.

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Permanent Improvement Revolving Fund (PIR)

The PIR Fund was established under Section 315 of The City Code to finance and account for the construction, maintenance, and repair of street and related infrastructure. The funds allocated to the City as Municipal State Aid for road construction is accounted for in this fund. Under the City Code, all excess resources are to be allocated to the traffic and transportation program.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
CAPITAL PROJECTS FUNDS**

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
<u>Revenues</u>					
Special Assessments	\$ 451,013	\$ 494,196	\$ 450,000	\$ 450,000	\$ 494,000
Intergovernmental	498,720	2,273,361	185,071	77,921	1,412,005
Charges for Services	235,441	95,840	90,841	88,341	88,841
Franchise Fees	185,768	253,730	186,000	186,000	253,500
Donation & Gifts	35,000	8,263	13,262	8,262	320,000
Investment Income	197,642	103,712	98,225	97,864	102,864
Total	1,603,584	3,229,102	1,023,399	908,388	2,671,210
<u>Other Financing Sources</u>					
Proceeds from the sale of					
Bonds		1,458,443	200,000	1,625,000	270,000
Transfers from					
Other Funds	1,095,972	619,350	250,000	260,000	350,000
Total Other Financing Sources	1,095,972	2,077,793	450,000	1,885,000	620,000
Total Revenue & Other Financing Sources	2,699,556	5,306,895	1,473,399	2,793,388	3,291,210
<u>Expenditures</u>					
Other Services & Charges	300,092	345,349	283,180	283,160	283,160
Capital Equipment and Improvements	1,242,952	2,579,533	3,241,670	2,747,330	3,874,270
Total	1,543,044	2,924,882	3,524,850	3,030,490	4,157,430
<u>Other Financing Uses</u>					
Transfers to					
Other Funds	117,807	140,245	134,000	134,000	159,000
Total	117,807	140,245	134,000	134,000	159,000
Total Expenditures & Other Uses	1,660,851	3,065,127	3,658,850	3,164,490	4,316,430
<u>Designated Fund Balance</u>					
Change in Fund Balance	1,038,705	2,241,768	(2,185,451)	(371,102)	(1,025,220)
Fund Balance, January 1	4,666,056	5,704,761	7,946,529	7,946,529	7,575,427
Fund Balance, December 31	\$ 5,704,761	\$ 7,946,529	\$ 5,761,078	\$ 7,575,427	\$ 6,550,207

CITY OF ROBBINSDALE, MINNESOTA

**2014 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	Cable Grant Fund	Government Buildings Fund	Parks Improvement Fund	Permanent Improvement Revolving Fund	Total Budget
Fund Balance, January 1	\$ 223,666	\$ 68,766	\$ 536,600	\$ 6,746,395	\$ 7,575,427
<u>Revenue</u>					
Special Assessments				494,000	494,000
Intergovernmental	28,650		651,250	732,105	1,412,005
Charges for Services				88,841	88,841
Franchise Fees				253,500	253,500
Investment Earnings	2,364		500	100,000	102,864
Donations			320,000		320,000
Miscellaneous					
Proceeds from Sale of Bonds				270,000	270,000
Transfers from Other Funds			200,000	150,000	350,000
Total Revenue	31,014		1,171,750	2,088,446	3,291,210
Total Available	254,680	68,766	1,708,350	8,834,841	10,866,637
<u>Expenditures</u>					
Other Charges & Services	660		2,500	280,000	283,160
Capital Equipment and Improvements		81,500	1,260,750	2,532,020	3,874,270
Transfers to Other Funds				159,000	159,000
Total Expenditures	660	81,500	1,263,250	2,971,020	4,316,430
Fund Balance, December 31	\$ 254,020	\$ (12,734)	\$ 445,100	\$ 5,863,821	\$ 6,550,207



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Descriptions of each of these programs are presented on the program summary pages in this section.

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for each program listed above. The program summary includes a description of the program, a program fund operating statement, and a project summary. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Intergovernmental	\$ 483,615	\$ 28,650	\$ 44,811	\$ 62,816	\$ 679,900
Donations & Gifts	35,200	8,263	13,262	8,262	320,000
Investment Income	6,267	6,026	3,225	2,864	2,864
Other Income					
Total	525,082	42,939	61,298	73,942	1,002,764
Other Financing Sources					
Transfers from					
Other Funds	275,000	469,350	100,000	110,000	200,000
Total Revenue & Other Financing Sources	800,082	512,289	161,298	183,942	1,202,764
Expenditures					
Other Charges & Services	19,358	1,385	3,180	3,160	3,160
Capital Equipment and Improvements	706,794	71,623	205,400	69,166	1,342,250
Total	726,152	73,008	208,580	72,326	1,345,410
Other Financing Uses					
Transfers to					
Other Funds	11,514	2,134			
Total	11,514	2,134			
Total Expenditures & Other Uses	737,666	75,142	208,580	72,326	1,345,410
Designated Fund Balance					
Change in Fund Balance	62,416	437,147	(47,282)	111,616	(142,646)
Fund Balance, January 1	217,852	280,268	717,415	717,415	829,031
Fund Balance, December 31	\$ 280,268	\$ 717,415	\$ 670,133	\$ 829,031	\$ 686,385

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement

Fund Type: Capital Projects

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance By Program					
Revenues & Other Financing Sources					
Cable Grant Program	\$ 34,002	\$ 31,014	\$ 29,036	\$ 31,014	\$ 31,014
Government Buildings		81,945			
Parks Improvements	766,080	399,330	132,262	152,928	1,171,750
Total	800,082	512,289	161,298	183,942	1,202,764
Expenditures & Other Financing Uses					
Cable Grant Program	680	776	680	660	660
Government Buildings		27	57,500		81,500
Parks Improvements	736,986	74,339	150,400	71,666	1,263,250
Total	737,666	75,142	208,580	72,326	1,345,410
Designated Fund Balance					
Change in Fund Balance	62,416	437,147	(47,282)	111,616	(142,646)
Fund Balance, January 1	217,853	280,269	717,416	717,416	829,032
Fund Balance, December 31	\$ 280,269	\$ 717,416	\$ 670,134	\$ 829,032	\$ 686,386

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Administration
Program: Cable Grant

Program Description

As part of the City's involvement in the Northwest Cable TV area franchise, a cable grant is being given to member cities for the purpose of on-going improvements to their audio and video production of City Council Meetings and other government programming for cable television.

Services

~ Provide audio / video equipment to the City for use in communicating its policies and actions to the citizens.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Program Funding Operating Statement

Revenue

Other Revenue:					
Cable Grant	\$ 27,735	\$ 28,650	\$ 26,311	\$ 28,650	\$ 28,650
Investment Income	6,267	2,364	2,725	2,364	2,364
Total Revenue	34,002	31,014	29,036	31,014	31,014

Expenditures

Personal Services					
Other Charges & Services	680	776	680	660	660
Capital Equipment and Improvements					
Total	680	776	680	660	660

Designated Fund Balance

Change in Fund Balance	33,322	30,238	28,356	30,354	30,354
Fund Balance, January 1	129,752	163,074	193,312	193,312	223,666
Fund Balance, December 31	\$ 163,074	\$ 193,312	\$ 221,668	\$ 223,666	\$ 254,020

Summary of Projects

Video System Replacement - Council		121			
Service Charges	\$ 680	\$ 655	680	660	660
Total	680	\$ 776	\$ 680	\$ 660	\$ 660

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Program Description

To account for improvement projects related to government owned facilities, other than parks, that are not part of an internal service or enterprise operation. Funding comes from transfers from other funds to pay for the projects.

Services

~ Maintain and improve City owned facilities needed for the delivery of services to citizens.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Program Funding Operating Statement					
<u>Revenue & Other Financing Sources</u>					
Investment Income	\$	\$ 445			
Operating transfers from:					
General Fund		81,500			
Central Services Fund					
Central Garage Fund					
Total operating transfers		81,500			
Total		81,945			
<u>Expenditures & Other Uses</u>					
Capital Equipment and Improvements		27	57,500		81,500
Operating Transfers to:					
General Fund					
Total		27	57,500		81,500
<u>Designated Fund Balance</u>					
Change in Fund Balance		81,918	(57,500)		(81,500)
Fund Balance, January 1	(13,152)	(13,152)	68,766	68,766	68,766
Fund Balance, December 31	\$ (13,152)	\$ 68,766	\$ 11,266	\$ 68,766	\$ (12,734)

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Summary of Projects

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<i>Historic Library Building</i>					
Rehabilitation	154		\$ 15,000		35,000
Parking Lot Construction	158		22,500		22,500
Structural Repair to Entry	115		20,000		20,000
Replace Shingles	147	13,263			
Energy Efficiency Improvements	161				4,000
Total	<u>\$</u>	<u>\$ 13,263</u>	<u>\$ 57,500</u>	<u>\$</u>	<u>\$ 81,500</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund:	Capital Improvements	Major Objective:	Capital Improvements
Department:	Recreation & Parks		5010
Program:	Park Improvements		

Program Description

Account for project funding of all improvements for the City's park system.

Services

- ~ Account for improvement projects for the City parks.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to park improvements.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:

State Grants & Aids	\$ 455,880	\$	\$ 18,500	34,166	\$ 651,250
Total Intergovernmental	455,880		18,500	34,166	651,250
Donations & Gifts	35,000	8,263	13,262	\$ 8,262	320,000
Investment Income		3,217	500	500	500
Other Income	200				
Operating transfers from:					
Liquor Operations Fund	75,000	75,000	100,000	100,000	150,000
License Center					50,000
General Fund Fund	200,000	312,850		10,000	
Total Operating Transfers	275,000	387,850	100,000	110,000	200,000
Total	766,080	399,330	132,262	152,928	1,171,750

Expenditures & Other Uses

Other Services & Charges	18,678	582	2,500	2,500	2,500
Capital Equipment and Improvements	706,794	71,623	147,900	69,166	1,260,750
Operating Transfers to:					
General Fund	11,514	2,134			
Total	736,986	74,339	150,400	71,666	1,263,250

Designated Fund Balance

Change in Fund Balance	29,094	324,991	(18,138)	81,262	(91,500)
Fund Balance, January 1	101,253	130,347	455,338	455,338	536,600
Fund Balance, December 31	\$ 130,347	\$ 455,338	\$ 437,200	\$ 536,600	\$ 445,100

CITY OF ROBBINSDALE, MINNESOTA

	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
Summary of Projects - Park Improvements					
Lakeview Terrace Park Ballfield Lights	205 \$	399,399			
Lee Park Improvements	207		\$ 10,000	\$	150,000
Lee Park Improvements - Grants	207				635,000
Sanborn Park Trail Reconstruction	213		16,000		
Sochacki Park Improvements	219				3,000
Kelly Park Improvements	230	5,304			
Triangle Park Wading/Splash	231				40,000
Dog Park Development -contrubutions	238				5,000
Lakeview Terrace Park Reconstruction	249	302,091 \$	62,642	50,000	55,500
Lakeview Terrace Park - Grants (HCYS)	249			\$ 13,500	16,250
Hollingsworth Park Prairie Maint	254				2,000
Hollingsworth Park-Prov Picnic Pavilion	258				10,000
Lakeview Terrace Park Concession Improverment	259		8,000		
Sochacki Park-Replace Picnic Shelter Roof	262		2,000		2,000
Spanjers Park - Control Link for Lights	263		8,981		
Hollingsworth Park - Repair Fishing Dock	264		8,000		8,000
Lee Park - 2nd exit to Park Building	265		5,000		5,000
Sanborn - Drainage/Sinkhole repair	266		31,400	30,000	
Manor Park - Shade Shelter at Old BB Ct	267		10,000	10,000	
Lakeview Terrace Park-Pavilion - Donations	268				300,000
Park Buildings - Key system	177				6,000
Parks Small Works	297		7,500	5,000	8,000
Turf Grooming Equipment - Donations	8087				15,000
HCYS Grants #1				8,352	
HCYS Grants #2				2,314	
Total	\$ 706,794	\$ 71,623	\$ 147,900	\$ 69,166	\$ 1,260,750

CITY OF ROBBINSDALE, MINNESOTA

PERMANENT IMPROVEMENT REVOLVING FUND

Special assessments, State Aid Highway Funds, Franchise Fees, and some Conduit Bond Fees, are used to finance the Permanent Improvement Revolving Fund. The fund is used to manage the City's Traffic & Transportation Program, which includes:

- Street Reconstruction
- Street Overlay & Sealcoat
- Other Infrastructure
- Alley Overlay & Reconstruction
- Sidewalk Reconstruction

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for the Traffic & Transportation Program, which includes a summary of each project being all or partially funded by this Fund. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving Fund

Fund Type: Capital Projects

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Special Assessments	\$ 451,013	\$ 494,196	\$ 450,000	\$ 450,000	\$ 494,000
Intergovernmental	15,105	2,244,711	140,260	15,105	732,105
Charges for Services	235,241	95,840	90,841	88,341	88,841
Franchise Fees	185,768	253,730	186,000	186,000	253,500
Investment Income	191,375	97,686	95,000	95,000	100,000
Total	<u>1,078,502</u>	<u>3,186,163</u>	<u>962,101</u>	<u>834,446</u>	<u>1,668,446</u>
Other Financing Sources					
Proceeds from the sale of					
Bonds		1,458,443	200,000	1,625,000	270,000
Transfers from					
Other Funds	820,972	150,000	150,000	150,000	150,000
Total Other Financing Sources	<u>820,972</u>	<u>1,608,443</u>	<u>350,000</u>	<u>1,775,000</u>	<u>420,000</u>
Total Revenue & Other Financing Sources	<u>1,899,474</u>	<u>4,794,606</u>	<u>1,312,101</u>	<u>2,609,446</u>	<u>2,088,446</u>
Expenditures					
Other Services & Charges	280,734	343,991	280,000	280,000	280,000
Capital Equipment and Improvements	536,158	2,507,883	3,036,270	2,678,164	2,532,020
Total	<u>816,892</u>	<u>2,851,874</u>	<u>3,316,270</u>	<u>2,958,164</u>	<u>2,812,020</u>
Other Financing Uses					
Transfers to					
Other Funds	106,293	138,111	134,000	134,000	159,000
Total Expenditures & Other Uses	<u>923,185</u>	<u>2,989,985</u>	<u>3,450,270</u>	<u>3,092,164</u>	<u>2,971,020</u>
Designated Fund Balance					
Change in Fund Balance	976,289	1,804,621	(2,138,169)	(482,718)	(882,574)
Fund Balance, January 1	<u>4,448,203</u>	<u>5,424,492</u>	<u>7,229,113</u>	<u>7,229,113</u>	<u>6,746,395</u>
Fund Balance, December 31	<u>\$ 5,424,492</u>	<u>\$ 7,229,113</u>	<u>\$ 5,090,944</u>	<u>\$ 6,746,395</u>	<u>\$ 5,863,821</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving **Major Objective:** Capital Improvements
Department: Engineering
Program: Traffic & Transportation Program

Program Description

Account for street reconstruction projects and carry out the City's street reconstruction program as presented in the Capital Improvement Program.

Services

- ~ Maintain the City's streets in good working condition for public safety and community access services.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to street reconstruction.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Program Funding Operating Statement					
<u>Revenue & Other Financing Sources</u>					
Special Assessments	\$ 451,013	\$ 494,196	\$ 450,000	\$ 450,000	\$ 494,000
Intergovernmental:					
State Grants & Aids	15,105	2,244,711	140,260	15,105	732,105
Total Intergovernmental	15,105	2,244,711	140,260	15,105	732,105
Donations & Gifts					
Charges for Services:					
Street Repair Fees	3,836	6,618	3,800	3,800	3,800
IDRB Bond Fees	93,750	89,222	84,541	84,541	84,541
Sale of maps and documents	2,250		2,500		500
Franchise Fees	185,768	253,730	186,000	186,000	253,500
Investment Income	191,375	97,686	95,000	95,000	100,000
Other Income	135,405				
Proceeds from the					
Sale of Bonds		1,458,443	200,000	1,625,000	270,000
Operating transfers from:					
General Fund	35,000				
County Rd 81 from Utility Funds	635,972				
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Operating Transfers	820,972	150,000	150,000	150,000	150,000
Total	1,899,474	4,794,606	1,312,101	2,609,446	2,088,446
<u>Expenditures & Other Uses</u>					
Other Charges and Services	280,734	343,991	280,000	280,000	280,000
Capital Equipment and					
Improvements	536,158	2,507,883	3,036,270	2,678,164	2,532,020
Operating Transfers To:					
General Fund	106,293	138,111	134,000	134,000	159,000
Total	923,185	2,989,985	3,450,270	3,092,164	2,971,020
<u>Designated Fund Balance</u>					
Change in Fund Balance	976,289	1,804,621	(2,138,169)	(482,718)	(882,574)
Fund Balance, January 1	4,448,203	5,424,492	7,229,113	7,229,113	6,746,395
Fund Balance, December 31	<u>\$ 5,424,492</u>	<u>\$ 7,229,113</u>	<u>\$ 5,090,944</u>	<u>\$ 6,746,395</u>	<u>\$ 5,863,821</u>

CITY OF ROBBINSDALE, MINNESOTA

Summary of Projects

Project	Proj No.	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Alley Paving Program	301			\$ 15,000		\$ 15,000
Alley - Toledo to Unity	304	\$ 93				
Oakdale/Chowen/Drew/Ewing	313	14,791	\$ 2,421,361	1,680,000	\$ 1,360,000	320,000
Noble Ave Recon-36th to 41st	318			144,600	15,000	
47th Ave - CR 81 to W Bdwy	319			90,160	11,000	90,160
Co. Rd 81 Cost Participation	322			100,000		100,000
Tree Removal - W Bdwy	333			40,000	20,000	40,000
W Brwdy-42nd to 47th	339	14,139				
France-Lowry to Oakdale	344					318,460
Vera Cruz Reconstruction	346	75,405				
Cty 9 Reconstruction	352			100,000	19,929	117,000
36th Avenue Video Detect	354			20,000		20,000
EVP Detector - W Brd/France	356		3,029			
37th Avenue-Indiana to Hubb	359			40,000	15,000	1,071,900
Van Demark Road	360	124,640				
Regent Ave - Sidewalk 36 - 39th	361	4,456				
39 1/2 Ave-gates to Railroad	364		15,530	65,000	65,000	
Halifax/35th/Indiana Recon	367		12,164	161,710	567,710	60,000
46th/Indiana/Lilac (Beachview)	368	276,799	34,700			
W Broadway - Banners Poles	373			22,500		22,500
33rd Ave - France - Grimes	374		2,600	159,300	295,000	
Grimes/Halifax/Indiana	377					50,000
Ped Crossing - Regent /Cty9	386					12,000
Boulevard Native Plantings	391			10,000	2,500	10,000
Replace Banners	392			8,000	5,200	
Streetscape Paving Adj	393			5,000		5,000
CR81 Light Knockdown	394			5,000	6,825	5,000
Alternate Street Light Trial	396			35,000	35,000	35,000
Small Works Program	397			20,000		20,000
Road Resheeting Program	398			300,000	260,000	200,000
Sidewalk Repl Program	399			15,000		15,000
Traffic Signals-41st/W. Brdwy	400	17,830	18,499			
Flotation Silt Curtain	8076					5,000
HP Designjet Scanner	XXX	8,005				
Total		\$ 536,158	\$ 2,507,883	\$ 3,036,270	\$ 2,678,164	\$ 2,532,020

CITY OF ROBBINSDALE, MINNESOTA

ENTERPRISE FUNDS

Enterprise funds are established to account for the finance of self-supporting activities of governmental units, which render goods or services to the general public on a user charge basis. Records are maintained on the accrual basis of accounting.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

Services to Property

Water Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the water system owned and operated by the City.

Sanitary Sewer Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the sanitary sewer system. The City is provided services, for a fee based on usage, by the Metropolitan Council. The City is responsible for all lateral lines, while the Metropolitan Council is responsible for all trunk lines and the treatment and disposal of wastewater.

Storm Sewer Utility Fund

The City Council established this fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to maintain the City's storm drainage system.

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Management Fund

The City Council established the fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to provide garbage removal and recycling on a citywide basis.

Other Services

Municipal Liquor Fund

Minnesota Statute allows municipalities to operate an off-sale liquor establishment to control the sale of alcohol to minors. The City entered this business to control this substance and to provide a source of revenue to the General Fund. Beginning in 2002, profits from the Municipal Liquor Fund will be used to fund Park Improvements.

Deputy Registrar Fund

The City Council established this fund in 1991 to segregate this self-supporting activity to assure that it was profitable and to provide a source of revenue to the General Fund. The City has a contractual agreement with Hennepin County and the Minnesota Department of Transportation to provide this service. The City collects a fee for each transaction processed.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
ENTERPRISE FUNDS**

Fund Type	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Operating Revenues:</u>					
Charges for Services	\$ 8,397,986	\$ 8,948,651	\$ 9,025,621	\$ 9,110,387	\$ 9,437,595
<u>Operating Expenses</u>					
Cost of Sales	2,023,712	2,270,073	2,322,400	2,271,446	2,340,000
Personal Services	938,124	1,028,300	1,006,778	1,005,717	1,016,544
Supplies	67,461	108,975	224,950	191,290	221,490
Other Charges & Services	3,106,927	3,195,452	3,465,537	3,395,675	3,511,376
Depreciation	440,018	487,798	521,043	510,560	511,560
Total Operating Expenses	<u>6,576,242</u>	<u>7,090,598</u>	<u>7,540,708</u>	<u>7,374,688</u>	<u>7,600,970</u>
Operating Income	<u>1,821,744</u>	<u>1,858,053</u>	<u>1,484,913</u>	<u>1,735,699</u>	<u>1,836,625</u>
<u>Nonoperating Revenues</u>					
Proceeds from sale of debt			1,767,000	2,895,000	1,681,000
Intergovernmental	42,101	41,340	41,340	41,340	524,340
Investment Earnings	258,228	92,688	96,200	106,900	101,900
Total Nonoperating Revenues	<u>300,329</u>	<u>134,028</u>	<u>1,904,540</u>	<u>3,043,240</u>	<u>2,307,240</u>
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets		26,601			
Bond Issuance Costs					
Interest and Fiscal Charges	138,158	144,078	124,963	153,763	136,450
Total Nonoperating Expenses	<u>138,158</u>	<u>170,679</u>	<u>124,963</u>	<u>153,763</u>	<u>136,450</u>
Net Income before Operating Transfers	<u>1,983,915</u>	<u>1,821,402</u>	<u>3,264,490</u>	<u>4,625,176</u>	<u>4,007,415</u>
Capital Contributions-govt	942,652	136,400			
Transfers From Other Funds	635,972	141,498	1,100,000	1,100,000	
Transfers To Other Funds	(991,903)	(461,623)	(1,436,000)	(1,436,000)	(436,000)
Net Income	<u>2,570,636</u>	<u>1,637,677</u>	<u>2,928,490</u>	<u>4,289,176</u>	<u>3,571,415</u>
<u>Net Assets</u>					
Beginning of Year	<u>16,820,010</u>	<u>19,390,646</u>	<u>20,891,924</u>	<u>20,891,924</u>	<u>25,181,099</u>
End of Year	<u>\$ 19,390,646</u>	<u>\$ 21,028,323</u>	<u>\$ 23,820,414</u>	<u>\$ 25,181,100</u>	<u>\$ 28,752,514</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 1,834,771	\$ 2,367,175	\$ 3,003,430	\$ 1,454,171	\$ 3,006,690
Capital Equipment					78,000
Bond and Note Principal Payments	786,000	824,000	565,000	565,000	815,000
Total Non-Expensed Cash Outlay	<u>\$ 2,620,771</u>	<u>\$ 3,191,175</u>	<u>\$ 3,568,430</u>	<u>\$ 2,019,171</u>	<u>\$ 3,899,690</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 5,752,036	\$ 5,831,668	\$ 7,492,893	\$ 7,492,893	\$ 10,273,458
Cash Receipts	9,974,105	12,162,379	12,030,161	13,253,627	11,744,835
Cash Disbursements	(9,894,473)	(10,501,154)	(12,149,058)	(10,473,062)	(11,561,550)
Ending Cash Balance	<u>\$ 5,831,668</u>	<u>\$ 7,492,893</u>	<u>\$ 7,373,996</u>	<u>\$ 10,273,458</u>	<u>\$ 10,456,743</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2014 BUDGET SUMMARY
OPERATING STATEMENT BY FUND**

Category	Water	Sanitary Sewer	Storm Sewer	Solid Waste	Municipal Liquor	License Center	Total Budget
<u>Operating Revenues</u>							
Charges for Service	\$ 1,700,002	\$ 1,848,706	\$ 825,166	\$ 1,525,543	\$ 3,134,000	\$ 404,178	\$ 9,437,595
<u>Operating Expenses</u>							
Cost of Goods Sold					2,340,000		2,340,000
Personal Services	201,757	150,780	71,970		333,651	258,386	1,016,544
Supplies	75,850	21,600	105,700		13,440	4,900	221,490
Other Services & Charges	565,238	1,180,446	262,761	1,187,357	248,461	67,113	3,511,376
Depreciation	205,000	148,400	99,000		59,160		511,560
Total Operating Expenses	1,047,845	1,501,226	539,431	1,187,357	2,994,712	330,399	7,600,970
Operating Income	652,157	347,480	285,735	338,186	139,288	73,779	1,836,625
<u>Nonoperating Revenues</u>							
Proceeds from sale of debt	650,000	281,000	750,000				1,681,000
Intergovernmental			483,000	41,340			524,340
Investment Earnings	40,000	24,000	3,000	28,000	6,500	400	101,900
Total Nonoperating Revenues	690,000	305,000	1,236,000	69,340	6,500	400	2,307,240
<u>Nonoperating Expenses</u>							
Interest and Fiscal Charges	54,789	48,840	32,821				136,450
Net Income before Operating Transfers	1,287,368	603,640	1,488,914	407,526	145,788	74,179	4,007,415
Transfers From Other Funds							
Transfers To Other Funds	(15,000)	(16,000)	(25,000)	(180,000)	(150,000)	(50,000)	(436,000)
Net Income (Loss)	1,272,368	587,640	1,463,914	227,526	(4,212)	24,179	3,571,415
<u>Net Assets</u>							
Beginning of Year	7,928,675	8,416,722	5,593,999	1,742,376	1,262,851	236,476	25,181,099
End of Year	\$ 9,201,043	\$ 9,004,362	\$ 7,057,913	\$ 1,969,902	\$ 1,258,639	\$ 260,655	\$ 28,752,514
<u>Non-Expensed Cash Outlay *</u>							
Capital Improvements	\$ 1,449,500	\$ 636,140	\$ 921,050				\$ 3,006,690
Capital Equipment	33,000	38,000	7,000				78,000
Bond and Note Principal Payments	300,000	240,000	275,000				815,000
Total Non-Expensed Cash Outlay	\$ 1,782,500	\$ 914,140	\$ 1,203,050	\$	\$	\$	\$ 3,899,690
<u>Cash Availability</u>							
Beginning Cash Balance	\$ 3,500,018	\$ 4,276,903	\$ 248,617	\$ 1,416,000	\$ 588,562	\$ 243,358	\$ 10,273,458
Cash Receipts	2,390,002	2,153,706	2,061,166	1,594,883	3,140,500	404,578	11,744,835
Cash Disbursements	(2,695,134)	(2,331,806)	(1,701,302)	(1,367,357)	(3,085,552)	(380,399)	(11,561,550)
Ending Cash Balance	\$ 3,194,886	\$ 4,098,803	\$ 608,481	\$ 1,643,526	\$ 643,510	\$ 267,537	\$ 10,456,743

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

WATER UTILITY

Fund Activities and Responsibilities

The Water Utility Fund is responsible for maintaining the City's Water System. Costs associated with the operations are recovered from customers by billing them for the service. The Water Utility Operations are divided into four programs; Administration, Distribution System Operations, Well and Plant Maintenance and Operations, and Capital Improvements.

Mission

To provide quality water to all utility customers at a reasonable cost and conducting all operations in a safe and efficient manner.

Fund Initiatives:

- A. Continue to maintain the City's water system in good condition.
- B. Review and replace water mains and lines in conjunction with street reconstruction programs.
- C. Continue to bill based on water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Continue to educate the customer on water conservation issues as it relates to their personal usage.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
<u>Operating Revenues:</u>					
Water Usage Charge	\$ 851,468	\$ 943,866	\$ 969,674	\$ 1,003,368	\$ 1,048,520
Water Service Charge	317,312	332,266	342,768	340,085	355,389
Capital Surcharge	145,735	159,358	164,517	167,144	174,665
Penalties & Interest	27,994	27,900	27,994	29,365	27,900
Water Standby Charge	51,625	52,075	52,075	52,075	52,075
Other	137,224	40,033	41,453	24,438	41,453
Total Operating Revenues	1,531,358	1,555,498	1,598,481	1,616,475	1,700,002
<u>Operating Expenses</u>					
Personal Services	199,177	211,765	177,676	199,916	201,757
Supplies	41,328	51,517	75,050	63,550	75,850
Other Services & Charges	443,743	480,011	539,344	525,694	565,238
Depreciation	204,127	201,551	230,000	205,000	205,000
Total Operating Expenses	888,375	944,844	1,022,070	994,160	1,047,845
Operating Income (Loss)	642,983	610,654	576,411	622,315	652,157
<u>Nonoperating Revenues</u>					
Proceeds from Sale of Debt			550,000	875,000	650,000
Investment Earnings	75,638	31,236	27,000	44,000	40,000
Total Nonoperating Revenues	75,638	31,236	577,000	919,000	690,000
<u>Nonoperating Expenses</u>					
Interest and Fiscal Charges	46,207	50,860	44,133	52,833	54,789
Net Income (loss) before Operating Transfers	672,414	591,030	1,109,278	1,488,482	1,287,368
Transfers From Other Funds	397,877	5,098			
Transfers To Other Funds	(466,731)	(40,504)	(15,000)	(15,000)	(15,000)
Net Income	603,560	555,624	1,094,278	1,473,482	1,272,368
<u>Net Assets</u>					
Beginning of Year	5,296,009	5,899,569	6,455,193	6,455,193	7,928,675
End of Year	\$ 5,899,569	\$ 6,455,193	\$ 7,549,471	\$ 7,928,675	\$ 9,201,043
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 151,633	\$ 869,522	\$ 1,151,840	\$ 485,346	\$ 1,449,500
Capital Equipment					33,000
Principal Payments on Debt	288,500	303,650	195,000	195,000	300,000
Total	\$ 440,133	\$ 1,173,172	\$ 1,346,840	\$ 680,346	\$ 1,782,500
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,618,321	\$ 1,628,326	\$ 2,501,882	\$ 2,501,882	\$ 3,500,018
Cash Receipts	1,649,496	2,787,413	2,175,481	2,535,475	2,390,002
Cash Disbursements	(1,639,491)	(1,913,857)	(2,198,043)	(1,537,339)	(2,695,134)
Ending Cash Balance	\$ 1,628,326	\$ 2,501,882	\$ 2,479,320	\$ 3,500,018	\$ 3,194,886

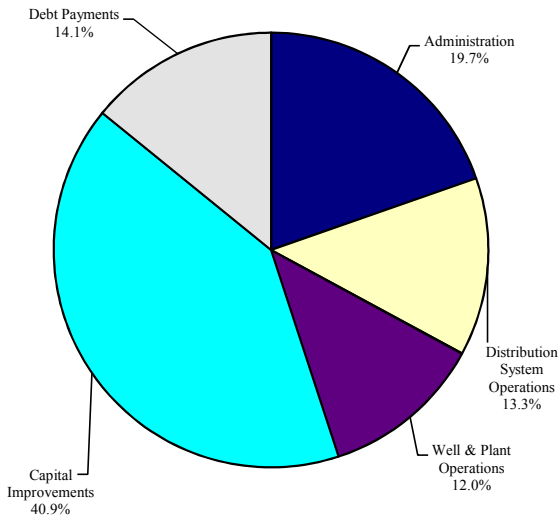
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

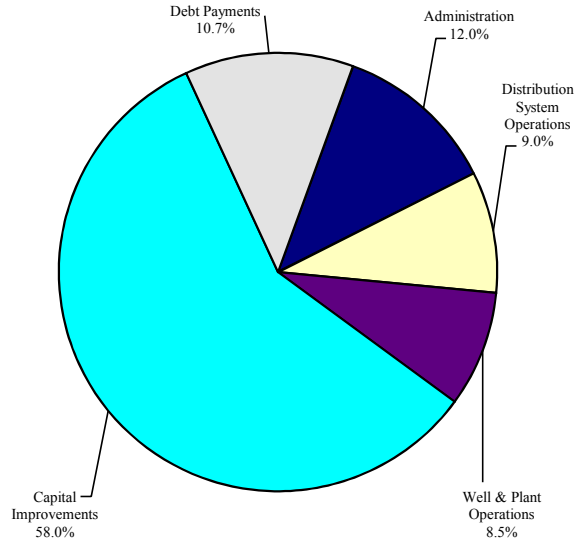
Fund: Water Utility
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses By Program					
Administration	\$ 335,019	\$ 370,670	\$ 345,383	\$ 344,446	\$ 342,360
Distribution System Operations	219,340	220,221	220,576	232,307	255,679
Well & Plant Operations	188,184	187,937	225,111	211,407	243,806
Capital Improvements	145,832	563,893	231,000	231,000	206,000
Total	\$ 888,375	\$ 1,342,721	\$ 1,022,070	\$ 1,019,160	\$ 1,047,845

**2013 Estimated
Expenses / Cash Outlay By Program**



**2014 Proposed
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Department: Public Works & Finance
Program: Water Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Water Utility Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Monthly reading of all meters within the City (Radio Read System was installed in 1997).
- ~ Ongoing service of customers experiencing meter and / or meter read problems.
- ~ Ongoing education of water conservation to the customers.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 95,477	\$ 109,835	\$ 81,649	\$ 82,002	\$ 82,002
Supplies	3,087	1,094	2,750	2,350	3,250
Other Services & Charges	236,455	259,741	260,984	260,094	257,108
Total	\$ 335,019	\$ 370,670	\$ 345,383	\$ 344,446	\$ 342,360

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility

Major Objective: Services to Property

Department: Public Works

Program: Distribution System Operations

Program Description

Provide for the operations and maintenance related to the distribution system (water mains and lines).

Services

~ Repair and maintenance of water mains and lines when needed.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 72,183	\$ 75,641	\$ 63,575	\$ 77,806	\$ 79,083
Supplies	3,652	6,436	31,400	31,400	31,600
Other Services & Charges	143,505	138,144	125,601	123,101	144,996
Total	<u>\$ 219,340</u>	<u>\$ 220,221</u>	<u>\$ 220,576</u>	<u>\$ 232,307</u>	<u>\$ 255,679</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Well & Plant Operations & Maintenance

Program Description

Provides for the operations and maintenance of the City's three water plants, five wells, and four water storage facilities.

Services

- ~ Continually maintain plant equipment to ensure water availability.
- ~ Periodically test water quality to ensure compliance with State and Federal Regulations and for the safety of the residents.
- ~ Maintain wells to ensure proper water flow and quality.
- ~ Maintain water storage facilities (two towers and two ground storage tanks).
- ~ Maintain the 352 Fire Hydrants located throughout the City.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 31,517	\$ 26,289	\$ 32,452	\$ 40,108	\$ 40,672
Supplies	34,589	43,987	40,900	29,800	41,000
Other Services & Charges	122,078	117,661	151,759	141,499	162,134
Total	<u>\$ 188,184</u>	<u>\$ 187,937</u>	<u>\$ 225,111</u>	<u>\$ 211,407</u>	<u>\$ 243,806</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Water Utility Operation. Includes the addition and replacement of water mains and lines, and the upgrade and additions of treatment plants and wells.

Services

- ~ Provide funding for specialized studies to improve water delivery.
- ~ Provide funding for major improvements to wells.
- ~ Provide funding for replacement of water lines and mains related to street improvements.

Category	Project No.	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses						
Personal Services						
Supplies						
Other Services & Charges		\$ (456,171)	\$ (35,535)	\$ 1,000	\$ 1,000	\$ 1,000
Depreciation		204,127	201,551	230,000	230,000	205,000
Debt Service		334,708	354,510	239,133	247,833	354,789
Non-operating Transfers		466,731	40,504	15,000	15,000	15,000
Total		\$ 549,395	\$ 561,030	\$ 485,133	\$ 493,833	\$ 575,789
Capital Improvements						
<i>Water Treatment Plants</i>						
City Bldgs-New Master Key Sys	177					\$ 6,000
Water Plant equipment	599			\$ 10,000	\$ 10,000	20,000
<i>Wells</i>						
Well # 3 Replacement	507			560,000		660,000
Well # 2 Upgrade	525		\$ 20,635			
<i>Distribution System</i>						
Oakdale/Chowen/Drew/Ewing	313	\$ 72,170	813,351	205,000	205,000	
Lowry/France/Abbott	316		28,972			
47th Ave CR 81 to Broadway	319			23,200		23,200
Chowen/Oakdale/Ewing	342	50				
Cty Rd 9 to 81 Parkway	352	1,734			13,906	
37th Ave Indiana/Hubbard	359	64				246,300
Van Demark Road	360	64,521				
Halifax/35th/Indiana	367	1,117		98,940	98,940	
46th/Indiana/Lilac Beachview	368	11,977	6,564			
33rd Ave - France - Grimes	374			28,200	75,000	
Valve Replacement Program	504			17,500	17,500	18,000
Repair Valve Plant #2	517			40,000		40,000
Plant #3 Backup Generator	527			10,000		10,000
Replacement of VFD's	530			7,000		12,000
New Gravity Treatment Plants	532			80,000		80,000
Plant #1-Energy Eff Imp	533			2,000		4,000
Scott Ave-Repair Main Break	534			70,000	65,000	
42nd Ave-Repair Main Break	535					330,000
<i>Capital Equipment</i>						
Public Works Supervisor Truck	8069					33,000
Total		\$ 151,633	\$ 869,522	\$ 1,151,840	\$ 485,346	\$ 1,482,500



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SANITARY SEWER UTILITY

Fund Activities and Responsibilities

The Sanitary Sewer Fund is responsible for maintaining the City's Sanitary Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Sanitary Sewer Operations are divided into four programs: Administration, Sewer Maintenance, Lift Station Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of wastewater through the Sanitary Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Sanitary Sewer system in good working condition.
- B. Review and replace sewer lines in conjunction with street reconstruction programs.
- C. Continue to bill based on winter water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Metro Sewer Charge	\$ 1,095,056	\$ 1,123,283	\$ 1,176,948	\$ 1,241,990	\$ 1,304,090
Sanitary Sewer Service (Flat)	435,860	458,232	473,868	476,655	500,488
Penalties & Interest	27,030	26,443	34,368	34,987	26,443
Other	20,427	17,678	13,712	10,801	17,685
Total Operating Revenues	1,578,373	1,625,636	1,698,896	1,764,433	1,848,706
Operating Expenses					
Personal Services	132,689	138,782	155,337	148,068	150,780
Supplies	7,517	8,742	21,650	10,200	21,600
Other Services & Charges	1,064,655	1,066,977	1,180,949	1,148,089	1,180,446
Depreciation	147,472	148,363	147,500	147,500	148,400
Total Operating Expenses	1,352,333	1,362,864	1,505,436	1,453,857	1,501,226
Operating Income (Loss)	226,040	262,772	193,460	310,576	347,480
Nonoperating Revenues					
Proceeds from Sale of Debt			425,000	1,775,000	281,000
Investment Earnings	40,623	17,672	25,000	25,000	24,000
Total Nonoperating Revenues	40,623	17,672	450,000	1,800,000	305,000
Nonoperating Expenses					
Interest and Fiscal Charges	38,800	46,204	40,690	58,290	48,840
Net Income (loss) before Operating Transfers	227,863	234,240	602,770	2,052,286	603,640
Transfers From Other Funds	114,477		1,100,000	1,100,000	
Transfers To Other Funds	(127,841)	(25,338)	(16,000)	(16,000)	(16,000)
Net Income (Loss)	214,499	208,902	1,686,770	3,136,286	587,640
Net Assets					
Beginning of Year	4,857,035	5,071,534	5,280,436	5,280,436	8,416,722
End of Year	\$ 5,071,534	\$ 5,280,436	\$ 6,967,206	\$ 8,416,722	\$ 9,004,362
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 408,162	\$ 472,278	\$ 734,610	\$ 531,522	\$ 636,140
Capital Equipment					38,000
Bond and Note Principal Payments	242,940	254,210	130,000	130,000	240,000
Total	\$ 651,102	\$ 726,488	\$ 864,610	\$ 661,522	\$ 914,140
Cash Availability					
Beginning Cash Balance	\$ 1,022,976	\$ 767,867	\$ 1,654,639	\$ 1,654,639	\$ 4,276,903
Cash Receipts	1,758,042	2,963,944	3,248,896	4,664,433	2,153,706
Cash Disbursements	(2,013,151)	(2,077,172)	(2,279,236)	(2,042,169)	(2,331,806)
Ending Cash Balance	\$ 767,867	\$ 1,654,639	\$ 2,624,299	\$ 4,276,903	\$ 4,098,803

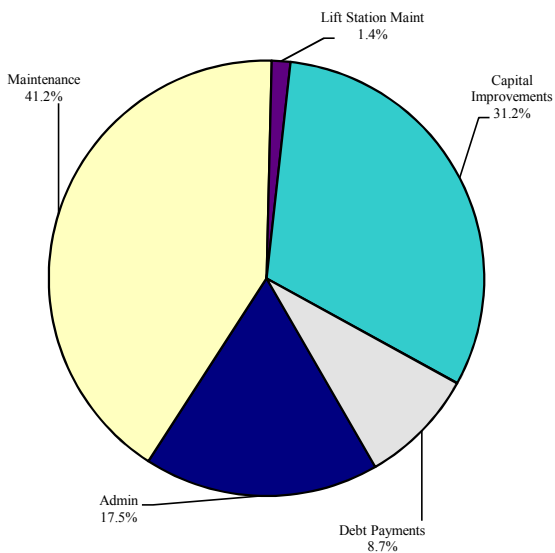
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CITY OF ROBBINSDALE, MINNESOTA

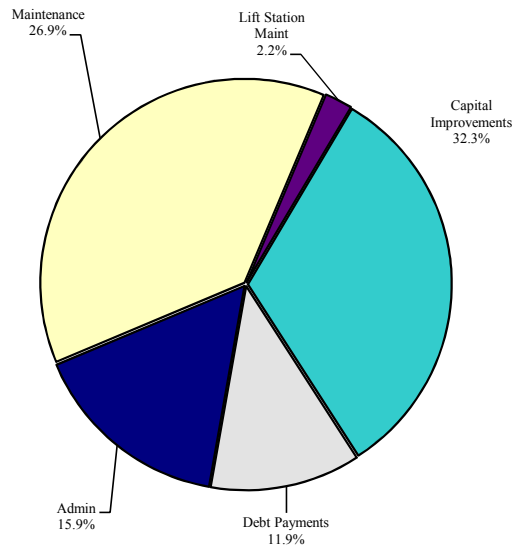
Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses By Program					
Administration	\$ 350,239	\$ 368,491	\$ 370,117	\$ 379,741	\$ 385,749
Sewer Maintenance & Operations	809,343	828,815	923,814	896,455	914,285
Lift Station Maintenance & Operations	58,643	39,546	64,005	30,161	52,792
Capital Improvements	134,108	126,012	147,500	147,500	148,400
Total	\$ 1,352,333	\$ 1,362,864	\$ 1,505,436	\$ 1,453,857	\$ 1,501,226

2013 Estimated Expenses/ Cash Outlay By Program



2014 Adopted Expenses / Cash Outlay By Program



CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor sewer problems.
- ~ Sump Pump inspection program (to ensure that sump pumps are not hooked up to the Sanitary Sewer System).

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 95,761	\$ 105,864	\$ 101,400	\$ 111,184	\$ 112,951
Supplies	1,629	1,040	2,250	1,300	2,100
Other Services & Charges	252,849	261,587	266,467	267,257	270,698
Total	\$ 350,239	\$ 368,491	\$ 370,117	\$ 379,741	\$ 385,749

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Sanitary Sewer Maintenance

Program Description

Provides for the maintenance of all the City's sewer lines, and for the payments to the Metropolitan Council for the treatment and disposal of all wastewater coming from the City.

Services

- ~ Maintain all City sewer lines, and repair as needed.
- ~ Work with Metropolitan Council regarding any wastewater issues involving the trunk lines or interceptors.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 22,466	\$ 24,843	\$ 33,283	\$ 28,874	\$ 29,682
Supplies	3,103	3,911	10,100	4,100	10,100
Other Services & Charges	<u>783,774</u>	<u>800,061</u>	<u>880,431</u>	<u>863,481</u>	<u>874,503</u>
Total	<u><u>\$ 809,343</u></u>	<u><u>\$ 828,815</u></u>	<u><u>\$ 923,814</u></u>	<u><u>\$ 896,455</u></u>	<u><u>\$ 914,285</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Lift Station Operations & Maintenance

Program Description

Provide for the maintenance and operations of the eleven sanitary sewer lift stations throughout the City.

Services

~ Maintain all lift stations in excellent operable condition.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 14,462	\$ 8,075	\$ 20,654	\$ 8,010	\$ 8,147
Supplies	2,785	3,791	9,300	4,800	9,400
Other Services & Charges	41,396	27,680	34,051	17,351	35,245
Total	\$ 58,643	\$ 39,546	\$ 64,005	\$ 30,161	\$ 52,792

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Sanitary Sewer Operation. Includes the addition and replacement of sewer lines, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve sanitary sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of sewer lines related to street improvements.

Expenses

Category	Project No.	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Other Services & Charges		\$	\$ (22,351)			
Depreciation		147,472	148,363	\$ 147,500	\$ 147,500	\$ 148,400
Debt Service		281,740	300,413	170,690	188,290	288,840
Non-Operating Transfers		127,841	25,338	16,000	16,000	16,000
Total		\$ 557,053	\$ 451,763	\$ 334,190	\$ 351,790	\$ 453,240

Capital Improvements

<i>Lift Station</i>						
Lift No.3 (Toledo)Rehab	603			\$ 100,000		\$ 100,000
Lift No.5 (Sleepy Hollow)Rehab	604			8,000		100,000
<i>Collection System:</i>						
Alley Toledo & Unity 43rd-44th	304	\$ 10				
Oakdale/Chowen/Drew Ewing Rec	313		\$ 472,072	255,000	\$ 255,000	\$
47th Ave/CR81/W. Broadway	319			28,640		28,640
Cty Rd 81 Cost Participation	322	308				
Chowen/Oakdale/Ewing	342	30				
Vera Cruz Reconstruction	346	-1,595				
Cty Rd 9 to 81 Parkway	352	1,041			6,952	
37th Avenue Indiana/Hubbard	359	45				311,500
Van Demark Road Recnstr	360	358,154				
Halifax/35th/Indiana Recnstr	367	789		246,970	246,970	
46th/Indiana/Lilac Beachview	368	14,368	206			
33rd Ave reconstr France - Grimes	374				7,600	
Manhole rehabilitation	607	35,012		15,000	15,000	15,000
Line SS 45th/Robin Ave/Robin Cir	611			81,000		81,000
Capital Equip-Sewer Vac Truck	8084		93,049			
Trailer Mounted Generator	8084					38,000
Total		\$ 408,162	\$ 565,327	\$ 734,610	\$ 531,522	\$ 674,140



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

STORM SEWER UTILITY

Fund Activities and Responsibilities

The Storm Sewer Fund is responsible for maintaining the City's Storm Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Storm Sewer Operations are divided into three programs: Administration, Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of water run-off through the Storm Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Storm Sewer system in good working condition
- B. Review and replace storm sewer lines in conjunction with the Capital Improvement Plan.
- C. Continue to bill based on acreage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.
- E. Continue to review the Stormwater flow of the Sunset Basin area and recommend needed improvements.
- F. Continue evaluating BMP's in relation to the implementation of NPDES.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Statement					
	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Storm Sewer Charges	\$ 729,451	\$ 792,705	\$ 751,619	\$ 772,846	\$ 811,488
Penalties & Interest	10,927	11,209	10,927	11,077	11,209
Other	(8,336)	2,469	2,448	2,541	2,469
Total Operating Revenues	732,042	806,383	764,994	786,464	825,166
<u>Operating Expenses</u>					
Personal Services	70,306	86,451	71,489	69,092	71,970
Supplies	5,168	15,500	115,000	101,200	105,700
Other Services & Charges	168,744	153,012	266,223	248,862	262,761
Depreciation	82,659	98,987	83,000	98,900	99,000
Total Operating Expenses	326,877	353,950	535,712	518,054	539,431
Operating Income	405,165	452,433	229,282	268,410	285,735
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue					483,000
Proceeds from the Sale of Bonds			792,000	245,000	750,000
Investment Earnings	12,149	3,008	8,300	3,000	3,000
Total Nonoperating Revenues	12,149	3,008	800,300	248,000	1,236,000
<u>Nonoperating Expenses</u>					
Bond issuance costs					
Interest and fiscal charges	53,151	47,014	40,140	42,640	32,821
Net Income before Operating Transfers	364,163	408,427	989,442	473,770	1,488,914
Capital Contributions-govt	942,652	136,400			
Transfers From Other Funds	123,618				
Transfers To Other Funds	(142,331)	(5,781)	(25,000)	(25,000)	(25,000)
Net Income (Loss)	1,288,102	539,046	964,442	448,770	1,463,914
<u>Net Assets</u>					
Beginning of Year	3,318,081	4,606,183	5,145,229	5,145,229	5,593,999
End of Year	<u>\$ 4,606,183</u>	<u>\$ 5,145,229</u>	<u>\$ 6,109,671</u>	<u>\$ 5,593,999</u>	<u>\$ 7,057,913</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 1,274,976	\$ 419,121	\$ 1,116,980	\$ 437,303	\$ 921,050
Capital Equipment					7,000
Bond and Note Principal Payments	254,560	266,140	240,000	240,000	275,000
Total	\$ 1,529,536	\$ 685,261	\$ 1,356,980	\$ 677,303	\$ 1,203,050
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 392,821	\$ 208,728	\$ 378,250	\$ 378,250	\$ 248,617
Cash Receipts	1,723,229	1,370,709	1,565,294	1,034,464	2,061,166
Cash Disbursements	(1,907,322)	(1,201,187)	(1,874,832)	(1,164,097)	(1,701,302)
Ending Cash Balance	\$ 208,728	\$ 378,250	\$ 68,712	\$ 248,617	\$ 608,481

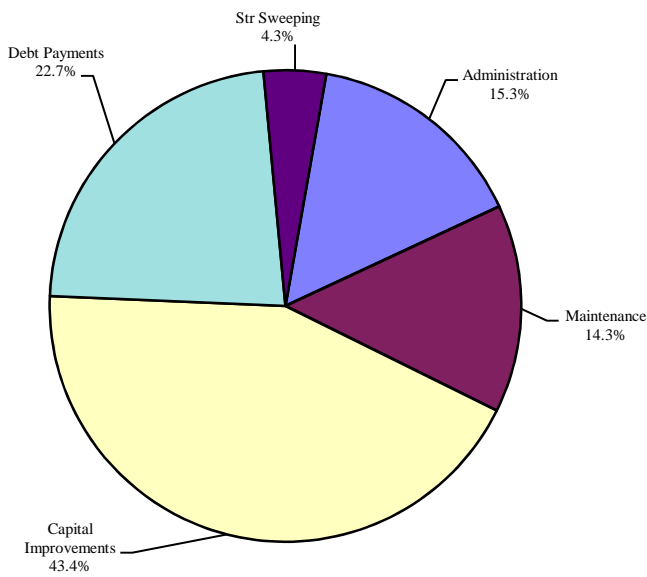
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

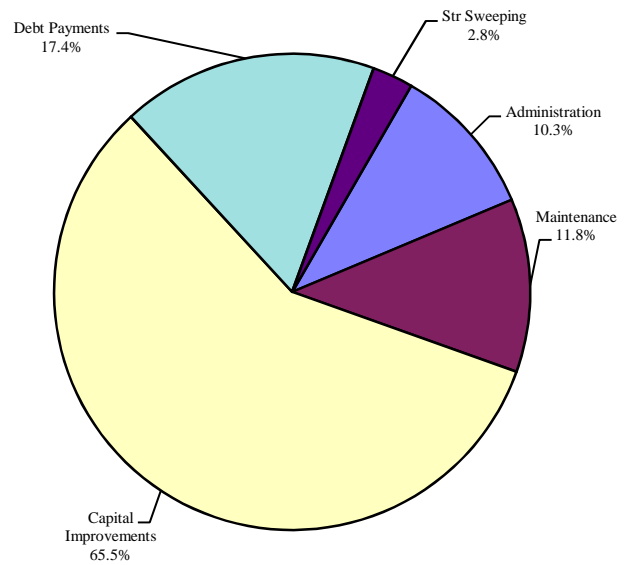
Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Expenses By Program					
	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
Street Sweeping	73,956	\$ 52,368	\$ 67,837	\$ 52,939	\$ 48,911
Administration	\$ 125,893	132,839	197,964	189,266	182,794
Maintenance	53,922	54,385	186,411	176,449	208,226
Capital Improvements	73,106	114,358	83,500	99,400	99,500
Total	\$ 326,877	\$ 353,950	\$ 535,712	\$ 518,054	\$ 539,431

2013 Estimated Expenses / Cash Outlay By Program



2014 Proposed Expenses / Cash Outlay By Program



CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Administration

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor storm water problems.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 19,304	\$ 3,182	13,840	\$ 5,313	5,317
Supplies	584	149	\$ 500	500	\$ 500
Other Services & Charges	<u>106,005</u>	<u>129,508</u>	<u>183,624</u>	<u>183,453</u>	<u>176,977</u>
Total	<u><u>\$ 125,893</u></u>	<u><u>\$ 132,839</u></u>	<u><u>\$ 197,964</u></u>	<u><u>\$ 189,266</u></u>	<u><u>\$ 182,794</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Storm Sewer Maintenance

Program Description

Provides for the maintenance of all the City's storm sewer lines, catch basins, and storm sewer lift stations. The City has two storm sewer lift stations.

Services

- ~ Maintain all City storm sewer lines, and repair as needed.
- ~ Maintain the Storm Sewer Lift Stations.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 11,698	\$ 33,378	\$ 18,323	\$ 39,351	\$ 40,802
Supplies	4,576	8,558	114,500	100,700	105,200
Other Services & Charges	37,648	12,449	53,588	36,398	62,224
Total	\$ 53,922	\$ 54,385	\$ 186,411	\$ 176,449	\$ 208,226

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Storm Sewer Operations. Includes the addition and replacement of storm sewer, catch basins, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve storm sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of storm sewer lines related to street improvements.

Category	Project No.	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures						
Personal Services		\$ 7,678	\$ 18,303			
Supplies		8	6,793			
Other Services & Charges		(140,857)	(9,725)	500	500	500
Depreciation		82,659	98,987	\$ 83,000	\$ 98,900	\$ 99,000
Debt Service		307,711	313,154	280,140	282,640	307,821
Non-Operating Transfers		142,331	5,781	25,000	25,000	25,000
Total		\$ 399,530	\$ 433,293	\$ 388,640	\$ 407,040	\$ 432,321

Capital Improvements

Collection System

Sanborn Park - Drainage	266			\$ 10,600	\$ 10,600	
Alley btwn Toledo & Unity	304	\$ 446				
Oakdale/Chowen/Drew/Ewing	313		\$ 11,011	79,000	79,000	
Cty Rd 9 - 81 Parkway	352			100,000	5,562	\$ -
37th Ave Indiana/Hubbard	359	37				67,300
Van Damark Road	360	44,054				
Halifax/35th/Indiana Recon	367	657		92,380	92,380	
46th/Indiana/Lilac (Beachview)	368	68,482	19,386			
33rd Ave-Rec France -Grimes	374			37,500	37,500	
Installation of Grit Chambers	700			15,000	5,000	15,000
Crystal Lake Water Quality	701	1,160,343	304,422		70,340	
Catch Basin Replacement	702			12,500		12,500
France Ave Catchment	705		16,027	500,000	50,000	500,000
Sleepy Hollow-Drainage	712					50,000
France Ave-GPT on Mainline	718			200,000	84,000	200,000
Crystal Lake Weed Treatment	719			10,000		10,000
Sediment Delta Removal	720			20,000	1,921	20,000
38th Ave/Abbot Ave Imp	721			15,000		15,000
Implementation of TMDL Proj	722		68,275	15,000	1,000	15,000
Twin/Ryan Weed Treatment	723					6,250
Storm Sewer Small Works	797			10,000		10,000
Brine Making Facility	8052	957				
<u>Capital Equipment</u>						
Trailer Mounted Generator	8084					7,000
Total		\$ 1,274,976	\$ 419,121	\$ 1,116,980	\$ 437,303	\$ 928,050

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Street Sweeping

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 31,626	\$ 31,588	\$ 39,326	\$ 24,428	\$ 25,851
Supplies					
Other Services & Charges	42,330	20,780	28,511	28,511	23,060
Total	\$ 73,956	\$ 52,368	\$ 67,837	\$ 52,939	\$ 48,911



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SOLID WASTE UTILITY

Fund Activities and Responsibilities

The Solid Waste Utility Fund is responsible for the following services; garbage and recycling collection for all residential properties (includes duplexes, tri-plexes and 4-plexes) and City owned buildings (City Hall, Police & Fire Station, Central Garage, and Liquor Store), recycling collection for apartments, yard-waste pickup for all residential properties, and maintaining the recycling drop-off center at located at the Central Garage Facility. All services are contracted through a citywide agreement with Waste Management and billed to customers on their utility bill.

Mission

To provide garbage, recycling, and compost collection service to all customers in a timely and efficient manner, and to maintain the cleanliness of the City.

Fund Initiatives:

- A. Continue to work with Waste Management ensuring that all customers are being served.
- B. Promote and encourage recycling and composting throughout the City by offering a credit on the utility bill.
- C. Work in conjunction with the Code Enforcement Program in order to clean up garbage houses as they are discovered.
- D. Bill customers based on level of service desired (size of can).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Solid Waste Utility
Fund Type: Enterprise

Operating Statement					
	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Garbage - Taxable	\$ 1,057,203	\$ 1,086,672	\$ 1,087,259	\$ 1,089,767	\$ 1,111,562
Garbage - Nontaxable	324,290	340,110	337,713	341,933	348,772
Multi-family Recycling	9,206	8,502	8,829	8,502	8,672
Penalties	31,651	31,352	31,651	30,765	31,352
Garbage Stickers	19,547	18,354	19,547	18,139	18,354
Interest on Special Assmnts	6,301	6,831	6,301	6,831	6,831
Other	615	(1,879)	615	1,360	
Total Operating Revenues	1,448,813	1,489,942	1,491,915	1,497,297	1,525,543
<u>Operating Expenses</u>					
Personal Services					
Supplies	744	50	250		
Other Services & Charges	1,177,981	1,187,610	1,176,499	1,162,853	1,187,357
Total Operating Expenses	1,178,725	1,187,660	1,176,749	1,162,853	1,187,357
Operating Income (Loss)	270,088	302,282	315,166	334,444	338,186
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	42,101	41,340	41,340	41,340	41,340
Investment Earnings	91,744	32,092	28,000	28,000	28,000
Total Nonoperating Revenues	133,845	73,432	69,340	69,340	69,340
Net Income before					
Operating Transfers	403,933	375,714	384,506	403,784	407,526
Transfers To Other Funds	(180,000)	(315,000)	(1,280,000)	(1,280,000)	(180,000)
Net Income (Loss)	223,933	60,714	(895,494)	(876,216)	227,526
<u>Net Assets</u>					
Beginning of Year	2,333,945	2,557,878	2,618,592	2,618,592	1,742,376
End of Year	<u>\$ 2,557,878</u>	<u>\$ 2,618,592</u>	<u>\$ 1,723,098</u>	<u>\$ 1,742,376</u>	<u>\$ 1,969,902</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,902,992	\$ 2,243,929	\$ 2,292,216	\$ 2,292,216	\$ 1,416,000
Cash Receipts	1,694,436	1,548,166	1,561,255	1,566,637	1,594,883
Cash Disbursements	(1,353,499)	(1,499,879)	(2,456,749)	(2,442,853)	(1,367,357)
Ending Cash Balance	\$ 2,243,929	\$ 2,292,216	\$ 1,396,722	\$ 1,416,000	\$ 1,643,526

CITY OF ROBBINSDALE, MINNESOTA

LIQUOR OPERATIONS

Fund Activities and Responsibilities

The Liquor Operations Enterprise Fund includes the operation of the City's off-sale liquor store, Robbinsdale Wine & Spirits. Robbinsdale Wine & Spirits operates as a retail off-sale liquor store for the purpose of making a profit to help fund governmental services within the City. The store was relocated and remodeled in 2012. The lease expires in February 2017 and has an option for an additional five years.

Mission

To sell Liquor in a responsible manner for the purpose of making a reasonable profit to be used for the provision of governmental services to the residents of the City.

Fund Initiatives

- A. Maintain gross profit percentage of sales between 22% and 26%.
- B. Continue to develop the store's wine selection, increasing the volume of wine sold.
- C. Continue to enhance overall product selection through the introduction of the new products and discontinuation of products that are not performing.
- D. Continue to advertise weekly specials and develop ads for holidays and special events.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Sales	\$ 2,725,843	\$ 3,040,352	\$ 3,113,000	\$ 3,043,062	\$ 3,134,000
Cost of Sales	2,023,712	2,270,073	2,322,400	2,271,446	2,340,000
Gross Profit	702,131	770,279	790,600	771,616	794,000
Operating Expenses					
Personal Services	291,639	311,305	303,871	308,651	333,651
Supplies	10,774	27,348	11,100	13,440	13,440
Other Services & Charges	209,529	248,578	245,551	250,462	248,461
Depreciation	4,944	38,897	59,162	59,160	59,160
Total Operating Expenses	516,886	626,128	619,684	631,713	654,712
Operating Income	185,245	144,151	170,916	139,903	139,288
Nonoperating Revenues					
Sale of Equipment					
Investment Earnings	37,163	6,724	7,500	6,500	6,500
Total Nonoperating Revenues	37,163	6,724	7,500	6,500	6,500
Nonoperating Expenses					
Loss on Asset Disposal		26,601			
Total Nonoperating Expenses		26,601			
Net Income before Operating Transfers	222,408	124,274	178,416	146,403	145,788
Transfers From Other Funds					
Transfers To Other Funds	(75,000)	(75,000)	(100,000)	(100,000)	(150,000)
Net Income (Loss)	147,408	49,274	78,416	46,403	(4,212)
Net Assets					
Beginning of Year	1,019,766	1,167,174	1,216,448	1,216,448	1,262,851
End of Year	\$ 1,167,174	\$ 1,216,448	\$ 1,294,864	\$ 1,262,851	\$ 1,258,639
Non-Expensed Cash Outlay *					
Capital Improvements	\$	\$ 606,254	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 807,708	\$ 898,836	\$ 482,999	\$ 482,999	\$ 588,562
Cash Receipts	2,763,322	3,052,452	3,120,500	3,049,562	3,140,500
Cash Disbursements	(2,672,194)	(3,468,289)	(2,982,922)	(2,943,999)	(3,085,552)
Ending Cash Balance	\$ 898,836	\$ 482,999	\$ 620,577	\$ 588,562	\$ 643,510

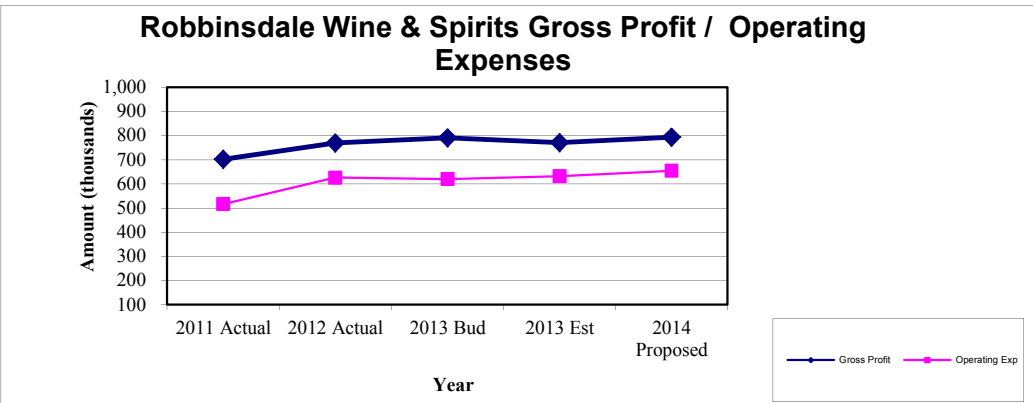
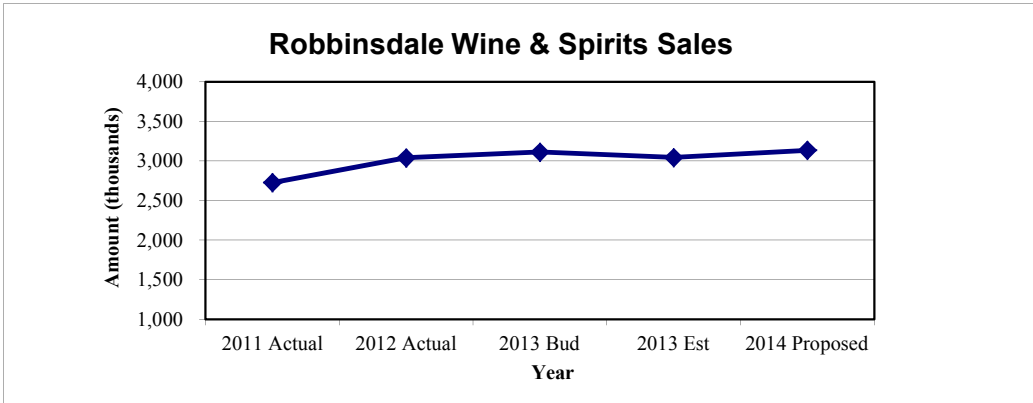
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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Operation charts





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

LICENSE CENTER

Fund Activities and Responsibilities

The License Center, as an agent of the State Department of Motor Vehicles (Deputy Registrar), provides vehicle licensing services. Other services offered are game and fish licenses, notary services, passports and after hours garbage sticker sales.

Mission

To provide quality convenient licensing services to the community at no cost to the residents of the City.

Fund Initiatives

- A. Continue to monitor operating costs and develop more streamlined operational procedures.
- B. Continue to provide quality customer service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: License Center
Fund Type: Enterprise

	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
Operating Statement					
Operating Revenues:					
Motor Vehicle Fees	\$ 344,348	\$ 391,696	\$ 321,126	\$ 365,034	\$ 365,034
Rec Vehicle Fees (DNR)	9,148	11,719	9,148	7,860	11,719
Passports	21,450	22,285	21,450	25,194	22,285
Other	6,611	5,140	6,611	4,568	5,140
Total Operating Revenues	381,557	430,840	358,335	402,656	404,178
Operating Expenses					
Personal Services	244,313	279,997	298,405	279,990	258,386
Supplies	1,930	5,818	1,900	2,900	4,900
Other Services & Charges	42,275	59,264	56,971	59,715	67,113
Depreciation	816		1,381		
Total Operating Expenses	289,334	345,079	358,657	342,605	330,399
Operating Income	92,223	85,761	(322)	60,051	73,779
Nonoperating Revenues					
Investment Earnings	911	1,956	400	400	400
Net Income (loss) before Operating Transfers	93,134	87,717	78	60,451	74,179
Transfers To Other Funds-Parks					(50,000)
Net Income (Loss)	93,134	87,717	78	60,451	24,179
Net Assets					
Beginning of Year	(4,826)	88,308	176,025	176,025	236,476
End of Year	\$ 88,308	\$ 176,025	\$ 176,103	\$ 236,476	\$ 260,655
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$	\$	\$
Cash Availability					
Beginning Cash Balance	\$ 7,218	\$ 83,982	\$ 182,907	\$ 182,907	\$ 243,358
Cash Receipts	385,580	439,695	358,735	403,056	404,578
Cash Disbursements	(308,816)	(340,770)	(357,276)	(342,605)	(380,399)
Ending Cash Balance	\$ 83,982	\$ 182,907	\$ 184,366	\$ 243,358	\$ 267,537

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established

CITY OF ROBBINSDALE, MINNESOTA

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City, or to other governing units, on a cost reimbursement basis.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

The City Budgets for the following Funds:

Central Garage Fund

The fund was established to account for the cost of operating a maintenance facility for mobile equipment used by other City departments. Such costs are billed to other departments at cost plus a charge to replace the equipment.

Central Services Fund

The fund was established to account for the cost of information technology (computer and network services), general office services (copiers, general supplies, and telephone system), and government building costs (City Hall and Police & Fire Buildings) that are shared by all departments. All costs are billed to other departments.

CITY OF ROBBINSDALE, MINNESOTA

Equipment Replacement Fund

The fund was established to provide for the systematic replacement of equipment as required. The City staff continues to review the replacement value of equipment and will adjust charges to the using departments over the remaining life of the equipment, to assure that sufficient monies will be available for replacement.

Risk Insurance Fund

The Council established this fund to provide for the payment of premiums and deductibles in regards to the insurance coverage that the City carries, and to provide for initiatives that help reduce the City's overall exposure risk to claims. Through this action, charges are made to all departments to recoup the costs of the insurance plus the amount of potential risk assumed by the City through the deductible portion of the coverage and any exposure reduction initiatives.

CITY OF ROBBINSDALE, MINNESOTA

COMPARATIVE OPERATING STATEMENTS INTERNAL SERVICE FUNDS

Fund Type	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
<u>Operating Revenues</u>					
Charges for Service	\$ 1,841,929	\$ 2,239,990	\$ 2,166,477	\$ 2,166,477	\$ 2,269,966
Other	42,367	81,836	36,500	36,500	36,500
Total Operating Revenues	<u>1,884,296</u>	<u>2,321,826</u>	<u>2,202,977</u>	<u>2,202,977</u>	<u>2,306,466</u>
<u>Operating Expenses</u>					
Personal Services	431,109	415,231	455,441	480,652	496,401
Supplies	269,933	251,297	300,070	299,420	299,920
Other Charges & Services	927,456	924,355	1,030,745	1,050,886	1,057,983
Depreciation	502,711	552,954	515,900	515,900	580,900
Total Operating Expenses	<u>2,131,209</u>	<u>2,143,837</u>	<u>2,302,156</u>	<u>2,346,858</u>	<u>2,435,204</u>
Operating Income (Loss)	<u>(246,913)</u>	<u>177,989</u>	<u>(99,179)</u>	<u>(143,881)</u>	<u>(128,738)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	108,098	45,130	56,000	55,000	55,000
Professional Fees					
Intergovernmental	9,942	10,365			
Gain on Sale of Equipment	59,404	153,167	13,000	15,000	
Total Nonoperating Revenues	<u>177,444</u>	<u>208,662</u>	<u>69,000</u>	<u>70,000</u>	<u>55,000</u>
Net Income (Loss) before Operating Transfers	<u>(69,469)</u>	<u>386,651</u>	<u>(30,179)</u>	<u>(73,881)</u>	<u>(73,738)</u>
Transfers From Other Funds	550,000	735,000	300,000	300,000	50,000
Transfers To Other Funds	(4,563)				
Transfers From (To) Other Funds	545,437	735,000	300,000	300,000	50,000
Net Income (Loss)	<u>475,968</u>	<u>1,121,651</u>	<u>269,821</u>	<u>226,119</u>	<u>(23,738)</u>
<u>Net Assets</u>					
Beginning of Year	5,697,078	6,173,046	7,294,697	7,294,697	7,520,816
End of Year	<u>\$ 6,173,046</u>	<u>\$ 7,294,697</u>	<u>\$ 7,564,518</u>	<u>\$ 7,520,816</u>	<u>\$ 7,497,078</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 531,995</u>	<u>\$ 717,411</u>	<u>\$ 573,100</u>	<u>\$ 458,570</u>	<u>\$ 1,009,600</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 2,576,972	\$ 3,020,490	\$ 3,891,549	\$ 3,891,549	\$ 4,317,884
Cash Receipts	2,677,998	3,277,086	2,685,269	2,686,269	2,444,701
Cash Disbursements	(2,234,480)	(2,406,027)	(2,329,762)	(2,259,934)	(2,837,785)
Ending Cash Balance	<u>\$ 3,020,490</u>	<u>\$ 3,891,549</u>	<u>\$ 4,247,056</u>	<u>\$ 4,317,884</u>	<u>\$ 3,924,800</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2014 BUDGET SUMMARY
OPERATING STATEMENTS BY FUND**

Category	Central Garage	Central Services	Equipment Replacement	Risk Insurance	Total Budget
<u>Operating Revenues</u>					
Charges for Service	\$ 855,527	\$ 993,026		\$ 421,413	\$ 2,269,966
Other				36,500	36,500
Total Operating Revenues	<u>855,527</u>	<u>993,026</u>		<u>457,913</u>	<u>2,306,466</u>
<u>Operating Expenses</u>					
Personal Services	217,268	130,280		148,853	496,401
Supplies	230,820	69,100	\$		299,920
Other Charges & Services	157,738	614,985	4,500	280,760	1,057,983
Depreciation	400,000	67,900	113,000		580,900
Total Operating Expenses	<u>1,005,826</u>	<u>882,265</u>	<u>117,500</u>	<u>429,613</u>	<u>2,435,204</u>
Operating Income (Loss)	<u>(150,299)</u>	<u>110,761</u>	<u>(117,500)</u>	<u>28,300</u>	<u>(128,738)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	18,000	7,000	15,000	15,000	55,000
Professional Fees					
Gain on Sale of Assets					
Total Nonoperating Revenues	<u>18,000</u>	<u>7,000</u>	<u>15,000</u>	<u>15,000</u>	<u>55,000</u>
Net Income (Loss) Before Operating Transfers	<u>(132,299)</u>	<u>117,761</u>	<u>(102,500)</u>	<u>43,300</u>	<u>(73,738)</u>
Operating Transfers In			50,000		50,000
Operating Transfers Out					
Net Income (Loss)	<u>(132,299)</u>	<u>117,761</u>	<u>(52,500)</u>	<u>43,300</u>	<u>(23,738)</u>
<u>Net Assets</u>					
Beginning of Year	3,333,295	1,235,426	2,064,664	887,431	7,520,816
End of Year	<u>\$ 3,200,996</u>	<u>\$ 1,353,187</u>	<u>\$ 2,012,164</u>	<u>\$ 930,731</u>	<u>\$ 7,497,078</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 437,000</u>	<u>\$ 422,600</u>	<u>\$ 150,000</u>		<u>\$ 1,009,600</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 688,899	\$ 995,819	\$ 1,599,617	\$ 1,033,549	\$ 4,317,884
Cash Receipts	873,527	1,000,026	65,000	506,148	2,444,701
Cash Disbursements	<u>(1,042,826)</u>	<u>(1,236,965)</u>	<u>(154,500)</u>	<u>(403,494)</u>	<u>(2,837,785)</u>
Ending Cash Balance	<u>\$ 519,600</u>	<u>\$ 758,880</u>	<u>\$ 1,510,117</u>	<u>\$ 1,136,203</u>	<u>\$ 3,924,800</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL GARAGE

Fund Activities and Responsibilities

The Central Garage Internal Service Fund provides for maintenance and replacement of all City vehicles (includes heavy equipment) as well as the operations of the Central Garage, which houses the Maintenance Department staff. Costs are recouped through charges to other funds. Currently there are three programs within the Central Garage: Building Operations, Vehicle Maintenance, and Vehicle Replacement. Each program has a charge for the services they provide.

Mission

To provide quality and reliable transportation for all City departments.

Fund Initiatives:

- A. Evaluate the current structure for charging other City departments.
- B. Maintain a comprehensive vehicle replacement program.
- C. Evaluate current vehicle maintenance service.

CITY OF ROBBINSDALE, MINNESOTA

<i>Fund:</i> <i>Fund Type:</i>	Central Garage Internal Service				
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Garage Space Rental	\$ 145,371	\$ 163,078	\$ 165,152	\$ 165,152	\$ 145,709
Equipment Repair Charges	459,457	458,591	436,469	436,469	497,068
Mobile Equipment Replacement Charges	132,809	184,532	151,838	151,838	212,750
Other					
Total Operating Revenues	<u>737,637</u>	<u>806,201</u>	<u>753,459</u>	<u>753,459</u>	<u>855,527</u>
Operating Expenses					
Personal Services	164,883	155,651	148,942	207,197	217,268
Supplies	227,831	194,944	231,370	230,820	230,820
Other Services & Charges	162,002	169,093	188,840	184,444	157,738
Depreciation	332,950	392,974	340,000	340,000	400,000
Total Operating Expenses	<u>887,666</u>	<u>912,662</u>	<u>909,152</u>	<u>962,461</u>	<u>1,005,826</u>
Operating Income (Loss)	<u>(150,029)</u>	<u>(106,461)</u>	<u>(155,693)</u>	<u>(209,002)</u>	<u>(150,299)</u>
Nonoperating Revenues					
Gain On Sale of Equipment	64,157	152,883	13,000	15,000	
Professional Fees					
Investment Earnings	48,869	11,807	19,000	18,000	18,000
Total Nonoperating Revenues	<u>113,026</u>	<u>164,690</u>	<u>32,000</u>	<u>33,000</u>	<u>18,000</u>
Net Income (loss) before Operating Transfers	<u>(37,003)</u>	<u>58,229</u>	<u>(123,693)</u>	<u>(176,002)</u>	<u>(132,299)</u>
Transfers From Other Funds					
Transfers To Other Funds					
Net Income (Loss)	<u>(37,003)</u>	<u>58,229</u>	<u>(123,693)</u>	<u>(176,002)</u>	<u>(132,299)</u>
Net Assets					
Beginning of Year	3,488,071	3,451,068	3,509,297	3,509,297	3,333,295
End of Year	<u>\$ 3,451,068</u>	<u>\$ 3,509,297</u>	<u>\$ 3,385,604</u>	<u>\$ 3,333,295</u>	<u>\$ 3,200,996</u>
Non-Expensed Cash Outlay *					
Capital Equipment	\$ 531,995	\$ 717,411	\$ 386,700	\$ 331,700	\$ 437,000
Total	<u>\$ 531,995</u>	<u>\$ 717,411</u>	<u>\$ 386,700</u>	<u>\$ 331,700</u>	<u>\$ 437,000</u>
Cash Availability					
Beginning Cash Balance	\$ 1,411,113	\$ 1,189,626	\$ 856,601	\$ 856,601	\$ 688,899
Cash Receipts	867,602	986,802	785,459	786,459	873,527
Cash Disbursements	(1,089,089)	(1,319,827)	(955,852)	(954,161)	(1,042,826)
Ending Cash Balance	<u>\$ 1,189,626</u>	<u>\$ 856,601</u>	<u>\$ 686,208</u>	<u>\$ 688,899</u>	<u>\$ 519,600</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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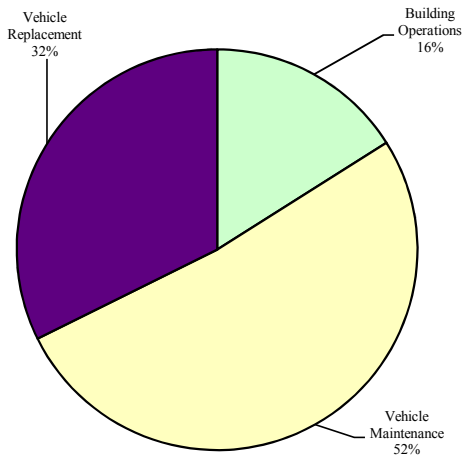
Expenses By Program

Building Operations	\$ 138,789	\$ 134,851	\$ 165,151	\$ 154,346	\$ 131,145
Vehicle Maintenance	438,392	407,027	433,001	497,115	503,481
Vehicle Replacement	310,485	370,785	311,000	311,000	371,200
Total	\$ 887,666	\$ 912,663	\$ 909,152	\$ 962,461	\$ 1,005,826

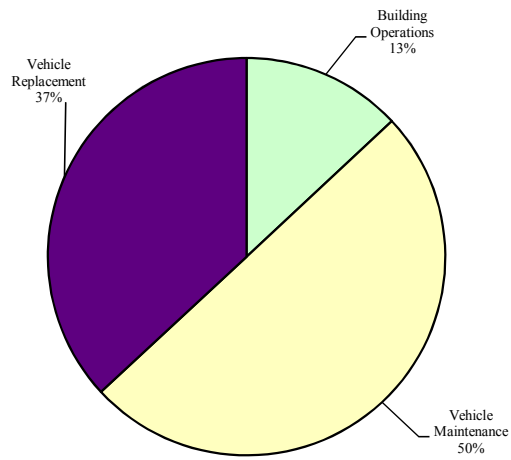
Related Revenue By Program

Building Operations	\$ 145,371	\$ 163,078	\$ 165,152	\$ 165,152	\$ 145,709
Vehicle Maintenance	459,457	458,591	436,469	436,469	497,068
Vehicle Replacement	132,809	184,532	151,838	151,838	212,750
Total	\$ 737,637	\$ 806,201	\$ 753,459	\$ 753,459	\$ 855,527

**2013 Estimated
Expenses By Program**



**2014 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Building Operations

Major Objective: Internal Services

Program Description

Provide for the operations of the Central Garage Building. The Building is located at 4601 Toledo Avenue North. The Building houses the Maintenance Department Offices.

Services

- ~ Provide ongoing maintenance to the Central Garage Building.
- ~ Provide offices and support services for the Public Works Department.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 46,725	\$ 37,953	\$ 51,082	\$ 46,202	\$ 47,528
Supplies	4,636	2,725	8,770	7,770	7,770
Other Services & Charges	70,859	77,604	88,299	83,374	58,847
Depreciation	16,569	16,569	17,000	17,000	17,000
Total	\$ 138,789	\$ 134,851	\$ 165,151	\$ 154,346	\$ 131,145
Non- Expensed Cash Outlay	<u>\$</u>	<u>\$</u>	<u>\$ 79,500</u>	<u>\$ 5,500</u>	<u>\$ 139,000</u>

Related Revenue					
Garage Space Rental	\$ 145,371	\$ 163,078	\$ 165,152	\$ 165,152	\$ 145,709
Total	\$ 145,371	\$ 163,078	\$ 165,152	\$ 165,152	\$ 145,709

Summary of Projects					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Building and yard security			\$ 38,000		\$ 38,000
Energy Efficiency Improveme			16,000		16,000
Hot Water Heater					16,000
PW Garage Roof Replaceme					9,000
Repairs to pole barn			5,500	5,500	
Storm Water treatment			20,000		20,000
Yard Enhancements					10,000
Yard Paving					30,000
	<u>\$</u>	<u>\$</u>	<u>\$ 79,500</u>	<u>\$ 5,500</u>	<u>\$ 139,000</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Maintenance

Program Description

Maintain the City's Fleet Equipment. This includes maintenance services for all City Vehicles and heavy equipment.

Services

- ~ Perform Maintenance Services for the City's Fleet.
- ~ Provide fleet fueling for the entire fleet through a City-wide Contract.
- ~ Provide preventative maintenance and readiness services for the City's Fleet.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 118,160	\$ 117,698	\$ 97,860	\$ 160,995	\$ 169,740
Supplies	223,194	192,220	222,600	223,050	223,050
Other Services & Charges	90,636	90,308	99,541	100,070	97,691
Depreciation	6,403	6,801	13,000	13,000	13,000
Total	\$ 438,393	\$ 407,027	\$ 433,001	\$ 497,115	\$ 503,481
Non- Expensed Cash Outlay	\$	\$	\$	\$	\$
Related Revenue					
Vehicle Maintenance Charges	\$ 459,457	\$ 458,591	\$ 436,469	\$ 436,469	\$ 497,068

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage **Major Objective:** Internal Services
Department: Maintenance
Program: Vehicle & Equipment Replacement

Program Description

Provide for the ongoing replacement of the City's fleet. This includes vehicles and heavy equipment.

Services

- ~ Provide resources for the replacement of City Vehicles.
- ~ Track depreciation on the City's fleet.

Expenditures					
Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Supplies	\$				
Other Services & Charges	507	1,181	1,000	1,000	1,200
Depreciation	309,978	\$ 369,604	\$ 310,000	\$ 310,000	\$ 370,000
Total	\$ 310,485	\$ 370,785	\$ 311,000	\$ 311,000	\$ 371,200
Non- Expensed Cash Outlay	\$ 531,995	\$ 717,411	\$ 320,200	\$ 326,200	\$ 298,000
Related Revenue					
Mobile Equipment Replacement Charges	\$ 132,809	\$ 184,532	\$ 151,838	\$ 151,838	\$ 212,750
Total	\$ 132,809	\$ 184,532	\$ 151,838	\$ 151,838	\$ 212,750
<u>Non-Revenue Cash Inflow *</u>					
Proceeds from issuance of Capital Equipment Notes	\$	\$	\$	\$	\$

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL SERVICES

Fund Activities and Responsibilities

The Central Services Fund was created in 1999 to account for Information Technology and shared General Office Services (supplies, copiers, and phone system). In 2000, it was expanded to include Government Buildings, which are all costs associated with maintaining City Hall and the Police & Fire Building.

Mission

To provide quality and timely service to other City Operations for Information Technology needs, General Office needs, and needs associated with providing office space for those operations.

Fund Initiatives:

- A. Continue to implement the planned technology initiatives (See City Managers Budget Message)
- B. Maintain City Hall and the Police & Fire Building in good condition through repairs and improvements.
- C. Provide general office services (copiers, phone system, office supplies).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Information Tech Charges	\$ 396,172	\$ 526,508	\$ 526,452	\$ 526,452	\$ 495,039
General Office Charges	66,336	82,188	75,669	75,669	69,259
Building Rental Charges	254,063	409,179	356,249	356,249	428,728
Other	19,567	386			
Total Operating Revenues	736,138	1,018,261	958,370	958,370	993,026
Operating Expenses					
Personal Services	145,578	148,001	158,705	125,661	130,280
Supplies	42,102	56,353	68,700	68,600	69,100
Other Services & Charges	550,404	541,203	581,705	606,242	614,985
Depreciation	62,636	62,264	62,900	62,900	67,900
Total Operating Expenses	800,720	807,821	872,010	863,403	882,265
Operating Income (Loss)	(64,582)	210,440	86,360	94,967	110,761
Nonoperating Revenues					
Gain On Sale of Equipment	(4,560)				
Investment Earnings	10,999	10,382	7,000	7,000	7,000
Total Nonoperating Revenues	6,439	10,382	7,000	7,000	7,000
Net Income (loss) before Operating Transfers	(58,143)	220,822	93,360	101,967	117,761
Transfers from Other Funds	350,000	235,000			
Transfers to Other Funds	(4,563)				
Net Income (Loss)	287,294	455,822	93,360	101,967	117,761
Net Assets					
Beginning of Year	390,343	677,637	1,133,459	1,133,459	1,235,426
End of Year	\$ 677,637	\$ 1,133,459	\$ 1,226,819	\$ 1,235,426	\$ 1,353,187
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$ 34,000	\$ 41,000	\$ 46,000
Capital Improvements	65,327	14,395	152,400	85,870	376,600
Total	\$ 65,327	\$ 14,395	\$ 186,400	\$ 126,870	\$ 422,600
Cash Availability					
Beginning Cash Balance	\$ 124,627	\$ 454,218	\$ 957,822	\$ 957,822	\$ 995,819
Cash Receipts	1,140,373	1,261,136	965,370	965,370	1,000,026
Cash Disbursements	(810,782)	(757,532)	(995,510)	(927,373)	(1,236,965)
Ending Cash Balance	\$ 454,218	\$ 957,822	\$ 927,682	\$ 995,819	\$ 758,880

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

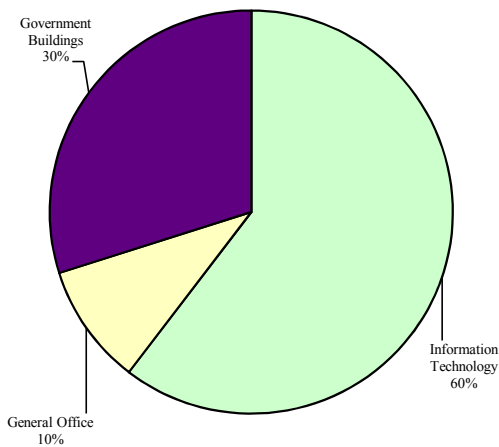
Fund: Central Services
Fund Type: Internal Service

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
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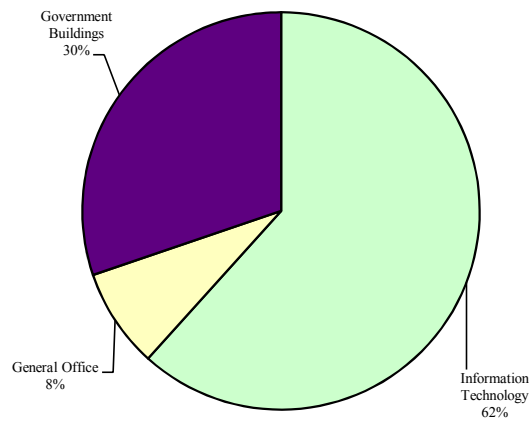
Expenses By Program					
	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted

Information Technology	\$ 485,392	\$ 498,530	\$ 545,225	\$ 521,474	\$ 544,127
General Office	75,433	79,083	80,400	83,900	71,500
Governmental Buildings	239,895	230,208	246,385	258,029	266,638
Total	\$ 800,720	\$ 807,821	\$ 872,010	\$ 863,403	\$ 882,265

**2013 Estimated
Expenses By Program**



**2014 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Finance
Program: Information Technology

Program Description

To provide all City Operations with technology services. The costs associated with this program are charged back to other departments based on the number of computer connections.

Services

- ~ Maintain the City's local area network (LAN).
- ~ Maintain and Support major software applications (Finance, Utility Billing, Police, etc...).
- ~ Provide hardware and software support for all users.
- ~ Establish policies and procedures for operations.
- ~ Provide computer related training for all users of the City's network .
- ~ Serve as a planning mechanism for future technology development.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Personal Services	\$ 120,745	\$ 123,891	\$ 125,592	\$ 102,221	\$ 105,396
Supplies	21,709	26,595	42,000	42,000	40,000
Other Services & Charges	286,200	285,780	320,633	320,253	336,731
Depreciation	56,738	62,264	57,000	57,000	62,000
Total	<u><u>\$ 485,392</u></u>	<u><u>\$ 498,530</u></u>	<u><u>\$ 545,225</u></u>	<u><u>\$ 521,474</u></u>	<u><u>\$ 544,127</u></u>
Non- Expensed Cash Outlay	<u><u>\$</u></u>	<u><u>\$</u></u>	<u><u>\$ 34,000</u></u>	<u><u>\$ 41,000</u></u>	<u><u>\$ 46,000</u></u>
Related Revenue					
Technology Charges	\$ 396,172	\$ 526,508	\$ 526,452	\$ 526,452	\$ 495,039
Operating Transfers In	_____	_____	_____	_____	_____
Total	<u><u>\$ 396,172</u></u>	<u><u>\$ 526,508</u></u>	<u><u>\$ 526,452</u></u>	<u><u>\$ 526,452</u></u>	<u><u>\$ 495,039</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Finance
Program: General Office Services

Program Description

Program provides for General Office Services for all City Operations. Costs associated with this are charged back to other departments based on usage percentage tied to the previous year's budget.

Services

- ~ Provide phone system for all City operations.
- ~ Provide Centralized General Supplies and Copying facilities for most departments.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenditures					
Supplies	\$ 9,463	\$ 11,215	\$ 11,700	\$ 11,600	\$ 11,600
Other Services & Charges	65,970	67,868	68,700	72,300	59,900
Depreciation					
Total	<u><u>\$ 75,433</u></u>	<u><u>\$ 79,083</u></u>	<u><u>\$ 80,400</u></u>	<u><u>\$ 83,900</u></u>	<u><u>\$ 71,500</u></u>
Non- Expensed Cash Outlay				\$	\$
Related Revenue					
General Office Charges	\$ 66,336	\$ 82,188	\$ 75,669	\$ 75,669	\$ 69,259
Other Transfers In					
Total	<u><u>\$ 66,336</u></u>	<u><u>\$ 82,188</u></u>	<u><u>\$ 75,669</u></u>	<u><u>\$ 75,669</u></u>	<u><u>\$ 69,259</u></u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Engineering
Program: Government Buildings

Program Description

Program accounts for all expenses related to the operation of the City Hall and Police & Fire Buildings. The costs associated with these activity are charged back to departments based on square footage used.

Services

- ~ Maintain the physical appearance of the buildings.
- ~ Maintain and keep operational the HVAC systems for each building.
- ~ Perform routine cleaning and maintenance for the buildings.
- ~ Remodel and improve the buildings as needed.

Category	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Expenses					
Personal Services	\$ 24,833	\$ 24,110	\$ 33,113	\$ 23,440	\$ 24,884
Supplies	10,930	18,543	15,000	15,000	17,500
Other Services & Charges	198,234	187,555	192,372	213,689	218,354
Depreciation	5,898		5,900	5,900	5,900
Transfers Out	4,563				
Total	\$ 244,458	\$ 230,208	\$ 246,385	\$ 258,029	\$ 266,638
Non- Expensed Cash Outlay	\$ 65,327	\$ 14,395	\$ 152,400	\$ 85,870	\$ 376,600
Related Revenue					
Building Rental Charge	\$ 254,063	\$ 409,179	\$ 356,249	\$ 356,249	\$ 428,728
Other Revenue	19,567	386			
Transfers In	350,000	235,000			
Total	\$ 623,630	\$ 644,565	\$ 356,249	\$ 356,249	\$ 428,728

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Engineering
Program: Government Buildings

Summary of Projects

Category	2011	2012	2013	2013	2014
	Actual	Actual	Budget	Estimated	Adopted
<i>Buildings</i>					
City Hall-Broken concrete	101		\$ 2,500	\$ 49,600	\$ 10,000
Police& Fire Climate controls	103	\$ 2,440			
City Hall Roof Overflows	124		5,000		5,000
Fire Replace Roof	129				60,000
City Hall Window Replacement	134	\$ 36,696			
Police & Fire 2nd floor carpet	136				25,000
City Hall Replace Carpet	137				45,000
City Hall Raingarden	138		3,000		3,000
City Hall Roof Replacement	140		2,000		65,000
Police & Fire Caulk FD Driveway	144		3,000		8,000
Police & Fire Access Door	157	5,968			
Police & Fire 4 Exterior Doors	159	10,436			
Police & Fire Energy Eff Imp	160		8,000		8,000
City Hall Energy Efficiency Imp	163		5,000		5,000
City Hall Replace Rooftop Glass	164		15,000		25,000
City Hall Screening of Rooftop AC	165		4,000		4,000
Police & Fire Install Thermal Eq	166		3,600		
Police & Fire Rebalance HVAC	167		38,600	1,000	
Police & Fire Dehumidification	168				62,400
Police & Fire Install VFD's	170		33,900	14,770	
Police & Fire Lighting Upgrade	171				37,200
Police & Fire Overhead Door Open	173		6,000	6,600	
Police & Fire Ball Valves	174		2,500	1,600	
Police & Fire Parking Lot Fence	175		12,300	12,300	
City Buildings-Master Key Sys	177				6,000
Building Small Works	197		8,000		8,000
Police Replace Roof					
	\$ 53,100	\$ 2,440	\$ 152,400	\$ 85,870	\$ 376,600



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

EQUIPMENT REPLACEMENT

Fund Activities and Responsibilities

The Equipment Replacement Fund provides for the systematic replacement of equipment purchased out of the General Fund other than vehicle and heavy equipment (which is replaced in the Central Garage Internal Service Fund). In the past, each year there was a charge made to all General Fund departments to assure that costs are not deferred to the future when actual replacement occurs. This was discontinued for budgetary purposes.

Mission

To provide a consistent stream of funding for the systematic replacement of equipment.

Fund Initiatives:

A. Continue to evaluate the level of the charges on a yearly basis and adjust accordingly.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Equipment Replacement
Fund Type: Internal Service

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Equipment Replacement					
Other					
Total Operating Revenues					
Operating Expenses					
Supplies	\$	\$	\$	\$	\$
Other Services & Charges	3,748	3,868	4,500	4,500	4,500
Depreciation	107,125	97,716	113,000	113,000	113,000
Total Operating Expenses	110,873	101,584	117,500	117,500	117,500
Operating Income (Loss)	(110,873)	(101,584)	(117,500)	(117,500)	(117,500)
Nonoperating Revenues					
Gain On Sale of Equipment	(193)	284			
Investment Earnings	35,195	14,935	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	(75,871)	(86,365)	(102,500)	(102,500)	(102,500)
Operating Transfers					
From Other Funds	200,000	300,000	300,000	300,000	50,000
To Other Funds					
Net Operating Transfers	200,000	300,000	300,000	300,000	50,000
Net Income (Loss)	124,129	213,635	197,500	197,500	(52,500)
Net Assets					
Beginning of Year	1,529,400	1,653,529	1,867,164	1,867,164	2,064,664
End of Year	\$ 1,653,529	\$ 1,867,164	\$ 2,064,664	\$ 2,064,664	\$ 2,012,164
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$	\$	\$	\$ 150,000
Cash Availability					
Beginning Cash Balance	\$ 744,577	\$ 977,677	\$ 1,289,117	\$ 1,289,117	\$ 1,599,617
Cash Receipts	236,848	315,308	315,000	315,000	65,000
Cash Disbursements	(3,748)	(3,868)	(4,500)	(4,500)	(154,500)
Ending Cash Balance	\$ 977,677	\$ 1,289,117	\$ 1,599,617	\$ 1,599,617	\$ 1,510,117

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

RISK INSURANCE

Fund Activities and Responsibilities

The Risk Insurance Fund provides for payment of insurance premiums and any deductibles of the City's various insurance policies. This fund was created to assure a streamlined charge to other funds, so that a single incident or premium increase does not have a large impact on any one budgetary period. The Fund is also used to pay for any projects that will lower the City's exposures to insurance related incidents. The City contracts with Asterisk Management, a Risk Management firm to help develop safety policies and review insurance coverage, and any claims to reduce exposure risk. Costs associated with this fund are recouped through an annual charge to all City Operations. This charge is based on a risk management percentage for each area as set by the Risk Management Firm.

Mission

To provide proper and quality coverage of all the City's insurance needs, including preventative measures to help the City lower its overall exposure risk.

Fund Initiatives:

- A. Continue to monitor the level of General Liability and Property Liability coverage the City needs.
- B. Continue to work with the Risk Manager and Insurance Agent evaluating the City's exposure level.
- C. Continue to monitor the workers compensation premiums and our exposure.
- D. Continue to evaluate projects that can be implemented to reduce our exposure to risk.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Risk Insurance
Fund Type: Internal Service

	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Adopted
Operating Statement					
Operating Revenues:					
Internal Insurance Charge	\$ 368,154	\$ 415,528	\$ 454,648	454,648	\$ 421,413
Insurance Dividend	42,067	81,500	35,000	35,000	35,000
Other	300	336	1,500	1,500	1,500
Total Operating Revenues	410,521	497,364	491,148	491,148	457,913
Operating Expenses					
Personal Services	120,648	111,579	147,794	147,794	148,853
Other Services & Charges	211,302	210,191	255,700	255,700	280,760
Total Operating Expenses	331,950	321,770	403,494	403,494	429,613
Operating Income (Loss)	78,571	175,594	87,654	87,654	28,300
Nonoperating Revenues					
Intergovernmental	9,942	10,365			
Investment Earnings	13,035	8,006	15,000	15,000	15,000
Net Income (loss) before Operating Transfers	101,548	193,965	102,654	102,654	43,300
Transfers From Other Funds		200,000			
Transfers To Other Funds					
Net Income (Loss)	101,548	393,965	102,654	102,654	43,300
Net Assets					
Beginning of Year	289,264	390,812	784,777	784,777	887,431
End of Year	\$ 390,812	\$ 784,777	\$ 887,431	\$ 887,431	\$ 930,731
Cash Availability					
Beginning Cash Balance	\$ 296,655	\$ 398,969	\$ 788,009	\$ 788,009	\$ 1,033,549
Cash Receipts	433,175	713,840	619,440	619,440	506,148
Cash Disbursements	(330,861)	(324,800)	(373,900)	(373,900)	(403,494)
Ending Cash Balance	\$ 398,969	\$ 788,009	\$ 1,033,549	\$ 1,033,549	\$ 1,136,203

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.



READER'S NOTES: