

**CARNIVALS, SHOWS, PUBLIC ENTERTAINMENT (Indoor)
LICENSE APPLICATION**

Office of the City Clerk
City of Robbinsdale

Fee: \$150/year
\$75/day

I, _____, hereby make application for an Entertainment License, subject to provisions of City Ordinances. I do hereby swear that the several answers and statements, and any attached information set forth by me in this application are true.

The City Ordinance requires that the data requested in this application must be submitted in order for the City to determine your eligibility for the license. Refusal to provide the data may result in an automatic denial of the requested license. The data provided shall be classified in accordance with the Minnesota Government Data Practices Act. The City Staff shall investigate the data provided. A recommendation for approval or denial, based upon the applicant's eligibility is determined by the provisions of the licensing ordinance and other applicable laws, shall be forwarded to the City Council for final determination. Access to the data provided shall be by officials and employees of the City engaged in administering or monitoring the provisions of the licensing ordinance; and also as allowed for by the Minnesota Government Data Practices Act.

PLEASE PRINT OR TYPE YOUR RESPONSES
(Provide in full the first, middle and last names where requested)

Applicants Full Name & Title		Trade Name or D.B.A.	
Business Address		City	State Zip
Drivers License No./State Issued	Date of Birth	Residence Phone No.	Business Phone No.
2nd Contact Person	2nd Contact Residence Phone No.	2nd Contact Business Phone No.	
3rd Contact Person	3rd Contact Residence Phone No.	3rd Contact Business No.	

Provide names, address and phone numbers of three business references from the metropolitan area:

() _____ () _____ () _____

Provide names, address and phone numbers of three financial references from the metropolitan area:

() _____ () _____ () _____

Type of entertainment: _____

Number of Entertainers: _____

Instruments: _____

Props and other equipment: _____

Date(s): _____ Time(s): _____

Set up date and times: _____

Describe method of advertising: _____

Describe type of security that will be provided during the entertainment: _____

Describe provisions for sanitary services: _____

Name/Address of Company providing such service: _____

Phone Number: _____ Contact Person: _____

The Licensee must submit all of the following (check each item to indicate it is attached to this application):

- _____ A. Letter addressed to the City Council from the property owner granting permission for use of the property for entertainment.
- _____ B. Diagram showing area size needed and the location where entertainment will be situated on (or in) property. If entertainment indoors, also show all exits from building in relation to entertainment set up.
- _____ C. Describe type of entertainment, number of entertainers, number/typed of instruments, props and other equipment.

D. INDOOR ENTERTAINMENT: *

_____ 1) Cash or corporate surety bond made out to the City of Robbinsdale in the amount of \$1,000. (1100.04)

_____ 2) \$1,000,000 CSL liability insurance policy with the City of Robbinsdale as additional named insured and certificate holder.

* Bond and liability insurance may also be required for indoor entertainment, depending on location and other circumstances.

_____ E. Minnesota Tax/Workers Compensation form

Completed Application **must be received** in the Office of the City Clerk, 4100 Lakeview Ave N. , Robbinsdale, MN 55422, **at least thirty (30) days before the beginning of the proposed entertainment**. Questions should be directed to the City Clerk at (763)531-1255

Applicant Signature: _____ Date: _____

RECOMMENDATION OF DEPARTMENT HEADS (Initial your approval. Give reason for denial on separate memorandum)

	<u>APPROVE</u>	<u>CONDITIONS?</u>	<u>DENY/MEMO ATTACHED</u>
_____ Building Official	_____	_____	_____
_____ Chief of Police	_____	_____	_____
_____ Fire Marshal	_____	_____	_____
_____ City Planner	_____	_____	_____

RETURN TO CITY CLERK'S OFFICE BY: _____

PUBLIC HEARING DATE: _____

COUNCIL ACTION: _____

CONDITIONS: _____

FEE: \$ _____

REC'D BY: _____