



City of Robbinsdale

Policy for the Installation of Speed Bumps in Alleys

Adopted by Resolution No. 6340, 21st October 2003

Purpose

The purpose of this policy is to provide a consistent approach to the resolving of these safety issues and allowing residents to take a proactive part in the road safety of their neighborhoods. The policy addresses speed bumps in alleys only. Speed bumps in roads and streets are not considered appropriate traffic devices and will not be subject to this policy.

Speed limits in alleys are 10mph. This is necessary because of the narrow widths, the numerous accesses onto those alleys, and the high potential for children to be present.

The City Council recognizes that in some areas, driver behavior is less than desirable in terms of appropriate speeds and safety. Enforcement resources are not always available to deal with those infringing the adopted rules for speed and safety.

Weather conditions in Minnesota dictate that any speed bumps should be removable, and actually be removed during the months where snowfalls are likely and alleys require clear and unobstructed paths for snow plowing. Consequently, speed bumps shall be removed from alleys prior to October 15th, and may be reinstalled after April 1st each year.

Responsibility

Speed bumps are the financial and physical responsibility of the residents who have requested them. This responsibility will include the initial provision of the speed bumps and signs, and any ongoing maintenance and replacement due to wear and tear, vandalism, or damage caused due to failure to remove prior to winter plowing etc. City staff will arrange the initial installation of the bumps and the signs. The costs for this initial work is included in the amounts listed.

Costs for the required elements may vary yearly, and are outlined in the fee schedule of the City Code. Indicative costs for initiation of the process, provision and installation (based on 2004 implementation prices) are as follows –

Administration Fee	\$50
Speed Bumps	\$200 per bump site – 2 or 3 sites recommended per block
Signs	\$150 per sign – 2 signs required per block

In addition, there must be designated person(s) on the block who will take responsibility to make sure the speed bumps are removed and stored, and reinstalled within the stated dates. It is recommended that one resident be

nominated as having the primary responsibility for this action, with one or possibly two alternate residents who can assist with these tasks. An agreement with the City will have to be signed by the nominated resident(s) assuming the primary responsibility.

The City will not be held responsible for winter damage to speed bumps not removed by the stated date. Residents would need to purchase new speed bumps in the following year.

Procedure

To allow consistency in the application of this policy across the City, the following procedure is established and shall be adhered to.

Step 1 –

Requests for speed bumps in alleys shall be initiated by the local residents. Complete details and collect signatures on the designated petition (refer to *Appendix 1*). For the matter to proceed beyond this step, a minimum of 67% of all residents (including all apartments, duplexes etc) who live on the block where the speed bumps are proposed. A primary contact person will need to be nominated for subsequent contact. The petition and contact person detail is then lodged at City Hall together with the Administration Fee. It should be noted that the lodging of this petition does not guarantee installation of speed bumps.

Step 2 –

The Engineer's Department will investigate safety in the alley. These investigations will include review of accident and police reports. If technical reasons exist why speed bumps should not be approved, a report will be prepared for consideration at a City Council meeting. City Council will then determine whether speed bumps can be installed. If a report to Council is not necessary, the Engineer's Department staff will determine the position of the bumps, on the basis of a minimum of two and maximum of three per block, calculate the cost of the proposed speed bumps, and forward our determination to the nominated contact person.

Step 3 –

Residents will be required to collect and forward payment of the identified provision and installation costs, along with the completed agreement form (refer to *Appendix 2*), signed by the resident(s) who will have primary responsibility for the ongoing removal and reinstallation of the bumps.

Policy for the Installation of Speed Bumps in Alleys

Step 4 –

Upon receipt of the items listed in Step 3, the City will provide the necessary components, confirm installation position with the nominated contact person, arrange initial installation and give brief removal / re-installation instructions to those residents with ongoing responsibility for the bumps.

It should be noted that if at any time, the speed bumps are creating an adverse impact, the City at its sole discretion may permanently remove the speed bumps. Under this circumstance, all costs paid for the bumps and signs will be forfeited.

Appendicies

Appendix 1 Resident Petition for the Installation of Alley Speed
Bumps

Appendix 2 Resident Responsibility Agreement

City of Robbinsdale

Resident Petition for the Installation of Alley Speed Bumps

To the City Manager,

We, the undersigned residents of (streets with access to alley in question)

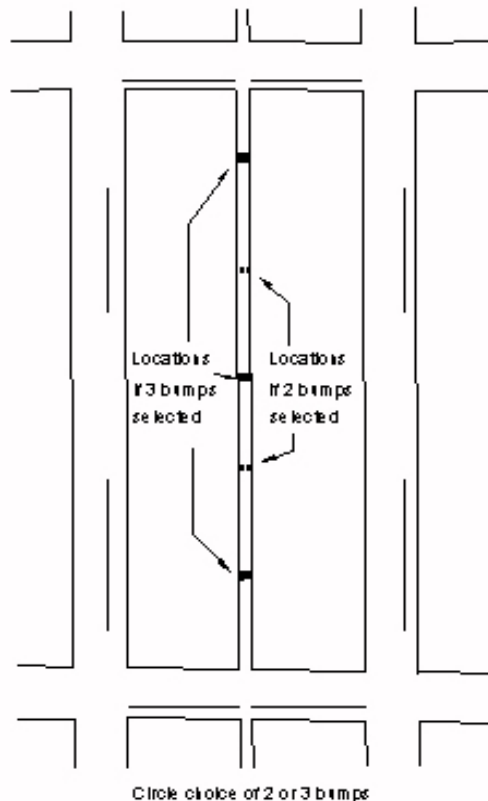
hereby request the Engineering Department investigate the installation of removable speed bumps for the alley behind our properties between (end streets)

as shown in the adjacent diagram.

We acknowledge that we will be responsible for all costs associated with the purchase, installation and maintenance of the bumps and associated signs. Should this petition be approved, we accept that we will be advised of the applicable cost, and that payment of this amount must be received prior to installation. We also acknowledge that we are solely responsible for the removal and storage of these bumps prior to October 15th and their replacement after April 1st each year.

We have nominated a primary contact person whose details are listed over the page.

We understand that this petition is the start of an investigation process, and that it does not guarantee that the installation of the speed bumps will be approved. We also understand that if at any time, the speed bumps are creating an adverse impact, the City at its sole discretion may permanently remove the bumps.



Proposed Speed Bump Locations (Indicative only)

Date	Name	Address		Signature
	First Surname	House / Apartment No.	Street	

Date

Name

First Surname

Address

House / Apartment No. Street

Signature

Our primary contact person is

Name

Address

Telephone

I acknowledge my nomination as the primary contact person for this application and I accept the responsibilities associated with this nomination.

Signature

CITY OF ROBBINSDALE

AGREEMENT

RESIDENT(S) RESPONSIBILITY FOR ALLEY SPEED BUMPS

I/ We the undersigned resident(s), hereby agree to be responsible for the seasonal removal and storage (prior to October 15th each year) of the speed bumps located in the alley between

_____ and _____

in the block between _____ and _____

If I/ we do not remove the speed bumps by this date, or if we reinstall the speed bumps prior to April 1st, and the speed bumps are damaged by plows, sweepers etc, we agree to collect additional funds from our block for the purchase of new speed bumps.

Name

First Surname

Address

House / Apartment No.

Street

Signature

Phone