

City of Robbinsdale



Engineering Department

RESIDENTIAL SIDING PERMIT

4100 Lakeview Ave N Robbinsdale, MN 55422

Phone 763-531-1268

permits@robbinsdalemn.gov

DATE: _____

PERMIT #: _____

JOB ADDRESS: _____

PROPERTY OWNER: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE #: _____

- If property owner is completing the work, please attach a "Property Owner's Affidavit"

CONTRACTOR NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE #: _____

EMAIL: _____ (REQUIRED)

STATE LICENSE #: _____

CITY LICENSE #: _____

EPA (LEAD) CERT#: _____

CONTRACT VALUE OF WORK: \$ _____ (COST OF MATERIALS/LABOR)

DETAILED DESCRIPTION OF WORK:

- ARE YOU USING A DUMPSTER/CONTAINER? YES (IF YES, A PERMIT IS REQUIRED) NO
 - **IF YOU ARE YOU USING A DUMPSTER / CONTAINER, A PERMIT IS REQUIRED REGARDLESS OF THE ITEMS COLLECTED, THE LENGTH OF TIME IT IS NEEDED, AND WHERE THE CONTAINER IS PLACED.**
 - IF YOU ARE USING A TRUCK OR LICENSED TRAILER, A CONTAINER PERMIT IS NOT REQUIRED.
 - WAS THE STRUCTURE BUILT BEFORE 1978? YES NO
 - DOES THE PROPOSED INTERIOR WORK DISTURB 6 SQ FT OR MORE? YES NO N/A
 - DOES THE PROPOSED EXTERIOR WORK DISTURB 20 SQ FT OR MORE? YES NO N/A
- If you are a contractor and you answered YES to one or both of questions 3 or 4, please attach a copy of your Lead Certification*

APPLICANT SIGNATURE: _____

PRINT NAME: _____

PHONE NUMBER: _____

PERMIT FEE (MINIMUM \$50): \$ _____
STATE LICENSE VERIFICATION FEE: \$ _____
STATE SURCHARGE (MINIMUM \$.50): \$ _____
OTHER FEE(S): \$ _____
TOTAL PERMIT FEE: \$ _____

PLEASE MARK ALL THAT APPLY

RESIDE:

- _____ House Only \$50
- _____ Detached Garage Only \$50
- _____ House w/ attached or detached Garage \$50



CALCULATING THE TOTAL PERMIT FEE

This applications if for RESIDENTIAL Siding only.

For Commercial work, please submit a Building Permit.

Flat Rate Fees listed on the first page of the application on the upper box. Additional fees are below.

State Licensed Contractors: State Licenses are verified with *each* permit and the license verification fee is charged with *each* permit. The State License Verification Fee is \$5.00.

Property Owners: Property owners doing their own work must fill out a Property Owner's Affidavit and submit it with the application. Property owners doing their own work must include labor costs in the "Contract Value of Work". If unsure of what that amount might be, sometimes taking the cost of the materials and doubling that amount can result, in most situations, a "Contract Value of Work". The Building Official may adjust a "Contract Value of Work" if it is too low or too high based on the work being proposed.

Calculating the State Surcharge = Contract Value x .0005

If the calculated amount is less than \$.50, then that amount is rounded up to the minimum State Surcharge.

The minimum State Surcharge is \$.50

In Summary:

Add the Permit Fee + License Verification Fee (if applicable) + Other Fees (if applicable) + State Surcharge = Total Permit Fee

Required Inspections for "Siding":

- 1) Photos of House Wrap must be of good quality and available at the jobsite for the final inspection or a visual inspection of House wrap is required.
- 2) Final Inspection.



**PROPERTY OWNER’S AFFIDAVIT
WORK PERMIT CERTIFICATION**

DATE: _____

I, _____ HEREBY CERTIFY THAT I AM THE PROPERTY OWNER OF
(ADDRESS) _____, AND WILL PERFORM THE
_____ WORK MYSELF.

As a home owner, you are deciding to apply for this permit yourself, you will be acting as the “owner/builder.” By taking the permit out yourself, you become the general contractor. You assume all legal liabilities for the job, including permit fees, state surcharges, plan review fees, scheduling inspections and completing the permit process to its end.

PROPERTY OWNER SIGNATURE

PHONE #

EMAIL ADDRESS: