

2019 BUDGET

CITY OF ROBBINSDALE



4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422

**CITY OF ROBBINSDALE, MINNESOTA
2019 BUDGET**

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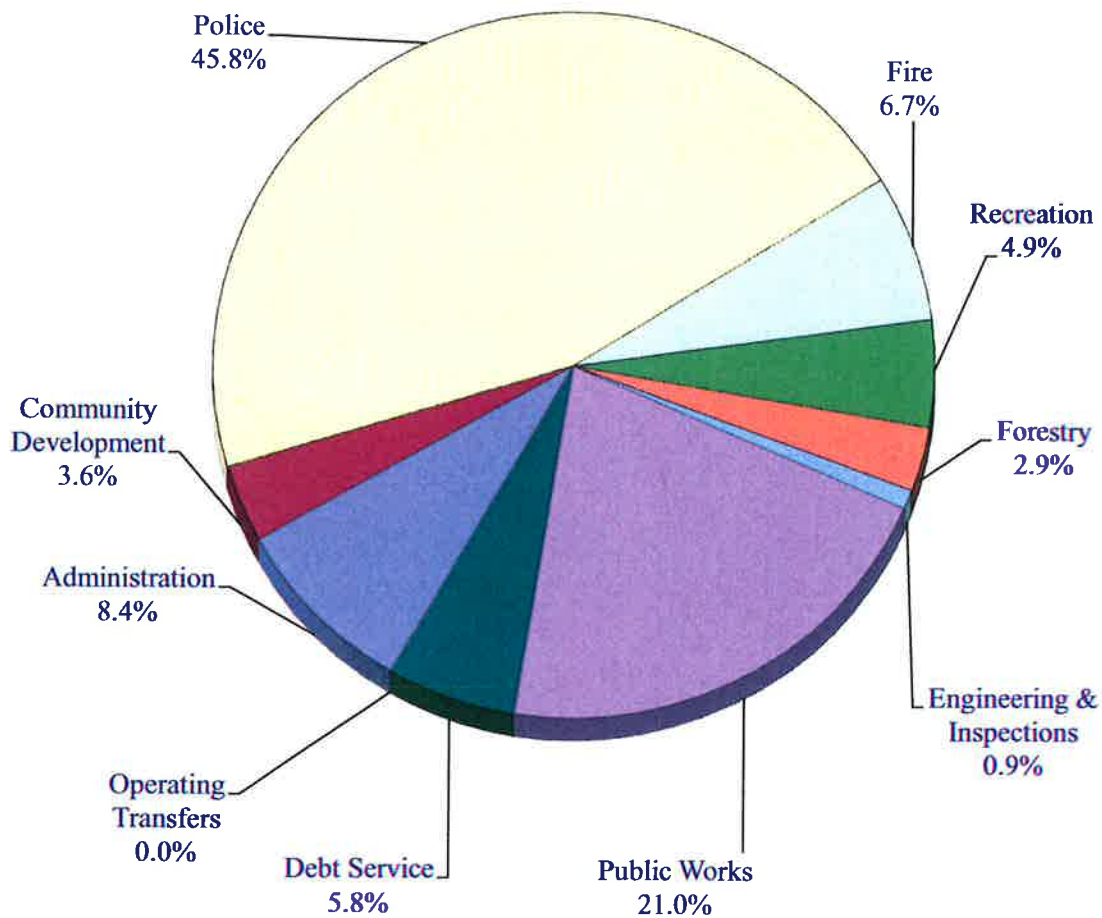
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Note: General Fund Departments, Debt Service, Capital Projects, Enterprise Funds, and Internal Service Funds have a variety of small pie graphs denoting program and category comparisons.

2019 City Services Supported By Property Tax Levy - Net of Revenue



City property taxes pay for basic services:

The Pie Graph depicts the distribution of the property taxes received for the following basic services provided:

Police Protection

Community Development (planning & zoning, comprehensive planning, housing programs administration)

Administration (council, administration, elections, assessing, finance)

Debt Service (outstanding bonds and capital equipment notes)

Public Works (street maintenance and park maintenance)

Engineering (building inspections, rental housing inspection, code enforcement, engineering administration)

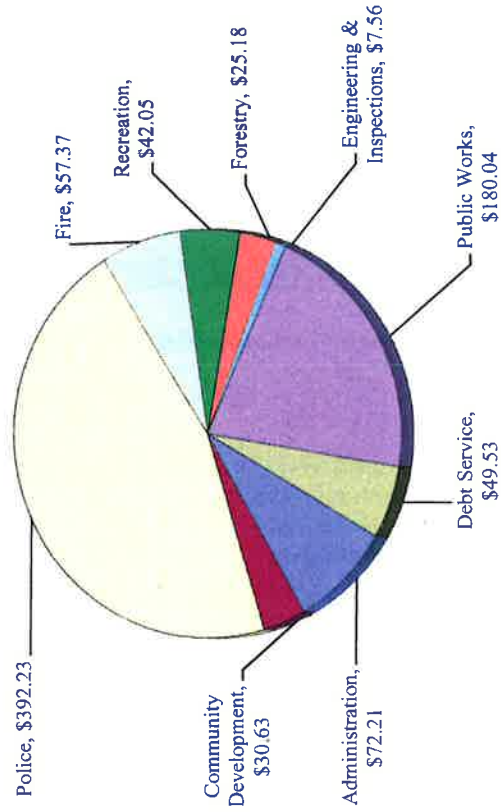
Recreation (recreation programming, city band, library building)

Fire Protection

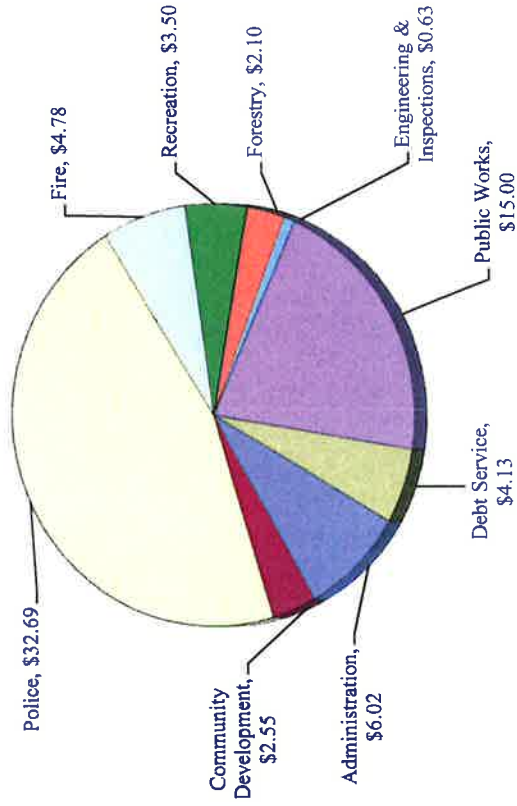
Forestry (city forest and diseased tree removal)

City of Robbinsdale, Minnesota

Basic Governmental Services Annual Cost (\$856.80) 2019 Estimated Property Taxes For a Median Valued Home (\$188,000)



Basic Governmental Services Estimated Monthly Cost (\$71.40) 2019 Estimated Property Taxes For a Median Valued Home (\$188,000)



Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
BY FUND TYPE**

Fund Type	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Fund Balance, January 1	\$ 46,183,610	\$ 47,579,785	\$ 50,333,514	\$ 50,333,514	\$ 53,156,976
<u>Revenue and Other Financing Sources</u>					
General	9,277,343	9,457,029	9,540,786	9,737,020	10,111,921
Special Revenue	128,537	88,058	93,635	95,587	99,650
Debt Service	1,012,807	999,233	717,709	795,762	1,077,084
Capital Projects	1,824,781	2,754,919	4,150,303	2,571,726	2,668,403
Enterprise	10,733,246	11,956,800	11,558,071	11,998,431	13,267,741
Internal Service	2,625,741	2,521,486	2,581,791	3,946,798	3,280,814
Total Revenue	25,602,455	27,777,525	28,642,294	29,145,324	30,505,613
Total Available	71,786,065	75,357,310	78,975,808	79,478,837	83,662,589
<u>Expenditures and Other Financing Uses</u>					
General	9,085,831	9,289,120	9,965,761	9,793,929	10,397,243
Special Revenue	113,484	37,182	104,416	83,292	46,400
Debt Service	633,355	968,836	872,313	922,359	885,835
Capital Projects	2,560,781	2,690,119	5,192,557	2,517,279	4,808,375
Enterprise	9,370,329	9,678,213	9,994,178	10,094,637	11,654,556
Internal Service	2,442,500	2,360,326	2,628,328	2,910,364	2,703,237
Total Expenditures	24,206,280	25,023,796	28,757,552	26,321,861	30,495,645
Residual Equity Transfer Out					
Total Outlays	24,206,280	25,023,796	28,757,552	26,321,861	30,495,645
Fund Balance, December 31	\$ 47,579,785	\$ 50,333,514	\$ 50,218,256	\$ 53,156,976	\$ 53,166,944

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
REVENUES -- ALL FUNDS**

Fund	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
General Fund **	\$ 9,277,343	\$ 9,457,029	\$ 9,540,786	\$ 9,737,020	\$ 10,111,921
<u>Special Revenue Funds</u>					
DARE					
DWI Forfeiture	13,096	23,699	13,300	19,500	19,500
Code Compliance	115,441	64,359	80,335	76,087	80,150
Senior Transportation					
Total Special Revenue Funds	128,537	88,058	93,635	95,587	99,650
<u>Debt Service</u>					
General Debt Service	1,012,807	999,233	717,709	795,762	1,077,084
Total Debt Service	1,012,807	999,233	717,709	795,762	1,077,084
<u>Capital Projects Funds</u>					
Capital Improvement*	429,504	380,942	609,883	358,511	596,612
Permanent Improvement*	1,395,277	2,373,977	3,540,420	2,213,215	2,071,791
Total Capital Projects Funds	1,824,781	2,754,919	4,150,303	2,571,726	2,668,403
<u>Enterprise Funds</u>					
Water Utility	1,739,378	1,761,747	1,947,433	2,270,781	2,039,814
Sanitary Sewer Utility	2,363,350	2,109,629	2,230,270	2,116,577	2,327,677
Storm Sewer Utility*	950,413	2,248,667	1,130,351	1,103,359	1,191,284
Solid Waste Utility	1,724,139	1,786,418	1,815,424	1,822,502	1,888,499
Liquor Operations	3,445,435	3,536,313	3,903,266	4,141,194	5,263,220
Deputy Registrar	510,531	514,026	531,327	544,018	557,248
Total Enterprise Funds	10,733,246	11,956,800	11,558,071	11,998,431	13,267,741
<u>Internal Service Funds</u>					
Central Garage*	945,369	920,261	915,202	2,263,309	1,533,741
Central Services*	1,012,563	1,016,184	1,054,800	1,054,800	1,078,700
Equipment Replacement*	61,336	17,595	26,000	26,000	26,000
Risk Insurance	606,473	567,446	585,789	602,689	642,373
Total Internal Service Funds	2,625,741	2,521,486	2,581,791	3,946,798	3,280,814
Total All Funds	\$ 25,602,455	\$ 27,777,525	\$ 28,642,294	\$ 29,145,324	\$ 30,505,613

* - Includes Transfers from other funds

** - General Fund Revenues represented are less prior years carryover

CITY OF ROBBINSDALE, MINNESOTA

**BUDGET SUMMARY
EXPENDITURES -- ALL FUNDS**

Fund	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
<i>General Fund*</i>	\$ 9,085,831	\$ 9,289,120	\$ 9,965,761	\$ 9,793,929	\$ 10,397,243
<u>Special Revenue Funds</u>					
DARE					
DWI Forfeiture	8,037	8,582	29,935	51,623	9,900
Code Compliance	105,447	28,600	74,481	31,669	36,500
Senior Transportation					
Total Special Revenue Funds	113,484	37,182	104,416	83,292	46,400
<u>Debt Service</u>					
General Debt Service	633,355	968,836	872,313	922,359	885,835
Total Debt Service	633,355	968,836	872,313	922,359	885,835
<u>Capital Projects Funds</u>					
Capital Improvement *	479,680	407,517	1,161,700	71,546	1,320,800
Permanent Improvement *	2,081,101	2,282,602	4,030,857	2,445,733	3,487,575
Total Capital Projects Funds	2,560,781	2,690,119	5,192,557	2,517,279	4,808,375
<u>Enterprise Funds</u>					
Water Utility	1,002,404	1,126,951	1,253,494	1,183,017	1,391,279
Sanitary Sewer Utility	2,150,628	1,740,996	1,853,712	1,788,551	1,915,982
Solid Waste Utility *	1,374,888	1,913,380	1,463,798	1,451,814	1,561,091
Storm Sewer Utility	874,383	879,536	1,136,648	1,095,842	1,136,447
Liquor Operations*	3,502,923	3,536,294	3,841,290	4,063,446	5,106,906
Deputy Registrar*	465,103	481,056	445,236	511,967	542,851
Total Enterprise Funds	9,370,329	9,678,213	9,994,178	10,094,637	11,654,556
<u>Internal Service Funds</u>					
Central Garage	885,841	957,473	952,336	973,702	982,996
Central Services	973,345	911,736	1,051,103	1,050,862	1,079,915
Equipment Replacement*	106,186	55,690	69,500	325,911	60,000
Risk Insurance*	477,128	435,427	555,389	559,889	580,325
Total Internal Service Funds	2,442,500	2,360,326	2,628,328	2,910,364	2,703,237
Total All Funds	\$ 24,206,280	\$ 25,023,796	\$ 28,757,552	\$ 26,321,861	\$ 30,495,645
Excess (Deficiency) of					
Revenues over Expenditures	\$ 1,396,175	\$ 2,753,729	\$ (115,258)	\$ 2,823,462	\$ 9,967

* - Includes Transfers to other funds

CITY OF ROBBINSDALE, MINNESOTA

**2019 BUDGET SUMMARY
BY CATEGORY**

Category	Governmental Funds				Propriety Funds		Total Budget
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	
Fund Balance, January 1	\$ 5,291,854	\$ 360,753	\$ 1,330,977	\$ 7,044,441	\$ 29,932,164	\$ 9,196,788	\$ 53,156,976
<u>Revenue</u>							
General Property Taxes	5,928,473		840,964				6,769,437
Special Assessments			222,370	350,000			572,370
License & Permits	424,900						424,900
Intergovernmental	2,143,557			520,122	44,000	9,000	2,716,679
Charges for Service	633,331			62,969	13,143,441	2,613,814	16,453,555
Fines & Forfeitures	278,558						278,558
Franchise Fees	305,602			305,602			611,204
Investment Earnings	75,000	500	13,750	90,461	80,300	92,000	352,011
Donations	5,000			70,000			75,000
Proceeds from Sale of Debt							
City Code Compliance		80,150					80,150
Miscellaneous	2,500	19,000		36,134		71,000	128,634
Total Operating Revenue	9,796,921	99,650	1,077,084	1,435,288	13,267,741	2,785,814	28,462,498
<u>Other Financing Sources</u>							
Proceeds from Sale of Debt				883,115		495,000	1,378,115
Proceeds from Sale of Assets							
Transfers In	315,000			350,000			665,000
Total Other Financing Sources	315,000			1,233,115		495,000	2,043,115
Total Revenues and Other Financing Sources	10,111,921	99,650	1,077,084	2,668,403	13,267,741	3,280,814	30,505,613
Total Available	15,403,774	460,403	2,408,061	9,712,844	43,199,905	12,477,602	83,662,589
<u>Expenditures</u>							
General Government	978,011						978,011
Community Development	476,066						476,066
Recreation & Cultural	560,842						560,842
Public Safety	5,715,510	9,900					5,725,410
Public Works	2,666,814			138,300	5,748,799		8,553,913
Human Services							
Debt Service			885,835				885,835
City Code Compliance		36,500					36,500
General Services					5,399,757	2,703,237	8,102,994
Improvement Projects				4,511,075			4,511,075
Total Expenditures	10,397,243	46,400	885,835	4,649,375	11,148,556	2,703,237	29,830,645
<u>Other Financing Uses</u>							
Transfers Out				159,000	506,000		665,000
Total Outlays	10,397,243	46,400	885,835	4,808,375	11,654,556	2,703,237	30,495,645
Fund Balance, December 31	\$ 5,006,531	\$ 414,003	\$ 1,522,226	\$ 4,904,469	\$ 31,545,349	\$ 9,774,365	\$ 53,166,944

CITY OF ROBBINSDALE, MINNESOTA

Summary of Personnel By Full-Time Equivalency (FTE) Factor

Summary by Fund and Department					
	2016	2017	2018	2018	2019
	Actual	Actual	Budget	Estimated	Adopted
<u>General Fund</u>					
City Council	0.41	0.37	0.38	0.22	0.43
Administration	4.44	3.48	4.35	4.49	3.70
Assessing	0.49	0.43	0.50	0.50	0.50
Finance	4.61	4.80	5.05	4.86	5.00
Community Development	4.12	3.94	4.59	4.64	4.69
Police	32.56	33.25	35.82	32.40	36.36
Fire	Department currently has 29 paid on call firefighters, FTE is not calculated.				
Recreation & Parks	5.06	6.24	5.87	6.81	6.79
Engineering	7.06	6.41	7.77	6.70	6.34
Maintenance	10.09	10.70	10.06	10.66	12.00
Total General Fund	68.84	69.62	74.39	71.28	75.81
<u>Special Revenue Funds</u>					
Senior Transportation	-----				
<u>Enterprise Funds</u>					
Water Utility	2.10	2.41	2.40	2.58	2.97
Sanitary Sewer Utility	1.98	1.55	1.83	1.57	2.12
Storm Sewer Utility	1.00	1.28	2.01	1.98	1.84
Liquor Operations	9.10	9.98	9.51	9.24	9.52
Deputy Registrar	5.28	5.65	6.33	6.08	6.35
Total Enterprise Funds	19.46	20.87	22.08	21.45	22.80
<u>Internal Service Funds</u>					
Central Garage	3.00	2.82	2.92	2.88	2.94
Central Services	1.62	1.43	1.57	1.56	1.60
Total Internal Service Funds	4.62	4.25	4.49	4.44	4.54
<u>Total All Funds</u>	92.92	94.74	100.96	97.17	103.15



READER'S NOTES:

GENERAL FUND

Introduction

The General Fund was established to account for revenues and expenditures necessary to provide basic governmental activities and services, which are not accounted for in other funds.



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

General Fund

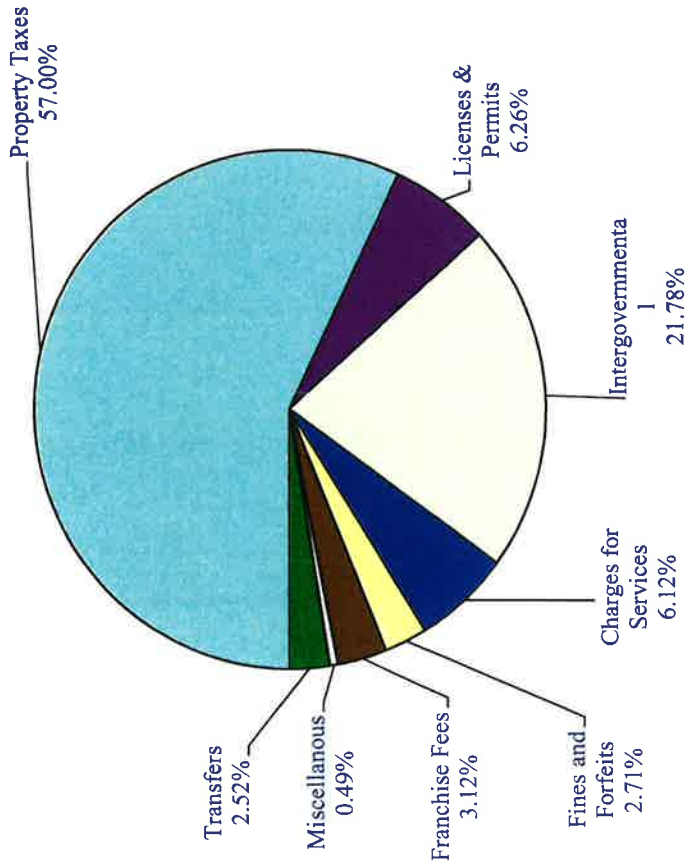
Summary of Revenues, Expenditures, and Changes in Fund Balance

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Revenues</u>					
Taxes	\$ 5,179,206	\$ 5,376,161	\$ 5,549,735	\$ 5,549,735	\$ 5,928,473
License & Permits	478,680	439,231	419,000	609,333	424,900
Intergovernmental	2,100,544	2,122,031	2,121,629	2,121,629	2,143,557
Charges for Services	613,847	597,387	612,380	595,836	633,331
Fines & Forfeitures	242,682	249,679	231,500	263,450	278,558
Franchise Fees	363,102	290,665	276,872	304,037	305,602
Miscellaneous	48,913	85,037	47,500	48,000	82,500
Total Revenue	9,026,974	9,160,191	9,258,616	9,492,020	9,796,921
<u>Other Financing Sources</u>					
Transfers from other funds	250,369	296,838	282,170	245,000	315,000
Total Revenues & Other Financing Sources	9,277,343	9,457,029	9,540,786	9,737,020	10,111,921
<u>Expenditures</u>					
Personal Services	6,400,646	6,665,521	7,085,873	7,000,271	7,628,614
Supplies	323,034	312,790	402,815	364,000	381,780
Other Services & Charges	2,989,817	3,016,287	3,167,279	3,107,831	3,262,927
Capital Outlay	21,803	29,198	87,563	99,598	
Amounts Charged to Other Funds	(699,468)	(734,676)	(777,769)	(777,771)	(876,078)
Total Expenditures	9,035,831	9,289,120	9,965,761	9,793,929	10,397,243
<u>Other Financing Uses</u>					
Transfers out to other funds	50,000				
Total Expenditures & Other Financing Uses	9,085,831	9,289,120	9,965,761	9,793,929	10,397,243
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	191,512	167,909	(424,975)	(56,910)	(285,321)
<u>Fund Balance</u>					
Beginning of Year	4,989,342	5,180,854	5,348,763	5,348,763	5,291,853
End of Year	\$ 5,180,854	\$ 5,348,763	\$ 4,923,788	\$ 5,291,853	\$ 5,006,531
Fund Balance to Expenditures	57.02%	57.58%	49.41%	54.03%	48.15%

City of Robbinsdale, Minnesota

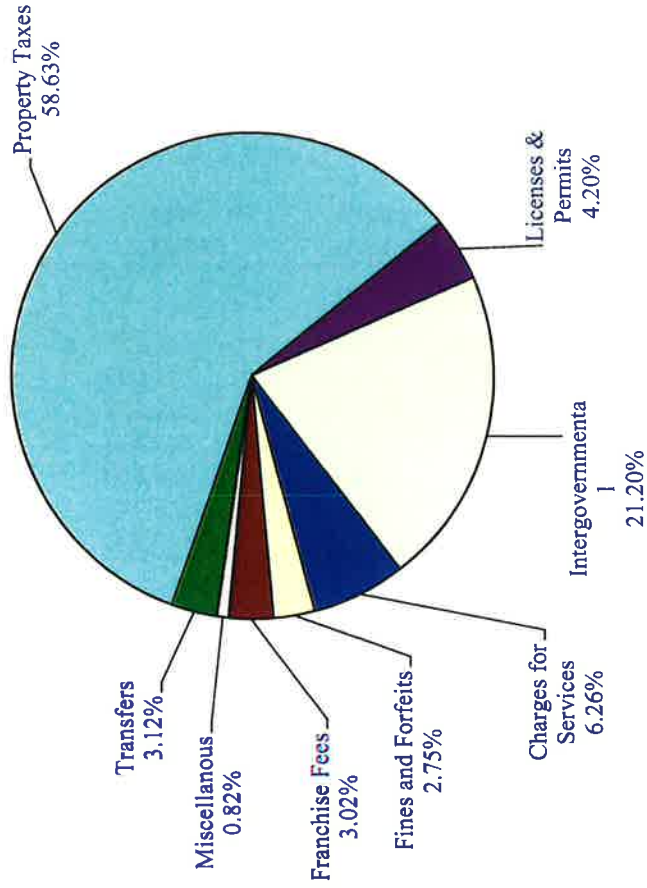
General Fund Revenues By Source

2018 Estimated General Fund Revenues



Property Taxes	\$5,549,735
Licenses & Permits	609,333
Intergovernmental	2,121,629
Charges for Services	595,836
Fines and Forfeits	263,450
Franchise Fees	304,037
Miscellaneous	48,000
Transfers	245,000
Prior Years Carryover	0
Total	\$9,737,020

2019 Proposed Budget



Property Taxes	\$5,928,473
Licenses & Permits	424,900
Intergovernmental	2,143,557
Charges for Services	633,331
Fines and Forfeits	278,558
Franchise Fees	305,602
Miscellaneous	82,500
Transfers	315,000
Prior Years Carryover	0
Total	\$10,111,921

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Taxes</u>					
General Property	\$ 3,909,601	\$ 3,928,346	\$ 4,248,000	\$ 4,248,000	\$ 4,563,488
Less Reserve for Abatements & Delinq.			(25,000)	(25,000)	(25,000)
Excess Tax Increment	54,038	51,688			
Fiscal Disparities	1,215,567	1,396,127	1,326,735	1,326,735	1,389,985
Total Taxes	5,179,206	5,376,161	5,549,735	5,549,735	5,928,473
<u>Special Assessments</u>					
Admin Citations	6,453	25,444			
Repeat Nuisance	2,301				
Total Special Assessments	8,754	25,444			
<u>Licenses & Permits</u>					
<u>Business</u>					
Liquor Licenses	44,261	47,342	45,000	45,204	45,000
Pawn Shop and Second Hand Dealers	3,750	3,750	3,500	3,500	3,500
Miscellaneous Business Licenses	18,950	32,441	25,000	37,824	30,000
Total Business Licenses & Permits	66,961	83,533	73,500	86,528	78,500
<u>Non-Business</u>					
Animal Licenses	2,345	2,870	3,000	3,260	3,000
Pound Fees	5,200	4,585	4,200	1,510	4,200
Building Permits	126,890	126,307	115,000	215,945	120,000
Plan Check Fees	41,613	33,587	30,000	80,826	32,500
Heating & A/C Permits	56,822	30,208	35,000	41,968	30,000
Plumbing Permits	24,190	26,332	18,500	23,528	20,000
Utility Inspection Fees	3,600	4,200	4,600	3,000	4,000
Rental Housing Licenses	136,567	109,707	120,000	136,250	117,500
License Verification Fees	2,190	1,945	2,000	1,810	2,000
Other Permits	11,401	14,660	11,000	14,300	11,000
Surcharges	901	1,297	2,200	408	2,200
Total Non-Business Licenses & Permits	411,719	355,698	345,500	522,805	346,400
Total Licenses and Permits	478,680	439,231	419,000	609,333	424,900
<u>Intergovernmental</u>					
<u>Federal Grants</u>					
Other	79,390	2,174	7,500	7,500	7,500
Total Federal Grants	79,390	2,174	7,500	7,500	7,500
<u>State Aids and Grants</u>					
Local Government Aid	1,706,053	1,714,165	1,822,775	1,822,775	1,828,941
Market Value Homestead Credit					
Police & Fire Pensions	254,691	261,075	259,785	259,785	266,297
PERA Aid	15,819	15,819	15,819	15,819	15,819
Police Training	6,566	7,630	6,750	6,750	20,000
Other Grants & Aids	38,025	121,168	9,000	9,000	5,000
Total State Aids and Grants	2,021,154	2,119,857	2,114,129	2,114,129	2,136,057
Total Intergovernmental	2,100,544	2,122,031	2,121,629	2,121,629	2,143,557

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Revenues and Other Financing Sources

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Charges for Services</u>					
<u>General Government</u>					
Lease and Rental Fees	\$ 288,025	\$ 280,108	\$ 292,000	292,000	300,000
Robbinsdale EDA	52,828	63,646	64,730	64,730	77,181
IDRB Issuance Fees					
Sale of Maps and Documents	1,699	1,793	1,800	1,800	1,800
Assessment searches	50	100	100	100	100
Planning Fees	2,350	1,821	2,000	2,700	2,000
Street Light Fees	627	654	500	450	500
Nuisance Service Fee	3,550	(3,800)	750	3,850	750
Point of Sale Inspection/Buyer Fees	16,950	18,200	18,000	19,600	18,000
Notary Fees	1,116	1,075	500	920	500
Other Fees	11,656	10,832	7,000	1,500	7,000
Admin Fee - Special Assessments	19,500	18,900	19,000	19,000	19,000
Total General Government Charges	398,351	393,329	406,380	406,650	426,831
<u>Public Safety</u>					
Police Services	85,658	87,299	80,000	76,000	80,000
Pawn Shop Fees	7,691	14,466	13,000	11,356	13,000
Police Auction	1,090	646	1,000	328	1,000
False Alarms	250	860		250	250
Accident Reports					
Other Fees	10,207	2	3,000	1,594	3,000
Total Public Safety Charges	104,896	103,273	97,000	89,528	97,250
<u>Recreation</u>					
Fitness Center & Open Gym Program	25,225	21,004	25,500	29,366	25,500
Adult Programs	14,442	13,259	13,000	13,000	24,750
General Programs	345	380	500	829	500
Youth / Children Programs	15,244	15,248	14,500	13,671	14,500
Senior Programs	7,506	3,376	10,000	2,892	3,000
Cooperative Programming	26,489	23,388	28,000	21,254	22,500
Facility and Equipment Rental	13,135	15,758	12,000	13,146	13,000
Playground / Wading Pools	2,385	1,750			
Park Maintenance Fees	5,829	6,622	5,500	5,500	5,500
Total Recreation Charges	110,600	100,785	109,000	99,658	109,250
Total Charges for Services	613,847	597,387	612,380	595,836	633,331
<u>Fines and Forfeitures</u>					
Court Fines and Forfeitures	236,797	246,059	225,000	255,840	272,058
Admin Fines	5,385	3,370	6,000	6,110	6,000
Other Fines	500	250	500	1,500	500
Total Fines and Forfeitures	242,682	249,679	231,500	263,450	278,558

CITY OF ROBBINSDALE, MINNESOTA

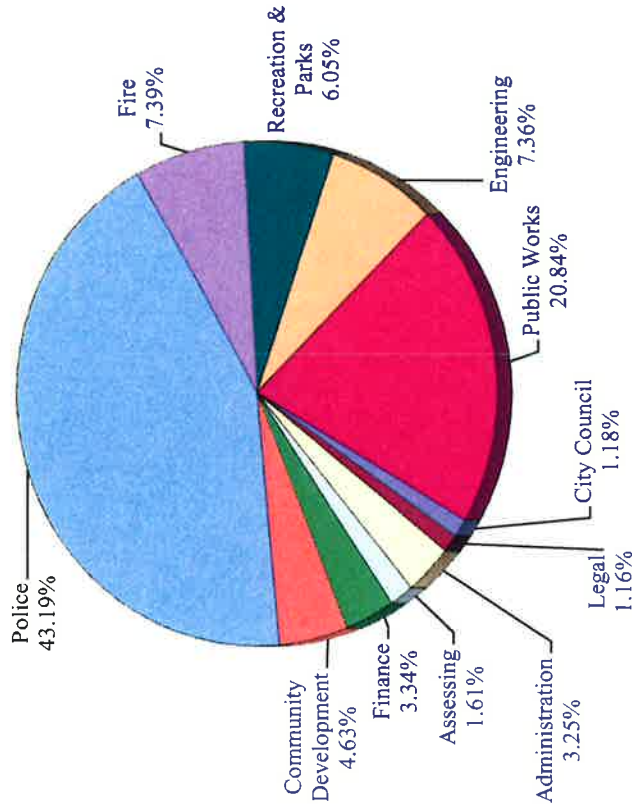
General Fund Summary of Revenues and Other Financing Sources

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Franchise Fees</u>					
Franchise Fees - Electric	261,081	201,346	203,788	203,688	225,100
Franchise Fees - Gas	102,021	89,319	73,084	100,349	80,502
Total Franchise Fees	363,102	290,665	276,872	304,037	305,602
<u>Miscellaneous</u>					
Investment Earnings	\$ 32,478	\$ 52,404	\$ 40,000	40,000	75,000
Donations & Gifts	5,688	6,645	5,000	5,500	5,000
Other	1,993	544	2,500	2,500	2,500
Total Miscellaneous	40,159	59,593	47,500	48,000	82,500
Total Revenues	9,026,974	9,160,191	9,258,616	9,492,020	9,796,921
<u>Other Financing Sources</u>					
<i>Transfers from other Funds</i>					
Water Fund	24,548	42,607	15,000	15,000	15,000
Sanitary Sewer Fund	37,336	42,640	16,000	16,000	16,000
Storm Sewer	51,813	76,607	25,000	25,000	25,000
Solid Waste	30,000	30,000	30,000	30,000	50,000
PIR Fund	97,821	102,149	196,170	159,000	159,000
Parks	6,637	1,040			
Central Services	2,214	1,795			
Liquor Fund					50,000
Total Transfers	250,369	296,838	282,170	245,000	315,000
Total Revenue and Financing Sources	\$ 9,277,343	\$ 9,457,029	\$ 9,540,786	\$ 9,737,020	\$ 10,111,921

City of Robbinsdale, Minnesota

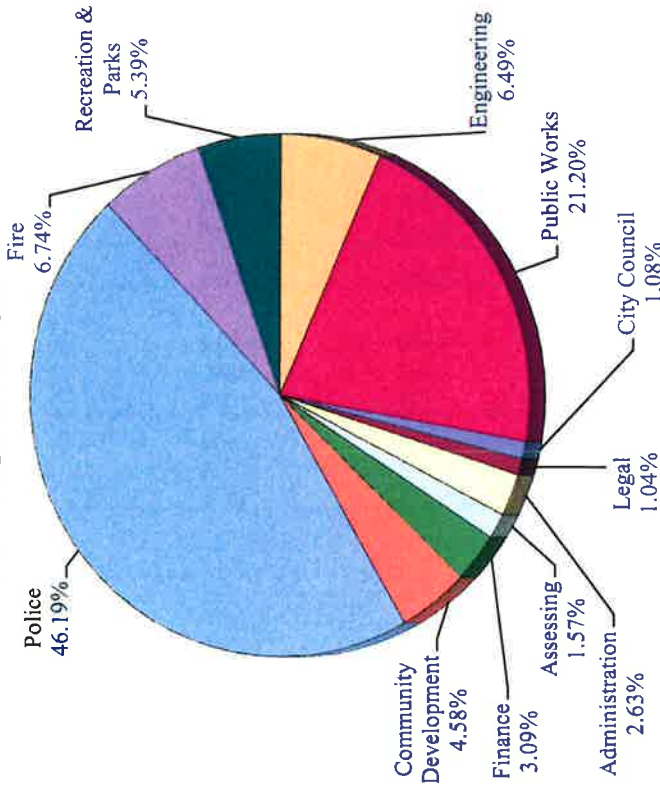
General Fund Expenditures by Department

2018 Estimated



City Council	\$115,319
Legal	113,220
Administration	318,758
Assessing	158,062
Finance	326,916
Community Development	453,038
Police	4,230,136
Fire	724,051
Recreation & Parks	592,753
Engineering	720,428
Public Works	2,041,249
Human Services	0
Operating Transfers	0
Total	\$9,793,929

2019 Proposed Budget



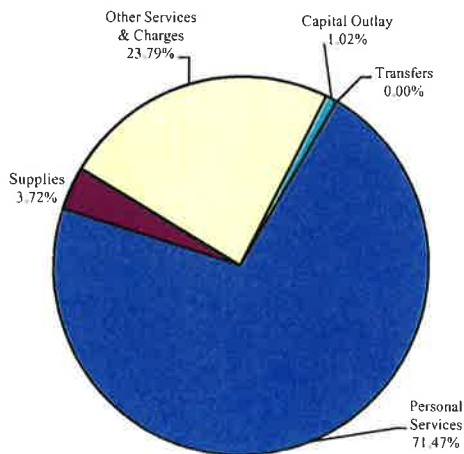
City Council	\$111,978
Legal	107,623
Administration	273,894
Assessing	163,123
Finance	321,393
Community Development	476,066
Police	4,802,818
Fire	700,865
Recreation & Parks	560,842
Engineering	674,834
Public Works	2,203,807
Human Services	0
Operating Transfers	0
Total	\$10,397,243

CITY OF ROBBINSDALE, MINNESOTA

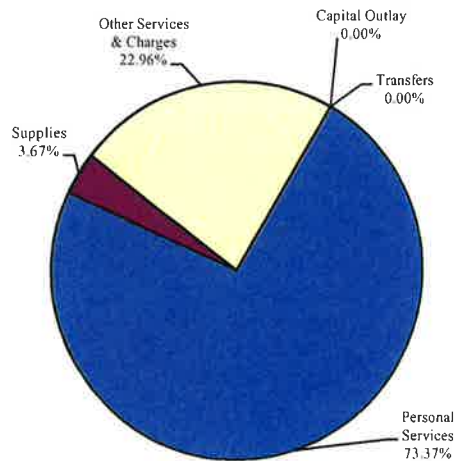
General Fund Summary of Expenditures and Other Financing Uses

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Summary by Department</u>					
City Council	\$ 111,890	\$ 121,716	\$ 120,998	\$ 115,319	\$ 111,978
Legal	121,833	121,255	145,420	113,220	107,623
Administration	317,420	287,522	315,350	318,758	273,894
Assessing	151,308	150,563	157,922	158,062	163,123
Finance	326,514	328,310	338,510	326,916	321,393
Community Development	388,117	487,399	439,164	453,038	476,066
Police	3,965,425	4,036,575	4,298,835	4,230,136	4,802,818
Fire	712,599	681,419	739,442	724,051	700,865
Recreation & Parks	491,018	519,047	601,834	592,753	560,842
Engineering	632,858	655,906	750,382	720,428	674,834
Public Works	1,816,849	1,899,408	2,057,904	2,041,249	2,203,807
Human Services	0	0	0	0	0
Total Expenditures	9,035,831	9,289,120	9,965,761	9,793,929	10,397,243
<u>Other Financing Uses</u>					
Transfers to Other Funds	50,000	0	0	0	0
Total Expenditures & Other Financing Uses	9,085,831	9,289,120	9,965,761	9,793,929	10,397,243
<u>Summary by Category</u>					
Personal Services	6,400,646	6,665,521	7,085,873	7,000,271	7,628,614
Supplies	323,034	312,790	402,815	364,000	381,780
Other Services & Charges	2,989,817	3,016,287	3,167,279	3,107,831	3,262,927
Capital Outlay	21,803	29,198	87,563	99,598	0
Transfers	50,000	0	0	0	0
Amounts Charged to Other Funds	(699,468)	(734,676)	(777,769)	(777,771)	(876,078)
Total Expenditures by Category	\$ 9,085,831	\$ 9,289,120	\$ 9,965,761	\$ 9,793,929	\$ 10,397,243

2018 Estimated Expenditures By Category



2019 Proposed Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

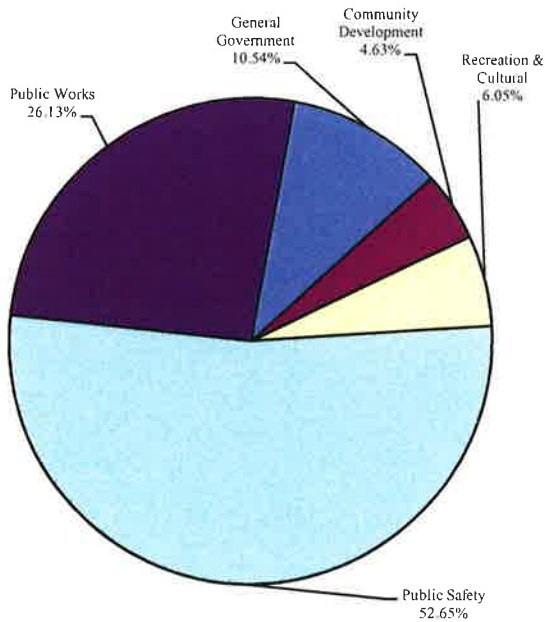
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>General Government</u>					
City Council	\$ 111,890	\$ 121,716	\$ 120,998	\$ 115,319	\$ 111,978
Administration	317,420	287,522	315,350	318,758	273,894
Legal	121,833	121,255	145,420	113,220	107,623
Assessing	151,308	150,563	157,922	158,062	163,123
Finance	326,514	328,310	338,510	326,916	321,393
Total General Government	1,028,965	1,009,366	1,078,200	1,032,275	978,011
<u>Community Development</u>					
Planning & Zoning	179,314	239,934	162,226	177,156	196,091
Comprehensive Planning	13	9,667	25,940	26,063	5,261
Redevelopment	52,827	63,645	65,443	63,607	77,181
Code Enforcement	83,965	114,263	89,061	90,117	97,868
Rental Licensing	71,998	59,890	96,494	96,095	99,665
Total Community Development	388,117	487,399	439,164	453,038	476,066
<u>Recreation & Cultural</u>					
Recreation Administration	318,570	339,107	383,099	385,249	343,422
Community Center Operations	55,880	57,172	75,190	72,317	73,615
Adult Programs	1,602	1,510	16,159	10,016	17,210
Adult Softball	2,997	2,931	4,256	3,956	4,328
General Programs	5,504	7,921	8,928	8,933	10,504
Youth / Children Programs	14,525	16,209	19,554	19,554	20,199
Senior Programs	25,505	17,161	27,298	23,039	22,820
Cooperative Programming	28,117	23,393	22,954	22,399	23,083
Playground / Wading Pools	3,536	3,103	14,226	14,171	14,235
City Band	20,587	18,839	15,435	18,340	18,680
Library Building Operations	14,195	31,701	14,735	14,779	12,746
Park Improvements					
Total Recreation & Cultural	491,018	519,047	601,834	592,753	560,842
<u>Public Safety</u>					
Police Services	3,965,425	4,036,575	4,298,835	4,230,136	4,802,818
Fire Services	712,599	681,419	739,442	724,051	700,865
Building Inspections	201,690	198,181	205,917	202,972	211,827
Total Public Safety	4,879,714	4,916,175	5,244,194	5,157,159	5,715,510

CITY OF ROBBINSDALE, MINNESOTA

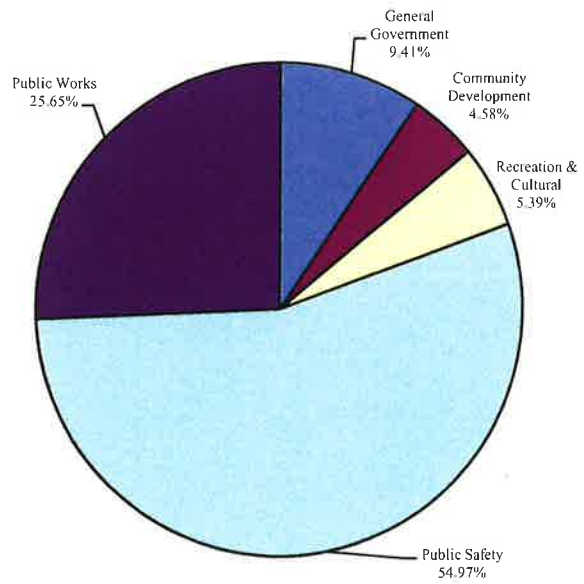
General Fund Summary of Expenditures by Major Objective

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
<u>Public Works</u>					
Engineering Services	\$ 431,168	\$ 457,725	\$ 544,465	\$ 517,456	\$ 463,007
Streets	1,017,201	1,024,752	1,226,316	1,182,277	1,217,650
Forestry	206,486	252,496	256,420	256,628	270,408
Park Maintenance	593,162	622,160	575,168	602,344	715,749
Total Public Works	2,248,017	2,357,133	2,602,369	2,558,705	2,666,814
<u>Human Services</u>					
Total Expenditures	9,035,831	9,289,120	9,965,761	9,793,929	10,397,243
<u>Other Uses</u>					
Transfers to Other Funds	50,000				
Total Expenditures and Other Financing Uses	\$ 9,085,831	\$ 9,289,120	\$ 9,965,761	\$ 9,793,929	\$ 10,397,243

**2018 Estimated
Expenditures By Major Objective**



**2019 Proposed
Expenditures By Major Objective**





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CITY COUNCIL

Department Activities and Responsibilities

The City Council is made up of four council members and a Mayor. They are responsible for providing government services to all residents. They act as a policy making body and directs the City Manager to carry out its policies and actions. The Council meets the first and third Tuesday of every month, and when necessary to conduct the City's business.

Mission

The City Council's mission is to provide a government that is accountable, accessible, and compassionate; one that seeks to listen to and communicate with its residents; and, one that strives to treat everyone with fairness and equity.

Department Objectives:

- A. Provide a variety of government services to meet the needs of the residents.
- B. Provide for the effective and efficient response to citizens' needs.
- C. Ensure quality public service delivery through the implementation of innovative and progressive programs.
- D. Encourage City staff to provide excellent customer service and customer satisfaction.

CITY OF ROBBINSDALE, MINNESOTA

Department: City Council

Fund: General Fund

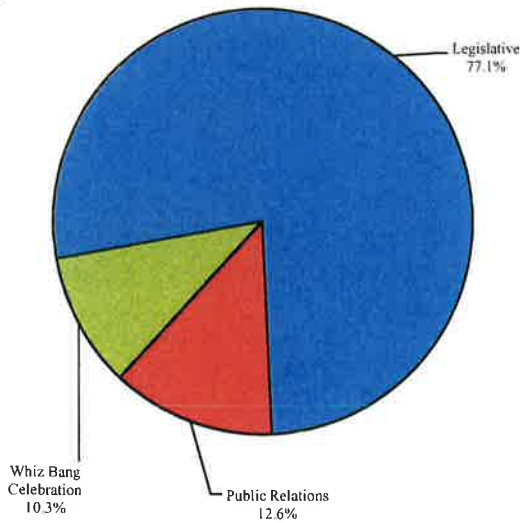
Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Legislative	92,667	\$ 101,911	\$ 100,063	\$ 88,870	\$ 88,014
Public Relations	10,360	9,915	9,525	14,565	10,825
Whiz Bang Celebration	8,863	9,890	11,410	11,884	13,139
Total	\$ 111,890	\$ 121,716	\$ 120,998	\$ 115,319	\$ 111,978

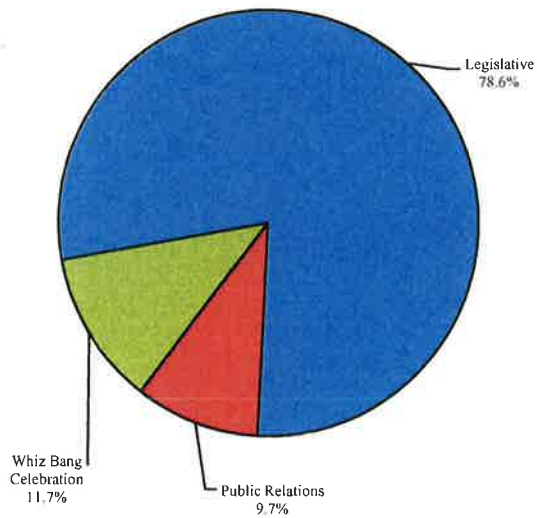
Related Revenue By Program

Whiz Bang Celebration	\$	\$	\$	\$	\$
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**2018 Estimated
Expenditures By Program**



**2019 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

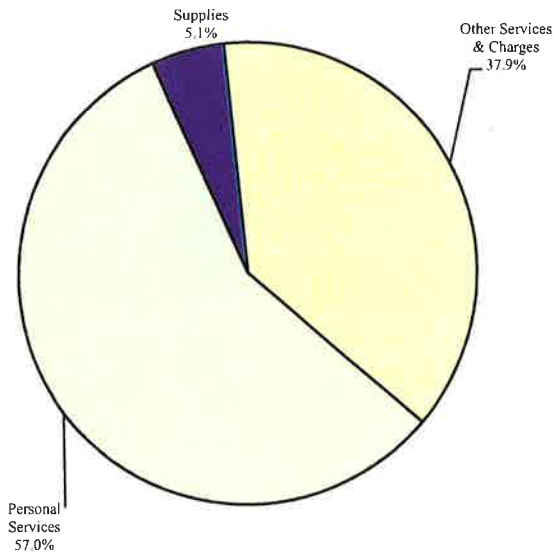
Department: City Council

Fund: General Fund

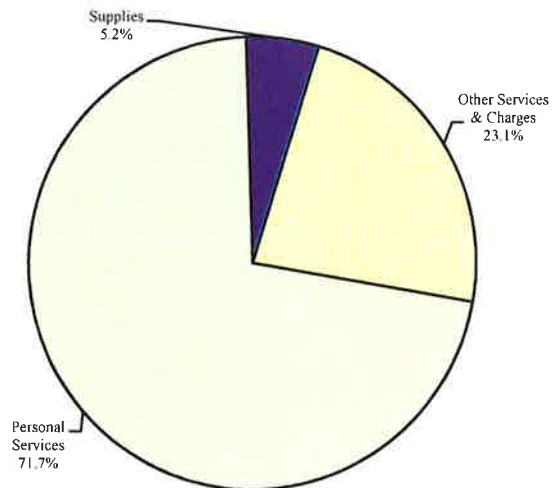
Expenditures By Category

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 71,427	\$ 69,570	\$ 73,711	\$ 65,713	\$ 80,317
Supplies	5,299	6,308	5,850	5,900	5,850
Other Services & Charges	99,100	113,434	109,767	112,036	111,137
Capital Outlay					
Amounts Charged to Other Funds	(63,936)	(67,596)	(68,330)	(68,330)	(85,326)
Total	\$ 111,890	\$ 121,716	\$ 120,998	\$ 115,319	\$ 111,978

2018 Estimated Expenditures By Category



2019 Adopted Expenditures By Category



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Legislative

Major Objective: General Government

Program Description

Provides for all services related to the administrative operations of the City Council. The City Council is the elected body that exercises the corporate powers of the City, shapes policy, enacts legislation, and oversees the implementation of those policies.

Services

- ~ Provides for salaries and ongoing training of City Council members.
- ~ Provides for City Memberships in regional and state wide organizations for promoting the City.
- ~ Provides for all costs associated with City Council Meetings, and all other official capacity events.

Expenditures

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 66,125	\$ 63,580	\$ 66,551	\$ 58,408	\$ 71,928
Supplies	1,330	893	1,500	950	1,250
Other Services & Charges	89,148	105,034	100,342	97,842	100,162
Amounts Charged to Other Funds	(63,936)	(67,596)	(68,330)	(68,330)	(85,326)
Total	\$ 92,667	\$ 101,911	\$ 100,063	\$ 88,870	\$ 88,014

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Public Relations

Major Objective: General Government

Program Description

To carry out all proper and necessary communications regarding the activities of the City and City Council through the use of a variety of media outlets.

Services

- ~ Newsletter to all residents.
- ~ Newspaper ads and legal notices as required to promote the legislative and policy making activity of the City Council.
- ~ Employee recognition events.
- ~ Promotional brochures and other related functions.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Supplies	\$ 3,969	\$ 5,408	\$ 4,100	\$ 4,950	\$ 4,600
Other Services & Charges	6,391	4,507	5,425	9,615	6,225
Capital Outlay					
Total	\$ 10,360	\$ 9,915	\$ 9,525	\$ 14,565	\$ 10,825

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: City Council
Program: Whiz Bang Celebration

Major Objective: General Government

Program Description

Whiz Bang Days is the City's celebration that takes place in July of every year. The Celebration is coordinated by a committee of volunteer citizens. The City helps with the promotion of the Celebration.

Services

- ~ Provide Maintenance and Recreation Staff time for event set up, operation and promotion.
- ~ Provide a way for donations from non-profits to be used for funding the celebration.

Expenditures					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 5,302	\$ 5,990	\$ 7,160	\$ 7,305	\$ 8,389
Supplies		7	250		
Other Services & Charges	3,561	3,893	4,000	4,579	4,750
Capital Outlay					
Total	\$ 8,863	\$ 9,890	\$ 11,410	\$ 11,884	\$ 13,139

Related Revenue					
Donations	\$	\$	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

LEGAL

Department Activities and Responsibilities

The City Council currently contracts for Criminal Prosecution and General Legal Services. Prosecution fees are based on a monthly retainer plus expenses, and General Legal Services are charged for on an hourly basis. The contracts with the Law Firms are monitored by the City Manager and Police Chief. Responsibilities of this area includes handling all criminal prosecution matters related to the City, and all General Legal Services needed.

Mission

To serve the residents of the community through the successful prosecution of criminal offenses, and through advising the City Council and staff in all other legal matters, in order to minimize exposure to litigation, that may arise.

Department Objectives:

- A. Continue to diligently prosecute all criminal offenses
- B. Provide the City with quality legal services in order to minimize exposure to litigation
- C. Provide legal counsel at City Council meetings when required and advise City Council and staff in matters related to contracts, agreements, ordinances, and employment issues.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Legal
Program: Legal Services

Major Objective: General Government

Program Description

Account for services associated with the legal needs of the City. Contracts are approved by City Council and monitored by Administration.

Services

- ~ Provide criminal prosecution services for the City.
- ~ Provide for General Legal Counsel of all City affairs.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Supplies	\$ 6,657	\$ 8,454	\$ 8,700	\$ 6,500	\$ 7,750
Other Services & Charges	149,328	137,953	165,000	135,000	132,000
Amounts Charged to Other Funds	<u>(34,152)</u>	<u>(25,152)</u>	<u>(28,280)</u>	<u>(28,280)</u>	<u>(32,127)</u>
Total	<u><u>\$ 121,833</u></u>	<u><u>\$ 121,255</u></u>	<u><u>\$ 145,420</u></u>	<u><u>\$ 113,220</u></u>	<u><u>\$ 107,623</u></u>

CITY OF ROBBINSDALE, MINNESOTA

ADMINISTRATION

Department Activities and Responsibilities

The Administration Department is responsible for carrying out the policies and actions of the City Council. The City Manager reports directly to the City Council, while all other departments report directly to the City Manager. Other activities found under Administration include:

- A. City Hall Reception and cashiering.
- B. Human Resources.
- C. City Clerk (Licensing and Elections).
- D. Administrative Support for City Council members.
- E. Preparation of agenda materials and recommendations for City Council Meetings.
- F. Processing of citizen inquiries and service requests.
- G. Work with other agencies of government such as Metropolitan Council, municipal leagues, federal, state, and county governments.
- H. Oversee the City's record management process.

Mission

Ensure that government services, as established by the City Council, are being delivered in an accountable manner that is compassionate and seeks to provide excellent customer service and customer satisfaction to the citizenry.

Department Objectives:

- A. Continue to improve communication of information on City Services effectively with the residents through the use of newsletters, press releases, news notes in the monthly utility bills, new resident packets, and the web page.
- B. Ensure that the policies and actions of the City Council are effectively carried out.
- C. Work with businesses in the community to maintain a positive City image and ensure proper licensing.
- D. Continue to work with State Legislators to identify the impacts of State Legislation and further the initiatives of the City.
- E. Continue efforts to review and update city policies and ordinances regarding fees, human resources, licensing, records management, and others as directed by the City Council
- F. Continue to support all city departments on human resource needs for retention, training, recruitment, and evaluation.
- G. Continue to support all City departments on records retention and data privacy issues.

CITY OF ROBBINSDALE, MINNESOTA

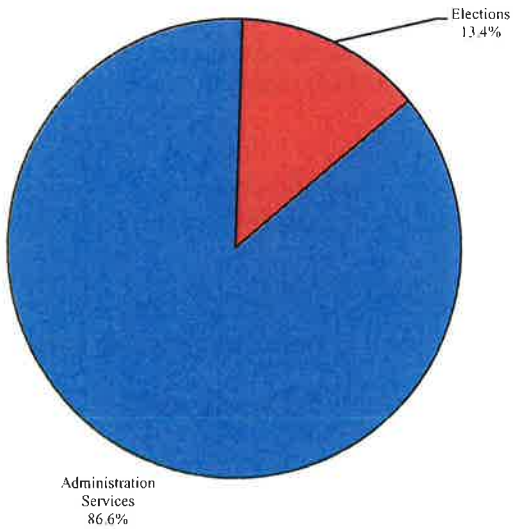
Department: Administration

Fund: General Fund

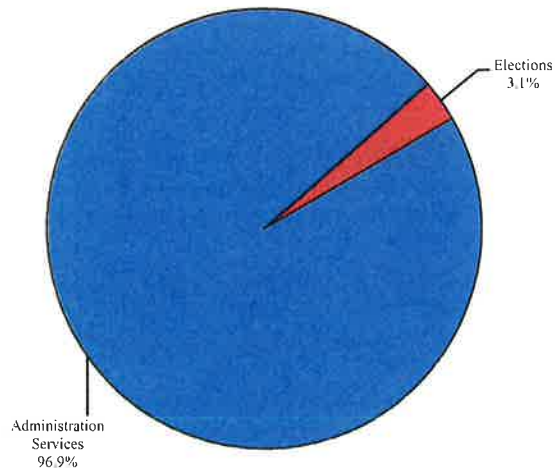
Expenditures By Program					
Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Administration Services	\$ 268,915	\$ 277,520	\$ 263,257	\$ 276,089	\$ 265,423
Elections	48,505	10,002	52,093	42,669	8,471
Total	\$ 317,420	\$ 287,522	\$ 315,350	\$ 318,758	\$ 273,894

Related Revenue By Program					
Administration Services	\$ 80,707	\$ 101,063	\$ 87,500	\$ 94,000	\$ 94,000

2018 Estimated Expenditures By Program



2019 Adopted Expenditures By Program

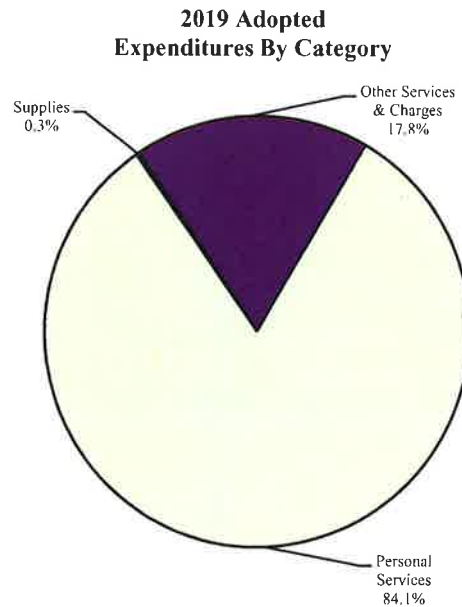
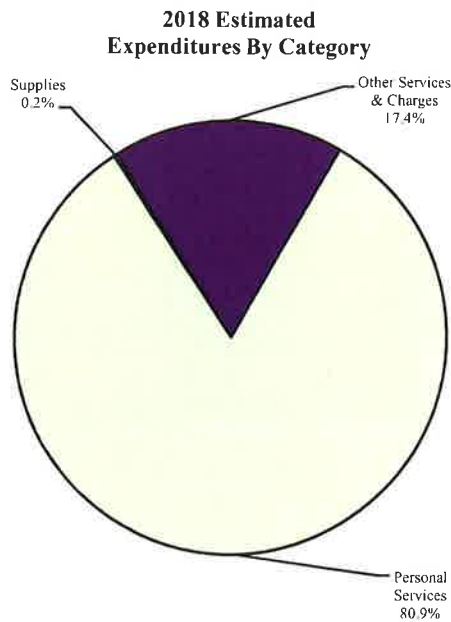


CITY OF ROBBINSDALE, MINNESOTA

Department: Administration

Fund: General Fund

Expenditures By Category					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 417,640	\$ 384,468	\$ 434,356	\$ 433,763	\$ 423,903
Supplies	2,287	1,676	1,290	1,300	1,300
Other Services & Charges	78,838	95,406	87,894	91,885	92,270
Amounts Charged to Other Funds	(181,344)	(194,028)	(208,190)	(208,190)	(243,579)
Total	\$ 317,420	\$ 287,522	\$ 315,350	\$ 318,758	\$ 273,894



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Administration Services

Major Objective: General Government

Program Description

Account for all costs associated with the General Administrative function of the City.

Services

- ~ Provides general receptionist services for citizens.
- ~ Serves as liaisons to League of Minnesota Cities and a variety of other City related organizations.
- ~ Prepares agenda packets for City Council meetings.
- ~ Oversees all required licensing activities.
- ~ Oversees all operations of the City ensuring that the City Council's adopted policies and actions are carried out.

Expenditures

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 376,877	\$ 384,451	\$ 390,410	\$ 399,275	\$ 423,801
Supplies	745	850	490	500	500
Other Services & Charges	72,638	86,247	80,547	84,504	84,701
Amounts Charged to Other Funds	(181,344)	(194,028)	(208,190)	(208,190)	(243,579)
Total	\$ 268,915	\$ 277,520	\$ 263,257	\$ 276,089	\$ 265,423

Related Revenue

Business Licenses

Liquor Licenses	\$ 44,261	\$ 47,342	\$ 45,000	\$ 40,000	\$ 40,000
Pawn Shop and Second Hand Dealers Licenses	3,750	3,750	3,500	3,750	3,750
Misc Business Licenses	18,950	32,441	25,000	33,250	33,250
Animal Licenses	2,345	2,870	3,000	3,000	3,000
Other Permits	11,401	14,660	11,000	14,000	14,000
Total	\$ 80,707	\$ 101,063	\$ 87,500	\$ 94,000	\$ 94,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Administration
Program: Elections

Major Objective: General Government

Program Description

Accounts for all costs associated with holding any required general or special elections.

Services

- ~ Provide a place and method for citizens to exercise their constitutional right to vote.
- ~ Provide timely information on voting procedures.
- ~ Maintain voting machines and report results to the County in a timely manner.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 40,763	\$ 17	\$ 43,946	\$ 34,488	\$ 102
Supplies	1,542	826	800	800	800
Other Services & Charges	6,200	9,159	7,347	7,381	7,569
Total	\$ 48,505	\$ 10,002	\$ 52,093	\$ 42,669	\$ 8,471

Note: General Elections within the City occur every two years.



READER'S NOTES:

8

ASSESSING

Department Activities and Responsibilities

The City Assessor's office is responsible for the administration of all applicable ad valorem tax laws in the City of Robbinsdale. Beginning in 2012, the City contracts with Hennepin County for the Assessor's office duties.

Mission

To develop and maintain an equalized assessment with the highest degree of accuracy. To administer the property tax statutes of the State of Minnesota justly and equitably whereby no individual will be treated unfairly. To willingly discuss and resolve property owner's questions efficiently and objectively. To communicate assessment law, policies and general information clearly and understandably. Maintain and project a professional image at all times. To maintain adequate education and equipment so that a cost effective assessment system can remain in place.

Department Objectives:

To complete the valuation and classification of all properties within the City for both the annual and cyclical assessment. This includes all new and partial construction projects, and existing properties, real estate, taxable personal property and exempt properties.

To notify the owners of property within the city, in a timely manner, of valuation and classification of their property and of the appeals process available to them.

Prepare and maintain the records both hard copy and electronic, of the market value, property type, homestead classification, special exemptions and taxable status for all properties within the City. To have these records available to the owners, staff and council at all times.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Assessing
Program: Assessing

Major Objective: General Government

Program Description

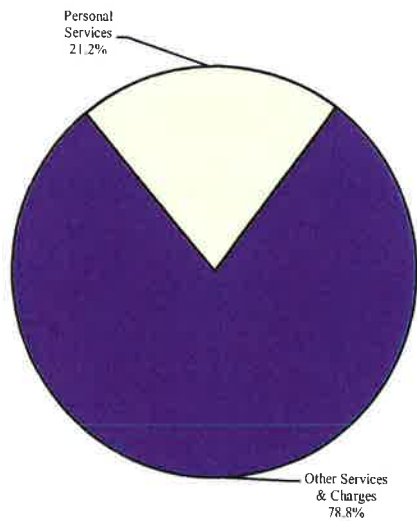
Provides for all services related to the value assessment of real and personal property within the City.

Services

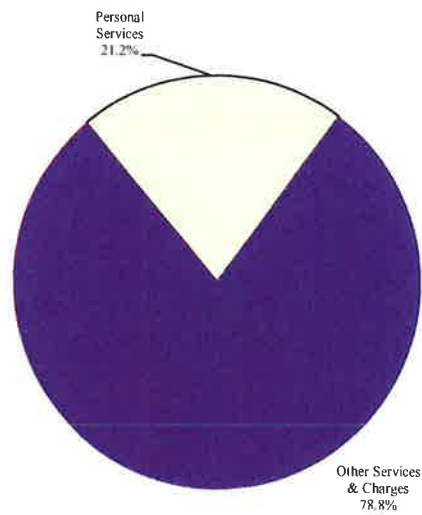
- ~ Appraisal of 20% of the properties every year.
- ~ Estimating the market value of all property within the City.
- ~ Residential homesteading.
- ~ Maintaining and updating sales, classification, and detail data on every property in the City.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 31,403	\$ 27,785	\$ 33,351	\$ 33,516	\$ 34,612
Supplies	156	508	25		
Other Services & Charges	119,749	122,270	124,546	124,546	128,511
Total	\$ 151,308	\$ 150,563	\$ 157,922	\$ 158,062	\$ 163,123

**2018 Estimated
Expenditures By Category**



**2019 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

FINANCE

Department Activities and Responsibilities

The Finance Department is responsible for Budget Preparation, Accounting and Financial Reporting, Utility Billing, Purchasing, Debt Management, Insurance and Risk Management (Shared with Administration), internal auditing, and investment of all City funds. The Department is also responsible for providing financial and technology services to all other City Departments and the Robbinsdale Economic Development Authority.

Mission

It is the mission of the Finance Department to provide excellent financial and technology services for all customers of the City, and to maintain the integrity of the City's financial assets through the timely, accurate accounting of City Records.

Department Objectives:

To carry out its mission the Finance Department has two programs; Financial Services and Utility Billing Services. The Technology Services it is responsible for are included in the Information Technology Program of the Central Services Internal Service Fund. The main objectives of the Department are listed below:

- A) Apply resources effectively to meet City Goals.
- B) Provide accurate and timely information to City Council and Administration.
- C) Ensure all City operations are in compliance with the Financial Policies established by the City Council.
- D) Maintain investments at a rate of return equal to or above the 90 day treasury bill while providing proper cash flow to meet the City's funding needs as they arise.
- E) Implement GASB financial reporting requirements.
- F) Produce a formal five-year Capital Improvement Program document in cooperation with Engineering, Public Works, and Recreation & Parks Departments.
- G) Produce the Comprehensive Annual Financial Report and submit for GFOA Certificate.
- H) Produce the Budget Document.
- I) Implement banking services and implement needed service changes.

CITY OF ROBBINSDALE, MINNESOTA

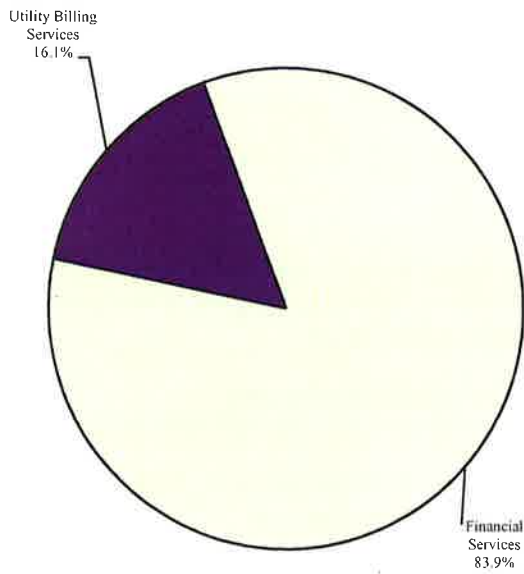
Department: Finance

Fund: General Fund

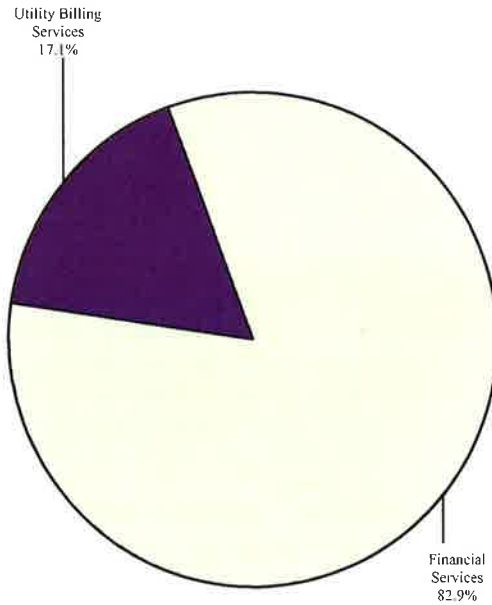
Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Financial Services	\$ 274,031	\$ 267,261	\$ 283,226	\$ 274,225	\$ 266,388
Utility Billing Services	52,483	61,049	55,284	52,691	55,005
Total	\$ 326,514	\$ 328,310	\$ 338,510	\$ 326,916	\$ 321,393

**2018 Estimated
Expenditures By Program**



**2019 Adopted
Expenditures By Program**



CITY OF ROBBINSDALE, MINNESOTA

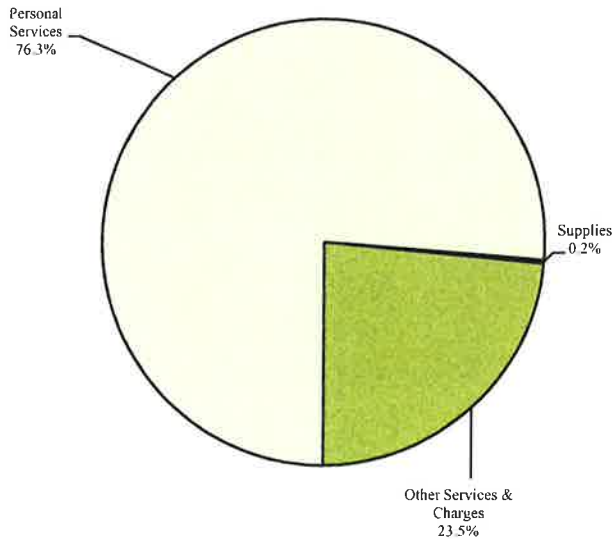
Department: Finance

Fund: General Fund

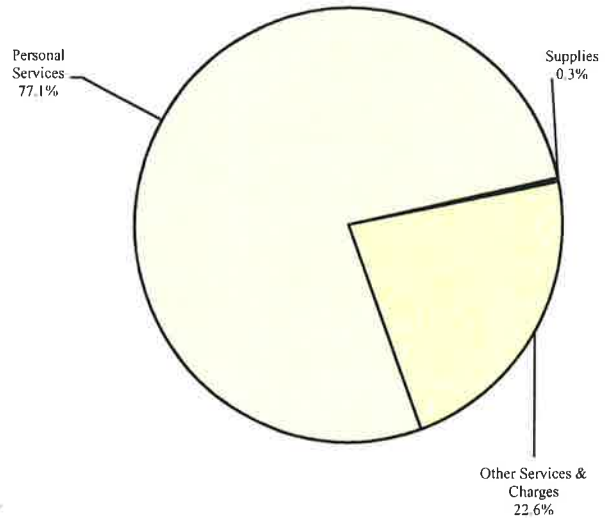
Expenditures By Category

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 410,748	\$ 443,873	\$ 478,204	\$ 470,980	\$ 498,311
Supplies	2,589	1,371	1,450	1,350	1,750
Other Services & Charges	152,517	137,418	149,150	144,880	146,100
Capital Outlay					
Amounts Charged to Other Funds	(239,340)	(254,352)	(290,294)	(290,294)	(324,768)
Total	\$ 326,514	\$ 328,310	\$ 338,510	\$ 326,916	\$ 321,393

**2018 Estimated
Expenditures By Category**



**2019 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Finance
Program: Financial Services

Major Objective: General Government

Program Description

Provides for all services related to the management of the City's financial resources.

Services

- ~ Accounting services for the City (financial reporting, payables, receivables, payroll).
- ~ Investing and debt service management of the City's portfolio.
- ~ Budgeting and financial analysis of all City Operations.
- ~ Produce Annual Budget and Financial Documents for the City Council.
- ~ Manage purchasing, fixed assets.

Expenditures					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 358,265	\$ 382,824	\$ 422,920	\$ 418,289	\$ 443,306
Supplies	2,589	1,371	1,450	1,350	1,750
Other Services & Charges	152,517	137,418	149,150	144,880	146,100
Amounts Charged to Other Funds	(239,340)	(254,352)	(290,294)	(290,294)	(324,768)
Total	\$ 274,031	\$ 267,261	\$ 283,226	\$ 274,225	\$ 266,388

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Finance
Program: Utility Billing Services

Major Objective: General Government

Program Description

Provides for Personal Service Costs related to the Billing of Utility Services for the Water, Sanitary Sewer, Storm Sewer, and Solid Waste Enterprise Fund Operations.

Services

- ~ Provide monthly billing for all residential and commercial properties within the City.
- ~ Maintain and provide customer service for all utility accounts.
- ~ Read water meters once each month through automated radio read system.
- ~ Provide direct deposit payment and credit card payment options on all utility bills.
- ~ Provide the option of electronic delivery of utility bills to customers.
- ~ Receipt and update utility accounts for all payments received.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 52,483	\$ 61,049	\$ 55,284	\$ 52,691	\$ 55,005
Supplies					
Other Services & Charges					
Total	\$ 52,483	\$ 61,049	\$ 55,284	\$ 52,691	\$ 55,005



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

COMMUNITY DEVELOPMENT

Department Activities and Responsibilities

The Community Development Department is responsible for overseeing the following:

- A. Community development Department is responsible for Planning (both Comprehensive and site specific), Zoning, Housing, and Redevelopment activities. Staff support is provided to the City Council, Planning Commission, and various task forces and community groups.
- B. Rental Licensing, which is responsible for enforcing the housing maintenance code (that requires systematic inspections of all rental property), and the licensing of all rental property within the City.
- C. Code Enforcement, which is responsible for enforcement of the nuisance and zoning codes to protect and improve the appearance of the neighborhoods throughout the City.

Mission

To serve the residents and property owners of the City of Robbinsdale by maintaining and improving the community's physical facilities through planning, official controls, housing programs, and redevelopment projects/programs.

Department Objectives:

Formulate, modify and administer current and long-range plans for the city and promote and facilitate the orderly development and redevelopment of the city.

Improve and maintain the City through the following efforts:

1. Official controls and regulations
2. Housing programs and projects
3. Environmental protection measures and programs
4. Public information and contact
5. Public improvements planning and assistance
6. Preparation and updating of the City's Comprehensive Plan
7. Enforce the building code through the issuance of permits and inspection of properties
8. Enforce the rental licensing code through systematic inspection of property
9. Enforce nuisance and zoning codes through periodic inspections of property, and in response to complaints

CITY OF ROBBINSDALE, MINNESOTA

Department: Community Development

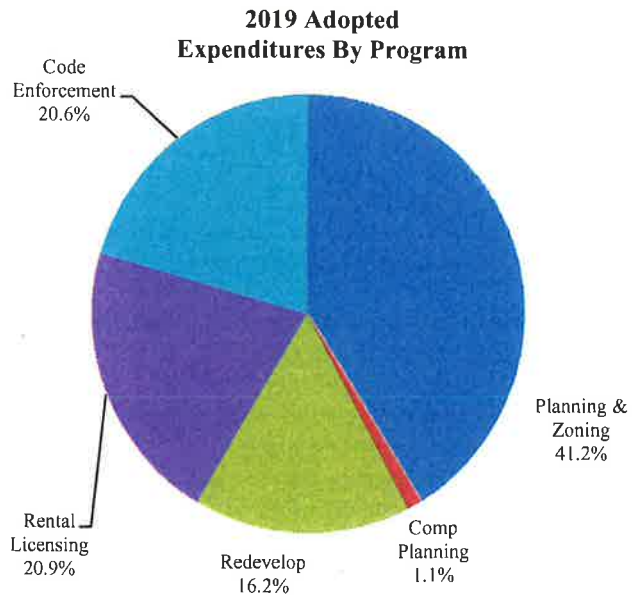
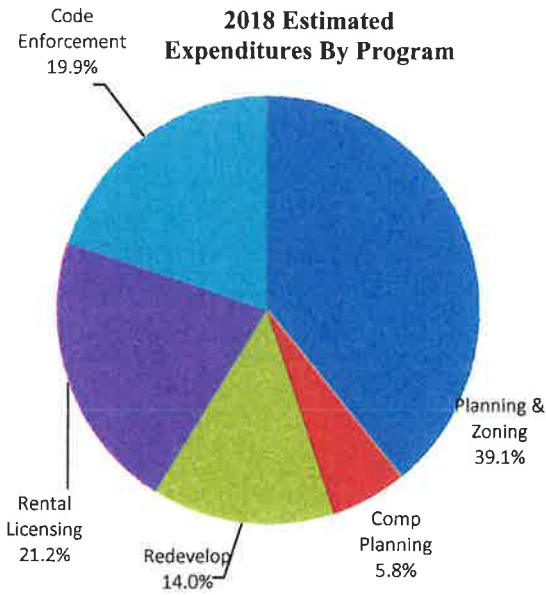
Fund: General Fund

Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Planning & Zoning	\$ 179,314	\$ 239,934	\$ 162,226	\$ 177,156	\$ 196,091
Comprehensive Planning	13	9,667	25,940	26,063	5,261
Redevelopment	52,827	63,645	65,443	63,607	77,181
Rental Licensing	71,998	59,890	96,494	96,095	99,665
Code Enforcement	83,965	114,263	89,061	90,117	97,868
Total	\$ 388,117	\$ 487,399	\$ 439,164	\$ 453,038	\$ 476,066

Related Revenue By Program

Planning & Zoning	\$ 2,350	\$ 1,821	\$ 2,000	\$ 2,700	\$ 2,000
Redevelopment	52,827	63,645	65,443	63,607	77,181
Rental Licensing	136,567	109,707	120,000	136,250	117,500
Code Enforcement	30,000	30,000	30,000	30,000	50,000
Total	\$ 221,744	\$ 205,173	\$ 217,443	\$ 232,557	\$ 246,681



CITY OF ROBBINSDALE, MINNESOTA

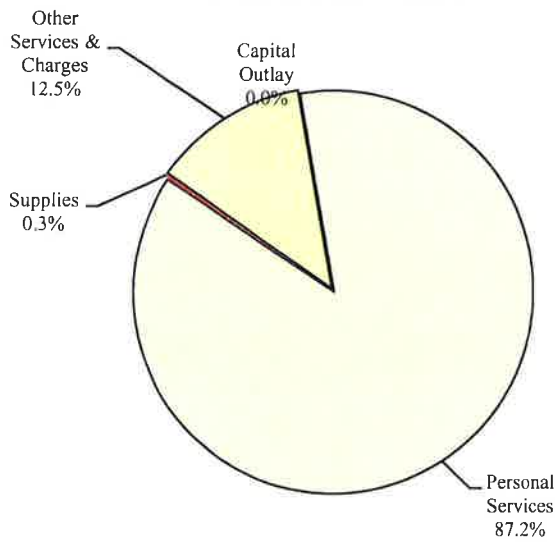
Department: Community Development

Fund: General Fund

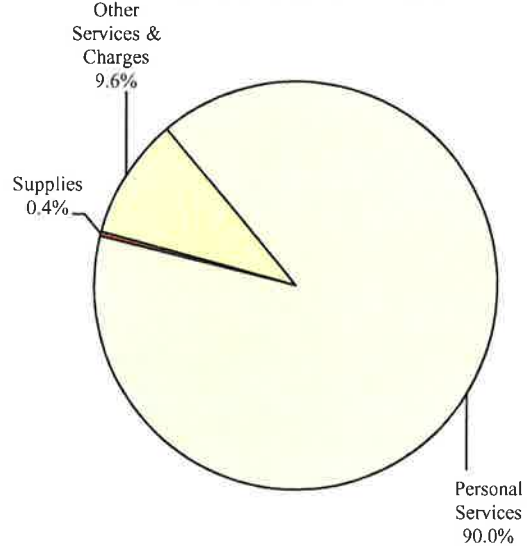
Expenditures By Category

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 341,460	\$ 361,435	\$ 392,952	\$ 394,996	\$ 428,486
Supplies	3,821	1,097	1,550	1,300	1,750
Other Services & Charges	42,836	124,867	44,662	56,742	45,830
Total	\$ 388,117	\$ 487,399	\$ 439,164	\$ 453,038	\$ 476,066

**2018 Estimated
Expenditures By Category**



**2019 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Planning & Zoning

Major Objective: Community Development

Program Description

Develop and maintain policies regarding the City's land use plans .

Services

- ~ Staff Liaison to the Planning Commission.
- ~ Site and comprehensive planning activities.
- ~ Interprets and enforces City's Zoning Code.
- ~ Represents City on regional planning activities.
- ~ Provide direction and customer service to citizens with regard to land zoning issues and uses.

Expenditures

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 158,347	\$ 138,169	\$ 140,932	\$ 143,772	\$ 175,393
Supplies	188	107	250	250	250
Other Services & Charges	20,779	101,658	21,044	33,134	20,448
Capital Outlay					
Total	\$ 179,314	\$ 239,934	\$ 162,226	\$ 177,156	\$ 196,091

Related Revenue

Planning Fees	\$ 2,350	\$ 1,821	\$ 2,000	\$ 2,700	\$ 2,000
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CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Comprehensive Planning

Major Objective: Community Development

Program Description

Account for activities associated with the development and maintenance of the City's Comprehensive Plan.

Services

- ~ Develop and maintain the City's Comprehensive Plan for land use.
- ~ Fulfill the requirements of the Metropolitan Council (regional planning agency).
- ~ Provide open meetings with citizens when necessary to discuss the City's Plan.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 13	\$ 9,667	\$ 25,940	26,063	\$ 5,261
Supplies				\$	
Other Services & Charges					
Total	<u>\$ 13</u>	<u>\$ 9,667</u>	<u>\$ 25,940</u>	<u>\$ 26,063</u>	<u>\$ 5,261</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Redevelopment

Major Objective: Community Development

Program Description

The Redevelopment Program accounts for the general administrative and internal project support of the Robbinsdale Economic Development Authority.

Services

- ~ Provide administrative support for Robbinsdale Economic Development Authority (REDA) operations.
- ~ Provide project support for REDA.

Expenditures

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 51,767	\$ 62,672	\$ 64,408	\$ 62,572	\$ 76,074
Supplies	419	12			
Other Services & Charges	641	961	1,035	1,035	1,107
Total	\$ 52,827	\$ 63,645	\$ 65,443	\$ 63,607	\$ 77,181

Related Revenue

REDA - TIF Support	\$ 52,827	\$ 63,645	\$ 65,443	\$ 63,607	\$ 77,181
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CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Rental Licensing

Major Objective: Community Development

Program Description

Provide for the licensing and systematic inspection of all rental property for the enforcement of the City's Housing Maintenance Code.

Services

- ~ Inspection of all rental properties.
- ~ Licensing all rental properties within the City.
- ~ Working with rental property owners to resolve code violations.

Category	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Adopted
Expenditures					
Personal Services	\$ 60,126	\$ 49,229	\$ 86,210	\$ 86,261	\$ 88,561
Supplies	2,580	978	1,100	1,000	1,250
Other Services & Charges	9,292	9,683	9,184	8,834	9,854
Total	\$ 71,998	\$ 59,890	\$ 96,494	\$ 96,095	\$ 99,665
Related Revenue					
Rental Housing Licenses	\$ 136,567	\$ 109,707	\$ 120,000	\$ 136,250	\$ 117,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Community Development
Program: Code Enforcement

Major Objective: Public Safety

Program Description

The Code Enforcement Program serves to protect and improve the appearance and stability of the City's residential neighborhoods through the enforcement of the nuisance and zoning codes.

Services

- ~ Respond to citizen complaints.
- ~ Periodic neighborhood inspections.
- ~ Working with property owners to achieve compliance.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 71,207	\$ 101,698	\$ 75,462	\$ 76,328	\$ 83,197
Supplies	634		200	50	250
Other Services & Charges	12,124	12,565	13,399	13,739	14,421
Total	\$ 83,965	\$ 114,263	\$ 89,061	\$ 90,117	\$ 97,868
Related Revenue					
Transfer from Solid Waste Fund	\$ 30,000	30,000	\$ 30,000	\$ 30,000	\$ 50,000

CITY OF ROBBINSDALE, MINNESOTA

POLICE

Department Activities and Responsibilities

The Police Department is located at 41010 Hubbard Avenue North. The Department is responsible for the Law Enforcement and Emergency Management activities of the City of Robbinsdale.

Mission

To promote a partnership of employees and community working together to create a better quality of life and to preserve the small-town atmosphere for Robbinsdale. Our vision of the Robbinsdale Police Department is of an organization that values its employees and the community it serves. We are committed to integrity, professionalism and dedicated to the compassion and respect of our citizens

Department Objectives:

Community Safety: Ensure the physical well-being, security of personal property and sense of safety among citizens, business, government, employees and visitors.

Creating Partnerships: Develop partnerships with youth, volunteers and neighborhoods to enhance the quality of life in Robbinsdale.

Customer Service: Provide exceptional customer service through interactive management with both internal and external customers.

Utilize Technology: Utilize technology to engage in enforcement activities and projects that will help reduce crime and assist employees in their responsibilities.

CITY OF ROBBINSDALE, MINNESOTA

Department: Police

Fund: General Fund

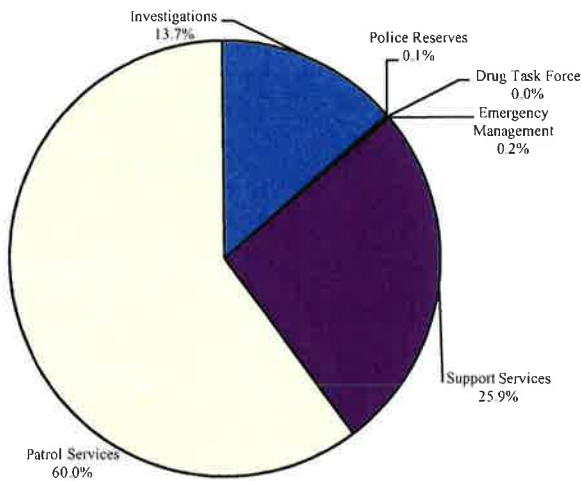
Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Support Services	\$ 876,743	\$ 897,569	\$ 1,129,552	\$ 1,097,555	\$ 1,299,733
Patrol Services	2,411,447	2,473,758	2,459,731	2,538,472	2,770,128
Investigations	551,106	566,052	555,824	580,451	579,494
Police Reserves	4,233	4,812	6,000	6,000	6,000
Drug Task Force	115,620	89,227	140,983	913	140,670
Emergency Management	6,276	5,157	6,745	6,745	6,793
Total	\$ 3,965,425	\$ 4,036,575	\$ 4,298,835	\$ 4,230,136	\$ 4,802,818

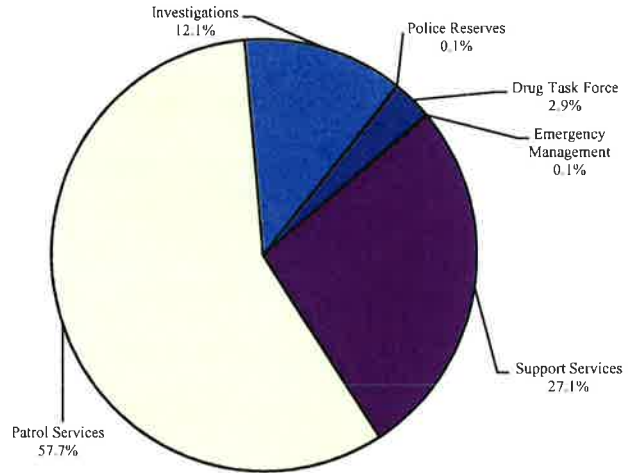
Related Revenue By Program

Support Services	\$	\$	\$	\$	\$
Patrol Services	\$ 39,514	\$ 37,564	\$ 31,500	\$ 24,146	\$ 31,750
Investigations	65,382	65,709	65,500	65,382	65,500
Police Reserves	1,218	1,225	1,200	1,200	1,200
Total	\$ 106,114	\$ 104,498	\$ 98,200	\$ 90,728	\$ 98,450

2018 Estimated Expenditures By Program



2019 Adopted Expenditures By Program



CITY OF ROBBINSDALE, MINNESOTA

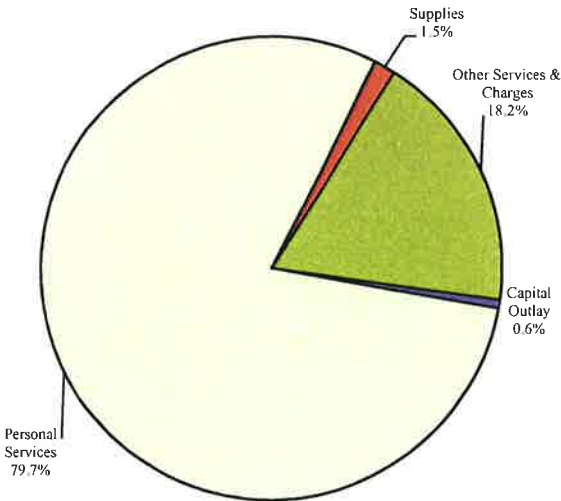
Department: Police

Fund: General Fund

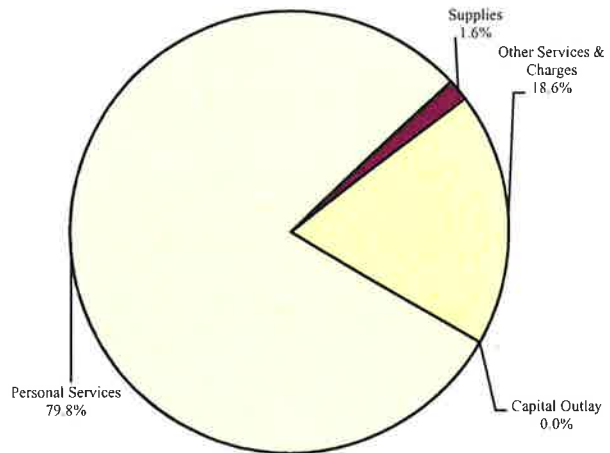
Expenditures By Category

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 3,104,980	\$ 3,250,727	\$ 3,454,478	\$ 3,371,326	\$ 3,832,055
Supplies	60,965	66,196	66,500	64,500	76,930
Other Services & Charges	874,733	803,153	863,799	866,149	992,566
Capital Outlay	17,603	18,427	10,500	24,605	
Amounts Charged to Other Funds	(92,856)	(101,928)	(96,442)	(96,444)	(98,733)
Total	\$ 3,965,425	\$ 4,036,575	\$ 4,298,835	\$ 4,230,136	\$ 4,802,818

**2018 Estimated
Expenditures By Category**



**2019 Adopted
Expenditures By Category**



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Support Services

Major Objective: Public Safety

Program Description

Provide for the administration and support of all Police Department activities.

Services

- ~ Maintaining department files and records.
- ~ Compiling of statistical data and preparing reports.
- ~ Maintaining the property room and dead storage areas.
- ~ Providing front desk services to the public.
- ~ Coordinating training and court appearances.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 529,786	\$ 572,187	\$ 769,848	\$ 728,623	\$ 865,781
Supplies	40,322	39,282	40,500	38,500	42,500
Other Services & Charges	381,888	388,028	414,646	415,676	490,185
Capital Outlay	17,603		1,000	11,200	
Amounts Charged to Other Funds	(92,856)	(101,928)	(96,442)	(96,444)	(98,733)
Total	\$ 876,743	\$ 897,569	\$ 1,129,552	\$ 1,097,555	\$ 1,299,733

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Patrol Services

Major Objective: Public Safety

Program Description

Provide for the everyday services associated with maintaining the safety of the public.

Services

- ~ Investigation of major and minor crimes at the scene of discovery.
- ~ Respond to medical emergencies.
- ~ Continual observation of the community to determine the need for police assistance.
- ~ Investigations of traffic accidents.
- ~ Enforcement of traffic laws and quell disturbances of the peace.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 2,025,673	\$ 2,073,212	\$ 2,050,456	\$ 2,128,497	\$ 2,306,073
Supplies	18,865	23,267	21,000	21,000	29,430
Other Services & Charges	366,909	358,852	388,275	388,975	434,625
Capital Outlay		18,427			
Total	\$ 2,411,447	\$ 2,473,758	\$ 2,459,731	\$ 2,538,472	\$ 2,770,128
Related Revenue					
Police Services	\$ 20,276	\$ 21,590	\$ 14,500	\$ 10,618	\$ 14,500
Pawn Shop Fees	7,691	14,466	13,000	11,356	13,000
Police Auction	1,090	646	1,000	328	1,000
Other Fees	10,207	2	3,000	1,594	3,000
False Alarms	250	860		250	250
Accident Reports					
Total	\$ 39,514	\$ 37,564	\$ 31,500	\$ 24,146	\$ 31,750

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Safety
Department: Police
Program: Investigations / Special Services

Program Description

Provide for investigative services of both adult and juvenile cases and coordination of the Departments crime prevention program.

Services

- ~ Investigate crimes as needed.
- ~ Recovery of stolen property.
- ~ Prepare cases for prosecution and the arrest of suspects.
- ~ Protection of dependant children who are victims of crimes.
- ~ Responsibility of handling juvenile who are both perpetrators and victims of crime.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 510,339	\$ 516,025	\$ 493,191	\$ 513,293	\$ 519,531
Supplies	429	1,093	1,500	1,500	1,500
Other Services & Charges	40,338	48,934	51,633	52,253	58,463
Capital Outlay			9,500	13,405	
Total	\$ 551,106	\$ 566,052	\$ 555,824	\$ 580,451	\$ 579,494
Related Revenue					
Police Services --					
School Liason Officer	\$ 65,382	\$ 65,709	\$ 65,500	\$ 65,382	\$ 65,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Police Reserves

Major Objective: Public Safety

Program Description

Provide funding for an auxillary organization used to augment the regular police force as a back-up unit. Reserves are not licensed and do not carry handguns or the full power of arrest.

Services

- ~ Provides patrol and security checks of the parking facilities within the City.
- ~ Provides security and traffic control for special events.
- ~ Enforcement of City Ordinances during Snow Emergencies.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Supplies	\$ 500	\$ 2,554	\$ 2,500	\$ 2,500	\$ 2,500
Other Services & Charges	3,733	2,258	3,500	3,500	3,500
Total	\$ 4,233	\$ 4,812	\$ 6,000	\$ 6,000	\$ 6,000
Related Revenue					
Donations	\$ 1,218	\$ 1,225	\$ 1,200	\$ 1,200	\$ 1,200

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Drug Task Force

Major Objective: Public Safety

Program Description

Provide for costs associated with membership in the Northwest Metro Drug Enforcement Task Force. The Task Force is partially federally funded and focuses on crimes associated with narcotics violations.

Services

- ~ The City assigns one officer to participate with the task force.
- ~ Task Force goals are to reduce the number of crimes committed by illicit drug abusers through arresting them for narcotics violations.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 39,120	\$ 89,227	\$ 140,983	\$ 913	\$ 140,670
Other Services & Charges	<u>76,500</u>				
Total	<u>\$ 115,620</u>	<u>\$ 89,227</u>	<u>\$ 140,983</u>	<u>\$ 913</u>	<u>\$ 140,670</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Police
Program: Emergency Management

Major Objective: Public Safety

Program Description

Provides a warning system to alert citizens of an approaching emergency, such as threatening weather or other catastrophic event. It is also for broadcasting emergency public information to residents before, during, and after the emergency. The program is administered by the City Manager; and her designee, the Chief of Police serves as Emergency Management Director.

Services

- ~ Provides residents with a first alert emergency warning system.
- ~ Coordinates regional efforts with Hennepin County Division of Emergency Preparedness.
- ~ Coordinates Emergency training for all City departments.
- ~ Educates residents on emergency preparedness.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 62	\$ 76	\$	\$	\$
Supplies	849		1,000	1,000	1,000
Other Services & Charges	5,365	5,081	5,745	5,745	5,793
Capital Outlay					
Amounts Charged to Other Funds					
Total	\$ 6,276	\$ 5,157	\$ 6,745	\$ 6,745	\$ 6,793



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

FIRE

Department Activities and Responsibilities

The Fire Department is comprised of all paid on call firefighters. The Fire Department Officers are appointed by the City Manager (Fire Chief, Assistant Fire Chief, Fire Marshall, Fire Inspector, 2 Captains, and 2 Lieutenants). The Fire Department has one station located at 4101 Hubbard Avenue North. The Department is responsible for fire prevention, inspection, and suppression services to the City.

Mission

The Fire Department is committed to serving the citizens of Robbinsdale by protecting their lives and property through the provision of fire prevention and suppression services.

Department Objectives:

- A . Continue vigorous training for all firefighters.
- B. Increase the awareness level of citizens on the hazards of fire through education and communication.
- C. Continue maintenance and repair of all equipment to ensure compliance with National Standards.
- D. Increase safety inspections of commercial and apartment buildings.
- E. Continue placing firebox entry systems for businesses in the community.
- F. Hold the annual Fire Department Open House as a community service for education and relation purposes.
- G. Continue to support the National Night Out Program.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General
Department: Fire
Program: Fire Prevention / Suppression

Major Objective: Public Safety

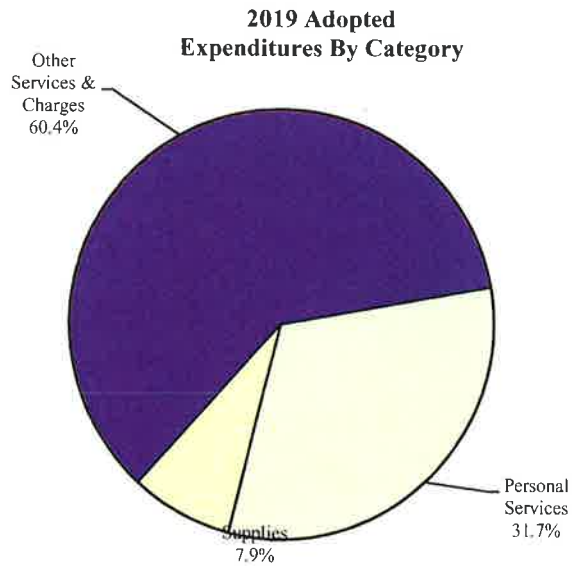
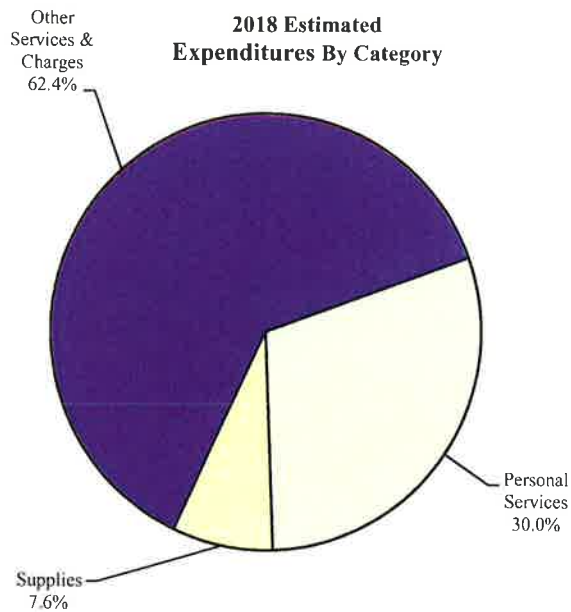
Program Description

Account for all costs associated with maintaining a paid on call Fire Department.

Services

- ~ Provide Fire Suppression coverage for the City.
- ~ Provide Fire Inspection services for businesses and multi-family units.
- ~ Provide on-going training for paid on call firefighters.
- ~ Provide support as required by Statute of the Fire Relief Association (Pension for firefighters).
- ~ Educate the Community on fire prevention issues.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 220,803	\$ 232,982	\$ 213,877	\$ 214,611	\$ 222,261
Supplies	57,521	41,673	54,250	54,250	55,150
Other Services & Charges	434,275	406,764	459,315	447,075	423,454
Capital Outlay			12,000	8,115	
Total	\$ 712,599	\$ 681,419	\$ 739,442	\$ 724,051	\$ 700,865



CITY OF ROBBINSDALE, MINNESOTA

RECREATION & PARKS

Department Activities and Responsibilities

The Recreation & Parks Department is located at Robbinsdale City Hall. The Department is responsible for all recreation programming, Library Building operations, and oversees the City Band. Also, the Director of Administrative and Recreation Services is the staff liaison with the Parks, Recreation, and Forestry Commission. Parks Maintenance and Parks Capital Improvement management has been shifted to Public Works.

Mission

The Recreation Department strives to provide opportunities for residents to participate in a wide variety of leisure activities, which will produce self-fulfilling experiences consistent with the needs, interests, and abilities of all citizens.

Department Objectives:

Recreation Objectives:

- A. Continue to provide a comprehensive program of recreation activities for all ages, sexes, and interests.
- B. Continue to develop more cooperative programs with neighboring cities.
- C. Continue to use electronic registration system with will allow access to program registration in a variety of ways (multiple locations, phone) and with a variety of payment options (credit card, debit card, etc.) Research on-line option.
- D. Explore on-line registration options.
- E. Develop marketing options, such as e-subscribe.

City Band Objective:

- A. Continue to maintain a visibility and high level of participation – by band members and by city and county-wide audience.

Park Improvement Objectives:

- A. Define a sustainable plan for preserving the city's Park assets and recreational facilities.
- B. Continue to work with the Parks, Recreation, and Forestry Commission.

CITY OF ROBBINSDALE, MINNESOTA

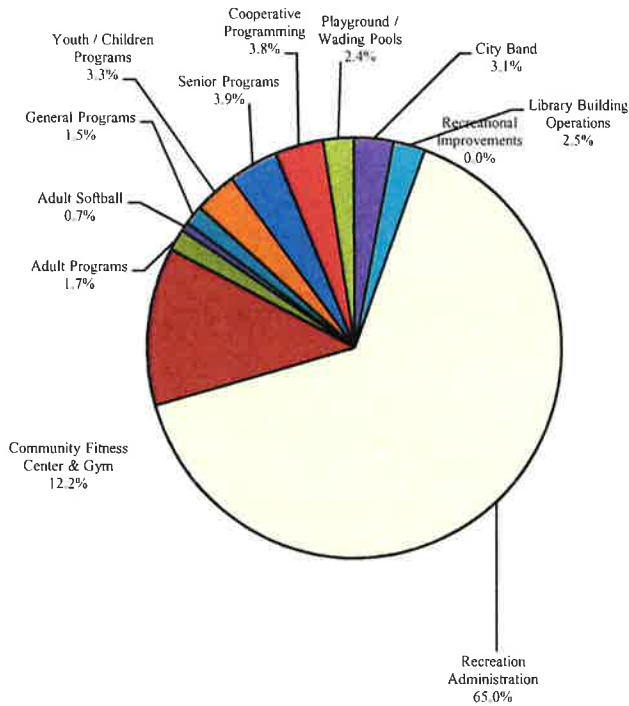
Department: Recreation & Parks

Fund: General Fund

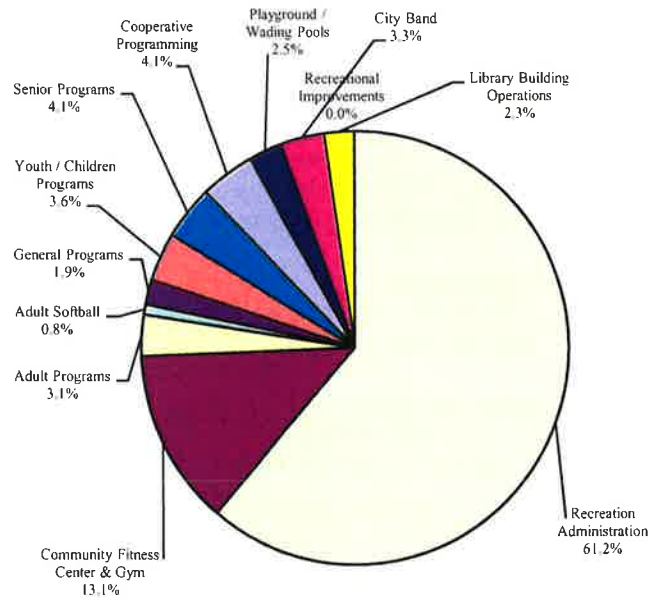
Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Recreation Administration	\$ 318,570	\$ 339,107	\$ 383,099	\$ 385,249	\$ 343,422
Community Fitness Center & Gym	55,880	57,172	75,190	72,317	73,615
Adult Programs	1,602	1,510	16,159	10,016	17,210
Adult Softball	2,997	2,931	4,256	3,956	4,328
General Programs	5,504	7,921	8,928	8,933	10,504
Youth / Children Programs	14,525	16,209	19,554	19,554	20,199
Senior Programs	25,505	17,161	27,298	23,039	22,820
Cooperative Programming	28,117	23,393	22,954	22,399	23,083
Playground / Wading Pools	3,536	3,103	14,226	14,171	14,235
City Band	20,587	18,839	15,435	18,340	18,680
Library Building Operations	14,195	31,701	14,735	14,779	12,746
Total	\$ 491,018	\$ 519,047	\$ 601,834	\$ 592,753	\$ 560,842

2018 Estimated Expenditures By Program



2019 Adopted Expenditures By Program



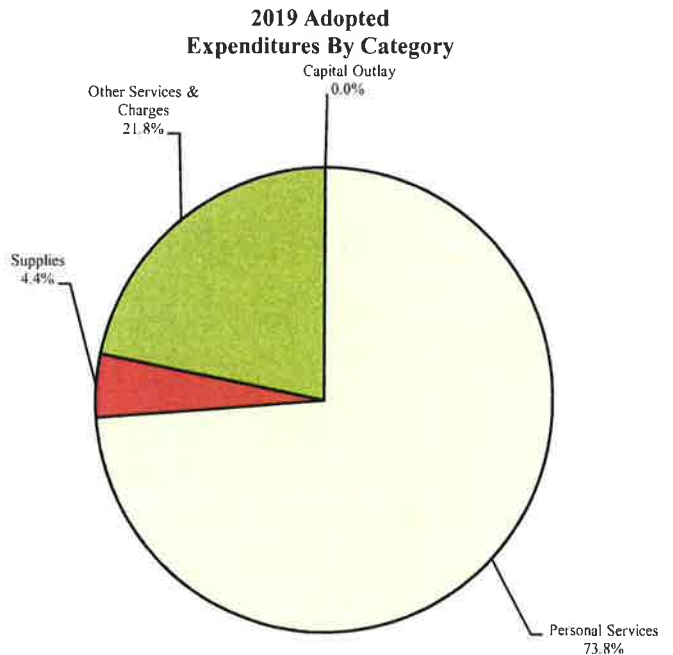
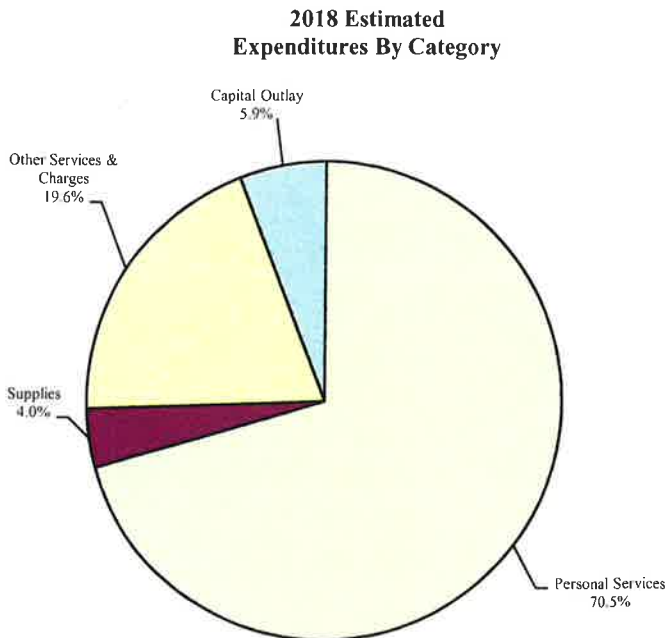
CITY OF ROBBINSDALE, MINNESOTA

Department: Recreation & Parks

Fund: General Fund

Related Revenue By Program					
Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Community Center Operations	\$ 38,360	\$ 36,762	\$ 37,500	\$ 42,512	\$ 38,500
Adult Programs	14,442	13,259	13,000	13,000	24,750
Adult Softball					
General Programs	380	380	500	829	500
Youth / Children Programs	15,244	15,248	14,500	13,671	14,500
Senior Programs	7,506	3,376	10,000	2,892	3,000
Cooperative Programming	26,489	23,388	28,000	21,254	22,500
Park Maintenance Fees	15,244	15,248	14,500	13,671	14,500
Playground / Wading Pools	2,385	1,750			
City Band			4,200	4,200	4,200
Library Building Operations					
Total	\$ 120,050	\$ 109,411	\$ 122,200	\$ 112,028	\$ 122,450

Expenditures By Category					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 352,728	\$ 374,837	\$ 423,951	\$ 417,863	\$ 413,956
Supplies	17,663	17,329	23,950	23,650	24,525
Other Services & Charges	120,627	123,515	118,870	116,177	122,361
Capital Outlay		3,366	35,063	35,063	
Total	\$ 491,018	\$ 519,047	\$ 601,834	\$ 592,753	\$ 560,842



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Recreation Administration

Major Objective: Recreation & Cultural

Program Description

To provide for the planning and implementation of a comprehensive program of recreation activities for the residents of the City.

Services

- ~ Provides for supervisory support for all programs.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (includes Internal Service Fund Charges) to operate the Department.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 256,730	\$ 278,729	\$ 288,779	\$ 290,519	\$ 272,451
Supplies	3,751	1,919	3,000	3,000	3,000
Other Services & Charges	58,089	58,459	64,757	65,167	67,971
Capital Outlay			26,563	26,563	
Amounts Charged to Other Funds					
Total	\$ 318,570	\$ 339,107	\$ 383,099	\$ 385,249	\$ 343,422

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Programs

Major Objective: Recreation & Cultural

Program Description

Provide a wide range of activities for both men and women. Adult Programs are structured so that fees cover all direct costs incurred.

Services

Current Programs Include:

- ~ 3 on 3 Basketball.
- ~ Adult Volleyball leagues.
- ~ Walk for Health.
- ~ Karate.
- ~ Out & About.
- ~ Jazzercise.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 23	\$ 13	\$ 13,359	\$ 6,766	\$ 13,385
Supplies	64	75	300	250	325
Other Services & Charges	1,515	1,422	2,500	3,000	3,500
Capital Outlay					
Total	\$ 1,602	\$ 1,510	\$ 16,159	\$ 10,016	\$ 17,210
Related Revenue					
Program Fees	\$ 14,442	\$ 13,259	\$ 13,000	\$ 13,000	\$ 24,750

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Adult Softball

Major Objective: Recreation & Cultural

Program Description

Provide for the Adult Softball League. There are approximately 32 teams that participate on an annual basis.

Services

- ~ Provide umpire services.
- ~ Provide registration and league scheduling.
- ~ Provides a recreation opportunity for adults.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 23	\$ 9	\$ 606	\$ 606	\$ 678
Supplies	625	604	750	750	750
Other Services & Charges	2,349	2,318	2,900	2,600	2,900
Total	\$ 2,997	\$ 2,931	\$ 4,256	\$ 3,956	\$ 4,328
Related Revenue					
Program Fees	\$	\$	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: General Programs

Major Objective: Recreation & Cultural

Program Description

To provide recreation programs that have a broad appeal to persons of all ages.

Services

- ~ Group trips for various family events throughout the Twin Cities Metropolitan Area.
- ~ Various holiday events (Easter Egg Hunt, Safe & Happy Halloween, etc ...).
- ~ Various other general interest programming.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 4,208	\$ 4,512	\$ 5,528	\$ 5,533	\$ 6,104
Supplies	1,094	2,910	2,000	2,000	3,000
Other Services & Charges	202	499	1,400	1,400	1,400
Total	\$ 5,504	\$ 7,921	\$ 8,928	\$ 8,933	\$ 10,504
Related Revenue					
Program Fees	\$ 380	\$ 380	\$ 500	\$ 829	\$ 500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Youth \ Children Programs

Major Objective: Recreation & Cultural

Program Description

Provides a wide range of recreation activities for boys and girls ages pre-school through teens.

Services

- ~ Various Pre-school programming.
- ~ Various Arts & Craft, music, dance, and science classes.
- ~ Various athletic opportunities (t-ball, baseball, soccer, broomball, basketball, and wrestling).
- ~ Lessons for various athletic skills.
- ~ Programming for special populations.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 7,910	\$ 9,634	\$ 10,524	\$ 10,534	\$ 11,169
Supplies	6,000	5,060	7,000	6,800	6,500
Other Services & Charges	615	1,515	2,030	2,220	2,530
Total	\$ 14,525	\$ 16,209	\$ 19,554	\$ 19,554	\$ 20,199
Related Revenue					
Recreation Fees	\$ 15,244	\$ 15,248	\$ 14,500	\$ 13,671	\$ 14,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Senior Programs

Major Objective: Recreation & Cultural

Program Description

Provide activities that have a broad appeal to older adults. The program is coordinated by a contract employee through Senior Community Services, which is a non-profit social services organization.

Services

- ~ Friendly Robins Club.
- ~ Golden Agers Club.
- ~ Periodic outings to places of interest throughout the year.
- ~ Various topical interest programs and activities.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 3,504	\$ 3,088	\$ 2,539	2,541	2,544
Supplies	2,066	1,165	6,500	\$ 6,500	\$ 6,500
Other Services & Charges	19,935	12,908	18,259	13,998	13,776
Capital Outlay					
Total	\$ 25,505	\$ 17,161	\$ 27,298	\$ 23,039	\$ 22,820
Related Revenue					
Senior Program Fees	\$ 7,506	\$ 3,376	\$ 10,000	\$ 2,892	\$ 3,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Cooperative Programming

Major Objective: Recreation & Cultural

Program Description

Provide for the promotion of joint programs with the surrounding communities.

Services

- ~ Just for Kids (After School Program).
- ~ Various events.
- ~ Joint sports leagues and sports camps offerings.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 9,910	\$ 10,453	\$ 9,954	\$ 9,399	\$ 10,083
Supplies	2,093	1,529	1,000	1,000	1,000
Other Services & Charges	16,114	11,411	12,000	12,000	12,000
Total	\$ 28,117	\$ 23,393	\$ 22,954	\$ 22,399	\$ 23,083
Related Revenue					
Program Fees	\$ 26,489	\$ 23,388	\$ 28,000	\$ 21,254	\$ 22,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Playground \ Wading Pool

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the playground program and wading pools during the summer. Playground programs operate out of Sanborn, Manor, Triangle, and Lee Parks. Wading pool is located at Triangle Park. A splash pad is located at Manor Park.

Services

- ~ Provide a supervised drop in center for youth.
- ~ Provide various activities for youth (Sports, Arts & Crafts, and Games).
- ~ Provide various special events throughout the summer.
- ~ Provide wading pools for families of young children.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 3,386	\$ 2,967	\$ 14,126	\$ 14,121	\$ 14,135
Supplies	150	116	100	50	100
Other Services & Charges		20			
Total	\$ 3,536	\$ 3,103	\$ 14,226	\$ 14,171	\$ 14,235
Related Revenue					
Program Fees	\$ 2,385	\$ 1,750	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: City Band

Major Objective: Recreation & Cultural

Program Description

Provides for activities of the City Band, both marching and concert. The Robbinsdale City Band was officially organized in September of 1908, and has represented the City in numerous parades throughout the last century. The Robbinsdale City Band continues to hold a series of concerts throughout the summer at various bandshells around the Twin Cities Metropolitan Area.

Services

- ~ Provide music activities for residents.
- ~ Provide musical entertainment for the region at large.
- ~ Represent the City in parades and other civic type functions.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 12,170	\$ 12,882	\$ 12,367	\$ 12,364	\$ 12,371
Supplies					
Other Services & Charges	8,417	5,957	3,068	5,976	6,309
Total	\$ 20,587	\$ 18,839	\$ 15,435	\$ 18,340	\$ 18,680
Related Revenue					
Donations	\$	\$	\$	\$	\$

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Recreation & Parks
Program: Library Building Operations

Major Objective: Recreation & Cultural

Program Description

Provide for the operations of the Historic Library Building. The building houses a museum on Robbinsdale, an art gallery for local artists, and a non-profit organization that works with youth.

Services

- ~ Operate and maintain the building.
- ~ Provide a museum on Robbinsdale's history for residents (sponsored by the Robbinsdale Historical Society).
- ~ Provide an avenue for local artists to display their work.
- ~ Lease space to non-profit organizations as a service to the community.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 2,305	\$ 4,272	\$ 5,779	\$ 5,963	\$ 2,521
Supplies	295	528	300	300	350
Other Services & Charges	11,595	26,901	8,656	8,516	9,875
Total	\$ 14,195	\$ 31,701	\$ 14,735	\$ 14,779	\$ 12,746
Related Revenue					
Rentals - Teen Annex	\$	\$	\$	\$	\$



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

ENGINEERING

Department Activities and Responsibilities

The Engineering Department is responsible for overseeing the following:

- A. Engineering Services, which involves project management and coordination of infrastructure projects within the City of Robbinsdale including projects at the private, city, county and state level; reviewing and assisting with public works and park activities when the cost of maintenance exceeds the cost of new. The department is also responsible for providing information and maps to other departments, residents, and other public and private agencies.
- B. Building Inspections, which is responsible for the administration of the State of Minnesota building Code, and overseeing all permit applications required by the City.

Mission

It is the mission of the Engineering Department to provide cost effective and timely solutions for infrastructure projects and issues that arise, enforce compliance with State Building Code Standards, and prevent housing conditions that adversely affect the social well being and quality of life for residents within the City.

Department Objectives:

The Engineering Department has established objectives to help us fulfill our responsibilities and support our mission. These objectives are:

- 1. Engineering design, surveying and inspection
- 2. Project management and coordination
- 3. Survey and maintain database of City infrastructure
- 4. Update and maintain City maps
- 5. Implement GIS software, mapping and spatial database
- 6. Provide support services to other City Departments
- 7. Enforce the building code through the issuance of permits and inspection properties

CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

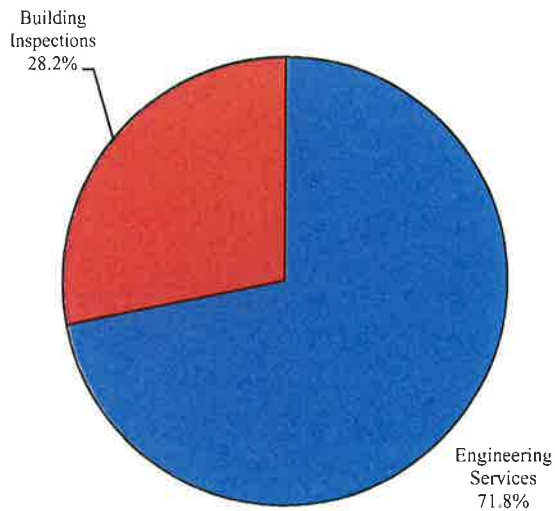
Expenditures By Program

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Engineering Services	\$ 431,168	\$ 457,725	\$ 544,465	\$ 517,456	\$ 463,007
Building Inspections	201,690	198,181	205,917	202,972	211,827
Total	\$ 632,858	\$ 655,906	\$ 750,382	\$ 720,428	\$ 674,834

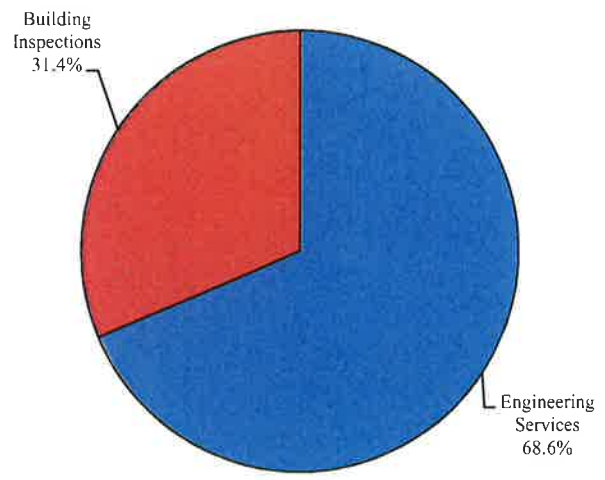
Related Revenue By Program

Engineering Services	\$ 133,862	\$ 131,349	\$ 238,594	\$ 192,000	\$ 163,000
Building Inspections	253,265	219,934	202,000	365,767	206,000
Total	\$ 387,127	\$ 351,283	\$ 440,594	\$ 557,767	\$ 369,000

**2018 Estimated
Expenditures By Program**



**2019 Adopted
Expenditures By Program**

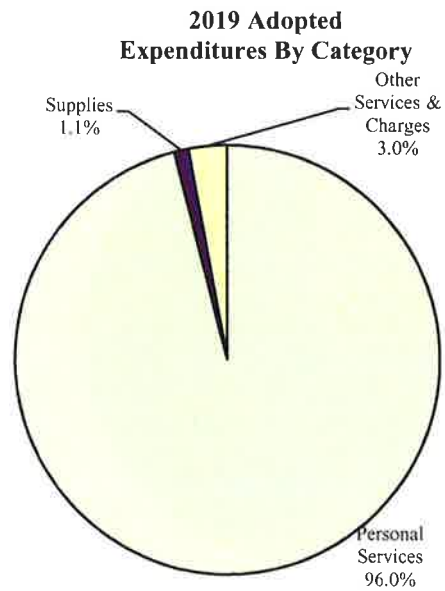
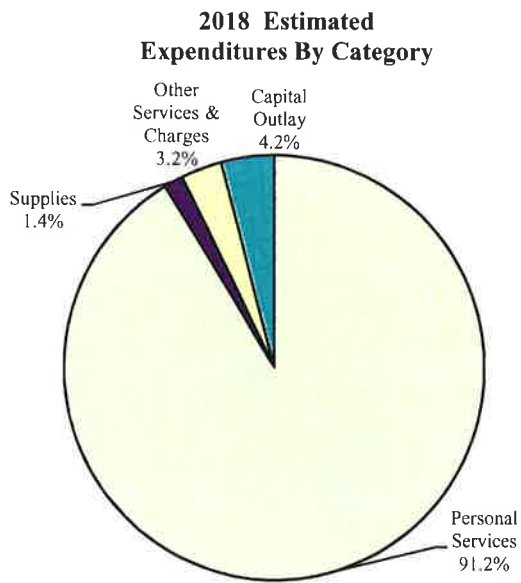


CITY OF ROBBINSDALE, MINNESOTA

Department: Engineering

Fund: General Fund

Expenditures By Category					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Personal Services	\$ 596,533	\$ 628,468	\$ 678,983	\$ 657,376	\$ 647,719
Supplies	3,887	7,103	12,975	10,275	7,150
Other Services & Charges	120,278	111,955	114,657	109,067	111,510
Capital Outlay			30,000	29,943	
Amounts Charged to Other Funds	(87,840)	(91,620)	(86,233)	(86,233)	(91,545)
Total	\$ 632,858	\$ 655,906	\$ 750,382	\$ 720,428	\$ 674,834



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Engineering Services

Major Objective: Public Works

Program Description

Provide management and coordination for the City's infrastructure projects, maintain City maps and project files, work with other agencies regarding infrastructure issues, and provide GIS mapping services.

Services

- ~ Manage all facets of infrastructure projects (feasibility reports, specification review, bidding, contracting, etc..).
- ~ Maintain all project files.
- ~ Develop and maintain maps of the City's infrastructure.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 439,552	\$ 467,514	\$ 507,445	\$ 483,468	\$ 465,924
Supplies	3,512	6,456	11,650	9,850	6,725
Other Services & Charges	75,944	75,375	81,603	80,428	81,903
Capital Outlay			30,000	29,943	
Amounts Charged to Other Funds	(87,840)	(91,620)	(86,233)	(86,233)	(91,545)
Total	\$ 431,168	\$ 457,725	\$ 544,465	\$ 517,456	\$ 463,007
Related Revenue					
Utility Inspection Fees	\$ 3,600	\$ 4,200	\$ 4,600	3,000	4,000
Transfer from PIR Fund	97,821	102,149	196,170	\$ 159,000	\$ 159,000
Total	\$ 101,421	\$ 106,349	\$ 200,770	\$ 162,000	\$ 163,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Engineering
Program: Building Inspections

Major Objective: Public Safety

Program Description

Provide for the Inspection of properties for compliance with City Ordinances and State Building Codes when permits are issued.

Services

- ~ Customer service to residents desiring to improve their properties.
- ~ Inspections of projects that require a permit.
- ~ Review of plans prior to permit approval to ensure compliance with codes and ordinances.

Category	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Adopted
Expenditures					
Personal Services	\$ 156,981	\$ 160,954	\$ 171,538	\$ 173,908	\$ 181,795
Supplies	375	647	1,325	425	425
Other Services & Charges	44,334	36,580	33,054	28,639	29,607
Capital Outlay					
Amounts Charged to Other Funds					
Total	\$ 201,690	\$ 198,181	\$ 205,917	\$ 202,972	\$ 211,827

Related Revenue					
General Building Licenses	\$ 3,750	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Building Permits	126,890	126,307	115,000	215,945	120,000
Heating & A/C Permits	56,822	30,208	35,000	41,968	30,000
Plumbing Permits	24,190	26,332	18,500	23,528	20,000
Plan Check Fees	41,613	33,587	30,000	80,826	32,500
Total	\$ 253,265	\$ 219,934	\$ 202,000	\$ 365,767	\$ 206,000



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

PUBLIC WORKS

Department Activities and Responsibilities

The Public Works department is located in the Central Garage at 4601 Toledo Ave N. The Department is responsible for all maintenance related to City Streets, City Parks, Central Garage (Internal Service Fund), and the Utility System (Enterprise Funds). The General Fund is divided into three divisions: Streets and Park Maintenance, and Forestry.

Mission

To provide a cost effective, high level of service in maintaining the City's infrastructure (streets, parks, and utility systems) and Central Garage that serves all residents of Robbinsdale.

Department Objectives:

The following are the objectives as they relate to the Streets and Parks Maintenance Divisions:

Park Maintenance Division:

- A. Continue to maintain the City's Parks in excellent condition for the residents.
- B. Continue to provide information on job activities for developing a cost associated with maintaining each park.
- C. Assist Recreation & Parks Department programs with set up and maintenance services as needed.
- D. Continue to help with the set up of Whiz Bang Days (The City's annual celebration in July).

Streets Division:

- A. Continue to sweep the streets and alleys as appropriate throughout the year.
- B. Provide for snowplowing and removal as needed.
- C. Continue to maintain the alleys, sidewalks, and streets in good working condition.
- D. Stripe the intersections and crosswalks annually.
- E. Prepare streets for any scheduled sealcoating or resurfacing project.

CITY OF ROBBINSDALE, MINNESOTA

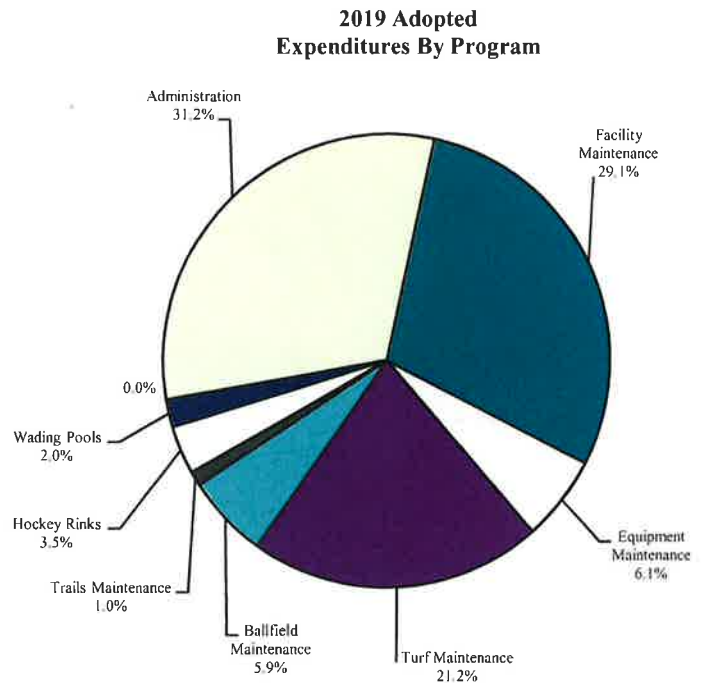
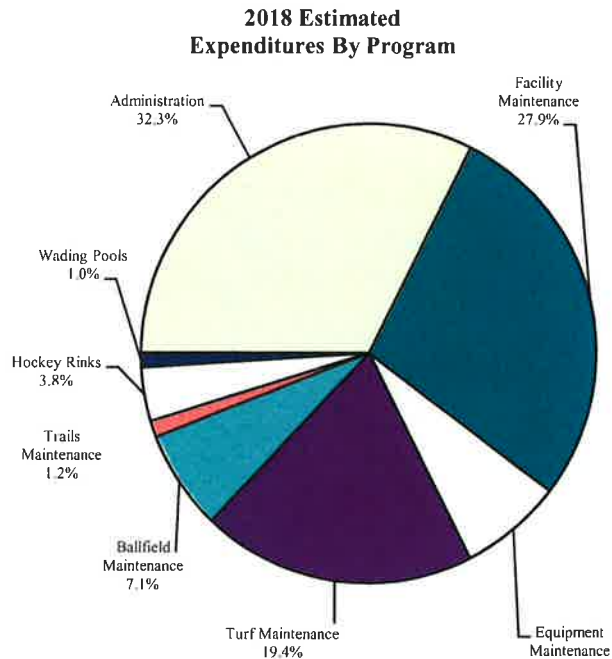
Department: Public Works

Fund: General Fund

Program	2015 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures By Program					
<i>Parks Maintenance Division</i>					
Administration	\$ 190,186	\$ 194,626	\$ 194,684	\$ 194,703	\$ 223,024
Facility Maintenance	183,266	183,571	157,594	167,905	208,180
Equipment Maintenance	39,467	32,641	44,014	44,273	43,788
Turf Maintenance	106,459	135,241	106,830	116,959	151,930
Ballfield Maintenance	31,689	38,155	41,439	42,506	42,353
Trails Maintenance	2,995	3,460	8,059	7,034	7,501
Hockey Rinks	19,446	18,948	22,548	22,738	24,716
Wading Pools	19,654	15,518		6,226	14,257
Total Parks Maintenance	593,162	622,160	575,168	602,344	715,749

Related Revenue By Program					
Parks Ballfield Maintenance	\$ 5,829	\$ 6,622	\$ 5,500	\$ 5,500	\$ 5,500

Parks Maintenance Division



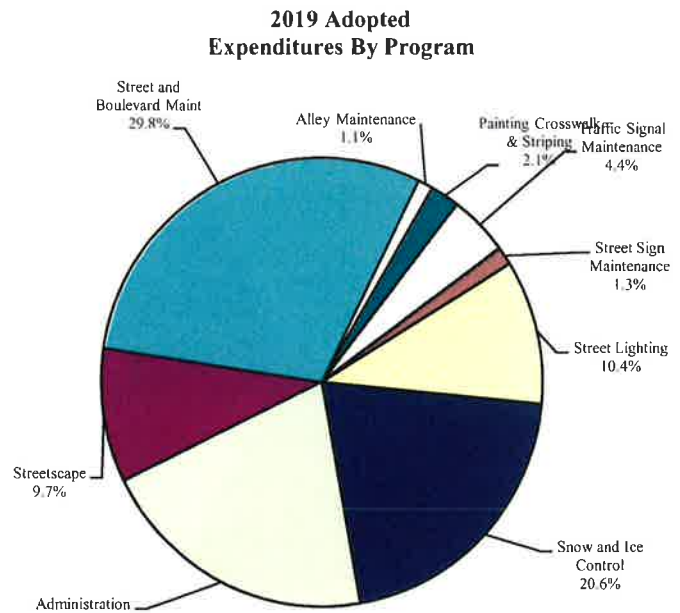
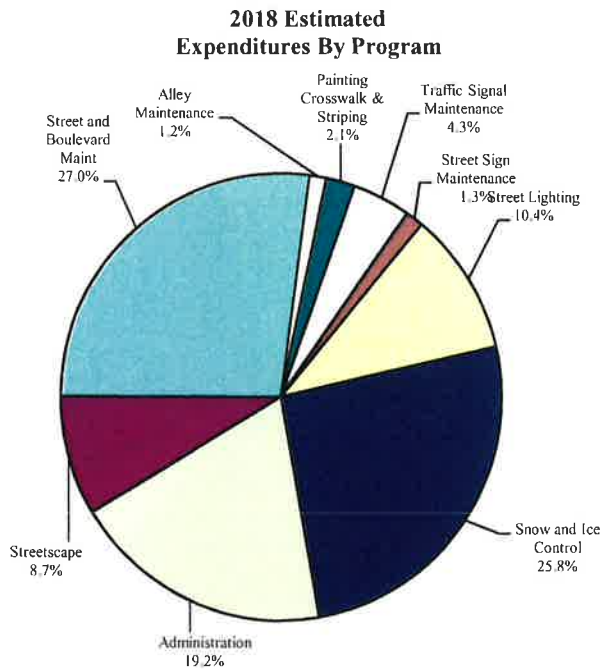
CITY OF ROBBINSDALE, MINNESOTA

Department: Public Works

Fund: General Fund

Program	2015 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures By Program					
<i>Streets Division</i>					
Administration	\$ 222,231	\$ 212,478	\$ 246,793	\$ 226,411	\$ 249,671
Streetscape	67,594	73,631	147,768	102,586	117,612
Street and Boulevard Maint	288,899	329,089	339,706	319,654	363,408
Alley Maintenance	13,179	3,361	19,767	14,755	13,508
Painting Crosswalk & Striping	22,856	20,638	27,589	24,788	25,580
Traffic Signal Maintenance	63,607	50,472	66,951	50,404	53,483
Street Sign Maintenance	12,313	13,223	18,603	15,280	16,197
Street Lighting	126,529	138,990	120,413	122,836	127,017
Snow and Ice Control	199,993	182,870	238,726	305,563	251,174
Total Streets	1,017,201	1,024,752	1,226,316	1,182,277	1,217,650

Streets Division



CITY OF ROBBINSDALE, MINNESOTA

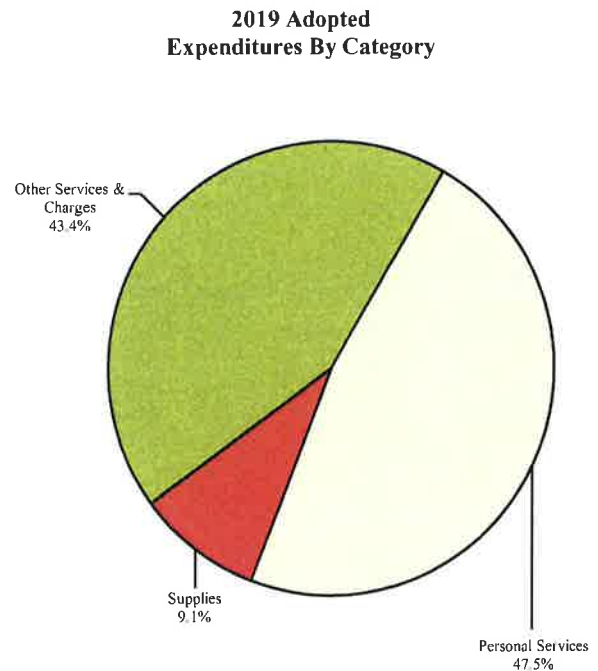
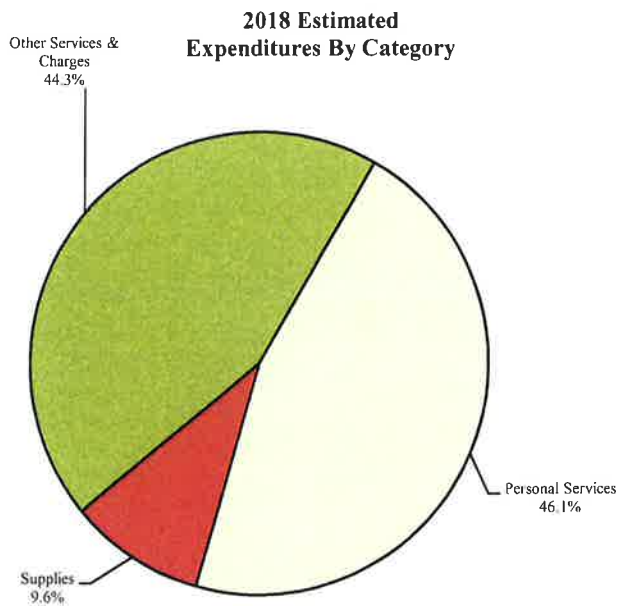
Department: Public Works

Fund: General Fund

Program	2015 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures By Program					
Forestry Division					
Forestry	206,486	252,496	256,420	256,628	270,408

Expenditures By Category (Combined)

Personal Services	\$ 852,924	\$ 891,376	\$ 902,010	\$ 940,127	\$ 1,046,994
Supplies	162,189	161,075	226,275	194,975	199,625
Other Services & Charges	797,536	839,552	929,619	904,275	957,188
Capital Outlay	4,200	7,405		1,872	
Total	\$ 1,816,849	\$ 1,899,408	\$ 2,057,904	\$ 2,041,249	\$ 2,203,807



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Administration

Major Objective: Recreation & Cultural

Program Description

To provide the administrative support for operating the Park Maintenance Division.

Services

- ~ Provide for the supervision of Park Maintenance Operations.
- ~ Provide for ongoing training of employees as needed.
- ~ Provide for the overhead (Internal Service Fund Charges) to operate the Division.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 155,776	\$ 156,714	\$ 151,633	\$ 148,076	\$ 170,111
Supplies	5,378	3,725	5,100	4,600	5,100
Other Services & Charges	29,032	26,782	37,951	40,155	47,813
Capital Outlay		7,405		1,872	
Total	\$ 190,186	\$ 194,626	\$ 194,684	\$ 194,703	\$ 223,024

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Facility Maintenance

Major Objective: Recreation & Cultural

Program Description

To keep all Park facilities in a safe and good working order.

Services

- ~ Interior & Exterior maintenance of Park Buildings.
- ~ Snow & Ice Control around Park Buildings.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 80,398	\$ 77,183	\$ 78,190	\$ 69,824	\$ 93,562
Supplies	5,510	2,010	5,000	5,000	5,000
Other Services & Charges	97,358	104,378	74,404	93,081	109,618
Total	\$ 183,266	\$ 183,571	\$ 157,594	\$ 167,905	\$ 208,180

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Equipment Maintenance

Major Objective: Recreation & Cultural

Program Description

Provide the ongoing maintenance of equipment in the Parks.

Services

~ Maintenance of Equipment in the Parks (Play structures, benches, trash receptacles and any other miscellaneous equipment that exists).

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 9,368	\$ 6,315	\$ 10,106	\$ 10,365	\$ 8,772
Supplies	20,816	21,195	25,500	25,500	25,500
Other Services & Charges	9,283	5,131	8,408	8,408	9,516
Total	\$ 39,467	\$ 32,641	\$ 44,014	\$ 44,273	\$ 43,788

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Turf Maintenance

Major Objective: Recreation & Cultural

Program Description

To provide all areas of service relative to turf maintenance in the City's Parks.

Services

- ~ Fertilizing.
- ~ Weed Control.
- ~ Aerating.
- ~ Mowing.
- ~ Irrigating.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 68,836	\$ 104,242	\$ 70,354	\$ 80,683	\$ 110,191
Supplies	11,080	8,070	10,000	10,000	10,500
Other Services & Charges	26,543	22,929	26,476	26,276	31,239
Total	\$ 106,459	\$ 135,241	\$ 106,830	\$ 116,959	\$ 151,930

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Playing Field Maintenance

Major Objective: Recreation & Cultural

Program Description

To maintain the ballfields in a condition suitable to facilitate baseball and softball teams in an organized and professional setting.

Services

- ~ Turf Maintenance
- ~ Infield Maintenance
- ~ Chalking
- ~ Outfield Maintenance

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 15,819	\$ 17,259	\$ 24,086	\$ 24,653	\$ 18,302
Supplies	6,781	12,725	9,500	10,000	10,500
Other Services & Charges	9,089	8,171	7,853	7,853	13,551
Total	\$ 31,689	\$ 38,155	\$ 41,439	\$ 42,506	\$ 42,353
Related Revenue					
Park Maintenance Fees	\$ 5,829	\$ 6,622	\$ 5,500	\$ 5,500	\$ 5,500

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Trails Maintenance

Major Objective: Recreation & Cultural

Program Description

Accounts for costs associated with the maintenance of the City's park trail system.

Services

- ~ Snow and ice control of park trails.
- ~ Patching of park trails.
- ~ Seal coating of park trails.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 1,051	\$ 1,386	\$ 3,692	\$ 3,767	\$ 2,721
Supplies		686	2,500	1,400	2,500
Other Services & Charges	1,944	1,388	1,867	1,867	2,280
Total	2,995	\$ 3,460	\$ 8,059	\$ 7,034	\$ 7,501

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Hockey Rinks

Major Objective: Recreation & Cultural

Program Description

To provide all maintenance relative to the operation and maintenance of the City's hockey rinks.

Services

- ~ Board Maintenance.
- ~ Ice Establishment.
- ~ Ice Maintenance.
- ~ Snow Removal.
- ~ Painting.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 12,519	\$ 13,507	\$ 15,790	\$ 16,030	\$ 16,850
Supplies	1,746	1,045	2,100	2,050	2,100
Other Services & Charges	5,181	4,396	4,658	4,658	5,766
Total	\$ 19,446	\$ 18,948	\$ 22,548	\$ 22,738	\$ 24,716

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Parks Wading Pools

Major Objective: Recreation & Cultural

Program Description

To provide the maintaining of the City's wading pools, giving the community a place for summer time recreation.

Services

- ~ Maintenance of the pools.
- ~ Maintenance of the building and grounds.
- ~ Maintenance of the facilities and equipment.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 10,841	\$ 8,787	\$	\$ 468	\$ 7,391
Supplies	1,563	2,294		1,350	1,350
Other Services & Charges	7,250	4,437		4,408	5,516
Total	\$ 19,654	\$ 15,518	\$	\$ 6,226	\$ 14,257

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streets Administration

Major Objective: Public Works

Program Description

To administer the day to day operating & maintenance needs required to provide all services related to streets.

Services

- ~ Snow & Ice Control.
- ~ Traffic Signals, Street Signs, & Street Lighting.
- ~ Street Sweeping.
- ~ Streetscape.
- ~ Street, Boulevard, & Alley Maintenance.
- ~ Striping & Painting Crosswalks.
- ~ Storm Sewer Maintenance.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Expenditures

Personal Services	\$ 171,635	\$ 164,674	\$ 195,087	\$ 174,169	\$ 191,591
Supplies	3,087	3,050	4,325	4,325	4,375
Other Services & Charges	47,509	44,754	47,381	47,917	53,705
Total	\$ 222,231	\$ 212,478	\$ 246,793	\$ 226,411	\$ 249,671

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Streetscape

Major Objective: Public Works

Program Description

Providing maintenance and up keep along the streetscape areas.

Services

- ~ Sign repair and replacement.
- ~ Cleaning of sidewalks.
- ~ Maintenance and repair of street lighting.
- ~ Removal of garbage along streetscape.
- ~ Maintenance of planters, Kiosk, and fountain.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 8,483	\$ 14,757	\$ 15,525	\$ 15,843	\$ 18,483
Supplies	7,010	3,393	11,500	7,500	8,500
Other Services & Charges	52,101	55,481	120,743	79,243	90,629
Total	\$ 67,594	\$ 73,631	\$ 147,768	\$ 102,586	\$ 117,612

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Street and Boulevard Maintenance

Program Description

Contains all work functions of preserving and maintaining the traveled surface of our street system.

Services

- ~ Repair and patching of asphalt to worn or damaged sections of roadways.
- ~ Seal coat zone preparation.
- ~ Repair service cuts for water and sewer repairs.
- ~ Repair and replacement of curbing.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 151,128	\$ 163,033	\$ 133,566	\$ 124,914	\$ 174,101
Supplies	33,746	26,441	60,050	37,050	39,650
Other Services & Charges	99,825	139,615	146,090	157,690	149,657
Capital Outlay	4,200				
Total	\$ 288,899	\$ 329,089	\$ 339,706	\$ 319,654	\$ 363,408

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Alley Maintenance

Major Objective: Public Works

Program Description

Provide for costs to maintain a safe and driveable surface in city alleys.

Services

- ~ Grading of dirt alley surfaces.
- ~ Building up of alley with materials, as needed, to maintain a smooth surface.
- ~ Repair of concrete alley sections as needed.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 1,324	\$ 782	\$ 2,910	\$ 2,898	\$ 983
Supplies	429	111	500	500	500
Other Services & Charges	11,426	2,468	16,357	11,357	12,025
Total	\$ 13,179	\$ 3,361	\$ 19,767	\$ 14,755	\$ 13,508

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund **Major Objective:** Public Works
Department: Public Works
Program: Painting Crosswalk & Striping

Program Description

Provide for costs associated with striping of intersections and crosswalks in order to provide pedestrians a safe and controlled area to cross the street and assists in traffic control.

Services

- ~ Repainting of existing crosswalks, center lines and traffic symbols.
- ~ Repainting city owned parking lots.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 4,932	\$ 5,825	\$ 3,999	\$ 3,998	\$ 6,453
Supplies	2,503	2,002	5,800	3,000	3,000
Other Services & Charges	15,421	12,811	17,790	17,790	16,127
Total	\$ 22,856	\$ 20,638	\$ 27,589	\$ 24,788	\$ 25,580

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Traffic Signal Maintenance

Major Objective: Public Works

Program Description

To provide and maintain traffic signals in working conditions for the safety of the public.

Services

- ~ Relamping of fixtures.
- ~ Troubleshooting.
- ~ Coordinating repairs as needed with electrical contractors.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 743	\$ 532	\$ 862	\$ 847	\$ 608
Supplies			100	100	400
Other Services & Charges	62,864	49,940	65,989	49,457	52,475
Total	\$ 63,607	\$ 50,472	\$ 66,951	\$ 50,404	\$ 53,483

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Sign Maintenance

Major Objective: Public Works

Program Description

To provide maintenance and installation of all street signs to ensure all are in good condition.

Services

- ~ Repair and replacement of signs.
- ~ Installation of new signs.
- ~ Removal of graffiti on signs.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 4,399	\$ 4,920	\$ 5,530	\$ 5,207	\$ 6,620
Supplies	1,467	2,785	6,000	3,000	3,500
Other Services & Charges	6,447	5,518	7,073	7,073	6,077
Total	\$ 12,313	\$ 13,223	\$ 18,603	\$ 15,280	\$ 16,197

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Street Lighting

Major Objective: Public Works

Program Description

Provides street lights to enhance visability throughout the community.

Services

- ~ Service of street lighting is contracted out to the power company and electrical contractors.
- ~ Notify contractors of outages.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 2,755	\$ 3,330	\$ 2,801	\$ 2,764	\$ 2,467
Supplies			500	1,800	1,000
Other Services & Charges	123,774	135,660	117,112	118,272	123,550
Total	\$ 126,529	\$ 138,990	\$ 120,413	\$ 122,836	\$ 127,017

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Snow and Ice Control

Major Objective: Public Works

Program Description

To provide safe and manageable driving conditions on all city streets and alleys. To maintain city owned lots and walks keeping them free of snow and ice.

Services

- ~ Plowing and snow removal of roads, alleys and city walks.
- ~ Using salt and sand to maintain safe driving conditions.
- ~ Removal of accumulated snow from previous snow falls.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 73,904	\$ 66,511	\$ 102,935	\$ 169,772	\$ 127,310
Supplies	48,732	49,829	50,400	50,400	50,450
Other Services & Charges	77,357	66,530	85,391	85,391	73,414
Total	\$ 199,993	\$ 182,870	\$ 238,726	\$ 305,563	\$ 251,174

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Fund
Department: Public Works
Program: Forestry

Major Objective: Public Works

Program Description

To provide for the City's shade tree management program. The City has an agreement with the City of Crystal for contracting the services of their Forester.

Services

- ~ Shade tree hazardous and disease control (public and private trees).
- ~ Tree trimming.
- ~ Reforestation.
- ~ Weed inspections.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 79,013	\$ 81,619	\$ 84,944	\$ 85,849	\$ 90,478
Supplies	12,341	21,714	27,400	27,400	25,700
Other Services & Charges	115,132	149,163	144,076	143,379	154,230
Total	\$ 206,486	\$ 252,496	\$ 256,420	\$ 256,628	\$ 270,408



READER'S NOTES:

SPECIAL REVENUE FUNDS

These funds are used to account for revenues derived from specific taxes or other earmarked revenue sources. They are usually required by the statute, charter provisions, or local ordinance to finance particular functions or activities of government.

D.W.I. Forfeiture Fund

The Minnesota Legislature passed a statute in 1992 relating to the forfeiture of motor vehicles used by persons who are driving while under the influence and have previously had their driving privileges canceled for alcohol related offenses. The Robbinsdale Police Department has aggressively pursued the seizure and forfeiture of these vehicles as allowed by state statute. M.S. 169.1217 articulates the rules and procedures for the forfeiture of these vehicles. Subdivision 8 of this statute defines how these vehicles or the funds obtained for their sale must be distributed. The vehicle can be sold or used for official use. If the vehicle is sold, the proceeds after expenses must be forwarded to the local treasury and must be used for DWI-related enforcement, training, and education.

City Code Compliance Fund

This Fund was established to account for programs related to City Code and emergency issues on private property. The programs are funded through special assessments or charges for services and exist to promote the safety and welfare of the citizens.

- Emergency Sewer & Water
- Forced Tree Removal
- Nuisance Abatements

Process

Each program is designed to aid a property owner in resolving problems regarding private utility services and City Code issues or violations. The City, either through a request by the property owner or an abatement authorized by the City Council related to a City Code order or violation pays a vendor to complete the work required. The cost plus any administrative fees are then assessed to the property. In accordance with the Special Assessment Policy, the Emergency Sewer & Water Program may be assessed up to 10 years, Forced Tree Removal may be assessed up to 3 years, and Nuisance Abatements are to be assessed all in one year.

CITY OF ROBBINSDALE, MINNESOTA

City Code Compliance Fund

Process (continued)

The standard special assessment interest rate is considered to be 8% for these programs. The City Council may at its discretion adjust the term and / or interest rate for each situation.

These programs are to operate as a revolving loan fund through the use of Special Assessments. Any funding deficits will be covered by the utility funds (Emergency Sewer & Water) or the General Fund.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
SPECIAL REVENUE FUNDS**

Fund Type	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Fund Balance, January 1	\$ 282,529	\$ 297,582	\$ 348,458	\$ 348,458	\$ 360,753
<u>Revenue</u>					
Intergovernmental					
Fines & Forfeitures					
Investment Earnings	183	440	300	500	500
Donations					
Miscellaneous	12,913	23,259	13,000	19,000	19,000
Transfers In					
City Code Compliance	115,441	64,359	80,335	76,087	80,150
Total Revenue	128,537	88,058	93,635	95,587	99,650
Total Available	411,066	385,640	442,093	444,045	460,403
<u>Expenditures</u>					
Personal Services					
Supplies	410	133	750	20,750	750
Other Charges & Services	113,074	37,049	83,666	42,542	45,650
Capital Outlay			20,000	20,000	
Transfers Out					
Total Expenditures	113,484	37,182	104,416	83,292	46,400
Fund Balance, December 31	\$ 297,582	\$ 348,458	\$ 337,677	\$ 360,753	\$ 414,003

**2019 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	DWI Forfeiture	City Code Compliance	Total Budget
Fund Balance, January 1	\$ 8,047	\$ 352,706	\$ 360,753
<u>Revenue</u>			
Intergovernmental			
Investment Earnings	500		500
Donations			
Miscellaneous	19,000		19,000
Code Compliance Revenue		80,150	80,150
Total Revenue	19,500	80,150	99,650
Total Available	27,547	432,856	460,403
<u>Expenditures</u>			
Personal Services			
Supplies	750		750
Other Charges & Services	9,150	36,500	45,650
Capital Outlay			
Total Expenditures	9,900	36,500	46,400
Fund Balance, December 31	\$ 17,647	\$ 396,356	\$ 414,003

CITY OF ROBBINSDALE, MINNESOTA

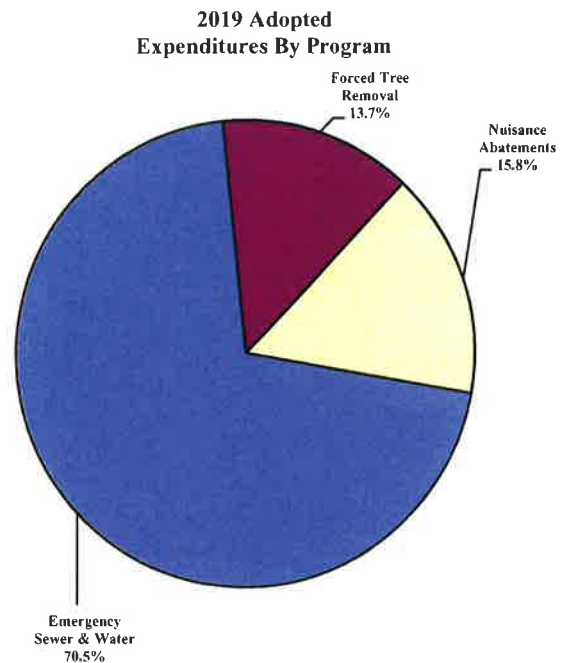
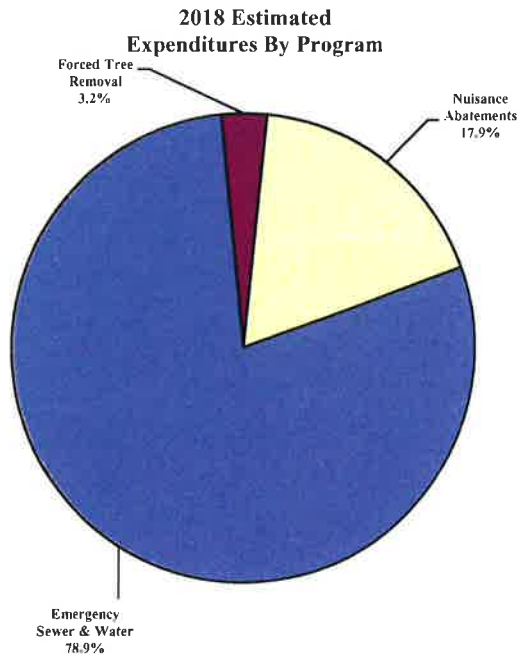
Fund: D.W.I. Forfeiture
Fund Type: Special Revenue

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Requested
Revenues By Source					
Investment Earnings	\$ 183	\$ 440	\$ 300	\$ 500	\$ 500
Other Fees	12,913	23,259	13,000	19,000	19,000
Total	13,096	23,699	13,300	19,500	19,500
Expenditures By Category					
Supplies	\$ 410	\$ 133	\$ 750	\$ 20,750	\$ 750
Other Services & Charges	7,627	8,449	9,185	10,873	9,150
Transfers					
Capital Outlay			20,000	20,000	
Total	8,037	8,582	29,935	51,623	9,900
Fund Equity					
Revenues over (under) Expenditures	5,059	15,117	(16,635)	(32,123)	9,600
Fund Equity, January 1	19,994	25,053	40,170	40,170	8,047
Fund Equity, December 31	\$ 25,053	\$ 40,170	\$ 23,535	\$ 8,047	\$ 17,647

CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Revenues and Other Sources by Program					
Emergency Sewer & Water	\$ 92,667	\$ 56,530	\$ 57,757	\$ 60,052	\$ 62,000
Forced Tree Removal	7,421	1,147	9,300	1,445	5,650
Nuisance Abatements	15,353	6,682	13,278	14,590	12,500
Total	115,441	64,359	80,335	76,087	80,150
Expenditures By Program					
Emergency Sewer & Water	\$ 98,250	\$ 19,850	\$ 63,731	\$ 25,000	\$ 25,750
Forced Tree Removal	687	1,600	5,000	1,000	5,000
Nuisance Abatements	6,510	7,150	5,750	5,669	5,750
Total	105,447	28,600	74,481	31,669	36,500
Fund Equity By Program					
Emergency Sewer & Water	93,467	130,147	124,173	165,199	201,449
Forced Tree Removal	38,454	38,001	42,301	38,446	39,096
Nuisance Abatements	140,608	140,140	147,668	149,061	155,811
Fund Equity, December 31	\$ 272,529	\$ 308,288	\$ 314,142	\$ 352,706	\$ 396,356



CITY OF ROBBINSDALE, MINNESOTA

Fund: City Code Compliance Fund
Fund Type: Special Revenue Funds

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Revenues and Other Sources By Source					
Special Assessments	\$ 62,243	\$ 59,213	\$ 66,205	\$ 54,060	\$ 62,500
Charges for Services	51,839	1,985	12,830	20,227	15,200
Investment Income	1,359	3,161	1,300	1,800	2,450
Operating transfers from: DS-Nuisance Abatements Fund					
Total	115,441	64,359	80,335	76,087	80,150
Expenditures and Other Uses By Category					
Special Revenue: Services to Property	\$ 105,447	\$ 28,600	\$ 74,481	\$ 31,669	\$ 36,500
Operating Transfers Out					
Total	105,447	28,600	74,481	31,669	36,500
Fund Equity					
Revenues over (under) Expenditures	9,994	35,759	5,854	44,418	43,650
Fund Equity, January 1	262,535	272,529	308,288	308,288	352,706
Fund Equity, December 31	\$ 272,529	\$ 308,288	\$ 314,142	\$ 352,706	\$ 396,356

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund **Major Objective:** Special Revenue
Department: Engineering
Program: Emergency Sewer & Water Improvements

Program Description

Account for costs associated with Emergency Sewer & Water issues on Private Property that are collected through Special Assessments on the property.

Services

- ~ Maintain necessary and immediate sewer and water services for emergencies associated with private property.
- ~ Provide a program to allow affected property owners a way to resolve their emergency sewer and water issues.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 47,081	\$ 55,568	\$ 55,105	\$ 45,000	\$ 52,000
Charges for Services	45,089		2,652	15,052	10,000
Investment Income	497	962			
Operating transfers from:					
Nuisance Abatements					
Total Operating Transfers					
Total	92,667	56,530	57,757	60,052	62,000

Expenditures & Other Uses

Services to Property	98,250	19,850	63,731	25,000	25,750
Operating Transfers To:					
General Fund					
Total	98,250	19,850	63,731	25,000	25,750

Designated Fund Balance

Change in Fund Balance	(5,583)	36,680	(5,974)	35,052	36,250
Fund Balance, January 1	99,050	93,467	130,147	130,147	165,199
Fund Balance, December 31	\$ 93,467	\$ 130,147	\$ 124,173	\$ 165,199	\$ 201,449

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Forced Tree Removal

Major Objective: Special Revenue

Program Description

Account for costs associated with the removal of diseased trees from private property per City and State regulations. Costs are to be recouped through direct payment from property owners or through special assessments levied against the property.

Services

- ~ Preservation of trees throughout the City by controlling the spread of disease.
- ~ Provide a program to allow affected property owners a way to resolve their diseased tree issues.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 7,148	\$ 316	\$ 6,000	\$ 970	\$ 5,000
Charges for Services		351	3,000	175	200
Investment Income	273	480	300	300	450
Total	7,421	1,147	9,300	1,445	5,650

Expenditures & Other Uses

Services to Property	687	1,600	5,000	1,000	5,000
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Designated Fund Balance

Change in Fund Balance	6,734	(453)	4,300	445	650
Fund Balance, January 1	31,720	38,454	38,001	38,001	38,446
Fund Balance, December 31	\$ 38,454	\$ 38,001	\$ 42,301	\$ 38,446	\$ 39,096

CITY OF ROBBINSDALE, MINNESOTA

Fund: Special Revenue Fund
Department: Engineering
Program: Nuisance Abatements

Major Objective: Special Revenue

Program Description

Account for abatements due to various City Code Violations as defined in the City Charter.

Services

- ~ Maintain clean and safe neighborhoods throughout the City.
- ~ Provide a program to allow affected property owners a way to resolve their code violation issues.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Special Assessments	\$ 7,517	\$ 3,329	\$ 5,100	\$ 8,090	\$ 5,500
Charges for Services	6,750	1,634	7,178	5,000	5,000
Investment Income	1,086	1,719	1,000	1,500	2,000
Total	<u>15,353</u>	<u>6,682</u>	<u>13,278</u>	<u>14,590</u>	<u>12,500</u>

Expenditures & Other Uses

Services to Property	6,510	7,150	5,750	5,669	5,750
Amounts Transferred To Other Funds					
Total	<u>6,510</u>	<u>7,150</u>	<u>5,750</u>	<u>5,669</u>	<u>5,750</u>

Designated Fund Balance

Change in Fund Balance	8,843	(468)	7,528	8,921	6,750
Fund Balance, January 1	131,765	140,608	140,140	140,140	149,061
Fund Balance, December 31	<u>\$ 140,608</u>	<u>\$ 140,140</u>	<u>\$ 147,668</u>	<u>\$ 149,061</u>	<u>\$ 155,811</u>



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

DEBT SERVICE FUNDS

The City has one Debt Service Fund that is continuous and accounts for the City's Governmental debt activity.

General Debt Service Fund

Established to provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

CITY OF ROBBINSDALE, MINNESOTA

GENERAL DEBT SERVICE

To provide for the repayment of principal and interest on obligations backed by the full faith and credit of the City, other than those accounted for in enterprise funds.

Presentation

The General Debt Service Fund includes the following:

- Summary of the General Debt Service Fund (The City currently reports all their debt service in one fund)
- Program summary pages for each debt issue
- Schedule of Long Term Debt Issues Payable

General Obligation Tax Increment Bond

In 2010, the City issued \$5,255,000 in General Obligation Tax Increment Bonds to redeem \$5,465,000 of outstanding 2007 Taxable General Obligation Temporary Tax Increment Bonds on their maturity date that had been used for the acquisition and demolition of a school for housing redevelopment purposes. The bonds were issued for a period of 20 years at a net interest cost of 3.58 percent.

General Obligation Street Improvement & Reconstruction Bonds

In 2012, the City issued \$1,470,000 in General Obligation Improvement Bonds to finance the cost of street reconstruction within the City. The bonds mature in February 2023 and have a net interest of 1.38 percent.

In 2013, the City issued \$1,585,000 in General Obligation Improvement Bonds to finance the cost of street reconstruction with the City. The bonds mature in February 2024 and have a net interest of 1.85 percent.

In 2015, the City issued \$3,630,000 in General Obligation Improvement Bonds to finance the cost of street reconstruction within the City. The bonds mature in February 2026 and have a net interest of 1.49 percent.

In 2017, the City issued \$720,000 in General Obligation Improvement Bonds to finance the cost of street reconstruction within the City. The bonds mature in February 2028 and have a net interest of 1.78 percent.

In 2018, the City issued \$760,000 in General Obligation Improvement Bonds to finance the cost of street reconstruction within the City. The bonds mature in February 2029 and have a net interest of 2.59 percent.

General Obligation Capital Equipment Notes

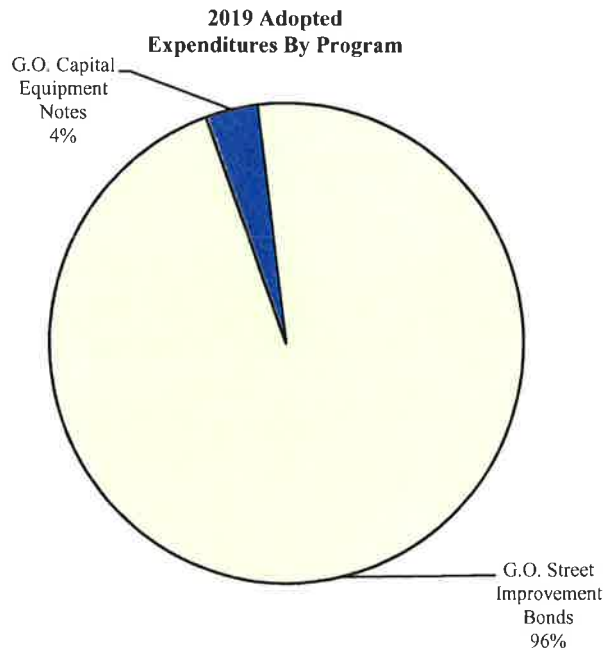
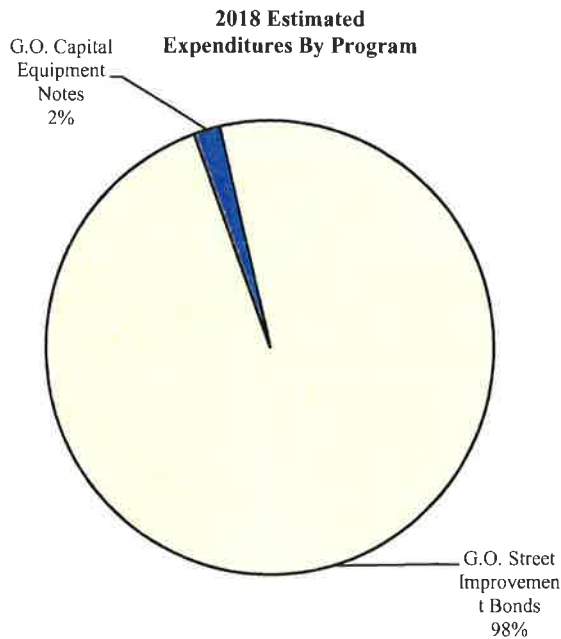
In 2018, the City issued \$535,000 in General Obligation Capital Equipment Notes for the purchase of equipment. The Equipment Notes mature in February 2024 and have an interest rate of 2.59 percent.

In 2018, the City issued \$465,000 in General Obligation Capital Equipment Notes for the purchase of a fire truck. The Equipment Notes mature in February 2028 and have an interest rate of 2.59 percent.

CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Revenues and Other Sources by Program					
G.O. Capital Equipment Notes	\$	\$	\$	\$	\$ 200,412
G.O. Street Improvement Bonds	1,012,807	999,233	717,709	795,762	876,672
General Obligation Building Bonds					
Total	<u>1,012,807</u>	<u>999,233</u>	<u>717,709</u>	<u>795,762</u>	<u>1,077,084</u>
Expenditures By Program					
G.O. Capital Equipment Notes	\$	\$	\$	\$ 17,691	\$ 31,965
G.O. Street Improvement Bonds	633,355	968,836	872,313	904,668	853,870
General Obligation Building Bonds					
Total	<u>633,355</u>	<u>968,836</u>	<u>872,313</u>	<u>922,359</u>	<u>885,835</u>
Fund Equity By Program					
G.O. Capital Equipment Notes				(17,691)	150,756
G.O. Street Improvement Bonds	1,427,177	1,457,574	1,302,970	1,348,668	1,371,470
General Obligation Building Bonds					
Fund Equity, December 31	<u>\$ 1,427,177</u>	<u>\$ 1,457,574</u>	<u>\$ 1,302,970</u>	<u>\$ 1,330,977</u>	<u>\$ 1,522,226</u>



CITY OF ROBBINSDALE, MINNESOTA

Fund: General Debt Service
Fund Type: Debt Service

Program	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Revenues By Source

Property Tax Levy	\$ 454,696	\$ 572,259	\$ 571,209	\$ 576,262	\$ 840,964
Special Assessments	246,359	400,842	140,000	213,000	222,370
Intergovernmental Interest	6,521	10,699	6,500	6,500	13,750
Proceeds from the issuance of debt	305,231	15,433			
Transfers In					
Total	1,012,807	999,233	717,709	795,762	1,077,084

Expenditures By Category

Debt Service:					
Principal	\$ 445,000	\$ 805,000	\$ 630,000	\$ 630,000	\$ 700,000
Interest and fiscal charges	184,377	160,735	126,365	157,131	184,885
Other Charges	3,978	3,101	350	18,641	950
Transfers Out			115,598	116,587	
Total	633,355	968,836	872,313	922,359	885,835

Fund Equity

Revenues over (under) Expenditures	379,452	30,397	(154,604)	(126,597)	191,249
Fund Equity, January 1	1,047,725	1,427,177	1,457,574	1,457,574	1,330,977
Fund Equity, December 31	\$ 1,427,177	\$ 1,457,574	\$ 1,302,970	\$ 1,330,977	\$ 1,522,226

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation (G.O.) Capital Equipment Notes

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Capital Equipment Notes. The debt is being funded through various Ad Valorem Property Tax Levies.

Services

~ Service the debt on the 2009 Capital Equipment Notes issued for the purchase of police equipment, fire engine and other through 2016
~ Service the debt on the 2018 Capital Equipment Notes issued for the purchase of police equipment, fire engine and othe equipment through 2028

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Revenue and Other Sources					
Debt Service Levy	\$	\$	\$	\$	\$ 198,912
Interest Revenue					1,500
Total					200,412
Expenditures					
Debt Service:					
Principal	\$	\$	\$	\$	\$
Interest & Fiscal Charges					31,965
Other Charges				17,691	
Operating Transfers Out	93,870				
Total	93,870			17,691	31,965
Fund Equity					
Revenues over (under)					
Expenditures	(93,870)			(17,691)	168,447
Fund Equity, January 1	93,870				\$ (17,691)
Fund Equity, December 31	\$	\$	\$	\$ (17,691)	\$ 150,756

CITY OF ROBBINSDALE, MINNESOTA

Fund: Debt Service **Major Objective:** Debt Service
Program: General Obligation Street Improvement & Reconstruction Bonds

Program Description

To account for the all of the City's debt related to the issuance of General Obligation Street Improvement Bonds. The debt is being funded through special assessments to affected properties and Ad Valorem property tax levies.

Services

- ~ Service the debt on the 2006 Street Reconstruction Bonds.
- ~ Service the debt on the 2012 Street Improvement Bonds.
- ~ Service the debt on the 2013 Street Reconstruction Bonds.
- ~ Service the debt on the 2015 Street Improvement Bonds.
- ~ Service the debt on the 2017 Street Improvement Bonds.
- ~ Service the debt on the 2018 Street Improvement Bonds.

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Revenue and Other Sources					
Debt Service Levy	\$ 454,696	\$ 572,259	\$ 571,209	\$ 576,262	\$ 642,052
Special Assessments	246,359	400,842	140,000	213,000	222,370
Interest Revenue	6,521	10,699	6,500	6,500	12,250
Debt Proceeds - Premium on Debt		15,433			
Operating Transfers In	305,231				
Total	1,012,807	999,233	717,709	795,762	876,672
Expenditures					
Debt Service:					
Principal	\$ 445,000	\$ 805,000	\$ 630,000	\$ 630,000	\$ 700,000
Interest & Fiscal Charges	184,377	160,735	126,365	157,131	152,920
Other Charges	3,978	3,101	350	950	950
Transfer Out			115,598	116,587	
Total	633,355	968,836	872,313	904,668	853,870
Fund Equity					
Revenues over (under)					
Expenditures	379,452	30,397	(154,604)	(108,906)	22,802
Fund Equity, January 1	1,047,725	1,427,177	1,457,574	1,457,574	1,348,668
Fund Equity, December 31	\$ 1,427,177	\$ 1,457,574	\$ 1,302,970	\$ 1,348,668	\$ 1,371,470

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2019**

Year	Interest Rate	Principal Amount	Interest Amount	Total
<u>General Obligation Street Improvement & Reconstruction Bonds</u>				
<u>Street Reconstruction Bonds of 2012</u>				
2019	1.10%	150,000	11,240	161,240
2020	1.35%	150,000	9,403	159,403
2021	1.60%	150,000	7,190	157,190
2022	1.80%	155,000	4,595	159,595
2023	2.00%	160,000	1,600	161,600
Total Street Reconstruction Bonds of 2012		<u>\$ 765,000</u>	<u>\$ 34,028</u>	<u>\$ 799,028</u>
<u>Street Reconstruction Bonds of 2013</u>				
2019	3.00%	160,000	24,950	184,950
2020	3.00%	165,000	20,075	185,075
2021	3.00%	170,000	15,050	185,050
2022	2.13%	180,000	10,588	190,588
2023	2.25%	180,000	6,650	186,650
2024	2.50%	185,000	2,313	187,313
Total Street Reconstruction Bonds of 2013		<u>\$ 1,040,000</u>	<u>\$ 79,625</u>	<u>\$ 1,119,625</u>
<u>Street Reconstruction Bonds of 2015</u>				
2019	3.00%	335,000	72,575	407,575
2020	3.00%	345,000	62,375	407,375
2021	3.00%	360,000	51,800	411,800
2022	3.00%	370,000	40,850	410,850
2023	3.00%	380,000	29,600	409,600
2024	2.00%	390,000	20,000	410,000
2025	2.00%	400,000	12,100	412,100
2026	2.00%	405,000	4,050	409,050
Total Street Reconstruction Bonds of 2015		<u>\$ 2,985,000</u>	<u>\$ 293,350</u>	<u>\$ 3,278,350</u>
<u>Street Reconstruction Bonds of 2017</u>				
2019	3.00%	55,000	18,975	73,975
2020	3.00%	65,000	17,175	82,175
2021	3.00%	70,000	15,150	85,150
2022	3.00%	70,000	13,050	83,050
2023	3.00%	70,000	10,950	80,950
2024	2.00%	75,000	8,775	83,775
2025	2.00%	75,000	6,525	81,525
2026	2.00%	80,000	4,600	84,600
2027	2.25%	80,000	2,900	82,900
2028	2.50%	80,000	1,000	81,000
Total Street Reconstruction Bonds of 2017		<u>\$ 720,000</u>	<u>\$ 99,100</u>	<u>\$ 819,100</u>

CITY OF ROBBINSDALE, MINNESOTA

**Schedule of Long-Term Debt Issues Payable
December 31, 2019**

Year	Interest Rate	Principal Amount	Interest Amount	Total
<u>Street Reconstruction Bonds of 2018</u>				
2019	4.000%		23,680	23,680
2020	4.000%	55,000	32,200	87,200
2021	4.000%	65,000	29,800	94,800
2022	4.000%	70,000	27,100	97,100
2023	5.000%	70,000	23,950	93,950
2024	5.000%	75,000	20,325	95,325
2025	5.000%	75,000	16,575	91,575
2026	5.000%	80,000	12,700	92,700
2027	5.000%	85,000	8,575	93,575
2028	4.000%	90,000	4,650	94,650
2029	3.000%	<u>95,000</u>	<u>1,425</u>	96,425
Total Street Reconstruction Bond of 2018		\$ <u>760,000</u>	\$ <u>200,980</u>	\$ <u>960,980</u>
Total General Obligation Street Improvement Bonds		\$ <u>6,270,000</u>	\$ <u>707,083</u>	\$ <u>6,977,083</u>

General Obligation Capital Equipment Bonds

<u>Equipment Certificates of 2018</u>				
2019	4.000%		31,965	31,965
2020	4.000%	135,000	42,250	177,250
2021	4.000%	150,000	36,550	186,550
2022	4.000%	155,000	30,450	185,450
2023	5.000%	160,000	23,350	183,350
2024	5.000%	165,000	15,225	180,225
2025	5.000%	55,000	9,725	64,725
2026	5.000%	55,000	6,975	61,975
2027	5.000%	60,000	4,100	64,100
2028	4.000%	<u>65,000</u>	<u>1,300</u>	<u>66,300</u>
Total General Obligation Capital Equipment Bonds		\$ <u>1,000,000</u>	\$ <u>201,890</u>	\$ <u>1,201,890</u>



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

CAPITAL PROJECT FUNDS

The City has two Capital Project Funds that are continuous and account for the entire City's capital activity.

Capital Improvement Fund

Established to account for construction and/or improvements financed by other City funds, Federal and State grants, or contributions made by other organizations.

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements

Permanent Improvement Revolving Fund (PIR)

The PIR Fund was established under Section 315 of The City Code to finance and account for the construction, maintenance, and repair of street and related infrastructure. The funds allocated to the City as Municipal State Aid for road construction is accounted for in this fund. Under the City Code, all excess resources are to be allocated to the traffic and transportation program.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE ANALYSIS OF FUND BALANCE
CAPITAL PROJECTS FUNDS**

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
<u>Revenues</u>					
Special Assessments	\$ 380,022	\$ 284,581	\$ 618,500	\$ 280,634	\$ 350,000
Intergovernmental	151,590	796,383	588,845	515,996	520,122
Charges for Services	74,548	133,753	14,345	75,065	62,969
Franchise Fees	190,642	290,665	276,872	276,872	305,602
Donation & Gifts			20,000	20,000	70,000
Investment Income	58,243	82,236	127,143	77,643	90,461
Other Income	161,032	38,068	39,000	38,118	36,134
Total	<u>1,016,077</u>	<u>1,625,686</u>	<u>1,684,705</u>	<u>1,284,328</u>	<u>1,435,288</u>
<u>Other Financing Sources</u>					
Proceeds from the sale of Bonds		744,233	2,000,000	821,800	883,115
Transfers from Other Funds	808,704	385,000	465,598	465,598	350,000
Total Other Financing Sources	<u>808,704</u>	<u>1,129,233</u>	<u>2,465,598</u>	<u>1,287,398</u>	<u>1,233,115</u>
Total Revenue & Other Financing Sources	<u>1,824,781</u>	<u>2,754,919</u>	<u>4,150,303</u>	<u>2,571,726</u>	<u>2,668,403</u>
<u>Expenditures</u>					
Other Services & Charges	1,245,344	904,198	12,700	13,275	138,300
Capital Equipment and Improvements	905,748	1,082,732	4,983,687	2,344,964	4,511,075
Total	<u>2,151,092</u>	<u>1,986,930</u>	<u>4,996,387</u>	<u>2,358,239</u>	<u>4,649,375</u>
<u>Other Financing Uses</u>					
Transfers to Other Funds	409,689	703,189	196,170	159,040	159,000
Total	<u>409,689</u>	<u>703,189</u>	<u>196,170</u>	<u>159,040</u>	<u>159,000</u>
Total Expenditures & Other Uses	<u>2,560,781</u>	<u>2,690,119</u>	<u>5,192,557</u>	<u>2,517,279</u>	<u>4,808,375</u>
<u>Designated Fund Balance</u>					
Change in Fund Balance	(736,000)	64,800	(1,042,254)	54,447	(2,139,972)
Fund Balance, January 1	<u>7,661,194</u>	<u>6,925,194</u>	<u>6,989,994</u>	<u>6,989,994</u>	<u>7,044,441</u>
Fund Balance, December 31	<u>\$ 6,925,194</u>	<u>\$ 6,989,994</u>	<u>\$ 5,947,740</u>	<u>\$ 7,044,441</u>	<u>\$ 4,904,469</u>

CITY OF ROBBINSDALE, MINNESOTA

**2019 BUDGET SUMMARY
REVENUES AND EXPENDITURES BY FUND**

Category	Cable Grant Fund	Government Buildings Fund	Parks Improvement Fund	Permanent Improvement Revolving Fund	Total Budget
Fund Balance, January 1	\$ 401,832	\$ 68,922	\$ 937,218	\$ 5,636,469	\$ 7,044,441
<u>Revenue</u>					
Special Assessments				350,000	350,000
Intergovernmental	36,017	200,000	39,000	245,105	520,122
Charges for Services				62,969	62,969
Franchise Fees				305,602	305,602
Investment Earnings	4,461	1,000	10,000	75,000	90,461
Donations		30,000	40,000		70,000
Miscellaneous					
IDRB Fees NMMC			36,134		36,134
Proceeds from Sale of Bonds				883,115	883,115
Transfers from Other Funds			200,000	150,000	350,000
Total Revenue	40,478	231,000	325,134	2,071,791	2,668,403
Total Available	442,310	299,922	1,262,352	7,708,260	9,712,844
<u>Expenditures</u>					
Other Charges & Services	1,300		12,000	125,000	138,300
Capital Equipment and Improvements		272,500	1,035,000	3,203,575	4,511,075
Transfers to Other Funds				159,000	159,000
Total Expenditures	1,300	272,500	1,047,000	3,487,575	4,808,375
Fund Balance, December 31	\$ 441,010	\$ 27,422	\$ 215,352	\$ 4,220,685	\$ 4,904,469



READER'S NOTES:

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CITY OF ROBBINSDALE, MINNESOTA

CAPITAL IMPROVEMENT

The Capital Improvement Fund is funded by grants from government or other organizations, and transfers from other funds. The fund includes the following programs:

- Cable Grant Program
- Government Buildings
- Parks Improvements
- Capital Equipment

Descriptions of each of these programs are presented on the program summary pages in this section.

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for each program listed above. The program summary includes a description of the program, a program fund operating statement, and a project summary. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement

Fund Type: Capital Projects

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Intergovernmental	\$ 58,728	\$ 93,994	\$ 343,740	\$ 92,750	\$ 275,017
Donations & Gifts			20,000	20,000	70,000
Investment Income	9,744	13,880	7,143	7,643	15,461
Other Income	161,032	38,068	39,000	38,118	36,134
Total	229,504	145,942	409,883	158,511	396,612
Other Financing Sources					
Transfers from Other Funds	200,000	235,000	200,000	200,000	200,000
Total Revenue & Other Financing Sources	429,504	380,942	609,883	358,511	596,612
Expenditures					
Other Charges & Services	56,615	51,989	12,700	13,275	13,300
Capital Equipment and Improvements	416,428	354,488	1,149,000	58,271	1,307,500
Total	473,043	406,477	1,161,700	71,546	1,320,800
Other Financing Uses					
Transfers to Other Funds	6,637	1,040			
Total	6,637	1,040			
Total Expenditures & Other Uses	479,680	407,517	1,161,700	71,546	1,320,800
Designated Fund Balance					
Change in Fund Balance	(50,176)	(26,575)	(551,817)	286,965	(724,188)
Fund Balance, January 1	1,197,758	1,147,582	1,121,007	1,121,007	1,407,972
Fund Balance, December 31	\$ 1,147,582	\$ 1,121,007	\$ 569,190	\$ 1,407,972	\$ 683,784

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvement
Fund Type: Capital Projects

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Statement of Revenues, Expenditures and Changes in Fund Balance By Program

Revenues & Other Financing Sources

Cable Grant Program	\$ 36,294	\$ 39,299	\$ 37,383	\$ 38,393	\$ 40,478
Government Buildings -Library	570	35,981	200,500	1,000	231,000
Parks Improvements	392,640	305,662	372,000	319,118	325,134
Total	429,504	380,942	609,883	358,511	596,612

Expenditures & Other Financing Uses

Cable Grant Program	1,191	1,364	700	1,275	1,300
Government Buildings	36,915	1,403	260,000	10,000	272,500
Parks Improvements	441,574	404,750	901,000	60,271	1,047,000
Total	479,680	407,517	1,161,700	71,546	1,320,800

Designated Fund Balance

Change in Fund Balance	(50,176)	(26,575)	(551,817)	286,965	(724,188)
Fund Balance, January 1	1,197,758	1,147,582	1,121,007	1,121,007	1,407,972
Fund Balance, December 31	\$ 1,147,582	\$ 1,121,007	\$ 569,190	\$ 1,407,972	\$ 683,784

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Administration
Program: Cable Grant

Program Description

As part of the City's involvement in the Northwest Cable TV area franchise, a cable grant is being given to member cities for the purpose of on-going improvements to their audio and video production of City Council Meetings and other government programming for cable television.

Services

~ Provide audio / video equipment to the City for use in communicating its policies and actions to the citizens.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Program Funding Operating Statement

Revenue

Other Revenue:					
Cable Grant	\$ 33,728	\$ 34,968	\$ 34,740	\$ 35,750	\$ 36,017
Investment Income	2,566	4,331	2,643	2,643	4,461
Miscellaneous Revenue					
Total Revenue	36,294	39,299	37,383	38,393	40,478

Expenditures

Personal Services					
Other Charges & Services	1,191	1,364	700	1,275	1,300
Capital Equipment and Improvements					
Total	1,191	1,364	700	1,275	1,300

Designated Fund Balance

Change in Fund Balance	35,103	37,935	36,683	37,118	39,178
Fund Balance, January 1	291,676	326,779	364,714	364,714	401,832
Fund Balance, December 31	\$ 326,779	\$ 364,714	\$ 401,397	\$ 401,832	\$ 441,010

Summary of Projects

Video System - Council Service Charges	\$ 1,191	\$ 1,364	700	1,275	1,300
Total	1,191	\$ 1,364	\$ 700	\$ 1,275	\$ 1,300

CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Engineering
Program: Government Building Improvements - Fund 5008

Program Description

To account for improvement projects related to government owned facilities, other than parks, that are not part of an internal service or enterprise operation. Funding comes from transfers from other funds to pay for the projects.

Services

~ Maintain and improve City owned facilities needed for the delivery of services to citizens.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:

State Grants & Aids			200,000		200,000
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Total Intergovernmental			200,000		200,000
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Donations & Gifts

Investment Income	\$ 570	\$ 981	500	1,000	30,000
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Other Income

Operating transfers from:

Central Garage Fund		35,000			
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Total operating transfers		35,000			
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Total	570	35,981	200,500	1,000	231,000
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Expenditures & Other Uses

Capital Equipment and

Improvements	36,915	1,403	260,000	10,000	272,500
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Operating Transfers to:

General Fund					
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Total	36,915	1,403	260,000	10,000	272,500
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Designated Fund Balance

Change in Fund Balance	(36,345)	34,578	(59,500)	(9,000)	(41,500)
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Fund Balance, January 1	79,689	43,344	77,922	77,922	68,922
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Fund Balance, December 31	\$ 43,344	\$ 77,922	\$ 18,422	\$ 68,922	\$ 27,422
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Summary of Projects

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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Historic Library Building

Rehabilitation	154 \$ 36,650	\$	\$ 10,000	\$ 10,000	\$
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Parking Lot Construction	158				22,500
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Buildings

Library - Downstairs Accessibility	184		250,000		250,000
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Total	\$ 36,650	\$	\$ 260,000	\$ 10,000	\$ 272,500
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CITY OF ROBBINSDALE, MINNESOTA

Fund: Capital Improvements **Major Objective:** Capital Improvements
Department: Recreation & Parks 5010
Program: Park Improvements

Program Description

Account for project funding of all improvements for the City's park system.

Services

- ~ Account for improvement projects for the City parks.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to park improvements.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
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Program Funding Operating Statement

Revenue & Other Financing Sources

Intergovernmental:					
Federal Grants (CDBG)					
State Grants & Aids	\$ 25,000	\$ 59,026	\$ 109,000	57,000	39,000
Total Intergovernmental	25,000	59,026	109,000	57,000	39,000
Donations & Gifts			20,000	\$ 20,000	40,000
Investment Income	6,608	8,568	4,000	4,000	10,000
Other Income	5,185		1,000	1,000	
IDRB Fees - NMMC	155,847	38,068	38,000	37,118	36,134
Operating transfers from:					
Liquor Operations Fund	150,000	150,000	150,000	150,000	150,000
License Center	50,000	50,000	50,000	50,000	50,000
General Fund Fund					
Total Operating Transfers	200,000	200,000	200,000	200,000	200,000
Total	392,640	305,662	372,000	319,118	325,134

Expenditures & Other Uses

Other Services & Charges	55,424	50,625	12,000	12,000	12,000
Capital Equipment and Improvements	379,513	353,085	889,000	48,271	1,035,000
Operating Transfers to:					
General Fund	6,637	1,040			
Total	441,574	404,750	901,000	60,271	1,047,000

Designated Fund Balance

Change in Fund Balance	(48,934)	(99,088)	(529,000)	258,847	(721,866)
Fund Balance, January 1	826,393	777,459	678,371	678,371	937,218
Fund Balance, December 31	\$ 777,459	\$ 678,371	\$ 149,371	\$ 937,218	\$ 215,352

CITY OF ROBBINSDALE, MINNESOTA

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
Summary of Projects - Park Improvements					
Lee Park Improvements	207		\$ 40,000	\$	
Graeser Park Improvements	211		10,000		
Triangle Park Wading/Splash	231/233	108,491	6,295		
Parkview Park Playground Equipment	232		70,000		70,000
Triangel Park Equipment and Improvements	233				
Sanborn Park Playground Equipment	236		100,000		
Lakeview Terrance Concession St Impro	240				25,000
Sanborn and Manor Backstops and Fence	242		75,000		
Lakeview Terrace Park Reconstruction	249	14,409	347,000	10,435	564,500
Hollingsworth Park Prairie Maint	254		2,000		
Hollingsworth Park - Repair Fishing Dock	264		28,000		28,000
Lee Park - 2nd exit to Park Building	265		5,000		
Lakeview Terrace Park-Pavilion	268	240,209	268,123	2,237	
Sanborn Park - Resurface Tennis Courts	276		14,000		14,000
Spanjers Park - extend irrigation	280		14,000		14,000
Sanborn Park - Replace Hockey Rink	281				60,000
Manor Park - Replace Block Retaining Wall	282				7,000
Sanborn Park - Replace Retaining Wall	283				10,000
Hollingsworth Park - Memorial Garden	285		20,000	16,664	40,000
Bleachers	8096	16,404			
Parks Small Works	297		2,000	9,000	13,015
Park Furniture replacement	296		15,000	5,920	15,000
Fitness Center Equip Replacement	248		76,667		9,000
Norma Kelly Park - Playground Replacemen	272		140,000		140,000
Satellite Garbage Bin Lifter	8140		140,000		28,500
Total	\$ 379,513	\$ 353,085	\$ 1,029,000	\$ 48,271	\$ 1,035,000

CITY OF ROBBINSDALE, MINNESOTA

PERMANENT IMPROVEMENT REVOLVING FUND

Special assessments, State Aid Highway Funds, Franchise Fees, and some Conduit Bond Fees, are used to finance the Permanent Improvement Revolving Fund. The fund is used to manage the City's Traffic & Transportation Program, which includes:

- Street Reconstruction
- Street Overlay & Sealcoat
- Other Infrastructure
- Alley Overlay & Reconstruction
- Sidewalk Reconstruction

Presentation

The activities of the Fund are presented in the following manner:

- Overall Fund Statement of Revenues, Expenditures, and Changes in Fund Balance by Category and Program.
- Program summary for the Traffic & Transportation Program, which includes a summary of each project being all or partially funded by this Fund. Descriptions of each project can be found in the Capital Improvement Plan document, which is published separately.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving Fund

Fund Type: Capital Projects

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Statement of Revenues, Expenditures and Changes in Fund Balance					
Revenues					
Special Assessments	\$ 380,022	\$ 284,581	\$ 618,500	\$ 280,634	\$ 350,000
Intergovernmental	92,862	702,389	245,105	423,246	245,105
Charges for Services	74,548	133,753	14,345	75,065	62,969
Franchise Fees	190,642	290,665	276,872	276,872	305,602
Investment Income	48,499	68,356	120,000	70,000	75,000
Other Income					
Total	786,573	1,479,744	1,274,822	1,125,817	1,038,676
Other Financing Sources					
Proceeds from the sale of					
Bonds		744,233	2,000,000	821,800	883,115
Transfers from					
Other Funds	608,704	150,000	265,598	265,598	150,000
Total Other Financing Sources	608,704	894,233	2,265,598	1,087,398	1,033,115
Total Revenue & Other Financing Sources	1,395,277	2,373,977	3,540,420	2,213,215	2,071,791
Expenditures					
Other Services & Charges	1,188,729	852,209			125,000
Capital Equipment and Improvements	489,320	728,244	3,834,687	2,286,693	3,203,575
Total	1,678,049	1,580,453	3,834,687	2,286,693	3,328,575
Other Financing Uses					
Transfers to					
Other Funds	403,052	702,149	196,170	159,040	159,000
Total Expenditures & Other Uses	2,081,101	2,282,602	4,030,857	2,445,733	3,487,575
Designated Fund Balance					
Change in Fund Balance	(685,824)	91,375	(490,437)	(232,518)	(1,415,784)
Fund Balance, January 1	6,463,436	5,777,612	5,868,987	5,868,987	5,636,469
Fund Balance, December 31	\$ 5,777,612	\$ 5,868,987	\$ 5,378,551	\$ 5,636,469	\$ 4,220,685

CITY OF ROBBINSDALE, MINNESOTA

Fund: Permanent Improvement Revolving **Major Objective:** Capital Improvements
Department: Engineering
Program: Traffic & Transportation Program

Program Description

Account for street reconstruction projects and carry out the City's street reconstruction program as presented in the Capital Improvement Program.

Services

- ~ Maintain the City's streets in good working condition for public safety and community access services.
- ~ Provide a central location for carrying out the Capital Improvement Plan relating to street reconstruction.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Program Funding Operating Statement					
Revenue & Other Financing Sources					
Special Assessments	\$ 380,022	\$ 284,581	\$ 618,500	\$ 280,634	350,000
Intergovernmental:					
State Grants & Aids	92,862	702,389	245,105	423,246	245,105
Total Intergovernmental	92,862	702,389	245,105	423,246	245,105
Charges for Services:					
Street Repair Fees	5,381	5,386	2,500	4,153	3,500
IDRB Bond Fees	69,167	128,367	11,845	70,912	59,469
Sale of maps and documents					
Franchise Fees	190,642	290,665	276,872	276,872	305,602
Investment Income	48,499	68,356	120,000	70,000	75,000
Other Income					
Proceeds from the					
Sale of Bonds		744,233	2,000,000	821,800	883,115
Operating transfers from:					
Debt Service Fund - 2006A			101,176	101,176	
Debt Service Fund - 2010A			14,422	14,422	
Sanitary Sewer Fund	458,704				
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Operating Transfers	608,704	150,000	265,598	265,598	150,000
Total	1,395,277	2,373,977	3,540,420	2,213,215	2,071,791
Expenditures & Other Uses					
Other Charges and Services	1,188,729	852,209			125,000
Capital Equipment and					
Improvements	489,320	728,244	3,834,687	2,286,693	3,203,575
Operating Transfers To:					
General Fund	97,821	102,149	196,170	159,040	159,000
Debt Service 2015A	305,231				
Storm Sewer Fund		200,000			
Sanitary Sewer		400,000			
Total	2,081,101	2,282,602	4,030,857	2,445,733	3,487,575
Designated Fund Balance					
Change in Fund Balance	(685,824)	91,375	(490,437)	(232,518)	(1,415,784)
Fund Balance, January 1	6,463,436	5,777,612	5,868,987	5,868,987	5,636,469
Fund Balance, December 31	\$ 5,777,612	\$ 5,868,987	\$ 5,378,551	\$ 5,636,469	\$ 4,220,685

CITY OF ROBBINSDALE, MINNESOTA

Summary of Projects

Project	Proj No.	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Hwy 100 Cost Participation	300					
City Hall Entry Monument	188	\$	\$	\$ 50,000	\$	\$ 50,000
Lee Park - Trail connections	275			36,000	53,600	
Alley Paving Program	301			20,000	13,309	25,000
Engineering equipment replacement	302					27,000
France Avenue - Reconstruction 27th to Low	311			160,560		
Noble Avenue - Reconstruction 36th to 41st	318	11,124	1,081,890	224,567	485,000	
Tree Removal - W Bdwy	333			40,000		40,000
France-Lowry to Oakdale	344			318,460		318,460
Cty 9 Reconstruction	352	5,101	(501,201)		27,720	
36th Avenue Video Detect	354			40,000		40,000
37th Avenue-Indiana to Hubb	359	22,114				
Grimes/Halifax/Indiana	377	188,475				
Drew/ McNair - 27th to Lowry Reconstructio	378			22,000		
Shoreline/Chowen - CR81 to 43rd	379			50,000		100,000
Josephine Lane	380	249,458				
Lee/Major/37th/39th Reconstruction	381			38,000		38,000
France/Grimes/Hubbard/37-38th	382				10,900	
Chowen Avenue- 43rd to Lake	383				5,515	883,115
36th Ave/Regent/Traffic Control	385					25,000
Toledo Scott 37-39th	389	3907		942,800	742,000	185,000
Boulevard Native Plantings	391			10,000	61	12,000
Downtown Improvements	393			10,000	315	10,000
CR81 Light Knockdown	394			5,000	6,745	5,000
Alternate Street Light Trial	396			45,000	13,319	50,000
Small Works Program	397			25,000		30,000
Road Resheeting Program	398			1,000,000	912,109	700,000
Sidewalk Repl Program	399			15,000	15,000	15,000
Bridge Maint Program	402					10,000
County Road 9 - Recon Regent to W Brd.	406			250,300		
Oakdale Ave - Recon W Brdwy to Abbott	430	9,141	115	400,000	850	400,000
June Avenue - Recon 35th to cul-de-sac	431			50,000		
Hubbard Ave - Recon 41 1/2 to CR 9	432			50,000		50,000
41 1/2 Ave - Streetscape Plaza	434					18,000
Signal Flashing Left Turn Arrows	435			32,000	250	32,000
5324 44th Ave			147,440			
Alley 4100 Block Shoreline/Beard	436					90,000
Downtown sidewalk/crosswalk replacement	437					50,000
Flotation Silt Curtain	8076					
Total		\$ 489,320	\$ 728,244	\$ 3,834,687	\$ 2,286,693	\$ 3,203,575



READER'S NOTES:

ENTERPRISE FUNDS

Enterprise funds are established to account for the finance of self-supporting activities of governmental units, which render goods or services to the general public on a user charge basis. Records are maintained on the accrual basis of accounting.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

Services to Property

Water Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the water system owned and operated by the City.

Sanitary Sewer Utility Fund

The fund was established by the City Charter, Chapter 11, to account for the sanitary sewer system. The City is provided services, for a fee based on usage, by the Metropolitan Council. The City is responsible for all lateral lines, while the Metropolitan Council is responsible for all trunk lines and the treatment and disposal of wastewater.

Storm Sewer Utility Fund

The City Council established this fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to maintain the City's storm drainage system.

CITY OF ROBBINSDALE, MINNESOTA

Solid Waste Management Fund

The City Council established the fund under provisions of the utility ordinance, to account for revenue collected and expenditures made to provide garbage removal and recycling on a citywide basis.

Other Services

Municipal Liquor Fund

Minnesota Statute allows municipalities to operate an off-sale liquor establishment to control the sale of alcohol to minors. The City entered this business to control this substance and to provide a source of revenue to the General Fund. Beginning in 2002, profits from the Municipal Liquor Fund will be used to fund Park Improvements.

Deputy Registrar Fund

The City Council established this fund in 1991 to segregate this self-supporting activity to assure that it was profitable and to provide a source of revenue to the General Fund. The City has a contractual agreement with Hennepin County and the Minnesota Department of Transportation to provide this service. The City collects a fee for each transaction processed.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
ENTERPRISE FUNDS**

Fund Type	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
<u>Operating Revenues:</u>					
Charges for Services	\$ 10,159,212	\$ 10,375,639	\$ 11,429,411	\$ 11,888,836	\$ 13,143,441
<u>Operating Expenses</u>					
Cost of Sales	2,545,382	2,585,833	2,857,768	3,046,091	3,996,247
Personal Services	1,240,012	1,254,015	1,292,598	1,378,786	1,488,217
Supplies	181,569	149,505	296,650	258,480	290,100
Other Charges & Services	2,620,222	2,696,091	3,132,061	2,967,617	3,352,276
Waste Water Treatment	858,472	890,073	900,000	889,900	942,734
Depreciation	813,528	847,028	898,000	890,250	840,000
Total Operating Expenses	8,259,185	8,422,545	9,377,077	9,431,124	10,909,574
Operating Income	1,900,027	1,953,094	2,052,334	2,457,712	2,233,867
<u>Nonoperating Revenues</u>					
Sale of assets			10,000	2,000	
Intergovernmental	46,764	368,204	42,182	43,000	44,000
Investment Earnings	68,566	87,957	76,478	64,595	80,300
Total Nonoperating Revenues	115,330	456,161	128,660	109,595	124,300
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets					
Bond Issuance Costs					
Interest and Fiscal Charges	158,743	188,814	181,101	216,102	238,982
Total Nonoperating Expenses	158,743	188,814	181,101	216,102	238,982
Net Income before Operating Transfers	1,856,614	2,220,441	1,999,893	2,351,205	2,119,185
Capital Contributions-govt Transfers From Other Funds Transfers To Other Funds	458,704 (952,401)	1,125,000 (1,066,854)	(436,000)	(447,411)	(506,000)
Net Income	1,362,917	2,278,587	1,563,893	1,903,794	1,613,185
<u>Net Assets</u>					
Beginning of Year	24,386,866	25,749,783	28,028,371	28,028,371	29,932,164
End of Year	\$ 25,749,783	\$ 28,028,370	\$ 29,592,264	\$ 29,932,165	\$ 31,545,349
<u>Non-Expensed Cash Outlay *</u>					
Capital Improvements	\$ 1,239,310	\$ 3,719,376	\$ 3,295,200	\$ 2,122,818	\$ 10,103,185
Capital Equipment			342,500	30,000	330,000
Bond and Note Principal Payments	925,000	1,205,000	775,000	775,000	985,000
Proceeds from the Sale of Debt		(2,521,670)	(1,751,800)	(1,155,000)	(9,178,385)
Total Non-Expensed Cash Outlay	\$ 2,164,310	\$ 2,402,706	\$ 2,660,900	\$ 1,772,818	\$ 2,239,800
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 8,028,368	\$ 7,645,099	\$ 8,256,913	\$ 8,256,913	\$ 9,278,139
Cash Receipts	10,295,182	14,105,238	13,309,871	13,153,431	22,446,126
Cash Disbursements	(10,678,451)	(13,493,424)	(13,508,878)	(12,132,205)	(22,193,441)
Ending Cash Balance	\$ 7,645,099	\$ 8,256,913	\$ 8,057,906	\$ 9,278,139	\$ 9,530,824

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**ENTERPRISE FUNDS
2019 BUDGET SUMMARY
OPERATING STATEMENT BY FUND**

Category	Water	Sanitary Sewer	Storm Sewer	Solid Waste	Municipal Liquor	License Center	Total Budget
<u>Operating Revenues</u>							
Charges for Service	\$ 2,011,814	\$ 2,317,677	\$ 1,186,984	\$ 1,819,499	\$ 5,258,220	\$ 549,248	\$ 13,143,441
<u>Operating Expenses</u>							
Cost of Goods Sold					3,996,247		3,996,247
Personal Services	257,724	184,078	141,364		499,979	405,072	1,488,217
Supplies	108,930	25,300	134,500	50	17,700	3,620	290,100
Other Services & Charges	722,063	441,090	370,943	1,361,041	372,980	84,159	3,352,276
Waste Water Treatment		942,734					942,734
Depreciation	205,000	225,000	390,000		20,000		840,000
Total Operating Expenses	1,293,717	1,818,202	1,036,807	1,361,091	4,906,906	492,851	10,909,574
Operating Income	718,097	499,475	150,177	458,408	351,314	56,397	2,233,867
<u>Nonoperating Revenues</u>							
Sale of Equipment							
Intergovernmental				44,000			44,000
Investment Earnings	28,000	10,000	4,300	25,000	5,000	8,000	80,300
Total Nonoperating Revenues	28,000	10,000	4,300	69,000	5,000	8,000	124,300
<u>Nonoperating Expenses</u>							
Interest and Fiscal Charges	82,562	81,780	74,640				238,982
Net Income before Operating Transfers	663,535	427,695	79,837	527,408	356,314	64,397	2,119,185
Transfers From Other Funds							
Transfers To Other Funds	(15,000)	(16,000)	(25,000)	(200,000)	(200,000)	(50,000)	(506,000)
Net Income (Loss)	648,535	411,695	54,837	327,408	156,314	14,397	1,613,185
<u>Net Assets</u>							
Beginning of Year	10,484,154	7,797,645	7,407,641	2,875,065	1,044,645	323,014	29,932,164
End of Year	\$ 11,132,689	\$ 8,209,340	\$ 7,462,478	\$ 3,202,473	\$ 1,200,959	\$ 337,411	\$ 31,545,349
<u>Non-Expensed Cash Outlay *</u>							
Capital Improvements	\$ 8,791,345	\$ 470,875	\$ 750,965		90,000		\$ 10,103,185
Capital Equipment	330,000						330,000
Proceeds from sale of debt	(8,461,160)	(260,625)	(456,600)				(9,178,385)
Bond and Note Principal Payments	315,000	420,000	250,000				985,000
Total Non-Expensed Cash Outlay	\$ 975,185	\$ 630,250	\$ 544,365	\$	\$ 90,000	\$	\$ 2,239,800
<u>Cash Availability</u>							
Beginning Cash Balance	\$ 4,349,211	\$ 596,055	\$ 477,430	\$ 2,627,112	\$ 707,896	\$ 520,435	\$ 9,278,139
Cash Receipts	10,500,974	2,588,302	1,647,884	1,888,499	5,263,220	557,248	22,446,126
Cash Disbursements	(10,622,624)	(2,581,857)	(1,708,112)	(1,561,091)	(5,176,906)	(542,851)	(22,193,441)
Ending Cash Balance	\$ 4,227,561	\$ 602,500	\$ 417,202	\$ 2,954,520	\$ 794,210	\$ 534,832	\$ 9,530,824

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

WATER UTILITY

Fund Activities and Responsibilities

The Water Utility Fund is responsible for maintaining the City's Water System. Costs associated with the operations are recovered from customers by billing them for the service. The Water Utility Operations are divided into four programs; Administration, Distribution System Operations, Well and Plant Maintenance and Operations, and Capital Improvements.

Mission

To provide quality water to all utility customers at a reasonable cost and conducting all operations in a safe and efficient manner.

Fund Initiatives:

- A. Continue to maintain the City's water system in good condition.
- B. Review and replace water mains and lines in conjunction with street reconstruction programs.
- C. Continue to bill based on water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Continue to educate the customer on water conservation issues as it relates to their personal usage.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Water Usage Charge	\$ 1,028,730	\$ 1,018,257	\$ 1,115,189	\$ 1,118,530	1,196,827
Water Service Charge	396,244	413,978	443,153	443,123	474,142
Capital Surcharge	174,918	174,002	192,410	191,880	205,312
Penalties & Interest	56,510	53,246	63,533	51,535	55,143
Water Standby Charge	48,324	45,910	66,335	49,800	49,800
Other including WAC fees	9,780	16,265	38,813	388,913	30,590
Total Operating Revenues	<u>1,714,506</u>	<u>1,721,658</u>	<u>1,919,433</u>	<u>2,243,781</u>	<u>2,011,814</u>
Operating Expenses					
Personal Services	204,960	225,047	210,506	225,243	257,724
Supplies	43,747	57,745	85,000	91,570	108,930
Other Services & Charges	497,370	552,104	695,740	581,319	722,063
Depreciation	182,824	193,703	205,000	205,000	205,000
Total Operating Expenses	<u>928,901</u>	<u>1,028,599</u>	<u>1,196,246</u>	<u>1,103,132</u>	<u>1,293,717</u>
Operating Income (Loss)	<u>785,605</u>	<u>693,059</u>	<u>723,187</u>	<u>1,140,649</u>	<u>718,097</u>
Nonoperating Revenues					
Investment Earning	24,872	40,089	28,000	27,000	28,000
Total Nonoperating Revenues	<u>24,872</u>	<u>40,089</u>	<u>28,000</u>	<u>27,000</u>	<u>28,000</u>
Nonoperating Expenses					
Loss on sale of Equipment					
Interest and Fiscal Charges	48,955	55,745	42,248	64,885	82,562
Total Nonoperating Expenses	<u>48,955</u>	<u>55,745</u>	<u>42,248</u>	<u>64,885</u>	<u>82,562</u>
Net Income (loss) before Operating Transfers	<u>761,522</u>	<u>677,403</u>	<u>708,939</u>	<u>1,102,764</u>	<u>663,535</u>
Transfers From Other Funds					
Transfers To Other Funds	(24,548)	(42,607)	(15,000)	(15,000)	(15,000)
Net Income	<u>736,974</u>	<u>634,796</u>	<u>693,939</u>	<u>1,087,764</u>	<u>648,535</u>
Net Assets					
Beginning of Year	8,024,620	8,761,594	9,396,390	9,396,390	10,484,154
End of Year	<u>\$ 8,761,594</u>	<u>\$ 9,396,390</u>	<u>\$ 10,090,329</u>	<u>\$ 10,484,154</u>	<u>\$ 11,132,689</u>
Other Cash Flow Outflow (Inflow) *					
Capital Improvements	\$ 44,779	\$ 705,370	\$ 1,297,085	\$ 629,349	\$ 8,791,345
Capital Equipment			330,000	30,000	330,000
Principal Payments on Debt	315,000	390,000	255,000	255,000	315,000
Proceeds from Sale of debt		(675,259)	(500,000)	(300,000)	(8,461,160)
Total	<u>\$ 359,779</u>	<u>\$ 420,111</u>	<u>\$ 1,382,085</u>	<u>\$ 614,349</u>	<u>\$ 975,185</u>
Cash Availability					
Beginning Cash Balance	\$ 3,078,080	\$ 3,281,992	\$ 3,670,796	\$ 3,670,796	\$ 4,349,211
Cash Receipts	1,498,525	2,396,475	2,447,433	2,570,781	10,500,974
Cash Disbursements	(1,294,613)	(2,007,671)	(2,930,579)	(1,892,366)	(10,622,624)
Ending Cash Balance	<u>\$ 3,281,992</u>	<u>\$ 3,670,796</u>	<u>\$ 3,187,650</u>	<u>\$ 4,349,211</u>	<u>\$ 4,227,561</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

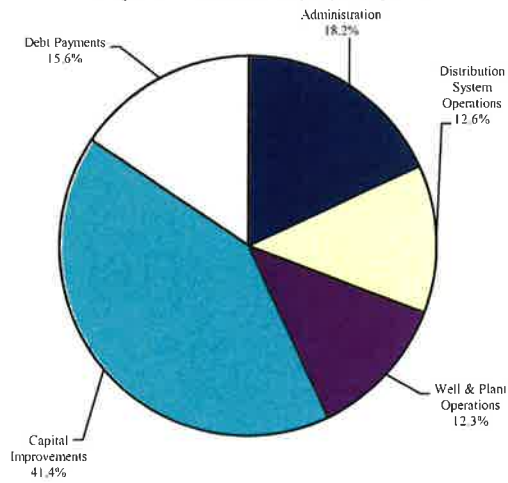
Fund: Water Utility
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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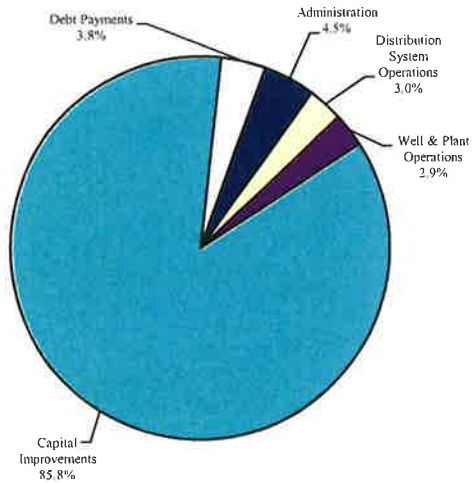
Expenses By Program

Administration	\$ 391,191	\$ 400,970	\$ 472,200	\$ 372,719	\$ 467,551
Distribution System Operations	162,814	260,035	251,345	257,973	318,818
Well & Plant Operations	216,601	210,924	267,701	251,635	302,348
Capital Improvements	158,295	156,670	205,000	220,805	205,000
Total	\$ 928,901	\$ 1,028,599	\$ 1,196,246	\$ 1,103,132	\$ 1,293,717

**2018 Estimated
Expenses / Cash Outlay By Program**



**2019 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility
Department: Public Works & Finance
Program: Water Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Water Utility Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Monthly reading of all meters within the City (Radio Read System was installed in 1997).
- ~ Ongoing service of customers experiencing meter and / or meter read problems.
- ~ Ongoing education of water conservation to the customers.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 112,226	\$ 105,413	\$ 102,483	\$ 74,842	\$ 88,363
Supplies	1,527	1,743	8,600	5,170	8,680
Other Services & Charges	277,438	293,814	361,117	292,707	370,508
Total	\$ 391,191	\$ 400,970	\$ 472,200	\$ 372,719	\$ 467,551

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Distribution System Operations

Program Description

Provide for the operations and maintenance related to the distribution system (water mains and lines).

Services

~ Repair and maintenance of water mains and lines when needed.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 56,264	\$ 73,226	\$ 71,516	\$ 89,960	\$ 103,499
Supplies	12,757	28,236	26,900	36,900	44,750
Other Services & Charges	93,793	158,573	152,929	131,113	170,569
Total	\$ 162,814	\$ 260,035	\$ 251,345	\$ 257,973	\$ 318,818

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works
Program: Well & Plant Operations & Maintenance

Program Description

Provides for the operations and maintenance of the City's three water plants, five wells, and four water storage facilities.

Services

- ~ Continually maintain plant equipment to ensure water availability.
- ~ Periodically test water quality to ensure compliance with State and Federal Regulations and for the safety of the residents.
- ~ Maintain wells to ensure proper water flow and quality.
- ~ Maintain water storage facilities (two towers and two ground storage tanks).
- ~ Maintain the 352 Fire Hydrants located throughout the City.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 36,470	\$ 46,408	\$ 36,507	\$ 60,441	\$ 65,862
Supplies	29,463	26,074	49,500	49,500	55,500
Other Services & Charges	150,668	138,442	181,694	141,694	180,986
Total	\$ 216,601	\$ 210,924	\$ 267,701	\$ 251,635	\$ 302,348

CITY OF ROBBINSDALE, MINNESOTA

Fund: Water Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Water Utility Operation. Includes the addition and replacement of water mains and lines, and the upgrade and additions of treatment plants and wells.

Services

- ~ Provide funding for specialized studies to improve water delivery.
- ~ Provide funding for major improvements to wells.
- ~ Provide funding for replacement of water lines and mains related to street improvements.

Category	Project No.	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses						
Personal Services						
Supplies		\$	\$ 1,692	\$	\$	\$
Other Services & Charges		(24,529)	(38,725)		15,805	
Depreciation		182,824	193,703	205,000	205,000	205,000
Debt Service		363,955	445,745	297,248	319,885	397,562
Non-operating Transfers		24,548	42,607	15,000	15,000	15,000
Total		\$ 546,798	\$ 645,022	\$ 517,248	\$ 555,690	\$ 617,562

Capital Improvements

<i>Water Treatment Plants</i>						
Plant #2 - Chem Room Dock	542	\$	\$	\$	\$	5,000
<i>Wells</i>						
Well # 3 Replacement	507			660,000		-
Lakeview Terrace Park - Recon	249					6,000
Noble - Recon 36th to 41st	318	13,530	663,318		19,664	
Cty Rd 9 to 81 Parkway	352	(53,801)	3,605	55,685	55,685	55,685
37th Ave Indiana/Hubbard	359	158				
Van Demark Road	360					
Halifax/35th/Indiana	367					
46th/Indiana/Lilac Beachview	368,					
33rd Ave - France - Grimes	374					
38th Avenue - Recon	376					
Grimes/Hal/Ind/34/35	377	1,680				
Josephine Lane - Reconstruction	380	79,726				
France/Grimes/Hubbard/37th/38th R	382		1,351			
Chowen Ave -43rd to Lake Dr	383		496			119,660
Toledo/Scott - 37th to 39th Recon	389		5,290	454,400	454,000	
Valve Replacement Program	504			20,000	20,000	20,000
Well No 5 - upgrade	508		26,785			
Well No 4 -upgrade	512			27,000		27,000
Replace City Wide Water Meters	531					500,000
New Gravity Treatment Plants	532	3,485	4,525	80,000	80,000	6,700,000
Replacement Drinking Water Wells	540					1,354,000
Bottineau Light Rail - Util Rep	536			300,000		
Well/Treatment Plans - Replace Doo	537			10,000	10,000	10,000
41st Ave - New Water Crossing	538					287,500
Tower #1 and GST #1 Tank	543					12,500
Water Plant Equipment	599			20,000	20,000	20,000
26th Ave - Replace Sanitary	614					4,000
Total		\$ 44,779	\$ 705,370	\$ 1,627,085	\$ 659,349	\$ 9,121,345



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SANITARY SEWER UTILITY

Fund Activities and Responsibilities

The Sanitary Sewer Fund is responsible for maintaining the City's Sanitary Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Sanitary Sewer Operations are divided into four programs: Administration, Sewer Maintenance, Lift Station Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of wastewater through the Sanitary Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Sanitary Sewer system in good working condition
- B. Review and replace sewer lines in conjunction with street reconstruction programs.
- C. Continue to bill based on winter water usage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Metro Sewer Charge	\$ 1,287,065	\$ 1,273,258	\$ 1,510,503	1,416,432	1,558,076
Sanitary Sewer Service (Flat)	566,089	592,889	653,071	652,693	717,962
Penalties & Interest	28,427	30,166	34,137	31,290	34,420
Other	9,803	6,600	9,821	6,562	7,219
Total Operating Revenues	1,891,384	1,902,913	2,207,532	2,106,977	2,317,677
Operating Expenses					
Personal Services	184,800	147,713	165,836	143,841	184,078
Supplies	2,970	13,089	46,700	21,900	25,300
Other Services & Charges	339,919	334,818	422,253	414,573	441,090
Waste Water Treatment	858,472	890,073	900,000	889,900	942,734
Depreciation	199,715	213,501	225,000	225,000	225,000
Total Operating Expenses	1,585,876	1,599,194	1,759,789	1,695,214	1,818,202
Operating Income (Loss)	305,508	303,719	447,743	411,763	499,475
Nonoperating Revenues					
Intergovernmental	627	46			
Investment Earnings	12,635	6,670	22,738	9,600	10,000
Total Nonoperating Revenues	13,262	6,716	22,738	9,600	10,000
Nonoperating Expenses					
Interest and Fiscal Charges	68,712	74,162	77,923	77,337	81,780
Total Nonoperating Expenses	68,712	74,162	77,923	77,337	81,780
Net Income (loss) before Operating Transfers	250,058	236,273	392,558	344,026	427,695
Transfers From Other Funds	458,704	200,000			
Transfers To Other Funds	(496,040)	(67,640)	(16,000)	(16,000)	(16,000)
Net Income (Loss)	212,722	368,633	376,558	328,026	411,695
Net Assets					
Beginning of Year	6,888,264	7,100,986	7,469,619	7,469,619	7,797,645
End of Year	\$ 7,100,986	\$ 7,469,619	\$ 7,846,177	\$ 7,797,645	\$ 8,209,340
Non-Expensed Other Cash Flow *					
Capital Improvements/Equipment Capital Equipment	\$ 931,473	\$ 940,629	\$ 959,050	\$ 759,050	\$ 470,875
Bond and Note Principal Payments	420,000	500,000	355,000	355,000	420,000
Proceeds from Sale of Debt		(759,666)	(776,800)	(355,000)	(260,625)
Total	\$ 1,351,473	\$ 680,963	\$ 537,250	\$ 759,050	\$ 630,250
Cash Availability					
Beginning Cash Balance	\$ 1,723,906	\$ 723,206	\$ 802,079	\$ 802,079	\$ 596,055
Cash Receipts	1,990,558	2,894,914	3,007,070	2,471,577	2,588,302
Cash Disbursements	(2,991,258)	(2,816,041)	(2,942,762)	(2,677,601)	(2,581,857)
Ending Cash Balance	\$ 723,206	\$ 802,079	\$ 866,387	\$ 596,055	\$ 602,500

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

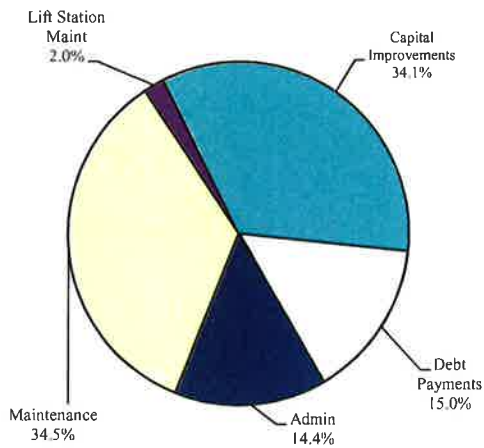
Fund: Sanitary Sewer Utility
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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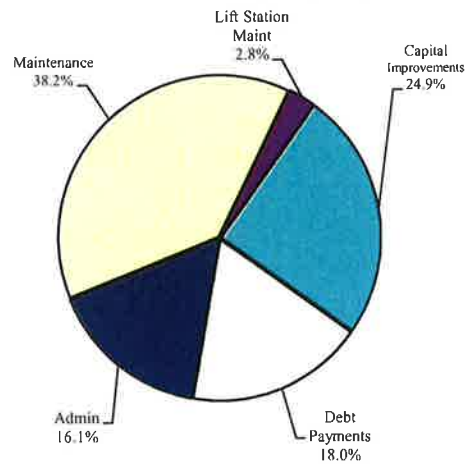
Expenses By Program

Administration	\$ 431,702	\$ 408,383	\$ 448,261	\$ 416,639	\$ 450,380
Sewer Maintenance & Operations	945,070	946,527	1,012,683	996,104	1,065,925
Lift Station Maintenance & Operations	45,836	69,024	73,845	57,471	76,897
Capital Improvements	163,268	175,260	225,000	225,000	225,000
Total	\$ 1,585,876	\$ 1,599,194	\$ 1,759,789	\$ 1,695,214	\$ 1,818,202

2018 Estimated Expenses/ Cash Outlay By Program



2019 Adopted Expenses / Cash Outlay By Program



CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Department: Public Works & Engineering
Program: Sanitary Sewer Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor sewer problems.
- ~ Sump Pump inspection program (to ensure that sump pumps are not hooked up to the Sanitary Sewer System).

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 148,374	\$ 102,031	\$ 126,598	\$ 98,826	\$ 123,055
Supplies	927	2,185	11,800	5,500	7,900
Other Services & Charges	282,401	304,167	309,863	312,313	319,425
Other Interest	485	444			
Total	\$ 432,187	\$ 408,827	\$ 448,261	\$ 416,639	\$ 450,380

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Lift Station Operations & Maintenance

Program Description

Provide for the maintenance and operations of the eleven sanitary sewer lift stations throughout the City.

Services

~ Maintain all lift stations in excellent operable condition.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 9,319	\$ 15,232	\$ 8,595	\$ 10,851	\$ 16,237
Supplies	76	7,268	17,000	8,500	9,000
Other Services & Charges	36,441	46,524	48,250	38,120	51,660
Total	\$ 45,836	\$ 69,024	\$ 73,845	\$ 57,471	\$ 76,897

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility
Department: Public Works & Engineering
Program: Sanitary Sewer Maintenance

Major Objective: Services to Property

Program Description

Provides for the maintenance of all the City's sewer lines, and for the payments to the Metropolitan Council for the treatment and disposal of all wastewater coming from the City.

Services

- ~ Maintain all City sewer lines, and repair as needed.
- ~ Work with Metropolitan Council regarding any wastewater issues involving the trunk lines or interceptors.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 27,107	\$ 30,450	\$ 30,643	\$ 34,164	\$ 44,786
Supplies	1,967	3,636	17,900	7,900	8,400
Other Services & Charges	57,524	22,368	64,140	64,140	70,005
Water Treatment	858,472	890,073	900,000	889,900	942,734
Total	\$ 945,070	\$ 946,527	\$ 1,012,683	\$ 996,104	\$ 1,065,925

CITY OF ROBBINSDALE, MINNESOTA

Fund: Sanitary Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Sanitary Sewer Operation. Includes the addition and replacement of sewer lines, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve sanitary sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of sewer lines related to street improvements.

Expenses

Category	Project No.	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Other Services & Charges		\$ (36,447)	\$ (38,241)		\$	\$
Depreciation		199,715	213,501	225,000	225,000	225,000
Debt Service		488,227	573,718	432,923	432,337	501,780
Non-Operating Transfers		496,039	67,640	16,000	16,000	16,000
Total		\$ 1,147,534	\$ 816,618	\$ 673,923	\$ 673,337	\$ 742,780

Capital Improvements

<i>Lift Station</i>						
Lift No.3 (Toledo)Rehab	603	\$	\$	150,000	150,000	-
<i>Collection System:</i>						
Nobel Ave - 36th to 42nd	318	18,362	713,520			
Cty Rd 9 to 81 Parkway	352	756,540	220,690	152,250	152,250	152,250
37th Avenue Indiana/Hubbard	359	7,469				
Grimes Halifax Ind- 34/35	377	6,690				
Josephine Lane - Reconstruction	380	125,536				
France/Grimes/Hubbard/37th/38th	382		874			
Chowen Ave - 43rd to Lake Drive	383		496			133,625
Toledo/Scott - 37th to 39th Reconst	389		5,049	426,800	426,800	
Botineau Light Rail - Utility Replace	536			200,000	-	
Manhole rehabilitation	607			15,000	15,000	15,000
Portable flow meters	612			10,000	10,000	10,000
Robbinsdale Sanitary Manhole covers	613			5,000	5,000	10,000
26th Ave - Replace Sanitary	614					127,000
Grimes Lift - Panel Upgrade	615					23,000
Duplex Panel Controller		16,876				
Total		\$ 931,473	\$ 940,629	\$ 959,050	\$ 759,050	\$ 470,875



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

STORM SEWER UTILITY

Fund Activities and Responsibilities

The Storm Sewer Fund is responsible for maintaining the City's Storm Sewer System. Costs associated with this operation are recovered from customers by billing them for the service. The Storm Sewer Operations are divided into three programs: Administration, Maintenance, and Capital Improvements.

Mission

To provide a safe and efficient service for the disposal of water run-off through the Storm Sewer System.

Fund Initiatives:

- A. Continue to maintain the City's Storm Sewer system in good working condition
- B. Review and replace storm sewer lines in conjunction with the Capital Improvement Plan.
- C. Continue to bill based on acreage for a reasonable fee to provide funds for operating and capital improvements.
- D. Maintain and upgrade lift stations as needed.
- E. Continue to review the Stormwater flow of the Sunset Basin area and recommend needed improvements.
- F. Continue evaluating BMP's in relation to the implementation of NPDES.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

Operating Statement					
	2016	2017	2018	2018	2019
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Storm Sewer Charges	\$ 931,985	\$ 981,505	\$ 1,106,522	\$ 1,084,583	1,171,350
Penalties & Interest	16,957	16,186	17,781	14,476	15,634
Other			1,748		
Total Operating Revenues	<u>948,942</u>	<u>997,691</u>	<u>1,126,051</u>	<u>1,099,059</u>	<u>1,186,984</u>
<u>Operating Expenses</u>					
Personal Services	70,442	86,996	140,431	147,122	141,364
Supplies	119,140	53,996	146,800	126,200	134,500
Other Services & Charges	224,202	227,239	358,487	307,229	370,943
Depreciation	367,710	375,791	405,000	405,000	390,000
Total Operating Expenses	<u>781,494</u>	<u>744,022</u>	<u>1,050,718</u>	<u>985,551</u>	<u>1,036,807</u>
Operating Income	<u>167,448</u>	<u>253,669</u>	<u>75,333</u>	<u>113,508</u>	<u>150,177</u>
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	281	325,976			
Proceeds from Bond Sales					
Investment Earnings	1,190	-	4,300	4,300	4,300
Total Nonoperating Revenues	<u>1,471</u>	<u>325,976</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>
<u>Nonoperating Expenses</u>					
Bond issuance costs					
Interest and fiscal charges	41,076	58,907	60,930	73,880	74,640
Total Nonoperating Expenses	<u>41,076</u>	<u>58,907</u>	<u>60,930</u>	<u>73,880</u>	<u>74,640</u>
Net Income before					
Operating Transfers	127,843	520,738	18,703	43,928	79,837
Capital Contributions-govt					
Transfers From Other Funds		925,000			
Transfers To Other Funds	(51,813)	(76,607)	(25,000)	(36,411)	(25,000)
Net Income (Loss)	<u>76,030</u>	<u>1,369,131</u>	<u>(6,297)</u>	<u>7,517</u>	<u>54,837</u>
<u>Net Assets</u>					
Beginning of Year	5,954,963	6,030,993	7,400,124	7,400,124	7,407,641
End of Year	<u>\$ 6,030,993</u>	<u>\$ 7,400,124</u>	<u>\$ 7,393,827</u>	<u>\$ 7,407,641</u>	<u>\$ 7,462,478</u>
<u>Non-Expensed Other Cash Flow *</u>					
Capital Improvements	\$ 258,538	\$ 2,071,197	\$ 889,065	\$ 624,865	\$ 750,965
Capital Equipment			12,500		
Bond and Note Principal Payments	190,000	315,000	165,000	165,000	250,000
Proceeds from Sale of Bond		(1,086,745)	(475,000)	(500,000)	(456,600)
Total	<u>\$ 448,538</u>	<u>\$ 1,299,452</u>	<u>\$ 591,565</u>	<u>\$ 289,865</u>	<u>\$ 544,365</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 306,581	\$ 184,906	\$ 354,778	\$ 354,778	\$ 477,430
Cash Receipts	995,241	3,002,522	1,605,351	1,603,359	1,647,884
Cash Disbursements	(1,116,916)	(2,832,650)	(1,798,213)	(1,480,707)	(1,708,112)
Ending Cash Balance	<u>\$ 184,906</u>	<u>\$ 354,778</u>	<u>\$ 161,916</u>	<u>\$ 477,430</u>	<u>\$ 417,202</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

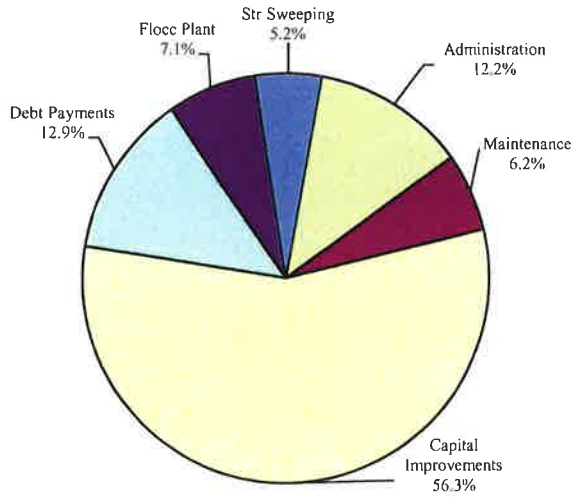
CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Fund Type: Enterprise

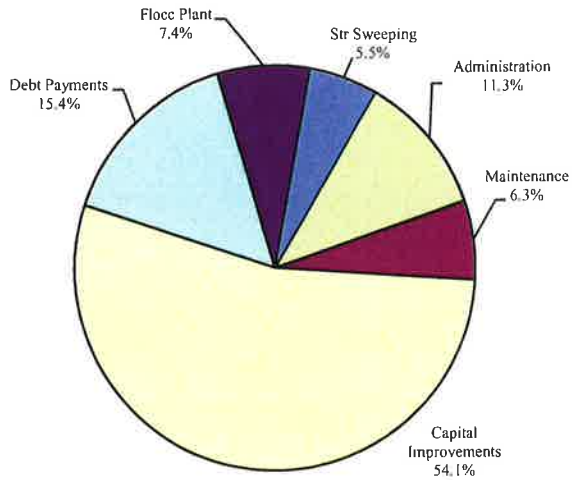
Operating Expenses By Program

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Street Sweeping	60,620	\$ 92,612	\$ 97,793	\$ 96,582	\$ 116,886
Administration	\$ 195,943	198,960	238,804	225,656	239,240
Maintenance	208,483	61,381	168,771	114,848	133,258
Flocc Plant		76,121	150,150	131,971	155,973
Capital Improvements	316,448	314,948	407,700	416,494	391,450
Total	\$ 781,494	744,022	1,063,218	\$ 985,551	\$ 1,036,807

**2018 Estimated
Expenses / Cash Outlay By Program**



**2019 Adopted
Expenses / Cash Outlay By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Department: Public Works & Engineering
Program: Storm Sewer Administration

Major Objective: Services to Property

Program Description

Provide the administrative support for all Sanitary Sewer Operations. This includes all billing and direct service of utility customers.

Services

- ~ Monthly billing of all customers.
- ~ Ongoing service of customers experiencing minor storm water problems.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 7,457	\$ 28,560	\$ 48,464	\$ 55,483	\$ 54,885
Supplies	13	31	4,200	500	500
Other Services & Charges	188,473	170,369	173,640	169,673	183,855
Capital Outlay			12,500		
Total	\$ 195,943	\$ 198,960	\$ 238,804	\$ 225,656	\$ 239,240

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility
Department: Public Works & Engineering
Program: Storm Sewer Maintenance

Major Objective: Services to Property

Program Description

Provides for the maintenance of all the City's storm sewer lines, catch basins, and storm sewer lift stations. The City has two storm sewer lift stations.

Services

- ~ Maintain all City storm sewer lines, and repair as needed.
- ~ Maintain the Storm Sewer Lift Stations.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 30,995	\$ 20,388	\$ 36,150	\$ 36,812	\$ 29,279
Supplies	117,171	6,899	51,200	34,200	37,700
Other Services & Charges	60,317	34,094	81,421	43,836	66,279
Total	\$ 208,483	\$ 61,381	\$ 168,771	\$ 114,848	\$ 133,258

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Capital Improvements

Program Description

Provide for the infrastructure needs of the Storm Sewer Operations. Includes the addition and replacement of storm sewer, catch basins, and the addition and upgrade of lift stations.

Services

- ~ Provide funding for specialized studies to improve storm sewer service.
- ~ Provide funding for major improvements to lift stations.
- ~ Provide funding for replacement of storm sewer lines related to street improvements.

Category	Project No.	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures						
Supplies		\$ 1,956	\$	\$	\$	\$
Other Services & Charges		(53,218)	(60,843)	2,700	11,494	1,450
Depreciation		367,710	375,791	405,000	405,000	390,000
Debt Service		231,076	373,907	225,930	238,880	324,640
Non-Operating Transfers		51,813	76,607	25,000	36,411	25,000
Total		\$ 599,337	\$ 765,462	\$ 658,630	\$ 691,785	\$ 741,090

Capital Improvements

Collection System

Lee Park Improvements	207	\$	\$	\$	\$	
Lakeview Terrace Reconstut	249					27,500
Sunset Park - Stormsewer Replacement	273					
Sunset Park - Drainage	274	47,063	34,932	30,000	30,000	
Noble - Recon 36th to 41st	318	32,859	1,490,102			
Cty Rd 9 - 81 Parkway	352	(8,132)	523,496	82,065	82,065	82,065
37th Ave Indiana/Hubbard	359	4,275				
Grimes/Halifax/Ind./34-35th	377	7,688				
Josephine Lane - Reconstruction	380	108,633				
France/Grimes/Hubb 37th/38th	382		795			
Chowen Avenue - \$3rd to Lake	383		1,735			441,600
Toledo/Scott - 37th to 39th Recons	389		2,885	246,000	374,900	
Alley 4100 Block Shoreline/Beard	436					39,300
Bottineau Ligh Rail - Util rep	536			100,000		
41st Aven - New Water Crossing	538					15,000
Installation of Grit Chambers	700			20,000	-	20,000
Catch Basin Replacement	702			17,500	9,700	20,000
Crystal Lake Weed Treatment	719			10,000	-	10,000
Sediment Delta Removal	720			16,000	-	16,000
38th Ave/Abbot Ave Imp	721			15,000	-	15,000
Implement. of TMDL Proj	722			20,000	1,000	20,000
Twin Lake Channel - Rip Rap Replacer	725		1,611	70,000	-	
2603 France - Subsidence Repair	726	61,052				
Chowen Ave - Storm	727			10,000	-	10,000
Stormsewer Replacement at Hyvee	728			215,000	126,900	
Pond Dredging	796			22,500	-	22,500
Storm Sewer Small Works	797			12,000	300	12,000
<i>Capital Equipment</i>						
Admin - 1/2 cost of vehicle				12,500	-	
PW Garage - Commercial Ice				3,000	-	
Other Improvements		5,100	15,641			
Total		\$ 258,538	\$ 2,071,197	\$ 901,565	\$ 624,865	\$ 750,965

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Street Sweeping

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 31,990	\$ 25,070	\$ 37,067	\$ 35,356	\$ 35,827
Supplies					
Other Services & Charges	<u>28,630</u>	<u>67,542</u>	<u>60,726</u>	<u>61,226</u>	<u>81,059</u>
Total	<u>\$ 60,620</u>	<u>\$ 92,612</u>	<u>\$ 97,793</u>	<u>\$ 96,582</u>	<u>\$ 116,886</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Storm Sewer Utility **Major Objective:** Services to Property
Department: Public Works & Engineering
Program: Flocc Plant

Program Description

To keep city streets and alleys clean and free of debris, and to assist in preservation of the ecology of the lakes and streams.

Services

~ Removal of dirt, leaves and debris from city streets and alleys.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ -	\$ 12,978	\$ 18,750	\$ 19,471	\$ 21,373
Supplies	-	47,066	91,400	91,500	96,300
Other Services & Charges	-	16,077	40,000	21,000	38,300
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ 76,121	\$ 150,150	\$ 131,971	\$ 155,973



READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

SOLID WASTE UTILITY

Fund Activities and Responsibilities

The Solid Waste Utility Fund is responsible for the following services; garbage and recycling collection for all residential properties (includes duplexes, tri-plexes and 4-plexes) and City owned buildings (City Hall, Police & Fire Station, Central Garage, and Liquor Store), recycling collection for apartments, yard-waste pickup for all residential properties, and maintaining the recycling drop-off center at located at the Central Garage Facility. All services are contracted through a citywide agreement with Waste Management and billed to customers on their utility bill.

Mission

To provide garbage, recycling, and compost collection service to all customers in a timely and efficient manner, and to maintain the cleanliness of the City.

Fund Initiatives:

- A. Continue to work with Waste Management ensuring that all customers are being served.
- B. Promote and encourage recycling and composting throughout the City by offering a credit on the utility bill.
- C. Work in conjunction with the Code Enforcement Program in order to clean up garbage houses as they are discovered.
- D. Bill customers based on level of service desired (size of can).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Solid Waste Utility
Fund Type: Enterprise

Operating Statement					
	2016	2017	2018	2018	2019
	Actual	Actual	Budget	Estimated	Adopted
<u>Operating Revenues:</u>					
Containers (Garbage Taxable)	\$ 1,199,366	\$ 1,235,090	\$ 1,273,888	\$ 1,273,227	1,311,424
Recycle/yardwaste (Garbage Nontaxable)	390,231	408,214	416,979	424,259	436,987
Multi-family Recycling	9,210	4,738	7,327	3,255	3,353
Penalties	31,953	32,522	33,811	32,130	33,095
Garbage Stickers	27,877	29,736	27,288	32,332	33,302
Other	965	1,092	1,009	1,299	1,338
Total Operating Revenues	1,659,602	1,711,392	1,760,302	1,766,502	1,819,499
<u>Operating Expenses</u>					
Personal Services					
Supplies	2,296	31	50	50	50
Other Services & Charges	1,192,592	1,233,349	1,283,748	1,271,764	1,361,041
Total Operating Expenses	1,194,888	1,233,380	1,283,798	1,271,814	1,361,091
Operating Income (Loss)	464,714	478,012	476,504	494,688	458,408
<u>Nonoperating Revenues</u>					
Intergovernmental Revenue	45,856	42,182	42,182	43,000	44,000
Investment Earnings	18,681	32,844	12,940	13,000	25,000
Total Nonoperating Revenues	64,537	75,026	55,122	56,000	69,000
Net Income before					
Operating Transfers	529,251	553,038	531,626	550,688	527,408
Transfers To Other Funds	(180,000)	(680,000)	(180,000)	(180,000)	(200,000)
Net Income (Loss)	349,251	(126,962)	351,626	370,688	327,408
<u>Net Assets</u>					
Beginning of Year	2,282,088	2,631,339	2,504,377	2,504,377	2,875,065
End of Year	<u>\$ 2,631,339</u>	<u>\$ 2,504,377</u>	<u>\$ 2,856,003</u>	<u>\$ 2,875,065</u>	<u>\$ 3,202,473</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,910,428	\$ 2,379,628	\$ 2,256,424	\$ 2,256,424	\$ 2,627,112
Cash Receipts	1,844,095	1,785,549	1,815,424	1,822,502	1,888,499
Cash Disbursements	<u>(1,374,895)</u>	<u>(1,908,753)</u>	<u>(1,463,798)</u>	<u>(1,451,814)</u>	<u>(1,561,091)</u>
Ending Cash Balance	<u>\$ 2,379,628</u>	<u>\$ 2,256,424</u>	<u>\$ 2,608,050</u>	<u>\$ 2,627,112</u>	<u>\$ 2,954,520</u>

CITY OF ROBBINSDALE, MINNESOTA

LIQUOR OPERATIONS

Fund Activities and Responsibilities

The Liquor Operations Enterprise Fund includes the operation of the City's off-sale liquor store, Robbinsdale Wine & Spirits. Robbinsdale Wine & Spirits operates as a retail off-sale liquor store for the purpose of making a profit to help fund governmental services within the City. The store was relocated into a new space in Robbinsdale Hy-Vee Food and Drug on September 18, 2018. The lease expires in September 2028 and has an option for two additional five years.

Mission

To sell Liquor in a responsible manner for the purpose of making a reasonable profit to be used for the provision of governmental services to the residents of the City.

Fund Initiatives

- A. Maintain gross profit percentage of sales between 26% and 28%.
- B. Continue to develop the store's wine selection, increasing the volume of wine sold.
- C. Continue to enhance overall product selection through the introduction of the new products and discontinuation of products that are not performing.
- D. Continue to advertise weekly specials and develop ads for holidays and special events.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed
Operating Statement					
Operating Revenues:					
Sales	\$ 3,439,771	\$ 3,533,819	\$ 3,888,266	\$ 4,134,194	\$ 5,258,220
Cost of Sales	2,545,382	2,585,833	2,857,768	3,046,091	3,996,247
Gross Profit	894,389	947,986	1,030,498	1,088,103	1,261,973
Operating Expenses					
Personal Services	442,288	440,072	454,842	477,685	499,979
Supplies	9,582	19,299	14,500	15,160	17,700
Other Services & Charges	292,392	277,057	301,180	319,260	372,980
Depreciation	63,279	64,033	63,000	55,250	20,000
Total Operating Expenses	807,541	800,461	833,522	867,355	910,659
Operating Income	86,848	147,525	196,976	220,748	351,314
Nonoperating Revenues					
Sale of Equipment			10,000	2,000	
Investment Earnings	5,664	2,494	5,000	5,000	5,000
Total Nonoperating Revenues	5,664	2,494	15,000	7,000	5,000
Net Income before Operating Transfers	92,512	150,019	211,976	227,748	356,314
Transfers From Other Funds					
Transfers To Other Funds	(150,000)	(150,000)	(150,000)	(150,000)	(200,000)
Net Income (Loss)	(57,488)	19	61,976	77,748	156,314
Net Assets					
Beginning of Year	1,024,366	966,878	966,897	966,897	1,044,645
End of Year	\$ 966,878	\$ 966,897	\$ 1,028,873	\$ 1,044,645	\$ 1,200,959
Non-Expensed Cash Outlay *					
Capital Improvements	\$ 4,520	2,180	150,000	109,554	90,000
Cash Availability					
Beginning Cash Balance	\$ 620,380	\$ 611,446	\$ 684,452	\$ 684,452	\$ 707,896
Cash Receipts	3,445,796	3,534,254	3,903,266	4,141,194	5,263,220
Cash Disbursements	(3,454,730)	(3,461,248)	(3,928,290)	(4,117,750)	(5,176,906)
Ending Cash Balance	\$ 611,446	\$ 684,452	\$ 659,428	\$ 707,896	\$ 794,210

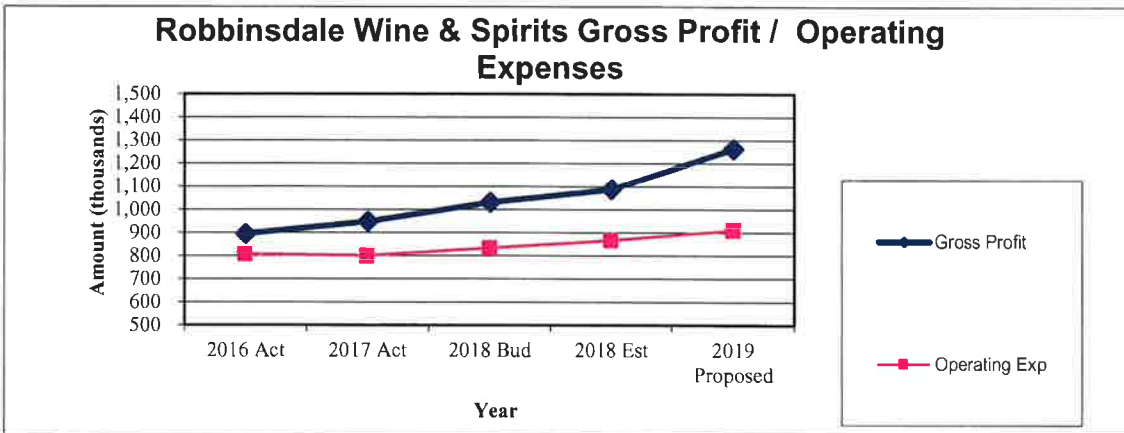
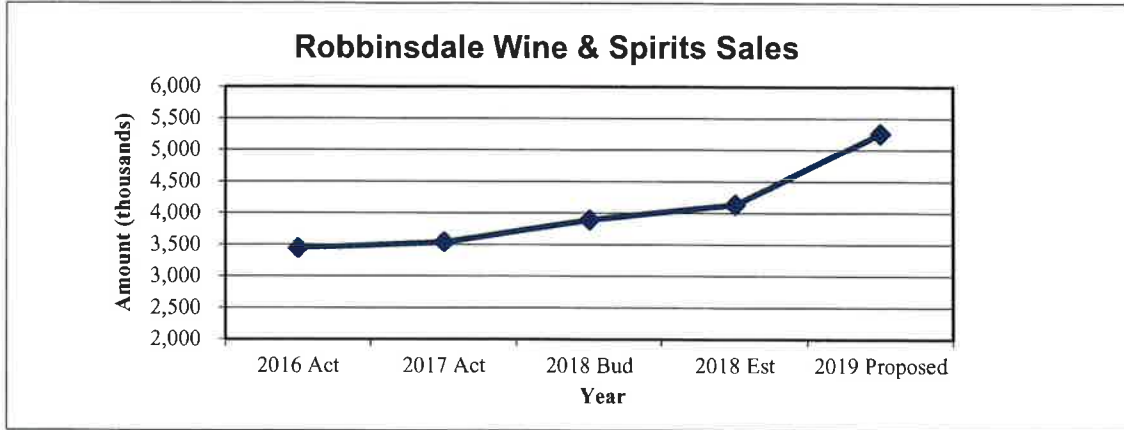
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Liquor Operations
Fund Type: Enterprise

2016	2017	2018	2018	2019
Actual	Actual	Budget	Estimated	Proposed

Operation charts





READER'S NOTES:

CITY OF ROBBINSDALE, MINNESOTA

LICENSE CENTER

Fund Activities and Responsibilities

The License Center, as an agent of the State Department of Motor Vehicles (Deputy Registrar), provides vehicle licensing services. Other services offered are game and fish licenses, notary services, passports and after hours garbage sticker sales.

Mission

To provide quality convenient licensing services to the community at no cost to the residents of the City.

Fund Initiatives

- A. Continue to monitor operating costs and develop more streamlined operational procedures.
- B. Continue to provide quality customer service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: License Center
Fund Type: Enterprise

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Motor Vehicle Fees	\$ 317,020	\$ 309,904	\$ 320,786	324,730	\$ 331,225
Rec Vehicle Fees (DNR)	6,955	6,808	7,584	7,352	7,499
Passports	172,230	189,428	197,417	204,396	208,484
Other	8,802	2,026	2,040	1,845	2,040
Total Operating Revenues	<u>505,007</u>	<u>508,166</u>	<u>527,827</u>	<u>538,323</u>	<u>549,248</u>
Operating Expenses					
Personal Services	337,522	354,187	320,983	384,895	405,072
Supplies	3,834	5,345	3,600	3,600	3,620
Other Services & Charges	73,747	71,524	70,653	73,472	84,159
Depreciation					
Total Operating Expenses	<u>415,103</u>	<u>431,056</u>	<u>395,236</u>	<u>461,967</u>	<u>492,851</u>
Operating Income	<u>89,904</u>	<u>77,110</u>	<u>132,591</u>	<u>76,356</u>	<u>56,397</u>
Nonoperating Revenues					
Investment Earnings	<u>5,524</u>	<u>5,860</u>	<u>3,500</u>	<u>5,695</u>	<u>8,000</u>
Net Income (loss) before Operating Transfers	<u>95,428</u>	<u>82,970</u>	<u>136,091</u>	<u>82,051</u>	<u>64,397</u>
Transfers To Other Funds-Parks	<u>(50,000)</u>	<u>(50,000)</u>	<u>(50,000)</u>	<u>(50,000)</u>	<u>(50,000)</u>
Net Income (Loss)	<u>45,428</u>	<u>32,970</u>	<u>86,091</u>	<u>32,051</u>	<u>14,397</u>
Net Assets					
Beginning of Year	<u>212,565</u>	<u>257,993</u>	<u>290,963</u>	<u>290,963</u>	<u>323,014</u>
End of Year	<u>\$ 257,993</u>	<u>\$ 290,963</u>	<u>\$ 377,054</u>	<u>\$ 323,014</u>	<u>\$ 337,411</u>
Non-Expensed Cash Outlay *					
Capital Equipment	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
Cash Availability					
Beginning Cash Balance	\$ 388,993	\$ 463,921	\$ 488,384	\$ 488,384	\$ 520,435
Cash Receipts	520,967	491,524	531,327	544,018	557,248
Cash Disbursements	<u>(446,039)</u>	<u>(467,061)</u>	<u>(445,236)</u>	<u>(511,967)</u>	<u>(542,851)</u>
Ending Cash Balance	<u>\$ 463,921</u>	<u>\$ 488,384</u>	<u>\$ 574,475</u>	<u>\$ 520,435</u>	<u>\$ 534,832</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established



READER'S NOTES:

INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department to other departments of the City, or to other governing units, on a cost reimbursement basis.

Presentation

Each Fund is presented with the following:

- A fund title page outlining its activities, mission, initiatives, and budget highlights.
- A fund summary that includes an operating statement, non-expensed cash outlay section, cash availability section, expenses by program (if more than one program), staffing in FTE's, service valuation criteria, and graphs.
- A program summary (if needed).

The Non-expensed Cash Outlay represents those items acquired or improvements made that are capitalized and shown as part of fixed assets.

The cash availability section shows the funds level of cash available for operations and improvements. It is designed as a management tool for the determination of future initiatives and rate structures.

The City Budgets for the following Funds:

Central Garage Fund

The fund was established to account for the cost of operating a maintenance facility for mobile equipment used by other City departments. Such costs are billed to other departments at cost plus a charge to replace the equipment.

Central Services Fund

The fund was established to account for the cost of information technology (computer and network services), general office services (copiers, general supplies, and telephone system), and government building costs (City Hall and Police & Fire Buildings) that are shared by all departments. All costs are billed to other departments.

CITY OF ROBBINSDALE, MINNESOTA

Equipment Replacement Fund

The fund was established to provide for the systematic replacement of equipment as required. The City staff continues to review the replacement value of equipment and will adjust charges to the using departments over the remaining life of the equipment, to assure that sufficient monies will be available for replacement.

Risk Insurance Fund

The Council established this fund to provide for the payment of premiums and deductibles in regards to the insurance coverage that the City carries, and to provide for initiatives that help reduce the City's overall exposure risk to claims. Through this action, charges are made to all departments to recoup the costs of the insurance plus the amount of potential risk assumed by the City through the deductible portion of the coverage and any exposure reduction initiatives.

CITY OF ROBBINSDALE, MINNESOTA

**COMPARATIVE OPERATING STATEMENTS
INTERNAL SERVICE FUNDS**

Fund Type	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
<u>Operating Revenues</u>					
Charges for Service	\$ 2,297,598	\$ 2,334,676	\$ 2,421,891	\$ 2,421,891	\$ 2,613,814
Other	122,758	41,713	51,000	60,000	51,000
Total Operating Revenues	<u>2,420,356</u>	<u>2,376,389</u>	<u>2,472,891</u>	<u>2,481,891</u>	<u>2,664,814</u>
<u>Operating Expenses</u>					
Personal Services	612,520	552,086	637,702	639,654	690,082
Supplies	233,464	230,392	264,400	286,926	278,950
Other Charges & Services	1,174,532	1,113,716	1,277,226	1,268,373	1,283,205
Depreciation	364,461	427,337	449,000	454,000	451,000
Total Operating Expenses	<u>2,384,977</u>	<u>2,323,531</u>	<u>2,628,328</u>	<u>2,648,953</u>	<u>2,703,237</u>
Operating Income (Loss)	<u>35,379</u>	<u>52,858</u>	<u>(155,437)</u>	<u>(167,062)</u>	<u>(38,423)</u>
<u>Nonoperating Revenues</u>					
Investment Earnings	42,871	61,095	80,000	88,000	92,000
Professional Fees	898	66			
Intergovernmental	7,707	7,058	8,900	8,800	9,000
Proceeds from sale of Debt				1,077,785	495,000
Gain on Sale of Equipment	48,600	76,878	20,000	17,500	20,000
Total Nonoperating Revenues	<u>100,076</u>	<u>145,097</u>	<u>108,900</u>	<u>1,192,085</u>	<u>616,000</u>
<u>Nonoperating Expenses</u>					
Loss on Sale of Assets					
Debt Payments					
Total Nonoperating Expenses					
Net Income (Loss) before Operating Transfers	<u>135,455</u>	<u>197,955</u>	<u>(46,537)</u>	<u>1,025,023</u>	<u>577,577</u>
Transfers From Other Funds	105,309			272,822	
Transfers To Other Funds	<u>(57,523)</u>	<u>(36,795)</u>		<u>(261,411)</u>	
Transfers From (To) Other Funds	47,786	<u>(36,795)</u>		11,411	
Net Income (Loss)	<u>183,241</u>	<u>161,160</u>	<u>(46,537)</u>	<u>1,036,434</u>	<u>577,577</u>
<u>Net Assets</u>					
Beginning of Year	<u>7,815,953</u>	<u>7,999,194</u>	<u>8,160,354</u>	<u>8,160,354</u>	<u>9,196,788</u>
End of Year	<u>\$ 7,999,194</u>	<u>\$ 8,160,354</u>	<u>\$ 8,113,817</u>	<u>\$ 9,196,788</u>	<u>\$ 9,774,365</u>
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	<u>\$ 528,525</u>	<u>\$ 1,100,587</u>	<u>\$ 1,660,800</u>	<u>\$ 1,871,424</u>	<u>\$ 1,036,900</u>
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 5,195,637	\$ 5,232,069	\$ 4,832,489	\$ 4,832,489	\$ 4,451,499
Cash Receipts	2,645,055	2,575,386	2,581,791	3,946,798	3,280,814
Cash Disbursements	<u>(2,608,623)</u>	<u>(2,974,966)</u>	<u>(3,840,128)</u>	<u>(4,327,788)</u>	<u>(3,317,637)</u>
Ending Cash Balance	<u>\$ 5,232,069</u>	<u>\$ 4,832,489</u>	<u>\$ 3,574,152</u>	<u>\$ 4,451,499</u>	<u>\$ 4,414,676</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

**2019 BUDGET SUMMARY
OPERATING STATEMENTS BY FUND**

Category	Central Garage	Central Services	Equipment Replacement	Risk Insurance	Total Budget
<u>Operating Revenues</u>					
Charges for Service	\$ 993,741	\$ 1,060,700		\$ 559,373	\$ 2,613,814
Other				51,000	51,000
Total Operating Revenues	993,741	1,060,700		610,373	2,664,814
<u>Operating Expenses</u>					
Personal Services	258,809	171,781		259,492	690,082
Supplies	203,300	75,650	\$		278,950
Other Charges & Services	176,887	780,484	5,000	320,833	1,283,205
Depreciation	344,000	52,000	55,000		451,000
Total Operating Expenses	982,996	1,079,915	60,000	580,325	2,703,237
Operating Income (Loss)	10,745	(19,215)	(60,000)	30,048	(38,423)
<u>Nonoperating Revenues</u>					
Investment Earnings	25,000	18,000	26,000	23,000	92,000
Intergovernmental				9,000	9,000
Gain on Sale of Assets	20,000				20,000
Proceeds from Sale of Debt	495,000				495,000
Total Nonoperating Revenues	540,000	18,000	26,000	32,000	616,000
Net Income (Loss)	550,745	(1,215)	(34,000)	62,048	577,577
<u>Net Assets</u>					
Beginning of Year	4,534,374	1,645,604	1,520,519	1,496,291	9,196,788
End of Year	\$ 5,085,119	\$ 1,644,389	\$ 1,486,519	\$ 1,558,339	\$ 9,774,365
<u>Non-Expensed Cash Outlay *</u>					
Capital Equipment	\$ 691,900	\$ 276,200	\$ 68,800		\$ 1,036,900
<u>Cash Availability</u>					
Beginning Cash Balance	\$ 1,301,459	\$ 855,587	\$ 821,622	\$ 1,472,831	\$ 4,451,499
Cash Receipts	1,533,741	1,078,700	26,000	642,373	3,280,814
Cash Disbursements	(1,359,396)	(1,304,115)	(73,800)	(580,325)	(3,317,637)
Ending Cash Balance	\$ 1,475,804	\$ 630,172	\$ 773,822	\$ 1,534,879	\$ 4,414,676

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL GARAGE

Fund Activities and Responsibilities

The Central Garage Internal Service Fund provides for maintenance and replacement of all City vehicles (includes heavy equipment) as well as the operations of the Central Garage, which houses the Maintenance Department staff. Costs are recouped through charges to other funds. Currently there are three programs within the Central Garage: Building Operations, Vehicle Maintenance, and Vehicle Replacement. Each program has a charge for the services they provide.

Mission

To provide quality and reliable transportation for all City departments.

Fund Initiatives:

- A. Evaluate the current structure for charging other City departments.
- B. Maintain a comprehensive vehicle replacement program.
- C. Evaluate current vehicle maintenance service.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Fund Type:	Central Garage Internal Service				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Garage Space Rental	\$ 164,154	\$ 164,188	\$ 172,400	\$ 172,400	\$ 190,501
Equipment Repair Charges	483,248	482,663	506,801	506,801	581,489
Mobile Equipment Replacement Charges	182,504	182,000	191,001	191,001	221,751
Other					
Total Operating Revenues	<u>829,906</u>	<u>828,851</u>	<u>870,202</u>	<u>870,202</u>	<u>993,741</u>
Operating Expenses					
Personal Services	257,990	239,571	242,237	242,649	258,809
Supplies	178,393	181,361	192,000	213,804	203,300
Other Services & Charges	167,723	174,247	176,099	175,249	176,887
Depreciation	281,735	327,294	342,000	342,000	344,000
Total Operating Expenses	<u>885,841</u>	<u>922,473</u>	<u>952,336</u>	<u>973,702</u>	<u>982,996</u>
Operating Income (Loss)	<u>(55,935)</u>	<u>(93,622)</u>	<u>(82,134)</u>	<u>(103,500)</u>	<u>10,745</u>
Nonoperating Revenues					
Proceeds from the sale of debt				1,077,785	495,000
Gain On Sale of Equipment	48,600	76,478	20,000	17,500	20,000
Intergovernmental	898	66			
Investment Earnings	10,656	14,866	25,000	25,000	25,000
Total Nonoperating Revenues	<u>60,154</u>	<u>91,410</u>	<u>45,000</u>	<u>1,120,285</u>	<u>540,000</u>
Net Income (loss) before Operating Transfers	<u>4,219</u>	<u>(2,212)</u>	<u>(37,134)</u>	<u>1,016,785</u>	<u>550,745</u>
Transfers From Other Funds	55,309			272,822	
Transfers To Other Funds		<u>(35,000)</u>			
Net Income (Loss)	<u>59,528</u>	<u>(37,212)</u>	<u>(37,134)</u>	<u>1,289,607</u>	<u>550,745</u>
Net Assets					
Beginning of Year	<u>3,222,451</u>	<u>3,281,979</u>	<u>3,244,767</u>	<u>3,244,767</u>	<u>4,534,374</u>
End of Year	<u>\$ 3,281,979</u>	<u>\$ 3,244,767</u>	<u>\$ 3,207,633</u>	<u>\$ 4,534,374</u>	<u>\$ 5,085,119</u>
Non-Expensed Cash Outlay *					
Capital Outlay	\$ 327,121	\$ 492,411	\$ 1,242,300	\$ 1,511,840	\$ 691,900
Capital Improvements					
Total	<u>\$ 327,121</u>	<u>\$ 492,411</u>	<u>\$ 1,242,300</u>	<u>\$ 1,511,840</u>	<u>\$ 691,900</u>
Cash Availability					
Beginning Cash Balance	\$ 1,345,505	\$ 1,323,397	\$ 1,181,692	\$ 1,181,692	\$ 1,301,459
Cash Receipts	944,988	977,183	915,202	2,263,309	1,533,741
Cash Disbursements	(967,096)	(1,118,888)	(1,852,636)	(2,143,542)	(1,359,396)
Ending Cash Balance	<u>\$ 1,323,397</u>	<u>\$ 1,181,692</u>	<u>\$ 244,258</u>	<u>\$ 1,301,459</u>	<u>\$ 1,475,804</u>

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Fund Type: Internal Service

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
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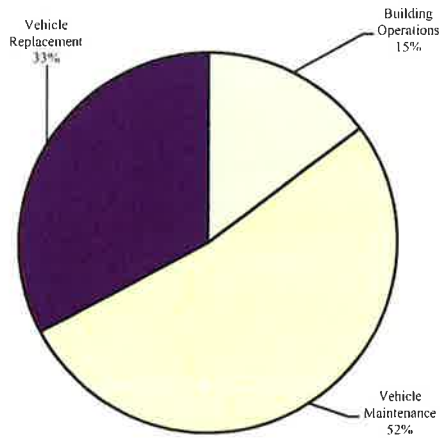
Expenses By Program

Building Operations	\$ 130,814	\$ 133,725	\$ 142,625	\$ 143,603	\$ 151,703
Vehicle Maintenance	494,499	478,455	490,961	511,349	514,293
Vehicle Replacement	260,528	310,293	318,750	318,750	317,000
Total	\$ 885,841	\$ 922,473	\$ 952,336	\$ 973,702	\$ 982,996

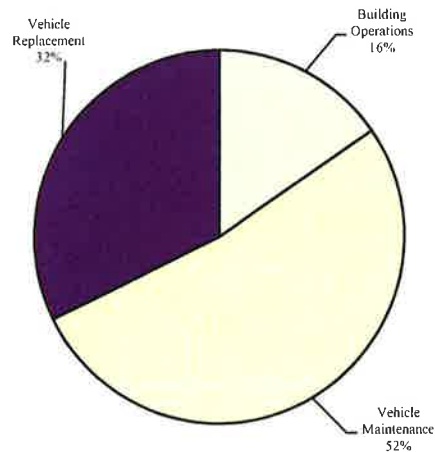
Related Revenue By Program

Building Operations	\$ 164,154	\$ 164,188	\$ 172,400	\$ 172,400	\$ 190,501
Vehicle Maintenance	483,248	482,663	506,801	506,801	581,489
Vehicle Replacement	182,504	182,000	191,001	191,001	221,751
Total	\$ 829,906	\$ 828,851	\$ 870,202	\$ 870,202	\$ 993,741

**2018 Estimated
Expenses By Program**



**2019 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Building Operations

Major Objective: Internal Services

Program Description

Provide for the operations of the Central Garage Building. The Building is located at 4601 Toledo Avenue North. The Building houses the Maintenance Department Offices.

Services

- ~ Provide ongoing maintenance to the Central Garage Building.
- ~ Provide offices and support services for the Public Works Department.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 38,182	\$ 32,946	\$ 37,876	\$ 38,400	\$ 42,806
Supplies	4,629	5,771	5,650	6,954	7,200
Other Services & Charges	72,417	79,008	82,099	81,249	83,697
Depreciation	15,586	16,000	17,000	17,000	18,000
Amts Charged to other funds					
Transfers Out		35,000			
Total	\$ 130,814	\$ 168,725	\$ 142,625	\$ 143,603	\$ 151,703
Non- Expensed Cash Outlay	\$	\$	\$ 234,000	\$ 46,159	\$ 112,000

Related Revenue					
Garage Space Rental	\$ 164,154	\$ 164,188	\$ 172,400	\$ 172,400	\$ 190,501
Total	\$ 164,154	\$ 164,188	\$ 172,400	\$ 172,400	\$ 190,501

Summary of Projects					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Building and yard security	\$	\$	\$ 63,000	\$	\$
Storm Water treatment			20,000		20,000
Yard Enhancements			5,000	5,000	
Garage Repairs			40,000		40,000
PW- Garage- Repainting			12,000		12,000
PW Garage - Vehicle Lift			50,000	37,159	
PW Garage - Pole Barn Storage			4,000	4,000	
PW Garage-Reroof Salt Shed			40,000		40,000
	\$		234,000	46,159	\$ 112,000

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Garage
Department: Maintenance
Program: Vehicle & Equipment Replacement

Major Objective: Internal Services

Program Description

Provide for the ongoing replacement of the City's fleet. This includes vehicles and heavy equipment.

Services

- ~ Provide resources for the replacement of City Vehicles.
- ~ Track depreciation on the City's fleet.

Expenditures					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Supplies	\$ 1,281	1,026	750	750	1,000
Other Services & Charges	2,146	473	3,000	3,000	1,000
Depreciation	257,101	\$ 308,794	\$ 315,000	\$ 315,000	\$ 315,000
Total	\$ 260,528	\$ 310,293	\$ 318,750	\$ 318,750	\$ 317,000
Non- Expensed Cash Outlay Capital Equipment	\$ 327,127	\$ 134,130	\$ 1,008,300	\$ 1,465,681	\$ 579,900
Related Revenue					
Mobile Equipment Replacement Charges	\$ 182,504	182,000	191,001	191,001	221,751
Non-Oper Rev-Bond Proceeds				1,077,785	495,000
Total	\$ 182,504	\$ 182,000	\$ 191,001	\$ 1,268,786	\$ 716,751
Non-Revenue Cash Inflow *					
Transfer in				272,822	
	\$	\$	\$	\$ 272,822	\$

CITY OF ROBBINSDALE, MINNESOTA

Expenditures					
Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Proj #	Project Description				
8000			\$ 85,000	\$ 85,000	\$ 85,000
8004					200,000
8025					35,000
8030			89,000	61,949	
8082			70,000	75,159	
8051			250,000		
8083			360,000	369,210	
8074			37,000	38,307	
8075			80,000	64,974	
8101					105,000
8102					70,000
8107			4,800	4,800	4,800
8095					
8113			3,600	3,600	3,600
8118					35,000
8127				720,460	
8131			4,400	4,400	
8133			9,500		9,500
8134					2,000
8135			15,000	15,000	30,000
8129				22,822	
			<u>1,008,300</u>	<u>1,465,681</u>	<u>579,900</u>

CITY OF ROBBINSDALE, MINNESOTA

CENTRAL SERVICES

Fund Activities and Responsibilities

The Central Services Fund was created in 1999 to account for Information Technology and shared General Office Services (supplies, copiers, and phone system). In 2000, it was expanded to include Government Buildings, which are all costs associated with maintaining City Hall and the Police & Fire Building.

Mission

To provide quality and timely service to other City Operations for Information Technology needs, General Office needs, and needs associated with providing office space for those operations.

Fund Initiatives:

- A. Continue to implement the planned technology initiatives (See City Managers Budget Message)
- B. Maintain City Hall and the Police & Fire Building in good condition through repairs and improvements.
- C. Provide general office services (copiers, phone system, office supplies).

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Fund Type: Internal Service

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Information Tech Charges	\$ 560,701	\$ 578,146	\$ 607,042	\$ 607,042	\$ 640,077
General Office Charges	55,839	71,765	75,268	75,268	80,000
Building Rental Charges	382,997	343,374	360,490	360,490	340,623
Other	1,633	10,275			
Total Operating Revenues	1,001,170	1,003,560	1,042,800	1,042,800	1,060,700
Operating Expenses					
Personal Services	167,721	153,527	160,649	162,189	171,781
Supplies	55,071	49,031	72,400	73,122	75,650
Other Services & Charges	711,229	658,047	776,054	763,551	780,484
Depreciation	37,110	49,336	42,000	52,000	52,000
Total Operating Expenses	971,131	909,941	1,051,103	1,050,862	1,079,915
Operating Income (Loss)	30,039	93,619	(8,303)	(8,062)	(19,215)
Nonoperating Revenues					
Gain On Sale of Equipment					
Investment Earnings	11,393	12,624	12,000	12,000	18,000
Total Nonoperating Revenues	11,393	12,624	12,000	12,000	18,000
Net Income (loss) before Operating Transfers	41,432	106,243	3,697	3,938	(1,215)
Transfers from Other Funds					
Transfers to Other Funds	(2,214)	(1,795)			
Net Income (Loss)	39,218	104,448	3,697	3,938	(1,215)
Net Assets					
Beginning of Year	1,498,000	1,537,218	1,641,666	1,641,666	1,645,604
End of Year	\$ 1,537,218	\$ 1,641,666	\$ 1,645,363	\$ 1,645,604	\$ 1,644,389
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$ 6,598	\$ 49,000	\$ 49,000	\$ 96,000
Capital Improvements	201,404	488,256	138,500	94,025	180,200
Total	\$ 201,404	\$ 494,854	\$ 187,500	\$ 143,025	\$ 276,200
Cash Availability					
Beginning Cash Balance	\$ 1,325,720	\$ 1,231,404	\$ 942,674	\$ 942,674	\$ 855,587
Cash Receipts	1,012,461	1,016,591	1,054,800	1,054,800	1,078,700
Cash Disbursements	(1,106,777)	(1,305,321)	(1,196,603)	(1,141,887)	(1,304,115)
Ending Cash Balance	\$ 1,231,404	\$ 942,674	\$ 800,871	\$ 855,587	\$ 630,172

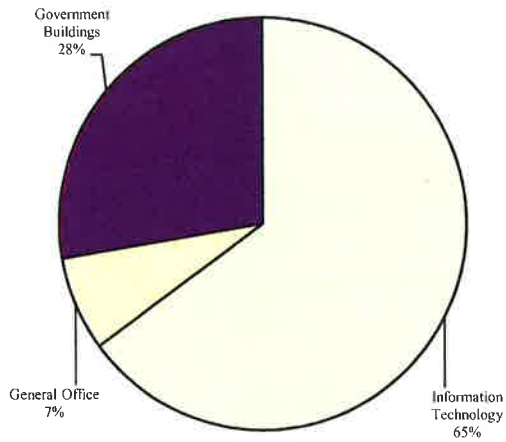
* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

CITY OF ROBBINSDALE, MINNESOTA

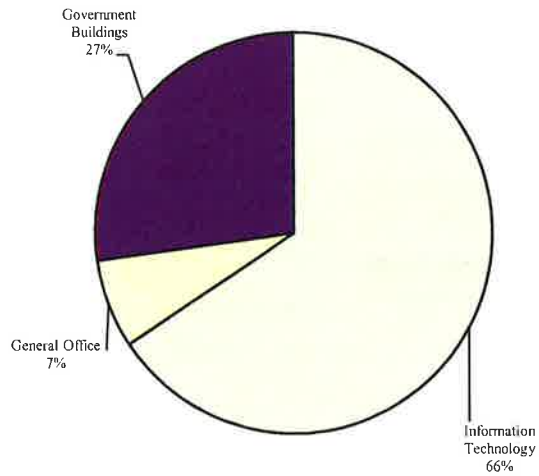
Fund: Central Services
Fund Type: Internal Service

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses By Program					
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Information Technology	\$ 567,988	\$ 570,797	\$ 680,585	\$ 681,943	\$ 708,614
General Office	69,087	68,790	70,650	77,937	77,400
Governmental Buildings	334,056	270,354	299,868	290,982	293,901
Total	\$ 971,131	\$ 909,941	\$ 1,051,103	\$ 1,050,862	\$ 1,079,915

**2018
Estimated
Expenses By Program**



**2019 Adopted
Expenses By Program**



CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: Information Technology

Major Objective: Internal Services

Program Description

To provide all City Operations with technology services. The costs associated with this program are charged back to other departments based on the number of computer connections.

Services

- ~ Maintain the City's local area network (LAN).
- ~ Maintain and Support major software applications (Finance, Utility Billing, Police, etc...).
- ~ Provide hardware and software support for all users.
- ~ Establish policies and procedures for operations.
- ~ Provide computer related training for all users of the City's network .
- ~ Serve as a planning mechanism for future technology development.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Personal Services	\$ 124,855	\$ 120,720	\$ 117,205	\$ 118,253	\$ 121,724
Supplies	22,068	19,754	39,500	39,500	42,000
Other Services & Charges	395,450	388,787	493,880	484,190	504,890
Depreciation	25,615	41,536	30,000	40,000	40,000
Total	\$ 567,988	\$ 570,797	\$ 680,585	\$ 681,943	\$ 708,614
Non- Expensed Cash Outlay	\$	\$ 6,598	\$ 33,000	\$ 49,000	\$ 96,000
Related Revenue					
Technology Charges	\$ 560,701	\$ 578,146	\$ 607,042	\$ 607,042	\$ 640,077
Other					
Operating Transfers In					
Total	\$ 560,701	\$ 578,146	\$ 607,042	\$ 607,042	\$ 640,077

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services
Department: Finance
Program: General Office Services

Major Objective: Internal Services

Program Description

Program provides for General Office Services for all City Operations. Costs associated with this are charged back to other departments based on usage percentage tied to the previous year's budget.

Services

- ~ Provide phone system for all City operations.
- ~ Provide Centralized General Supplies and Copying facilities for most departments.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenditures					
Supplies	\$ 9,816	\$ 11,368	\$ 11,900	\$ 12,622	\$ 12,650
Other Services & Charges	59,271	57,422	58,750	65,315	64,750
Depreciation					
Total	\$ 69,087	\$ 68,790	\$ 70,650	\$ 77,937	\$ 77,400
Non- Expensed Cash Outlay				\$	\$
Related Revenue					
General Office Charges	\$ 55,839	\$ 71,765	\$ 75,268	\$ 75,268	\$ 80,000
Other Transfers In	1,633	10,275			
Total	\$ 57,472	\$ 82,040	\$ 75,268	\$ 75,268	\$ 80,000

CITY OF ROBBINSDALE, MINNESOTA

Fund:	Central Services	Major Objective:	Internal Services
Department:	Engineering /Finance		
Program:	Government Buildings		

Program Description

Program accounts for all expenses related to the operation of the City Hall and Police & Fire Buildings. The costs associated with these activity are charged back to departments based on square footage used.

Services

- ~ Maintain the physical appearance of the buildings.
- ~ Maintain and keep operational the HVAC systems for each building.
- ~ Perform routine cleaning and maintenance for the buildings.
- ~ Remodel and improve the buildings as needed.

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Expenses					
Personal Services	\$ 42,866	\$ 32,807	\$ 43,444	\$ 43,936	\$ 50,057
Supplies	23,187	17,909	21,000	21,000	21,000
Other Services & Charges	256,508	211,838	223,424	214,046	210,844
Depreciation	11,495	7,800	12,000	12,000	12,000
Transfers Out	2,214	1,795			
Total	<u>\$ 336,270</u>	<u>\$ 272,149</u>	<u>\$ 299,868</u>	<u>\$ 290,982</u>	<u>\$ 293,901</u>
Non- Expensed Cash Outlay Capital Improvements	<u>\$ 201,404</u>	<u>\$ 488,256</u>	<u>\$ 187,500</u>	<u>\$ 143,025</u>	<u>\$ 276,200</u>
Related Revenue					
Building Rental Charge	\$ 382,997	\$ 343,374	\$ 360,490	\$ 360,490	\$ 340,623
Other Revenue					
Transfers In					
Total	<u>\$ 382,997</u>	<u>\$ 343,374</u>	<u>\$ 360,490</u>	<u>\$ 360,490</u>	<u>\$ 340,623</u>

CITY OF ROBBINSDALE, MINNESOTA

Fund: Central Services **Major Objective:** Internal Services
Department: Engineering /Finance
Program: Government Buildings

Summary of Projects

Category	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
<u>Buildings</u>					
City Hall-Broken concrete	101		\$ 5,000	\$	\$ 10,000
City Hall Screening of Rooftop AC	165		4,000		4,000
Police & Fire Solar Hot Water	169				
Police & Fire Lighting Upgrade	171	(556)	20,000	20,000	
City Hall - Railing and Access Impr	178		14,000		14,000
City Hall - LED Light Retrofit	183		18,000	18,000	
City Hall - Security Improvements	186		12,000		12,000
City Hall - Painting	196		8,000	4,200	
Building Small Works	197		9,500	9,500	9,500
Police&Fire-Extra Elec Door Cont	198				9,200
Police-Office Remodeling	199				25,000
Public Safety Bldg Boilers	8124				90,000
Police & Fire Repalce AC	8137		48,000	42,325	
City Hall - Water Softener	8138				6,500
	\$ (556)	\$	\$ 138,500	\$ 94,025	\$ 180,200
<u>Information Technology</u>					
Server Replacements - IT	7102		25,000	25,000	8,000
Network Equipment and Phones - IT	7103		24,000	24,000	28,000
Upgrade City Hall Phone Sys	7104				15,000
Security camera upgrade-City Hall	7124				15,000
Permit and Inspection Software	7125				30,000
			\$ 49,000	\$ 49,000	\$ 96,000
			187,500	143,025	276,200

CITY OF ROBBINSDALE, MINNESOTA

EQUIPMENT REPLACEMENT

Fund Activities and Responsibilities

The Equipment Replacement Fund provides for the systematic replacement of equipment purchased out of the General Fund other than vehicle and heavy equipment (which is replaced in the Central Garage Internal Service Fund). In the past, each year there was a charge made to all General Fund departments to assure that costs are not deferred to the future when actual replacement occurs. This was discontinued for budgetary purposes.

Mission

To provide a consistent stream of funding for the systematic replacement of equipment.

Fund Initiatives:

- A. Continue to evaluate the level of the charges on a yearly basis and adjust accordingly.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Equipment Replacement
Fund Type: Internal Service

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Equipment Replacement					
Other					
Total Operating Revenues					
Operating Expenses					
Personal Services					
Supplies					
Other Services & Charges	\$ 5,261	\$ 4,983	\$ 4,500	\$ 4,500	\$ 5,000
Depreciation	45,616	50,707	65,000	60,000	55,000
Total Operating Expenses	50,877	55,690	69,500	64,500	60,000
Operating Income (Loss)	(50,877)	(55,690)	(69,500)	(64,500)	(60,000)
Nonoperating Revenues					
Gain On Sale of Equipment		400			
Investment Earnings	11,336	17,195	26,000	26,000	26,000
Net Income (loss) before Operating Transfers	(39,541)	(38,095)	(43,500)	(38,500)	(34,000)
Operating Transfers					
From Other Funds	50,000				
To Other Funds - for equipment purchase	(55,309)			(261,411)	
Net Operating Transfers	(5,309)			(261,411)	
Net Income (Loss)	(44,850)	(38,095)	(43,500)	(299,911)	(34,000)
Net Assets					
Beginning of Year	1,903,375	1,858,525	1,820,430	1,820,430	1,520,519
End of Year	\$ 1,858,525	\$ 1,820,430	\$ 1,776,930	\$ 1,520,519	\$ 1,486,519
Non-Expensed Cash Outlay *					
Capital Equipment	\$	\$ 113,322	\$ 231,000	\$ 216,559	\$ 68,800
Cash Availability					
Beginning Cash Balance	\$ 1,379,634	\$ 1,379,827	\$ 1,278,092	\$ 1,278,092	\$ 821,622
Cash Receipts	60,764	16,570	26,000	26,000	26,000
Cash Disbursements	(60,571)	(118,305)	(235,500)	(482,470)	(73,800)
Ending Cash Balance	\$ 1,379,827	\$ 1,278,092	\$ 1,068,592	\$ 821,622	\$ 773,822

* - Items represented in this category are reflected in the balance sheet per proprietary accounting rules established by the Governmental Accounting Standards Board.

Category	Expenditures				
	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Proj # & Description					
8125 - Body Cameras/Squad	\$	\$	\$ 50,000	\$ 49,372	\$
8126 - Fire Radios		113,322			
8129 - Vehicle for Water Resources			12,500	12,500	
6520 - Police Firearms			8,500		
8130 - Police Radios			160,000	144,355	
6507-1 Mobile Data Computers for Fire					34,000
8139 - Police command Vehicle					34,800
Hovercraft				10,332	
		113,322	231,000	216,559	68,800

CITY OF ROBBINSDALE, MINNESOTA

RISK INSURANCE

Fund Activities and Responsibilities

The Risk Insurance Fund provides for payment of insurance premiums and any deductibles of the City's various insurance policies. This fund was created to assure a streamlined charge to other funds, so that a single incident or premium increase does not have a large impact on any one budgetary period. The Fund is also used to pay for any projects that will lower the City's exposures to insurance related incidents. The City contracts with Asterisk Management, a Risk Management firm to help develop safety policies and review insurance coverage, and any claims to reduce exposure risk. Costs associated with this fund are recouped through an annual charge to all City Operations. This charge is based on a risk management percentage for each area as set by the Risk Management Firm.

Mission

To provide proper and quality coverage of all the City's insurance needs, including preventative measures to help the City lower its overall exposure risk.

Fund Initiatives:

- A. Continue to monitor the level of General Liability and Property Liability coverage the City needs.
- B. Continue to work with the Risk Manager and Insurance Agent evaluating the City's exposure level.
- C. Continue to monitor the workers compensation premiums and our exposure.
- D. Continue to evaluate projects that can be implemented to reduce our exposure to risk.

CITY OF ROBBINSDALE, MINNESOTA

Fund: Risk Insurance
Fund Type: Internal Service

	2016 Actual	2017 Actual	2018 Budget	2018 Estimated	2019 Adopted
Operating Statement					
Operating Revenues:					
Internal Insurance Charge	\$ 466,522	\$ 502,265	508,889	\$ 508,889	559,373
Insurance Dividend	80,191	18,985	50,000	50,000	50,000
Other	42,567	22,728	1,000	10,000	1,000
Total Operating Revenues	589,280	543,978	559,889	568,889	610,373
Operating Expenses					
Personal Services	186,809	158,988	234,816	234,816	259,492
Other Services & Charges	290,319	276,439	320,573	325,073	320,833
Total Operating Expenses	477,128	435,427	555,389	559,889	580,325
Operating Income (Loss)	112,152	108,551	4,500	9,000	30,048
Nonoperating Revenues					
Intergovernmental	7,707	7,058	8,900	8,800	9,000
Investment Earnings	9,486	16,410	17,000	25,000	23,000
Total Nonoperating Revenues	17,193	23,468	25,900	33,800	32,000
Net Income (loss) before Operating Transfers	129,345	132,019	30,400	42,800	62,048
Transfers From Other Funds					
Transfers To Other Funds					
Net Income (Loss)	129,345	132,019	30,400	42,800	62,048
Net Assets					
Beginning of Year	1,192,127	1,321,472	1,453,491	1,453,491	1,496,291
End of Year	\$ 1,321,472	\$ 1,453,491	\$ 1,483,891	\$ 1,496,291	\$ 1,558,339
Cash Availability					
Beginning Cash Balance	\$ 1,144,778	\$ 1,297,441	\$ 1,430,031	\$ 1,430,031	\$ 1,472,831
Cash Receipts	626,842	565,042	585,789	602,689	642,373
Cash Disbursements	(474,179)	(432,452)	(555,389)	(559,889)	(580,325)
Ending Cash Balance	\$ 1,297,441	\$ 1,430,031	\$ 1,460,431	\$ 1,472,831	\$ 1,534,879