

SPECIAL CITY COUNCIL MEETING

**September 12, 2017
Council Chambers
4100 Lakeview Avenue North
Robbinsdale, Minnesota
Immediately following the 7:00 p.m. REDA Meeting**

AGENDA

1. CITY COUNCIL WORK SESSION CALLED TO ORDER BY MAYOR PRO TEM
2. ROLL CALL: Blonigan, Rogan, Selman, Backen, Mayor Murphy
3. NEW BUSINESS A: Accept quote for Demolition of Triangle Park Wading Pool.
 - Motion to authorize the City Manager and Finance Director to issue a Purchase Order to Kevitt Excavating LLC of Crystal, MN for the demolition and removal of the Triangle Park Wading Pool for the amount of \$38,900.00.
4. NEW BUSINESS B: Resolution Proposing Change to Fee Schedule
 - Motion to adopt Resolution No. XXXX "A RESOLUTION ADOPTING REVISION TO APPENDIX B TO THE ROBBINSDALE CITY CODE AND GENERAL FEE SCHEDULE."
5. ADJOURNMENT

MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: September 12, 2017
SUBJECT: Accept Quote for Demolition of Triangle Park Wading Pool

Background:

During 2017 Budget discussions, City Council made the decision to permanently close the Triangle Park Wading Pool after this year's summer season. Further, it was agreed that the pool structure would be demolished and removed, and the area restored with grass until broader plans for the park's future is determined.

Staff sought and received prices from two Contractors for the demolition and removal work as follows –

Kevitt Excavating LLC	\$ 38,900.00
Semple Excavating & Trucking Inc.	\$ 39,623.00


The low price has been received by Kevitt Excavating. This Contractor has been used previously and has performed in a satisfactory manner.

While there are no specific funds allocated for this work, a number of funded minor Capital projects relating to work at the pool were not performed. In addition, other Parks related construction works were not able to be performed in 2017 for various reasons. The combination of these savings would be available to fund this project with future Capital expenditure in Parks being adjusted to stay within available funds.

Staff recommends accepting the quote from Kevitt Excavating LLC of Crystal, MN for the demolition and removal of the Triangle Park Wading Pool.


Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to Kevitt Excavating LLC of Crystal, MN for the demolition and removal of the Triangle Park Wading Pool for the amount of \$ 38,900.00.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick
DATE: September 12, 2017
RE: Resolution Proposing Change To Fee Schedule

Background

Throughout the City Code references are made to Appendix B which is the city's fee schedule and lists all fees for licenses, permits, and various other city services. The entire Appendix B is reviewed regularly with fee changes proposed to keep it current. It was most recently adopted on October 4, 2016. Sections of the fee schedule are sometimes updated when a fee needs to be changed and in these situations just that item is included in the staff report to be adopted by council resolution. Staff reviews all sections of Appendix B and then proposes changes after using such factors as comparing our fees with other area cities and current city needs.

Analysis/Conclusion

After review of current license fees, only one change is recommended.

<u>LIQUOR AND BEE – CHAPTER XII</u>	<u>CURRENT</u>	<u>PROPOSED</u>
Intoxicating Liquor – 1205.07	\$5,500	\$5,800

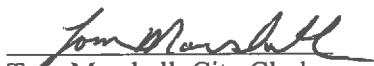
Recommendation

By motion, adopt the resolution shown in Exhibit 1 "A RESOLUTION ADOPTING REVISION TO APPENDIX B TO THE ROBBINSDALE CITY CODE AND GENERAL FEE SCHEDULE"



Marcia Glick, City Manager

CONCURRENCE:



Tom Marshall, City Clerk

Exhibit 1

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this _____ day of _____, 2017.

RESOLUTION NO.
A RESOLUTION ADOPTING REVISION TO APPENDIX B TO THE ROBBINSDALE CITY
CODE AND GENERAL FEE SCHEDULE

WHEREAS, Appendix B sets forth the fees for the Robbinsdale City Code and General Fee Schedule which the City Council adopts every couple years by resolution; and

WHEREAS, it is periodically beneficial for the city to update the fee schedule;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA that the revision to Appendix B of the Robbinsdale City Code, shown as Attachment 1, is hereby adopted.

The question was on the adoption of the resolution and upon a vote being taken thereof, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS _____ DAY OF _____, 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk

APPENDIX B
 FEE SCHEDULE – RESOLUTION NO. 7517
 ROBBINSDALE CITY CODE

Description, Ordinance Chapters/Section	Type	Department	Expiration	Fee
LIQUOR AND BEER – CHAPTER XII				
Intoxicating Liquor: Off-sale, Municipal Liquor Dispensary Only – 1205.01, Subd. 5				
Intoxicating Liquor: 1205.01, Subd. 5 & 6				
Off-sale, Municipal Liquor Dispensary – Off-sale, Brewer Off-Sale Malt Liquor Off-sale Microdistillery	License	Administration	12/31	\$100/brewer off-sale \$300/microdistillery
Intoxicating Liquor – 1205.07 (NOTE: Public hearing required for increase in liquor fees)	License	Administration	12/31	\$5,500 \$5,800/on-sale \$300/on-sale club/0-1,000 members \$500/on-sale club/1,001 + members \$2,000/on sale wine only \$550/brewer taproom on-sale \$300/cocktail room \$200/Sunday on-sale (pro-rate qtlly) \$50/temporary, non-profit only \$50/temporary, small brewer or microdistillery for social event
Intoxicating Liquor, Investigation – 1205.07	Fee	Police Department		\$500 to \$10,000 out-state (for all new intoxicating liquor license applications, including wine). \$250 renewal This fee does not apply to Special Sunday or Temporary
3.2% Malt liquor – 1215.03 (NOTE: Public hearing required for increase in liquor fees)	License	Administration	12/31	\$100/off-sale \$550 on-sale only \$50/temporary, non-profit only
3.2% Malt Liquor, Investigation – 1215.05	Fee	Police Department	12/31	\$100/off sale only \$500/on-sale only \$250 on-sale renewal
Entertainment – 1200.25	License	Administration	12/31	\$150